

Regular City Council Meeting

February 13, 2017

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: January 23, 2017
 Approval of Bills:
 Approval of Agenda

 Public Comment

I. Old Business –

II. New Business-

1. Presentation to Council regarding installation of solar power generation equipment at Waste Water Plant
2. Consider acceptance of \$1,000 donation from Prime Time Marketing
3. Consider proposed amendment to the Performance Evaluation provision of the City Manager Employment Agreement

III. Discussion- Downtown

IV. Manager's Report

V. Council Comments-

VI. Adjournment

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
JANUARY 23, 2017

Mayor Galeas stated there is a problem with the recording equipment. City Manager Ladner stated she will be recording audio on her cell phone.

Mayor Galeas called the meeting to order at 7:30 p.m.

Mayor Galeas led those present in the Pledge of Allegiance

PRESENT: Mayor Galeas, Council Members; Kivell, Kramer, Parisien, Ryzyi, and Wedell
ALSO PRESENT: City Manager Ladner, Chief Collins, Department Head Martin, Clerk/Treasurer Deaton, Chief Kennedy and Attorney Wilhelm
ABSENT: Councilmember Kurtzweil

Councilmember Ryzyi stated Councilmember Kurtzweil contacted him earlier and stated she wouldn't be attending because she is ill.

CM 1-1-17 MOTION TO EXCUSE ABSENCE OF COUNCILMEMBER KURTZWEIL

Motion by Ryzyi, supported by Kramer

Motion to excuse the absence of Councilmember Kurtzweil

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Councilmember Ryzyi stated on page 5, he would like the word monument added where he was discussing the recreation center. He further stated it should be 2.7 million on page 11. Councilmember Kivell stated on page 12 the word responsivity should be changed to responsibility. Councilmember Parisien stated the bottom of page 5 the word what should be removed to make the sentence flow better. It was mentioned on page 2, the development mentioned should be Thomasville, not Thompsonville.

CM 1-2-17 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Wedell, supported by Kramer

Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

City Manager Ladner stated she removed a discussion for 500 Stryker and added the Board of Review appointment prior to the meeting. Everyone should have the correct agenda.

CM 1-3-17 MOTION TO APPROVE AGENDA

Motion by Parisien, supported by Wedell

Motion to approve agenda

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 390 Lenox stated he rode his bike through Huntington Square and the pavement, lighting, and curbs are great. He further stated he is guessing it cost them about 2 million. He further stated he is wondering why there isn't more tenants moving into the mall.

City Manager Ladner introduced Don Gotham who is our new City Ordinance Officer. Mr. Gotham stated he retired from the City of Wayne with 25 years of law enforcement experience and has raised his family in this area for 26 years. He further stated he wanted to give back to the community.

OLD BUSINESS

1. Consider approval of revised resolution establishing policies and guidelines for granting poverty exemption from payment of property taxes

Attorney Wilhelm stated he confirmed that the resolution does not have to be approved each year. He stated the revised resolution makes it clear that the City will be using the updated federal poverty guidelines each year. He further stated he confirmed with Oakland County Equalization this resolution will be used for the 2017 March Board of Review.

CM 1-4-17 MOTION TO APPROVE THE REVISED RESOLUTION ESTABLISHING POLICIES AND GUIDELINES FOR GRANTING POVERTY EXEMPTION FROM PAYMENT OF PROPERTY TAXES

Motion by Kramer, supported by Wedell

Motion to approve the revised resolution establishing policies and guidelines for granting poverty exemption from payment of property taxes

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. Appointment- Board of Review- Gary Beasley

Mayor Galeas stated he does not know him personally but he comes with good recommendations. Councilmember Rzyzi stated his recommendations are stellar, Phil Wierpert, Tedd Wallace and Frank Fogarty so he would approve of this appointment as well.

CM 1-5-17 MOTION TO APPOINT GARY BEASLEY TO THE BOARD OF REVIEW

Mayor Galeas stated he would like to appoint Gary Beasley, supported by Wedell

Appointment of Gary Beasley to the Board of Review

VOTE: MOTION CARRIED UNANIMOUSLY

2. Donation acceptance (Holiday Gathering)
 - i. Huron Valley Ambulance \$100.00

City Manager Ladner stated we received this donation last week for the holiday gathering and she is asking for a formal acceptance. Councilmember Rzyzi stated he appreciates any and all donations, but as he stated before, he is uncomfortable accepting gifts from people we are issuing contracts to. Therefore, he will vote no, as he did in the past. He further stated he thought we were going to be discussing forming a donation acceptance policy at this meeting. Councilmember Kramer stated he also thought we

would be discussing having a donation acceptance policy at this meeting. Councilmember Kivell stated the notion that a donation for an employee party will sway our decision on issuing any contracts is ridiculous. Councilmember Wedell stated as he did at the last meeting, this is not a lavish party for the employees. This is a thank you for all of our volunteers on the Boards and Commissions that volunteer their time, as well as our Election Inspectors and employees. Councilmember Parisien stated she has spoken with other communities and there are still many that do accept donations from companies they work with, however there are some communities that will not accept donations at all. She appreciates any donations and she doesn't have an issue with this. Mayor Galeas stated he agrees we should discuss how donations should be handled because times are changing.

CM 1-6-17 MOTION TO ACCEPT DONATION FROM HURON AMBULANCE

Motion by Wedell, supported by Kivell

Motion to approve acceptance of donation with thanks.

ROLL CALL VOTE: Kivell- yes
Parisien- Yes
Rzyzi- No
Galeas- Yes
Wedell- Yes
Kramer- Yes

MOTION CARRIED

3. Consider approval of License Agreement for Access to and use of right-of-way for Telecom antennas, support structure and equipment with Fiber Technologies Networks, LLC (Fibertech)

Attorney Wilhelm stated there are many issues in the background of this. The Metro Act covers the ability of companies to use the City's right-of-way for telecommunication purposes. He further stated it is very hard for communities to say no to this. They have to repair if they disturb anything, this sets up a fee structure as well. He further stated there are 4 nodes they want to install along Lafayette and 1 on 9 Mile. They will be on existing poles, but two will be replacement poles and they will be taller. He stated he would like to discuss this with them regarding why they must be taller because it wasn't mentioned in earlier conversations. Attorney Wilhelm stated at this point he would like to educate Council but would like to table this so he can gather more information. Councilmember Kramer stated his concern is if we let them do this, it will open it up for all the other companies to do the same. Attorney Wilhelm stated it would depend on what they want to put up. He further stated we are giving them a license to put up the antennas that they are already allowed to do under the Metro Act. He stated there is a balance, and our interest is the City right-of-way. He stated there are issues related to the Federal Communications Act and we have to be careful in saying no. He stated his approach is to not say no, but negotiate what the City can live with. Councilmember Kramer stated he is concerned that now we have the master plan in place and we don't want to do something and then later find out it may affect the look we are trying to get in the City of South Lyon. Attorney Wilhelm stated he would like to speak with Fibertech again to discuss their intentions further. He further stated we need to find out what the parameters are that the City will allow in. Mayor Galeas stated this is already an issue in many communities, we can't stop them, but if we can have an agreement on what we want it to look like. Attorney Wilhelm stated this will also bring more services to the residents as well. Councilmember Kivell stated we need to find some expertise as to what the height of the poles should be. He further stated he is concerned about the equipment that will be placed on the poles.

