

SLFRF Compliance Report - 134 - P&E Report - 2023

Report Period : Annual March 2023

Recipient Profile

Recipient Information

Recipient UEI	VEL4BRFR4L93
Recipient TIN	066002097
Recipient Legal Entity Name	Stafford, CT
Recipient Type	Metro City or County
FAIN	
CFDA No./Assistance Listing	
Recipient Address	1 MAIN STREET
Recipient Address 2	
Recipient Address 3	
Recipient City	Stafford
Recipient State/Territory	CT
Recipient Zip5	06076
Recipient Zip+4	1412
Recipient Reporting Tier	Tier 5. Metropolitan cities and counties with a population below 250,000 residents that are allocated less than \$10 million in SLFRF funding, and NEUs that are allocated less than \$10 million in SLFRF funding
Base Year Fiscal Year End Date	6/30/2023
Discrepancies Explanation	
Is the Recipient Registered in SAM.Gov?	Yes

Project Overview

Project Name: Haymarket Common and Main Street Improvement Project

Project Identification Number	NEI-01
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.22-Strong Healthy Communities: Neighborhood Features that Promote Health and Safety
Status To Completion	Completed less than 50%
Adopted Budget	\$150,000.00
Total Cumulative Obligations	\$0.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	<p>The project designates funds to improve two separate town-owned parcels located at 24 Main Street (between Spring Street and 8 Main Street), and 39 Main Street (Haymarket Common gravel lot). These spaces are considered downtown’s most well-used, iconic outdoor public areas, yet remained unfinished. Through a comprehensive design, the project transforms these spaces into an accessible, vibrant, and safe active public plazas for multipurpose uses.</p> <p>The project scope includes a combination of newly designed paver areas, raised stone planters and sitting walls, a stone pillar entry, flagstone areas, lawn areas, low voltage lighting, various plantings and bed preparations, a natural stone fireplace with gas burner, irrigation, utilities shed, public art, and a community kiosk.</p> <p>The improvements create a key feature of Main Street and a pleasant “village center” gathering place for commercial and civic needs in downtown and the surrounding neighborhoods, a CT-designated EJ Community (#8901001 Block Groups 2 & 3), where 34% of the population is below 200% of the federal poverty line. The pandemic has underlined the value of built outdoor public spaces within the Town of Stafford with a usage influx resultant of COVID-19 policies/executive orders and the lockdown lifestyle.</p> <p>Overall, the investment is part of a comprehensive effort to restore Downtown neighborhoods, support adjacent businesses, promote positive social interactions, and enhances accessibility and pedestrian-friendly neighborhood features. Local Improvement Impact: The enhanced pedestrian environment is designed to simulate economic activity as a place for community members and visitors to gather and celebrate. The space will serve as a venue for special events, cultural activities, arts programs, and create greater community livability; Addresses needs of the Stafford Garden Club with the addition of centralized water</p>

	access. The concept plan includes new planting areas, raised beds, and expansion of edible gardens; Incorporates Art Commission projects, including a vintage “Welcome to Stafford” mural and installation of an outdoor community kiosk for posting notices and public information; Responds to feedback from the Town’s community outreach ARPA Input Survey, feedback from downtown businesses and civic organizations, and overall citizens’ desire for green space projects, Main Street/downtown enhancements, and built environment investments; Follow directives of the Town of Stafford Plan of Conservation and Development to develop Downtown green spaces and parks and create spaces for pop-up uses and events; Benefits local businesses and the streetscape through improved aesthetics, seating, and street activity.
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$150,000.00
Type of capital expenditures, based on the following enumerated uses	Parks, green spaces, recreational facilities, sidewalks
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Secondary Impacted and/or Disproportionately Impacted populations	2 Imp Low or moderate income HHs or populations
Tertiary Impacted and/or Disproportionately Impacted populations	12 Imp Travel tourism or hospitality sectors
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Overall, the investment is part of a comprehensive effort to restore Downtown neighborhoods, support adjacent businesses, promote positive social interactions, and enhances accessibility and pedestrian-friendly neighborhood features. The purpose to establish an enhanced outdoor space for COVID-19 mitigation (e.g., outdoor seating), improve the built environment of the neighborhood, and promote social engagement in a safe environment.
Brief description of recipient’s approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	Construction activities will provide economic stimulus by creating short and long-term jobs (construction and trades). The project aids small businesses through enhanced outdoor spaces for COVID-19 mitigation (e.g., outdoor seating) and improves the built environment of the neighborhood (e.g., façade improvements). Further, the project site will serve as a venue for future events to continue to promote family and neighborhood engagement in a safe environment.

Project Name: Public Facility Surveillance Tools & Technology

Project Identification Number	RR-07
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed 50% or more
Adopted Budget	\$61,305.00
Total Cumulative Obligations	\$61,305.00
Total Cumulative Expenditures	\$41,125.47
Current Period Obligations	\$41,125.47

Current Period Expenditures	\$41,125.47
Project Description	The Public Facility Surveillance Tools & Technology project includes equipment purchases, wiring, installation, and programming services for security cameras and license plate readers at four (4) locations and door access control systems at five (5) town-owned buildings. A protection of town property and public safety, the investments respond to higher rates of crime and vandalism experienced during the pandemic. The project expands the Town's network of security initiatives with strategically placed technologies in recreation areas, neighborhoods, business districts, major thoroughfares, and at critical infrastructure buildings. The surveillance equipment enhances public safety technologies, makes the community safer, and aids the work of local police.

