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TOWN CLERK

**Economic Development Commission
Regular Meeting
February 7, 2017; 6:30 PM
Veterans Room
Warren Memorial Town Hall
1 Main Street
Stafford Springs, CT 06076**

1. Call meeting to order and establish a quorum.
2. Review minutes from last meeting of 1/3/17.
3. Discuss progress with business questionnaire.
 - a) The Commission will review further and propose “longer term” solutions on an on-going basis – any suggestions?
 - b) Go over implementation of “quick win” ideas. Mr. Burnett-Pollock to follow up his contacts with Local and North Central News. Mr. Squire to follow up on his communication with the Stafford Garden Committee.
 - c) Mr. Cartier’s report on data entry of the additional questions from the Stafford businesses into the Survey Monkey.
4. Tax Incentive Ordinance Adoption – Update from Mr. Squire on progress of draft.
5. Update from Mr. Squire on the Stafford Arts Society about the calendar of events.
6. Go over any findings from Mr. Squire and Mr. Burnett-Pollock regarding whether any videographers are interested in doing a video and what the cost would be.
7. Mr. Burnett-Pollock to go over whether the Downtown Business Association is meeting and if they have any needs the EDC can assist with.
8. Status update on reaching out to the Regional Economic Development Commission re: building a 5 or 10 year town economic development plan. Goal is to get their information, tips and template plans.
9. New Matters.
10. Adjournment.