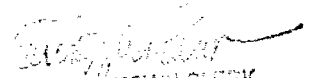


**STAFFORD RECREATION COMMISSION** 2018 MAR 20 A 7 48  
Meeting Minutes

Meeting Date: Wednesday, December 6, 2017

  
TOWN CLERK

**Members:** Chairman Dave Bachiochi, Secretary Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, Mark Dunn, Jennifer Starrett, David Roy

**Members Present:** Chairman – Dave Bachiochi, Barron Utter, Harold Blake Hatch, Todd Levesque, David Roy, Richard Deary, Mark Dunn

**Members Absent:** Secretary – Becky Murphy, Jennifer Starrett, Kevin Roy, Tom Topping

**Recreation/Athletic Director:** Damian Frassinelli

**Guests Present:** None

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:35 p.m. The number of board members present 7 constitutes a quorum (minimum 6 of 11)
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from November 2017 meeting were reviewed. A motion to accept the minutes was entered by Barron Utter – Second by David Roy. Vote to accept minutes as presented was unanimous with one abstention.
- 3.) **Correspondence** –
  - a. **Notice Received** – Town Clerk notified Chairman that the January 3 meeting would need to be a special meeting due to the insufficient lead time provided. (Note: The meeting was subsequently scheduled as such but then cancelled.)

**Schedule of Regular Meetings for CY 2018 (1st Wednesday except July and August)**  
Jan 3, Feb 7, Mar 7, Apr 4, May 2, Jun 6, Sep 5, Oct 3, Nov 7, Dec 5
  - b. Request to submit **budget proposal** for 2018-2019 fiscal year was received. Budget will be submitted with changes identified below and will be reviewed during first calendar quarter 2018.
  - c. The chairman was notified that **Becky Murphy** was re-appointed to the commission.
- 4.) **New Business (a and b) / Old Business (c, d and e)** –
  - a. **Summary of youth sports organizations reports** – No update.
  - b. **Budget Proposal** - The commission reviewed the proposed budget draft, based upon current year spending. \$500 was added to the Summer Transportation line item to reflect recent year spending. A motion was made and seconded (Mark Dunn/Richard Deary) to add a line item in the amount of \$250,000 to replace the lights at the Stafford High School lighted field. Discussion: Original poles and lights were installed in 1978. New poles and lights are expected to cost approximately \$240,000 based upon a two year old estimate. Modern lighting is substantial more efficient, although a cost savings analysis should be part of the

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project. The motion passed unanimously 6 in favor, none against. The chair took a further action to publish the Major Improvements Priorities letter again, and send to selectman's office, department of public works and the new town grant writer.

**c. League Athletics** - No update. Dave B continuing to pursue.

**d. Risk Management** – No update. We will continue to carry this agenda item. Further discussion to take place at our next meeting.

**e. Revise Major Improvement Priorities** – A current revised version of the major improvement priorities was submitted to the selectman's office.

**5.) Set Agenda for next meeting** – An agenda for next meeting will include youth sports organizations reports, collaboration opportunities and major improvement priorities.


**6.) Adjourn** – Motion: Todd Levesque moved to adjourn meeting.  
Second: David Roy second the motion

Vote: The vote was unanimous and meeting was adjourned at 8:15pm.

Respectfully Submitted

Dave Bachiochi for Becky Murphy, Secretary

3/19/2018  
Date

  
Sign