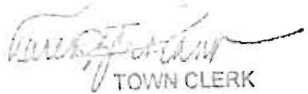


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2017 MAR 23 A 8:43

**Town of Stafford  
Board of Finance  
Warren Memorial Town Hall  
Regular Meeting  
March 20, 2017 7:00PM**

  
TOWN CLERK

**Board Members Present:**

David Walsh, Gary Fisher, Jane Slater, Chair, Fran Moriarty, Mark Richens, and Brian Bagley

**Board Alternates Present:**

Steve Geryk

**Board Members Absent:**

**Board Alternate Absent:**

Mike Pifer, and Conrado Ulloa

1. **Call to order** – Jane Slater, Chair called the meeting to order at 7:01PM
2. **Establish a quorum**- Jane Slater, Chair stated all members are present, a quorum was established.
3. **Approve minutes**– Upon motion of Fran Moriarty and seconded by Dave Walsh, the Board unanimously approved the minutes from the March 8, Public Hearing and Special meeting following the public hearing.
4. **Discussion of FY 2017/2018 Budgets:** -
  - a. **Rick Zulick, Director of Public Works**, was present to review the budgets for the Transfer Station, Parks, and Highway.
    - i. **Transfer Station** – compared to last year there is an overall decrease of \$123.00. Increased wages due to contract negotiations, decrease of \$5,000.00 in recycling
    - ii. **Parks Department** – Increased wages due to contract negotiations, increase in Overtime as well as field marking paint due to the demands of the recreational sports. Overall increase of \$5,200.00 or 1.2%
    - iii. **Highway Department** – Increase in wages due to contract negotiations and additional laborer. This new position would also cover transfer station and parks as necessary. Increase in the Lease Purchase line item to purchase 2 new plow trucks. Overall increase of \$112,062.00 or 6.3%
  - b. **Sue Armstrong, registrar of voters** was present to go over the increases in the registrars' budget. Also with her was Ellie Canestrari, registrar of voters. Sue

was quick to point out an error in the numbers presented by the Board of Selectmen's budget. Her actual request should be reduced by \$1,600.00 for the amount included as machine Maint & Cleaning. Next she went on to explain the number of hours that both of them have put in order to do their work as registrars of voters, which accounts for the increase in salary they have requested. Sue has provided detail and comparisons to other towns for this increase.(Attached) This increase in salary accounts for \$14,000.00 of the overall increase of 18,100.00, the balance of the increase is due to training and certifications now required by the State of CT.

- c. **Lt. Duncan** was present to discuss the police department budget that shows a decrease of \$1,907.00 for the Fiscal Year 2017-2018. Increase wages are due to contract negotiations. There is a \$25,000.00 decrease in the grants due to the number of shifts completing the work. Still to be determined is the Resident Trooper cost which shows an increase of \$13,605.00. The reimbursement rate for fringe benefits will be set by the Governor in August 2017. Lt. Duncan went on about various concerns and what the department is doing about them.

5. **New Business-** Discussion of the WPCA was brought up by Mr. Brian Bagley. He made a motion to have the Town Attorney, Edward Muska come before the board to help explain the State Statutes as it relates to the WPCA and the Town. Mark Richens seconded the motion. A vote was taken and all members but Jane Slater, Chair who was opposed, voted for the motion, which carried. Lisa Baxter will ask Attorney Muska to attend the April 3<sup>rd</sup> meeting of the Board of Finance.
6. **Old Business** – Discussion of the answers received from the questions asked of the Board of Education will be addressed at the Special Meeting with the Board of Education on Monday March 27<sup>th</sup> at the Stafford Elementary School.
7. **Adjournment** – Upon Motion of Mark Riches and seconded by Brian Bagley the meeting adjourned at 9:15PM

Respectfully Submitted,



Lisa Baxter

Recording Secretary

**120-1105 Registrar of Voters**

**\$28,000.00**

	<u>Hours</u>	<u>Rate</u>	<u>Cost</u>	<u>Flat rate</u>
2 registrars	**	14,000.00/yearly x 2		\$28,000.00

The increase in salary is based on increased number of hours required to complete the work, which at one time required approximately 4 hours per week per registrar. The state has very specific demands of the ROV's which make it **necessary to work 8 to 10 hours per week per registrar**. That work load increases significantly around an election date often requiring 10-17 hour days both before and after an election.

The current registrars have gone through numerous hours of required certification training in our desire to do justice to what we feel is important work and meet our mandated duties and responsibilities.

\*\*Sue personally put in 900 hours during 2016 averaging approx. 17 hours a week  
Ellie came on board in May and averaged approx. 11 hours a week.

**For comparison here are what other towns in our area pay each of their registrars**

**Ellington:** (at last check was) \$16,000., with additional flat fees for each "job" requiring extra hours. e.g. Canvass, High School Registration, Referendum, each Election, etc. (2 polling locations)

**Tolland :** \$16,000. plus extra (2 polling locations)

**Vernon:** \$24,405. (4 polling locations)

**Willington:** \$8,600. plus extra (It should be noted that Willington is a much smaller town, with approximately 1/3 fewer number of voters. They also have only one polling location.

**Stafford's current salary is \$7,000. serving 3 polling locations plus EDR location. We feel that this increase in salary is not so much a raise as it is merely compensation for the hours being worked.**