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TOWN CLERK

Board of Finance, Town of Stafford  
Veteran's Meeting Room  
Regular Meeting  
March 20, 2019 7 PM

**Board Members Present:**

Jane Slater, Chair, Brian Bagley, Gary Fisher, Francis Moriarty,

**Board Members Absent:**

David Walsh, Tony Pellegrino

**Board Alternates Present:**

Steven Geryk, Richard Shuck, Conrado Ulloa

Also in attendance were First Selectman Mary Mitta, Selectman John Locke, Selectman Richard Hartenstein Jr., and Town CFO Lisa Baxter.

1) **CALL MEETING TO ORDER**

Chairman Slater called the meeting to order at 7:05 PM.

2) **ESTABLISH A QUORUM**

Upon motion of Mr. Bagley and seconded by Mr. Moriarty, the Board voted unanimously to seat alternate members Conrado Ulloa and Richard Shuck for absent members David Walsh and Tony Pellegrino. A quorum was established.

3) **APPROVE MINUTES OF MARCH 4, 2019 REGULAR MEETING AND THE MARCH 13, 2019 SPECIAL MEETING**

Upon motion of Mr. Moriarty and seconded by Mr. Fisher, the Board approved the minutes from the March 4<sup>th</sup> regular meeting and the March 13, 2019 special meeting. Mr. Bagley abstained from the vote.

4) **TRANSFERS**

The Board reviewed the transfer as approved at the March 5, 2019 Selectmen's meeting. Upon motion of Mr. Moriarty and seconded by Mr. Shuck, the Board unanimously approved the transfer.  
*(see attached)*

5) **BOARD OF SELECTMEN 2019/2020 FY BUDGET PRESENTATION AND POSSIBLE ACTION**

First Selectman Mary Mitta, along with Selectmen John Locke and Richard Hartenstein Jr., presented to the Board of Finance the 2019/2020 FY Budget that was approved at the March 19, 2019 Board of Selectmen's meeting. The overall increase over last year's approved budget is \$340,972, and will be presented to the public on Wednesday March 27, 2019, at the Stafford Community Center.  
*(see attached)*

First Selectman Mitta requested that any revenue from the sale of town properties be utilized to offset any potential mill rate increase.

6) OLD BUSINESS

There was no new business to discuss.

7) NEW BUSINESS

Upon motion of Mr. Shuck and seconded by Mr. Bagley, the Board unanimously approved adding discussion of the WPCA 2019/2020 FY Budget to New Business.

WPCA Superintendent Richard Hartenstein Jr. distributed the WPCA 2019/2020 FY budget that was presented to the public and approved by the WPCA Board at the WPCA March 18, 2019 Public Hearing.  
*(see attached)*

8) **ADJOURNMENT**

Upon motion of Mr. Bagley and seconded by Mr. Moriarty, the meeting adjourned at 8:24 PM.

Respectfully Submitted,



Erin Kirchhoffer

Recording Secretary, Board of Finance

**North Central District Board of Health-Representatives**

Richard Zulick

*3 year term, term to expire 2-25-2022*

**Tree Warden**

Burton R. Davis

*2 year term, term to expire 4-1-2021*

Upon motion of First Selectman Mitta and seconded by Selectman Locke the board voted two (2) in favor (Locke, Mitta) and one (1) abstention (Hartenstein) to go to a Town Meeting to re-appoint Richard Hartenstein Jr for a four (4) year term to the Hyde Park Commission.

6. Upon motion of Selectman Hartenstein and seconded by Selectman Locke the board unanimously approved sending the following transfer request to the Board of Finance for approval.

<u>Treasurer's Office</u>	<u>Treasurer's Office</u>	
FROM:	TO:	AMOUNT
20-170-3500	20-170-3300	\$260.00
(software contracted services)	(repair office equip)	

7. Old Business
8. New Business.
9. Upon motion of Selectman Locke and seconded by Selectman Hartenstein the board unanimously approved entering into Executive Session. The board entered into Executive Session at 7:13P.M.

Upon motion of Selectman Locke and seconded by Selectman Hartenstein the board unanimously approved returning to regular session at 8:01p.m.

10. No action was taken on the FY 2019-2020 budget.
11. Selectman Hartenstein moved to adjourn, the meeting adjourned at 8:02P.M.

Respectfully Submitted:

Beth A. DaDalt  
Recording Secretary

REF #	APPROVED EXPENDITURES FY 2017-2018	Requested EXPENDITURES FY 2018-2019	REQUESTED EXPENDITURES FY 2019-2020	Difference
100 Board of Selectmen	616,065.00	615,866.00	595,728.00	(20,138.00)
110 Probate Court	3,500.00	3,500.00	5,000.00	1,500.00
115 IT Technology	112,716.00	113,516.00	115,712.00	2,196.00
120 Registrars	65,170.00	64,070.00	67,660.00	3,590.00
125 Elections:Town Clerk	2,000.00	2,000.00	-	(2,000.00)
130 Board of Finance	45,050.00	45,800.00	46,400.00	600.00
140 Assessors	82,968.00	83,438.00	112,190.00	28,752.00
150 Board of Assessment Appeals	5,985.00	5,985.00	5,985.00	-
160 Tax Collector	80,530.00	79,830.00	87,300.00	7,470.00
170 Treasurer	96,862.00	96,862.00	104,380.00	7,518.00
180 Town Counsel	46,500.00	46,500.00	46,500.00	-
190 Town Clerk	86,970.00	88,370.00	89,500.00	1,130.00
200 Buildings	415,920.00	408,470.00	481,193.00	72,723.00
205 Fuel Oil	69,000.00	67,000.00	67,000.00	-
210 Fixed Charges	2,118,146.00	2,225,110.00	2,229,200.00	4,090.00
220 Capital Outlay	100,500.00	55,000.00	50,500.00	(4,500.00)
230 Judgment & Losses	5,000.00	5,000.00	5,000.00	-
240 Safety & Protection	62,600.00	61,600.00	63,200.00	1,600.00
241 Police Protection	849,048.00	843,813.00	882,738.00	38,925.00
245 Emergency Services	993,818.00	1,021,295.00	1,031,266.00	9,971.00
248 Fire Marshals	72,885.00	71,785.00	78,632.00	6,847.00
270 Building/Zoning Department	237,010.00	184,050.00	195,870.00	11,820.00
280 Transfer Station Operations	459,517.00	457,157.00	482,960.00	25,803.00
300 General Highways	1,867,742.00	1,804,800.50	1,916,938.00	112,137.50
310 Town Aid	392,749.00	392,749.00	393,503.00	754.00
320 Recreation Commission	159,610.00	209,610.00	160,610.00	(49,000.00)
330 Parks	428,540.00	408,260.00	404,000.00	(4,260.00)
345 Holidays	29,500.00	26,000.00	20,000.00	(6,000.00)
370 Economic Development	4,000.00	2,000.00	2,000.00	-
380 Conservation Commission	1,915.00	1,915.00	2,000.00	85.00
450 Arts Commission	5,000.00	4,000.00	4,000.00	-
490 Pollution Abatement	500	100.00	100.00	-
500 Health District	56,280.00	56,000.00	58,000.00	2,000.00
505 Community Center	162,575.00	160,915.00	164,333.95	3,418.95
510 Stafford Family Services	370,725.00	367,800.00	383,620.00	15,820.00
670 Transfer Out Fund	135,000.00	135,000.00	85,000.00	(50,000.00)
				-
<b>TOTAL GENERAL GOVERNMENT</b>	<b>10,241,896.00</b>	<b>10,215,166.50</b>	<b>10,438,018.95</b>	<b>222,852.45</b>
* <b>DEBT SERVICE</b>	<b>2,184,150.00</b>	<b>2,200,810.00</b>	<b>2,288,850.00</b>	<b>88,040.00</b>
440 Public Library	538,183.00	542,109.00	572,189.00	30,080.00
				-
<b>TOTAL BOARD OF SELECTMEN</b>	<b>12,964,229.00</b>	<b>12,958,085.50</b>	<b>13,299,057.95</b>	<b>340,972.45</b>

