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TOWN CLERK

Meeting Minutes

300th Year Anniversary Committee

Special Meeting

Veteran's Meeting Room

Monday, April 22, 2019

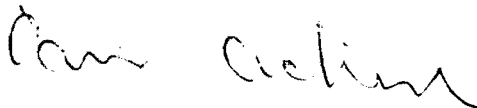
6:00pm

Present: Amy Hartenstein, Rick Hartenstein, Ann Rosi, Jean Beckley, Amber Wakely, Carol Arnold, Pat Slattery, Paul Burns, Blake Hatch, Donna Wright, Carrie Cichocki, Terry Armelin, and Brenda Simons

1. Establish Quorum and Call Meeting to Order. Paul made a motion to approve minutes from 4/15/19 with changes to attendees, Blake seconded – all in favor.
2. Review and approve special meeting minutes from April 15, 2019.
3. Beautification Committee
 - a. Stafford Community Wide Cleanup-preparations, and organizations- today 85 registered not including high school attendees, Venture Crew, and boy scouts—we have enough supplies for 120 people- may need more- ice cream vouchers given per group and they will write the number of bags collected. Dumpster delivered in town hall parking lot. Kathy Geryk is designing them today. Bags, gloves, voucher, and vest will be given to all that participate. #staffordclean300 for photos to be uploaded. Vouchers can only be picked up at the town hall. Total count of bags of garbage will be communicated at the end of the event. Citizen's Advisory group will be available to pick up large items if needed.
 - b. Additional updates- monument in Hyde Park- Garden Club received approval to plant flowers- working on rules for Beautification contest- more to be discussed
4. Marketing
 - a. Direct mail piece- DG graphics, Taradel, Ellington Printing, and PostcardMania (not including mail price). Amy made a motion use DG Graphics for 5,911 postcards providing they can provide an estimate of \$0.18 each or lower including postage. Rick seconded all in favor.
 - b. Banners and light pole displays- Amber is working on displays and will provide information tomorrow. Paul spoke with Al D'Amico who stated the poles on Main Street are not maintained or visible enough. He recommended a large 10 ft pole.
5. Memorabilia and commemorative 300-year products- tabled- waiting for more information from the National Pen Company
6. Open discussion
 - a. Paul received a quote regarding designing 8 historical signs for a landmark tour- \$60 each for single pole- still need approval to install.

- b. Blake- talked with Soucy- dates in July to install the clock- closest to July 20th would be best. Donna discussed cleaning up the area where the clock will be installed- drainage may need to be fixed and grass planted. Terry mentioned that we should promote clock donations again. Amber mentioned that \$17,595 has currently been raised not including additional pledges that have only been invoiced.
 - c. Paul stated that he is working on a draft for the trolley tour which will start at 8am-5pm—15 minutes per trip on July 20th. There will be 6 round trips- 45 people per trolley- he is working on tickets.
7. Set next meeting date: Wednesday, May 8, 2019
 8. Adjournment: Amy made a motion at 7:11pm, Paul seconded, all in favor.

Regards,

A handwritten signature in black ink, appearing to read "Carrie Cichocki". The signature is written in a cursive, flowing style.

Carrie Cichocki