Project Name: Levinthal Run Walkway Project

Project Identification Number	NEI-02
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.22-Strong Healthy Communities: Neighborhood Features that Promote Health and Safety
Status To Completion	Completed less than 50%
Adopted Budget	\$550,000.00
Total Cumulative Obligations	\$43,500.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$43,500.00
Current Period Expenditures	\$0.00
Project Description	<p>The Levinthal Run Multi-Use Trail Construction Project establishes on an approximate 32,000 square foot concrete surfaced multi-use "safety" trail parallel to the arterial roadway of the Stafford School Complex. The proposed improvement constructs an eight-foot-wide separated pedestrian through zone on the west side of Levinthal Run from the High School (145 Orcuttville Road) to the Middle School (21 Levinthal Run). This project corridor will include all necessary pedestrian transportation amenities such as crosswalks, signage, rights-of-way, and accessible curb ramps, and designed to current ADA and ABA standards. Currently, this expansive and heavily trafficked public space lacks an adequate and accessible sidewalk network, causing large numbers of users (pedestrians, bicyclists, and motorists) to all utilize the same facilities/roadway. Construction of a two-way path designed exclusively for non-motorists (bicyclists, walkers, wheelchair users) addresses decade-long safety and accessibility concerns, supports alternate forms of travel, increases community connectivity, and improves the quality of life in Stafford. Complimenting this pedestrian safety construction project, the Town's overall improvement plan for the target area also includes installation of various park amenities along the path that include sitting areas, fitness stations, and other structures.</p> <p>Levinthal Run is an approximate one-mile-long</p>

	Town-owned roadway that provides public access to the Stafford High School, Stafford Elementary School, Stafford Middle School, Stafford Public Library, and Stafford Board of Education Offices. Beyond its education role, the facility is also a heavily used venue for [including but not limited to] large-scale Town sanctioned events, all-ages sport leagues, passive recreation, performing arts and extracurricular activities, library visitation and events, serves as the Town's designated emergency shelter (Middle School) and Emergency Operations Center (Library), and hosts business-related functions of the Board of Education. The project area also contains a full inventory of athletic fields, oval track, recreational trails, playgrounds, edible garden space and fruit tree trail, free Wi-Fi access, and has various commercial/residential access points. All amenities are available for public use and the Complex is used as a daily and primary resident resource for walking and exercise. Designed and dedicated for many uses, the proposed project will broadly benefit the student/teacher populations, entire Stafford community, and visitors.
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$550,000.00
Type of capital expenditures, based on the following enumerated uses	Parks, green spaces, recreational facilities, sidewalks
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Secondary Impacted and/or Disproportionately Impacted populations	2 Imp Low or moderate income HHs or populations
Tertiary Impacted and/or Disproportionately Impacted populations	7 Imp Other HHs or populations that experienced a negative economic
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	The project establishes and improves pedestrian safety and accessibility, promote healthy activity for all ages, and builds momentum for future projects, such as broadening downtown connectivity. Improvements which will promote healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	1) Short-term job creation through the hiring of private-sector contractors during the grant contract term. 2) Sustain/retain 14 Town employees of the Public Works Department. 3) Expand/improve local recreational options and activities. 4) Present positive image to visitors, residents, and patrons of existing businesses, thereby resulting in the return investment of local commerce. 5) Enhance/create parcel for community activities and events. 6) Improve accessibility and inclusive recreation.

Project Name: Public Works Equipment Replacement Purchases

Project Identification Number	RR-08
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$138,050.00

Total Cumulative Obligations	\$135,450.00
Total Cumulative Expenditures	\$135,450.00
Current Period Obligations	\$135,450.00
Current Period Expenditures	\$135,450.00
Project Description	The project allocates funds for the replacement of equipment under the Town's Public Works Department to ensure delivery of critical government services while improving operating efficiency and safety for employees and the community they serve. The Town has a long practice of replacing obsolete vehicles and equipment, but budgetary impacts and financial capacities are unable to subsidize all acquisitions. The project replaces: 10'6" v-plov, 4.5 cubic yard high-capacity sander, and three (3) road matrix signs with solar capacities. All project equipment was beyond its useful years, was difficult to maintain and service, and lack of performance/reliability directly affected the day-to-day operations of the Town and critical services. Additionally, the investment improves the Town's resiliency to climate impact and extreme weather events.

Project Name: SCADA and Cybersecurity Upgrade at The Wastewater Treatment Facility

Project Identification Number	INF-01
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.5-Clean Water: Other sewer infrastructure
Status To Completion	Completed less than 50%
Adopted Budget	\$450,000.00
Total Cumulative Obligations	\$69,502.73
Total Cumulative Expenditures	\$69,502.73
Current Period Obligations	\$69,502.73
Current Period Expenditures	\$69,502.73
Project Description	The Town of Stafford Wastewater Treatment Plant (WWTP) control system equipment has not been upgraded since it was originally installed in 2011. The system has worked well, but some components have become obsolete, and their parts are no longer available. The computers have also reached the end of useful life. The obsoleted components of the system present potential cybersecurity risks. In 2021, a SCADA Master Plan was developed that evaluated the current control system including documentation of existing system; a determination of what components should be retained, upgraded, or replaced; a recommendation of upgrades to meet the current process and security needs; and project delivery options with planning level costs. The Town of Stafford has hired CDM Smith Inc. (ENGINEER) to prepare a design for a WWTP SCADA Upgrade project to implement the recommendations from the 2021 SCADA Master Plan. Project phases include design, bidding, and construction. The project will be completed through leveraged locally budgeted funds, Coronavirus State and Local Fiscal Recovery Funds, and State grants/funds.
Projected/actual construction start date	2/23/2023

