

Meeting Minutes

300th Special Meeting Minutes

1st Floor Conference Room

Monday, September 16, 2019 at 6:00pm

Present: Amber Wakely, Ann Rosi, Pat Slattery, Brenda Simons, Faye Scussell, Amy Hartenstein, Richard Hartenstein, Blake Hatch, Jean Beckley, Donna Wright, Terry Armelin, Carol Arnold, Jamie Furness, Beth Magura, Kulli Ambler and Becky Kraussman

- 1. Establish Quorum-** Quorum was established and chair, Amber Wakley called the meeting to order at 6:06pm
- 2. Review of Special Meeting Minutes-** Blake Hatch noted an amendment of the 9/9/16 minutes, which originally stated the miniature replica clocks were to be picked up on 10/18. Instead, the item for pickup was 100 engraved plaques that adhere to the replica clock base. With this amendment, Blake Hatch made a motion to accept minutes and Donna Wright seconded; unanimously approved by all members.
- 3. Anniversary Parade & Party –** Just days away, the meeting was focused on logistical details for the event. The group discussed weekday needs, including pickup and delivery of exhibition hall items and equipment rentals. Amber and Amy had been working on print and promotional materials, asking if there were any additions to current banners/signs/etc.

The committee went down the event schedule, denoting when specific activities would be take place. With a list of event-day needs and time slots, committee members signed up for specific areas; i.e. parade lineup, merchandise sales, exhibition hall, etc.

The final schedule includes:

11:00am	Parade Lineup Begins
1:00pm	Parade Step-off
2:00pm	Approximate arrival of parade to Stafford Motor Speedway
3:00pm	Opening ceremonies
3:00-9:00pm	Food trucks, merchant vendors, tricentennial exhibit hall, history displays, and games.
3:00-6:00pm	Classic car show
3:30pm	Horse VS. Horseless Carriage Race
4:15pm	New England Lumberjack Association Demonstration
4:30pm	Woodstock Rail Line Band
5:15pm	New England Lumberjack Association Demonstration
5:30pm	Cold Train Band
6:15pm	New England Lumberjack Association Demonstration
7:00pm	Caroline Purr Band
8:30	Fireworks by Pyrotecnico

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Today, the 300th Anniversary Committee was in high spirits, thrilled to see each piece of this massive celebration come together after months (and months) of planning. It's going to be an incredible community day in the Town of Stafford on September 21, 2019!

- 4. Adjournment - 7:25pm -** Black Hatch made a motion to adjourn and Paul Burns seconded the motion; unanimously agreed upon by all members.

Respectfully submitted,

Amber E Wakley
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