

**Stafford Arts Commission  
Official Meeting Minutes  
Regular Meeting: 7:00pm, January 19, 2022  
Town Hall Conference Room and online via Zoom**

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3 pages

*Carleton Whaley*  
TOWN SELECT

Minutes:

1. Open Meeting
2. Establish Quorum
  - a. Nancie Dutton, Chris Holguin, and Teri Herel are not present, but quorum is achieved with remaining members.
3. Public Comments
  - a. Skye Ozga was present, and has expressed interest in officially joining the commission. Carleton Whaley will send him an official form to submit to the Board of Selectmen's Office.
4. Old Business
  - a. Subcommittee emails
    - i. Carleton Whaley discussed the emails he sent out to subcommittees, and further explained the necessity of subcommittees meeting on their own time and bringing
    - ii. Subcommittees are as follows:
      1. Music/Concert subcommittee: Michael Farmer and Andie Jane Leavitt
      2. Outreach subcommittee: Brian Chevalier and Carleton Whaley
      3. Film subcommittee: Chris Holguin, Oliver Scholes, Rey Fabrizio
      4. Theatre subcommittee: Carleton Whaley and Phen Harrison
5. New Business
  - a. Commission Elections
    - i. Rey Fabrizio nominated herself for secretary, Andie Jane Leavitt seconded, voted in unanimously.
    - ii. Andie Jane Leavitt nominated herself for secretary, Carleton Whaley seconded, voted in unanimously.

*Carleton Whaley*

iii. Phen Harrison nominated himself for Director of the Arts, Rey Fabrizio seconded, voted in unanimously.

iv. Carleton Whaley nominated Brian Chevalier for Chairman. Oliver Scholes seconded, voted in unanimously.

b. Requisition requests

i. Carleton Whaley noted that the commission currently has \$2461 for the remainder of the FY, which should be aimed at requisitioning items to better host events in the coming year:

1. Film subcommittee will look into projector screen, projector, and A/V cart, estimate prices and present at next meeting.

2. Chairman Brian Chevalier will look into event branding items to let people know that we are the Arts Commission, including: Sandwich board, banner, potentially portable lights for outdoor events with a canopy

ii. Carleton Whaley submitted his budget request for a lump sum for next FY of \$6000

c. Rey Fabrizio brought to our attention numerous items from Events and celebrations committee:

i. Shakespeare in the Park – encouraged by committee to reach out to UConn Drama department

ii. Setting events during concurrent regional events, ie. Brimfield

iii. Town wide scavenger/history hunt

iv. Curated outdoor artisan festival

v. Proposed an online radio station

a. Assigned to Music subcommittee

b. Skye Ozga volunteered assistance with materials and equipment to defray cost

d. SAC vision statement to be written by Phen as the Director of the Arts – 20-25 words by next meeting

e. Carleton Whaley proposed having a Valentine's day poem event at the cidery for Arts on Main, similar to two sentence horror stories.

6. Close Meeting

a. Brian Chevalier made a motion to close the meeting, Carleton Whaley seconded, passed unanimously.

<https://us05web.zoom.us/j/83382554733?>

Handwritten signature and date, possibly "Rey Fabrizio" and "1/27/21".

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*By Jabra*