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4 pages
Francis Moriarty
TOWN CLERK

**Board of Finance
Special Meeting
Stafford Community Center
June 7, 2021
6:30 PM**

1. The meeting was called to order at 6:33 PM by Chairman Francis Moriarty.
2. Present in person were Chairman Moriarty and members Steven Geryk, Matt McKenney, and Sal Titus.

Also present was alternate member Conrado Ulloa, Tax Collector, Stephanie Irving, Chief Financial Officer, Lisa Baxter and Superintendent of WPCA, Richard Hartenstein.

Upon motion by Mr. Geryk and seconded by Mr. McKenney, the board seated alternate Mr. Ulloa.

3. Upon motion of Mr. Geryk and seconded by Mr. Titus, the minutes of the June 2, 2021 Special Meeting were unanimously approved.
4. Stephanie Irving, Tax Collector presented the suspense list. After little discussion, Mr. Geryk motioned to accept the suspense list as presented. Mr. Titus Seconded the motion and the board voted for the motion unanimously.
5. Lisa Baxter, Chief Financial Officer presented the transfers that were approved at the Board of Selectman's meeting on 5/20/21. After reviewing the transfers, Mr. Geryk motioned to accept the transfers for the Fire Marshall, Treasurer's office, and fixed charges as listed. Mr. McKenney seconded the motion and board approved the transfers unanimously.

Mr. Geryk also motioned to send to a town meeting the transfers for Revaluation of 60,000.00, Legal Services of 47,100.00 and Transfer Agent Fees/Issuance Costs of \$52,000. Mr. Ulloa seconded the motion and the board voted unanimously to send the transfers to a tow meeting.

6. Mr. Hartenstein, Superintendent of the WPCA presented to the Board the additional extension of the sewer line that the WPCA was paying for. He explained how there is a large savings by doing it now while the State is slated to pave the road in July. It was also discussed that the ARPA funds that the Town is receiving would be able to pay for Cyber Security Software for the

WPCA facility. The Board thanked Mr. Hartenstein for his presentation and update on the Sewer Line extension.

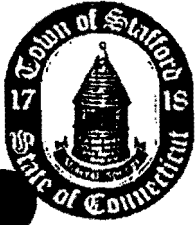
7. Upon motion of Mr. McKenney and seconded by Mr. Geryk the Board adjourned at 7:01 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Lisa Baxter". The signature is written in a cursive, flowing style.

Lisa Baxter

Recording Secretary



Town of Stafford Connecticut

Mark Morrison - Fire Marshal

1 Main Street, Stafford Springs, CT 06076

Phone: (860) 895-3085 Email: Firemarshal@staffordct.org

May 10, 2021

To: Board of Selectman

Subject: Transfer of funds

I would like to transfer remaining money in some of my accounts to purchase a new inspection software, which is currently being used by other town departments. I feel that I will have enough money in my 2020/2021 budget to purchase the software now instead of waiting for 2021/2022 budget. By purchasing the software in the 2020/2021 budget, my 2021/2022 budget increase of \$6,000 could be eliminated.

Transfer from:

20-248-1115- Salary	\$4,500.00
20-248-6100- Dues & Fees	\$200.00
20-248-7410- Uniforms	\$800.00

Transfer to:

20-248-3504- Computer Software
20-248-3504- Computer Software
20-248-3504- Computer Software

Please let me know if you have any further questions.

Thank you,


Mark Morrison

Transfer Requests for 20-21 Fiscal Year

From Account:

To Account:

Treasurer's Office:

Conferences and Meetings 20-170-3800	To purchase new computers for our office	20-170-3300	Repair - Office Equip., ETC	\$ 335.00
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Software Contracted Services 20-170-3500	To purchase new computers for our office	20-170-3300	Repair - Office Equip., ETC	\$ 1,540.00
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Group Health & Life 20-210-2030	Shortage in Unemployment Compensation	20-210-2025	Unemployment Compensation	\$ 17,365.00
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Group Health & Life 20-210-2030	Shortage in Employee Retirement Plan	20-210-2035	Employee Retirement Plan	\$ 25,000.00
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Group Health & Life 20-210-2030	Shortage in General Liability Insurance	20-210-4630	General Liability Insurance	\$ 3,162.00
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Group Health & Life 20-210-2030	Shortage in Social Security/Medicare	20-210-2015	Social Security & Medicare	\$ 15,000.00
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THE FOLLOWING NEED TO GO TO A TOWN MEETING:

Assigned Funds 20-99-9996	Revaluation	20-140-3575	Revaluation	\$ 60,000.00
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Transfer In 20-99-099-977	Combined Utility Projects (close the fund) Legal Fees for projects	20-180-3200	Legal Services	\$ 47,100.00
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BAN Premium 20-09-099-979	unanticipated revenue Bond Issuance Costs	20-481-9350	Transfer Agent Fees/Issuance Costs	\$ 52,000.00
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