Attorney Wilhelm stated they did have a height limit on a pole with the City of Novi. Councilmember Rzyzi asked if this packet will be available to the public. City Manager Ladner stated everything will be except the letters marked attorney-client privilege. Councilmember Rzyzi stated he doesn't believe the letters that are included are attorney-client privilege. Attorney Wilhelm stated it is confidential and it is his legal opinion. Councilmember Rzyzi stated he disagrees and he wants that in the record. Councilmember Parisien asked if the City issues the license, is the City able to revoke at any time. Attorney Wilhelm stated he believes there are certain provisions, they would have to deviate from the license agreement. They will be providing the specs for the 4 nodes and they will have to install exactly that.

CM 1-7-17 MOTION TO TABLE UNTIL A FUTURE MEETING

Motion by Wedell, supported by Kivell

Motion to table license agreement for a future meeting

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider approval of License Agreement for Access to and use of right-of-way for Telcom antennas, support structures and equipment as a general form for use of other telecommunications providers

City Manager Ladner stated Comcast will be installing underground and overhead fiber optic lines within the City. The City entered into a franchise agreement with them by default many years ago, and they will be starting the work soon. They have already done this in Milford, Northville and Novi. Councilmember Kivell asked if this is under the regular distribution license. City Manager Ladner stated it is. She stated we are still negotiating the fees. Councilmember Kivell stated the good thing is that people will now see the City has not prohibited from allowing other cable companies into the City.

CM 1-8-17 MOTION TO TABLE UNTIL A FUTURE MEETING

Motion by Wedell, supported by Kramer

Motion to table License Agreement for Access to a future meeting

VOTE: MOTION CARRIED UNANIMOUSLY

5. Consider approval of temporary and permanent easements between the City of South Lyon and South Lyon Community School District for a storm drainage pipe leading to the Yerkes Drain from Sayre Elementary

Councilmember Rzyzi stated he wanted to disclose his wife is on the South Lyon School Board, he has not discussed this with her, and although he has no financial interest in this, he will still remove himself from this discussion and he will not vote on this.

City Manager Ladner stated the schools had contacted her regarding doing improvements to Sayre Elementary during the Summer of 2017. She further stated part of the improvements will be adding a retention pond which needs to outflow across school and City owned property to drain to the Yerkes drain. There are two easements to consider. The first is the temporary construction easement that allows the schools to lay underground storm water pipe. The second easement would take effect after the construction is completed and would provide a 20- ft. perpetual easement to allow for ongoing maintenance of the drain pipe. Councilmember Kramer asked where the detention pond will be located. City Manager Ladner stated it will be on school property.

CM 1-9-17 MOTION TO APPROVE TEMPORARY AND PERMANENT EASEMENTS BETWEEN THE CITY OF SOUTH LYON AND SOUTH LYON COMMUNITY SCHOOLS

Motion by Kivell, supported by Parisien

Motion to approve temporary and permanent easements between the City of South Lyon and South Lyon Community School District for a storm drainage pipe leading to the Yerkes Drain from Sayre Elementary

VOTE: MOTION CARRIED- Councilmember Ryzyi abstained

6. Consider approval of second quarter budget amendments

City Manager Ladner stated the redistribution checks from MMRMA were half of what we were expecting, therefore we amended the general fund revenues and we offset that by reducing expenditures and we spread it across multiple departments. The changes we made were as follows:

Administration Wages/Salaries 101.200.702 from \$425,000 to \$410,000

Police Utilities 101.300.920 from \$17,500 to \$16,000

Police Building Maintenance 101.300.931 from \$7,700 to \$3,700

Fire Utilities 101.335.920 from \$11,750 to \$7,750

DPW Utilities 101.440.920 from 18,000 to \$17,500

DPW Building Maintenance 101.440.931 from \$11,000 to \$10,000

Councilmember Kramer asked why the payout from MMRMA was smaller than in the past two years.

City Manager Ladner stated they paid out more this year than they have in the past. Councilmember

Wedell asked why the rental property line items are highlighted if the budgeted amount and the amended amount are the same. City Manager Ladner stated that was adjusted at a previous meeting when Council approved the windows for the SLARA building and it just carried over. City Manager Ladner stated the amendment for the windows at the recreation building was approved at a previous meeting.

Councilmember Ryzyi stated that new information that has come to light regarding the windows for the South Lyon Recreation building and he would vote no on that.

CM 1-10-17 MOTION TO APPROVE 2ND QUARTER BUDGET AMENDMENTS

Motion by Kivell, supported by Parisien

Motion to approve the 2nd quarter budget amendments as presented

VOTE: MOTION CARRIED UNANIMOUSLY

7. Consider setting date and format for City Manager performance evaluation in accordance with employment agreement

City Manager Ladner stated her employment agreement states her evaluation should take place in February, but it took place later than that the last two years. She further stated if Council would like we could do the evaluation in October which would be a year from the last one. Councilmember Parisien stated she believes it would be wise to wait until a year has passed since the last evaluation, that way we have more to look at. City Manager Ladner stated she is fine with waiting until October. Mayor Galeas stated the agreement said February, if we changed it to October, will it stay that way in the future. City Manager Ladner stated she could work with Tim and make an amendment to the agreement.

Councilmember Kivell stated he has no objections. Attorney Wilhelm stated it will need to be addressed, but it could be changed as an amendment. Councilmember Ryzyi stated he has questions regarding the sample evaluations. City Manager Ladner stated she has included the one used last October, but there are other directions we can go. Councilmember Ryzyi stated the sample ranging the City Manager from 1-5 on certain questions such as being respected by colleagues in government, they have no way of knowing

things like that. He doesn't care for any of the samples. He further stated the evaluation should be based on goals Council has given the City Manager as well as the vision meeting that was held. City Manager Ladner stated these sample evaluations are used nationwide. Councilmember Ryzyi stated we have talked about various goals, and it should be based on them. Councilmember Kivell stated he just doesn't answer the questions that don't apply. Councilmember Wedell stated we shouldn't have to guess what other people are thinking for the evaluation. Councilmember Kramer stated we have time to revise the forms.

CM 1-11-17 MOTION TO DIRECT CITY ATTORNEY TO AMEND CITY MANAGER'S EMPLOYMENT CONTRACT TO CHANGE DATE OF EVALUATION

Motion by Kramer, supported by Wedell

Motion to direct the City Attorney and City Manager to amend the City Manager's employment contract to change date for evaluation

VOTE: MOTION CARRIED UNANIMOUSLY

DISCUSSION- Downtown

Councilmember Wedell stated he saw Mr. Donohue walking around town with a group of people. Mr. Donohue stated he was with a group from Oakland County and they are interested in having the 2017 Oakland County Heritage Conference here in our City.

