

Town of Stafford  
Board of Finance  
Veteran's Room  
Regular Meeting  
March 4, 2019 7:00PM

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TOWN CLERK

**INDEX:**

1. Call to order
2. Establish a quorum
3. Approve minutes of February 4, 2019 Regular Meeting
4. Library 2019/2020 Fiscal Year Budget Presentation
5. Board of Education – West Stafford School Oil Tank Replacement
6. Transfers
7. Old Business
8. New Business
9. Adjournment

**Board Members Present:**

Jane Slater, Chair, Fran Moriarty, Gary Fisher, Tony Pellegrino, and David Walsh

**Board Alternates Present:**

Conrado Ulloa, and Steve Geryk

Also in attendance was Chris Frank Library Director as well as members from the Library Board, Susan Phillips, Mary Quinn, and Ann Puglisi. Steve Moccio, Superintendent, Devin Cowperthwaite, Supervisor of Building Services, and Diane Peters, Business Manager were in attendance as well.

1. **Call to order** – Jane Slater, Chair called the meeting to order at 7:02PM
2. **Establish a quorum** – Fran Moriarty motioned to have Steve Geryk sit in for absent member Brian Bagley. The motion was seconded by Tony Pellegrino and the members voted unanimously to sit Mr. Geryk.
3. **Approve minutes of February 4, 2019 Regular Meeting** – Tony Pellegrino moved to accept the minutes of February 4, 2019, seconded by Dave Walsh. Steve Geryk abstained and all other board members voted unanimously to accept the minutes as presented.
4. **Library 2019/2020 Fiscal Year Budget presentation** – Chris Frank, Library Director presented the Library Board Budget. The only major increase was for a custodian at the library. Mr. Frank explained the need for cleanliness at the Library. The Board agreed and discussed whether a service would be more cost effective. Mr. Frank agreed to get quotes for a cleaning service as we proceed through the budget process.
5. **Board of Education – West Stafford School oil tank replacement** - Devin Cowperthwaite, Supervisor of Building Services presented to the Board their request for \$180,000 to complete the oil tank replacement for the West Stafford School. The Board has hired W. Albert Jacunski, AIA of Jacunski Humes to help with the State of Connecticut Reimbursement program application for the replacement of the oil tank. Mr. Cowperthwaite explained that the Town is applying for at least a 70% reimbursement and needs to have the Town appropriate the total funds so they can complete the application process. He further explained that the estimated 70% reimbursement is not available if they proceed with a conversion to propane.

Fran Moriarty motion to approve the sending of the \$180,000.00 appropriation for the oil tank replacement at the West Stafford School to a Town Meeting. The motioned was seconded by Dave Walsh. After much discussion regarding the estimated cost of the replacement, the Board voted unanimously to approve the motion.

6. **Transfers** – Steve Geryk motioned to accept the transfers as listed, seconded by Fran Moriarty, the board voted unanimously to accept the transfers (Attached)
7. **Old Business** – Steve Geryk brought up the discussion of “what happens if the State waives the required MBR”. It was discussed that if the State waives the requirement, the Town would still have to meet that requirement for 2019-2020.
8. **New Business** – None
9. **Adjournment** – Upon Motion of Steve Geryk and seconded by Tony Pellegrino the meeting adjourned at 8:15PM.

Respectfully Submitted,



Lisa Baxter  
Recording Secretary  
Board of Finance

**Transfer Request**

**2-5-2019**

**Conservation Commission**

**Conservation Commission**

**FROM:**

**TO:**

**AMOUNT:**

**20-380-6170**

**(CACIWC annual conference)**

**20-380-3995**

**(Miscellaneous programs)**

**30.00**

**20-380-6180**

**(summerfest)**

**20-380-3995**

**(Miscellaneous programs)**

**20.69**