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Town of Stafford  
Economic Development Commission  
Warren Memorial Town Hall  
Employee Break Room  
*Special Meeting*  
Wednesday June 6, 2018  
6:15 P.M.

  
TOWN CLERK

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1. **Call the meeting to order/establish quorum / Pledge of Allegiance**
2. **Approve the minutes of May 29, 2018**
3. **Discussion May 29th approval of Arts on Main Street Events in Haymarket Common**
4. **Adjournment**

**Minutes:**

1. Meeting called to order by Chairman Richard Shuck at 6:20 pm, a quorum was established, members present; Andra Smith, Richard Shuck, Stephen Squires, Jennie Arpin, Marion Rios, Dan Burnett - Pollock, and Anthony Frassinelli, *members absent, Dianne Bilyak and Lisa Baxter.* Commission members and viewing public stood for the Pledge of Allegiance
2. A motion was made by Mr. Frassinelli to approve the minutes of May 29, 2018 with a correction to Mrs. Harmon's name, seconded by Stephen Squires. Members voting yes: Andra Smith, Stephen Squires, Jennie Arpin, Marion Rios, Dan Burnett - Pollock, and Anthony Frassinelli; Members voting No: None
3. Chairman Shuck started the discussion regarding the May 29th approval by expressing his concerns, that it was his understanding the "Main Street Business Association" had already been denied the sponsorship of the Arts on Main Street events by the chair of the Stafford Arts Commission because it was considered a high risk, high liability event and after consulting with the Town's insurance risk management people they had recommended not to make these events Town events. The Commission members requested documentation pertaining to the denial. Chairman Shuck replied he did not have it available to him at that time and his understanding was based on verbal conversations with Chair of the Arts Commission and the First Selectman. Chairman Shuck suggested that because the EDC had assumed the cost of the entertainment for the events that maybe the Main Street Business should be the host of the events, fill out the facilities use agreement, and obtain the necessary insurance. This was not an option based on the unwillingness of the business owners to sign the agreement. Chairman

Shuck stated that if the EDC was sponsoring the event that the members were expected to be there as public official and assist in running the event.

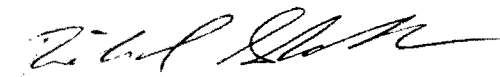
Neil Hoss stated he had been in touch with the Towns' Insurance representative, Chris Wardrop, and that he was expecting and would take a conference call during the meeting. A call was placed to Mr. Wardrop where he explained at length to the Commission and the public, that the Town is covered for any events the Town hosts as Town of Stafford events and no additional riders for these events are needed. He also explained that the Town has a ranking system that they use to determine the risk and liability associated with different types of events and that the Towns' insurance does not cover the business on Main Street from any liability they may have by being associated with the events.

After the call ended the Commission discussed the call and the liability. The consensus of the members was that the Town was covered. Chairman Shuck once again expressed his concerns and stated that obviously someone at an administrative level made the decision that these events posed a high risk; and that it seemed like people circumvented the denial by bringing it to the EDC and not disclosing the prior history. He also questioned the Commission authority to grant an approval for something that was already denied based on risk and liability. The facilities use agreement was brought up again and Mrs. Harmon stated that she was advised not to sign it because of the language. Mr. Squires stated he was going to work on getting it changed. Chairman Shuck explained that critiquing the agreement was not under the purview of the EDC, it had been drafted and reviewed by attorney's and insurance professionals and that if someone does not like it, they don't have to use a Town facility. Mrs. Smith and Mrs. Rios agreed the legal language in the agreement was not under the scope of the EDC to discuss or critique. Discussion concluded with the Commission members expressing that it was within their authority to sponsor this event and suggested that a joint meeting be scheduled with the Selectman to discuss the next two events.

Chairman Shuck asked if anyone would like to make a motion reaffirming the discussions, Mr. Frazanelli stated that no motions were necessary and that the Friday night event should go on as planned. The members agreed and no motions were made.

4. Meeting adjourned at 7:38 pm

Respectfully Submitted,



Richard Shuck, Chairman, Acting Recording Secretary