Mayor Galeas asked for an update on the Hotel. Mr. Donohue stated they intended on starting the cement block this week, and the footings are in. He stated there are minor issues with plumbing permits but it will be handled.

Councilmember Kivell stated there were dumpsters at 115/117 Lafayette. Mr. Donohue stated they hope to have the interior ready end of February and the outside in April.

Mayor Galeas asked for an update on Browns. Mr. Donohue stated he hasn't spoken to Mr. Fagin recently, but he knows there has been interest. He further stated Mr. Fagin would like to redevelop the entire corner in 2-3 years.

Councilmember Ryzyi asked for an update on the Mediterranean restaurant. Mr. Donohue stated they are dealing with some planning issues, but they don't have final approval yet.

Councilmember Ryzyi asked about the issues with signs in town. Mayor Galeas stated the car wash sign is still advertising for other businesses later at night. City Manager Ladner stated they can only advertise for their own business, not for other businesses. Councilmember Ryzyi asked about the welcome sign by Pete's True Value and how does it match up to our ordinance. Mr. Donohue stated they did not pull permits, and the City was not notified they were going to put up a sign. City Manager Ladner stated there is an issue because our sign ordinance exempts welcome to the City of South Lyon signs, and he would have probably presumed that is why he could put it up. Councilmember Ryzyi stated the picture depicts a 7-story building. City Manager Ladner stated she doesn't feel the graphics have anything to do with the legality of the sign. Councilmember Ryzyi stated the Methodist church had a hard time getting their sign up, and it seems we are picking and choosing who we allow signs. Councilmember Ryzyi asked if we are requiring businesses to take down their award signs. Mr. Donohue stated his goal is to improve the look of the downtown area. He further stated some of the signs were from 2013 and in bad shape. They have been adhered to a sign that was approved, and by doing that, it affects the look of the sign. He further

stated he has not seen that in any other community he has worked in. Councilmember Ryzyi asked what defines a temporary sign, and he believes they should be able to display their award signs. He stated there are multiple businesses in town that have won these awards and they should be able to advertise that. Mr. Donohue stated we have a good sign ordinance, and advertising typically never takes place on a permanent sign. Councilmember Ryzyi stated that isn't advertising, but he is concerned we are taking away an opportunity for a business to showcase what they have earned. Councilmember Parisien asked if they can place it inside of their business. Mr. Donohue stated he was hired to improve the downtown, it is a design issue, and the Ordinance covers it, but if Council wishes to allow it, it's fine. Most communities have those signs in other places. Councilmember Ryzyi his opinion is if they have won the award then they should be able to advertise it. City Manager Ladner stated there are a few businesses that have them attached to their external signs. Councilmember Kivell stated they have a sign that was approved, and if they want to go back to planning to change it, they can. Councilmember Ryzyi stated it is ridiculous. Mayor Galeas stated it does open Pandora's box, if we allow that, it will then allow other people to argue the point. We need to address it. Mr. Donohue stated this community is the most business friendly community he is aware of. He stated it is a clear violation, but it is Council's decision. Councilmember Kramer stated he would like to have this as a discussion item at the next meeting. Councilmember Ryzyi stated the Witches Hat has a bat that he considers art, not a sign. City Manager Ladner stated it is a sign according to our ordinance. Councilmember Wedell stated this isn't a debatable issue, we either change it or enforce it. Councilmember Ryzyi stated common sense is the Witches Hat is a piece of art, not a sign, and if they put up a sticker they can. Councilmember Kramer stated we don't want to make snap decisions without knowing exactly what our ordinance says. Councilmember Kivell stated we operate by the legal language in ordinances, and he agrees we either change it or enforce it.

MANAGERS REPORT

City Manager Ladner stated earlier we discussed the policy of donations, and several months ago, Council asked the Parks and Recreation Commission to form a donation policy and they are almost finished with that. She would like to get their input. She further stated she has viewed a few donation policies from other communities, but all of them deal with memorials, baseball fields, there is not monetary donations, such as the thank you donation for the Police Department we received a few weeks ago.

City Manager stated the online bill payment system as well as the new website will be up and ready to go this week. She further stated we will now be able to have emergency messages scrolling on the home page. She stated people can also subscribe to e-notify at the bottom of the home screen for email updates.

City Manager Ladner asked if Council still would like Downtown as a standing agenda item, now that we have Mr. Donohue issuing his reports. Councilmember Ryzyi stated he would like to keep it on, we have some serious discussions regarding the downtown and tackling the serious issues. Councilmember Parisien stated she would be ok with removing it, because if we have serious issues it could be added to the Agenda, and if Mr. Donohue has an issue that needs to be discussed he can discuss it. Councilmember Kivell stated he agrees, it can be removed because we can always add an issue to the agenda, and Mr. Donohue is always welcome to bring things to our attention. Councilmember Kramer stated he likes it on the agenda as well.

City Manager Ladner stated she will keep it as a standing item. City Manager Ladner stated she will be out of the office from January 31st through the 3rd of February at a conference.

Councilmember Ryzyi stated we spoke about MERS and it is a very big issue, and it is putting huge financial strain on the City. City Manager Ladner stated it is 4.7 million based on the actuary report of January 2016. Councilmember Ryzyi stated the City is in debt for 4.7 million. City Manager Ladner stated that is not debt, it is pension liability. Councilmember Ryzyi stated in 2013 we were at 2.7 million and now we are at 4.7 million. City Manager Ladner stated we are at 4.7 million due to the fact MERS changed the way they calculate the liability. Councilmember Ryzyi stated that is an alarming number. City Manager Ladner stated it is low compared to some other communities. Councilmember Ryzyi stated it has been a problem for a long time, and we keep kicking the can down the line. City Manager Ladner stated a hybrid program was presented to Council in the past, and Council decided not to do that. She further stated she brought a second tier defined benefit to the unions, and that was rejected. She stated she has a meeting with MERS in February to gather other options to bring to Council. Mayor Galeas stated MERS is a big problem for a lot of communities. City Manager Ladner stated the communities she has spoken with are struggling greatly with that, and it is nationally a huge problem, it is not just a Michigan problem. Councilmember Ryzyi stated he will bring this up at every meeting. Councilmember Kramer stated he is concerned that we are basing this number off of what MERS is saying we owe. He asked if any other communities have had anyone from outside of MERS, it seems no one is challenging their figures. Councilmember Wedell stated we have been paying into this each year, there is no negligence on the part of the City. Councilmember Kivell stated there are fluctuations throughout the year, and we are never made aware of what those impacts are until the following years assessment.

Mayor called a recess at 9:10 p.m.

Mayor called the meeting to order at 9:15 p.m.