Projected/actual initiation of operations date	2/14/2023
Location Type(for broadband, geospatial location data)	Address
Location Details	50 River Road, Stafford, CT 06076
Public Water System (PWS) ID Number	n/a
National Pollutant Discharge Elimination System (NPDES) Permit Number	CT0101214
Median Household Income of service area	\$85,684.00
Lowest Quintile Income of the service area	\$14,539.00

Project Name: Stafford Middle School Water Vault

Project Identification Number	INF-02
Project Expenditure Category	5-Infrastructure
Project Expenditure Subcategory	5.11-Drinking water: Transmission & distribution
Status To Completion	Not Started
Adopted Budget	\$40,000.00
Total Cumulative Obligations	\$0.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	<p>The domestic water supply for Stafford Middle School is pumped from Olympic Field to a "vault" that is buried over 6-feet underground. The vault contains a large tank, pumps, an electric panel, and a sump pump. The antiquated system has been repeatedly addressed through band-aid repairs and earlier this year a pump caught on fire that required the fire department to respond. Access to the vault requires workers to follow "confined space" requirements and is troublesome in that water and electrical components are in a confined space below the ground.</p> <p>Under the direction and expertise of the Director of School Facilities, labor/repairs will largely be completed by district personnel and overall project expenditures are related to equipment upgrades and licensed electrical contractor costs. The project provides consistent water supply and removes and relocates the electrical components from the underground area. The project includes purchases and installation of new pumps, plumbing materials, electrical materials, electrical contractors, shed, site preparation and supplementary components.</p> <p>The public utility upgrade will maintain consistent domestic water supply to Stafford Middle School, which is also designated as the Town of Stafford Emergency Shelter.</p>
Projected/actual construction start date	8/19/2022
Projected/actual initiation of operations date	5/31/2023
Location Type(for broadband, geospatial location data)	Address
Location Details	21 Levinthal Run, Stafford, CT 06076

Public Water System (PWS) ID Number	n/a
National Pollutant Discharge Elimination System (NPDES) Permit Number	CT0101214
Median Household Income of service area	\$85,684.00
Lowest Quintile Income of the service area	\$14,539.00

Project Name: New Downtown Receptacles & Picnic Tables

Project Identification Number	RR-09
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$10,000.00
Total Cumulative Obligations	\$9,501.00
Total Cumulative Expenditures	\$9,501.00
Current Period Obligations	\$9,501.00
Current Period Expenditures	\$9,501.00
Project Description	<p>Providing a clean, safe, and healthful environment is a priority in improving the town's streets and public spaces. The project includes the purchase of five (5) 55-gallon slat recycled plastic trash receptacle containers that prevent wind-blown litter and content removal to improve cleanliness. The slats are made to look like wood, require little maintenance, built to withstand weathering over time, and maintain an attractive aesthetic. Correspondingly, four (4) new 8-foot ADA compliant picnic tables provide points for dining, lounging, and meeting at a high-traffic area on Main Street. The project is an investment to public outdoor areas in the Downtown Central Business Zone, represented by the historic commercial center and Stafford's most densely populated neighborhoods.</p>

Project Name: Woodland Springs Outdoor Site Improvements

Project Identification Number	NEI-03
Project Expenditure Category	2-Negative Economic Impacts
Project Expenditure Subcategory	2.34-Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)
Status To Completion	Completed
Adopted Budget	\$37,196.13
Total Cumulative Obligations	\$37,196.13
Total Cumulative Expenditures	\$37,196.13
Current Period Obligations	\$37,196.13
Current Period Expenditures	\$37,196.13
	<p>Operated by the Stafford Affordable Housing Nonprofit Corporation, Woodland Springs is a 79-unit affordable housing complex for seniors, individuals with disabilities, and veterans. The housing complex is located on a 40-acre</p>

Project Description	parcel at 87 West Stafford Road in Stafford, Connecticut. The congregate housing provides residents private living arrangements with moderate supportive services and common areas of dining, socialization, and other activities. The pandemic-related policy measures and efforts to prevent spread of COVID-19 discontinued use of indoor common and socialization areas. As a result, the Stafford Housing Authority Executive Director reported high levels of resident social isolation, stress, and negative mental health outcomes; a pre-existing disparity in this community amplified by the pandemic. To expand programming space and safe social opportunities, the project established an outdoor patio, accessible walkway, grill pad, 12x14' vinyl post pavilion, and commercial hospitality seating for residents and their visitors. A mitigation tactic, the investment also provided this socially vulnerable community with the outdoor facilities to meet pandemic operation needs.
What is the Total expected capital expenditure, including pre-development costs, if applicable	\$37,196.13
Type of capital expenditures, based on the following enumerated uses	Improvements to existing facilities
What Impacted and/or Disproportionately Impacted population does this project primarily serve?	2 Imp Low or moderate income HHs or populations
Secondary Impacted and/or Disproportionately Impacted populations	16 Dis Imp HHs that qualify for certain federal programs
Tertiary Impacted and/or Disproportionately Impacted populations	11 Imp Classes of NPs designated as negatively economically impacted
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	The project objectives are to directly addresses the mental wellbeing of seniors, individuals with disabilities, and veterans in the Woodland Springs Community, with intended outcomes: Improved quality of life for seniors who were isolated during the pandemic from social gatherings from vulnerability to the virus, improved mental and physical health, greater access to the outdoors, and COVID-19 prevention or mitigation tactic.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	Stafford Affordable Housing Nonprofit Corporation is one of the most comprehensive senior housing communities in the area. There was an acute need for a mitigation tactic resultant in improved community connection, safety, physical health and mental health, independence, and ability to age in place.
Number of Non-Profits served (by program if recipient establishes multiple separate non-profit assistance programs)	1

