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Meeting Minutes
Special Meeting
300th Year Anniversary
Wednesday, September 5, 2018 | 6:30PM
Warren Memorial Town Hall
Veteran's Room

In attendance: Paul Burns, Amber Wakley, Jean Beckley, Donna Wright, Terry Armelin and Dave Bartlett

- 1) **ESTABLISH QUORUM AND CALL MEETING TO ORDER.** Quorum was established and chair, Amber Wakley, called the meeting to order at 6:40 PM.
- 2) **REVIEW SPECIAL MEETING MINUTES FROM AUGUST 23, 2018** Paul Burns made a motion to accept the meeting minutes from 8/23/18 special meeting, Jean Beckley seconded the motion, and minutes were unanimously approved by all members.

3) **SPONSORSHIP PACKET REVIEW**

The primary purpose of the 9/5 special meeting was to make any last adjustments and approve the 300 Year Anniversary Sponsorship packet, which offers varying investment opportunities ranging from \$300 - \$20,300. Each level is denoted by specifics benefits and slight adjustments were made to particular areas:

- Add premier positioning of company float to "Founder" level
- Add supporter decal to all sponsor levels
- Under long term legacy projects, edit clock description
- Edit photographic book description
- Edit Lion's Club Calendar description
- SHS concert edit
- Replace "at" with "in" and change to park
- Change titles of levels:
 - Legacy \$20,300
 - Heritage \$10,300
 - Mineral Springs \$5,300
 - Pioneer \$1,719
 - Downtown Sponsor \$500
 - Tricentennial Donor \$300
- Paul made the motion to approve the 300 Year Sponsorship packet, per revisions. Jean Beckley seconded the motion and was unanimously approved by all members.

4) **OPEN DISCUSSION**

Farm Day

With plans to attend Farm Day on Sunday, September 9, the committee confirmed items that would be for sale on display, which includes: Candles, hats, sponsorship packets, historic photos, banner and cut flowers.

Coordinating town and resident events in celebration

Dave Bartlett was in attendance and share he has spoken with Bob White, who would like to coordinate the Davis Family Reunion with that of 300-year festivities. While specific details are yet to be determined, the tricentennial committee would like to recognize these types of occasions, along with recognizing “founding families.”

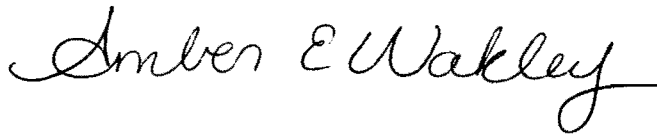
Additional items:

- Publish dates of confirmed events on staffordct300.com
- Casually discussed possible placement for a tree planting

5) Adjournment

Paul Burns made a motion to adjourn the meeting, seconded by Terry Armelin, all were in favor. The September 5, 2018, meeting of the 300th Year Anniversary Committee adjourned at 8:10 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Amber E Wakley". The signature is written in a cursive style with a long, sweeping underline.

Amber Wakley