Councilmember Ryzyi stated he has had residents asking him who they should contact if damage is done to their yards by the snowplow trucks. Department Head Martin stated they need to contact the DPW at 248-437-6914. He further stated we haven't had too many calls this year, but sometimes what happens is the weight of the snow can take down a mail box, but we always take care of it.

Councilmember Ryzyi stated he would like to thank Department Head Martin for cold patching Hagadorn. Department Head Martin stated he would like to cut a few parts out, and use concrete to patch it, but it will be more money, and we will have to wait until Spring. He further stated we did that on Pontiac Trail and people complain about how it looks, but it has helped a lot. He stated it will probably cost \$30,000 - \$50,000 to make those repairs. He is so happy we did that, it is much better now than it would have been if we used asphalt. Councilmember Parisien stated it has been a while since we have done any road work. City Manager Ladner stated we have had a PASER study done and she would love to fix the roads. Unfortunately, we don't receive much money from the State for this. She further stated Council does not want to raise taxes, or cut services, or borrow money, so where is the money going to come from. She stated we are one of the few communities that do leaf collections, it is very costly, if we cut that, we could redirect that money to fix our streets. Councilmember Ryzyi stated a patch is better than nothing. Department Head Martin stated they need to contact Marianne at the DPW if there are any potholes they may have missed. Mayor Galeas stated this is a problem all over the State. City Manager Ladner stated most Cities have dedicated street mills. She stated Novi, Green Oak Township, and Northville have done so. Department Head Martin stated at this point, if we put anything into the roads, we are ahead of the game. Further discussion was held regarding the roads. Councilmember Kivell asked what the break-even number was from the PASER study. City Manager Ladner stated \$900,000 a year is the stand hold number.

1/23/17

Councilmember Ryzyi asked for an update on the website. City Manager Ladner stated it should be live on the 25th, we will need to test the transactions to ensure the debit/credit card is working.

COUNCIL COMMENTS

Councilmember Kramer thanked Chief Collins for the 2016 report and he is looking forward to reading that over the weekend.

Councilmember Wedell thanked Chief Collins as well.

Councilmember Ryzyi stated the Council rules set in 2006 allows for Councilmembers to ask questions during Council Comments to Department Heads and others and this is his opportunity to do so. He stated he has some questions for the City Attorney for the follow up requested at the last meeting. He further stated on page 2 of the minutes there was a question that Councilmember Kurtzweil asked Attorney Wilhelm about the legal advice regarding the conflict of interest. Attorney Wilhelm stated he needs more time to look into this. Councilmember Ryzyi stated another question he would like answered is if Attorney Wilhelm was able to check his notes to find out which conflict of interest he was researching on November 26th. Attorney Wilhelm stated he wasn't able to follow through on that yet. Councilmember Ryzyi stated on page 13 he asked Attorney Wilhelm to look into March 11 2013 because there was a decision made in closed session and it was in violation because there was no decision mentioned in the open session. Attorney Wilhelm stated there is no violation with the Open Meetings Act. Councilmember Ryzyi stated he disagrees. Mayor Galeas stated this goes back a few years. We have an Attorney that represents us. We need to give him some respect and positive feedback. Some of the questions that are thrown at him during Council meetings could be answered by the City Manager before the meeting, or during the meeting. This is her full-time job; the City Manager represents the Council as well as the residents. We can do this in a more professional way. This seems to be a witch hunt. People shouldn't be called out in front of a group of people. He understands people might disagree, but it doesn't mean we argue, and this is disrespectful to each other as well as the public. Mayor Galeas further stated this seems to be campaign talk, and to prop yourself up by making other people feel bad is not right. We all owe people respect and if you ask questions, ask questions, but you don't need to argue. If our City Attorney is giving us legal advice, and you don't agree, then ask the City Manager to get involved. Councilmember Ryzyi stated we asked for these questions to be answered at the next Council meeting, and now I am being told there are no answers. Councilmember Ryzyi stated there have been multiple times when Council has made decisions in closed sessions. Attorney Wilhelm stated they have not. Attorney Wilhelm stated from now on, every time we have a closed session, he will ensure that Council makes some kind of a motion in the open session, even if it is to not act on the discussion in the closed session. Councilmember Ryzyi stated that proves his point. Attorney Wilhelm stated it does not, you are not dealing with all the facts. He further stated you just want to run rough shot over someone that doesn't have a chance to defend himself. Councilmember Ryzyi stated most of the closed sessions held in 2015 were not necessary. He further stated the more he looks into this, we did make decisions in closed sessions that were not noted in the open session. Attorney Wilhelm stated we will make sure your concerns are handled. There were no violations. Councilmember Ryzyi stated he is entitled to his opinion and so is Attorney Wilhelm. Attorney Wilhelm stated he wants to ensure he knows what is being asked of him. He further asked do you want me to render a legal opinion if a decision was made in closed session. He further stated it is clear to him he is being put in a position where he cannot comply with your requests and it is all done with a political bias to make me look bad. Councilmember Kramer asked for every date that Councilmember Ryzyi is alleging there was a violation of the Open Meetings Act.

Councilmember Ryzyi stated he doesn't have all the dates in front of him. He further stated going forward he will keep digging for the information and keep asking the tough questions.

Councilmember Kivell asked Councilmember Ryzyi if the value of the information that you get in return is enhanced by all your face time for talking this endlessly, and would it be as important to you if you just got the information over the phone. He further stated you could then report the information during the meeting. Councilmember Kivell stated he is sorry everyone has to go through all of this, and it won't last forever.

Mayor Galeas stated the insinuations or accusations that we don't want to talk in front the cameras is not right. He stated we are a Board and the City Manager runs the everyday business of the City and he still believes some of this could be discussed with the City Manager. He further stated we are a team and we have to work together and there are other agendas that are going on. He further stated it isn't always the questions that are asked but the delivery of the questions, and it is not very professional. We are getting so much done, but yet there is so much attacking going on. Councilmember Wedell suggested that when someone goes off the rails, maybe the Mayor should use his gavel and continue to until the meeting is in order. He further stated the disrespect that is happening here is not acceptable; we need to treat each other with respect.

Clerk Deaton stated as long as she has been doing minutes, the only time we put anything in the regular minutes is any motion made based on what occurred in the closed session. She further stated there has been discussion during closed sessions, but anytime there was a motion made, it was in open session after the meeting reconvened. She stated in the future she could add a sentence when the regular meeting reconvenes regarding what the meeting was about if Council would like her to. Councilmember Ryzyi stated she is doing a good job.