Project Name: Youth Education & Domestic Violence Prevention

Project Identification Number	PH-03
Project Expenditure Category	1-Public Health
Project Expenditure Subcategory	1.11-Community Violence Interventions
Status To Completion	Completed
Adopted Budget	\$2,000.00
Total Cumulative Obligations	\$2,000.00

Total Cumulative Expenditures	\$2,000.00
Current Period Obligations	\$2,000.00
Current Period Expenditures	\$2,000.00
Project Description	The project provides funding assistance for the Youth Education and Community Engagement Advocate at The Network CT. The Youth Advocate is a state certified sexual assault advocate and provides child advocacy and case management services; coordination with outside agencies; education program in schools targeted specifically for each age group to address prevention education, healthy relationships, and teen dating violence. Programming is designed to teach lessons on healthy friendships, feelings, and self-esteem. Additionally, resources extend to teens and older adults on dating violence, sexual assault, healthy relationships, coping skills, etc. The Network is north central Connecticut's leader in preventing family violence by providing services to victims of domestic abuse and promoting healthy relationships through education with an expressed commitment to diversity, equity, and inclusion. The initiative also includes community outreach and event participation, to provide information about free and confidential services to community members who may need help or know someone who may need help.
What Impacted and/or Disproportionally Impacted population does this project primarily serve?	1 Imp General Public
Secondary Impacted and/or Disproportionately Impacted populations	2 Imp Low or moderate income HHs or populations
Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced	Primarily an in-school program, objectives include: educate the youth of Stafford about healthy relationships, anger and aggression management, dating violence, bullying, controlling relationships and whatever is pertinent to our youth at that time related to healthy relationships. This education is done at all grade level with age-appropriate curriculum.
Brief description of recipient's approach to ensuring that response is reasonable and proportional to a public health or negative economic impact of Covid-19	Since the pandemic, the need for social services and prevention programs have increased in the Town of Stafford. The program will improve access to behavioral healthcare, substance abuse prevention, and mental health services and promote evidence-based interventions for victims of crime.

Project Name: Public Facility Communication Signs

Project Identification Number	RR-10
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$54,850.00
Total Cumulative Obligations	\$54,850.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$54,850.00
Current Period Expenditures	\$0.00

Project Description	Purchase of 3 permanent LED message boards for install at the Public Works Garage, Community Center, and West Stafford Fire Department. The pandemic magnified the need for diversified communication systems and a resident/stakeholder survey resulted in commentators desire for non-digital forms of effective communication and information dissemination (outside of the internet, social media, and other forms of digital information sharing points). The project directly serves this demand by establishing outdoor LED signs at the above public facilities locations, located on arterial roads. The signs will communicate public emergency alerts, safety measures, public health information, municipal notifications, and similar content. Stafford is a 58-square mile rural-suburban community with a median age of 44.3 (state average 41.0) and 53% of the town's population are above the age of 50. The messaging signs will assist in broader public communication efforts and allow for equal access to information.
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Project Name: Hyde Park Drainage

Project Identification Number	RR-11
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$10,000.00
Total Cumulative Obligations	\$4,734.29
Total Cumulative Expenditures	\$4,734.29
Current Period Obligations	\$4,734.29
Current Period Expenditures	\$4,734.29
Project Description	Bequeathed to the Town of Stafford in 1897, Hyde Park is 150-acres of public land nestled in the downtown area on the south side of Middle River. The park is maintained by the Town of Stafford Public Works Department in perpetuity for the residents of Stafford. Today, the public park is utilized for hiking, walking, sledding, field sport, passive recreation, town and civic functions, picnicking, and general enjoyment. An area of Hyde Park, circumferenced by the River Walk Trail, is prone to flooding and drainage issues resultant of blocked/failing culverts. To remediate the issue and return this portion of land to useable all-season use, the Public Works Department requested funding to update the existing drainage pipe and for associated material costs. Purchased was catch basins, drainage pipes, dewatering bags, and risers. Work was and is being performed in-house by the Public Works Department. The project is responsive to the needs of the community by improving neighborhood features that promote health and safety outcomes while offering repair and maintenance needs in response to significantly greater use of public facilities during the pandemic.

Project Name: Summer Recreation Camp Program Transportation & Supplies

Project Identification Number	RR-12
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$10,905.00
Total Cumulative Obligations	\$10,905.00
Total Cumulative Expenditures	\$10,905.00
Current Period Obligations	\$10,905.00
Current Period Expenditures	\$10,905.00
Project Description	For 65 years (excluding pandemic-forced shutdowns in 2020/21), Stafford's Summer Recreational Camp has provided safe, high-quality, and accessible programming opportunities Stafford children, ages 5 – 13, regardless of their family's ability to pay. Based on Income Eligibility Guidelines of the National School Lunch Program (NSLP), approximately 70% of participants qualify and may attend camp free of charge. Stafford struggles with pockets of poverty and the Camp directly serves our most densely populated neighborhoods with free bus transportation for campers and junior counselors. In some cases, a more than a 10-mile round trip. The program has three separate bus locations and driveway pickup in these target areas, a CT-Designated EJ Community (Census Tract #8901). This section of town represents approximately 39.75% of Stafford's total households. The free bus transportation program guarantees safe, convenient, and reliable access to camp. This expenditure subsidized the transportation costs for the 2022 summer program, as well as supply purchases needed to reinstate the Summer Recreation Camp Program.

