


Town of Stafford  
Board of Finance  
Veteran's Room  
Regular Meeting  
October 2, 2017 7:00PM

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STAFFORD, CT  
2017 OCT -4 A 8:28  
  
TOWN CLERK

**Board Members Present:**

Jane Slater, Chair, Fran Moriarty, Gary Fisher, and Mark Richens

**Board Members Absent:**

Brian Bagley and David Walsh

**Board Alternates Present:**

Mike Pifer, Conrado Ulloa

**Board Alternates Absent:**

Steve Geryk

1. **Call to order** – Jane Slater, Chair called the meeting to order at 7:02PM
2. **Establish a quorum** – Fran Moriarty motioned to seat alternate, Mike Pifer and Conrado Ulloa, seconded by Gary Fisher, a quorum was established.
3. **Approve minutes of September 11, 2017 Regular Meeting** – Mark Richens moved to accept the minutes of September 11, 2017, seconded by Mike Pifer. The board members voted unanimously to accept the minutes as presented.
4. **Discussion regarding Budget for 17-18** – Mark Richens mention that we should “prepare for the worst, and that we should save money wherever possible”. Mark Richens motioned to send a letter to the Board of Selectmen, Board of Education, and Library Board with direction to have available cuts to be phased in as long as we are receiving reduced funding from the State of Connecticut. Fran Moriarty seconded the motion and the Board voted unanimously to send a letter.
5. **Review Remaining revenue procedures provided** - Copies of revenue procedures were handed out for review. Jane Slater offered to table discussion until the meeting on November 6, 2017 so the board members could review all of the procedures provided.
6. **New Business** – The board was provided a transfer request from the Registrar of Voters, Sue Armstrong. The Board of Selectmen approved the transfer at their meeting on September 28, 2017. Mark Richens moved to approve the transfer, Mike Pifer seconded and the Board voted unanimously to approve the \$20.00 transfer from 20-120-3210 Machine Mechanics to 20-120-6100 Professional Dues.

7. **Old Business** – None

8. **Adjournment** – Upon Motion of Mark Richens and seconded by Fran Moriarty the meeting adjourned at 7:50PM.

Respectfully Submitted,

  
Lisa Baxter

Recording Secretary  
Board of Finance