<b>100 BOARD OF SELECTMEN</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-100-1001	Salary: First Selectman	63,185.00	64,450.00	65,900.00	65,900.00	67,152.00
20-100-1002	Salary: Selectman	5,265.00	5,475.00	5,600.00	5,600.00	5,705.00
20-100-1003	Salary: Selectman	5,265.00	5,475.00	5,600.00	5,600.00	5,705.00
20-100-1004	Gen Gov P.T.& O.T. /Clerical Aides	10,000.00	13,000.00	13,000.00	12,000.00	20,000.00
20-100-2111	Longevity	7,900.00	8,100.00	9,000.00	9,200.00	8,060.00
20-100-1005	General Government	447,155.00	420,000.00	473,000.00	476,000.00	450,000.00
20-100-3180	Legal /Public Notices	25,000.00	20,000.00	18,000.00	15,000.00	12,500.00
20-100-3802	Certification, Training & Mileage	2,500.00	2,500.00	1,500.00	2,000.00	2,000.00
20-100-5100	Office supplies	2,500.00	2,500.00	2,500.00	2,200.00	2,200.00
20-100-5105	Stationary	1,200.00	1,200.00	1,200.00	1,500.00	1,500.00
20-100-6100	Dues & Fees	1,000.00	1,000.00	1,000.00	1,000.00	750.00
20-100-6115	Connecticut Conference of Municipalities	7,990.00	7,990.00	7,990.00	7,990.00	7,988.00
20-100-6120	Connecticut Council of Small Towns	925	925	925	925	925.00
20-100-6125	Capital Region Council of Governments (CRCOG)	10,635.00	10,760.00	10,850.00	10,951.00	11,243.00
TOTAL		590,520.00	563,375.00	616,065.00	615,866.00	595,728.00
<b>110 PROBATE COURT</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-110-3400	North Central Probate Court Allocation	4,500.00	4,500.00	3,500.00	3,500.00	5,000.00
<b>115 IT Technology</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-115-1001	Town Website Hosting/Design (staffordct.org)	4,500.00	4,500.00	1,500.00	1,500.00	1,500.00
20-115-1002	IT Coordinator	73,185.00	74,660.00	76,516.00	76,516.00	79,335.00
20-115-1004	Computer Replacement	12,000.00	8,800.00	15,000.00	14,200.00	14,100.00
20-115-1005	Software/Computer Service	13,350.00	18,455.00	19,700.00	21,300.00	20,777.00
TOTAL		103,535.00	106,415.00	112,716.00	113,516.00	115,712.00
<b>120 REGISTRARS OF VOTERS</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-120-1006	Salaries: Elections Officials and Helpers	6,500.00	7,640.00	12,485.00	15,745.00	16,500.00
20-120-1015	Election Day Supplies/operation costs	5,000.00	10,710.00	12,165.00	12,110.00	14,000.00
20-120-1105	Salaries: Registrars of Voters	14,000.00	14,000.00	28,000.00	28,000.00	28,000.00
20-120-1120	Salaries: Office hour Deputies	0	1,200.00	1,800.00	1,800.00	1,800.00
20-120-1131	Poll Workers Training	800	2,020.00	2,300.00	2,685.00	2,860.00
20-120-3210	Fees: Machine Mechanics/Super.	800	800	800	600	600.00
20-120-3800	Conferences/Training	0	1,300.00	2,330.00	2,930.00	3,500.00
20-120-5200	Travel/Misc expense	600	200	200	200	200.00
20-120-8250	laptops for polls	0	0	0	0	200.00
TOTAL		38,200.00	46,970.00	65,170.00	64,070.00	67,660.00

<b>125 ELECTIONS: Town Clerk</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-125-8215	Referendum	1,000.00	500	500	500	0.00
20-125-8226	Primary: Election Expenses	2,000.00	1,750.00	1,500.00	1,500.00	0.00
TOTAL		3,000.00	2,250.00	2,000.00	2,000.00	0.00
<b>130 BOARD OF FINANCE</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-130-3180	Legal/Public notices	3,000.00	3,000.00	3,000.00	2,000.00	2,000.00
20-130-3525	Contracted Services: Auditors	42,500.00	40,250.00	41,500.00	43,500.00	44,000.00
20-130-5100	Office supplies	400	550	550	300	400.00
TOTAL		45,900.00	43,800.00	45,050.00	45,800.00	46,400.00
<b>140 ASSESSOR OFFICE</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-140-1100	Assessors Salary	58,200.00	59,365.00	60,848.00	60,848.00	65,000.00
20-140-3500	Software Contracted services	18,025.00	17,850.00	17,020.00	17,190.00	17,390.00
20-140-3800	Conference & Meetings	1,100.00	1,100.00	1,500.00	2,000.00	1,500.00
20-140-5100	Office Supplies	2,500.00	2,500.00	2,500.00	3,300.00	3,000.00
20-140-1520	Uniform Allowance					200.00
20-140-5200	Travel Expense	600	100	100	100	100.00
	REVAL					25,000.00
TOTAL		81,425.00	81,915.00	82,968.00	83,438.00	112,190.00
<b>150 BOARD OF ASSESSMENT APPEAL</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-150-1100	Salary/Administrative	2,000.00	2,000.00	2,045.00	2,045.00	2,045.00
20-150-1110	Salary / Assistant-Members	1,925.00	1,925.00	1,970.00	1,970.00	1,970.00
20-150-1112	Salary / Assistant-Members	1,925.00	1,925.00	1,970.00	1,970.00	1,970.00
TOTAL		5,850.00	5,850.00	5,985.00	5,985.00	5,985.00
<b>160 TAX COLLECTOR</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-160-1100	Salary: Administrative	55,700.00	57,925.00	59,230.00	59,230.00	65,000.00
20-160-1104	Part-time help	5,000.00	6,000.00	5,000.00	3,000.00	3,500.00
20-160-3500	Software Contracted services	11,100.00	13,100.00	13,500.00	14,800.00	16,000.00
20-160-3800	Conferences & Meetings	800	800	800	800	800.00
20-160-5100	Office supplies	2,150.00	2,000.00	2,000.00	2,000.00	2,000.00
TOTAL		78,000.00	79,825.00	80,530.00	79,830.00	87,300.00