Project Name: Installation of Oil/Water Separator Tank at Staffordville Fire Department

Project Identification Number	RR-13
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$15,421.00
Total Cumulative Obligations	\$15,420.63
Total Cumulative Expenditures	\$15,420.63
Current Period Obligations	\$15,420.63
Current Period Expenditures	\$15,420.63
Project Description	The Stafford Fire Department No. 1, located at 9 Colburn Road, required an equipment replacement and installation of an Oil Water Separator-Tank. The mechanism removes oils, grease, and hydrocarbons, leaving only the non-hazardous liquid so wastewater can then be disposed of safely into approved discharge point.

Project Name: Public AED Acquisition Program

Project Identification Number	RR-14
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed less than 50%
Adopted Budget	\$35,166.00
Total Cumulative Obligations	\$31,366.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$31,366.00
Current Period Expenditures	\$0.00
Project Description	The Community Automated External Defibrillator (AED) project is intended to improve the chances of survival to anyone suffering a sudden cardiac arrest. The project purchases and places twenty-three (23) AED machines in public areas where voluminous people are likely to congregate or be at higher risk such as public buildings, parks, schools, the town beach, recreation facilities, and sports complexes.

Project Name: AED Community Training

Project Identification Number	RR-15
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$2,000.00
Total Cumulative Obligations	\$0.00
Total Cumulative Expenditures	\$0.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	A complimentary project to the AED Acquisition Program, a series of training courses will allow citizens to learn how and when to use an automated defibrillator (AED) and better prepare the Stafford community for an emergency in any setting. Up to four (4) separate training sessions will be available (possibly quarterly) in the coming year. Each session offers 4, 1-hour hands-on training sessions, inviting citizens to participate free of charge. The cost of each session is \$500, which includes two instructors and supplies, and will be coordinated in conjunction with the Stafford Ambulance Association.

Project Name: Paramedic Service Agreement

Project Identification Number	RR-16
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	

Adopted Budget	\$40,000.00
Total Cumulative Obligations	\$40,000.00
Total Cumulative Expenditures	\$40,000.00
Current Period Obligations	\$40,000.00
Current Period Expenditures	\$40,000.00
Project Description	<p>The project encompasses a paramedic service agreement between the Stafford Ambulance Association and Town of Somers to provide Advanced Life Support (ALS) services to Stafford residents. Under the agreement and in absence of Stafford's own ALS service, the Somers Fire Department will send its certified paramedics to Stafford when the Stafford Ambulance Association requests help or as needed. As of now, the town is only certified at the Basic Life Support level and operates three (3) ambulances.</p> <p>Stafford is reliant on other towns for emergency medical services; the Somers Fire Department handles approximately 95% of calls that require ALS service. ALS professionals also provide specialized medical transports throughout the state and region. The need for advanced paramedic service in Stafford is becoming more apparent. Since the start of the pandemic, the Town of Stafford has experienced an 18% Call Volume increase and an almost 10% increase in the number of ALS Calls being dispatched. This increase necessitated a service contract renegotiation to pay accurate and fair compensation for ALS services received from January 2023 to June 2023. The project ensures Stafford residents are provided with the best and quickest possible care when they need it most.</p>

Project Name: Predevelopment Project Planning & Cost Share Set Aside

Project Identification Number	RR-17
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$250,000.00
Total Cumulative Obligations	\$30,000.00
Total Cumulative Expenditures	\$30,000.00
Current Period Obligations	\$30,000.00
Current Period Expenditures	\$30,000.00
	<p>Like many rural communities, Stafford is faced with financial constraints and limited resources. As a result, the town's ability to obligate funds toward predevelopment planning costs or locally funded costs shares are prohibited by a limited municipal budget, a shortfall intensified by the pandemic. This lack of project readiness has resulted in missed grant funding opportunities and delays in important facility and/or infrastructure improvements. To ensure shovel-readiness for quality-of-life project developments, the Town has approved up to \$250,000 in ARPA funding for municipal grant matches (where eligible) and</p>

Project Description	<p>predevelopment/pre-grant award project planning costs. The Town of Stafford ARPA Committee will obligate eligible projects to this set aside through December 24, 2024.</p> <p>During this reporting period, the allocation facilitated a FEMA Hazard Mitigation Grant Program (HMGP) submission for Willington Avenue, in relation to damage and losses sustained during recent and reoccurring extreme weather events. Impacts to town infrastructure located along Willington Avenue between Mountain Road and Baker Brook were identified for inclusion in the grant application. During large storm events, stormwater runoff from Willington Avenue between Mountain Road and Westford Avenue causes flooding of adjacent properties. The potential nuisance flooding of the adjacent homes as well as flooding of basements tied into the storm drainage system are a major concern to the town. To respond, the HMGP Application was prepared by a hired civil engineer on behalf of the town and submitted to FEMA with the objectives completed as follows: preliminary watershed analysis and drainage system design; research, organization, and preparation for FEMA's Hazard Mitigation Grant Program. \$30,000 was obligated to this project.</p>
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Project Name: Rocky Dundee Road Extension & Emergency Vehicle Turnaround

Project Identification Number	RR-18
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$20,000.00
Total Cumulative Obligations	\$4,900.00
Total Cumulative Expenditures	\$4,900.00
Current Period Obligations	\$4,900.00
Current Period Expenditures	\$4,900.00
Project Description	<p>Under general supervision of the Town, the project extends the dead-end, unimproved Rocky Dundee Road and establishes a formalized turnaround/cul-de-sac while addressing drainage concerns. Without the potential to become a through-street, a turnaround improvement is necessitated to accommodate emergency vehicles, school buses, and municipal vehicles who otherwise utilize private driveways for such purposes. The expenditure largely reflects surveying activities and material costs, the work will be performed by the Town of Stafford Highway Department.</p>