ADJOURNMENT

CM 1-12-17 MOTION TO ADJOURN

Motion by Kramer, supported by Wedell

Motion to adjourn the meeting at 10:00 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor John Galeas

Lisa Deaton Clerk/Treasurer

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 01/12/2017 - 02/09/2017

02/09/2017 10:55 AM
User: Joan
DB: South Lyon

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING							
01/12/2017	01	70898	MISC	DANIEL SCHEIDEMAN	REFUND DUPLICATE PAYMENT 80.21.19.22	18.92	Open
01/12/2017	01	70899	MISC	DORT FEDERAL CR UNION	REFUND TAX OVERPAYMENT 80.21.31.206.	27.62	Open
01/12/2017	01	70900	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	19.50	Open
01/12/2017	01	70901	2431	AT&T*	PHONE AT CEMETERY	63.17	Open
01/12/2017	01	70902	3935	CIB PLANNING	PLAN REVIEW & CONSULTANT FEES	3,397.00	Open
01/12/2017	01	70903	3442	CMC TELECOM, INC.	PHONE SERVICE	82.22	Open
01/12/2017	01	70904	3165	CONSUMERS ENERGY^	GAS SERVICE	326.60	Open
					GAS SERVICE	361.52	Open
						688.12	
01/12/2017	01	70905	0962	D&G NATURES WAY LAWN CARE	PREPAY LAWN WEED/FEED - 2017 SEASON	445.37	Open
					WEED & FEED - VOLUNTEER & BAKER PARK	5,508.37	Open
						5,953.74	
01/12/2017	01	70906	5403	KRISTEN DELANEY	PLANNING COMM. MEETING MINUTES	100.00	Open
01/12/2017	01	70907	4084	BOB DONOHUE	MILEAGE REIMBURSEMENT - DEC 2016	160.50	Open
01/12/2017	01	70908	0584	DTE ENERGY	ELECTRIC SERVICE	429.22	Open
					ELECTRIC SERVICE	1,023.94	Open
					ELECTRIC SERVICE	59.53	Open
						1,512.69	
01/12/2017	01	70909	6061	MATTHEW EMERY	VIDEO COUNCIL MEETING - 1/9/17	75.00	Open
01/12/2017	01	70910	2549	FBINAA, INC.	2017 DUES - COLLINS, SOVIK	120.00	Open
01/12/2017	01	70911	5646	IACP- MEMBERSHIP	2017 MEMBERSHIP DUES - SOVIK	150.00	Open
01/12/2017	01	70912	9778	LEXISNEXIS	DECEMBER 2016 CONTRACT FEE	30.50	Open
01/12/2017	01	70913	1509	MARTIN'S DO IT BEST	LIGHT BULB	7.18	Open
					DEC 2016 STMT	196.61	Open
					DEC 2016 STMT	95.74	Open
						299.53	
01/12/2017	01	70914	6117	MICHIGAN ASSOC OF MUNICIPAL CLERK	2017 CLERKS INSTITUTE	600.00	Open
01/12/2017	01	70915	5897	MIKE'S GARDEN	STRAW, CORNSTALKS & MOMS	248.00	Open
01/12/2017	01	70916	1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS - DEC 2016	487.50	Open
01/12/2017	01	70917	5183	OAKLAND COUNTY TREASURERS	BS&A TAX SYSTEM FEE	850.28	Open
01/12/2017	01	70918	3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL ADS	365.80	Open
01/12/2017	01	70919	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00	Open
01/12/2017	01	70920	0462	PETER'S TRUE VALUE HARDWARE	MAINTENANCE EQUIPMENT/FUEL, SNOWBLOW	458.86	Open
01/12/2017	01	70921	0262	SEWCOG	ANNUAL MEMBERSHIP	1,573.00	Open
01/12/2017	01	70922	2405	CHRISTOPHER SOVIK	REIMB PRINTING CHARGES FOR SLPD 2016	150.83	Open
01/12/2017	01	70923	2781	STATE OF MICHIGAN	MI-DEAL ANNUAL FEE 2017	180.00	Open
01/12/2017	01	70924	3596	THE UPS STORE	COPIES, SHIPPING CHARGES	261.39	Open
					COPIES	57.30	Open
						318.69	
01/12/2017	01	70925	5731	WINDSTREAM	PHONE SERVICE	1,976.77	Open

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
01/12/2017	01	70926	3984	WOW! BUSINESS	INTERNET SERVICE PARK SECURITY	32.97 62.00 <u>94.97</u>	Open Open
01/19/2017	01	70927	5384	ACCUNET WEB SERVICES	SITEBUILDER ANNUAL FEE	385.00	Open
01/19/2017	01	70928	0364	DOUGLAS BAAKI	POLICE OFFICER'S CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70929	0708	AUDRA BAKER	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70930	1110	JARED BAKER	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70931	3219	RONALD BARBOUR	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70932	3602	BLUE CROSS BLUE SHIELD OF MICH	RETIREE HEALTH INSURANCE PREMIUMS EMPLOYEE HEALTH INSURANCE PREMIUMS	3,112.06 37,393.82 <u>40,505.88</u>	Open Open
01/19/2017	01	70933	0465	TRACY BROOKS	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70934	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 1/20/17	0.00	V
01/19/2017	01	70935	0859	LLOYD COLLINS	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70936	0283	CORRIGAN OIL CO.	GAS & DIESEL - DEC 2016 STMT	6,662.60	Open
01/19/2017	01	70937	5454	CYNERGY PRODUCTS	RADIO MAINTENANCE CONTRACT	345.00	Open
01/19/2017	01	70938	0962	D&G NATURES WAY LAWN CARE	PREPAY ANNUAL LAWN WEED & FEED -WITC	369.42	Open
01/19/2017	01	70939	5403	KRISTEN DELANEY	PLANNING COMM MEETING MINUTES - 1/12	100.00	Open
01/19/2017	01	70940	0317	DTE ENERGY	ELECTRIC SERVICE 11/23-12/21/16	19,858.06	Open
01/19/2017	01	70941	1633	CHRISTOPHER FAUGHT	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70942	5998	JONATHAN GEARNS	(5) EMS CONTINUING EDUC CREDITS	125.00	Open
01/19/2017	01	70943	2545	SEAN S. HOYDIE	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70944	0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - JAN 2017	316.86	Open
01/19/2017	01	70945	3955	JOHNSON, ROSATI, SCHULTZ &	ATTY FEES - MI TAX TRIBUNAL MATTERS ATTY FEES - GENERAL LABOR MATTERS ATTY FEES - RETAINER WORK	175.60 48.00 9,010.00 <u>9,233.60</u>	Open Open Open
01/19/2017	01	70946	9931	KNAPHEIDE TRUCK EQUIPMENT	FURNISH & INSTALL TRUCK UTILITY BOX	8,759.70	Open
01/19/2017	01	70947	0137	LYON AUTO WASH	(291) VEHICLE WASHES 3/18/16-12/19/1	1,164.00	Open
01/19/2017	01	70948	1509	MARTIN'S DO IT BEST	JANITORIAL SUPPLIES	33.18	Open
01/19/2017	01	70949	0662	MICHIGAN STATE FIREMEN'S ASSOC	ER VEHICLE DRIVER TRAINING MANUAL	38.51	Open
01/19/2017	01	70950	0470	MISDU	PAYROLL DEDUCTIONS - 1/20/17	322.07	Open
01/19/2017	01	70951	5964	NATIONAL HOSPITALITY INSTITUTE	LIQUOR LAW ENFORCEMENT TRAINING	585.00	Open
01/19/2017	01	70952	6002	NEW DIRECTIONS BEHAVIORAL	EAP SERVICES OCT-DEC 2016	484.50	Open
01/19/2017	01	70953	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00	Open
01/19/2017	01	70954	0462	PETER'S TRUE VALUE HARDWARE	DECEMBER 2016 STATEMENT	836.91	Open
01/19/2017	01	70955	1634	TIMOTHY RAAP	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70956	5893	SAFEBUILT MICHIGAN, INC.	DECEMBER PERMIT FEES	6,987.00	Open
01/19/2017	01	70957	0236	CHRISTOPHER SEDERLUND	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70958	2405	CHRISTOPHER SOVIK	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70959	0831	TONY SROUFE	2017 BASIC LIFE SUPPORT LICENSE	175.00	Open
01/19/2017	01	70960	3698	STATE OF MICHIGAN^^	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70961	9800	TRAVIS STEVENS	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70962	0768	JOHN TOMANEK	PLAN 301149, PAYROLL DEDUCTIONS - 1/	3,752.54	Open
01/19/2017	01	70963	0062	VANTAGEPOINT TRANSFERS	2017 FORD F-350 TRUCK	27,006.30	Open
01/19/2017	01	70964	3246	VARSITY FORD			