<b>170 TOWN TREASURER</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-170-1100	Salary/Administrative CFO	75,770.00	77,275.00	79,217.00	79,217.00	82,135.00
20-170-1104	Treasurer-Part time (elected)	6,185.00	6,185.00	5,600.00	5,600.00	5,600.00
20-170-3300	Repair / office equipment etc..	100	100	100	100	0.00
20-170-3500	Software Contracted Services	9,660.00	9,215.00	9,215.00	9,215.00	14,215.00
20-170-3800	Conferences & Meetings	500	640	640	430	430.00
20-170-5100	Office supplies	2,000.00	2,090.00	2,090.00	2,300.00	2,000.00
TOTAL		94,215.00	95,505.00	96,862.00	96,862.00	104,380.00
<b>180 TOWN COUNSEL</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-180-3200	Legal Services	23,000.00	23,000.00	30,000.00	30,000.00	30,000.00
20-180-3202	Legal Services-Retainer fee	16,500.00	16,500.00	16,500.00	16,500.00	16,500.00
TOTAL		39,500.00	39,500.00	46,500.00	46,500.00	46,500.00
<b>190 TOWN CLERK</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-190-1100	Salary/Administrative	57,950.00	60,265.00	61,620.00	61,620.00	65,000.00
20-190-3302	Copier maint & Service	2,000.00	2,000.00	1,500.00	1,500.00	1,200.00
20-190-3620	Machine Indexing/Microfilming	20,000.00	20,000.00	20,000.00	21,500.00	19,000.00
20-190-3800	Conferences & Meetings	825	800	800	800	800.00
20-190-3900	Restoration of books	925	900	900	800	600.00
20-190-5100	Office Supplies	1,500.00	1,500.00	1,500.00	1,500.00	1,450.00
20-190-5105	Stationary & Forms	200	200	200	200	1,000.00
20-190-8210	Vital Statistics	450	450	450	450	450.00
TOTAL		83,850.00	86,115.00	86,970.00	88,370.00	89,500.00

<b>200 BUILDINGS</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-200-1100	Building Maintenance: Salaries	115,860.00	110,250.00	118,000.00	118,000.00	174,000.00
20-200-3100	Postage-Town Hall	22,000.00	24,500.00	24,500.00	25,000.00	25,000.00
20-200-3805	Plumbing & Electrical-Continuing Education	3,000.00	3,000.00	2,000.00	3,000.00	3,000.00
20-200-4100	Utilities: Electricity	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
20-200-4102	Utilities: Water	5,000.00	4,500.00	3,500.00	11,500.00	13,000.00
20-200-4110	Sewer Use Fee	1,400.00	2,000.00	2,000.00	2,100.00	2,560.00
20-200-4210	Utilities: Trash	3,150.00	3,120.00	3,120.00	3,120.00	320.00
20-200-4310	Custodial Supplies	6,500.00	6,000.00	6,000.00	5,000.00	10,000.00
20-200-4500	Utilities: Telephone	20,000.00	20,000.00	20,000.00	22,000.00	22,000.00
20-200-4510	Alarm Monitoring Fees (moved from IT)		5,000.00	4,000.00	4,000.00	4,313.00
20-200-4600	General Maint. HVAC/Plumbing & Electrical	25,000.00	25,000.00	25,000.00	20,000.00	25,000.00
20-200-4650	Building updates and repairs *	137,850.00	149,255.00	152,000.00	139,250.00	150,000.00
New	Solar Projects Repairs & Maintenance					10,000.00
20-200-4900	Town Hall:Misc/Misc Services	23,415.00	23,000.00	23,000.00	23,000.00	10,000.00
20-200-4910	State fees for Inspections: Boilers/WH (moved to 4600 per Bruce)	1,000.00	1,000.00	800	500	0.00
<b>TOTAL</b>		<b>396,175.00</b>	<b>408,625.00</b>	<b>415,920.00</b>	<b>408,470.00</b>	<b>481,193.00</b>
<b>205 FUEL - ALL BUILDINGS</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-205-4105	Fuel Oil	85,000.00	50,000.00	55,000.00	55,000.00	55,000.00
20-205-4215	Propane (CC , Old Town Hall, Police and TS)	25,000.00	17,000.00	14,000.00	12,000.00	12,000.00
<b>TOTAL</b>		<b>110,000.00</b>	<b>67,000.00</b>	<b>69,000.00</b>	<b>67,000.00</b>	<b>67,000.00</b>
<b>210 FIXED CHARGES</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-210-2015	FICA/MEDICARE-EMPLOYER	220,000.00	240,000.00	240,000.00	240,000.00	255,000.00
20-210-2020	Worker's Compensation	142,675.00	143,000.00	162,205.00	177,005.00	187,000.00
20-210-2025	Unemployment Compensation	8,000.00	8,000.00	3,000.00	3,000.00	4,000.00
20-210-2030	Group Health & Life	896,500.00	896,500.00	1,000,000.00	1,000,000.00	950,000.00
20-210-2035	Employee Retirement Plan (DB & 457)	498,215.00	486,950.00	505,751.00	566,935.00	567,000.00
20-210-2040	Volunteer Pension & Life Ins Fund - Firemen	2,800.00	2,800.00	2,800.00	24,200.00	27,000.00
20-210-2045	Vaccine and Physicals	1,500.00	1,500.00	1,500.00	1,500.00	0.00
20-210-4600	General Protection & Bond Ins.	13,525.00	5,250.00	4,155.00	4,155.00	4,200.00
20-210-4630	General Liability	165,005.00	178,000.00	183,735.00	193,315.00	220,000.00
20-210-4640	Liability: Board members/Police	10,765.00	8,075.00	6,000.00	6,000.00	6,000.00
20-210-4650	Insurance Deductible Fund	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
20-210-4660	Drug & Alcohol Tests/Misc	3,000.00	3,000.00	4,000.00	4,000.00	4,000.00
<b>TOTAL</b>		<b>1,966,985.00</b>	<b>1,978,075.00</b>	<b>2,118,146.00</b>	<b>2,225,110.00</b>	<b>2,229,200.00</b>



<b>220 CAPITAL OUTLAY</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-220-7220	Dams/Bridges: Maint/inspection fees	50,000.00	50,000.00	88,500.00	50,000.00	50,000.00
20-220-7230	Energy Projects	12,000.00	9,000.00	12,000.00	5,000.00	500.00
TOTAL		280,040.00	59,000.00	100,500.00	55,000.00	50,500.00
<b>230 JUDGMENT &amp; LOSSES</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-230-8120	Judgment & Losses	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
TOTAL		5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
<b>240 SAFETY &amp; PROTECTION</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-240-1122	Part-time Animal Control officer(s)	33,360.00	33,500.00	35,000.00	35,000.00	35,000.00
20-240-3655	Civil Preparedness	4,000.00	5,000.00	5,000.00	4,000.00	4,000.00
20-240-4400	Tree Warden:Removal,Planting,Misc	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
20-240-5126	Homeland Security	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
20-240-8242	Alert System (split 50/50 with BOE)	1,800.00	1,600.00	1,600.00	1,600.00	3,200.00
TOTAL		65,160.00	66,100.00	62,600.00	61,600.00	63,200.00
<b>241 POLICE PROTECTION</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-241-1131	Part-time	43,200.00	43,200.00	45,000.00	45,000.00	46,700.00
20-241-1150	Payroll: Police Department	248,160.00	310,300.00	318,000.00	449,900.00	460,000.00
20-241-1151	Resident Trooper	283,000.00	255,280.00	268,885.00	151,000.00	176,000.00
20-241-1500	Constables/Troopers:Fees/Reimbursable	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
20-241-1510	Dispatching Services	1,680.00	2,100.00	2,100.00	2,100.00	2,450.00
20-241-1515	Community Patrol Augmentation	20,000.00	20,000.00	20,000.00	15,000.00	15,000.00
20-241-1520	Uniform Allowance	700	800	800	1,500.00	3,000.00
20-241-3320	Repair & Maint. Vehicles	4,500.00	4,500.00	4,500.00	4,500.00	5,000.00
20-241-3400	Lease Purchase-Vehicle		7,625.00	7,613.00	7,613.00	7,613.00
20-241-3801	Constable Training	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
20-241-4500	Telephone	2,850.00	2,850.00	2,850.00	2,900.00	2,850.00
20-241-5100	Office Supplies	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
20-241-5200	Narcotic Canine		7,800.00	7,800.00	7,800.00	7,625.00
20-241-5320	Vehicle-Gas & Oil	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
20-241-7100	State Grants	100,000.00	100,000.00	75,000.00	60,000.00	60,000.00
20-241-7400	Police Equipment	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
TOTAL		800,590.00	850,955.00	849,048.00	843,813.00	882,738.00