Project Name: Management and Administrations

Project Identification Number	ADMIN-1
Project Expenditure Category	7-Administrative
Project Expenditure Subcategory	7.1-Administrative Expenses
Status To Completion	Completed

Adopted Budget	\$18,000.00
Total Cumulative Obligations	\$18,000.00
Total Cumulative Expenditures	\$18,000.00
Current Period Obligations	\$18,000.00
Current Period Expenditures	\$18,000.00
Project Description	Reporting, compliance, and documentation to execute projects supporting the SLFRF program and uphold Federal requirements. Includes administrative costs associated with overseeing the ARPA Program. This includes planning, procedures, documentation, delivery, implementation monitoring, and oversight of the projects. It also includes procurement, financial services, reporting, and technical consulting services to support ARPA programmatic and fiscal compliance.

Project Name: Website Redevelopment and Modernization of staffordct.org & staffordlibrary.org

Project Identification Number	RR-01
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed 50% or more
Adopted Budget	\$30,000.00
Total Cumulative Obligations	\$30,000.00
Total Cumulative Expenditures	\$22,800.00
Current Period Obligations	\$11,400.00
Current Period Expenditures	\$11,400.00
Project Description	The pandemic has exposed the critical need for investments and improvements in our Town's archaic websites and digital communications. An upgraded web platform tailored to community needs has been a long-standing priority for both public-facing websites (staffordct.org and staffordlibrary.org) and will transform everyday operations, increase transparency, keep residents and employees safe and informed, and continue to provide critical services when the community needs them most. The project merges currently separate websites under one centralized digital hub and includes a complete redesign of the user interface, upgrade to town-wide communication systems, and will allow for internal efficiencies by use of a CMS-system designed specifically for government efficiencies. The fully responsive theme will completely revamp the user experience, making the website more inclusive and easier to use with concessions toward ADA/508 guidelines. The project improves public access and the delivery of government information, programs, and services. With the increased availability of online services, the project also supports social distancing measures – if needed – a valuable benefit that last beyond the post-pandemic phase.

Project Name: Life Saving Equipment for Stafford Ambulance Association

Project Identification Number	RR-02
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Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	
Adopted Budget	\$153,297.75
Total Cumulative Obligations	\$147,405.94
Total Cumulative Expenditures	\$147,405.94
Current Period Obligations	\$147,405.94
Current Period Expenditures	\$147,405.94
Project Description	<p>Project funds provided the Town's emergency services – Stafford Ambulance Association – with three CpR mechanical assist devices, or LUCAS devices. The automated life-saving equipment serves a public health outcome by providing improved and consistent cardiac compressions while relieving first responders from having to provide prolonged CPR. In departments like Stafford's, there are often only two or three EMT providers during an emergency call. If a patient requires CPR, providers are more at risk of fatigue. The LUCAS devices also enhance responder safety by reducing physical contact and potential risk of exposure. Each machine costs approximately \$15,000 with a total cost of \$44,903.82.</p> <p>The Stafford Ambulance Association needed to replace three cardiac monitors/electrocardiogram (ECG) that were over 20 years old, no longer under warranty, and could not be repaired if needed. The life-saving equipment purchase was essential to operations, public health, and significantly improves onboard medical response. The purchase also better positions the Town in the future with regards to capital replacement costs. Each machine costs approximately \$34,000 with a total cost of \$102,502.12.</p> <p>These equipment purchases were imperative to inspection requirements of Stafford's three (3) ambulances, improves pre-hospital care, and increases compatibility with mutual-aid partners.</p>

Project Name: Management of Aquatic Invasive Species in Town Waterbodies

Project Identification Number	RR-03
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed 50% or more
Adopted Budget	\$77,700.00
Total Cumulative Obligations	\$68,181.75
Total Cumulative Expenditures	\$68,181.75
Current Period Obligations	\$68,181.75
Current Period Expenditures	\$68,181.75
	The project funds herbicide treatment to restore an inland water body of the state through the control and management

Project Description

of a population of non-native aquatic invasive species present in Staffordville Reservoir (a 149-acre lake), New City Pond Reservoir (a 32-acre pond), and Stateline Pond (an approximate 75-acre pond). Each waterbody offers varying degrees of public access points, are interconnected waterways, and important four-season ecological and recreational resources in the Town of Stafford. If left unchecked, invasive watermilfoil will spread and threaten waterbodies, and even spread to other lakes by transmission.

The invasive spread of milfoil has produced dense mats of vegetation, which inhibit more desirable native aquatic plant species, degrade the quality of the lake ecosystem, and impairs recreational use of the waterbody. In late May 2022, a pre-management inspection was conducted in each waterbody, and in June 2022, a USEPA and CTDEEP registered aquatic herbicide treatment will be conducted on approximately 20.2-acres of Staffordville Lake, 10-acres of New City Pond, and 40-acres of Stateline Pond. In late August/September 2022, a post-treatment inspection was completed to determine the effectiveness of the treatment and impacts to both native and non-native species. The Town of Stafford works in tandem with the Staffordville Lake Association and Whispering Pines Lake Association, with a professional/licensed aquatic weed control specialist and CTDEEP to complete the project.