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
01/19/2017	01	70965	5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS - 1/20/17	253.85	Open
01/19/2017	01	70966	1211	TIMOTHY WALTON	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70967	3854	SUSAN L. WINTERS	PAYROLL DEDUCTION - 1/20/17	198.86	Open
01/19/2017	01	70968	8396	MICHAEL WITTRICK	POLICE OFFICER CLEANING ALLOWANCE	100.00	Open
01/19/2017	01	70969	3384	WOW! BUSINESS	CABLE SERVICE	117.61	Open
01/20/2017	01	70970	3975	SUNTEL SERVICES	REPAIR TO PD/ED TELEPHONE SYSTEM	340.00	Open
01/26/2017	01	70971	MTSC	FREEDOM MORTGAGE	REFUND TAX OVERPAYMENT 714 KESTREL R	66.49	Open
01/26/2017	01	70972	0219	AMERICAN PUBLIC WORKS ASSOC.	ANNUAL MEMBERSHIP RENEWAL 4/1/17 - 3	370.00	Open
01/26/2017	01	70973	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	19.50	Open
01/26/2017	01	70974	5969	CE SOLUTIONS	2 YEAR UNLIMITED CEU PROGRAM - GOOD	225.12	Open
01/26/2017	01	70975	0058	CITY OF SOUTH LYON	WATER BILL	75.00	Open
01/26/2017	01	70976	6061	MATTHEW EMERY	VIDEO COUNCIL MEETING - 1/23/17	777.00	Open
01/26/2017	01	70977	3455	EMPLOYEE HEALTH INSURANCE MGMT	ADMIN FEES	220.00	Open
01/26/2017	01	70978	6113	JOHN GALERS, JR	COUNCIL PAY - JAN 2017	1,056.00	Open
01/26/2017	01	70979	4118	GUARDIAN TRACKING LLC	GUARDIAN TRACKING DOCUMENTATION SYST	185.00	Open
01/26/2017	01	70980	2607	IIMC	ANNUAL MEMBERSHIP DUES - DEATON	3.80	Open
01/26/2017	01	70981	3618	IPT BY BIDNET	DEC 2015 & MARCH 2016 AUCTION FEES	180.00	Open
01/26/2017	01	70982	2586	GLENN KIVELL	COUNCIL PAY - JANUARY 2017	180.00	Open
01/26/2017	01	70983	3398	MICHAEL KRAMER	COUNCIL PAY - JANUARY 2017	180.00	Open
01/26/2017	01	70984	6114	MARGARET KURTZWELL	COUNCIL PAY - JANUARY 2017	350.00	Open
01/26/2017	01	70985	6636	LYNNE LADNER	JANUARY 2017 CAR ALLOWANCE	4,903.91	Open
01/26/2017	01	70986	3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE PREMIUMS	3,566.50	Open
01/26/2017	01	70987	5183	OAKLAND COUNTY TREASURERS	CLEMIS FEES & MUGSHOT STATION MAINT	60.00	Open
01/26/2017	01	70988	1377	OCAA	BOR TRAINING & LUNCHEON - 3 ATTEND	180.00	Open
01/26/2017	01	70989	6115	MARY PARISIEN	COUNCIL PAY - JANUARY 2017	43.00	Open
01/26/2017	01	70990	0218	PARKSIDE CLEANERS	RUG CLEANING	6,160.00	Open
01/26/2017	01	70991	5364	PEOPLE'S EXPRESS	DECEMBER 2016 SR TRANSPORTATION	340.00	Open
01/26/2017	01	70992	1199	PNC BANK	WEB HOSTING, TRAINING	725.06	Open
01/26/2017	01	70993	4076	PRINCIPAL FINANCIAL GROUP	VISION INSURANCE	67.00	Open
01/26/2017	01	70994	9065	PROVIDENCE OCCUPATIONAL	EMPLOYEE HEP B VACCINE	334.07	Open
01/26/2017	01	70995	0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT - DEC 2016	180.00	Open
01/26/2017	01	70996	3756	JOSEPH RYZYL	COUNCIL PAY - JANUARY 2017	152.14	Open
01/26/2017	01	70997	5554	SALEM-SOUTH LYON DISTRICT	TAXES DUE TO LIBRARY	25.00	Open
01/26/2017	01	70998	4120	SCMWA	2017 MEMBERSHIP FEE	916.69	Open
01/26/2017	01	70999	0461	SOUTH LYON COMMUNITY SCHOOLS	TAXES DUE TO SCHOOLS	1,947.22	Open
01/26/2017	01	71000	4119	SOUTHEAST MICHIGAN REG ENERGY OFF	2011 MSPC PROJECT-LED STREETLIGHTS-2	2,517.60	Open
01/26/2017	01	71001	1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE PREMIUMS	1,960.00	Open
01/26/2017	01	71002	6033	VTSICOM SERVICES, INC.	JANUARY BACKUP, FILTERING & IT SERVI	180.00	Open
01/26/2017	01	71003	1378	HARVEY WEDELL	COUNCIL PAY - JANUARY 2017	202.28	Open
01/26/2017	01	71004	3974	WPCA FIRE SERVICE BOOKSTORE	PHTLS & SUCCESS FOR EMT BOOKS	710.00	Open
01/26/2017	01	71005	3984	WOW! BUSINESS	FIBER OPTIC NETWORK	46.97	Open
					INTERNET SERVICE	756.97	
02/02/2017	01	71006	0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 2/3/17	635.20	Open
02/02/2017	01	71007	5399	ADVANCE AUTO PARTS	REPLACEMENT BULB	24.49	Open
					BULB	5.05	Open
						29.54	
02/02/2017	01	71008	5310	ARBOR SPRINGS WATER CO., INC.	(4) WATER & BOTTLE DEPOSIT	50.00	Open
02/02/2017	01	71009	5374	AT&T MOBILITY	WIRELESS PHONE SERVICE	377.84	Open