<b>245 EMERGENCY SERVICES</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-245-8270	West Stafford FD	185,916.00	192,295.00	198,935.00	198,345.00	203,245.00
20-245-8275	Stafford Fire Dept #1 *	175,000.00	184,000.00	197,600.00	194,600.00	199,600.00
20-245-8280	Stafford Ambulance Association	492,785.00	482,650.00	485,305.00	516,372.00	516,443.00
20-245-8602	Fire Department Equipment Lease		112,745.00	111,978.00	111,978.00	111,978.00
TOTAL		892,526.00	1,010,513.00	993,818.00	1,021,295.00	1,031,266.00
<b>248 FIRE MARSHAL</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-248-1115	Salaried: Fire Marshal	64,215.00	65,520.00	67,135.00	67,135.00	69,607.00
20-248-3504	Computer software maint fee	1,200.00	900	1,100.00	500	3,900.00
20-248-3701	Photography: film and development	200	200	200	100	100.00
20-248-3802	Training (in service, continuing education)	700	700	700	700	700.00
20-248-5320	Vehicle -(gas/milage deputy)	800	1,800.00	1,800.00	1,800.00	2,500.00
20-248-6100	Misc/dues/fees ( office supplies, NFPA / IAAI, CT FM Assoc, State Fire Assoc)	750	750	750	750	625.00
20-248-7410	Uniforms & Equipment	1,000.00	1,000.00	1,200.00	800	1,200.00
TOTAL		68,865.00	70,870.00	72,885.00	71,785.00	78,632.00
<b>270 BUILDING / ZONING / WETLANDS DEPT'S</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-270-1155	Building Official, Zoning Enforcement Officer	135,050.00	183,250.00	203,810.00	152,000.00	159,370.00
20-270-1520	Uniforms	1,000.00	600	600	600	500.00
20-270-2111	Town Planner / Consultant	45,000.00	10,000.00	5,000.00	2,000.00	2,000.00
20-270-3200	Legal Consultations			5,000.00	5,000.00	5,000.00
20-270-3304	Copier fees	1,400.00	1,400.00	1,400.00	1,400.00	5,000.00
20-270-3510	GIS Miscellaneous	5,000.00	3,000.00	1,000.00	1,000.00	1,000.00
20-270-3800	Conferences & Meetings	1,800.00	1,500.00	1,500.00	2,000.00	3,000.00
20-270-5100	Office supplies	5,000.00	1,960.00	2,000.00	2,000.00	2,000.00
20-270-5320	Vehicle Gas & Oil & Mileage	4,500.00	6,750.00	4,000.00	4,000.00	4,000.00
20-270-6100	Dues & Fees	500	700	700	1,050.00	1,000.00
20-270-7440	Educational Fee Remittance	3,000.00	3,300.00	4,000.00	4,000.00	4,000.00
20-270-7430	Point Software permit program fees	6,000.00	7,510.00	8,000.00	9,000.00	9,000.00
TOTAL		208,250.00	219,970.00	237,010.00	184,050.00	195,870.00

<b>280 TRANSFER STATION OPERATIONS</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-280-1160	Salaries: Transfer Station	160,850.00	165,000.00	169,237.00	169,237.00	175,000.00
20-280-1166	Part time help & OT	7,000.00	7,000.00	5,000.00	7,000.00	7,000.00
20-280-2111	Longevity	1,100.00	1,140.00	1,180.00	1,220.00	1,260.00
20-280-3301	Equipment repair	25,000.00	25,000.00	21,000.00	21,000.00	21,000.00
20-280-3310	Transfer Station: Supplies, Notices	3,500.00	2,800.00	2,800.00	2,800.00	2,800.00
20-280-3500	Computer Services	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
20-280-3820	DEP Compliance	32,000.00	32,000.00	25,000.00	20,000.00	15,000.00
20-280-4100	Utilities-Electric	8,900.00	8,900.00	8,900.00	8,900.00	8,900.00
20-280-4105	Diesel & Gas:For Equip & Trucks	30,000.00	20,000.00	20,000.00	20,000.00	20,000.00
20-280-4115	Recycling	30,000.00	30,000.00	25,000.00	25,000.00	30,000.00
20-280-4120	Household Hazardous Waste	8,000.00	8,000.00	8,000.00	8,500.00	8,500.00
20-280-4125	Trash Disposal	220,000.00	180,000.00	170,000.00	170,000.00	190,000.00
20-280-4500	Telephone	1,300.00	1,300.00	1,400.00	1,500.00	1,500.00
20-280-NEW	CAP Equipment (6 covered rolloff containers) REQUIRED					0.00
<b>TOTAL</b>		<b>530,070.00</b>	<b>483,140.00</b>	<b>459,517.00</b>	<b>457,157.00</b>	<b>482,960.00</b>
<b>300 GENERAL HIGHWAYS.</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-300-1170	Salaries: Highway Dept.	727,110.00	680,155.00	752,230.00	752,000.00	815,700.00
20-300-1172	Public Works Director	74,285.00	85,000.00	87,550.00	90,176.50	92,882.00
20-300-1176	Salaries: Snow & Emerg. O.T.	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
20-300-1520	Uniform Allowance	20,000.00	22,000.00	22,000.00	22,000.00	16,000.00
20-300-2111	Longevity	9,860.00	8,860.00	9,060.00	7,420.00	7,700.00
20-300-3310	Highway Garage: Equip. & Supplies	74,000.00	44,000.00	38,575.00	40,000.00	40,000.00
20-300-3315	Maint: Trucks & Equipment	108,000.00	118,000.00	118,000.00	125,000.00	125,000.00
20-300-4100	Utilities-Electricity	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
20-300-4105	Deisel Fuel	55,000.00	50,000.00	50,000.00	50,000.00	50,000.00
20-300-4200	Sewer Assessment: Town Garage	280	280	280	300	320.00
20-300-4500	Telephone	2,000.00	2,000.00	2,500.00	2,500.00	4,000.00
20-300-5200	Travel Expense	1,000.00	2,000.00	1,000.00	1,000.00	2,000.00
20-300-5320	Vehicle-Gas & Oil	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
20-300-5420	Street & Traffic Signs	4,000.00	4,000.00	4,500.00	4,000.00	4,000.00
20-300-5600	Road Maint: Equip. & Supplies	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
20-300-7120	LoCIP State Grant	188,595.00	111,207.00	111,207.00	126,477.00	108,409.00
20-300-7200	Paving Project/Roads	220,575.00	220,575.00	220,575.00	250,575.00	250,575.00
20-300-7240	Repairs: Bridges & Flexbeams	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
20-300-7300	Equip Maintenance Capital Project	40,000.00	40,000.00	25,000.00	40,000.00	40,000.00
20-300-7425	Cap. Outlay: Misc. Tools	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
20-300-7433	Lease Purchase (02116)	47,775.00	39,355.00	39,352.00	39,352.00	39,352.00
20-300-7434	Lease Purchase (17643)	64,915.00	64,913.00	64,913.00	0	0.00
20-300-7435	Lease Purchase	30,490.00	34,760.00	67,000.00	0	67,000.00
<b>TOTAL</b>		<b>1,921,885.00</b>	<b>1,781,105.00</b>	<b>1,867,742.00</b>	<b>1,804,800.50</b>	<b>1,916,938.00</b>

