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**Town of Stafford
Board of Finance
Warren Memorial Town Hall
Regular Meeting
February 27, 2017 7:00PM**


TOWN CLERK

Board Members Present:

David Walsh, Gary Fisher, Jane Slater, Chair, Fran Moriarty, and Brian Bagley

Board Alternates Present:

Steve Geryk, Mike Pifer, and Conrado Ulloa

Board Members Absent:

Mark Richens

Board Alternate Absent:

1. **Call to order** – Jane Slater, Chair called the meeting to order at 7:05PM
2. **Establish a quorum**- Dave Walsh made a motion to seat alternate Conrado Ulloa. Fran Moriarty seconded the motion and the Board approved unanimously. A quorum was established.
3. **Approve minutes**– Upon motion of Fran Moriarty and seconded by Gary Fisher, the Board approved unanimously the minutes from the February 6, 2017 regular meeting.
4. **Review 2017-2018 budgets provided** – First Selectman, Tony Frassinelli was in attendance to review the Board of Selectman’s budget. The Board of Finance members asked Tony to explain some of the larger increases in the budget. Items addressed included the following:
 - 100 – Board of Selectman increase due to request for a Grant Writer/Marketer
 - 120 – Registrars increase due to amount of time required to complete mandated requirements
 - 180 – Town Counsel increase due to traditional spending
 - 210 – Fixed Charges increase mainly due to transition to the CT Partnership plan 2.0 for all but one of the Town’s unions.
 - 220 – Capital Outlay increase due to Dam and Bridge repair necessary to meet State requirements
 - 300 – General Highways increase due to request for another DPW/Parks laborer as well as new lease purchase for Plow Trucks
 - 320 – Recreation Commission increase due to Track resurfacing required

Chris Frank was not able to attend the meeting, but The Library budget presented included descriptions of all of the line items. The board was pleased with the added detail of the budget presented.

5. **New Business-** Transfers approved at the BOS meeting February 23, 2017 were presented.(attached) The board discussed the two transfers with First Selectman Tony Frassinelli. The first transfer requires a town meeting. Brian Bagley motioned to approve the transfer to a town meeting. The motioned was seconded by Gary Fisher. All members voted unanimously to send the transfer from Miscellaneous Revenue received from the sale of Chillers to Misc. Services 20-200-4900 the \$26,100.00 to pay for the removal of the chillers and other project costs to a town meeting. Fran Moriarty motioned to approve the second transfer of Town Donation Revenue of \$2,300.00 to 20-241-7400 Equipment for police services for drug prevention. Conrado Ulloa seconded the motion. All members voted unanimously to approve the second transfer.

All members received a copy of the Grand List provided by the Town Assessor, Tami Rossi. Tami also included a total of the losses to date for the crumbling foundation issue.

Jane Slater provided members with the questions and answers from previous BOE meetings regarding their budget process.

6. **Old Business** – None

7. **Adjournment** – Upon Motion of David Walsh and seconded by Brian Bagley the meeting adjourned at 8:54PM

Respectfully Submitted,



Lisa Baxter

Recording Secretary

Transfer Requests for 16-17 Fiscal Year

| From Account: | | To Account: | |
|---|---|--|--------------|
| General Fund: | | | |
| Misc. Revenue (Sale of Chillers) 20-03-030-310 | Sold old SMS Chillers \$26,100.00 | Misc. Services To remove Chillers & other project costs | \$ 26,100.00 |
| Town Donation Revenue 20-03-030-351 | Donations from TTM & Rotary for T-Shirts 1800 + 500 respectively | Equipment LOKI T-Shirt for SHS & SMS Drug Prevention | \$ 2,300.00 |

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* Requires Town Meeting