Staffordville Town Beach is located on the south end of the Staffordville Reservoir and where the largest infestation of milfoil is present. Heavily used, this public parcel is utilized for the Town's summer recreation youth program, operating for six weeks July through August. Beyond the designated programmatic schedule, the beach area and shoreline are open to the public from dawn to dusk for swimming, fishing, and other forms of water recreation. Similarly, New City Pond and Stateline Pond offer public launches for non-motorized watercrafts and are popular recreation destinations.

All waterbodies experienced exponential growth in visitation over the last two years. The Covid-19 pandemic has significantly elevated the importance of public open space during health emergencies. These amenities provide socially distanced spaces for recreation at a time when other facilities, such as gyms were closed or had limited capacity. They also provide essential benefits to mental health, which is specifically identified in the Rescue Act guidelines. The task is also a category of projects eligible through the Clean Water State Revolving Fund (CWSRF) under Surface Water Protection and Restoration.

Project Name: Purchase of Police Vehicles, Accessories & Equipment

Project Identification Number	RR-04
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed 50% or more
Adopted Budget	\$132,000.00

Total Cumulative Obligations	\$129,465.13
Total Cumulative Expenditures	\$129,465.13
Current Period Obligations	\$129,465.13
Current Period Expenditures	\$129,465.13
Project Description	<p>Project funds provide the Town of Stafford Police Department and Emergency Management Department two (2) new police cruisers, updated personal protective gear, and upgraded safety and technology equipment for the department's current fleet. The expenditure is a provision of government services under police, fire, and other public safety.</p> <p>The comprehensive list includes: two (2) 2022 Ford Explorer fleet vehicles, six (6) in-car vaults, two (2) cargo barriers, two (2) window barriers, two (2) in-car computer systems, two (2) communication radios, and six (6) bulletproof vests for sworn personnel. The project replaces obsolete, unsafe equipment and is compatible with mutual-aid partners and state agencies. The project is in direct response to the increase in crime, violence, and calls experienced during the pandemic and a direct investment to community policing initiatives. This technology, equipment, and protective gear allows law enforcement to respond to community needs more efficiently and effectively. The project advances officer safety needed in providing essential community services.</p>

Project Name: First Responder Dispatch Radio Upgrade

Project Identification Number	RR-05
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed less than 50%
Adopted Budget	\$180,245.08
Total Cumulative Obligations	\$180,245.08
Total Cumulative Expenditures	\$180,245.08
Current Period Obligations	\$180,245.08
Current Period Expenditures	\$180,245.08
Project Description	<p>The project replaces antiquated equipment and improves communication technologies for our Town's Emergency Services Personnel. The group – comprised of citizen volunteers – currently relies on decades-old equipment amid our Town's varied topography, creating communication difficulties at the most critical moments. The necessary project will purchase new radio dispatch equipment for Stafford Fire Department #1, West Stafford Fire Department, and Stafford Ambulance Association. Six (6) to eight (8) radios will be issued per department, providing interoperable communications, and directly addresses pandemic response efforts.</p> <p>The technology upgrade will also align with Tolland County Mutual Aid partners and the State of Connecticut, giving</p>

	<p>direct communication to partners such as the Department of Energy and Environmental Protection and Connecticut State Police. Furthermore, the project reduces future infrastructure costs by the new ability to utilize the State of Connecticut’s Telecommunications, ultimately eliminating future maintenance costs. The project serves as a public health outcome and increases safety for professional volunteers that choose to protect the Town of Stafford. The expenditure is a provision of government services under police, fire, and other public safety.</p>
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Project Name: Town Cybersecurity Risk Assessment

Project Identification Number	RR-06
Project Expenditure Category	6-Revenue Replacement
Project Expenditure Subcategory	6.1-Provision of Government Services
Status To Completion	Completed
Adopted Budget	\$5,510.00
Total Cumulative Obligations	\$5,510.00
Total Cumulative Expenditures	\$5,510.00
Current Period Obligations	\$0.00
Current Period Expenditures	\$0.00
Project Description	<p>The pandemic has elevated the use of cloud-based technologies and challenges associated with remote working environments. Recognizing the growing number of cybersecurity threats, the Town of Stafford took steps to mitigate risks, build resiliency, and reduce vulnerabilities. The project – a cybersecurity infrastructure investment – is a comprehensive review of the Town’s networks, systems, and policies to determine security readiness and provided specific ways to improve our cybersecurity foundation. Now that the risk assessment is finalized and potential vulnerabilities are identified, the Town can create actionable and appropriate solutions to address weaknesses in systems and direct resources to bolster security. A pre-development cost, the project is a provision of government services, under the modernization of cybersecurity – such as hardware, software, and protection of critical infrastructure.</p>

Subrecipients

Subrecipient Name: Creative Exteriors, LLC

TIN	061634203
Unique Entity Identifier	
POC Email Address	
Address Line 1	1145 Hartford Turnpike
Address Line 2	
Address Line 3	
City	Vernon
State	CT
Zip	06066
Zip+4	
Entity Type	Contractor
Is the Recipient Registered in SAM.Gov?	N/A

Subrecipient Name: CDM Smith Inc.

