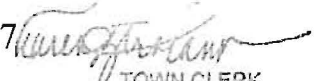


STAFFORD RECREATION COMMISSION

Meeting Minutes

Meeting Date: Wednesday, January 4, 2017

2017 JAN -9 P 4:05


TOWN CLERK

Members: Chairman Dave Bachiochi, Secretary Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, Mark Dunn, Jennifer Starrett

Members Present: Chairman – Dave Bachiochi, Secretary – Becky Murphy, Barron Utter, Harold Blake Hatch, Tom Topping, Todd Levesque, Kevin Roy, Richard Deary, Mark Dunn, Jennifer Starrett

Members Absent: None

Recreation/Athletic Director: Damian Frassinelli

- 1.) **Call Meeting to Order** – Dave called the meeting to order at 7:33 p.m. The number of board members present 10 constitutes a quorum (6 of 10)
- 2.) **Review and Accept Minutes from previous meeting** – Minutes from October 2016 meeting were reviewed. A motion to accept the minutes was entered by Todd Levesque – Second by Barron Utter. Vote to accept minutes as is was unanimous.

3.) Correspondence –

- a. **Letter Received** – A letter was received from Stafford Youth Lacrosse regarding their intent to start a girls lacrosse league. They are looking for any available funds for startup costs and coach training expenses. The girls lacrosse league would begin spring 2017.

Barron Utter entered a motion to allocate \$400 from Other Programs to assist with a new Girls Lacrosse League. Tom Topping second the motion.

Discussion: There are no expected start up requests expected for the balance of this fiscal year. There are two new lacrosse teams planned with substantial expenses to certify the coaches.

Vote: 9 in favor, 0 opposed
Resolved: Motion carried

- b. **Membership Changes** – Patty Kritzman and Mike Balnis's term has expired and they have decided they will not renew. Mark Fontenella and Jon Jackopsic are no longer available to attend meetings and have been removed, with their consent, as members. We thank all four of them for their valuable contributions to the Recreation Commission over the years.
- c. **Reporting Mandates** – Reporting mandates delivered to the chair of all town commissions by the Town Clerk's office. The secretary reviewed the procedures on behalf of the commission to ensure well aligned compliance going forward.

Schedule of Regular Meetings for CY 2017 (1st Wednesday except July and August):

Jan 4, Feb 1, Mar 1, Apr 5, May 3, Jun 7, Sep 6, Oct 4, Nov 1, Dec 6

4.) New Business –

- a. **Summary of youth sports organizations** reports – Dave explained to the new members what the summary was, how the information is compiled and what it is used for. The group reviewed the summary together. Each of the sports organizations have reported in for this year.
- b. **Risk Management** – A couple risk management companies were discussed. More information is needed to see if this is something that can be used across all youth organizations. Further discussion to take place at our next meeting.
- c. **Revise Major Improvement Priorities** – Reviewed the Major Improvements Priorities. No changes were made, however the estimated costs for both the lights and track surface at the high school were added to the budget. Dave will submit the amended budget to the Board of Finance for review and consideration.
- d. **Update from Director of Athletics and Recreation** – The SHS front field looks great since being reseeded. No organized groups will be allowed to use this area for activities going forward.
- e. **No Smoking Guidelines** – Damian mentioned he had received material in the past about No Smoking programs for our parks and recreation facilities. He will bring them for the commission to review next meeting.

5.) **Set Agenda for next meeting** – An agenda for next meeting was agreed on.

6.) **Adjourn** – Motion: Todd Levesque moved to adjourn meeting.
Second: Barron Utter second the motion

Vote: The vote was unanimous and meeting was adjourned at 9:02 p.m.

Respectfully Submitted

Becky Murphy, Secretary

1-9-17

Date


Sign

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