

RECEIVED  
STAFFORD, CT

2020 MAR 18 AM 11:38

300<sup>th</sup> Anniversary Special Meeting Minutes  
Monday, March 09, 2020  
Veteran's Room, 6:00pm

*- 1 page*  
*[Signature]*  
TOWN CLERK

Present: Carol Arnold, Pat Slattery, Jean Beckey, Donna Wright, Terry Arnold, Paul Burns, Blake Hatch, Ann Rosi, Amber Wakley, Carrie Cichocki, Jamie Furness, and Brenda Simons

1. **Establish Quorum and call meeting to order.** Quorum was established and chair, Amber Wakley called the meeting to order at 6:00pm
2. **Review and approve special meeting minutes from December 9, 2019.** – Paul Burns made a motion to approve the minutes, and Jean Beckley seconded the motion, unanimously approved by all members.
3. **Tricentennial Clock Park**
  - a. Discuss proposal of phase 2 work from Creative Exteriors. Donna Wright from the Stafford Garden Club came up with a second proposal of taking away levels to make it more ADA compliant. Amber will send the Garden Club's proposal to Creative Exteriors to discuss and inquire with Parks and Rec.
  - b. Bronze contributor plaques- placement, cost determination of header/content. Amber presented quotes from Healy Plaques and D'Gata Granite & Bronze LLC, suggestions for mounting, etc. Amber also presented a printed photo proof of the plaque with the sponsors' names. The group discussed possibly using posts as described in the quote or using a local person. The plaque will be positioned near the clock in the park.
4. **Tricentennial Time Capsule**- the group discussed options of where to put the time capsule. Paul Burns mentioned possibly having it incorporated in a bench in the Tricentennial Park. Donna Wright mentioned of having the time capsule buried in front of the town hall when the iron fence is replaced.
  - a. Location within park- to be determined
  - b. Contents- assortment of items, including coins, the recent historical book, etc.
5. **Sponsor / contributor/ volunteer appreciation function**- combine final step of the park and volunteer reception as the same event
6. **Usage of remaining funds:** Per Amber the current balance is: \$53,342.48 – after the park is completed and final volunteer event- there may be about \$30k leftover. The group will need to discuss ideas such as creating a grant for future projects, maintenance of the clock, etc.
7. **Open discussion**- waiting for a report for the bridge repair
8. **Adjournment**- Paul Burns made a motion to adjourn; Blake Hatch seconded the motion; unanimously approved by all members.

Respectfully Submitted,

*[Signature]*  
Carrie Cichocki