

# **Regular City Council Meeting**

**July 9, 2018**

## **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: June 25, 2018**  
**Approval of Bills:**  
**Approval of Agenda**

**Public Comment**

**Discussion- Downtown**

### **I. Old Business –**

1. Consider approval of First Reading of Ordinance rezoning parcel 21-19-126-002 (Thomasville) from RM 1 (multiple family residential) to PD (planned development)

### **II. New Business-**

1. Consider approval of “BrotoberFest” and road closures
2. Consider approval of First Amendment to Knolls of South Lyon Planned Development Agreement
3. Consider purchase of 2018 backhoe loader from CAT
4. Consider purchase of 2019 Ford Super Duty truck
5. Consider purchase of 3 sets of firefighting turnout gear
6. Consider approval of bid to replace police/fire admin bldg roof
7. Consider approval of City Manager job description

### **III. Budget**

### **IV. Manager’s Report**

### **V. Public Comment**

### **VI. Council Comments-**

### **VII. Closed session:** Closed session pursuant to Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy and negotiations for collective bargaining agreement between the City of South Lyon and IUOE Local 324, and to consider the purchase or lease of real property pursuant to Section 8(d) of the Open Meetings Act, MCL 125.368(d)

### **✓III. Consider action related to the closed session matters, as needed**

### **IX. Adjournment**

\*Please see reverse side for rules of conduct for public comment at City Council meetings\*

Regular City Council meeting  
June 25, 2018

Mayor Pelchat called the meeting to order at 7:30 p.m.  
Mayor Pelchat led those present in the Pledge of Allegiance

Present: Mayor Pelchat, Councilmembers: Kivell, Kennedy, Kurtzweil, Parisien, Richards and Walton  
Also present: Chief Collins, Attorney Wilhelm, Fire Chief Vogel and Clerk/Treasurer Deaton

MINUTES

Councilmember Parisien stated on page 1, one of the motions is missing a p in approved. Councilmember Richards stated on page 1, the sentence says old cemetery, but it was named after a gentleman whose last name was Old, it should be Olds Cemetery. He further stated on page 2, Jim Race is from the Historical Society, not the Housing Commission and his address is 996 Hearthsider.

CM 6-1-18 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kennedy, supported by Parisien

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilmember Kurtzweil thanked Attorney Wilhelm for all his hard work. She then asked Council to again consider hiring a human resource person, even if part time. We currently don't have anyone that is capable of handling labor and personnel matters, and she hopes we can consider it after the new City Manager is hired.

CM 6-2-18 MOTION TO APPROVE ATTORNEY BILLS

Motion by Kivell, supported by Kennedy

Motion to approve the attorney bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 6-3-18 MOTION TO APPROVE THE AGENDA AS PRESENTED

Motion by Parisien, supported by Kivell

Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

Mayor Pelchat read the rules that are stated on the back of each agenda.  
Members of the public may speak at a Council meeting upon recognition of the Mayor. Public comment may only occur during periods designated on the agenda for public comment or a public hearing. A person may speak for up to two (2) minutes during each of the two public comment periods on agenda items or non-agenda items. Waivers of the time requirement may only be granted in the discretion of the Mayor, and waivers to speak at a time other than a designated comment period may only be granted by the Council. Any person wishing to make a presentation longer than

two minutes or requiring audio-visual equipment is asked to contact the City Clerk requesting to appear on a future agenda.

A person may only address Council from the podium. Only one person may occupy the podium at a time. All remarks are to be directed to the Mayor and Council. Speakers are not to engage in direct dialog with other meeting attendees.

Any person who violates the Rules of Conduct, disturbs the peace at the meeting, and/or interferes with the meeting may be warned, ordered to be seated, removed, and/or ticketed.

This summarizes Council Resolution 04-18. Complete Rules, including guidelines for considering waivers, are available in the Council Chambers and from the City Clerk.

#### DISCUSSION- Downtown

Mr. Donohue the Economic Development Director stated things are moving along with 6 of the building projects. He stated there are 3 currently occupied buildings that are occupied by office or service, but finally in the next 3-6 months we will have space for restaurants. He further stated today he received approval from Oakland County Road Commission to place large white rectangles at a couple pedestrian crossings. He further stated the DDA approved the purchase of 6 yield to pedestrian signs to be in the roadway. We are significantly improving our pedestrian crossings. Councilmember Kurtzweil asked if he was aware of the development around South Lyon. She then asked if he is aware of the fifty-million-dollar Asian community that is going in Novi. She stated it is predominately individuals from Japan, and the article stated the Mayor of Novi said he is embracing diversity. She further stated Asians are over 21% of Novi's population. She stated it is going to be commercial and residential and it will have cultural events as well. This is huge for Novi, and she doesn't know why we are struggling here to get a developer to come into the City. She stated she also came across an article about a one hundred-million-dollar downtown district plan in downtown Commerce Township by fall 2020. Mr. Donohue stated he is very upset with that, he has seen the plans and he is not impressed at all. We already have a real downtown. Councilmember Kurtzweil stated there is development all around us, where is our opportunities. Mr. Donohue stated we are very small and land locked. It can be matter of size, but we do have developers around discussing different opportunities with building owners. We are close to a lot of things happening. He is in conversations with 2 different people right now in regards to Draft street. Councilmember Richards stated at the north end of Lafayette Street by the Salvation Army, where many vacancies are, he heard someone will be moving into one of those stores. Mr. Donohue stated there are 5 vacancies, soon to be 4. He stated the growth in retail is surprising, office seems pretty slow. Councilmember Richards asked what he thinks is the problem with that location. Mr. Donohue stated it could be location or visibility.

#### OLD BUSINESS

##### 1. Consideration of Council Meeting Conduct- Council Rules and Procedures

Attorney Wilhelm stated he and Matt are looking for input from Council. He stated there are a few different ways this could be handled, we could have a special meeting, or make it a longer-term project where we concentrate on each part at a time. He then stated other communities use the rules and procedures to pull together regulations, requirements from Charter, Ordinances and State laws. He stated it would have information such as who adds things to an agenda, how Councilmembers get things on the agenda, when meetings are, who can call special meetings, some of those are typical and some are set by Charter, or State Law. He further stated we could have all of this in one place, and it would pull everything in one place for new Councilmembers. He further stated we are looking for feedback on how

Council wants to deal with this. Councilmember Kurtzweil stated as to who adds things to the agenda, or what comes before Council, she isn't in favor of solely the City Manager doing so. She further stated as an elected official, residents come to her and suggest things to be discussed, and it isn't fair for the City Manager to decide what the residents hear. She further stated she had an experience with the Interim City Manager and she submitted a letter dated March 5 to be submitted to Council. She further stated it was never included with the packet, so we had an Interim City Manager deciding what Council does or doesn't see. She has a problem with any administrator censoring what she will or won't read. She will decide what information is appropriate, she doesn't care if it is something from City Council or the public. She further stated if someone wants to have something on the agenda, it should be on the agenda, and if Council doesn't want to hear it, you can let the motion fail, but at least you provided the opportunity for the voice to be heard. That is a far-left tactic. She doesn't care what his opinion was. She further stated Council is old enough to read stuff and decide if they want to listen to it or not. Councilmember Kurtzweil stated she will oppose any City Manager being the only one that adds things to an agenda, that isn't responsive to the public. She further stated we are already doing some of the things in this document. She further stated the Mayor is doing a great job. He is doing a good job to make sure everyone has a turn to speak and make sure not one person takes over the conversation. She stated the Mayor makes sure not one person dominates the conversation and we already make a motion, then have discussion or debate. She further stated she doesn't think we should play around with Roberts Rules very much. She stated Roberts Rules is fair and time tested, if you start playing with the rules, that will show the political winds on Council will determine what the minority on Council will or won't say. She stated she doesn't agree with half of what happens on Council, but she is not in favor of trying to control what people say. That is why she likes Roberts Rules, it has the protection for the minority. Councilmember Kurtzweil stated until she sees a difficulty, she isn't really interested in changing things. Mayor Pelchat stated he appreciates the kind words and asked if Council would consider putting a time limit on starting new agenda items at 11:00 to make the meetings more efficient. Councilmember Kurtzweil stated she doesn't have a problem with that. Councilmember Kurtzweil stated one answer would be to use a consent agenda. She stated Lyon Township does this all the time, and we should explore doing this here. She then stated we are public officials and the voters expect us to be here. She recalls years ago when the meetings were shorter then everyone went to the bar, things are different now. We do things differently on Council with how we debate, but we could try the consent agenda. Attorney Wilhelm stated many communities use a consent agenda, it is a way to streamline the meeting, but there is always a safety mechanism so if someone wants it removed from the consent agenda, a councilmember may ask for it to be removed and added as a new or old business item. He further stated if there is an ending time, there will also be a safety mechanism for that as well, if Council decides to continue the meeting past the deadline. He stated he thinks this community doesn't use consent agendas, because some of the agendas are not very long and because there is a desire by Council to go through each item. Chief Collins stated a point of clarification, the 6-page letter that was submitted by the Councilmember that commented on it, it did concern him, although he didn't impose his personal opinion or judgment, he spoke with the City Attorney and he felt it could contain liable statements that could put the City in jeopardy and that is why it wasn't included in the packet for publication. Councilmember Kivell stated the things that keep us here for hours, aren't the agenda items. It is someone that must say one more thing over and over again with the same message. He then stated he has no misgivings about having a time limit, but it would have to be based on the importance of the remaining issues, and maybe that could be forecasted, so the more unimportant things could be at the end of the meeting if it was going to be a long agenda. He further

stated he doesn't want anymore rules than what is necessary, aside for allowing everyone to have their say before they speak again, some of Roberts Rules seems to be a way to push your way in to talk again. He stated he would like some civil discussion, without the vitriol and the examples of what happened in the past, and why that was the wrong decision. He further stated if it were an honest effort to describe what happened in the past, it would be a good vehicle to show we are working in the right direction. He stated if we could leave all that in the past, and you convince us with a concise argument, that would be helpful. Mayor Pelchat stated he has no problem asking Attorney Wilhelm and Matt to work on this and bring something back to us. Councilmember Kennedy stated it would be helpful to have everything in one place, so newly elected officials will have it for reference. Roberts Rules of Order is good, but in some cases, they are designed for larger communities than what we are. There are certain portions that work very well here, and we can figure those out and put those in one document for reference and better govern the way our Council works. Councilmember Kivell stated the original resolution speaks to public comments, that was a transcription error by Julie, the rest is pertinent to council comments not public comment. He further stated he doesn't like the idea of a single person putting something on the agenda, if you get someone to support the motion to add something to the agenda, and if it is an actionable item, you need a super majority. He further stated we have had frivolous items on the agenda before, that went on for too long, and it really never did anything except to try to beat up on people that were the subject of the discussion. Attorney Wilhelm stated he would like more input, but if the direction from Council is to put something together, they can do that. He stated without more direction, he won't have a time frame for this to be done. Councilmember Parisien stated she has no problem with Attorney Wilhelm coming up with a plan, she would like him to go broad with it, and then they can take it down from there. Councilmember Richards stated he is speaking as a former citizen and activist and there were a number of times he wanted something added to the agenda, and sometimes it happened and sometimes it didn't. He further stated a citizen should be able to have something added to an agenda as a discussion item. He further stated he would like something like that in the document and it would benefit the document. Attorney Wilhelm stated that is the idea for public comment, someone could ask for something to be added to the agenda, then Council can decide if they do or not. Councilmember Kurtzweil suggested in the next month or two, Councilmembers can look this over, then notify Attorney Wilhelm of things that are important to them, and if Tim is seeing a consensus of the majority of Council, he can add those things. Mayor Pelchat agrees with Councilmember Kurtzweil, if any councilmembers think of anything they would like added, they should call Tim. Councilmember Kennedy stated for clarification, are we going to go through the archives and rely on them to give feedback to Tim, or are we relying on Tim and Matt to come up with something and then we review and then build on it. If we don't put a time frame on anything, obviously it isn't important to anyone. Councilmember Kivell stated he is more inclined to have Tim and Matt come up with something, they have experience with many different communities and knows how they operate. Councilmember Kennedy stated Attorney Wilhelm has been at the table for many years, he knows this Council and he knows what works well, and he can make the recommendations. Attorney Wilhelm suggested monthly status update, every other meeting would work well.

## NEW BUSINESS

2. Consider approval of budget amendments

Bookkeeper Lori Mosier stated she met with Steve Kennedy and he found a couple of errors, which she has corrected. Ms. Mosier stated these are basically year end adjustments to keep up as close to actual budget as possible. She further stated most changes were general fund. She stated the expenditures increased and so did the revenues. She then stated it appears we will be putting \$140,000 back into Fund Balance this year, as long as there are no surprise expenditures at the last minute. Councilmember Kurtzweil stated we have a policy that amendments should be done quarterly, how many of these could have been done sooner. Ms. Mosier stated some could have been done sooner, but we did have a few things that came up in the middle of the year, such as the N Lafayette Sanitary Sewer main break, we knew we would have more expenses. She would like to see amendments to be done at the same time as something is being approved that would need an amendment done. Councilmember Kurtzweil stated she agrees, she would like to approve the expenditure, and have the amendment done at the same time. She further stated quarterly helps, but to do the amendments at the same time as the expenditure approval, is a far more financially fiscal way to manage the budget. She then asked if there were any transfers done. Ms. Mosier stated there were not. Councilmember Kurtzweil stated she is going to continue to advocate for a full time financial director for the City. If we have someone that is on top of this budget 5 days a week it would be great. She then stated Ms. Mosier has been very helpful and has answered all of her questions. She then stated this is a managerial adjustment to have someone manage the budget full time. She then stated this has made a big difference, and she thanked Lori for all her hard work. Councilmember Kennedy asked if there is anything in place to keep expenditures from happening at the end of the fiscal year. Ms. Mosier stated there is not, but she would like to have a policy put in place with a cut off of the 2<sup>nd</sup> week in June. Councilmember Kivell stated he thinks spending money of real consequence should be amended as quickly as we can, but the smaller amounts he isn't worried about but agrees they should be done quarterly. Councilmember Kurtzweil commended Ms. Mosier of her suggestion of the budget policy. She stated the City has some budget policies, but they don't follow them. She further stated we still don't have a fund balance policy that most communities have in place. She stated these are the kinds of things a financial director could work on. She stated she spoke with the financial director of Durango Colorado, and she was phenomenal. She spoke with her about something that occurred here in the City, and she had the answer. South Lyon wasn't really worried about solving it. Councilmember Kurtzweil stated there are many budgetary issues that we could be working on this next year, and it would be a tremendous asset to the City if we had a financial director.

#### CM 6-4-18 MOTION TO APPROVE THE AMENDMENTS

Motion by Kennedy, supported by Kivell

Motion to approve the proposed amendments

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Consider approval of removal/replacement of McHattie Park playground equipment

#### CM 6-5-18 MOTION TO APPROVE REMOVAL AND REPLACEMENT OF PLAYGROUND EQUIPMENT

Motion by Richards, supported by Kennedy

Motion to approve removal of play structure at McHattie Park as required by State recommendation

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider approval of Blues, Brews and Brats

Andrea Myer of the Kensington Valley Chamber of Commerce, 58000 Grand River Avenue, New Hudson stated there are no changes from prior years and it is a great event. She further stated it is a great location and they love having it there. Chief Collins stated there are no significant changes and he recommends approval.

CM 6-6-18 APPROVAL OF USE OF WHIPPLE STREET PARKING LOT FOR BLUES, BREWS AND BRATS

Motion by Kivell, supported by Walton

Motion to approve the use of the Whipple Street Parking lot for the Kensington Valley Chamber of Commerce Blues, Brews and Brats event with set-up beginning at 7:00 a.m. on August 3, 2018 and clean-up completed by 12:00 p.m. on August 6, 2018

VOTE: MOTION CARRIED UNANIMOUSLY

5. Consider approval of Banner Policy for light pole and over-the-road banners

Mr. Donohue stated the poles for the banner were installed in November and on June 14<sup>th</sup>, the DDA approved the guidelines for both existing street lamps and the banner. He stated only 40 of the street lamps have arms. He stated they modeled this after Farmington and Milford's policy. He stated he has met with the Police and Fire Chief as well. Mr. Donohue stated this is good for the community and individual groups. He further stated this is not for private groups it is for civic organizations, DDA, City and School. Councilmember Kivell stated there is a difference from what they had discussed regarding the mesh instead of the vinyl. Mr. Donohue stated he met with Milford on Friday and they suggested we only go with the mesh because then it will be one spec for everyone. He further stated vinyl is fine for the lampposts. Councilmember Richards asked if only the 501c3 groups would be allowed to use the banner. Mr. Donohue stated civic groups qualify. Councilmember Richards asked about churches. Mr. Donohue stated he thinks most cities shy away from that. Councilmember Richards asked if the banners are only allowed at Lafayette because of the wind or angle of sun. Mr. Donohue stated that is the only location available.

CM 6-7-18 MOTION TO APPROVE BANNER POLICY FOR LIGHT POLE AND OVER-THE-ROAD BANNERS

Motion by Parisien, supported by Walton

Motion to approve the City of South Lyon Banner Policy for light poles and over-the-road banners modifying 5b for mesh only for the over-the-road banner

VOTE: MOTION CARRIED UNANIMOUSLY

6. Consider approval of charitable gaming license for South Lyon High School Cheer Boosters

Chief Collins stated there is one slight deviation in the by-laws, the State requires the by-laws must state that all assets of personal property and real property should revert to the benefit of the local governmental

subdivision that granted the resolution upon dissolution of the organization. Their by-laws say their assets and funds can go to another 501c3. Councilmember Kurtzweil stated the language is required by the IRS. Chief Collins stated he was quoting State law, cited by the gaming commission.

