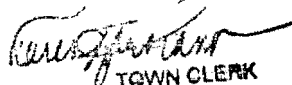


Special Meeting Minutes
Veteran's Room
300th Year Anniversary Committee

Memorial Town Hall
Veteran's Meeting Room
Wednesday, February 20, 2019, 6:00pm

RECEIVED
STAFFORD, CT
2 pages
2019 FEB 26 A 8 54


TOWN CLERK

In attendance: Brenda Simons, Jean Beckley, Don Bradway, Judith Mordasky, David Mordasky, Richard Shaffer, Deb Maryyanek, Terry Armelin, Amy Hartenstein, Amber, Carrie Cichocki, Blake Hatch, Rick Hartenstein, Amy Hartenstein, Jean Beckley, Paul Burns, Christina Spallacci, and Amber Wakley

1. **Establish quorum and call meeting to order:** Quorum was established and chair, Amber Wakley, called the meeting to order at 6pm
2. **Review special meeting minutes from February 6, 2019.** Paul Burns made a motion to accept the meeting minutes from February 6th and Blake Hatch seconded the motion; unanimously approved by all members.
3. **Living history with Peters' Corps at Heritage Park-** established in the last meeting, the event is scheduled for June 1. Amber asked if further discussion was needed and at this time, the committee agreed to focus on immediate functions. Additionally, the Phantom Signal Corps Association (Civil War Living History) is scheduled for October 12.
4. **Subcommittee updates:**
 - A. **Sponsorships-** New update: TTM donated \$20,300 this week- Legacy level. Amber will be working with them for marketing. Clock donations received this week increased to \$9k. Rick stated someone had confusion with donation process with website- Amber Wakley said she will look into it, but the mobile version of website might have issues, adjustments may be needed to make it easier. Jean Beckley will meet with Festi's on Monday; she will be meeting up again with Bolles. Amy Hartenstein stated that more sponsorship for Gala- TBD. Judith Mordasky commented that having a calling tree or a mass mail might be helpful. The group debated pros and cons, but decided to continue as normal with in person connections. Amber stated that the GoogleDoc has updates of businesses contacted; decided we should keep marketing the way it currently is- feedback received for changes as most businesses appreciate having a personal contact. We will review at the next meeting the listing of businesses that have been contacted.
 - B. **Community-wide Breakfast-** Amber stated that she is in communication with the hospital and brought marketing materials to meeting for distribution. Volunteers and assignments the day of need to be decided as well as other logistics of the event. Amy Hartenstein commented that two raffle tickets for gala will be a prize and she will distribute at the next meeting. The winner of raffle prizes can pick up prize at the town hall- not needed to be present. Amber Wakley mentioned that breakfast tickets are selling- some companies are purchasing bulk tickets. Amber will follow up with hospital about what is needed the day of will discuss at next meeting.
 - C. **Gala-** Amy Hartenstein brought sample stem less wine glasses with etching being done by the high school, and discussed the productions timeline for table runners designed by American Woolen that will be part of the auction raffle. Amy is waiting for quote for embroidery. Tickets are printed for the event and will have the guests' names in calligraphy. Gift cards are needed from local businesses for raffle prizes. Amy discussed if giving away tickets to main big sponsors such as Golden Gavel, Stafford Speedway, American Woolen, Stafford Savings, and TTM. It was decided that we need to find out what businesses expect for attendance for committee to make decision. Richard Shaffer from the American Legion & VFW involvement said he would look into

donating bottles of wine for raffle prizes. Amy discussed additional logistics of the day of that will need to be sorted out for the event. Amy also stated that she will working on a program for place settings. Christina Spallacci mentioned that it might be helpful to interview someone from previous Stafford anniversaries as part of a 300th event.

- D. Beautification- Terry Armelin stated the Conservation Commission is interested in collaborating on April 27th for the cleanup. She also discussed the color scheme for planters that will be sold at Foster Hill Farm which will match the ones the Garden Club will have on Main St.

5. Open Discussion:

- A. Richard Shaffer from the American Legion inquired about Memorial Day 5/27 and if the committee will the have a float, as the VFW will have a float for the 300th parade. The 300th Committee intends to participate and this will be discussed further at the later date. The Agriculture Advisory Commission would like to participate in the September parade or organize a separate tractor parade, but logistics need to be discussed. Amber discussed possible collaboration with the VFW for the library display case honoring veterans in November for Veteran's Day.
- B. Signs- Richard from the VFW stated that advertising on their sign might be a possibility - will discuss. The group discussed logistics on sign placements for advertising upcoming events around town.
- C. Brenda Simons mentioned that someone approached her asking that we should print postcards for the 300th since other towns have them- can price them out through DG Graphics- we would need to pick photos or points of interest.
- D. Miniature clocks- Blake Hatch stated that he will be looking into the production timeline as well as obtaining samples of miniature clocks.

6. **Next Meeting:** February 27, 2019

7. **Adjournment:** Paul motion to adjourn 7:17 p.m., Brenda seconds all in favor

Regards,



Carrie Cichocki