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TOWN CLERK

SPECIAL MEETING MINUTES

300th Year Anniversary Committee

Memorial Town Hall
Probate Meeting Room
Wednesday, February 6, 2019 6:00pm

In attendance: Rick Hartenstein, Jean Beckley, Paul Burns, Blake Hatch, Donna Wright, Terry Armelin, Brenda Simons, Amber Wakley, Carrie Cichocki, Brian Zawodniak

- 1) **ESTABLISH QUORUM AND CALL MEETING TO ORDER.** Quorum was established and chair, Amber Wakley, called the meeting to order at 6:00 p.m.
- 2) **REVIEW SPECIAL MEETING MINUTES FROM JANUARY 22, 2019** Paul Burns made a motion to accept the minutes from 1/22/19 special meeting, Blake Hatch seconded the motion, and minutes were unanimously approved by all members.

3) DISCUSSION/PLANNING OF REENACTMENT WITH PETERS' CORPS AT HERITAGE PARK

Brian Zawodniak from Peters Corps attended the meeting to share details of the living history event, now scheduled on June 1, 2019 from 11a.m. to 4p.m. Members of Peters' Corps will represent the life and times of Revolutionary War soldiers and civilians. The event is designed to be an educational experience, showcasing weapons demonstrations, field tactics, drill, and Stafford History.

With Brian, the committee discussed event logistics, marketing, and involvement of other groups, like the Historical Society. Getting in touch with the school was also discussed and how the event could possibly tie into curriculum.

4) SUBCOMMITTEE UPDATES

A) Sponsorship

Members updated one another on sponsorship progress, noting which businesses they have visited and will following up with. Additionally, more packets need to be printed.

B) Community Breakfast

The event is sponsored by Johnson Memorial Hospital and will take place March 10 at the JMH Medical Education Center. Discussed was event day logistics and the variety of activities that would take place throughout the event. Jean Beckley was working on organizing a raffle, Amber is creating marketing materials and members have volunteered to sell event tickets, which are \$5 each. The Stafford Garden Club has generously offered to create the table centerpieces. The 300 Committee agreed kids under the age of 6 will be free.

C) Gala

Subcommittee chair, Amy Hartenstein, could not attend, but the group talked about how they could support the Gala committee as the event comes closer.

D) Beautification

Donna and Terry presented the plant material/color scheme that will be used for the hanging baskets. Residents will also have the opportunity to purchase matching planted arrangements from Foster Hill Farm.

5) OPEN DISCUSSION

Blake Hatch shared information regarding the Legacy Clock, along with the details needed to purchase the replicas.

Donna Wright requested the 300-year logo be added to the staffordct.org homepage. The committee would also like to increase signage around town, such as banners in key locations.

6) SET NEXT MEETING DATE

The next special meeting of the 300 Year Anniversary Committee will be held on Wednesday, February 20, 2019 at 6 p.m. in the Veteran's Meeting Room

7) ADJOURNMENT

Rick Hartenstein made a motion to adjourn, seconded by Blake Hatch, all were in favor. The February 6, 2019, special meeting of the 300th Year Anniversary Committee was adjourned at 7:31 p.m.

Respectfully submitted,



Amber Wakley