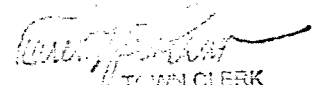


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2018 MAY 24 P 12: 21

MEETING MINUTES

300th Year Anniversary Committee
Special Meeting
Warren Memorial Town Hall
Probate Room


TOWN CLERK

Thursday, May 3, 2018
6:30pm

In attendance: Donna Wright, Rick Hartenstein, Paul Burns, Jean Beckley and Amber Wakley
Absent: Absent: Allyson Diana, Lisa Baxter, Lori Gianantoni
Also in attendance: Neil Hoss, Blake Hatch, Brenda Burkey

1. Establish Quorum and call meeting to order

Quorum established

2. Review special meeting minutes from April 19, 2018.

Paul Burns made a motion to accept the April 19, 2018 meetings, seconded by Rick Hartenstein.

3. Event and activity updates

4.

Carnival

Paul Burns has continued to obtain pricing structures and logistics information regarding a carnival; he's waiting to receive response from selected companies.

First Night

The group talked a lot about First Night (December 2018), discussing the possibility of a road closure from approximately 7pm-10pm. An idea spurred to combine the First Night Celebration, which would lessen the burden of town resources while creating an even bigger, better event. The committee would like ice skating accessible for families and residents throughout the holiday vacation break, between Friday December 21 through Wednesday January 2. The group would like to gather community input, town recommendations and WinterFest event/parade participants prior to making this important decision.

Historical

Paul Burns shared the commemorative book, produced by the historical society, will be ready for distribution in summer 2019 or by September 2019 at the latest, which will coincide with Historical Month. Additionally, he will be obtaining pricing for commemorative coins.

Beautification

Donna Wright presented a list of beautification projects, including:

- 1) Sale of select planters with designated Tricentennial color palette. Develop order form by late summer 2018 to distribute at all Fall and Winter events, including New Year's Eve event so we can place an early order with our grower by January 15, 2019. We will also speculate on specific containers to have available to sell in May and June 2018. Our offering will include hanging baskets, a larger combination pot, and individual 4" pots, all of which will follow the color scheme for the celebration. This will not only be a fund raiser but will serve to excite residents to become involved to show their support for the yearlong anniversary celebration.

- 2) Vertical planters to read '1719'.
- 3) Repair stone work at Hay Market Common. Both walls and walkways need attention. Walkways are uneven with missing stone.
- 4) Repair stone work on Christopher Allen Spring Street Bridge.
- 5) Upgrade Cannon Park, aka Hyde Park Annex, Stafford Hollow. 14 acres donated by the Pinney family.
 - a. Flagpole needs better lighting.
- 6) Upgrade flag lighting on flagpole located in Staffordville island.
- 7) Plant a tree (s) to commemorate the anniversary. Select a special tree for a special site.
 - a. Research 'Constitution Oaks' of 1902. Statewide 'Pin Oak' seedling planted by each town.
- 8) Keep Stafford clean and green campaign. Anti-litter campaign.
- 9) 300 trees/shrubs.
 - a. **'Wasteland'**. Lot located at corner of Church Street and Main Street. Welcome to Stafford sign . Azaleas, rhodys, Clump of River Birch.
- 10) Light pole banners with a town name and tricentennial celebration dates.

5. Clock Walk - pursue Downtown to determine feasible location for tricentennial clock

Some members had to leave for other obligations and the remaining – Donna, Jean, Blake and Amber – drove to prospective clock sites, include: Haymarket Common (Main Street), the traffic island at the junction of Route 140 & Route 190 (top of Main Street), Veteran's Memorial Park (Olympic Circle) and in Staffordville. Members seemed favorable for the traffic island at the top of Main Street, envisioning a visually appealing entrance to Main Street, augmented by a "Welcome to Downtown" sign on an adjacent town-owned parcel. Some concerns included accessibility for residents/visitors to access the clock and want to ensure the safety of anyone who would like to view the clock up close. Further investigation needs to be completed to ensure utility hookups.

6. Adjournment

Respectfully submitted,



Amber Wakley