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Board of Finance, Town of Stafford  
Veteran's Meeting Room  
Special Meeting  
August 13, 2018 4:30 PM

**Board Members Present:**

Jane Slater, Chair, Francis Moriarty, Tony Pellegrino, David Walsh

**Board Members Absent:**

Brian Bagley, Gary Fisher

**Board Alternates Present:**

Steven Geryk

**Board Alternate Absent:**

Richard Shuck, Conrado Ulloa

1) **CALL MEETING TO ORDER**

Chairman Slater called the meeting to order at 4:36 PM.

2) **ESTABLISH A QUORUM**

Upon motion of Mr. Moriarty and seconded by Mr. Walsh, the Board voted unanimously to seat alternate member Steven Geryk for absent member Brian Bagley. A quorum was established.

3) **APPROVE MINUTES OF JUNE 27, 2018 SPECIAL MEETING**

Upon motion of Mr. Walsh and seconded by Mr. Moriarty, the Board approved the minutes from the June 27, 2018 special meeting.

4) **DISCUSSION AND POSSIBLE APPROVAL OF TRANSFERS**

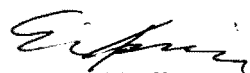
The Board reviewed transfer requests provided to them by CFO Lisa Baxter. First Selectman Mary Mitta attended the meeting to answer questions concerning the transfers. Board members asked questions and discussed the Kealy Field electric bill, telephone line item shortages, legal services to the zoning and project issues, and the shortage in Fica/Medicare .

*Upon motion of Mr. Geryk and seconded by Mr. Walsh, the Board unanimously approved the transfers as Presented. (see attached)*

5) **ADJOURNMENT**

Upon motion of Mr. Walsh and seconded by Mr. Geryk, the meeting adjourned at 5:11 PM.

Respectfully Submitted,



Erin Kirchhoffer  
Recording Secretary, Board of Finance

## Additional Transfer Requests for 17-18 Fiscal Year

### From Account:

### To Account:

#### General Fund:

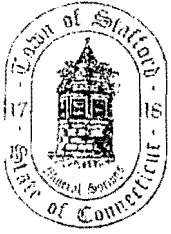
Conferences and Meetings 20-140-3800	Shortage in necessary supplies	20-140-5100	Office Supplies	S	199.63
Group Health & Life 20-210-2030	Shortage in Telephone Expenses	20-200-4500	Telephone	S	5,130.05
Group Health & Life 20-210-2030	Shortage in Fica/Medicare	20-210-2015	Fica/Medicare Employer	S	14,986.25
Insurance Deductible 20-210-4650	Shortage in Insurance line items	20-210-4600	General Protection & Bond	S	441.00
General Government Salaries 20-100-1005	Shortage in P/T Animal Control Officer and On Call Pay	20-240-1122	Part-Time Animal Control Officer	S	341.50
General Government Salaries 20-100-1005	Shortage in Salary	20-248-1115	Fire Marshal	S	1.67
Diesel 20-300-4105	Shortage in Gas	20-248-5320	Vehicle Gas & Oil	S	207.00
Salaries Bldg Inspec/Zoning 20-270-1155	Shortage in Legal Services Zoning & Project issues	20-270-3200	Legal Services	S	3,453.20
General Government Salaries 20-100-1005	Shortage in Transfer Station OT	20-280-1166	Part Time & OT	S	1,323.03

**Additional Transfer Requests for 17-18 Fiscal Year**

**From Account:**

**To Account:**

General Government Salaries 20-100-1005	Shortage in Hwy OT	20-300-1176	Salaries: Snow & Emerg OT	S	999.44
Diesel 20-300-4105	Shortage in Telephone	20-300-4500	Telephone	S	1,550.07
Playscapes Equipment 20-330-8110	Shortage in Turf Mgmt	20-330-8109	Turf Management	S	82.71
General Government Salaries 20-100-1005	Shortage in Salaries	20-510-1012	Salaries Family Service	S	446.63
General Government Salaries 20-100-1005	Shortage in Salaries	20-505-1100	Salary Administrative	S	91.31
General Government Salaries 20-100-1005	Shortage in Salaries	20-505-3510	Transportation (All Programs)	S	787.80
Utilities:Electricity 20-300-4100	Shortage in Electricity (Kealy Field)	20-320-4100	Utilities:Electricity	S	3,718.40
REVENUE - Town Aid Highways 20-05-050-510	Additional Funds Used	20-310-7160	Town Aid Road - Improved	S	1,313.35



# Stafford Family Services

21 Hyde Park Road • Stafford Springs, Connecticut 06076  
Tel: (860) 684-4239 • Fax: (860) 684-0511 • E-Mail: family.services@staffordct.org

**Judy K. Gardner, LMFT**  
Executive Director

June 21, 2018

Board of Selectman,

Here are some requests for transfer for Stafford Family Services for fiscal year 2017-2018

\*Transfer .63 from 515-3801(Training) to 515-4500 ( Telephone)

\*Transfer \$1750 from 510-3500(Computers) to 510-1017(Medical Director)

\*Transfer \$780 from 510-3500(Computers) to 510-1018 ( Medical Provider, APRN)

Respectfully,

Brenda Henderson  
Stafford Family Services  
Office Manager