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STAFFORD, CT

**STAFFORD RECREATION COMMISSION**

**Regular Meeting**

**Meeting Minutes**

Meeting Date: Wednesday, November 7, 2018

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2 pages

*[Signature]*  
TOWN CLERK

**Members:** Chairman Dave Bachiochi, Secretary Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, Mark Dunn, David Roy, Bill Utermarck

**Members Present:** Chairman – Dave Bachiochi, Secretary – Becky Murphy, Todd Levesque, Kevin Roy, Barron Utter, Harold Blake Hatch, Tom Topping, Bill Utermarck

**Members Absent:** David Roy, Todd Levesque, Mark Dunn, Richard Deary

**Recreation/Athletic Director:** Damian Frassinelli

**Guest:** Adam Murray – Stafford Youth Basket Ball  
Jessica Perry – Stafford Youth Football  
J.J. Martorelli – Stafford Youth Football  
Jim Tantilto – Stafford Little League

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:36 p.m. The number of board members present 7 constitutes a quorum (7 of 12)
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from last meeting were reviewed. Becky Murphy noted an error on the day of the week listed for the meeting. It reads Monday, but should read Wednesday. A motion to accept the minutes with the noted changes was entered by Barron Utter– Second by Kevin Roy. Vote to accept minutes was 5 in favor and 2 abstained.
- 3.) **Correspondence, letters & emails** –
  - a. Recreation Commission meeting schedule for 2019 was established.

**Schedule of Regular Meetings for CY 2019 (1st Wednesday except July and August)**

Jan 2, Feb 6, Mar 6, Apr 3, May 1, Jun 5, Sep 4, Oct 2, Nov 6, Dec 4

4.) **New Business** –

- a. **Update from youth programs receiving disbursements** – J.J. Martorelli and Jessica Perry provided updates for Stafford Youth Football. Jim Tantilto provided updates for Stafford Little League.
- b. **Organization and collaboration opportunities** – Some discussion took place to try an establish ways for youth athletic groups to collaborate. This comes with many challenges due to individual club rules. We will continue to explore ideas going forward.

**Schedule of Regular Meetings for CY 2018 (1st Wednesday except July and August):**

Jan 3, Feb 7, Mar 7, Apr 4, May 2, Jun 6, Sep 5, Oct 3, Nov 7, Dec 5

c. **Mandatory Reporting Requirements** – Youth group leaders attending were reminded that a new law is in place that anyone signing up to volunteer with their program are automatically mandated reporter.

d. **Update from Director of Athletics and Recreation** – Not present

**5.) Old Business –**

a. **Budget Status** – The Recreation Commission detailed expenditure report was reviewed to discuss any potential changes to the budget being submitted.

b. **Risk management training material oriented toward youth sports** - Tabled

**6.) Adjourn –** Motion: Tom Topping moved to adjourn meeting.  
Second: Kevin Roy second the motion

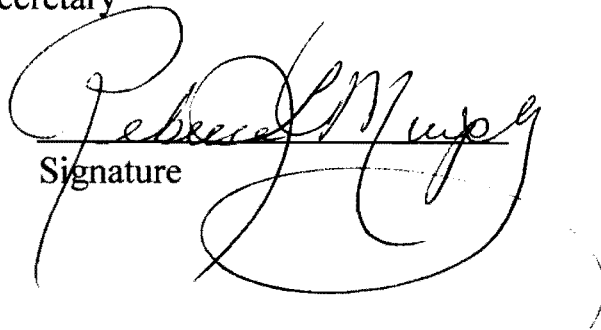
Vote: The vote was unanimous and meeting was adjourned at 9:32 p.m.

Respectfully Submitted

Becky Murphy, Secretary

11-9-18

Date

  
Signature