CM 6-8-18 MOTION TO RECOGNIZE SOUTH LYON CHEER BOOSTERS AS A NON-PROFIT ORGANIZATION

Motion by Kurtzweil, supported by Richards

Motion to approve the Local Governing Body Resolution for Charitable Gaming Licenses recognizing South Lyon Cheer Boosters as a non-profit organization in the community for the purpose of obtaining gaming licenses

VOTE:

MOTION CARRIED UNANIMOUSLY

7. Consider approval of audit agreement with Plante Moran

CM 6-9-18 MOTION TO APPROVE AUDIT AGREEMENT WITH PLANTE MORAN

Motion by Kurtzweil, supported by Kivell

Motion to approve the agreement with Plante Moran to audit the City's financial statements for 2017-2018 fiscal year in an amount not to exceed \$61,000

VOTE:

MOTION CARRIED UNANIMOUSLY

Budget

Councilmember Kurtzweil asked who hired Patrick. Chief Collins stated he hired Patrick. Councilmember Kurtzweil then asked what he is being paid and asked if he is performing different functions than Megan did. Mayor Pelchat stated he is paid \$20.00 an hour, give or take. Chief Collins stated he is performing some slightly different functions and he has vastly different qualifications. Councilmember Kurtzweil stated when Megan was here, she was paid \$14.72 and now a male is in that position being paid \$20.00 in less than a couple of months. She stated she hasn't received anything to reflect that his qualifications are that much different for him to be paid so much more than the previous female. They perform the same job, same duties and responsibilities. She further stated when there was another individual at City Hall named Joan, that asked for a \$1.00 raise, and she was told no. She further stated she is questioning some of his labor practices and she is not pleased the difference in pay is so large. Chief Collins stated for a point of clarification, he doesn't have the figures in front of him because he wasn't asked these questions ahead of time, because the apparent goal is to grandstand and ambush. He further stated the difference that Joan wanted was not \$1.00, but it is closer to \$3.00. Attorney Wilhelm stated he is not involved with the hiring, but the zoning administrator position has been a revolving door, and difficult to keep filled. He further stated there may have been an evaluation that to maintain someone in that position, the pay needed to be raised. Councilmember Kurtzweil stated if that's the case, she has spoken about the rising labor costs in the past, such as with Mike Boven. She further stated those are decisions that should have come before Council due to the amount of the raise, and with the issue of gender. She then stated she is an individual that has worked hard her whole life and has had to compete and deal with various inequities with respect to pay, and she is extremely sensitive to the issue of men and women getting paid such a difference for performing the same job. She then stated she thought this was appropriate to bring to Council and if the Interim City Manager calls this grandstanding, that is his problem. This should have been brought to Council and we could have had a deliberative



conversation on whether that position should have been raised in order to avoid any impropriety or appearance of pay inequity. Councilmember Kivell stated it isn't a strong path to second guess every decision that a City Manager is making. He further stated the person that was in that position before had been trying to leave the City to find a job in historic preservation.

#### Manager's Report

Chief Collins stated the removal and replacement of the playground will cause a portion of the playground to be closed from July 9-July 16. He stated we will add this information to the website and sign as well. Councilmember Richards stated people are asking him what part is being taken out and is anyone going to hang signs saying to play on equipment at your own risk. Chief Collins stated he wasn't advised it was unsafe, but for liability reasons it needs to be removed and replaced.

Chief Collins stated one of his cadets has resigned. John Lachance has taken a job with the Washtenaw County Sheriff's office and he congratulated him. He stated he has replaced him with a female cadet whose name is Sommer Rosenthal.

Chief Collins stated there have been many issues with garbage and yard waste pick up. He has spoken with Sam from GFL, and he was very apologetic and explained they were having employee issues, as well as vehicle problems. Chief Collins stated he informed him that if this continues to happen, the City may take advantage of the liquidated damages clause in the contract, that GFL will be penalized \$100.00 for each missed garbage/yard waste pick up.

Chief Collins stated he met with two construction supervisors regarding 2 separate incidences where there was damage to a gas line and a water line. The lines were damaged by contractors working for Comcast. He spoke with Attorney Wilhelm for cost recovery as well as Comcast access rights on private property. Attorney Wilhelm is going to do more research. Councilmember Kivell asked if they called Miss Dig. Chief Collins stated the utilities were properly marked. The gas line was struck with a hand shovel. The water service lead required many hours of overtime to find the line and repair it.

#### Public Comment- None

#### Council Comments

Councilmember Richards stated the improvement in the downtown and the building that is being resurfaced that is owned by Mr. Rowe has been great. He has spoken with the contractor and he was told that is the oldest building in the downtown. Mr. Richards stated he thought it was Bob's Barber Shop. He stated that will be written up and turned into the Historical Society.

Councilmember Richards stated he told people there was going to be a wedding in the park on Saturday, but he was mistaken, it was a non-denominational special baptism of an infant by two different clerics.

Councilmember Kennedy stated he wanted to mention a few of the recent events that occurred in the City. He stated on Wednesday, June 20 the Salem-South Lyon District Library held their Touch-A-Truck event. Had well over 150 kids there with their parents. He stated he wanted to recognize Donna Olsen the Library Director as well as Sarah Swiderski and other members of the library for organizing and conducting the event. He further thanked our Water/Wastewater Dept and Ron Beason for having the front-end loader there, and Lt. Moynihan and Firefighter Noechel for representing the South Lyon Fire Department, Suzan Martin for representing the Wellhead Protection Program, and Sgt. Baker for

representing the South Lyon Police Department. He stated he also wanted to thank Chief Collins and Chief Vogel for allowing their folks to participate. Councilmember Kennedy stated there was a Chamber of Commerce Networking Breakfast on Friday, June 22 which was hosted by the Lemon Tree, the Coral Sash and JR Financial, there were 30-35 businesses represented at the Olmstead Building in Downtown South Lyon. Councilmember Kennedy congratulated Martin's Hardware on the celebration of their 50<sup>th</sup> year in business. The weather cooperated and there was a great turnout for the event this past Saturday. He stated he also wants to recognize Ed Brown for bringing back those fabulous Coney dogs to help with the celebration. Both Martin's Hardware and Browns have long been institutions in our community! He then reminded everyone about the Lake Street Cruise-in this Wednesday.

Councilmember Kennedy stated the Concerts in the Park on Friday we'll have Mustard's Retreat this Friday and Creole du Nord for next Friday starting at 7:00pm. Councilmember Kennedy stated that starting on July 1 – Recycling Carts Available – only available for residents of the city – use City Website to complete form receive confirming email, GFL to deliver the carts at no charge.

Councilmember Walton stated the Martin's Hardware anniversary party was a great time, she attended with Ryan Lare, citizen number one. She stated they had some great giveaways. She then congratulated The Witches Hat Brewing Company for another successful event on Father's Day, they raised over \$2,000.00 for the diabetes research fund, for funeral expenses for Justin Lee. She then thanked the South Lyon Fire Department for saving the 7 ducklings earlier in the week, our wildlife is important to us.

Councilmember Parisien stated she wants to remind everyone that we still need people to volunteer for different boards and commission. She stated the Historical Society was at the last meeting explaining that they need volunteers to help with the gardens, keep in mind McHattie Park is a gem in South Lyon. People use it for weddings, family reunions, and other events. Councilmember Parisien congratulated and wished the best of luck to Deputy Lachance, and welcomed Sommer.

Councilmember Kurtzweil stated she has been out of the State for the past week and a half. There were political reasons. She stated she spoke with voters in the Midwest to ascertain what issues are bubbling over. As everyone knows, one is immigration. The other is what appears to be developing is about America's dirty cop which is Jim Comey. In terms of his conduct and the conduct of some of his FBI agents. She further stated it is beginning to affect credibility with local municipalities and law enforcement. Councilmember Kurtzweil stated she spoke with many individuals that had stories to tell of bias in their local law enforcement and how it is affecting their opinion and questioning decisions that were made in their community and they provided newspaper articles. She further stated she wants to make sure our law enforcement is bias free and they don't have a bias with respect to an outcome whether it be a political item, or agenda item, and the professional discipline must be maintained at all times, and to encourage them to engage in periodic training to make sure law enforcement stays out of the political arena.

Councilmember Kurtzweil stated to address an issue that came up earlier in the meeting, the letter that she drafted on March 5, was described as bias and liable, and it was not. She stated the Interim City Manager cannot throw the Attorney under the bus. Attorney Wilhelm gave an opinion, but it was the Interim City Manager's decision to not include it in the packet. She further stated if you had a problem not distributing that letter to Council and letting them make up their own mind, you could have contacted the two attorney's that reviewed it or contacted her. She stated his concerns could have been cleared up. She stated probably what you didn't like it is that it wasn't flattering to you regarding the selection of a City Councilmember.

Councilmember Kurtzweil stated she will be hosting on Saturday July 14 at the Garden Walk. She further stated she has a great garden she will be sitting at in downtown South Lyon. She is so happy to be able to sit at this house and greet the people to see the gardens. She stated the tickets are sold at the Salem South Lyon Library on the day of the event.

Councilmember Kurtzweil stated she would like to thank all of the volunteers, Kiwanis, Rotary, cheerleaders, boosters and we have so many organizations there are many opportunities to volunteer. Councilmember Kurtzweil stated she attended the Chamber golf outing, and there was an interesting person there, it was the Mayor of the Hotel, Taylor, who ran for Mayor. She further stated he was the show, he is an incredible individual and she thanked Corey for hiring all the great employees that work there.

Councilmember Kivell stated he also celebrated some local businesses. He attended the Bifano Eye Care 20<sup>th</sup> anniversary. He further stated Friday night he attended the concert at the park, and it ended with the 2-year anniversary of the fire at the Hotel, and they had drinks and specials with the fire thing, an interesting spin on a tragic event, everyone seemed to enjoy it.

Councilmember Kivell stated he also attended Martins Hardware 50<sup>th</sup> anniversary gathering, with Browns supplied the coney dogs, and Mickey Stanley of the world series winning 1968 Tigers was there signing autographs. Councilmember Kivell stated it is also nice to see the progress of the 2 façade programs that are taking place, good things are happening in South Lyon.

Mayor Pelchat stated he also attended Martin's Hardware anniversary party as well and it was a busy event, it was very cool and reminded him of old South Lyon when he was a kid. He then congratulated the Martins on being in business for that long and for being a part of this community for just as long.

Closed session- pursuant to "Closed session pursuant to Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy and negotiations for a collective bargaining agreement between the City of South Lyon and IUOE Local 324."

#### CM 6-10-18 MOTION TO ENTER INTO CLOSED SESSION

Motion by Kivell, supported by Parisien

Motion to enter into Closed session- pursuant to "Closed session pursuant to Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy and negotiations for a collective bargaining agreement between the City of South Lyon and IUOE Local 324."

ROLL CALL VOTE:

Kivell- Yes  
Parisien- Yes  
Kennedy- Yes  
Richards- Yes  
Walton- No  
Kurtzweil- No  
Pelchat- Yes

MOTION CARRIED

Consider action related to the closed session matters, as needed

#### CM 6-11-18 MOTION TO ENTER INTO OPEN SESSION

Motion by Kivell, supported by Parisien

Motion to enter into open session at 9:50 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

#### CM 6-12-18 MOTION TO APPROVE CONTINUED NEGOTIATIONS

Motion by Kurtzweil, supported by Walton

Motion to approve City's labor attorney to continue negotiations with the collective bargaining agreement between the City of South Lyon IUOE Local 324

VOTE: MOTION CARRIED UNANIMOUSLY

CM 6-13-18 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Parisien

Motion to adjourn meeting at 9:52 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

\_\_\_\_\_  
Mayor Dan Pelchat

\_\_\_\_\_  
Clerk/Treasurer Lisa Deaton

DRAFT

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REVENUE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 06/30/2018

FINANCIAL REPORT FOR JUNE 2018

BEFORE ADJUSTMENTS

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDCG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	REAL PROPERTY TAX	3,782,216.00	3,803,000.00	3,803,220.44	0.00	(220.44)	100.01
101-000.000-423.000	SOUTH LYON WOODS TAX	920.00	920.00	1,563.00	88.00	(643.00)	169.89
101-000.000-446.000	PENALTIES AND INTEREST	9,500.00	16,420.00	16,420.02	0.00	(0.02)	100.00
101-000.000-451.000	BUILDING PERMITS	150,000.00	245,000.00	265,022.00	37,316.00	(20,022.00)	108.17
101-000.000-452.000	HEATING & PLUMB. REFG. PERMI	35,000.00	25,000.00	25,254.00	2,371.00	(254.00)	101.02
101-000.000-453.000	ELECTRICAL PERMITS	14,500.00	34,500.00	35,649.00	3,533.00	(1,149.00)	103.33
101-000.000-454.000	LICENSES & BUSINESS MISC.	4,000.00	4,000.00	3,214.00	139.00	786.00	80.35
101-000.000-570.000	STATE SHARED REV.	954,016.00	989,000.00	989,506.90	(8,494.11)	(506.90)	100.05
101-000.000-570.100	STATE REVS	0.00	162,490.00	162,496.11	162,496.11	(6.11)	100.00
101-000.000-600.000	BOARD OF APPEALS	0.00	0.00	2,250.00	450.00	(2,250.00)	100.00
101-000.000-600.100	REZONING FEES	0.00	0.00	940.00	100.00	(940.00)	100.00
101-000.000-630.000	ADMIN FEE PROPERTY TAX	93,000.00	93,000.00	93,456.18	0.00	(456.18)	100.49
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	35,000.00	35,000.00	46,300.00	4,920.00	(11,300.00)	132.29
101-000.000-642.000	POLICE	45,000.00	45,000.00	54,434.88	8,465.33	(9,434.88)	120.97
101-000.000-661.000	PARKING VIOLATION	750.00	750.00	1,510.00	30.00	(760.00)	201.33
101-000.000-662.000	LOCAL COURT FINES	30,000.00	30,000.00	31,845.30	3,408.26	(1,845.30)	106.15
101-000.000-664.000	INTEREST	4,000.00	4,000.00	5,019.59	0.00	(1,019.59)	125.49
101-000.000-664.200	PARK AND REC. INTEREST	0.00	0.00	1,057.96	0.00	(1,057.96)	100.00
101-000.000-666.000	INTEREST-EQUALIZ. & CONTINGENC	0.00	0.00	435.28	0.00	(435.28)	100.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	150,000.00	136,700.00	136,658.51	88.83	41.49	99.97
101-000.000-668.300	LEASE--ANTENNA	45,000.00	36,500.00	36,550.96	0.00	(50.96)	100.14
101-000.000-668.400	RENTAL PROPERTIES	8,800.00	8,800.00	9,282.33	0.00	(482.33)	105.48
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	0.00	0.00	600.00	0.00	(600.00)	100.00
101-000.000-675.600	CULTURAL ARTS REVENUES	1,000.00	1,000.00	207.00	0.00	793.00	20.70
101-000.000-698.000	MISCELLANEOUS	130,000.00	170,000.00	176,376.43	7,181.68	(6,376.43)	103.75
101-000.000-698.900	GRANT MONIES-CULTURAL ARTS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 000.000		5,494,102.00	5,842,480.00	5,899,269.89	222,093.10	(56,789.89)	100.97
TOTAL REVENUES							
		5,494,102.00	5,842,480.00	5,899,269.89	222,093.10	(56,789.89)	100.97
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,494,102.00	5,842,480.00	5,899,269.89	222,093.10	(56,789.89)	100.97

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 06/30/2018

FINANCIAL REPORT FOR JUNE 2018

BEFORE ADJUSTMENTS

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2017-18 AMENDED BUDGET			NORM	ABNORM	
Fund 101 - GENERAL FUND								
200.000 - ADMINISTRATION		1,250,429.00	1,363,325.00	1,335,567.81	85,558.61	27,757.19		97.96
276.000 - CEMETERY		100,964.00	114,174.00	110,370.79	18,548.59	3,803.21		96.67
295.000 - SENIOR TRANSPORTATION		76,359.00	76,359.00	69,810.00	0.00	6,549.00		91.42
300.000 - POLICE		2,585,880.00	2,532,204.00	2,365,727.28	211,945.15	166,476.72		93.43
335.000 - FIRE		468,130.00	475,380.00	464,172.37	36,307.48	11,207.63		97.64
346.000 - AMBULANCE		2,075.00	1,575.00	1,506.97	0.00	68.03		95.68
440.000 - DEPT. OF PUBLIC WORKS		807,000.00	778,900.00	692,821.12	40,574.58	86,078.88		88.95
690.000 - PARKS AND RECREATION		162,260.00	153,805.00	143,313.77	15,809.95	10,491.23		93.18
732.000 - HISTORICAL DEPOT		31,375.00	26,775.00	22,376.26	785.68	4,398.74		83.57
800.000 - CABLE COMMISSION		4,275.00	3,550.00	4,035.89	3,347.34	(485.89)		113.69
802.000 - CULTURAL ARTS		4,720.00	1,220.00	952.91	0.00	267.09		78.11
TOTAL EXPENDITURES		5,493,467.00	5,527,267.00	5,210,655.17	412,877.38	316,611.83		94.27