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02/02/2017	01	71010	4234	AVAYA*, INC.	DPW PHONE SYSTEM	12.58	Open
02/02/2017	01	71011	3165	CONSUMERS ENERGY^	GAS SERVICE	432.21	Open
					GAS SERVICE	416.84	Open
					GAS SERVICE	408.76	Open
					GAS SERVICE	301.54	Open
					GAS SERVICE	120.83	Open
					GAS SERVICE	113.97	Open
					GAS SERVICE	506.81	Open
					GAS SERVICE 12/21-1/19/17	6,488.65	Open
					GAS SERVICE 12/21-1/19/17	2,429.50	Open
					GAS SERVICE 12/21-1/19/17	444.85	Open
						<u>11,663.96</u>	
02/02/2017	01	71012	0381	CSX TRANSPORTATION, INC.	ANNUAL PIPELINE CROSSING FEES 3/19/1	538.56	Open
02/02/2017	01	71013	0317	DTE ENERGY	STREETLIGHTS	9,287.03	Open
02/02/2017	01	71014	0584	DTE ENERGY	ELECTRIC SERVICE	505.50	Open
					ELECTRIC SERVICE	270.38	Open
					ELECTRIC SERVICE	533.68	Open
					ELECTRIC SERVICE	162.25	Open
					ELECTRIC SERVICE	92.61	Open
					ELECTRIC SERVICE 12/20-1/24/17	259.52	Open
					ELECTRIC SERVICE 12/27-1/27/17	1,073.64	Open
					ELECTRIC SERVICE 12/20-1/24/17	1,238.46	Open
					ELECTRIC SERVICE 12/27-1/27/17	29.25	Open
						<u>4,165.29</u>	
02/02/2017	01	71015	0584	DTE ENERGY	ELECTRIC SERVICE	1,561.14	Open
02/02/2017	01	71016	4091	ELECTRICAL CODE SERVICES LLC	ELECTRICAL INSPECTIONS - JANUARY 201	957.39	Open
02/02/2017	01	71017	7934	EMERGENT HEALTH PARTNERS	(2) PHTLS COURSE	480.00	Open
02/02/2017	01	71018	4117	DONALD GOTHAM	MILEAGE REIMBURSEMENT - JANUARY 2017	70.62	Open
02/02/2017	01	71019	4121	GREAT LAKES ACE HARDWARE	METER TRUCK TOOLS	235.52	Open
					METER TRUCK TOOLS	59.83	Open
						<u>295.35</u>	
02/02/2017	01	71020	0637	HUNT SIGN CO., LTD	DDA SIGNS	894.50	Open
02/02/2017	01	71021	6018	MI-AWWA	LIMITED TREATMENT COURSE - BLANKSTRO	500.00	Open
					WTR TREATMENT 1 COURSE - ARMSTRONG	500.00	Open
					WTR TREATMENT 1 COURSE - ERDMANN	500.00	Open
						<u>1,500.00</u>	
02/02/2017	01	71022	0470	MISDU	PAYROLL DEDUCTION - 2/3/17	322.07	Open
02/02/2017	01	71023	3228	OFFICE EXPRESS	OFFICE SUPPLIES	86.15	Open
					STAMP	8.00	Open
						<u>94.15</u>	
02/02/2017	01	71024	5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - 2/3/17	615.40	Open
02/02/2017	01	71025	0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - 2/3/17	251.25	Open
02/02/2017	01	71026	5804	RISE ABOVE FIRE TRAINING LLC	LECTURE SESSION - ROUTINE EMERGENCIE	310.00	Open

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	Status
02/02/2017	01	71027	6073	SAFETYBELTSAFE U.S.A.	PROFESSIONAL SUBSCRIPTION & MEMBERSH	135.00	Open
02/02/2017	01	71028	5554	SALEM-SOUTH LYON DISTRICT	TAXES DUE TO LIBRARY	111.28	Open
02/02/2017	01	71029	0055	SAM'S CLUB DIRECT	OFFICE & BLDG SUPPLIES	486.42	Open
02/02/2017	01	71030	0461	SOUTH LYON COMMUNITY SCHOOLS	TAXES DUE TO SCHOOLS	670.46	Open
02/02/2017	01	71031	5983	STATE OF MICHIGAN	D-3 DRINKING WTR CERT EXAM - ERDMANN	70.00	Open
02/02/2017	01	71032	1465	TERMINIX PROCESSING CENTER	PEST CONTROL - 318 W LAKE	60.00	Open
02/02/2017	01	71033	3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASES	1,504.15	Open
02/02/2017	01	71034	0062	VANTAGEPOINT TRANSFERS	PLAN #301149, PAYROLL DEDUCTIONS 2/3	3,749.88	Open
02/02/2017	01	71035	6033	VISICOM SERVICES, INC.	IT SERVICES	6,146.24	Open
02/02/2017	01	71036	3854	SUSAN L. WINTERS	PAYROLL DEDUCTION	183.80	Open
02/02/2017	01	71037	3984	WOW! BUSINESS	INTERNET SERVICE	35.97	Open
					CABLE BOX	10.00	Open
						45.97	
02/07/2017	01	71038	2562	POSTMASTER	POSTAGE FOR WATER BILL REMINDERS & S	156.06	Open
02/09/2017	01	71039	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	19.50	Open
02/09/2017	01	71040	9432	COSTCO	BLDG & OFFICE SUPPLIES	192.94	Open
02/09/2017	01	71041	0584	DTE ENERGY	ELECTRIC SERVICE 12/29-1/31/17	630.74	Open
02/09/2017	01	71042	2350	HARTLAND DEERFIELD CAPITAL RESERV	BLUE CARD SIM LAB - OLANDO, SHIPPE &	1,050.00	Open
02/09/2017	01	71043	3702	MICHAEL KENNEDY	REIMB VINEGAR & GRIP TAPE	20.39	Open
02/09/2017	01	71044	9778	LEXISNEXIS	JANUARY 2017 CONTRACT FEE	32.00	Open
02/09/2017	01	71045	5237	M.A.M.C.	2017 MEMBERSHIP RENEWAL	75.00	Open
02/09/2017	01	71046	1509	MARTIN'S DO IT BEST	JANUARY 2017 STMT	219.15	Open
					JANUARY 2017 STATEMENT	560.19	Open
					SMALL RODENT TRAPS	10.44	Open
						789.78	
02/09/2017	01	71047	1545	MICHIGAN ASSOC OF FIRE CHIEFS	2017 WINTER WORKSHOP - WEIR	125.00	Open
02/09/2017	01	71048	1379	MRWA	EXCAVATION/TRENCHING SAFETY CLASS -	360.00	Open
02/09/2017	01	71049	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00	Open
02/09/2017	01	71050	0462	PETER'S TRUE VALUE HARDWARE	CABLE, HOSE, CANNED FUEL FOR SAWS	90.44	Open
02/09/2017	01	71051	9065	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICAL - BOISVERT	153.00	Open
					NEW HIRE PHYSICAL - DZIURGOT	495.00	Open
						648.00	
02/09/2017	01	71052	1465	TERMINIX PROCESSING CENTER	PEST CONTROL - CITY HALL	76.00	Open
02/09/2017	01	71053	3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	84.00	Open
02/09/2017	01	71054	6033	VISICOM SERVICES, INC.	LAPTOP FOR INSPECTOR	1,664.01	Open
02/09/2017	01	71055	0015	WATER ENVIRONMENT FEDERATIO	MEMBERSHIP DUES	210.00	Open
02/09/2017	01	71056	5731	WINDSTREAM	PHONE SERVICE	2,003.59	Open
02/09/2017	01	71057	3984	WOW! BUSINESS	INTERNET SERVICE	32.97	Open