TIN	042473650
Unique Entity Identifier	
POC Email Address	
Address Line 1	77 Hartland Street #201
Address Line 2	
Address Line 3	
City	East Hartford
State	CT
Zip	06108
Zip+4	
Entity Type	Contractor
Is the Recipient Registered in SAM.Gov?	N/A

Subawards

Subaward No: 01

Subaward Type	Contract: Purchase Order
Subaward Obligation	\$0.00
Subaward Date	11/2/2022
Place of Performance Address 1	39 Main Street
Place of Performance Address 2	8 Main Street
Place of Performance Address 3	
Place of Performance City	Stafford
Place of Performance State	CT
Place of Performance Zip	06076
Place of Performance Zip+4	
Description	Subrecipient contract scope includes a combination of excavation, prep work, and installation of newly designed paver areas, raised stone planters and sitting walls, a stone pillar entry, flagstone areas, lawn areas, various plantings and bed preparations, and a natural stone fireplace with gas burner. Overall, the investment is part of a comprehensive effort to restore Downtown neighborhoods, support adjacent businesses, promote positive social interactions, and enhances accessibility and pedestrian-friendly neighborhood features. The purpose to establish an enhanced outdoor space for COVID-19 mitigation (e.g., outdoor seating), improve the built environment of the neighborhood, and promote social engagement in a safe environment.
Subrecipient	Creative Exteriors, LLC
Period of Performance Start	11/2/2022
Period of Performance End	12/31/2023

Subaward No: 02

Subaward Type	Direct Payment
Subaward Obligation	\$60,849.73
Subaward Date	2/14/2022
Place of Performance Address 1	50 River Road
Place of Performance Address 2	
Place of Performance Address 3	
Place of Performance City	Stafford
Place of Performance State	CT
Place of Performance Zip	06076
Place of Performance Zip+4	
	The work consists of furnishing all labor, materials, and

Description	<p>equipment necessary to install an upgrade of the Town of Stafford Water Treatment Plant's Supervisory Control and Data Acquisition (SCADA) system consisting of a SCADA Rack, servers, Programmable Logic Controller processors, software, communications systems, system configuration and integration, cybersecurity, and all miscellaneous work and cleanup specified or required to complete the work. Work described is "necessary water, sewer, and broadband infrastructure" for essential services to residents, businesses, and other consumers. Project is the modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; and other public safety service.</p>
Subrecipient	CDM Smith Inc.
Period of Performance Start	2/14/2022
Period of Performance End	2/14/2026

Expenditures

Expenditures for Awards more than \$50,000

Expenditure: EN-01293250

Project Name	Haymarket Common and Main Street Improvement Project
Subaward ID	SUB-0648562
Subaward No	01
Subaward Amount	\$0.00
Subaward Type	Contract: Purchase Order
Subrecipient Name	Creative Exteriors, LLC
Expenditure Start	11/2/2022
Expenditure End	12/31/2023
Expenditure Amount	\$0.00

Expenditure: EN-01296476

Project Name	SCADA and Cybersecurity Upgrade at The Wastewater Treatment Facility
Subaward ID	SUB-0652811
Subaward No	02
Subaward Amount	\$60,849.73
Subaward Type	Direct Payment
Subrecipient Name	CDM Smith Inc.
Expenditure Start	4/1/2022
Expenditure End	3/31/2023
Expenditure Amount	\$60,849.73

Aggregate Expenditures for Awards less than \$50,000

Expenditure: EN-01355362

Project Name	Levinthal Run Walkway Project
Subaward Type (Aggregates)	Aggregate of Contracts Awarded
Total Period Expenditure Amount	\$0.00
Total Period Obligation Amount	\$43,500.00

Expenditure: EN-01325107

Project Name	SCADA and Cybersecurity Upgrade at The Wastewater Treatment Facility
Subaward Type (Aggregates)	Aggregate of Direct Payments

Total Period Expenditure Amount	\$8,653.00
Total Period Obligation Amount	\$8,653.00

Expenditure: EN-01292514

Project Name	Stafford Middle School Water Vault
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Period Expenditure Amount	\$0.00
Total Period Obligation Amount	\$0.00

Expenditure: EN-01293390

Project Name	Woodland Springs Outdoor Site Improvements
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Period Expenditure Amount	\$37,196.13
Total Period Obligation Amount	\$37,196.13

Expenditure: EN-01302294

Project Name	Youth Education & Domestic Violence Prevention
Subaward Type (Aggregates)	Aggregate of Direct Payments
Total Period Expenditure Amount	\$2,000.00
Total Period Obligation Amount	\$2,000.00

Payments To Individuals

Expenditure: EN-01355360

Project Name	Management and Administrations
Total Period Expenditure Amount	\$18,000.00
Total Period Obligation Amount	\$18,000.00

Report

Revenue Replacement

Is your jurisdiction electing to use the standard allowance of up to \$10 million, not to exceed your total award allocation, for identifying revenue loss?	Yes
Revenue Loss Due to Covid-19 Public Health Emergency	\$3,519,740.29
Were Fiscal Recovery Funds used to make a deposit into a pension fund?	No
Please provide an explanation of how revenue replacement funds were allocated to government services	Revenue Replacement funds are allocated to general governmental services provided by our jurisdiction, including but not limited to public safety services and equipment, youth services and programming, modernization of cybersecurity, investments in infrastructure, predevelopment project planning, equipment purchases, public facility and park enhancements, public communication devices, and pandemic-related expenses and projects that provide for mitigation and mediation of the negative economic impacts of the Covid-19 public health emergency.

Overview

Total Obligations	\$1,129,438.68
Total Expenditures	\$972,343.15
Total Adopted Budget	\$2,473,645.96
Total Number of Projects	25
Total Number of Subawards	2
Total Number of Expenditures	8

Certification

Authorized Representative Name	Amber Wakley
Authorized Representative Telephone	8608510243
Authorized Representative Title	Grants and Marketing Specialist
Authorized Representative Email	amberw@staffordct.org
Submission Date	4/30/2023 8:52 AM