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TOWN CLERK

Town of Stafford
Board of Finance
Special Virtual Meeting with Zoom
August 30, 2021
6:30 PM

Webinar ID: 867 6212 7336

AGENDA:

1. Call to order
2. Establish a quorum
3. Approve minutes of June 7, 2021 Special Meeting
4. Transfers
5. Adjournment

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86762127336?pwd=MENWb1FiQVNPVWRzc1ppcUV3U2lPUT09>

Password: stafford

Or Telephone:

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 867 6212 7336

Password: 44842294

**BUILDING AND ZONING DEPARTMENTS
TRANSFER REQUESTS
5/25/2021**

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
20-270-3304 Copier Fees	20-270-7430 Permit Software Fees	2,000.00
20-270-5320 Vehicle Gas & Oil	20-270-5100 Office Supplies	1,500.00
TOTAL AMOUNT OF TRANSFERS		3,500.00

Recreation Commission

Transfer Requests

FROM:	TO:	AMOUNT:
20-320-1015 (custodial services)	20-320-1009 (saaries: summer program)	\$10,000

Buildings**Buildings**

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-200-4900 (Misc Services)	20-200-4102 (Utilities: Water)	\$267.01
20-200-4900 (Misc Services)	20-200-4210 (Utilities: Trash)	\$67.44
20-200-4900 (Misc Services)	20-200-4500 (Telephone)	\$2,286.10

Recreation Commission**Recreation Commission**

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-320-1015 (Custodial Services)	20-320-1009 (Salaries: Summer Program)	\$9,665.02
20-320-4850 (Repairs)	20-320-8351 (Risk Management..)	\$398.90

Recreation Commission**Parks Department**

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-320-8305 (little league)	20-330-8107 (staffordville beach)	\$1,900
20-320-8310 (senior league)	20-330-8107 (staffordville beach)	\$1,150
20-320-8315 (youth football)	20-330-8107 (staffordville beach)	\$2,500

Police Department**Police Department**

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-241-1150 (payroll)	20-241-1131 (part-time)	\$1,500
20-241-1150 (payroll)	20-241-7100 (grants)	\$2,200
20-241-7400 (police equipment)	20-241-5100 (office supplies)	\$290
20-241-1510 (dispatching services)	20-241-3320 (repair vehicle)	\$360

20-241-5320 (gas oil)	20-241-7400 (police equipment)	\$5,000
Fund 66 – (constable reimbursement)	20-241-3400 (vehicle purchase)	\$40,000 *

**Requires Town Meeting approval*

Assessors Office	Assessors Office	
<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-140-3800 (conferences & meetings)	20-140-7410 (capitol office equipment)	\$1,599.99

Registrar of Voters	Registrar of Voters	
<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-120-3210 (machines/mechanics)	20-120-1006 (election day helpers)	\$270.00

20-120-5200 (travel/misc)	20-120-1006 (election day helpers)	\$147.16
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20-120-3800 (conferences /meetings)	20-120-1120 (deputy registrars)	\$2,150
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20-120-1131 (training)	20-120-8250 (laptops)	\$2,912
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Community Center	Community Center	
<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-505-3990 (misc)	20-505-4500 (telephone/cable)	\$539.16

July 29, 2021

TRANSFER REQUEST AS FOLLOWS:

<u>From</u>	<u>To</u>	<u>Amount</u>
HIGHWAY	TRANSFER STATION	
300-7200 (paving project)	280-3820 (DEP Compliance)	\$ 1112.33
300-1170 (salaries;Hwy)	280-1160 (salaries: TS)	\$ 2185.58
300-1170 (salaries:Hwy)	280-1166 (part-time & OT)	\$ 4022.56

<u>From</u>	<u>To</u>	<u>Amount</u>
HIGHWAY DEPARTMENT	HIGHWAY DEPARTMENT	
300-3310 (equip & supplies)	300-1176 (salaries snow & emerg)	\$1707.31
300-3310 (equip & supplies)	300-1520 (uniform allowance)	\$ 857.51
300-3310 (equip & supplies)	300-5600 (road maint.equip& supplies)	\$ 660.80
300-1170 (salaries hwy dept)	300-3315 (maint truck & equip)	\$8224.76
PARKS DEPARTMENT	SAFETY & PROTECTION	
330-8109 (turf manag & equip repair)	240-4400 (tree warden)	\$ 3243.75
330-8108 (maint of structure)	240-4400 (tree warden)	\$ 509.44
330-5420 (signs)	240-4400 (tree warden)	\$ 285.24
330-5103 (field marking paint)	240-4400 (tree warden)	\$ 847.92

