

RECEIVED
STAFFORD, CT

2018 MAR 29 P 2:27

Board of Finance, Town of Stafford
Stafford Community Center
Special Meeting
March 28, 2018


TOWN CLERK

Board Members Present:

Jane Slater, Chair, Brian Bagley, Fran Moriarty, Tony Pellegrino, David Walsh

Board Alternates Present:

Steven Geryk, Conrado Ulloa

Board Members Absent:

Gary Fisher

Board Alternate Absent:

Richard Shuck

1. Call Meeting to Order

Chairman Slater called the meeting to order at 8:51 PM, following the conclusion of the first Public Hearing.

2. Establish a Quorum

Upon motion of Mr. Moriarty and seconded by Mr. Pellegrino, the Board voted unanimously to seat alternate member Conrado Ulloa for absent member Gary Fisher. A quorum was established.

3. Approve minutes of March 12, 2018 Regular Meeting

Upon motion of Mr. Pellegrino and seconded by Mr. Bagley, the Board approved unanimously the minutes from the March 12, 2018 regular meeting.

4. Board of Education, M&J Invoice (see attached)

The Board discussed the Board of Education Unexpected Education Funds Account.

Upon motion of Mr. Moriarty and seconded by Mr. Walsh, the Board by unanimous vote authorized the transfer of the Board of Education's audited 2016-2017 budget balance in the amount of \$56,609 to the Board of Education's Unexpended Education Funds Account.

Upon motion of Mr. Pellegrino and seconded by Mr. Walsh, the Board by unanimous vote authorized the payment of M&J Bus Inc. Invoice #43613 in the amount of \$46,000, for services rendered during the 2016-2017 school year, said payment to come from the Board of Education's Unexpended Education Funds Account.

5. Discussion of FY 2018/2019 Budgets and Public Hearing

Ms. Slater said that prior to tonight's public hearing, she spoke with First Selectman Mitta and was told there would be adjustments made to the Board of Selectmen's budget prior to the second public hearing.

Mr. Bagley discussed having revenue line items included in the Board of Education budget. He feels the budget should only show what is being spent, not what is also coming in as reimbursements.

Upon discussion, Mr. Walsh suggested tabling the issue to another meeting. Mr. Moriarty said he would like the opinion of CFO Lisa Baxter as to how the budgets should be presented.

6. **Adjournment** – Upon motion of Mr. Bagley and seconded by Mr. Pellegrino, the meeting adjourned at 9:16 PM.

Respectfully Submitted,


Erin Kirchhoffer

M & J Bus, Inc.

Invoice

130 Ingham Hill Road
P.O. Box 801
Old Saybrook, CT 06475
860-388-6782 / 860-395-1448 FAX

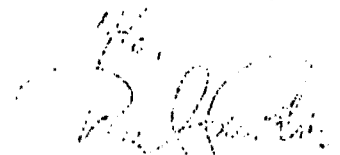
Date	Invoice #
12/31/17	43613

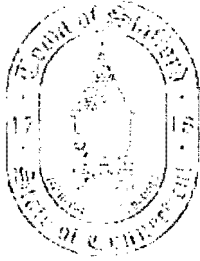
Bill To
Stafford Public Schools Office of Business Services 11B Levinthal Run Stafford Springs, CT 06076

Date	Bus Order #	P.O. #	Description	Amount
8/31/17	2016 - 2017		Pre-K mid-day routes for 2016 - 2017. Total vehicles 6 - less 3 - included in the contract. Total billable pre-k 3 buses x 1.75 hours per bus / per day x \$ 56.54 per hour X 180 days total \$53,430.30 - adjusted amount (\$5,430.30) - balance due \$48,000.00	48,000.00

Customer Code	SSS Stafford Contract
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Total	\$48,000.00
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Stafford Public Schools
Office of the Superintendent of Schools

March 16, 2018

Ms. Jane Slater, Chairperson
Stafford Board of Finance
1 Main Street
Stafford Springs, CT 06076

Dear Ms. Slater:

As you are aware, on August 3, 2015, the Board of Finance approved a policy for the Unexpended Education Funds Account in accordance with Connecticut General Statute 10-248a. The intention was to allow assets of the reserve account to be used for education-related expenditures.

At its regular Board meeting held on March 12, 2018, Mrs. Locke made a motion, seconded by Mrs. Davis, requesting the Board of Finance transfer the audited 2016 – 2017 budget balance of \$56,609.00 to the Board of Education Unexpended Education Funds Account. The motion was approved unanimously.

In addition, as discussed at the Board of Finance meeting on Wednesday, February 28, 2018, the Board of Education requests that the Board of Finance authorize the payment of M & J Bus, Inc., invoice #43613, in the amount of \$46,000.00 (\$48,000.00 minus \$2,000.00 discount for payment in full this year), for services rendered during the 2016 – 2017 school year (copy enclosed).

Please let me know at which Board of Finance meeting these requests will be discussed. On behalf of the Board of Education, I thank you, in advance, for your consideration of our requests.

Sincerely,

Steven A. Moccio
Superintendent of Schools

SAM:cm

Copies to: Ms. Diane Peters, Business Manager
Ms. Sonya Shegogue, Chairperson, Stafford Board of Education