

STAFFORD RECREATION COMMISSION 2019 APR 10 A 8:01

**Regular Meeting**

**Meeting Minutes**

Meeting Date: Wednesday, April 3, 2019

  
TOWN CLERK

**Members:** Chairman Dave Bachiochi, Secretary Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, David Roy, Bill Utermarck

**Members Present:** Chairman – Dave Bachiochi, Secretary – Becky Murphy, Todd Levesque, Barron Utter, Harold Blake Hatch, Richard Deary, Bill Utermarck

**Members Absent:** David Roy, Kevin Roy, Tom Topping

**Recreation/Athletic Director:** Damian Frassinelli

**Guest:** None

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:31 p.m. The number of board members present 7 constitutes a quorum (6 of 10)
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from last meeting were reviewed. Suggested changes is to add the dollar amount being used from line 8350 as discussed for the Volunteer Recognition event. The motion should read:  
  
Motion: Harold Blake Hatch: To take \$400 from line 8350(Other Items) to fund the Volunteer Recognition Event.  
  
A motion to accept the minutes with suggested changes was entered by Todd Levesque – Second by Barron Utter. Vote to accept minutes was unanimous.
- 3.) **Correspondence** – Received letter from the Selectman's office with committee member's tenors. There are currently two vacancies.
- 4.) **New Business** –
  - a. **Update from Director of Athletics and Recreation** – Damian was not present.
  - b. **Spring Field Availability** – Still waiting for field availability updates from the AD.
  - c. **Organization collaboration opportunities** – Tabled

**Schedule of Regular Meetings for CY 2019 (1st Wednesday except July and August):**  
Jan 2, Feb 6, Mar 6, Apr 3, May 1, Jun 5, Sep 4, Oct 2, Nov 6, Dec 4

**5.) Old Business: -**

- a. Volunteer Recognition Event post mortem:** Some ideas were shared on what worked and what did not. Suggestions for change to future events were made. We ended up going over on our expected \$400 budget. Actual event cost was \$759.00.

**Motion:** Blake Hatch motioned to move \$359 from line item #8351 (Risk Management) to line item #8350 (Other Funds) to cover the actual cost of the event.

**Second:** Richard Deary

**Vote:** 6 in favor

**Resolved:** Motion carried

- b. Summary of youth programs receiving disbursement – Tabled**
- c. Risk management training material oriented toward – Safesport.org** was suggested as a possible program. Further investigation of the program is needed.

**6.) Set Agenda for next meeting – Organization collaboration, youth program disbursement**

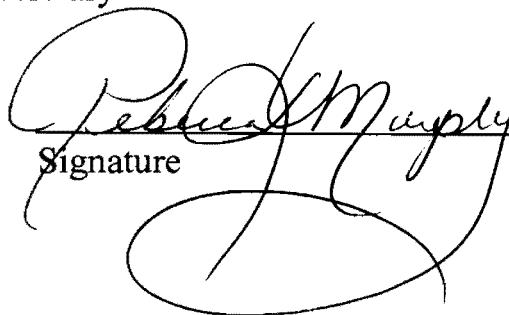
- 7.) Adjourn –** Motion: Barron Utter moved to adjourn meeting.  
Second: Richard Deary second the motion

Vote: The vote was unanimous and meeting was adjourned at 8:19 p.m.

Respectfully Submitted

Becky Murphy, Secretary

4-10-19  
Date

  
Signature

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