330-4125 (trash disposal)	240-4400 (tree warden)	\$ 1578.44
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330-8111 (cont education)	240-4400 (tree warden)	\$ 641.92
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<u>From</u>	<u>To</u>	<u>Amount</u>
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HIGHWAY DEPARTMENT

SAFETY & PROTECTION

300-7300 (equip maint;cap project)	240-4400 (tree warden)	\$ 3862.69
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HIGHWAY DEPARTMENT

CAPITAL OUTLAY

300-4500 (telephone)	220-7220 (repairs of dams/bridges)	\$ 249.60
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PARKS DEPARTMENT

PARKS DEPARTMENT

330-5103 (field marking paint)	330-1160 (overtime)	\$ 804.59
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330-3311 (equip repair)	330-1171 (salaries)	\$ 376.39
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330-8111 (cont' education)	330-5100 (office supplies)	\$ 98.84
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HIGHWAY DEPARTMENT

FUEL – ALL BUILDINGS

300-4105 (diesel fuel)	205-4105 (propane)	\$ 2299.26
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Stafford Family Services:				
FROM:		TO:		
20-510-3503	Counseling/Prevention	20-510-1017	Medical Director	3,350.00
20-510-3503	Counseling/Prevention	20-510-3506	Billing Services	832.77
20-515-3501	Family Therapy	20-515-4500	Telephone	269.33
20-515-3501	Family Therapy	20-515-6100	Dues & Fees	21.00
20-520-3503	Individual Counseling	20-520-3501	Family Therapy	997.50
20-520-3503	Individual Counseling	20-520-4500	Telephone	1,045.29
Grant Received	Town Clerk	20-190-5105	Stationary & Forms	2,202.01
Grant Received	Registrars	20-120-1105	Salaries: Registrars	105.47
Grant Received	Selectman	20-100-1004	Gen Gov PR & OT	4,767.66
Buildings:				
20-200-4310	Custodial Supplies	20-120-4102	Utilities: Water	930.00
20-200-4310	Custodial Supplies	20-200-4500	Telephone	100.00
20-200-3805	Plum cont education	20-200-4600	HVAC/Plumbing & Electrical	1,500.00
Fixed Charges:				
20-210-2020	Workmens Compensation	20-210-2025	Unemployment Compensation	160.00
Safety & Protection:				
20-241-1150	Payroll Police Dept	20-240-1122	Animal Control Officer	3,859.50
Police Protection:				
20-241-1151	Resident Trooper	20-241-5100	Office Supplies	371.93
20-241-1151	Resident Trooper	20-241-7400	Police Equipment	3,503.72

FROM:		TO:		
Covid-19 Expenses:				
Grant Received		20-250-1005	OT	431.31
Grant Received		20-250-1015	Equipment & Supplies	15,784.19
Building Department:				
20-270-3200	Legal Services	20-270-7440	Educational Remittance FEE	1,175.41
Recreation Commission:				
20-320-8335	Soccer:Children	20-320-4100	Utilities:Electricity	1,400.00
20-320-8345	Wrestling	20-320-4100	Utilities:Electricity	125.00
Holidays:				
20-345-8415	Christmas	20-345-8425	Other Community Activities	706.58
Community Center:				
20-505-3990	Miscellaneous	20-505-3330	Maintenance	25.40

July 29, 2021

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SAFETY & PROTECTION

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HIGHWAY DEPARTMENT

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PARKS DEPARTMENT

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PARKS DEPARTMENT

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HIGHWAY DEPARTMENT

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(diesel fuel)

FUEL – ALL BUILDINGS

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GENERAL FUND

TRANSFER STATION

280-4115 (Recycling)	\$ 22,965.40
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280-4125 (Trash disposal)	\$ 26,846.97
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