Fund 101 - GENERAL FUND:  
 TOTAL EXPENDITURES

5,493,467.00	5,527,267.00	5,210,655.17	412,877.38	316,611.83	94.27
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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 06/30/2018

FINANCIAL REPORT FOR JUNE 2018

BEFORE ADJUSTMENTS

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018	MONTH 06/30/18	NORM	BALANCE (ABNORM)	
Fund 202 - MAJOR STREETS								
212.000 - ACCOUNTANT		4,080.00	5,600.00	5,590.00	0.00	10.00		99.82
451.000		8,000.00	8,000.00	126.15	0.00	7,873.85		1.58
463.000 - STREET-ROUTINE MAINT.		164,600.00	164,600.00	127,978.38	9,410.71	36,621.62		77.75
474.000 - TRAFFIC SERVICES		27,825.00	28,400.00	19,706.80	541.51	8,693.20		69.39
478.000 - SNOW PLOWING		86,500.00	103,120.00	101,525.93	4,994.11	1,594.07		98.45
479.000 - SNOW REMOVAL		3,700.00	6,200.00	6,082.13	63.66	117.87		98.10
485.000 - TRANSFER BETWEEN FUNDS		146,113.00	146,113.00	0.00	0.00	146,113.00		0.00
491.000 - STORM SEWER		9,925.00	10,025.00	9,694.98	1,287.05	330.02		96.71
TOTAL EXPENDITURES		450,743.00	472,058.00	270,704.37	16,297.04	201,353.63		57.35
Fund 202 - MAJOR STREETS:								
TOTAL EXPENDITURES		450,743.00	472,058.00	270,704.37	16,297.04	201,353.63		57.35
Fund 203 - LOCAL STREETS								
212.000 - ACCOUNTANT		4,100.00	5,600.00	5,590.00	0.00	10.00		99.82
451.000		475,000.00	13,000.00	9,979.06	2,871.08	3,020.94		76.76
463.000 - STREET-ROUTINE MAINT.		158,895.00	158,895.00	123,978.44	9,292.11	34,916.56		78.03
474.000 - TRAFFIC SERVICES		6,500.00	4,800.00	3,946.80	184.65	853.20		82.23
478.000 - SNOW PLOWING		71,900.00	76,900.00	76,478.86	41.36	421.14		99.45
491.000 - STORM SEWER		16,375.00	13,720.00	13,222.78	1,277.83	497.22		96.38
TOTAL EXPENDITURES		732,770.00	272,915.00	233,195.94	13,667.03	39,719.06		85.45
Fund 203 - LOCAL STREETS:								
TOTAL EXPENDITURES		732,770.00	272,915.00	233,195.94	13,667.03	39,719.06		85.45

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EXPENDITURE REPORT 3 CITY OF SOUTH LYON

PERIOD ENDING 06/30/2018

FINANCIAL REPORT FOR JUNE 2018

BEFORE ADJUSTMENTS

GL NUMBER	DESCRIPTION	2017-18		2017-18		YTD BALANCE 06/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/18 INCR (DECR)		AVAILABLE BALANCE NORM (ABNORM)		% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	2017-18	06/30/2018 NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)			
Fund 592 - WATER & SEWER											
452.000		0.00	2,455.00		2,451.22		0.00		3.78		99.85
540.000	- WATER / REPAIR	145,500.00	145,500.00		104,836.39		3,824.94		40,663.61		72.05
550.000	- SEWER / REPAIR	258,300.00	291,300.00		275,279.78		4,832.48		16,020.22		94.50
555.000	- REFUSE COLLECTION	534,240.00	534,240.00		503,261.86		83,991.12		30,978.14		94.20
556.000	- WATER	1,142,554.00	1,142,554.00		900,279.77		148,061.33		242,274.23		78.80
557.000	- WASTEWATER	1,649,650.00	1,649,650.00		1,119,963.93		196,411.20		529,686.07		67.89
TOTAL EXPENDITURES		3,730,244.00	3,765,699.00		2,906,072.95		437,121.07		859,626.05		77.17

Fund 592 - WATER & SEWER:

TOTAL EXPENDITURES

3,730,244.00	3,765,699.00	2,906,072.95	437,121.07	859,626.05	77.17
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CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 06/14/2018 - 07/05/2018

Page: 1/6

Check Date	Check	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING					
06/14/2018	74252	ADVANCE AUTO PARTS	BARGE BATTERY (DISCONNECT TOP POST)	16.74	Open
06/14/2018	74253	AERKO INTERNATIONAL MICH. INC.	FREEZE +P INSTRUCTORS TRAINING	150.00	Open
06/14/2018	74254	ARBOR SPRINGS WATER CO., INC.	LAB SUPPLIES	52.00	Open
			5 GAL. WATER	19.50	Open
				71.50	
06/14/2018	74255	AT&T	SERVICE FROM JUNE 1, 2018 TO JUNE 30, 2	134.12	Open
06/14/2018	74256	AVAYA INC.*	WATER DEPARTMENT PHONE SYSTEM	226.26	Open
06/14/2018	74257	DOUGLAS BAAKI	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74258	BADER & SONS CO.	FUEL FILTERS FOR TRACTOR	70.10	Open
			GATOR LINE SPOOL	45.96	Open
				116.06	
06/14/2018	74259	AUDRA BAKER	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74260	JARED BAKER	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74261	RONALD BARBOUR	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74262	TRACY BROOKS	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74263	CHEMCO PRODUCTS INC.	POLYMER	5,314.50	Open
06/14/2018	74264	CIB PLANNING	PLANNING CONSULTANT FEES	2,947.50	Open
06/14/2018	74265	CITY OF NOVI TREASURER	TRAINING TOWER	300.00	Open
06/14/2018	74266	LLOYD COLLINS	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74267	BOB DONOHUE	EMPLOYEE MILEAGE REIMBURSEMENT NOVEMBER	694.24	Open
06/14/2018	74268	DTE ENERGY	SERVICE DATES 05/02/2018 - 05/31/2018	473.47	Open
06/14/2018	74269	ELECTRICAL CODE SERVICES LLC	MAY ELECTRICAL INSPECTIONS	834.86	Open
06/14/2018	74270	MATTHEW EMERY	COUNCIL RECORDING - JUNE 11, 2018	75.00	Open
06/14/2018	74271	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL CLAIMS - MAY 2018	6,524.84	Open
			ADMIN & AGENT FEES - JUNE 2018	758.50	Open
				7,283.34	
06/14/2018	74272	CHRISTOPHER FAUGHT	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74273	SEAN S. HOYDIC	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74274	HUBBELL, ROTH, & CLARK, INC.	SITE PLAN FEES - JUNE 8, 2018 STATEMENT	492.80	Open
			SITE PLAN FEES - JUNE 8, 2018 STATEMENT	184.80	Open
			N. HAGADORN PAVING IMPROVEMENTS - JUNE	1,036.84	Open
				1,714.44	
06/14/2018	74275	LOWE'S	SHED REPAIR, POP UP CANOPY, 10 X 10 NOR	1,903.14	Open
06/14/2018	74276	MARTIN'S DO IT BEST	MAY 2018 STATEMENT	377.03	Open
			MAY 2018 STATEMENT	55.46	Open
				432.49	
06/14/2018	74277	MILAN BURIAL VAULT, INC.	37 MARKER BASES FOR CEMETERIES	3,355.00	Open
06/14/2018	74278	O'REILLY AUTO PARTS	MAINTAINER BARGE BATTERY	24.99	Open
06/14/2018	74279	OAKLAND COUNTY MEDICAL CONTROL	WEBSITE SUPPORT	75.00	Open
06/14/2018	74280	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - MAY 2018	440.00	Open

07/05/2018 09:41 AM  
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CHECK REGISTER FOR CITY OF SOUTH LYON  
 CHECK DATE FROM 06/14/2018 - 07/05/2018

Page: 2/6

Check Date	Check	Vendor Name	Description	Amount	Status
06/14/2018	74281	MICHIGAN.COM	PUBLISHING - BUDGET HEARING, LIQUOR LTC	2,755.30 V	Open
06/14/2018	74282	OFFICE EXPRESS	SHELF, DESK, 3 TIER, BLK CUSTOM DATER STAMP	56.98 V 68.72 V 125.70	Open Open
06/14/2018	74283	PARAGON LABORATORIES, INC.	WATER ANALYSIS (2 LEAD & COPPER)	75.00 V	Open
06/14/2018	74284	PARAGON LABORATORIES, INC.	WATER ANALYSIS	100.00 V	Open
06/14/2018	74285	PARKSIDE CLEANERS	4 X 10 RUG, 3 X 10 RUG	43.00 V	Open
06/14/2018	74286	PETER'S TRUE VALUE HARDWARE	MAY 2018 STATEMENT	2,157.78 V	Open
06/14/2018	74287	PITNEY BOWES*	LEASING SERVICE PERIOD 03/30/2018 - 06/	682.62 V	Open
06/14/2018	74288	QUICK SILVER MARKETING SOLUTIONS	BUSINESS CARDS - CROSS CONNECTION	62.50 V	Open
06/14/2018	74289	QUILL CORPORATION	COFFEE, CREAMER, SHARPIES, 9V BATTERY	89.45 V	Open
06/14/2018	74290	TIMOTHY RAAP	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74291	SAFEBUILD, LLC	MAY 2018 PERMIT FEES	24,506.50 V	Open
06/14/2018	74292	CHRISTOPHER SEDERLUND	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74293	CHRISTOPHER SOVIK	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74294	TONY SROUFE	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74295	STATE OF MICHIGAN	APPLICATION RENEWAL, DRINKING WATER/DIST	95.00 V	Open
06/14/2018	74296	TRAVIS STEVENS	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74297	STONE DEPOT LANDSCAPE SUPPLIES, INC	PLAYGROUND MULCH (SWINGS AREA)	67.50 V	Open
06/14/2018	74298	THE UPS STORE	COPIES	33.40 V	Open
06/14/2018	74299	JOHN TOMANEK	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74300	VISICOM SERVICES, INC.	IT SERVICES	2,054.50 V	Open
06/14/2018	74301	W4 SIGNS	C1 SIGNS	178.00 V	Open
06/14/2018	74302	TIMOTHY WALTON	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74303	MICHAEL WITTRICK	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74304	WOW BUSINESS	PARK SECURITY	62.00 V	Open
			CABLE SERVICE	46.97 V	Open
				108.97	
06/14/2018	74305	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL CLAIMS - MAY 2018	6,524.84 V	Open
			ADMIN & AGENT FEES - JUNE 2018	758.50 V	Open
				7,283.34	
06/14/2018	74306	CHRISTOPHER FAUGHT	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74307	SEAN S. HOYDIC	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00 V	Open
06/14/2018	74308	HUBBELL, ROTH, & CLARK, INC.	SITE PLAN FEES - JUNE 8, 2018 STATEMENT	492.80 V	Open
			SITE PLAN FEES - JUNE 8, 2018 STATEMENT	184.80 V	Open
			N. HAGADORN PAVING IMPROVEMENTS - JUNE	1,036.84 V	Open
				1,714.44	
06/14/2018	74309	LOWE'S	SHED REPAIR, POP UP CANOPY, 10 X 10 NOR	1,903.14 V	Open
06/14/2018	74310	MARTIN'S DO IT BEST	MAY 2018 STATEMENT	377.03 V	Open
			MAY 2018 STATEMENT	55.46 V	Open
				432.49	
06/14/2018	74311	MILAN BURIAL VAULT, INC.	37 MARKER BASES FOR CEMETERIES	3,355.00 V	Open
06/14/2018	74312	O'REILLY AUTO PARTS	MAINTAINER BARGE BATTERY	24.99 V	Open

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CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 06/14/2018 - 07/05/2018

Page: 3/6

Check Date	Check	Vendor Name	Description	Amount	Status
06/14/2018	74313	OAKLAND COUNTY MEDICAL CONTROL	WEBSITE SUPPORT	75.00	Open
06/14/2018	74314	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - MAY 2018	440.00	Open
06/14/2018	74315	MICHIGAN.COM	PUBLISHING - BUDGET HEARING, LIQUOR LLC	2,755.30	Open
06/14/2018	74316	OFFICE EXPRESS	SHELF, DESK, 3 TIER, BLK CUSTOM DATER STAMP	56.98 68.72	Open Open
				125.70	
06/14/2018	74317	PARAGON LABORATORIES, INC.	WATER ANALYSIS (2 LEAD & COPPER)	75.00	Open
06/14/2018	74318	PARAGON LABORATORIES, INC.	WATER ANALYSIS	100.00	Open
06/14/2018	74319	PARKSIDE CLEANERS	4 X 10 RUG, 3 X 10 RUG	43.00	Open
06/14/2018	74320	PETER'S TRUE VALUE HARDWARE	MAY 2018 STATEMENT	2,157.78	Open
06/14/2018	74321	PITNEY BOWES*	LEASING SERVICE PERIOD 03/30/2018 - 06/	682.62	Open
06/14/2018	74322	QUICK SILVER MARKETING SOLUTIONS	BUSINESS CARDS - CROSS CONNECTION	62.50	Open
06/14/2018	74323	QUILL CORPORATION	COFFEE, CREAMER, SHARPIES, 9V BATTERY	89.45	Open
06/14/2018	74324	TIMOTHY RAAP	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74325	SAFEBUILD, LLC	MAY 2018 PERMIT FEES	24,506.50	Open
06/14/2018	74326	CHRISTOPHER SEDERLUND	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74327	CHRISTOPHER SOVIK	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74328	TONY SROUFE	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/14/2018	74329	STATE OF MICHIGAN	APPLICATION RENEWAL DRINKING WATER/DIST	95.00	Open
06/14/2018	74330	THAVIS STEVENS	OFFICER'S UNIFORM ALLOWANCE - JUNE 2018	375.00	Open
06/21/2018	74331	CAM PAINTING AND SERVICES	INTERIOR PAINTING & REPAIR OF POLICE DE	4,200.00	Open
06/21/2018	74332	BASIC	FSA FEES CUSTOMER #131309 - JUNE 2018	100.80	Open
06/21/2018	74333	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE - JULY 2018	39,400.18	Open
			INSURANCE - JULY 2018	718.99	Open
				40,119.17	
06/21/2018	74334	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE NO. 17-57623-PJ	57.88	Open
06/21/2018	74335	MLSDU	PAYROLL DEDUCTION REMITTANCE ID#912962	322.07	Open
06/21/2018	74336	QUILL CORPORATION	SUPPLIES FROM NOVEMBER 2017	37.98	Open
06/21/2018	74337	SANDOR SLOMOVITIS	JUNE 15, 2018 PARK CONCERT - GEMINI	650.00	Open
06/21/2018	74338	VANTAGEPOINT TRANSFERS	ICMA 457 PAYROLL DEDUCTION PLAN #301149	3,250.91	Open
06/21/2018	74339	TIMOTHY WALTON	TUITION REIMBURSEMENT	607.50	Open
06/28/2018	74340	LINDA SCOVEL	WITNESS FEES - 18SL00216	7.80	Open
06/28/2018	74341	FLORENCE CEMENT CO.	REFUND OF REVIEW FEES	850.00	Open
06/28/2018	74342	PIPETEK INFRASTRUCTURE SERVICES LLC	SANITARY, STORM CLEANING AND INSPECTORS	9,968.50	Open
06/28/2018	74343	ADVANCE AUTO PARTS	BATTERY & CORE	109.87	Open
06/28/2018	74344	ADVANCED MARKETING PARTNERS,	TAX STATEMENTS	437.95	Open
06/28/2018	74345	AMERICAN WATER WORKS ASSOC*	MEMBERSHIP DUES 09/01/2018 TO 08/31/201	211.00	Open
06/28/2018	74346	ANN ARBOR WELDING SUPPLY CO	CYLINDER RENTAL	127.72	Open
06/28/2018	74347	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	9.50	Open
06/28/2018	74348	AVAYA INC.*	DPW PHONE SYSTEM	12.58	Open
06/28/2018	74349	BADER & SONS CO.	MOWER FRONT WHEEL SWIVEL	167.28	Open
			SPRAY PAINT FOR WW LOADER	43.80	Open
			HYDRAULIC PUMP FOR WW MOWER	889.67	Open
				1,100.75	
06/28/2018	74350	BECKWAY DOOR	REPLACE GARAGE DOOR OPENER AT POLICE DE	735.00	Open
06/28/2018	74351	BLUETARP FINANCIAL, INC.	WW GRIT CART CASTERS	35.17	Open
06/28/2018	74352	BRADLEY COMPANY	WELLHEAD PROMOTIONAL WATER BOTTLES	976.91	Open