<b>310 TOWN AID</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-310-7160	Town Aid Improved-MTCE &	274,475.00	275,135.00	274,924.00	274,924.00	275,452.10
20-310-7165	Town Aid Unimproved-MTCE &	117,630.00	117,915.00	117,825.00	117,825.00	118,050.90
<b>TOTAL</b>		<b>392,105.00</b>	<b>393,050.00</b>	<b>392,749.00</b>	<b>392,749.00</b>	<b>393,503.00</b>
<b>320 RECREATION COMMISSION</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
20-320-1008	Salaries: Lifeguards	25,000.00	27,500.00	0	0	0.00
20-320-1009	Salaries: Summer Program-Rec	23,000.00	25,500.00	63,000.00	63,000.00	63,000.00
20-320-1015	Custodial Services-B	14,500.00	13,000.00	13,000.00	13,000.00	10,000.00
20-320-3125	Summer Program: Transportation -F	7,000.00	7,000.00	7,500.00	7,500.00	7,500.00
20-320-3180	Legal / Public Notices	100	100	100	100	100.00
20-320-4100	Utilities-Electricity	7,300.00	7,300.00	10,000.00	10,000.00	14,000.00
20-320-4850	Repairs	460	460	460	460	460.00
20-320-5100	Office supplies	100	100	100	100	100.00
20-320-5610	Summer Program Equip. & Supplies	3,700.00	3,700.00	3,700.00	3,700.00	3,700.00
20-320-8300	Basketball	750	750	750	750	750.00
20-320-8305	Little League	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00
20-320-8310	Senior League	1,150.00	1,150.00	1,150.00	1,150.00	1,150.00
20-320-8315	Midget Football	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
20-320-8330	Softball: Youth	900	900	900	900	900.00
20-320-8335	Soccer: Children	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
20-320-8340	Softball: Youth Senior League	500	500	500	500	500.00
20-320-8345	Wrestling	300	300	300	300	300.00
20-320-8350	Other Programs - C	400	400	400	400	400.00
20-320-8351	Risk Management Education, Training, Child Safety	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
20-320-8355	Youth Lacrosse	400	400	400	400	400.00
20-320-8360	Web Site fee / Rec Director workshops & Classes, Memberships	550	550	550	550	550.00
20-320-4855	Major Improvements- E			50,000.00	100,000.00	50,000.00
<b>TOTAL</b>		<b>94,910.00</b>	<b>96,410.00</b>	<b>159,610.00</b>	<b>209,610.00</b>	<b>160,610.00</b>

<b>330 PARKS</b>		<b>APPROVED</b>	<b>APPROVED</b>	<b>APPROVED</b>	<b>APPROVED</b>	<b>REQUESTED</b>
		<b>FY 2015-2016</b>	<b>FY 2016-2017</b>	<b>FY 2017-2018</b>	<b>FY 2018-2019</b>	<b>FY 2019-2020</b>
20-330-1004	Summer help	10,000.00	14,000.00	14,000.00	7,000.00	7,000.00
20-330-1160	Overtime Parks: Dept	6,000.00	7,000.00	9,000.00	7,000.00	9,000.00
20-330-1171	Salaries: Park Dept.	283,600.00	282,700.00	289,860.00	289,860.00	281,000.00
20-330-2111	Longevity	2,000.00	2,040.00	2,080.00	1,300.00	1,300.00
20-330-3311	Parks -equip repair	5,000.00	6,000.00	6,000.00	6,000.00	6,000.00
20-330-4100	Utilities-electricity / Porta Potties	10,000.00	10,000.00	10,000.00	10,000.00	13,000.00
20-330-4125	Trash Disposal	880	900	900	900	900.00
20-330-5100	Office Supplies	0	200	200	200	300.00
20-330-5103	Field Marking Paint	6,000.00	8,000.00	10,000.00	10,000.00	12,000.00
20-330-5420	Signs (Parks & Recreation Areas)	700	700	700	700	700.00
20-330-7420	CAP- equipment	5,000.00	17,500.00	17,500.00	17,500.00	17,500.00
20-330-8101	Kealy Field	2,000.00	4,000.00	3,000.00	4,000.00	4,000.00
20-330-8102	High/Middle School Fields	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
20-330-8103	Care of Cemeteries	300	300	300	300	300.00
20-330-8104	Skating Rink	500	500	500	500	500.00
20-330-8106	Town Beautification (Garden Club)	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
20-330-8107	Staffordville Beach	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
20-330-8108	Maintenance of Structures	15,500.00	15,500.00	11,500.00	11,500.00	9,000.00
20-330-8109	Turf Management- equip/repair	10,000.00	31,500.00	31,500.00	20,000.00	20,000.00
20-330-8110	Playscapes: egulpment/repair/maint	7,000.00	9,000.00	8,000.00	8,000.00	8,000.00
20-330-8111	Continuing Education/Licenses/workshops	4,000.00	4,000.00	3,000.00	3,000.00	3,000.00
20-330-8112	Backstops	5,000.00	5,000.00	2,500.00	2,500.00	2,500.00
20-330-8113	Parks equipment (shovels, hand tools)	500	500	500	500	500.00
	<b>TOTAL</b>	<b>381,480.00</b>	<b>426,840.00</b>	<b>428,540.00</b>	<b>408,260.00</b>	<b>404,000.00</b>

