

SOUTH LYON PARKS AND RECREATION COMMISSION

MINUTES October 9, 2013

Meeting was called to order at 7:03 pm by Chairperson Orlando.

Present: Dianne Beagle
Mike Orlando
Jeff Thompson
Erica Wilson

Debbie Nogle – City of South Lyon
Amy Allen – South Lyon Area Recreation Authority
Carl Richards - Resident

Absent: Keith McCormick
Ed McLoud

Approval of Agenda – Nogle requested that she be added as a speaker as the first item on the agenda. Wilson requested that item I. Bike Trail Maintenance be added to the agenda. Motion by Thompson, supported by Wilson, to approve the agenda as amended. Motion carried unanimously.

Approval of Minutes – Motion by Thompson, supported by Wilson, to approve the minutes from the September 11, 2013 Commission meeting. Motion carried unanimously.

Citizen Comments – Mr. Richards stated that he has been attempting to find out how many unassigned fire hydrants are left from the water main replacement project in the city. His thought was that the Commission could request one or more of these hydrants be placed in the park areas in preparation for future park projects. Commissioners thanked Mr. Richards for his concern for the parks and his effort in finding this information.

I. OLD BUSINESS

1. SLARA Updates – Allen reported that the Winter brochure was currently being organized and this will contain activities and events from January through April. If the Commission has anything planned that she could include in the brochure, she requested that we notify her as soon as possible. The Candy Cane Hunt will be held at 11:00 am in McHattie Park on December 7th and Allen invited all Commissioners to attend what has become a very popular event. SLRA staffing changes are under way and a new sports coordinator will be hired soon.

2. Eagle Scout Project Updates – none

3. Community Center Committee Update – Allen attends these committee meetings and provided an update. A design firm has been contracted and will begin work this month on conceptual plans for a community center. Due to recently revealed plans by other sports groups in the area to construct playing fields at Volunteer Park, site plans have been scaled back due to a reduced number of outdoor fields needed at the community center. This might allow for additional amenities in the center itself. The committee is currently negotiating with the owner of a site on the west side of the city and is hopeful that a sale will be forthcoming.

4. Volunteer Park Update – no new information was available. Orlando will invite representatives from the South Lyon Panthers organization to the November Commission meeting to discuss the status of their field construction plans.

5. Labor Day Bridge Walk Thank You Notes – Beagle created the thank you notes to be sent to all businesses that contributed to the Walk this year and brought them to the meeting. Commissioners personally signed the notes and Beagle will mail them. The monetary or in-kind support provided by these businesses allowed for more wide-spread advertising and paid for the extremely popular t-shirts given to participants.

II. NEW BUSINESS

1. Statement from Debbie Nogle – Nogle informed the Commission that she has resigned from her position with the City to take the job of clerk/treasurer for the city of Webberville. Her last day in South Lyon will be October 24th. Commissioners expressed congratulations on her new position and that she will be missed here. Her leadership of the Labor Day Bridge Walk this year was exceptional and Commissioners thanked her again for her effort.

2. Parks and Recreation Master Plan Update – The master plan is due to be updated this year. The City's planner confirmed that the Commission would oversee the update and that the City manager is aware of this process. An updated master plan is required if the Commission desires to pursue grants for park projects. Allen stated that SLARA is sending out an RFP for a master plan. The City could adopt the SLARA master plan for its parks and recreation master plan and thus qualify for grants in this manner. Green Oak Township has done this with the SELCRA master plan. Orlando will contact City Manager David Murphy and request that the parks and recreation master plan update process be started and that the concept of adopting the SLARA plan be investigated.

3. Election of Officers – Nominations were taken. Ed McCloud was nominated for Chairperson and Keith McCormick was nominated for Vice Chairperson. Voting will take place at the next Commission meeting where all Commissioners are present.

4. Commission Reports for City Council – Commissioners agreed that a year-end summary report was the best option at this time. A report summarizing events,