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 06/14/2018 - 07/05/2018

Check Date	Check	Vendor Name	Description	Amount	Status
06/28/2018	74353	BRIGHTON ANALYTICAL, L.L.C.	WASTE WATER ANALYSIS	82.50	Open
06/28/2018	74354	BUSCH'S	WATER FOR FIRE DEPT.	19.98	Open
06/28/2018	74355	CARL RICHARDS	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74356	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	63.35	Open
06/28/2018	74357	CONSUMERS ENERGY	ELECTRIC SERVICE ACCT#1000 2977 2835	22.13	Open
			GAS SERVICE	15.82	Open
			GAS SERVICE	83.75	Open
				121.70	
06/28/2018	74358	CORRIGAN OIL CO.	GAS & DIESEL MAY 3, 2018 TO MAY 31, 201	6,318.16	Open
06/28/2018	74359	DANIEL PELCHAT	JUNE MAYOR PAY	220.00	Open
06/28/2018	74360	ETNA SUPPLY	FIRE HYDRANT REPAIR	324.00	Open
06/28/2018	74361	FIRE SERVICE MANAGEMENT*	EMERGENCY GEAR REPAIR	270.00	Open
06/28/2018	74362	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING 07/01/2018 - 07/31	433.62	Open
06/28/2018	74363	HACH COMPANY	LAB SUPPLIES	96.14	Open
06/28/2018	74364	HART INTERCIVIC, INC.	THERMAL PAPER FOR VOTING MACHINES	42.19	Open
06/28/2018	74365	HEINANEN ENGINEERING	DIAGNOSTIC FEE	79.00	Open
06/28/2018	74366	HURON VALLEY AMBULANCE. INC	2 BLOOD DRAWS	130.00	Open
06/28/2018	74367	IDEXX LABORATORIES*	LAB SUPPLIES	664.75	Open
06/28/2018	74368	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION UNION DUES - JUNE 201	164.31	Open
06/28/2018	74369	JCI JONES CHEMICALS INC.	CHLORINE	828.80	Open
06/28/2018	74370	DEERE & COMPANY	X350 TRACTOR WITH 42 ACCEL	2,687.16	Open
06/28/2018	74371	JOHNSON, ROSATI, SCHULTZ &	CITY ATTORNEY RETAINER WORK SERVICES RE	11,268.00	Open
			MICHIGAN TAX TRIBUNAL MATTERS SERVICES	1,310.00	Open
			GENERAL LABOR MATTERS SERVICES RENDERED	1,632.00	Open
				14,210.00	
06/28/2018	74372	KENNEDY INDUSTRIES INC.	FLYGT PUMP	16,460.00	Open
06/28/2018	74373	KERR PUMP AND SUPPLY	RAW SEWAGE PUMP	19,981.00	Open
06/28/2018	74374	KIESLER'S POLICE SUPPLY	SIMONITION FX 9MM BLUE, RED, BLACK	409.00	Open
06/28/2018	74375	GLENN KIVELL	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74376	KROPF MECHANICAL SERVICE CO.	HVAC INSPECTION	504.00	Open
06/28/2018	74377	MARGARET KURTZWELL	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74378	LAWSON PRODUCTS, INC.	HYD FITTING CAPS FOR PLOWS	118.18	Open
06/28/2018	74379	LB OFFICE PRODUCTS	STAMP, PREINK, CONFIDENTIAL, RD	11.89	Open
			OFFICE SUPPLIES	255.24	Open
				267.13	
06/28/2018	74380	MARTIN'S DO IT BEST	REPAIR ITEMS, JANITORIAL SUPPLIES	103.16	Open
06/28/2018	74381	O'REILLY AUTO PARTS	AIR HOSE	19.73	Open
			PARTS FOR DDA VEHICLE	60.34	Open
			ENGINE SUPPORT BAR	119.99	Open
				200.06	
06/28/2018	74382	OFFICE EXPRESS	SHREDDER LX2030	1,719.99	Open
			JACKET, LTR, STRT, 2", RED, AST	29.54	Open
				1,749.53	

07/05/2018 09:41 AM  
User: PATRICIA  
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CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 06/14/2018 - 07/05/2018

Page: 5/6

Check Date	Check	Vendor Name	Description	Amount	Status
06/28/2018	74383	PARAGON LABORATORIES, INC.	LEAD & COPPER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS WATER ANALYSIS	75.00 100.00 100.00 75.00 669.00	Open Open Open Open Open
				1,019.00	
06/28/2018	74384	PARAGON LABORATORIES, INC.	WATER ANALYSIS (5 LEAD & COPPER)	175.00	Open
06/28/2018	74385	MARY PARISIEU	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74386	PARKSIDE CLEANERS	RUGS FOR CITY HALL UNIFORM SHIRTS AND EMBROIDERY-CEMETERY	43.00 391.00	Open Open
				434.00	
06/28/2018	74387	PATRICK'S PLUMBING, INC.	BACKFLOW TESTING	725.00	Open
06/28/2018	74388	PEERLESS MIDWEST, INC.	WELL CLEANING & MAINTENANCE	38,225.00	Open
06/28/2018	74389	RICHARD PERRY	VIDEO PRODUCTION EQUIPMENT, STORAGE CAB	2,817.98	Open
06/28/2018	74390	PETER'S TRUE VALUE HARDWARE	JUNE 12, 2018 STATEMENT	1,215.90	Open
06/28/2018	74391	PURCHASE POWER	POSTAGE	445.00	Open
06/28/2018	74392	PITNEY BOWES INC	INK CARTRIDGE FOR MAILING MACHINE	237.98	Open
06/28/2018	74393	PLANTE & MORAN, PLLC	BUDGET CONSULTATION	825.00	Open
06/28/2018	74394	PLUMBERS SERVICE	CABLED SANITARY LINE - 300 DOROTHY STRE	544.50	Open
06/28/2018	74395	PNC BANK	CLEANING SUPPLIES FOR CITY HALL	98.36	Open
06/28/2018	74396	POSTMASTER	WATER BILL MAILING	1,159.90	Open
06/28/2018	74397	PRINCIPAL FINANCIAL GROUP	DENTAL AND VISION INSURANCE	5,833.24	Open
06/28/2018	74398	PRINTING SYSTEMS, INC.	AV SECRECY SLEEVES, AV ENVELOPES A/P CHECKS	281.79 281.70	Open Open
				563.49	
06/28/2018	74399	QUICK SILVER MARKETING SOLUTIONS	ENVELOPES	108.10	Open
06/28/2018	74400	R.R.A.S.O.C.	HOUSEHOLD HAZARDOUS WASTE - MAY 2018	23.95	Open
06/28/2018	74401	REPUBLIC SERVICES #241	PLANT SCREENINGS REMOVAL	950.00	Open
06/28/2018	74402	RISE ABOVE FIRE TRAINING LLC	MAY 22, 2018 TRAINING	870.00	Open
06/28/2018	74403	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINTENANCE - MAY 2018	393.93	Open
06/28/2018	74404	ROSE WALTON	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74405	STANDARD INSURANCE COMPANY	LIFE AND DISABILITY INSURANCE	2,431.02	Open
06/28/2018	74406	STATE OF MICHIGAN**	LIVE SCAN	60.00	Open
06/28/2018	74407	STATE OF MICHIGAN**	LIVE SCAN	42.00	Open
06/28/2018	74408	STEPHEN KENNEDY	JUNE COUNCIL PAY	180.00	Open
06/28/2018	74409	TIRE WHOLESALERS COMPANY, INC.	TIRES FOR PD221	281.28	Open
06/28/2018	74410	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	2,432.19	Open
06/28/2018	74411	UTILITIES INSTRUMENTATION SERVICE	SCADA MAINTENANCE	2,815.00	Open
06/28/2018	74412	VISICOM SERVICES, INC.	MULTIPLE DOMAIN CERTIFICATE FOR JULY 20	212.50	Open
06/28/2018	74413	TIMOTHY WALTON	EMPLOYEE REIMBURSEMENT	12.00	Open
06/28/2018	74414	LINDSEY WEBSTER	COUNCIL VIDEO RECORDING	75.00	Open
06/28/2018	74415	WEINGARTZ	REDWAX BLOWER	447.96	Open
06/28/2018	74416	WCW BUSINESS	CABLE SERVICE FIBER OPTIC CABLE SERVICES	138.28 710.00 35.97	Open Open Open
				884.25	

07/05/2018 09:41 AM  
User: PATRICIA  
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 06/14/2018 - 07/05/2018

Page: 6/6

Check Date	Check	Vendor Name	Description	Amount	Status
06/29/2018	74417	ROBERT BRUNER	GOOGLE DOMAIN REGISTRATION FOR THE FARM	12.00	Open
06/29/2018	74418	ACROSS THE STREET PRODUCTIONS	BLUE CARD 50 HOUR ON-LINE TRAINING PROG	365.75	Open
06/29/2018	74419	STEVEN BAGGETT	PREP & PAINT DECKS & STEPS OF VILLAGE C	150.00	Open
06/29/2018	74420	CONSUMERS ENERGY	GAS	17.93	Open
06/29/2018	74421	BOB DONOHUE	FLOWERS FOR FARMERS MARKET WHEELBARROWS	31.76	Open
06/29/2018	74422	DTE ENERGY	UTILITIES - 214 W. LAKE ST. UTILITIES - 219 WHIPPLE ST.	158.33 581.55	Open Open
				739.88	
06/29/2018	74423	DONALD GOTHAM	EMPLOYEE MILEAGE REIMBURSEMENT	68.67	Open
06/29/2018	74424	MICHIGAN RURAL WATER ASSOC.	ANNUAL MEMBERSHIP DUES - JULY 2018 - JU	785.00	Open
06/29/2018	74425	MUNICODE	ADMINISTRATION SUPPORT FEE	350.00	Open
06/29/2018	74426	OAKLAND COUNTY TREASURERS	CLEMIS MEMBERSHIP USAGE FEE APRIL - JUN	4,041.25	Open
06/29/2018	74427	RICHARD PERRY	EQUIPMENT FOR MEDIA ROOM	529.36	Open
06/29/2018	74428	QUILL CORPORATION	COFFEE	46.96	Open
06/29/2018	74429	TIMOTHY DAVIDS	FARMER'S MARKET MANAGER REIMBURSEMENT -	42.62	Open
06/29/2018	74430	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT	84.00	Open
06/29/2018	74431	WOW BUSINESS	CABLE SERVICE	10.00	Open
06/29/2018	74432	PATRICIA BARNEY	UB refund for account: ROAR-061337-0000	19.64	Open
06/29/2018	74433	QUAIL RUN CONDO ASSOC.	UB refund for account: APQR-000001-0000	482.97	Open
06/29/2018	74434	BUTCH RUNYON	FARMERS MARKET ENTERTAINMENT - JUNE 23,	150.00	Open
06/29/2018	74435	BIOTECH AGRONOMICS INC	SLUDGE REMOVAL	41,896.50	Open
06/29/2018	74436	D.F. BEST COMPANY	INSTALLATION OF VED'S ON HIGH SERVICE P	54,500.00	Open
06/29/2018	74437	GREAT LAKES ACE HARDWARE	ANT TRAP	14.42	Open
06/29/2018	74438	PROVIDENCE OCCUPATIONAL	DOT & NEW EMPLOYEE PHYSICAL & DRUG SCREE	200.00	Open
06/29/2018	74439	QUALITY FIRST AID & SAFETY	GLOVES & PAPER SUPPLIES	159.42	Open
06/29/2018	74440	UTILITIES INSTRUMENTATION SERVICE	REPAIR ANTENNA WELL HOUSE #6 UPGRADE WELL HOUSE #6	1,081.92 5,983.78	Open Open
				7,065.70	
07/05/2018	74441	DAVID TAMULEVICH	PARK CONCERT - JUNE 29, 2018	650.00	Open
07/05/2018	74442	JUDY BANKER	PARK CONCERT - JUNE 22, 2018	650.00	Open
07/05/2018	74443	JEFF BADARAK	FARMERS MARKET ENTERTAINMENT - JUNE 30,	175.00	Open
07/05/2018	74444	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION - DUES FOR JULY 2018	650.40	Open
07/05/2018	74445	AT&T MOBILITY	WIRELESS STATEMENT SERVICE PERIOD MAY 2	327.92	Open
07/05/2018	74446	KRISPEN S. CARROLL	PAYROLL DEDUCTION JULY 06 2018 - CASE N	57.88	Open
07/05/2018	74447	MISDU	PAYROLL DEDUCTION REMITTANCE ID 9129625	322.07	Open
07/05/2018	74448	NEW DIRECTIONS BEHAVIORAL	EAP SERVICES JULY 2018 TO SEPTEMBER 201	320.63	Open
07/05/2018	74449	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTION - DUES FOR JULY 2018	649.80	Open
07/05/2018	74450	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION - DUES FOR JULY 2018	301.50	Open
07/05/2018	74451	ROBERT VOGEL	IAFC MEMBERSHIP DUES	209.00	Open
07/05/2018	74452	TIMOTHY DAVIDS	FARMERS MARKET MANAGER FEES FOR JUNE 20	1,320.00	Open
07/05/2018	74453	VANTAGEPOINT TRANSFERS	ICMA 457 PAYROLL TRANSFER PLAN NO. 3011	3,057.15	Open
07/05/2018	74454	SUSAN L. WINTERS	PAYROLL DEDUCTION FILE NO. 3-337227 - J	26.92	Open
07/05/2018	74455	STATE OF MICHIGAN	APPLICATION RENEWAL FOR DRINKING WATER	95.00	Open

01 TOTALS:

Total of 204 Checks:  
Less 26 Void Checks:  
Total of 178 Disbursements:

432,756.53  
48,546.25  
384,210.28

07/05/2018 12:10 PM  
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 07/09/2018 - 07/09/2018  
JOURNALIZED  
OPEN

Page: 1/3

CHECKS TO BE APPROVED 07/09/2018

IL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-228.300	DUE TO OAKLAND COUNTY-DOG LIC	OAKLAND COUNTY ANIMAL CO	SALE OF DOG TAGS FROM MAY 12, 2018 TO	2,775.50	
		Total For Dept 000.000		2,775.50	
Dept 200.000 ADMINISTRATION					
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	111.42	
101-200.000-880.000	COMMUNITY PROMOTIONS	SWANK MOTION PICTURES, I	MOVIES IN THE PARK	886.00	
101-200.000-920.000	UTILITY EXPENSE	DTE ENERGY	CITY HALL SERVICE PERIOD MAY 24, 2018	1,695.58	
101-200.000-971.100	LAND/ BEAUTIFICATION	GREEN OAK GOLF CART SALE	GOLF CART REPAIR	264.85	
		Total For Dept 200.000 ADMINISTRATION		2,957.85	
Dept 300.000 POLICE					
101-300.000-920.000	UTILITY EXPENSE	CITY OF SOUTH LYON	214 WEST LAKE ST.	405.56	
101-300.000-930.000	REPAIR MAINTENANCE	BECKWAY DOOR	REMOTE FOR P.D. FOR GARAGE OPENER	200.00	
101-300.000-970.000	CAPITOL IMPROVEMENTS+	OFFICE EXPRESS	BOOKCASE, DESK, CHAIR, 3 LATERAL FILE	2,969.08	
		Total For Dept 300.000 POLICE		3,574.64	
Dept 335.000 FIRE					
101-335.000-802.000	CONTRACTUAL SVCS	MCW PARTNERS, LLC	WATER MACHINE RENTAL	135.00	
101-335.000-802.000	CONTRACTUAL SVCS	PROVIDENCE OCCUPATIONAL	NEW EMPLOYEE PHYSICALS - HOSTETTER/MA	563.00	
101-335.000-920.000	UTILITY EXPENSE	CITY OF SOUTH LYON	215 WHIPPLE - WATER BILL	297.17	
101-335.000-920.000	UTILITY EXPENSE	DTE ENERGY	215 WHIPPLE ST. - SERVICE PERIOD MAY	428.50	
101-335.000-931.000	BUILDING MAINTENANCE	HEINANEN ENGINEERING	HOT WATER HEATER/AIRHOSE REEL REPLACE	1,581.00	
		Total For Dept 335.000 FIRE		3,004.67	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	WATER	19.50	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	PAPER, SAFETY, FIRST AID SUPPLIES & G	284.66	
101-440.000-920.000	UTILITY EXPENSE	DTE ENERGY	SERVICE FROM 05/24/2018 - 06/22/2018	409.55	
101-440.000-923.000	STREET LIGHTING EXPENSE	DTE ENERGY	SERVICE FROM 04/25/2018-05/23/2018 &	559.24	
		Total For Dept 440.000 DEPT. OF PUBLIC WORKS		1,272.95	
Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE	ZERO WASTE USA, INC.	PET WASTE BAGS	196.74	
101-690.000-920.000	UTILITY EXPENSE	DTE ENERGY	SERVICE FROM 05/24/2018 - 06/22/2018	93.32	
101-690.000-930.000	REPAIR MAINTENANCE	GRAINGER	56 GAL. TRASH BAGS	296.60	
		Total For Dept 690.000 PARKS AND RECREATION		586.66	
		Total For Fund 101 GENERAL FUND		14,172.27	
Fund 202 MAJOR STREETS					
Dept 474.000 TRAFFIC SERVICES					
202-474.000-740.000	OPERATING EXPENSE	HUNT SIGN CO., LTD	STREET SIGNS, HARDWARE & STOP SIGNS	36.30	
		Total For Dept 474.000 TRAFFIC SERVICES		36.30	
		Total For Fund 202 MAJOR STREETS		36.30	
Fund 203 LOCAL STREETS					
Dept 474.000 TRAFFIC SERVICES					

07/05/2018 12:08 PM  
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
 EXP CHECK RUN DATES 07/09/2018 - 07/09/2018  
 JOURNALIZED  
 OPEN