<b>345 HOLIDAYS</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-345-8400	Memorial Day- flags	2,500.00	2,500.00	2,000.00	1,500.00	1,500.00
20-345-8405	Veterans Day-flags, graves markers etc..	1,500.00	1,500.00	1,000.00	1,000.00	1,000.00
20-345-8411	Summerfest Fireworks (100% reimbursed)	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
20-345-8415	Christmas	600	1,000.00	2,500.00	1,500.00	0.00
20-345-8425	Other Community Activities	500	500	2,000.00	7,000.00	2,500.00
TOTAL		26,100.00	27,500.00	29,500.00	26,000.00	20,000.00
<b>370 ECONOMIC DEVELOPMENT</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-370-8450	Program & Marketing	4,000.00	5,000.00	4,000.00	2,000.00	2,000.00
TOTAL		4,000.00	5,000.00	4,000.00	2,000.00	2,000.00
<b>380 CONSERVATION COMMISSION</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
TOTAL		1,050.00	1,983.00	1,915.00	1,915.00	2,000.00
<b>440 LIBRARY</b>				APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-440-1004	Salaries (part time)			105,274.00	104,167.00	123,628.00
20-440-1184	Salaries (full time)			213,870.00	219,445.00	225,779.00
20-440-2015	FICA			24,415.00	24,816.00	26,730.00
20-440-2030	Group Health and Life			83,447.00	83,447.00	86,124.00
20-440-2035	Retirement			31,157.00	29,759.00	28,758.00
20-440-2111	Longevity			1,673.00	2,087.00	1,895.00
20-440-3100	Postage			500.00	500.00	550.00
20-440-3330	Maintenance			10,000.00	10,000.00	10,000.00
20-440-3805	Continuing education			1,000.00	1,000.00	1,000.00
20-440-4100	Utilities: Electricity			23,000.00	23,000.00	23,700.00
20-440-4102	Utilities: Water			560.00	428.00	560.00
20-440-4500	Telephone			2,667.00	2,840.00	2,110.00
20-440-5100	Office and library supplies			2,240.00	2,240.00	2,550.00
20-440-5200	Mileage, professional dues, travel			930.00	930.00	1,155.00
20-440-5800	Books, DVDs, periodicals, etc.			35,000.00	35,000.00	35,000.00
20-440-7410	CAP Equipment			650.00	650.00	650.00
20-440-8255	Programs			1,800.00	1,800.00	2,000.00
TOTAL				538,183.00	542,109.00	572,189.00

<b>450 ARTS COMMISSION</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
Arts		5,000.00	7,500.00	5,000.00	4,000.00	4,000.00
TOTAL		5,000.00	7,500.00	5,000.00	4,000.00	4,000.00
<b>480 DEBT SERVICE ACCOUNT</b>		APPROVED	APPROVED	APPROVED	APPROVED	REQUESTED
		FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
<b>PAYMENT ON LONG TERM DEBTS</b>						
20-480-9000	capital lease payment solar project		120,269.00	200,000.00	350,000.00	370,000.00
20-480-9400	Pay down of BAN WPCF Upgrade	50,000.00	50,000.00	50,000.00	50,000.00	0.00
20-480-9450	Pay Down on BAN Energy Improvement		100,000.00	100,000.00	100,000.00	0.00
20-480-9455	Pay Down of BAN Inflow and Filtration		35,000.00	35,000.00	35,000.00	35,000.00
20-480-9505	Sewer Rehab Project 282-C	150,000.00	70,000.00	70,000.00	70,000.00	0.00
20-480-9520	BAN on RTE 190 Project	51,890.00	35,000.00	35,000.00	35,000.00	0.00
20-480-9526	WPCF Upgrade USDA Bond	150,665.00	155,560.00	160,615.00	165,835.00	171,225.00
20-480-9712	New Elem/High School Bond	375,000.00	370,000.00	370,000.00	370,000.00	365,000.00
20-480-9713	2012 Bond Issue (New Money Bonds)	430,000.00	430,000.00	330,000.00	330,000.00	325,000.00
20-480-9715	2012 Refunding Bonds	215,000.00	215,000.00	235,000.00	50,000.00	50,000.00
20-480-9716	2018 Bond Issue					240,000.00
SUBTOTAL		1,422,555.00	1,460,560.00	1,585,615.00	1,555,835.00	1,556,225.00
<b>480 INTEREST ON LONG TERM DEBTS</b>						
20-481-9350	Transfer Agent fees/issuance costs	25,000.00	25,000.00	65,000.00	65,000.00	70,000.00
20-481-9510	Interest on BAN Energy Improvements	19,600.00	39,195.00	31,215.00	17,385.00	0.00
20-481-9520	Interest on BAN WPCF Projects	35,255.00	63,930.00	60,135.00	31,370.00	19,390.00
20-481-9526	WPCF Upgrade USDA Bond	195,310.00	190,410.00	185,355.00	180,135.00	174,750.00
20-481-9521	BAN Interest WPCF & Town Infrastructure					97,775.00
20-481-9527	BAN Interest Water & Sewer Extension			8,455.00	16,735.00	0.00
20-481-9713	2012 Bond Issue (New Money Bonds)	165,300.00	137,950.00	118,900.00	107,350.00	95,250.00
20-481-9715	2012 Refunding Bonds	153,000.00	144,750.00	129,475.00	112,000.00	94,300.00
20-481-9716	2018 Bond Issue				115,000.00	181,160.00
Interest subtotal		593,465.00	601,235.00	598,535.00	644,975.00	732,625.00
Payment on long term debt (above)		1,422,555.00	1,580,829.00	1,585,615.00	1,555,835.00	1,556,225.00
TOTAL		2,016,020.00	2,182,064.00	2,184,150.00	2,200,810.00	2,288,850.00

<b>490 POLLUTION ABATEMENT</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-490-8135	Continuing Fund-abatement	5,000.00	5,000.00	500	100	100.00
<b>500 HEALTH SERVICES</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-500-8262	Health District / Health Services	55,710.00	55,485.00	56,280.00	56,000.00	58,000.00
<b>505 COMMUNITY CENTER</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-505-1004	Social Services: Wages	32,620.00	36,740.00	38,895.00	38,895.00	40,325.94
20-505-1100	Salary/Administration	63,355.00	64,650.00	53,000.00	53,000.00	54,948.01
20-505-1140	Onsite Position Congregate Meals	7,800.00	7,800.00	7,800.00	7,800.00	7,800.00
20-505-3330	Maintenance	3,500.00	3,500.00	2,500.00	2,500.00	2,500.00
20-505-3331	Cleaning		8,350.00	0	0	0.00
20-505-3510	Transportation (all programs)	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
20-505-3990	Events & Activities	3,000.00	5,000.00	5,000.00	4,000.00	4,000.00
20-505-4100	Utilities-Electricity	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
20-505-4102	Utilities-Water	1,500.00	1,500.00	1,500.00	1,800.00	1,800.00
20-505-4110	Sewer Use	560	560	560	600	640.00
20-505-4125	Trash Disposal	3,200.00	3,780.00	3,900.00	3,900.00	3,900.00
20-505-4500	Telephone / cable	2,500.00	2,500.00	2,500.00	2,500.00	3,420.00
20-505-4580	Internet Expense	1,120.00	1,120.00	920	920	0.00
20-505-5120	Supplies	4,500.00	4,500.00	4,500.00	3,500.00	3,500.00
20-505-6100	Access Community Action Agency/CRT		1,000.00	1,000.00	1,000.00	1,000.00
20-505-7410	CAP Equipment (copier)	70,000.00	0	1,500.00	1,500.00	1,500.00
<b>TOTAL</b>		<b>232,655.00</b>	<b>180,000.00</b>	<b>162,575.00</b>	<b>160,915.00</b>	<b>164,333.95</b>



