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Barbara Ann
TOWN CLERK

MEETING MINUTES

300th Year Anniversary Committee

Special Meeting

Veteran's Meeting Room

Monday, May 20, 2019

6:00pm

Present: Jean Beckley, Amber Wakley, Donna Wright, Paul Burns, Blake Hatch, Brenda Simons, Amy Hartenstein, Ann Rosi, Carol Arnold

- 1. ESTABLISH QUORUM AND CALL MEETING TO ORDER.** Quorum was established and chair, Amber Wakley, called the meeting to order at 6:01 p.m.
- 2. REVIEW SPECIAL MEETING MINUTES FROM MAY 8, 2019** Paul Burns made a motion to accept the minutes 5/8/19 special meeting, Blake Hatch seconded the motion, and minutes were unanimously approved by all members.

3. BEAUTIFICATION COMMITTEE UPDATES

Donna Wright presented materials related to the "Curb Appeal Challenge" and Foster Hill Farm planters - all beautification marketing materials have been completed. The committee would like to award prizes for three categories: Young Gardener, Small Space Garden, Flower Garden and Vegetable Garden. The prize money would be split with the Garden Club, a co-sponsor of the contest. The total for each group equals \$450.

4. LEGACY CLOCK

As efforts to improve public spaces continue, the 300th committee is designing a patio area surrounding the clock and fixing existing flagstone within Haymarket Common. The committee is also addressing the drainage issue, which has accelerated deterioration of current park assets. To fix these items, the committee will meet with Creative Exteriors to discuss projects and budget.

The miniature clocks will be ready mid-June, which means they'll be ready for the July 20 reveal event. The final wiring for the clock will take place on July 15. Additionally, music/town crier selections need to be selected and programmed, a process that should involve multiple town employees.

5. LIVING HISTORY

The committee discussed event-day logistics of the living history event on June 1. Volunteer shifts were created in 2-hour increments, from 10:30am-4:30pm. Each shift will cover working the 300th table, which will offer event information, historical info and merch. Amy volunteered to take photos.

6. TROLLEY TOUR

Paul is working on a letter to send residents who reside in historic homes and are referenced in the narrative during the tour. The letters ask permission to place lawn signs in front yards indicating historical details.

Amber will complete efforts of the printed tour guide, which will feature continued details of narrated points-of-interest.

7. MEMORIAL DAY PARADE

Decking needs to be built on the trailer (Rick will accomplish), the cake needs to be assembled and then decorated. Amy is spearheading purchasing and creative construction. She asked to spend \$400 for needed materials. The committee also needs to purchase candy for the parade.

Paul Burns made a motion to spend \$400 for the float materials and no more than \$150 for candy. Jean Beckley 2nd the motion and all were in favor.

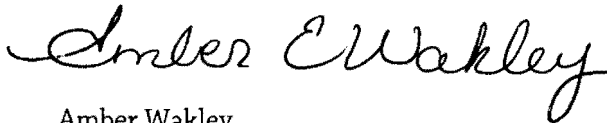
8. SET NEXT MEETING DATE

The 300 Year Anniversary Committee meeting will be schedule via email in the coming weeks.

9. ADJOURNMENT

At 7:34 p.m., Paul Burns made a motion to adjourn, seconded by Jean Beckley. All in favor.

Respectfully submitted,



Amber Wakley