Page: 2/3

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREETS					
Dept 474.000 TRAFFIC SERVICES		HUNT SIGN CO., LTD	STREET SIGNS, HARDWARE & STOP SIGNS	36.30	
203-474.000-740.000	OPERATING EXPENSE	Total For Dept 474.000 TRAFFIC SERVICES		36.30	
Dept 491.000 STORM SEWER		EJ USA, INC.	GRATE & VALVE BOX	32.26	
203-491.000-740.000	OPERATING EXPENSE	Total For Dept 491.000 STORM SEWER		32.26	
Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000		Total For Fund 203 LOCAL STREETS		68.56	
280-000.000-970.000	CAPITOL IMPROVEMENTS+	GREEN OAK GOLF CART SALE	GOLF CART REPAIR	264.85	
Fund 592 WATER & SEWER		Total For Dept 000.000		264.85	
Dept 540.000 WATER / REPAIR		Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY		264.85	
592-540.000-930.000	REPAIR MAINTENANCE	EJ USA, INC.	GRATE & VALVE BOX	65.44	
Dept 550.000 SEWER / REPAIR		Total For Dept 540.000 WATER / REPAIR		65.44	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE ~ 205 E. LIBERTY	279.00	
Dept 555.000 REFUSE COLLECTION		Total For Dept 550.000 SEWER / REPAIR		279.00	
592-555.000-918.100	REFUSE COLLECTION(CONTRACTUAL	GFL ENVIRONMENTAL USA	RESIDENTIAL SERVICE DATES JULY 1, 201	42,591.44	
Dept 556.000 WATER		Total For Dept 555.000 REFUSE COLLECTION		42,591.44	
592-556.000-920.000	UTILITY EXPENSE	DTE ENERGY	SERVICE DATES 04/25/2018-05/23/2018 &	111.91	
Dept 557.000 WASTEWATER		Total For Dept 556.000 WATER		111.91	
592-557.000-740.000	OPERATING EXPENSE	HAVLIAND PRODUCTS COMPAN	ALUMINUM SULFATE	4,618.65	
592-557.000-920.000	UTILITY EXPENSE	CONSUMERS ENERGY	SERVICE DATES 05/19/2018 - 06/20/2018	279.45	
		Total For Dept 557.000 WASTEWATER		4,898.10	
		Total For Fund 592 WATER & SEWER		47,945.89	



07/05/2018 12:08 PM  
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DB: South Lyon

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 07/09/2018 - 07/09/2018  
JOURNALIZED  
OPEN

Page: 3/3

CHECKS TO BE APPROVED 07/09/2018

3L Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	14,172.27	
			Fund 202 MAJOR STREETS	36.30	
			Fund 203 LOCAL STREETS	68.56	
			Fund 280 DOWNTOWN DEVE	264.85	
			Fund 592 WATER & SEWER	47,945.89	
Total For All Funds:				62,487.87	

The above checks have been approved for payment.

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

June 2018 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
				\$ -	\$ -		\$ -	
Brandon, C.	15.3700	100.75		\$ 1,548.53			\$ 1,548.53	
Brzozowski, P.	20.0000	78.50		\$ 1,570.00			\$ 1,570.00	
Deaton, L.				\$ 5,009.38			\$ 5,009.38	
Donohue, R.				\$ 5,351.08			\$ 5,351.08	
Gotham, D.	17.2500	75.00		\$ 1,293.75	\$ -		\$ 1,293.75	
Lanning, W.	11.0500	25.50		\$ 281.78			\$ 281.78	
Mosier, L.				\$ 4,800.92			\$ 4,800.92	
Pieper, Judy	18.1400	160.00	2.50	\$ 2,902.40	\$ 68.03		\$ 2,970.43	
Tieman, P.	19.0000	94.75		\$ 1,800.25			\$ 1,800.25	
<b>TOTAL: Administration</b>		<b>534.50</b>	<b>2.50</b>	<b>\$ 24,558.08</b>	<b>\$ 68.03</b>	<b>\$ -</b>	<b>\$ 24,626.11</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Brannun, L.	12.8300	78.00		\$ 1,000.74			\$ 1,000.74	
Lemke, John N.	12.0700	73.00		\$ 881.11			\$ 881.11	
Nicholls, William	12.0700	74.00		\$ 893.18			\$ 893.18	
Wauford, S.	12.0700	78.00		\$ 941.46			\$ 941.46	
Wedesky, J. W.	12.0700	70.00		\$ 844.90			\$ 844.90	
Williamson, N.	12.0700	73.00		\$ 881.11			\$ 881.11	
<b>TOTAL: Cemetery</b>		<b>446.00</b>	<b>0.00</b>	<b>5442.50</b>	<b>0.00</b>	<b>0.00</b>	<b>5442.50</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	36.2879	172.00	34.00	\$ 6,241.52	\$ 1,889.91		\$ 8,131.43	
Baker, A.	33.5999	168.00	11.00	\$ 5,644.78	\$ 567.09		\$ 6,211.87	
Baker, J.	36.2879	160.00	27.00	\$ 5,806.06	\$ 1,494.97		\$ 7,301.04	
Barbour, R.	33.5999	168.00	7.00	\$ 5,644.78	\$ 359.36	\$ 1,300.00	\$ 7,304.15	Longevity Pay
Brooks, T.	33.5999	160.00		\$ 5,375.98	\$ -		\$ 5,375.98	
Collins, L.				\$ 9,268.08			\$ 9,268.08	
Daught, C.	36.2879	160.00		\$ 5,806.06	\$ -		\$ 5,806.06	
Hoydic, S.	33.5999	160.00	1.00	\$ 5,375.98	\$ 51.55		\$ 5,427.54	
Krettlin, F.	17.5400	12.00		\$ 210.48			\$ 210.48	
LaChance, J.	11.3000	78.00		\$ 881.40			\$ 881.40	
Laraway, P.	17.5400	17.00		\$ 298.18			\$ 298.18	
Ley, K.	17.5400	16.00		\$ 280.64			\$ 280.64	
Morris, Carlie	10.0000	99.50		\$ 995.00			\$ 995.00	
Raap, T.	33.5999	160.00	12.00	\$ 5,375.98	\$ 616.05		\$ 5,992.03	
Salyers, B.	17.5100	160.00		\$ 2,801.60			\$ 2,801.60	
Sederlund, C.	36.2879	168.00	12.00	\$ 6,096.37	\$ 687.03		\$ 6,783.40	
Sovik, C.	38.8281	160.00	13.00	\$ 6,212.50	\$ 772.15		\$ 6,984.64	
Stroufe, T.	33.5999	160.00	3.50	\$ 5,375.98	\$ 180.44		\$ 5,556.42	
Stevens, T.	33.5999	160.00	13.50	\$ 5,375.98	\$ 690.13		\$ 6,066.12	
Tomaneck, J.	33.5999	160.00	15.00	\$ 5,375.98	\$ 773.31		\$ 6,149.29	
Walton, T.	33.5999	160.00	5.00	\$ 5,375.98	\$ 256.69		\$ 5,632.67	
Wilcox, W.	12.5000	23.50		\$ 293.75	\$ -		\$ 293.75	
Wilcox, W.	17.5400	14.00		\$ 245.56	\$ -		\$ 245.56	
Wittrock, M.	33.5999	160.00	28.50	\$ 5,375.98	\$ 1,463.12		\$ 6,839.10	
<b>Total: Police</b>		<b>2656.00</b>	<b>182.50</b>	<b>\$ 99,734.64</b>	<b>\$ 9,781.80</b>	<b>\$ 1,300.00</b>	<b>\$ 110,816.43</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	15.3300			\$ -			\$ -	
Armstrong, C.	22.3900	39.00		\$ 873.21			\$ 873.21	
Bolsvert, R.	21.2200	3.50		\$ 74.27			\$ 74.27	
Conrad, C.	18.7400	94.25		\$ 1,766.25			\$ 1,766.25	
Day, Z.	9.2500	35.50		\$ 328.38			\$ 328.38	
Dobrick, Z.	9.9800	38.75		\$ 388.73			\$ 388.73	
Dziurgot, A.	9.9800			\$ -			\$ -	
Good, A.	15.3300	55.00		\$ 843.15			\$ 843.15	
Hosletter, J.	9.2500	11.00		\$ 101.75			\$ 101.75	
Laitinen, D.	15.3300	16.00		\$ 245.28			\$ 245.28	
Madsen, W.	9.2500	64.00		\$ 592.00			\$ 592.00	
Matthews, A.	21.2200	39.25		\$ 832.89			\$ 832.89	
McGahan, K.	15.3300	108.25		\$ 1,659.47			\$ 1,659.47	
McGowan, C.	9.9800	21.50		\$ 214.57			\$ 214.57	
Moreno, Z.	9.2500	50.25		\$ 464.81			\$ 464.81	
Moyinhan, B.	21.2200	74.00		\$ 1,570.28			\$ 1,570.28	
Noechel, J.	17.6900	58.00		\$ 1,026.02			\$ 1,026.02	
Olando, M.	18.7400	47.75		\$ 894.84			\$ 894.84	
Tooman, B.	16.5000	66.00		\$ 1,089.00			\$ 1,089.00	
Tratechoud, L.	9.2500	39.75		\$ 367.69			\$ 367.69	
Vilet, A.	15.3300	107.75		\$ 1,651.81			\$ 1,651.81	
Vogel, R.				\$ 2,692.30			\$ 2,692.30	
Weir, M.	23.5800	60.00		\$ 1,414.80			\$ 1,414.80	
Wilson, T.	21.2200	63.25		\$ 1,342.17			\$ 1,342.17	
				\$ -			\$ -	
<b>Total: Fire</b>		<b>1092.75</b>		<b>\$ 20,431.64</b>		<b>\$ -</b>	<b>\$ 20,431.64</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>D.P.W.</b>								
Abramowicz, J.	21.4900	160.00	1.00	\$ 3,438.40	\$ 32.24		\$ 3,470.64	
Archev, Je.	24.3500	160.00	21.00	\$ 3,886.00	\$ 782.25	\$ 225.00	\$ 4,903.25	On-Call
Brock, R.	25.8900	160.00	24.50	\$ 4,142.40	\$ 979.76	\$ 315.00	\$ 5,437.16	On-Call
Buers, D.	24.1300	160.00	4.50	\$ 3,860.80	\$ 168.08		\$ 4,028.88	
Dental, F.	22.6900	160.00	21.50	\$ 3,630.40	\$ 731.75	\$ 315.00	\$ 4,677.15	On-Call
Jamison, M.	19.1500	160.00		\$ 3,064.00			\$ 3,064.00	
Moritz, M.	22.7500	160.00	6.00	\$ 3,640.00	\$ 209.10	\$ 315.00	\$ 4,164.10	On-Call
Paver, V.	22.3500	160.00	3.50	\$ 3,576.00	\$ 119.88		\$ 3,695.88	
Plasecki, T.	22.3500	160.00	4.00	\$ 3,576.00	\$ 136.12		\$ 3,712.12	
Race, J.	20.6300	160.00		\$ 3,300.80			\$ 3,300.80	
Valencia, A.	20.2300	160.00	5.50	\$ 3,236.80	\$ 166.90	\$ 90.00	\$ 3,493.70	On-Call
<b>Total: D.P.W.</b>		<b>1,760.00</b>	<b>91.50</b>	<b>\$ 39,361.60</b>	<b>\$ 3,326.06</b>	<b>\$ 1,260.00</b>	<b>\$ 43,947.66</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>W.&amp; W.W.</b>								
Archev, Ju.	19.1500	56		\$ 1,072.40	\$ -	\$ 4,976.12	\$ 6,048.52	Longevity & Vacation Payout
Armstrong, C.	21.5000	160		\$ 3,440.00	\$ -	\$ 615.00	\$ 4,055.00	On-call Pay
Beason, R.	27.8700	160	14.00	\$ 4,459.20	\$ 601.44		\$ 5,060.64	
Blankstrom, D.	19.8700	160	3.00	\$ 3,179.20	\$ 89.42	\$ 280.00	\$ 3,548.62	On-call Pay
Boven, Michael				\$ 932.31			\$ 932.31	
Ciaramitaro, J.	26.2200	160	9.00	\$ 4,195.20	\$ 362.43	\$ 450.00	\$ 5,007.63	On-call Pay
DeHoff, T.	12.0000	40		\$ 480.00			\$ 480.00	
Erdmann, Kevin	22.2000	160		\$ 3,552.00	\$ -		\$ 3,552.00	
Gehringer, D.	26.7200	160	8.00	\$ 4,180.00	\$ 318.00	\$ 365.00	\$ 4,863.00	On-call Pay
Lawrence, E.	16.5300	160		\$ 2,644.80			\$ 2,644.80	
Popravsky, P.	21.2400	160		\$ 3,398.40	\$ -		\$ 3,398.40	
<b>Total: W.&amp; W.W.</b>		<b>1376.00</b>	<b>34.00</b>	<b>\$ 31,533.51</b>	<b>\$ 1,371.29</b>	<b>\$ 6,686.12</b>	<b>\$ 39,590.92</b>	
<b>Grand Total</b>		<b>8,065.25</b>	<b>310.50</b>	<b>\$ 221,061.97</b>	<b>\$ 14,547.17</b>	<b>\$ 9,246.12</b>	<b>\$ 244,855.26</b>	
<i>*Please note 2 pay periods in the month of June 2018</i>								

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.

27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

June 13, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1070644

In Reference To: General Labor Matters

Professional Services Rendered Through May 31, 2018

	<u>Hrs/Rate</u>	<u>Amount</u>
5/1/2018 PAA Preparation for IUOE negotiations	0.60 160.00/hr	96.00
5/2/2018 PAA Telephone conference with Interim City Manager and Clerk; Edit/revise City's proposals for IUOE negotiations	1.00 160.00/hr	160.00
5/3/2018 PAA Attend IUOE bargaining session	4.00 160.00/hr	640.00
5/4/2018 PAA Correspondence to Interim City Manager regarding comparable	0.10 160.00/hr	16.00
5/6/2018 PAA Preparation for UIOE Collective Bargaining Agreement negotiations	0.60 160.00/hr	96.00
5/7/2018 PAA Edit/revise City proposals for UIOE negotiations	1.00 160.00/hr	160.00
5/8/2018 PAA Attend IUOE bargaining session; Correspondence to bargaining agent	2.90 160.00/hr	464.00

Johnson, Rosati, Schultz & Joppich, P.C.

		<u>Amount</u>
For professional services rendered	10.20	\$1,632.00
Previous balance		\$304.00
5/29/2018 Payment - thank you. Check No. 74136		(\$304.00)
Balance due		<u>\$1,632.00</u>

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Please include your Invoice Number on your payment. Thank you.

Johnson, Rosati, Schultz & Joppich, P.C.

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

June 13, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1070645

In Reference To: Michigan Tax Tribunal Matters

Professional Services Rendered Through May 31, 2018

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>Colonial Acres/Docket 18-1007</u>			
5/16/2018	SSM Receipt/review of Tax Tribunal Petition; Correspondence to OCED regarding assessment records	0.60 130.00/hr	78.00
5/18/2018	SSM Review of Assessment Records; Preparation of email to Assessor regarding same	0.40 130.00/hr	52.00
5/24/2018	SSM Receipt/review of Petition and other documents from OCED; Preparation of Answer and Affirmative Defenses	1.60 130.00/hr	208.00
	SSM Preparation of discovery requests; Correspondence regarding same	1.10 130.00/hr	143.00
	SSM Analysis regarding prior poverty exemption; Memos regarding same; Telephone conference with OCED regarding same	1.40 130.00/hr	182.00
5/25/2018	SSM Receipt/review of memo and attachment from L. Deaton; Email to L. Deaton; Note to file	0.30 130.00/hr	39.00

Johnson, Rosati, Schultz & Joppich, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
5/25/2018	SSM Receipt/review of Poverty Exemption Petitions	0.80 130.00/hr	104.00
5/29/2018	SSM Correspondence to OCED regarding poverty exemption; Research statute and title history	1.20 130.00/hr	156.00
Subtotal:		[ 7.40	962.00]
<u>Loop Wtr's Edge/Docket 17-1933</u>			
5/30/2018	SSM Research status of related Centerpoint Owner v. Grand Rapids case; Note to file regarding same	0.50 130.00/hr	65.00
Subtotal:		[ 0.50	65.00]
<u>Pullam Window/Docket 18-1058</u>			
5/30/2018	SSM Review of Petition; Preparation of email to Assessor regarding same	0.20 130.00/hr	26.00
5/31/2018	SSM Receipt/review of assessment records from OCED; Note to file regarding same	0.30 130.00/hr	39.00
Subtotal:		[ 0.50	65.00]
<u>Roco Brookwood/Docket 17-4029</u>			
5/1/2018	SSM Telephone conference with B. Rosenbaum regarding consolidation	0.30 130.00/hr	39.00
5/22/2018	SSM Receipt/review of two separate motions and concurrence requests	0.40 130.00/hr	52.00
5/25/2018	SSM Receipt/review of email from B. Rosenbaum regarding Motion to Consolidate; Respond to same	0.20 130.00/hr	26.00
5/30/2018	SSM Preparation of email to OCED regarding request for consolidation; Note to file	0.40 130.00/hr	52.00

	<u>Hrs/Rate</u>	<u>Amount</u>
5/31/2018 SSM Receipt/review of memorandum from OCED regarding consolidation; Preparation of email to Petitioner's attorney; Note to file	0.30 130.00/hr	39.00
Subtotal:	[ 1.60	208.00]
For professional services rendered	10.00	\$1,300.00
Additional Charges :		
	<u>Qty/Price</u>	
<u>Colonial Acres/Docket 18-1007</u>		
5/29/2018 Photocopies - 2017 and 2018 Poverty Exemption Applications	50 0.20	10.00
Subtotal:		[ 10.00]
Total additional charges		\$10.00
Total amount of this bill		\$1,310.00
Previous balance		\$130.00
5/29/2018 Payment - thank you. Check No. 74136		(\$130.00)
Balance due		<u>\$1,310.00</u>

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Please include your Invoice Number on your payment. Thank you.