<b>510 STAFFORD FAMILY SERVICES</b>		APPROVED FY 2015-2016	APPROVED FY 2016-2017	APPROVED FY 2017-2018	APPROVED FY 2018-2019	REQUESTED FY 2019-2020
20-510-1012	Salaries: (Town funded)	187,550.00	176,045.00	177,000.00	185,000.00	191,000.00
20-510-1016	Clinical Supervisor	12,050.00	12,050.00	12,050.00	12,800.00	12,800.00
20-510-1017	Medical Director		12,000.00	12,000.00	12,000.00	12,000.00
20-510-1018	Medical Prescriber		16,320.00	16,320.00	20,000.00	20,000.00
20-510-3100	Postage	500	500	500	500	300.00
20-510-3500	Computer Services	1,500.00	5,000.00	5,000.00	5,000.00	1,500.00
20-510-3503	Counseling/Prevention	16,959.00	24,000.00	24,000.00	24,000.00	24,000.00
20-510-3506	Billing Services	4,000.00	4,000.00	15,000.00	6,000.00	8,000.00
20-510-3801	Training	800	1,000.00	2,000.00	1,000.00	1,000.00
20-510-4100	Utilities:Electricity	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00
20-510-4102	Utilities:Water	600	600	600	600	600.00
20-510-4110	Sewer user fees	655	655	655	300	320.00
20-510-4125	Trash Disposal	2,070.00	2,500.00	2,500.00	2,500.00	2,000.00
20-510-4500	Telephone	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
20-510-5100	Office Supplies / Projects	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
20-510-6100	Dues & Fees	1,480.00	1,500.00	1,500.00	1,500.00	1,500.00
20-510-6105	Local PerCap Contribution-NCMHB	500	500	600	600	600.00
20-510-7250	Maintenance Contracts / Repairs	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	<b>SUBTOTAL</b>	<b>236,664.00</b>	<b>264,670.00</b>	<b>277,725.00</b>	<b>279,800.00</b>	<b>283,620.00</b>
	<b>515 SDE (State Dept of Education)</b>	<b>25,824.00</b>	<b>20,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>24,000.00</b>
	<b>520 DMHAS (Dept of Mental Health &amp; Addiction Services)</b>	<b>83,555.00</b>	<b>80,000.00</b>	<b>75,000.00</b>	<b>70,000.00</b>	<b>76,000.00</b>
	<b>TOTAL</b>	<b>346,043.00</b>	<b>364,670.00</b>	<b>370,725.00</b>	<b>367,800.00</b>	<b>383,620.00</b>
	<b>TRANSFER OUT FUND</b>	<b>APPROVED FY 2015-2016</b>	<b>APPROVED FY 2016-2017</b>	<b>APPROVED FY 2017-2018</b>	<b>APPROVED FY 2018-2019</b>	<b>REQUESTED FY 2019-2020</b>
20-670-9971	Special Revenue Compensation Fund (transfer out)	50,000.00	20,000.00	50,000.00	50,000.00	25,000.00
20-670-9951	Revaluation-(2020 committed)	25,000.00	25,000.00	25,000.00	25,000.00	0.00
20-670-9981	300th Anniversary (2019)	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
20-670-9996	Capital Improvement Fund for buildings(transfer Out)		50,000.00	50,000.00	50,000.00	50,000.00
20-670-9941	Hyde Park		2,500.00	0	0	0.00
	<b>Total</b>	<b>85,000.00</b>	<b>107,500.00</b>	<b>135,000.00</b>	<b>135,000.00</b>	<b>85,000.00</b>

# WPCA 2019-2020 Budget

WPCF	3/27/2019		20 dollar increase		% Increase or Decrease	Different	
	Spent	Approved	Proposed				
	2017-2018	2018-2019	2019-2020				
Salaries: Operational Personnel	392,838	444,734	418,883	-6.2%	25,851	Wages for 6 WPCF employees 1 PT 500 hours	
Salaries: Overtime-Weekends	12,752	13,000	13,000	0.0%	0	contracted weekend work	
Salaries: Overtime-Call-Ins	6,169	10,000	8,000	-25.0%	2,000	emergency call-ins	
Salaries: Overtime-On-Call	5,310	5,600	5,400	-3.7%	200	on-call	
Fees: Recording Secretary	825	1,200	1,200	0.0%	0	\$75 per monthly meetings plus any special meetings	
Uniform Allowance	1,775	5,300	3,200	-65.6%	2,100	\$1200 boot allow; \$2,000 Uniforms	
FICA/Medicare Emp.	29,754	39,000	34,000	-14.7%	5,000	Federal and State withholding - taxes 7.65% of salaries	
Workers Comp Policy	17,696	18,500	19,300	4.1%	800	annual premium allocation to USI	
Unemployment	2,956						
Group Health & Life	97,580	125,000	110,000	-13.6%	15,000	bi-monthly payment for employee health benefits	
Employee retirement	77,351	89,000	77,200	-15.3%	11,800	annual contribution to Pension Plan	
Public Official Policy	0	150	0	#DIV/0!	150	annual premium allocation to USI	
General Liability Policy	8,061	8,000	36,257	77.9%	28,257	annual premium allocation to USI 250 dollar decrease	
Property Policy	14,650	15,000	0	#DIV/0!	15,000	annual premium allocation to USI	
Commercial Lines Fee	2,286	5,300	0	#DIV/0!	5,300	annual premium allocation to USI	
Excess Liability Policy	3,492	3,800	0	#DIV/0!	3,800	annual premium allocation to USI	
Auto Policy	4,085	4,400	0	#DIV/0!	4,400	annual premium allocation to USI	
Postage	2,338	2,500	2,500	0.0%	0	special mailings including postage meter	
Public notices-Liens	4,288	4,750	4,750	0.0%	0	6 legale for collections @ \$500; Notices pertaining to changes; lien recordings	
Legal Services	5,382	4,600	4,600	0.0%	0	2 semiannual payment of \$1000 to Paradise and Muska for legal services;	
Engineering Consultation	0	1,000	1,000	0.0%	0	misc. professional advice	
Cont. Service/Agreements	5,605	17,500	20,000	12.5%	2,500	Collections Software Support, Copiers, Scade Retainer	
Repair & Maintenance: Vehicles	40,925	15,000	15,000	0.0%	0	general mechanic repairs	
Repair & Maint : Plant	54,800	107,500	107,500	0.0%	0	buildings, UV, filters, equipment maintenance	
Continuing Education	4,857	6,000	3,500	-71.4%	2,500	memberships to WPCA organizations, classes and books	
Test: Heavy Metals & Toxic	19,270	20,000	20,000	0.0%	0	int/eff samples for ammonia, copper, lead, zinc, quarterly test toxicity of sludge	
Drug & Alcohol tests/misc	508	620	637	2.7%	17	annual cost / random drug tests for CDL/Class A employees	
Utilities: Electricity	117,000	105,000	120,000	12.5%	15,000	plant; pump stations at Lake Shore; Meadow; Orcutt; W. Staff	
Utilities: Water	1,118	1,100	1,200	8.3%	100	\$275 per quarter for plant	
Utilities : Heat	18,781	27,000	21,600	-25.0%	5,400	18-19 13500 gallons @ \$1.80	
Utilities: Diesel for Generators	3,423	1,500	1,500	0.0%	0	fuel to enable generators to run	
Disposal of Sludge	108,000	108,000	115,200	6.3%	7,200	monthly avg. disposal fee of \$9600	
Telephone	9,576	8,000	10,000	20.0%	2,000	monthly internet / phone for plant / PS alarms; cell phone reimb	
Insurance Bonding	0	160	200	20.0%	40	Annual payment for Bond certificate for Collector of Revenues	
Office Supplies	3,520	4,300	4,300	0.0%	0	Basic office needs - paper; folders; binders; clips; etc.; stationary & forms	
Laboratory, Supplies & Mat.	5,768	10,000	10,000	0.0%	0	test papers, cylinders, filters, cones and general lab necessities	
Process Chemicals	29,060	28,000	31,300	10.5%	3,300	Oder Control Rt 190 PS, Sludge Thickening; Alkalinity for Nitrification	
Equipment/Supplies	4,039	5,000	5,000	0.0%	0	General needs for facility maintenance	
Vehicle Gas & Oil	14,966	15,000	15,000	0.0%	0	6,500 avg yearly gallons x \$2.30	
Sewer Line System Maintenance	37,833	50,000	50,000	0.0%	0	main sewer pipe maint; Manhole replacement;	
Pump Stations	70	48,000	30,000	-60.0%	18,000	pump station maintenance	
State Inspection/Permit Fees	8,769	12,400	17,500	29.1%	5,100	\$2,400 NPDES Yearly Fee; \$15,000 Est Cost for Nitrogen Credit Exchanges	
CAP - Spec. Rev. Comp. Fund	0	10,000	10,000	0.0%	0	sinking fund for future benefit payout	
CAP - Pump Stations	0	0	5,000	100.0%	5,000	sinking fund for future pump station improvement	
CAP - Line Maint	60,285	79,913	55,000	-45.3%	24,913	sinking fund for future improvements to sewer line	
CAP - Equipment	266,794	30,000	275,000	89.1%	245,000	sinking fund for future purchase of capital equipment	
CAP - Vehicle Replacment	79,250	35,000	35,000	0.0%	0	future purchase of trucks/equipment and 25K 16 year pay back for Vac-Con	
Inflow/Infiltration				0.0%	0	sinking fund for future VI work	
Rental of Sewer Pipe: RR	13,634	2,250	2,250	0.0%	0	Yearly fee for pipe and powerline crossing under tracks	
<b>TOTAL</b>	<b>1,520,515</b>	<b>1,548,077</b>	<b>1,720,977</b>	<b>10%</b>	<b>172,900</b>		
Adjustment for Uncollected Fees	76,026	77,404	86,049	5%			
<b>TOTAL EXPENDITURES</b>	<b>\$1,597,437</b>	<b>1,625,480</b>	<b>1,807,026</b>	<b>11.2%</b>	<b>181,545</b>		
<b>REVENUES</b>							
	<b>Res @ \$320 and Indus @ \$4.92</b>					<b>0</b>	
User Fees	1,463,031	1,463,031	1,641,576				
Prior Collections	45,000	45,000	45,000				
Septic	25,000	25,000	25,000				
Interest Earned	950	950	950				
Connection Fees	4,560	6,000	9,000				
Elderly Housing	5,500	5,500	5,500				
Other 3M Surcharge	52,500	80,000	80,000				
Cash Balance	0	0	0				
<b>TOTAL</b>	<b>1,596,541</b>	<b>1,596,541</b>	<b>1,807,026</b>				
Capital Savings 21% of Budget	406,329	154,913	380,000				
% of Budget Spent	100%	63%					

