

MEETING MINUTES

300th Anniversary Committee

Warren Memorial Town Hall

Conference Room, 1st Floor

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Wednesday, October 16, 2019 at 6:00pm

Present: Carol Arnold, Jean Beckley, Paul Burns, Brenda Simons, Richard Hartenstein, Terry Armelin and Amber Wakley.

- 1. Establish Quorum and call meeting to order-** Quorum was established and chair, Amber Wakley, called the meeting to order at 6:04pm
- 2. Review and approve special meeting minutes from October 3, 2019-** Paul Burns made a motion to accept the minutes, Rick Hartenstein seconded the motion, unanimously approved by all members.
- 3. Museum Exhibit and Historic Trolley Tour**
With the event slated for the upcoming weekend – on October 20 – the committee discussed details of what needed to be completed prior to Sunday and day-of logistics. Paul Burns took the lead on organizing a collection of historic items for the adjunct display that will be in the Stafford Historical Society. The exhibit includes trolley photos and information, fire department memorabilia, signs, posters and more. Exhibit setup will be completed Friday 10/18.

To designate historic landmarks along the tour, Paul will place signs on Saturday denoting points-of-interest. The committee also discussed who would be volunteering on October 20 and areas that need coverage.

4. Legacy Clock Project

In conjunction with the Legacy Clock, miniature clocks were ordered as a “thank you” to \$500 contributors. We talked both about the distribution and sales of remaining miniature clocks. At first, the committee designated one clock per \$500 contributor, but tonight we talked about the pro and cons of offering two per top contributor.

Paul Burns made a motion to have \$500 donors receive two miniature replica clocks and the 300th Anniversary Committee would sell remainder for \$125. Additionally, the committee will donate one to the historical society and include one to the time capsule. Carol Arnold 2nd the motion and all were in favor.

5. Future Night

Serving as the finale event, the committee discussed both fun and meaningful events that would take place at Future Night, scheduled for December 31, 2019, throughout Downtown Stafford. Discussed activities include:

- Ice Carving Demonstration - \$2600
- Comedy Magician (2 shows) - \$550
- DJ - \$400
- Horse drawn carriage rides through Hyde Park
- Food Vendors
- Community Bonfire
- Sled decorating contest
- Hot chocolate/smoes bar
- Slideshow of years' activities
- Time capsule presentation
- Create area for attendees to make New Year wishes for Stafford's future

Paul Burns made a motion to approve expenses and confirm the ice carving demonstrators, comedy magician and DJ. Richard Hartenstein seconded the motion and all were in favor.

6. Open Discussion

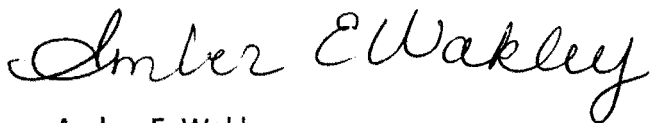
Amber Wakley proposed being present at Trick-or-Treat on Main Street, which will be held on October 27, 2019 in Downtown Stafford. To do so, the committee needs to purchase candy for distribution at the event. Amber requested to purchase candy online, not exceeding \$100.

Paul Burns made a motion to purchase up to \$100 worth of candy for the Trick-or-Treat on Main Street. Terry Armelin seconded the motion and all were in favor.

7. Adjournment

Richard Hartenstein made a motion to adjourn the meeting at 7:23pm, Paul Burns seconded the motion; unanimously agreed upon by all members.

Respectfully Submitted,



Amber E. Wakley