Johnson, Rosati, Schultz & Joppich, P.C.



JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

June 13, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1070646

In Reference To: City Attorney Retainer Work

Professional Services Rendered Through May 31, 2018

	<u>Hours</u>
<u>110 Detroit</u>	
5/14/2018 TSW Correspondence to and from opposing counsel regarding 110 Detroit enforcement	0.10
SUBTOTAL:	[ 0.10 ]
<u>Alexander Center</u>	
5/11/2018 TSW Receipt/review of correspondence from opposing counsel regarding appeal status	0.10
5/17/2018 TSW Attention to matters concerning Zoning Board of Appeals Case 2018-001 appeal of Planning Commission site plan amendment denial	0.30
5/24/2018 TSW Attend meeting with owner and attorney regarding parking and occupancy	2.20
5/25/2018 TSW Correspondence to opposing counsel regarding summary of meeting	0.20

Johnson, Rosati, Schultz & Joppich, P.C.

		<u>Hours</u>
5/25/2018	TSW Correspondence to Mayor and Zoning Board of Appeals Chair regarding adjournment of Zoning Board of Appeals Case 2018-001 and Zoning Board of Appeals membership	0.30
SUBTOTAL:		[ 3.10 ]
<u>Arcadis</u>		
5/29/2018	TSW Telephone conference with ASTI Environmental regarding restrictive covenant and indemnity agreement	1.00
SUBTOTAL:		[ 1.00 ]
<u>City Council</u>		
5/2/2018	MJZ Begin preparation of draft rules for public comment at meetings	4.10
5/7/2018	TSW Attention to Agenda items	0.30
5/13/2018	TSW Review of Council packet and draft minutes	0.50
5/14/2018	TSW Preparation for Council meeting	1.30
	TSW Attend Council meeting	3.50
5/20/2018	MJZ Continued preparation of public comment rules for Council meetings to incorporate rules of decorum, enforcement procedures, and statement of purpose	2.30
5/21/2018	MJZ Continued preparation of proposed public comment policy	3.10
	MJZ Preparation of Agenda Note regarding proposed resolution	1.20

			<u>Hours</u>
5/24/2018	TSW	Receipt/review of Council agenda and packet	0.10
5/28/2018	TSW	Review of draft minutes of 5/14/18 Council meeting	0.30
	TSW	Review of agenda and packet	0.30
5/29/2018	TSW	Review of Agenda Packet and prepare for Council meeting	0.40
	TSW	Attend Council meeting	1.70
	MJZ	Review of agenda packet materials in preparation for Council meeting	0.40
	MJZ	Attend regular Council meeting	3.00
5/30/2018	MJZ	Review of existing Council rules and model Council rules in preparation of making recommendations for next phase of Council rules revisions	0.20
SUBTOTAL:			<hr/> [ 22.70 ]
<u>Comcast</u>			
5/4/2018	TSW	Correspondence to and from Interim City Manager regarding Comcast right of way permit	0.10
SUBTOTAL:			<hr/> [ 0.10 ]
<u>District Court Prosecutions</u>			
5/1/2018	CDS	Receipt/review of 5/8/18 Docket for Judges Bondy and Reeds	0.20

	<u>Hours</u>
5/1/2018 SGM Prosecute morning docket of Pretrials	3.50
5/4/2018 CDS Receipt/review of Denial ([REDACTED])	0.30
CDS Review of Incident Report / Denial ([REDACTED])	0.30
5/7/2018 CDS Review of files for 5/8/18 Docket	0.50
5/8/2018 CDS Correspondence to South Lyon Police Department and Defense Counsel regarding Discovery ([REDACTED])	0.20
CDS Correspondence to South Lyon Police Department and Defense Counsel regarding Discovery ([REDACTED])	0.20
CDS Receipt/review of 5/15/18 Docket for Judges Bondy, Law, and Reeds	0.20
CDS Prosecute morning docket	3.50
CDS Receipt/review of Appearance ([REDACTED])	0.20
CDS Receipt/review of Request for Discovery ([REDACTED])	0.20
CDS Review of Witness Certificate ([REDACTED])	0.20
CDS Review of Witness Certificate ([REDACTED])	0.20
5/11/2018 CDS Telephone conference with client ([REDACTED]) ([REDACTED])	0.20
CDS Telephone conference with ([REDACTED]) ([REDACTED])	0.20

			<u>Hours</u>
5/11/2018	CDS	Telephone conference with [REDACTED] ([REDACTED])	0.10
	CDS	Telephone conference with client [REDACTED] ([REDACTED])	0.10
5/15/2018	CDS	Receipt/review of 5/22/18 Docket for Judges Bondy, Law, and Reeds	0.20
	CDS	Prosecute morning docket	3.50
5/17/2018	CDS	Preparation of Witness List ([REDACTED])	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED] Review)	0.10
5/18/2018	CDS	Preparation of Bench Trial Subpoenas for Officers, Victim, and Witness ([REDACTED])	0.40
	CDS	Receipt/review of Warrant Request ([REDACTED])	0.40
	CDS	Receipt/review of Warrant Request ([REDACTED])	0.40
	CDS	Review of Warrant Request / Denial ([REDACTED])	0.30
5/21/2018	CDS	Receipt/review of Appearance / Waiver ([REDACTED])	0.20
	CDS	Telephone conference with client [REDACTED] ([REDACTED])	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.20
5/22/2018	CDS	Prosecute morning docket	3.50

			<u>Hours</u>
5/22/2018	CDS	Receipt/review correspondence from [REDACTED] ([REDACTED] - Dog Bite)	0.20
	CDS	Review of Registration ([REDACTED])	0.20
	CDS	Receipt/review of Appearance ([REDACTED])	0.20
5/23/2018	CDS	Telephone conference with client, [REDACTED]	0.20
5/24/2018	CDS	Receipt/review of 5/29/18 Docket for Judges Brady, Reeds, and Law	0.20
	CDS	Telephone conference with client [REDACTED] ([REDACTED])	0.10
5/29/2018	CDS	Receipt/review of 6/5/18 Docket for Judges Bondy, Reeds', and Law	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.10
	CDS	Review of files for 5/29/18 Docket	0.20
	CDS	Receipt/review of Stipulation to Adjourn VOP Hearing ([REDACTED])	0.20
	CDS	Telephone conference with [REDACTED] ([REDACTED])	0.10
	CDS	Prosecute afternoon docket	3.50
5/31/2018	CDS	Receipt/review of Judge Reeds 6/7/18 Trial Docket	0.10
SUBTOTAL:			<hr/> [ 25.40 ]

			<u>Hours</u>
<u>General City Attorney Work</u>			
5/1/2018	TSW	Telephone conference with S. Caramagno at GFL regarding status of Agreement to Amend and Extend GFL Solid Waste Contract	0.10
	TSW	Investigation regarding liquor license value	0.30
5/2/2018	TSW	Receipt/review correspondence from Interim City Manager regarding Maple Creek HOA bridge repair proposal	0.10
5/3/2018	TSW	Telephone conference with DPW Director regarding GFL Agreement and Extension	0.10
5/4/2018	TSW	Telephone conference with DPW Director regarding GFL Agreement and leaf pick up issues	0.20
	TSW	Telephone conference with outside counsel regarding status of MDCR Complaint	0.30
	TSW	Telephone conference with DPW regarding right of way permits	0.20
5/7/2018	TSW	Telephone conference with Interim City Manager regarding right of way permits and correspondence to City regarding right of way permit application and forms	0.40
	TSW	Correspondence to and from Clerk regarding tree permit process	0.10
	TSW	Correspondence to City regarding Zoning Board of Appeals membership	0.20
5/8/2018	TSW	Telephone conference with ASTI Environmental regarding 128 Lafayette and proposed Restrictive Covenant and Indemnity Agreement	0.50
	TSW	Telephone conference with ASTI Environmental regarding MST request for ground water restriction ordinance	0.40

			<u>Hours</u>
5/8/2018	TSW	Review and attention to general appropriation and budget resolution and tax millage levy resolution	0.70
	TSW	Telephone conference with Interim City Manager regarding Agenda items and liquor license ordinance	0.30
5/9/2018	TSW	Attention to issues relating to liquor license ordinance and council agenda	2.50
	TSW	Telephone conference with Interim City Manager regarding items for Council agenda	0.20
	TSW	Correspondence to and from Clerk regarding tax abatement policy	0.10
	TSW	Telephone conference with Zoning Administrator regarding Planning Commission Agenda and matters relating to Zoning Board of Appeals public hearing	0.30
	TSW	Review of SLAYA Agreement	0.40
5/10/2018	TSW	Review of Oakland County Pilot Road Cost Participation Agreement; Correspondence to and from County regarding Cost Participation Agreement	0.50
	TSW	Attention to correspondence from Interim City Manager regarding legality of expenditures of public funds for private purpose	0.20
	TSW	Telephone conference with Economic Development Director regarding code enforcement, tax abatement policy, and liquor license ordinance	0.20
	TSW	Telephone conference with Interim City Manager regarding items for Council Agenda	0.30
	TSW	Correspondence to Interim City Manager regarding review of SLAYA Agreement	0.30



			<u>Hours</u>
5/10/2018	TSW	Begin correspondence to Council regarding liquor license ordinance and related issues	0.80
5/11/2018	TSW	Correspondence to Council regarding liquor license ordinance	1.70
	TSW	Attention to Zoning Board of Appeals membership matter and public hearing on appeal case	0.20
5/13/2018	TSW	Review of Cost Participation Agreement with County for road paving grant and Correspondence to Interim City Manager regarding same	0.60
5/14/2018	TSW	Continued correspondence to Interim City Manager regarding Cost Participation Agreement with County for pilot road program	0.20
	TSW	Telephone conference with Police Sergeant regarding firearms question	0.50
	TSW	Telephone conference with outside council regarding status of MDCR investigation	0.10
	TSW	Attention to issues for cemetery regulations for Council meeting	0.50
5/15/2018	TSW	Research regarding forfeiture and return of firearms	1.00
5/16/2018	TSW	Telephone conference with DPW Director regarding MMRMA coverage issue	0.20
	TSW	Receipt/review of multiple emails regarding status regarding MDCR investigation	0.20
	TSW	Receipt/review of correspondence from Interim City Manager to opposing counsel regarding liquor license ordinance; Correspondence to and from Clerk and Interim City Manager regarding publication of ordinance and effective date	0.30

			<u>Hours</u>
5/16/2018	TSW	Correspondence to and from Interim City Manager, Zoning Administrator, and Planning Consultant regarding Zoning Board of Appeals case 2018-001	0.20
5/17/2018	TSW	Attention to question of public expenditures	0.60
	TSW	Attention to question from Police Department regarding forfeiture and return of firearms	0.10
	TSW	Receipt/review correspondence from outside counsel regarding Clohosey MDCR Complaint	0.30
	TSW	Correspondence to and from City regarding budget and millage resolutions	0.20
5/18/2018	TSW	Receipt/review correspondence regarding status of City Manager search and survey	0.10
	TSW	Telephone conference with outside counsel regarding Clohosey MDCR Complaint and status	0.10
	TSW	Receipt/review correspondence from Interim City Manager regarding public expenditure matter	0.20
5/22/2018	TSW	Research for residential lease	0.50
	TSW	Research for option/right of first refusal	0.50
	TSW	Receipt/review correspondence from City regarding application for liquor license and City policy	0.40
	TSW	Review of draft council rules on public comment and ordinance amendment	0.40
	TSW	Attention to Council department head retention issues	0.40

			<u>Hours</u>
5/22/2018	TSW	Continued review of materials on firearms forfeiture question	0.20
5/23/2018	TSW	Telephone conference with DPW Director regarding sewer repair issue and ordinance	0.30
	TSW	Revise budget and millage rate resolutions and correspondence to City regarding same; Multiple correspondence to and from City regarding budget and millage rate resolutions; Telephone conference with City regarding same	0.90
	TSW	Receipt/review correspondence from City regarding public expenditure issue and review of documents	0.30
	TSW	Correspondence to Interim City Manager regarding MDCR update and city training seminars	0.20
5/24/2018	TSW	Telephone conference with Bookkeeper regarding budget and millage rate resolutions and budget status for 5/29 public hearing	0.20
	TSW	Preparation of agenda materials and correspondence to City regarding Council procedures and rules regarding public comment	0.30
	TSW	Telephone conference with MLCC regarding application procedures and review of communications regarding license application	0.40
	TSW	Correspondence to Attorney for BP Amoco regarding status of restrictive covenant and indemnity agreement	0.10
	TSW	Receipt/review correspondence from outside counsel regarding update on Clohosey MDCR Complaint	0.30
	TSW	Attention to Council agenda matters for 5/29/18	0.30
	TSW	Preparation of and send agenda materials regarding renewed City Attorney Retainer Agreement proposal	0.50

			<u>Hours</u>
5/24/2018	TSW	Attention to Michigan Tax Tribunal matter	0.10
	TSW	Attend meeting with Economic Development Director regarding code enforcement, liquor license ordinance and downtown development	0.30
5/28/2018	TSW	Continued preparation of Electrical Code Inspector Independent Contractor Agreement	0.40
	TSW	Begin preparation of updated residential lease for City owned property	0.50
5/29/2018	TSW	Attention to matters for public hearing on budget and resolutions for adopting budget and millage rate	0.40
	TSW	Correspondence to and from ASTI Environmental regarding approval of proposal for groundwater ordinance project (Michigan Seamless Tub) and correspondence to and from Clerk regarding same	0.10
	TSW	Correspondence to Clerk regarding revised Electrical Code Inspector Agreement	0.20
5/30/2018	TSW	Attention to issues for discussion on Council rules	0.30
	TSW	Attention to issues for follow-up for Council meeting	0.30
5/31/2018	TSW	Telephone conference with Fire Chief regarding departmental issue	0.20
SUBTOTAL:			<hr/> [ 26.00 ]
<u>Ordinance Amendment</u>			
5/7/2018	TSW	Attention to liquor license ordinance	0.60

			<u>Hours</u>
5/8/2018	TSW	Attention to liquor license ordinance and related issues	1.50
5/9/2018	TSW	Legal research regarding liquor licensing	0.10
5/10/2018	TSW	Research regarding procedural issues relating to ordinance adoption; Preparation of Agenda Note for 1/22/18 version; Revise liquor license ordinance and prepare Agenda Note for 5/10/18 version of liquor license	1.80
5/14/2018	SMB	Review of SB637 and City Ordinance Code to determine potential locations for amendments to ordinance code in response to SB637; Begin preparation of amendment to Zoning Ordinance	2.30
	SMB	Preparation of Agenda Notice for proposed amendment to City Ordinance Code in response to SB637	0.60
	TSW	Attention to ordinance amendment for Supplemental Brief 637 Wireless Facilities in right of way	0.30
5/20/2018	MJZ	Begin preparation of revision to interference with public meetings ordinance	1.00
5/21/2018	MJZ	Continued preparation of proposed ordinance regarding interference with public meetings	0.60
	MJZ	Preparation of Agenda Note regarding proposed ordinance	1.00
SUBTOTAL:			<hr/> 9.80
			[ ]
<u>Personnel</u>			
5/1/2018	TSW	Attention to completion of requirements in Separation Agreement with City Manager	0.60
5/2/2018	TSW	Continued attention to completion of requirements in Separation Agreement with City Manager	0.50

			<u>Hours</u>
5/4/2018	TSW	Multiple correspondence to and from and telephone conference with City regarding completion of City Manager Separation Agreement requirements	0.40
5/9/2018	TSW	Attention to issues relating to City Manager Separation Agreement	0.30
5/11/2018	TSW	Correspondence to Council regarding status of City Manager Separation Agreement	0.10
5/15/2018	DAK	Employee Benefits Issue: Preparation of multiple correspondence to Fire Chief	0.30
	DAK	Employee Benefits Issue: Receipt/review multiple correspondence from Fire Chief	0.30
5/17/2018	DAK	Telephone conference with Fire Chief regarding benefits due and owed to part-time firefighters	0.30
5/21/2018	TSW	Attention to personnel matter	0.50
5/22/2018	TSW	Attention to personnel issue	0.30
5/24/2018	TSW	Begin preparation of correspondence to Council regarding personnel matter	0.50
5/25/2018	TSW	Continued preparation of correspondence to Council regarding personnel matter	0.50
SUBTOTAL:			<hr/> [ 4.60 ]
<u>Planning Commission</u>			
5/10/2018	TSW	Attend Planning Commission meeting	1.50
SUBTOTAL:			<hr/> [ 1.50 ]

			<u>Hours</u>
<u>Zoning Board of Appeals</u>			
5/10/2018	TSW	Correspondence to and from City Manager and Mayor regarding Zoning Board of Appeals candidate	0.20
5/14/2018	TSW	Correspondence to opposing counsel regarding hearing date on Zoning Board of Appeals case 2018-001	0.10
	TSW	Attention to issues relating to Notice of Public Hearing for Zoning Board of Appeals case 2018-001	0.60
5/15/2018	TSW	Continued attention to issues relating to Notice of Public Hearing for Zoning Board of Appeals case 2018-001 and membership of Zoning Board of Appeals - conflicts of interest	1.30
5/17/2018	TSW	Receipt/review of correspondence from City regarding Zoning Board of Appeals membership	0.20
5/23/2018	TSW	Attention to Zoning Board of Appeals minutes question	0.10
SUBTOTAL:			[ 2.50 ]
			<u>Amount</u>
For professional services rendered			96.80 \$11,268.00
Previous balance			\$9,027.40
5/29/2018	Payment - thank you. Check No. 74136		(\$9,027.40)
Balance due			<u>\$11,268.00</u>

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Please include your Invoice Number on your payment. Thank you.

