

# SOUTH LYON PARKS AND RECREATION COMMISSION

## MINUTES July 13, 2011

Meeting was called to order at 7:06 pm by Chairperson Olando.

Present: Dianne Beagle  
Ed McCloud  
Mike Olando  
Jeff Thompson  
Erica Wilson

Kristen Delaney – City of South Lyon

Absent: Keith McCormick

**Approval of Agenda** – Items A. Junior League Baseball Update and F. Eagle Scout Projects were switched per Wilson's suggestion. Motion by McCloud, supported by Wilson, to approve the agenda as amended. Motion carried unanimously.

**Approval of Minutes** – Motion by Thompson, supported by Wilson, to approve the minutes from the June 8, 2011 Commission meeting. Motion carried unanimously.

**Citizen Comments** – None

### I. OLD BUSINESS

**1. Eagle Scout Project Update** – Danny Burchart presented a drawing of his proposed design for the bridge railing, as requested previously by the Commission. Much discussion ensued regarding adding elements to enhance the design while still maintaining the durable structure. A suggestion was made for Danny to replace every other 2 x 4 with 2 x 2's. McCloud inquired if this type of specific direction was appropriate for an Eagle Project. When a project is proposed for an entity such as the Commission, it is entirely appropriate for that entity to specify requirements that the project must meet. The end result must be a completed project that meets the needs of the end user and is coordinated and constructed by the Scout. All agreed to this modification although it will increase the cost. Thompson and Olando requested a materials list with pricing and several Commissioners offered to donate money or materials to help compensate for the cost increase. Thompson offered to have drawings created on CAD to aid in estimating the needed materials. He will obtain accurate measurements from the existing bridge and Danny will create an updated design to forward to Thompson for the CAD work. Plans are still to replace the railings in August following the baseball/softball season.

**2. Letter to Michigan Seamless Tube** – Final cost estimates were provided by Bryan Spaller of the Junior League, the letter was updated with additional information provided by Larry Ledbetter, an employee of the Mill, and mailed.

**3. Letter Requesting Increased Police Patrol of McHattie Park** – The letter was revised and Wilson will create a final copy for Beagle to print and deliver to Police Chief Lloyd Collins as soon as possible.

**4. Signage at McHattie and Volunteer Parks** – Beagle stated that she and Julie Zemke had not had time to discuss this but will do so as soon as both have sufficient time available.

Delaney and Wilson searched for the metal, circular park signs that the Commission had purchased several years ago but they could not be located. Orlando had delivered the signs to the DPW after affixing all of the decals. It was suggested that the signs might have been scrapped. Delaney will search in the City Hall building.

**5. Park Walk-Through Items** – Beagle stated that the letter listing the top 5-8 items needing repair in McHattie and Volunteer Parks was sent to Steve Renwick and Troy DeHoff of the DPW.

**6. Junior League Baseball Field Update** – Bryan Spaller from the Junior League was unable to attend the meeting but did provide the final cost estimates for the new field construction and existing field upgrade. He will be presenting this to the Junior League Board this week for their final approval. The Commission will attempt to present this project at the July 25<sup>th</sup> City Council meeting.

**7. Labor Day Bridge Walk** – Commissioners volunteered to complete the following tasks in preparation for the Walk. Plans will be finalized at the August Commission meeting.

McCormick – Discuss water donation with Busch's

Beagle – Inventory t-shirts

- Ask Bob Martin of the South Lyon Water Department about water bottle donations

- Send information to the various newspapers and online calendars

- Request that the 'Herald' publish a front page article on the Walk

Delaney – Retrieve the banners from storage at City Hall

- Request that DPW personnel empty trash receptacles and pick up trash along the route prior to Labor Day

- Obtain t-shirt quotes

- Add Walk information to the City's website. Create the online registration form and link to the State of Michigan Bridge Walk website

Orlando – Discuss donations of apples with Erwin's and Larry's

- Reserve the car wash sign to advertise the Walk on two separate days the week prior to the Walk

Wilson – Mark the route with spray paint

- Obtain t-shirt quotes

## II. NEW BUSINESS

### 1. None

## III. Commission Comments – None

**IV. Adjournment** – Motion by Thompson, supported by McCloud, to adjourn the meeting at 8:38 pm. Motion carried unanimously.

Upcoming meetings/events:      August 10  
   September 5 – Labor Day Bridge Walk  
   September 14  
   October 12  
   November 9

Submitted by: \_\_\_\_\_  
Michael Olando, Chairperson

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Dianne Beagle, Secretary