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**Town of Stafford  
Board of Finance Special Meeting  
November 14, 2022 6:30 PM  
Veterans Meeting Room  
Warren Memorial Town Hall**

*Francis Moriarty*  
TOWN CLERK

1. The meeting was called to order at 6:38 pm by Chairman Francis Moriarty.
2. Present were Chairman Moriarty, and members Steve Geryk, Matt McKenney, and David Walsh. A quorum was established.

Also present was Interim Director of Finance Lynn Nenni.

3. Upon motion of Mr. Geryk and seconded by Mr. Moriarty, the Board unanimously approved the minutes of the November 7, 2022 regular meeting

Mr. McKenney and Mr. Walsh abstained from the vote.

4. Ms. Nenni reviewed the two options for restructuring of the Finance Department and the addition of an Accountant position as discussed at the Board of Finance meeting on November 7, 2022 and presented to the Board of Selectmen at their November 10, 2022 meeting. Ms. Nenni explained that the Finance Department should need additional funding to support the Accountant position, a possible salary increase for the Finance Director vacancy, and to fund temporary staffing necessary to maintain department operations.

Upon motion of Mr. Geryk and seconded by Mr. McKenney, the Board unanimously agreed to the following transfers:

**From:**

20-670-9971	SR Compensation	\$12,710
20-210-2035	Retirement Plan	\$150.00
20-210-2020	Workers Comp	\$125.00

**To:**

20-170-1100	Finance Salary	\$1,776.00
20-210-2015	FICA	\$619.00
20-100-1004	Clerical Salary BOS	\$10,590.00

Upon motion of Mr. Geryk and seconded by Mr. McKenney, the Board unanimously approved the following additional appropriations and to send to Town Meeting for approval:

From:

20-02-020-201 Useable Cash \$73,423

To:

20-170-3530 Contract Services \$64,989

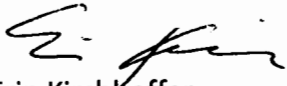
20-170-1100 Finance Salary \$8,434

5. Ms. Nenni explained to the Board that the Town of Stafford has received \$11,024.21 which represents two years of payments towards the court ordered National Opioid Settlement. Payments of approximately \$5,000 are expected to continue annually for the next 18 years. The Town is currently unsure of the spending requirements and expect to receive clarification from the State in the coming months, and is requesting to hold the settlement funds in account 32-05-050-120 until a decision has been made.

Upon motion of Mr. Geryk and seconded by Mr. McKenney, the Board unanimously approved the Town hold the National Opioid Settlement funds in account 32-05-050-120 until a decision has been made about the spending requirements.

6. Upon Motion of Mr. Geryk and seconded by Mr. McKenney, the Board unanimously voted to adjourn the meeting at 7:20 PM.

Respectfully Submitted,



Erin Kirchhoffer  
Recording Secretary