Monthly flat fee of \$9,000.00 for first 80 hours of work. Anything over 80 hours to be billed at the hourly rate of \$135.00

Johnson, Rosati, Schultz & Joppich, P.C.

# AGENDA NOTE

**MEETING DATE:** July 9, 2018

**PERSON PLACING ITEM ON AGENDA:** Recommendation from the Planning Commission  
Proposed on 06/14/18

**AGENDA TOPIC:** First Reading of Ordinance rezoning Parcel 21-19-126-002 (Thomasville) from RM-1 (Multiple Family Residential) to PD (Planned Development)

## **EXPLANATION OF TOPIC:**

This is a housekeeping matter. Council previously addressed this issue on November 23, 2015 and approved the Preliminary (Stage I) Planned Development Site Plan for the Thomasville site condominium development with conditions. The Council also approved the rezoning of the property, 11.65± acres on the south side of Eleven Mile Road approximately a quarter mile west of Pontiac Trail (Tax ID 21-19-126-002) from RM-1 to PD (Planned Development), but no formal ordinance rezoning the Property was approved.

The previous PD rezoning and preliminary (stage I) PD site plan expired and the zoning reverted to RM-1 pursuant to ZO Section 102-391 due to no activity within 1 year and no extension. With respect to the current revised layout reducing the number units, the PC recommended rezoning and approval of the Preliminary site plan, both with conditions. This will be ready for Council consideration on 7/9/18 as to a first reading on the rezoning and preliminary site plan. The PD Agreement will be revised for steps 3 and 4 of the PD rezoning and shared with the developer.

## **MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

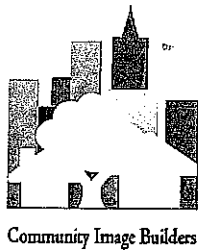
- Site Plan Material, including updated detail sheet
- Updated CIB Review Letter
- Additional Elevation Samples for the project
- Draft Minutes of 06/14/18 Planning Commission Meeting
- Agenda packet excerpt from 06/14/2018 Planning Commission meeting

**POSSIBLE COURSES OF ACTION:** Approve/Deny/Table/Postpone

**RECOMMENDATION:** Approve the First Reading of the Ordinance Rezoning Parcel 21-19-126-002 (Thomasville) from RM-1 (Multiple Family) to PD (Planned Development) subject to the listed conditions.

**SUGGESTED MOTION:** Motion to Approve the First Reading





## CIB Planning

June 29, 2018

City Council  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

<b>Subject:</b>	Thomasville Site Condominium, PD Rezoning & Preliminary PD Site Plan
<b>Description of Application:</b>	The applicant is requesting Planned Development rezoning and Preliminary PD Site Plan approval for the proposed development of a 50 unit single-family residential development on an 11.635 acre parcel.
<b>Site Location:</b>	South side of 11 mile, 1/4 mile west of Pontiac Trail
<b>Applicant:</b>	Lorenzo Cavaliere Cavaliere Company 30078 Schoenherr Road, Suite 300 Warren, MI. 48088
<b>Zoning:</b>	RM-1, Multiple-Family Residential District
<b>Plans Dated:</b>	6-8-16

Dear City Council Members:

We have reviewed the above *revised* PD Rezoning and Preliminary PD Site Plan request to construct a 50 unit, detached single-family residential site condominium development fronting 11 Mile Road and abutting Colonial Acres. The site is triangular in shape and bordered by 11 Mile Road and single-family residential to the north; the railroad and condominium units to the south; and condominium units to the east. A pond is also located at the northwest corner of the site, next to the railroad track and 11 Mile Road. This property was originally approved for the construction of fifteen (15), 6-unit condominium buildings with outside parking, identical to those immediately east of the site. If developed under the original plan, a total of 90 units would be constructed.

In November 2015, the previous applicant, Tom Schroder, applied to the City for PD Rezoning and Preliminary PD site plan approval. The Planning Commission recommended and City Council gave preliminary approval of a 60 unit single family residential development.

This *revised* application for PD Rezoning and Preliminary PD Site Plan approval is a reduction in the number of units (from 60 to 50 units), with an increase in the individual condominium lot sizes. As the November 2015 application did not receive Final Site Plan approval, this 50 unit application is considered a “new” and not an amendment to the previous plan.

The proposed single-family development would use the same entryway location as shown on the original plan. The applicant has indicated that current lending requirements make the development and sale of attached condominium units impractical.



## BACKGROUND

At the June 14, 2018 meeting, after holding a public hearing, the Planning Commission recommended approval of the PUD Rezoning and Preliminary PUD Site Plan to City Council, with conditions.

## CURRENT ZONING REQUIREMENTS

The RM-1 District allows the development of single-family residential units as a permitted use, provided the dimensional requirements of the R-3 District are met. The R-3 District permits a maximum density of 3.7 units per acre (*Section 102-457(n), Notes to schedule of regulations*) with a minimum lot size of 8,750 square feet. Based upon the total acreage, this means that 44 units would be allowed by right under the R-3 District while a total of 50 units are proposed. To develop the site as shown, the applicant must utilize the PD, Planned Development Option.

## PD, PLANNED DEVELOPMENT REVIEW PROCESS

The proposed PD, Planned Development Rezoning and corresponding Preliminary PD Plan approval would provide general acceptance of the road layout, lot (unit) sizes, open space, preliminary landscaping, and housing designs. A public hearing has been held, as required under the ordinance, for PD Rezoning and Preliminary PD Plan review, and a positive recommendation from the Planning Commission made. If the PD Rezoning, and corresponding Preliminary PD Plan, is approved by City Council, the applicant will return to the Planning Commission for Final PD Plan review and recommendation to City Council. All of the requirements for site plan submissions in Article IV of the zoning ordinance must be complied with at that time.

## PD, PLANNED DEVELOPMENT REZONING REVIEW STANDARDS

Section 102-382 of the zoning ordinance lists the following standards that must be met for consideration of a Planned Development rezoning request:

*(a) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare or convenience or any combination thereof, on present and potential surrounding land uses. The uses proposed will encourage a more efficient use of public utilities and services and lessen the burden on circulation systems, surrounding properties, and the environment. This beneficial effect for the city (not the developer) shall be one which could not be achieved under any other single zoning classification.*

**Review Comment:** The proposed use will create less density than the originally-approved attached single-family condominiums and be easier for purchasers to finance. It *could* also improve access for the existing Colonial Acres development and provide moderately-priced new construction housing for the community.

*(b) The uses proposed shall be consistent with the master plan of future land use for the city.*

**Review Comment:** The proposed future land use designation for the site is Suburban Residential, which includes "Planned developments that may contain a mix of suburban and traditional residential."

*(c) The zoning is warranted by the design and amenities incorporated in the development proposal.*

**Review Comment:** Given the unique characteristics of the site (unusual shape, a pond, proximity to a railroad, etc.) a Planned Development is more appropriate than a project developed under RM-1, Multiple-Family Residential zoning regulations, or even the density requirements of the R-3, Single-Family Residential District.

*(d) Usable open space shall be provided, at least equal to the total of the minimum usable open space which would be required for each of the component uses of the development. The city may, if deemed appropriate, require for planned developments more or less open space than that required by this chapter.*

**Review Comment:** Given the challenging shape of the lot and unique characteristics of the site, the open space is provided between the units that back up to one another, thereby preventing the creation of through-lots. The pond at the northwest corner of the site is also being maintained as-is, the trees along 11 Mile Road will be preserved, and a small pocket park has been added just west of the pond.

*(e) Off-street parking sufficient to meet the minimum required by section 102-476 shall be provided and the city may, if deemed appropriate by the city require for planned developments more or less parking than that required by this chapter.*

**Review Comment:** Each unit will have a garage and the amount of parking required under the proposed PD rezoning will be the same as that under the R-3 zoning designation.

*(f) Landscaping shall be provided so as to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. The city may, if deemed appropriate, require for planned unit developments more or less landscaping than that required by this chapter.*

**Review Comment:** Landscape buffering is to be provided along the south and east property lines, abutting the existing condominium units. Any additional landscaping needed to buffer properties will be determined under Final PD Plan review.

*(g) Vehicular and pedestrian circulation, allowing safe, convenient, uncongested and well-defined circulation within and to the district shall be provided.*

**Review Comment:** Vehicular access to the property will be from 11 Mile Road and meets the above criteria, while improving accessibility for the existing Colonial Acres project. Sidewalks are also provided within the project, to be reviewed as part of the Preliminary PD Plan review.

*(h) Natural and historical features of the district shall reasonably be protected and preserved.*

**Review Comment:** The pond and perimeter trees on the northern edge of the property will be preserved under this project.

## **PRELIMINARY PD PLAN REVIEW COMMENTS**

Section 102-131(a) of the City of South Lyon Zoning Ordinance lists the submittal requirements for site plan review. Based on our review of the proposal, discussions with the applicant, and comments received from the Planning Commission during Conceptual Review of the project, we offer the following for your consideration:

1. **Overall Density.** Section 102-387(b)(1), *General design standards*, of the ordinance states that "The maximum permitted residential density for single-family dwelling shall not exceed the density allowed for the area currently zoned single-family as shown on the zoning district map." The current zoning designation for the subject property is RM-1 but the ordinance states that "The standards of the schedule of regulations applicable to the R-3 one-family residential district shall apply as minimum standards when one-family detached dwellings are erected." Footnote (n) for the R-3 District also states that "Single-family detached condominiums in condominium subdivisions shall meet all requirements and standards of the district in which such dwellings are to be constructed, including minimum

floor area requirements, and excepting minimum lot size, which shall be so developed that the number of dwelling units per gross acre shall not exceed the following: (4) R-3, 3.7 dwelling units per gross acre.” The applicant is requesting 62 units, to meet the benefit of providing moderately priced new housing, citing that the overall density will still be much lower than the previously approved 60 units and close to the 5.0 units per acre. A waiver will have to be granted to allow an overall density of approximately 5.2 units per acre.

2. **Area and Bulk.** The proposed site was reviewed in accordance with *Section 102-459, Open space preservation option*, as described in the following table.

	Required	Provided	Comments
Lot Area	8750 sq. ft. minimum	Average of 4200 s.f.	The Planning Commission recommended approval of the waiver.
Lot Width	60 ft. minimum	50 ft. minimum	The Planning Commission recommended approval of the waiver.
Residential Density	3.7 units/acre max.	Approximately 5.2 units/acre	The Planning Commission recommended approval of the waiver.
Front yard setback (single-family)	25 ft.	25 ft.	In compliance
Side yard setback	6/10 ft.	5/10 ft.	The Planning Commission recommended approval of the proposed side yard setbacks and the corresponding waiver.
Rear yard	35 ft.	Varies, from 20 ft. to 40 ft.	The Planning Commission recommended approval of the waiver.
Building Height (single-family)	2 stories max. 25-ft. max. building height	1-2 stories, max. 25 ft. height	In compliance
Lot Coverage (buildings)	25% maximum	16.8%	In compliance

3. **Overall Layout.** The overall layout of the proposed development seems reasonable and matches that recommended for City Council approval at the June 14, 2018 Planning Commission meeting
4. **Emergency Access.** The Police and Fire Departments requested the installation of a paved, gated emergency access drive to 11 Mile Road. This has been provided and details for construction and maintenance will have to be provided at the time of Final PD Plan review. They also indicated the need to have the main drive (Lexington Drive) connect with the drive for Colonial Acres to the north for improved emergency access. The property owners tried to work with Colonial Acres to obtain a cross access easement to allow the connection of Lexington Drive within Colonial Acres. At this time, Colonial Acres is not interested in pursuing this agreement. For the time being, the City requests that Lexington Drive be paved to the property line (should an agreement come to

fruition) and that easement language be included as a condition of site plan approval.

5. **Park Area.** A pond exists at the southwest corner of the property, as well as open areas between the rears of units on Lexington Circle. A walking path is provided within the development. A previously presented plan identified benches near the pond, however, this plan does not show any. These park improvements must be included on the site plan.
6. **Preliminary Landscape Plan.** The preliminary landscape plan provides both the required street trees and replacement trees. In addition, the planting size for almost all of the proposed trees exceeds ordinance requirements and is considered a benefit of the project. Since residents from the existing condominium units to the south and east expressed concern about buffering between developments, the landscape plan indicates the planting of evergreen trees (minimum 10' height) along the property line.
7. **Building Elevations.** The use of high-quality building elevations and materials is critical to the successful development of a small lot, single-family project such as this. The elevations submitted to the Planning Commission lacked in building variety and style, as well as architectural details. The applicant has submitted additional elevations for this submittal to City Council. The preliminary building elevations are attractive and have the potential to meet this standard, conditioned upon the proper variety of elevations and acceptable building materials/colors. The Planning Commission did express the need for architectural variety and should be considered under Final PD Site Plan review.

## RECOMMENDATION

Based upon the above discussion, the Planning Commission recommends approval to City Council for the PD, Planned Development rezoning and Preliminary PD Site Plan for the Thomasville development, with:

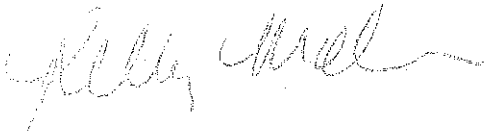
- a. a waiver to allow an average lot area of 4,200 s.f.;
- b. a waiver to allow a minimum lot width of 50 ft.;
- c. a waiver to allow an overall density of 5.2 units per acre;
- d. a waiver to allow a setback of 10 feet between buildings;
- e. a waiver for rear yard setbacks that in some cases drops 30 feet;
- e. the installation of landscape buffering abutting Colonial Acres to be installed at the beginning of the project/construction;
- f. inclusion of language for a future cross access agreement with Colonial Acres via Lexington Drive;
- g. submission of revised building elevations and material samples to the Planning Commission during final site plan review; and
- h. draft condominium documents to be submitted during final site plan approval.

If you have any further questions, please contact us at 810-335-3800.

Sincerely,

**CIB PLANNING**

Kelly McIntyre

A handwritten signature in cursive script, appearing to read "Kelly McIntyre", written in dark ink.

Senior Principal Planner

**City of South Lyon  
Planning Commission  
Regular Meeting Minutes  
June 14, 2018**

Approved: \_\_\_\_\_

The meeting was called to order by Chairman, Scott Lanam at 7:15 p.m.

Roll Call: Scott Lanam, Chair  
Keith Bradley, Vice Chair  
Steve Mosier, Commissioner  
Mike Joseph, Commissioner

Absent: Jason Rose, Commissioner, Excused  
Wayne Chubb, Commissioner, Excused  
Erin Kopkowski, Commissioner, Excused

**Motion to excuse Commissioner Chubb, Rose and Kopkowski  
Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

Also Present: Carmine Avantini, Planning Consultant  
Kelly McIntyre, Planning Consultant  
Judy Pieper, Deputy Clerk  
Patrick Brzozowski, Zoning Administrator  
Tim Wilhelm, City Attorney



**Motion made to add New Business #1, set Public Hearing for July 12, 2018 for the ordinance Utility Poles and Wireless facilities in the right away - distributed by Attorney Wilhelm at the beginning of the meeting.**

**Motion by Bradley, Second by Joseph**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Motion to approve the Agenda as amended  
Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Motion to approve Minutes as amended  
Motion by Bradley, Second by Joseph**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Public Comments – None**

**Public Hearings**

1. Thomasville Site Condominium, PD Rezoning Preliminary Site Plan (#2018-003)

Allan Pruss, Monument Engineering Group and Associates, Inc., begins by explaining that the first time they went before the Board, sometime in early 2016, receiving a final site plan approval for the basically the same lay out that is in front of the Board now. He further states that the only change is that the lots went from 40 foot wide lots to now 50 foot lots, the density went from 60 units down to 50 units. The road alignment has not changed. The intersection at Lexington and Thomasville has been tweaked to accommodate the 50 foot wide lots. He further states that they made a few other minor changes throughout the sub. They have been working with Patrick and Carmine. They are here to answer any questions.

Planning Consultant McIntyre states that this will be a two-step process and they are looking at taking care of this simultaneously. The rezoning and the preliminary PD Site Plan request to construct a 50 unit, detached single-family residential condominium site. McIntyre states the only major change is the increase in lot size. She also states that there are a number of items that will need a waiver on. The Lot Area, Lot Width, Residential Density, Front yard setback, Side yard setback, Rear yard, Building Height and Lot Coverage. McIntyre goes on to state that the Police and Fire Departments have requested the installation of a paved, gated emergency access drive to 11 Mile Road. The previous property owners tried to work with Colonial Acres to obtain a cross access easement to allow the connection of Lexington Drive within Colonial Acres. At this time, Colonial Acres is not interested in pursuing this agreement. The City requests that Lexington Drive be paved to the property line and that easement language is included as a condition of site plan approval.