	<u>Vehicle</u> <u>25-340-7245</u> <u>Repair/Replacement</u>	<u>Pump Station</u> <u>25-340-7240</u> <u>Repair/Replacement</u>	<u>Major Sewer Line</u> <u>25-340-7241</u> <u>Repair/Replacement</u>	<u>WPCF Capital Equipment</u> <u>25-350-7242</u> <u>Repair/Replace Equip</u>	<u>Special Revenue</u> <u>25-340-7235</u> <u>Compensation</u>	<u>TOTALS</u>
<b>Beginning Balance</b>	\$ 10,000.00	\$ 15,000.00	\$ 60,000.00	\$ 147,670.00	\$ -	\$ 232,670.00
<b>FY 13-14</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>FY 14-15</b>	\$ 5,000.00	\$ 2,500.00	\$ 10,000.00	\$ 20,000.00	\$ 3,000.00	\$ 40,500.00
<b>FY 15-16</b>	\$ 21,739.00	\$ 19,225.00	\$ 26,725.00	\$ 36,725.00	\$ 19,725.00	\$ 124,139.00
<b>FY 16-17</b>	\$ 58,250.00	\$ -	\$ 29,000.00	\$ 48,000.00	\$ 10,000.00	\$ 145,250.00
<b>Vac-Con</b>	\$ (246,246.00)					\$ (246,246.00)
<b>FY 17-18</b>	\$ 82,800.00	\$ -	\$ 29,000.00	\$ 48,000.00	\$ 10,000.00	\$ 169,800.00
<b>FY 18-19</b>	\$ 35,000.00	\$ -	\$ 79,913.00	\$ 30,000.00	\$ 10,000.00	\$ 154,913.00
<b>Filter Repair</b>				\$ (600,000.00)		\$ (600,000.00)
<b>FY 19-20</b>	\$ 35,000.00	\$ 5,000.00	\$ 55,000.00	\$ 275,000.00	\$ 10,000.00	\$ 380,000.00
<b>Ending Balance</b>	\$ 1,543.00	\$ 41,725.00	\$ 289,638.00	\$ 5,395.00	\$ 62,725.00	\$ 401,026.00
<b>GOAL</b>	75,000.00	100,000.00	350,000.00	375,000.00	100,000.00	1,000,000.00
	Purchased Fork truck 2016 Camera Truck 2 P/U's every 15 yrs repairs and major repairs	Pump Stations RT 190 Pump Station repair or replace? replacement of components	Relining sewer line between Rt190 and Westford Ave for I&I 50K manhole raising, frames, cover, rehab	uv bulbs, filters valves, pumps motors, mechanical equipment computers, networking	Carry for Employee Retirement/Resignation Payout 100,000 in 2025	

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## **5-10 Yr. Capital Improvement Projects**

Rt190 & West St Sewer Line Replace	5 year	\$	1,000,000.00	2019	Capital Project
Paint Thickeners reseal walls	5 year	\$	65,000.00	2021	Sand Blast and Paint
Mountain Road Sewer Line Replacement	5 year	\$	100,000.00	2020	Capital Project
RT 190 Pump Station Update	5 year	\$	1,000,000.00	2019	Capital Project
Ultra Violet upgrade	5 year	\$	500,000.00	2023	
SCADA system update	10 year	\$	150,000.00	2023	2017-18 Upgraded PC's
Replace 2009 Pick up	10 year	\$	45,000.00	2024	
Reline Cross line RT 190 & Westford Ave	10 year	\$	100,000.00	2025	I&I Repair
Peterbilt Replacement	10 Year	\$	125,000.00	2025	
Rt190 & West St Sewer Line Evaluation	Purchased 2017	\$	15,500.00	2017	Paid 2017 Budget
Camera Truck with Ellington & Vernon	Purchased in 2017	\$	20,000.00	2017	Paid 2017 Budget
Rebuild/Replace one tank trailer	Purchaced in 2017	\$	80,000.00	2017	Replaced in 2017 Budget
Rebuilt 1997 Pick up	Done 2015-2017	\$	7,500.00	2017	Done in 2017 Budget
Replace Fork Truck	Purchased 2016	\$	27,000.00	2035	
Vac-Con Replacement	Purchased 2017	\$	336,000.00	2035	