

STAFFORD RECREATION COMMISSION

Special Meeting

Meeting Minutes

Meeting Date: Thursday, October 10, 2019

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CLERK

Members: Chairman Dave Bachiochi, Secretary Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, David Roy, Bill Utermarck

Members Present: Chairman – Dave Bachiochi, Secretary – Becky Murphy, Barron Utter, Harold Blake Hatch, Richard Deary, Bill Utermarck, Tom Topping

Members Absent: Todd Levesque, David Roy, Kevin Roy

Recreation/Athletic Director: Damian Frassinelli

Guest: Tracy Bartholomew, Jessica Perry, Ed Meyer, Clint Talbot, Ron Houle, Jim Tantillo, JJ Martorelli

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 6:37 p.m. The number of board members present 7 constitutes a quorum (7 of 10)
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from last meeting were reviewed.

A motion to accept the minutes was entered by Dick Deary – Second by Barron Utter. Vote to accept minutes was unanimous.
- 3.) **Correspondence** – Received request for calendar of meetings for 2020 from the Selectman’s office. There was some general discussion on the best day and times of the week that worked for all members. More feedback is needed. Further discussion to take place at next meeting.
- 4.) **New Business** –
 - a. **Update from Director of Athletics and Recreation** –
 - Lighting project at SHS is complete.
 - Portables at SHS need addressing. Very smelly and unsanitary.
 - New fencing was added at Olympic Field as a barrier between spectators and playing field and restrict access to field by fans.
 - Summer recreation went very well this year. May need to invest in an aquatics instructor. Some issues with out of state visitors was reported. A guard was stationed at the entrance on the weekends to check IDs to prevent non-residents from using the lake.
 - b. **Summary of youth programs receiving disbursements YTD** – We received several updates from our town youth sports programs.

Schedule of Regular Meetings for CY 2019 (1st Wednesday except July and August):

Jan 2, Feb 6, Mar 6, Apr 3, May 1, Jun 5, Sep 4, Oct 2, Nov 6, Dec 4

- c. **Risk Management** – It is difficult to share all risk management training across all youth sports. Individual organizations have mandatory training modules that cannot be skipped or omitted. Further discussion is needed to see which training can be combined to save time and resources.

5.) **Old Business:** -

- a. **Volunteer Recognition Event improvement ideas:** More communication is needed at the individual organization level. More social media communication would also be helpful. Potential date for next event is Friday, 3/20/2019.
- b. **Mandates and Certificates** – Tabled
- c. **Sports organization annual reporting** – Tabled
- d. **Organization collaboration opportunities** – Discussed various ways to collaborate i.e. uniforms, fan wear, etc. Further discussion is needed.

6.) **Set Agenda for next meeting** – Organization collaboration, youth program updates

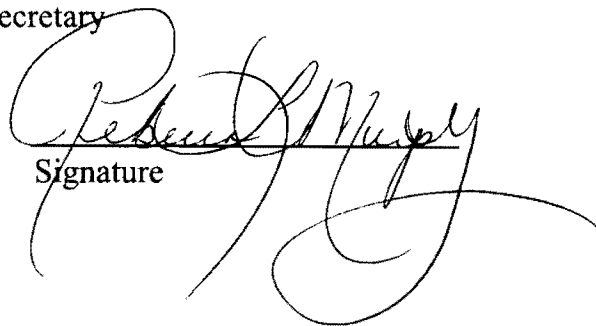
- 7.) **Adjourn** – Motion: Rebecca Murphy moved to adjourn meeting.
Second: Richard Deary second the motion

Vote: The vote was unanimous and meeting was adjourned at 9:07 p.m.

Respectfully Submitted

Becky Murphy, Secretary

10-15-19
Date


Signature

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