Planning Consultant Carmen Avantini, adds on the original plans, the sidewalks were back off of the curb by a foot or two. Now they are showing integrated with the curb.

Lorenzo Cavaliere, 30078 Schoenherr, Suite 300, Warren, Michigan  
Cavaliere states that in the old plan there was a 3 foot green belt between the back of the curb and the sidewalk, and you really can't plant anything on the 3 feet. If we could go with a 2 foot green belt and a 5 foot public walk that would still give you the look and still give something that is quite practical.

Chair Lanam states that the elevations seem to be very similar and doesn't see a difference when driving down the street.

Cavaliere states that it is done on a case by case basis, as they will not know which home is going to be sold on each lot.

Commissioner Joseph states that these are the epitome of “cookie cutter” houses. The designs are dated. They need to be more imaginative. Look at the materials that you are using. Take a drive around South Lyon. This is a 1980’s house.

Chair Lanam states that the designs are mostly identical.

Commissioner suggests flipping the garage from one side to the other.

Cavaliere explains that the elevations will be changing.

Commissioner adds that the homes have very little character.

Avantini adds that this is a re-zoning, so the preliminary is done here, recommendation to Council, and then they would come back here for site-plan and then to Council again.

Cavaliere adds that they can definitely add some additional options for elevations.

Lanam adds that they should bring in samples of materials as part of the review process.

The conversation continues regarding the target market for this development and the housing shortage in this state.

Attorney Wilhelm states that he wants to raise some issues from looking back at the last time this was presented to Council.

Avantini states that the only reason that that connection was sought by the Police and Fire Department was so that they can approve their emergency exit through Colonial Acres. It really provides no benefit to this development.

The conversation continues regarding the 2<sup>nd</sup> reading that is included in the Council packet dated 11-14-2016.

#### **Public Hearing opens at 7:56 p.m.**

Judy Keeling, Colonial Acres Board

Keeling states that she would like to re-iterate that they are not for this property coming on to Lexington Drive, it’s a private road and we maintain that road. She states that they have Heritage Road that goes through for Police and Fire. She again states that she wants it noted that the project itself is not the problem, the problem is if they come on to our road.

Avantini adds that Colonial Acres may want to put up a sign on their property line.

#### **Public Hearing closes at 7:58 p.m.**

**Motion made to recommend to City Council approval for Plan Development and Rezoning the Preliminary PD Site Plan for Thomasville Development conditioned upon the approval of the following: a waiver to allow an average lot area of 4,200 s.f.; a waiver to allow a minimum lot width of 50ft.; a waiver to allow an**

overall density of 5.2 units per acre; a waiver to allow a setback of 15 feet between buildings; the installation of landscape buffering abutting colonial acres to be installed at the beginning of the project/construction; inclusion of language for a future cross access agreement with Colonial Acres via Lexington Drive; Submission of revised building elevations and material samples to the Planning Commission during final site plan review; draft condominium documents to be submitted during final site plan approval; sidewalks back to 2ft green belt between the curb and the sidewalk; all recommendations from the 11-14-2016 City Council packet A – E; All part of the original plans must be included on the site plan.

**Motion by Bradley, Second by Mosier**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

Cavaliere asked for a correction to 10 feet between buildings on prior Motion.

**Motion to amend prior motion to allow waiver of setback to 10ft between buildings**

**Motion by Bradley, Second by Mosier**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Motion to approve amended motion**

**Motion by Bradley, Second by Mosier**

Voice Vote: Ayes: Unanimous

Nayes: None

### **Motion Approved**

#### **2. 825 W. Lake Street Conditional Rezoning (#2018-004)**

Developer – Bob Langan, 128 N. Center Street, Northville, Michigan

One of the Principles of LV Holdings, LLC., which is the owner of this property. He goes on to state that his partner, Michael Valvona and their Consulting Engineer, Cliff Seiber, from Seiber Keast and Associates is also in the room this evening. He states that this property is at the corner of Lake Street and Dixboro and was in the Township until about a year or so ago, when it was annexed in to the city. He goes on to say that they have had a number of meetings with Consultants in the City to go over what they thought would be a good use of this property. He states that they have come up with a Multi-Family concept, 72 units in three buildings. Consulting Engineer, Cliff Seiber states that they have really made an effort to make it not look cramped from Lake Street. He states that it is a looped traffic system with a Boulevard entrance off of Lake Street and good circulation throughout the site. Entering the site from the Boulevard gives you a more open space with a Gazebo. The Storm Water Basin runs along Lake Street adding a more open feel for the development. The Boulevard was added for a secondary access (after speaking with the Fire Marshall) with a breakaway gate for emergency use. Utilities, along with a looped water system, sanitary sewer and storm water will be on site as well. The mix of the units will include 51 – 2 bedroom and 21 – 1 bedroom. The parking requirements are met, along with an additional 20% guest parking.

Avantini refers the Board to the letter dated 6-7-2018, he states that this is an additional rezoning request from R-1A (One Family Residential) to RM-3 (Multiple Family Residential) He goes on to explain the process stating the applicant will offer conditions. If those conditions are found acceptable in the Board's recommendation and also to City Council, the applicant would have to come back for final site plan approval.

Avantini goes on to list the following Conditions:

1. Building Exterior – High quality building materials
2. High Quality Interior Fit and Finish

3. Outdoor Recreation – Walkway connection over to the trail that goes to McHattie Park
4. Carport Construction – With input from the Police Department, will be open design, be strategically placed and illuminated

Avantini goes on to talk about how they had 2 meetings to discuss different land uses. What would be a good transitional use? This particular use gives us more flexibility. He states that with the conditional re-zoning, they are locked in with this use.

Avantini goes on to state that they recommend the approval of the conditional rezoning application for 825 West Lake Street, from R1-A, Single Family Residential to RM-3, Multiple Family Residential, in order to construct a low-rise apartment complex – based upon the following reasons:

1. Although the multiple family designation is not consistent with the site's planned future use of Industrial, residential properties are in close proximity to the subject parcel;
2. The proposed multiple-family residential provides an appropriate transition between the abutting industrial and single-family residential zoning districts.
3. It will be difficult to develop the property for any of the permitted and special land uses in the current R1-A zoning district;
4. The site's physical and other environment features are compatible with the proposed use;
5. The proposed use is compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, traffic volumes, aesthetics, infrastructure, and addressing a community need;
6. The street system is capable of safely and efficiently accommodating the limited expected traffic volumes generated by the proposed use; and
7. The capacity of public utilities and services is sufficient to accommodate the proposed use without compromising the city's health, safety and welfare.

The conversation continues regarding building a pathway and whether to build now or build it when the City feels it is appropriate, based on the paving of Dixboro. Chair Lanam states that Dixboro, between 8 and 9 Mile will be paved within the next year, but between 9 and 10 Mile there is no definite time. There are pretty major things in the way.

Lanam questions why they felt that the Dixboro entrance is not necessary. Seiber explains that this can be changed if the city would prefer.

Commissioner Joseph states that he is not a fan of apartments, but these are an appealing design. He states that he would like these to be maintained and to have appropriate landscaping.

Commissioner Bradley questions if 2 dumpsters will be enough. Langan states that they would be placing them and sizing them accordingly.

Lanam states that they would like to see building and color samples.

**Public Hearing opens at 8:32 p.m.**

Gayle Neff, 834 W. Lake, South Lyon, Michigan

Neff states that she has lived at this corner for almost 35 years, and there have been numerous accidents at this location. She states that there is a slight curve to this road and her concern is the speed of the traffic as traffic is heading out of town. She questions if there will be any changes to Lake Street. She states that she is worried about losing her 100+ year old barn. She states that she is concerned regarding the electricity. She also states that it is a nice looking building, her main concern is the road and the traffic. She adds she would like to see a blinking light at this corner.

Commissioner Joseph states that if/when they pave Dixboro, they will have to put up a traffic light.

Matt Zajac, 132 Shannon Partin Court, Charleston Park Sub-Division

Zajac states that he would prefer that South Lyon remain more of a community where the owners have a vested interest in the City. In his younger years, having an apartment was not a community; it was just somewhere you are staying. While it is proposed to be higher end, this is his point of view and he is assuming the same point of view from his community. If it does go forward, he states, he would like to see requirements from the city that landscaping be imparted to hide parking and/or carports. He states again, that he would like to see owned units vs leased or rented units.

Commissioner Bradley adds, that as far as landscaping is concerned, the Board is pretty tough on this.

Ken and Linda Redman, 24000 N. Dixboro, South Lyon, MI

Redman states that he borders the property that we are talking about. He just wanted to see what this was about; he really does not have any complaints as of yet. Just wants to see what is going on there.

**Public Hearing closes at 8:43 p.m.**

Langan states that the application that they submitted comes with a two page, written by me, narrative of the conditions which were the exterior quality(durability), the interior quality fit and finish, the outdoor recreation pathway that we discussed, and the carport construction that we keep public safety in mind and to minimize the overwhelming visual effect of a carport. Langan states that he has submitted a landscape plan with the package. It has significant landscaping along Lake Street and significant landscaping with the Redman's.

Attorney Wilhelm states that he would like to briefly touch on the authorization for conditional rezoning – MCL125.3405

**Motion to recommend to the Council approval of the conditional rezoning application for 825 W. Lake Street from R1-A, Single Family Residential to RM-3, Multiple Family Residential, with the following conditions:**

1. **The Exterior use of durable, exterior building materials including cultured stone accents, high quality composite siding, high efficiency and quality rated windows and attractive solid core exterior doors.**
2. **Interior Fit and Finish: Use of upgraded finishes including: stainless steel plumbing fixtures, granite countertops, marble and tile bathrooms, built in dishwasher, decorative trim, crown moldings, upgraded carpet, hardwood floors, and in-unit stackable washer and dryers.**
3. **Outdoor Recreation: the construction of a non-motorized pathway connecting the development to the Huron Valley Trail. The initial path will be temporary and constructed of wood chips or gravel. The owner/developer will deposit the civil engineer's cost of construction estimate for the construction of an asphalt path to be complete after Dixboro Road is paved.**
4. **Carport Construction: Carports will use an open design, be strategically placed, and illuminated (consistent with the current crime prevention and personal safety standards), with a berm between the carports and Dixboro Road to soften the visual impact.**
5. **Final site plan approval including landscaping for the following reasons:**
  1. **Although the multiple family designation is not consistent with the site's planned future use of Industrial, residential properties are in close proximity to the subject parcel;**



2. The proposed multiple-family residential provides an appropriate transition between the abutting industrial and single-family residential zoning districts.
3. It will be difficult to develop the property for any of the permitted and special land uses in the current R1-A zoning district;
4. The site's physical and other environmental features are compatible with the proposed use;
5. The proposed use is compatible with surrounding uses and zoning in terms of land suitability, impacts on the environment, traffic volumes, aesthetics, infrastructure, and addressing a community need;
6. The street system is capable of safely and efficiently accommodating the limited expected traffic volumes generated by the proposed use;
7. The capacity of public utilities and services is sufficient to accommodate the proposed use without compromising the city's health, safety and welfare.

**Motion by Bradley, Second by Mosier**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**New Business:**

1. Consideration of Zoning Ordinance Amendments for Small Cell Wireless Communication Facilities Deployment Act (SB 637)

Attorney Wilhelm gives a bit of back ground information regarding this act. He states that we are just trying to be proactive and stay ahead of the game.

**Motion to set a Public Hearing for 7-12-2018, to go over the ordinance for the wireless utility pole and other structures.**

**Motion by Mosier, Second by Joseph**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

Old Business:

Tabled Items:

Planning Consultant Report:

Avantini states that they are looking forward to meeting with you in two weeks to go through the Zoning Ordinance.

Staff Report: None

**Adjournment:**

**Approval to Adjourn**

**Motion by Bradley, Second by Joseph**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved – Meeting Adjourned – 9:05 p.m.**

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Scott Lanam, Chairman

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Judy Pieper, Recording Secretary

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Steve Mosier, Secretary

DRAFT

**CITY OF SOUTH LYON  
PLANNING COMMISSION MEETING  
June 14, 2018  
7:00 P.M.**

Call to Order

Pledge of Allegiance

Roll Call

Approval of the Agenda for June 14, 2018

Approval of the Minutes for May 10, 2018

Public Comment (Non-agenda items)

**Public Hearings:**

- 1) Thomasville Site Condominium, PD Rezoning Preliminary Site Plan (#2018-003)
- 2) 825 W. Lake Street Conditional Rezoning (#2018-004)

**New Business:**

None

**Old Business:**

None

**Tabled Items:**

None

**Planning Consultant Report**

**Staff Report**

**Adjournment**

**City of South Lyon  
Planning Commission  
Regular Meeting Minutes  
May 10, 2018**

Approved: \_\_\_\_\_

The meeting was called to order by Chairman, Scott Lanam at 7:05 p.m.

Roll Call: Scott Lanam, Chair  
Keith Bradley, Vice Chair  
Steve Mosier, Commissioner  
Mike Joseph, Commissioner  
Erin Kopkowski, Commissioner, Excused

Absent: Jason Rose, Commissioner, Excused  
Wayne Chubb, Commissioner, Excused

**Motion to excuse Commissioner Chubb and Commissioner Rose  
Motion by Bradley, Second by Kopkowski**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

Also Present: Carmine Avantini, Planning Consultant  
Judy Pieper, Deputy Clerk  
Patrick Brzozowski, Zoning Administrator  
Tim Wilhelm, City Attorney (Arrived at 7:13)

**Motion to approve Agenda as amended, correcting Minutes date to 2-8-2018**  
**Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Motion to approve Minutes as amended, correcting spelling of Steel**  
**Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved**

**Public Comments: None**

**Public Hearings: None**

**New Business: None**

**Old Business:**

**1. Zoning Ordinance Review**

Planning Consultant, Avantini, begins stating that the board has the latest draft of the Zoning Ordinance. He advises that there was a Saturday meeting which resulted in a few last minute changes. He states that there was a number of special land uses in the ordinance and they are taking them and making them conditional. They will maintain the same standards but they will eliminate the Public Hearing. Avantini states that they are trying to make this easier for the developers.

Avantini goes on to discuss materials and how they have changed from the past. He wanted to give them there parameters of what materials should be so they know what they have to work with. He states that because they are architects, he would like Commissioner Kopkowski and Chubb to take a look at this.

Kopkowski states that the big concern would be how the new materials would stand up to the elements down the road, referencing the shingles from the past that were supposed to be better for the environment. She further states that she is in to new products, but there is always a risk. She adds that she would like to see something added regarding if the product fails what will the process be to clean up the situation.

Avantini adds that one of the great things about this ordinance in the site plan review section is that it requires you to maintain your site plan approvals. This is a section that Building Officials use in a lot of places to go after somebody.

Avantini goes on to discuss tree permits and how this section needs to be narrowed down.

Avantini goes on to explain that their intent (and Bob Donohue will be helping with this) for the downtown area (B2 district) would be a planning and development.

Avantini states that what he is looking to do is begin the review process, whether we have the Planning Commission look at this again, or an around the table meeting with the Council members. The discussion continues regarding the review process. Attorney Wilhelm agrees that this is a good idea and this could eliminate the issues.

Avantini questions if the Planning Commission would prefer to have a work shop first. Vice Chair Bradley states that they could each take a look at it and focus on things that they see the most. Avantini adds that Kelly McIntyre has been sitting in on this for over 3 years and will be available for input.

The conversation continues regarding a date for the workshop. Avantini adds that he and McIntyre will both be able to attend this workshop. The Workshop date has been set for June 28<sup>th</sup> (as the regularly scheduled meeting)

**No Motion Necessary**

**Tabled Items: None**

**Planning Consultant Report:**

Avantini states that they have a lot of applications coming in, including the revisions for Thomasville and the conditioned rezoning for the corner of 10 Mile and Dixboro. Possible nice apartment complex. The conversation continues regarding Apartments, Condo's and single family dwellings.

**Staff Report:**

Discussion regarding 3 conflicts on ZBA for the Alexander's appeal, the Board will need to fill 1 vacancy and 2 alternatives. Discussion continues regarding filling in the Interim City Manager with the information on BP Gas Station.

**Adjournment:**

**Approval to Adjourn**

**Motion by Bradley, Second by Mosier**

Voice Vote: Ayes: Unanimous  
Nays: None

**Motion Approved – Meeting Adjourned – 8:12 p.m.**

\_\_\_\_\_  
Scott Lanam, Chairman

\_\_\_\_\_  
Judy Pieper, Recording Secretary

\_\_\_\_\_  
Steve Mosier, Secretary





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## LETTER OF TRANSMITTAL

TO City of South Lyon

Planning Department

335 S Warren Street

South Lyon, MI 48178

DATE 4-10-18 MEGA JOB NO. 14-137

PROJECT NAME / DESCRIPTION

Thomasville Site Condominium

CLIENT REFERENCE NO.

WE ARE SENDING YOU THE FOLLOWING:

Plan Date	Description	Pages	Copies
3-28-18	Site Plan	32	9
	Site Plan Application	4	1
	Review fee Check	1	1

Remarks:

Prepared by: \_\_\_\_\_ Copy to: \_\_\_\_\_

Shipping Cost: \_\_\_\_\_ Copy to: MEGA Billing Dept.

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