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MEETING MINUTES

300th Year Anniversary Committee

Special Meeting

Veteran's Meeting Room

Wednesday, March 6, 2019

6:00pm

Present: Terry Armelin, Jean Beckley, Rick Hartenstein, Amber Wakley, Donna Wright, Paul Burns, Blake Hatch, Brenda Simons, Amy Hartenstein, Carrie Cichocki, Deb Maryyanek, Pat Carol Arnold, Pat Slattery and Ann Rossi

- 1. ESTABLISH QUORUM AND CALL MEETING TO ORDER.** Quorum was established and chair, Amber Wakley, called the meeting to order at 6:00 p.m.
- 2. REVIEW SPECIAL MEETING MINUTES FROM FEBRUARY 27, 2019** Paul Burns made a motion to accept the minutes from 2/27/19 special meeting, Blake Hatch seconded the motion, and minutes were unanimously approved by all members.

3. COMMUNITY-WIDE BREAKFAST: COMPLETION OF PLANNING

Committee members gave updates to the tickets they have personally sold. Purchased tickets currently total 176, but pickup still needs to be completed at Main Street businesses and from other sale volunteers. The headcount on the food order is 325.

Event logistics were discussed, with preliminary setup scheduled at 5:00pm on Friday, March 8. Members will meet to arrange tables and set up items. Blake has been working with JMH for technical support to show a historical movie; Amber is in the process of creating a volunteer recognition slideshow. The conversation continued to talk about arrival time, how tickets would be collected at the breakfast, volunteer assignments, raffle details, and printed items needed to communicate 300-year activities.

4. OPEN DISCUSSION

Donna shared that she and Terry stopped by Aubuchon's Hardware to inquire about participation in the community-wide cleanup on April 27. They gave the manager a list of needed supplies, which he said he would forward to corporate. They felt good about the visit and reported Aubuchon's enthusiasm to be involved. The committee then discussed logistics of the day, where supplies could be distributed, if a post-gathering will be arranged, and possibilities of how/where participants could drop off bagged garbage/debris. Details will be confirmed in a future meeting.

Marketing and outreach have become a continuous conversation, determining the best way to communicate activities. Rick reported that the banner on the corner of Town Hall measures 13.5' Tall 4' wide – Amber will start designing the project. Jean Beckley volunteered to look into bulk mailing pricing and Amber would like to pursue lawn signs.

Paul Burns shared some updates about the Trolley Tour on July 20: the trolley will accommodate 45 passengers at a time. For those unable to attend, he is working on recording Dave Bartlett's narrated tour.

5. ADJOURNMENT

At 6:57 p.m., Rick Hartenstein made a motion to adjourn, seconded by Paul Burns. All in favor.

Respectfully submitted,

A handwritten signature in black ink that reads "Amber E. Wakley". The signature is written in a cursive, flowing style.

Amber E. Wakley