

SOUTH LYON PARKS AND RECREATION COMMISSION

MINUTES September 10, 2014

Meeting was called to order at 7:04 pm by Chairperson Orlando.

Present: Dianne Beagle
Alex Clark
Mike Orlando
Erica Wilson

Kristen Delaney – City of South Lyon
Amy Allen – South Lyon Area Recreation Authority

Absent: Keith McCormick
Brandy Adam

Approval of Agenda – Motion by Wilson, supported by Clark, to approve the agenda. Motion carried unanimously.

Approval of Minutes – Motion by Wilson, supported by Clark, to approve the minutes from the July 09, 2014 Commission meeting. The August meeting had been cancelled. Motion carried unanimously.

Citizen Comments – None

I. OLD BUSINESS

1. **SLARA Updates** – None

2. **Eagle Scout Project Updates** – A scout has inquired about one of the projects available in McHattie Park. He would like to do the planting along the north side of the concrete wall separating the parking lot from the park area. The Commission had already approved this project so the scout will be contacting a local landscape architect for design and plant selection assistance.

3. **Community Center Committee Update** – Allen reported that the Committee, which had been on hiatus for several months, will begin meeting again. The plan is to meet monthly with the first meeting scheduled for Monday September 15. Allen will continue to attend and report back to this Commission.

4. **Labor Day Bridge Walk** – The walk did not take place this year due to a variety of factors. In an effort to have more time next year to plan and execute this favorite community activity, Commissioners will begin the planning process at the March meeting. The Commission would also like to partner with SLARA to combine their

event coordinating skills with the experience of the Commission. This timeframe will also allow for publication of the walk in at least two SLARA brochures and on their website. Motion by Wilson, supported by Clark, to partner with SLARA to promote and host the Labor Day Bridge Walks from next year on. Motion carried unanimously.

5. Additional Commissioner – Orlando asked everyone to continue recruiting efforts to find a volunteer to fill the position created when the Commission expanded to seven members. Delaney will advertise the position using social media.

II. NEW BUSINESS

1. Field Reservations & City Park Use Policy – Allen stated that SLARA has taken over the field and sports-related reservation system from the City of South Lyon. In this transition, many questions have arisen regarding: priorities for scheduling various groups; timing of reservation deadlines; insurance requirements; deposit amounts; fees for for-profit group use of City properties; restrictions on the types of activities and equipment that may be scheduled in a park, etc. Allen has reviewed the “City of South Lyon Park Use Policy” and determined that changes are necessary to reflect the change in the reservation system as well as to address these questions. Delaney stated that the City’s attorney will need to review the document as well. Allen will submit her questions and recommendations to Delaney who will pass them on to the attorney for use in crafting an updated document. The final draft of this updated Policy will then come to the Commission for approval. Allen stated that if possible, a new policy should be created and adopted before the end of the year.

III. Commission Comments – None

IV. Adjournment – Motion by Wilson, supported by Clark, to adjourn the meeting at 7:50 pm. Motion carried unanimously.

Upcoming meetings/events: October 8
 November 12
 December 10

Submitted by: _____
 Michael Orlando, Chairperson

Dianne Beagle, Secretary