

SOUTH LYON PARKS AND RECREATION COMMISSION

MINUTES March 12, 2014

Meeting was called to order at 7:02 pm by Chairperson Olando.

Present: Dianne Beagle
Mike Olando
Jeff Thompson
Erica Wilson

Kristen Delaney – City of South Lyon

Mark Russell – Russell Design

Absent: Keith McCormick
Ed McLoud

Amy Allen – South Lyon Area Recreation Authority

Approval of Agenda – Wilson requested that item F. By-Laws Discussion be added to the agenda. Motion by Wilson, supported by Thompson, to approve the agenda as amended. Motion carried unanimously.

Approval of Minutes – Motion by Wilson, supported by Thompson, to approve the minutes from the December 10, 2013 Commission meeting. Motion carried unanimously. The January and February meetings were cancelled.

Citizen Comments – None

I. OLD BUSINESS

1. SLARA Updates – None.

2. Eagle Scout Project Updates – None

3. Community Center Committee Update – None

4. Parks and Recreation Master Plan Update – Mr. Russell presented two items for Commission approval. The first was a proposed schedule of events and due dates for the various steps of the Master Plan update process. Commissioners requested that these steps and related information also be published in the South Lyon Herald. Mr. Russell stated that he had already been in contact with the reporter. Delaney stated that she will also include the information on the City's website and Facebook page. Wilson suggested that the public hearing be held at the Salem-South Lyon Library as it had a better space for displaying materials and also had more walk-in traffic. Motion by Wilson, supported by Thompson to move

the April 9, 2014 Commission meeting/public hearing to the Salem-South Lyon Library. Motion carried unanimously.

Motion by Thompson, supported by Wilson to approve the South Lyon Parks and Recreation Master Plan 5-Year Update Proposed Schedule. Motion carried unanimously.

The second item presented by Mr. Russell was the public survey of residents regarding their use of and desires for the City's parks. Upon Commission approval, the survey will be published online via Survey Monkey by the end of this week. Information on the survey and how to access it will be posted on the City's website and Facebook page. Residents will have approximately one month to take part. Commissioners had several revisions to questions along with a few additional questions. Mr. Russell stated he would incorporate the changes and email an updated version to all Commissioners on Thursday March 13th. Orlando stated that the Commission would approve the survey as amended at tonight's meeting and the email submission would be a confirmation that the requested revisions had been made. Motion by Thompson, supported by Wilson to approve the public survey as amended. Motion carried unanimously.

5. Volunteer Park Field Plans – Mr. Russell stated that he has been involved with the planning process and that drawings were almost complete. Updated information may be available at the next Commission meeting.

II. NEW BUSINESS

1. By-Laws Discussion – Wilson suggested that perhaps a revision to change the quorum requirement from a minimum number of Commissioners to a percentage of seated Commissioners is necessary in light of the difficulty the Commission has had for several meetings in having a quorum present. Following some discussion, it was agreed that a better option might be to increase the number of Commissioners from six to seven. Commissioners will review the By-Laws and resume discussion at the April meeting.

2. Resignation of Commissioner – Thompson submitted his letter of resignation to Orlando on February 13, 2014. He stated that increased work commitments have made it difficult to attend the meetings and he did not want to compromise the work of the Commission by his lack of attendance. Commissioners thanked Thompson for the years of service he provided and stated that his ideas and point of view will be greatly missed. His official resignation will occur after the letter has been submitted to City Council at its next meeting.

Delaney stated that there were no applications for Commissioner on file at City Hall. She will post a notice seeking new applicants on the City's Facebook page. Commissioners will also solicit applications from City residents when possible.

III. Commission Comments – None

IV. Adjournment – Motion by Wilson, supported by Thompson, to adjourn the meeting at 7:57 pm. Motion carried unanimously.

Upcoming meetings/events: April 9 – Meeting & Master Plan Public Hearing
 May 14
 June 11
 July 9
 August 13

Submitted by: _____
Michael Olando, Chairperson

Dianne Beagle, Secretary