01 TOTALS:

(1 Check Voided)

Total of 159 Disbursements:

235,414.50

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000	ENGINEERING FEES	HUBBELL, ROTH, & CLARK,	SITE PLAN FEES	770.07	
101-000.000-035.000		Total For Dept 000.000		770.07	
Dept 200.000 ADMINISTRATION					
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	CABINET & OFFICE SUPPLIES	85.10	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	220.33	
101-200.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	SAFE ROUTES TO SCHOOL	239.66	
101-200.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	63.13	
101-200.000-900.000	PRINTING	LAKELAND PRINTING	TIME OFF REQUEST FORMS & APPROVED STI	318.00	
101-200.000-900.000	PRINTING	PRINTING SYSTEMS	A/P ENVELOPES	177.33	
101-200.000-977.000	EQUIPMENT	LB OFFICE PRODUCTS	CABINET & OFFICE SUPPLIES	562.95	
		Total For Dept 200.000 ADMINISTRATION		1,666.50	
Dept 276.000 CEMETERY					
101-276.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	76.27	
		Total For Dept 276.000 CEMETERY		76.27	
Dept 300.000 POLICE					
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	1 REAM PAPER	7.29	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	TONER	95.99	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	DIVIDERS	23.34	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	(2) WIRELESS MOUSE	72.58	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	DIVIDERS	23.34	
101-300.000-740.000	OPERATING EXPENSE	HRDIRECT	CARDS FOR PD STAFF	103.92	
101-300.000-740.000	OPERATING EXPENSE	MYRON CORPORATION	(25) POCKET CALENDARS	118.10	
101-300.000-740.000	OPERATING EXPENSE	OFFICE EXPRESS	CHAIRMAT	122.99	
101-300.000-740.000	OPERATING EXPENSE	OFFICE EXPRESS	CHAIRMAT	69.99	
101-300.000-740.000	OPERATING EXPENSE	OFFICE EXPRESS	ATTENDANCE CARDS	25.58	
101-300.000-740.000	OPERATING EXPENSE	SIRCHIE FINGER PRINT LAB	(2) DUQUENOIS REAGENT/MARIJUANA	35.18	
101-300.000-801.000	PROFESSIONAL SERVICE	AMERICAN VIDEO TRANSFER	TECHNICAL SERVICES REPAIR TO PD MOBIL	131.25	
101-300.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	38.13	
101-300.000-802.000	CONTRACTUAL SVCS	QUENCH	WATER COOLER RENTAL	216.00	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	OIL	11.39	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	WASHER FLUID	8.26	
101-300.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	MISC PARTS & TOOLS	9.48	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	OIL CHANGE - PD082	65.98	
101-300.000-931.000	BUILDING MAINTENANCE	OFFICE EXPRESS	(13) FLOOR MATS	832.08	
101-300.000-931.000	BUILDING MAINTENANCE	OFFICE EXPRESS	CHAIR MAT	80.99	
101-300.000-958.100	WITNESS FEES	JUSTIN LISS	WITNESS FEES	9.00	
101-300.000-978.000	CAPITAL EQUIPMENT	CYNERGY PRODUCTS	(2) SIREN/LIGHT CONTROLLERS PURCHASE	1,998.00	
		Total For Dept 300.000 POLICE		4,098.86	
Dept 335.000 FIRE					
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	APOLLO FIRE EQUIPMENT CO	V-FORCE COAT & PANT, SUSPENDERS	4,178.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	FIRE SERVICE MGMT	TURNOUT GEAR REPAIR	831.50	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	KENSINGTON VALLEY VARSIT	UNIFORM POLO, JOB SHIRT	137.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	KENSINGTON VALLEY VARSIT	FLEECE JACKET EMBROIDERY	154.08	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 335.000 FIRE					
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	NORTH EASTERN UNIFORMS	UNIFORM POLO&PANTS - SALNA	88.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	PARKSIDE CLEANERS	UNIFORM JACKET CLEANING	13.85	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	PRIORITY ONE EMERGENCY	(2) UNIFORM PANTS	99.98	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	PRIORITY ONE EMERGENCY	UNIFORMS - BOISVERT, WILSON&WEIR	319.64	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	QUICKSILVER MARKETING SO	BUSINESS CARDS - FIRE INSPECTOR	29.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	W4 SIGNS	HELMET DECALS	50.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	WITMER PUBLIC SAFETY GRO	UNIFORM PANTS, HELMET PARTS, GLOVES,	1,640.03	
101-335.000-727.000	OFFICE SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	291.17	
101-335.000-727.000	OFFICE SUPPLIES	QUILL CORPORATION	COFFEE SUPPLIES & BINDERS	150.35	
101-335.000-740.000	OPERATING EXPENSE	AMERICAN AWARDS & ENGRAV	LOCKER NAME PLATES	27.00	
101-335.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	38.14	
101-335.000-802.000	CONTRACTUAL SVCS	QUENCH	REMOVAL FEE	150.00	
101-335.000-851.000	RADIO MAINTENANCE	US FIRECOM	SPEAKER MICROPHONES	255.12	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	TIRE PRESSURE SENSOR & WIPER BLADES C	70.77	
101-335.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	REPLACE DIF PINION SEAL, OIL CHANGE -	281.70	
101-335.000-863.000	VEHICLE MAINTENANCE	HALT FIRE INC.	WHEEL CHOCK HOLDER & SAFETY LATCH	282.79	
101-335.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	MECHANIC'S SUPPLIES	43.04	
101-335.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	MISC PARTS & TOOLS	16.86	
101-335.000-863.000	VEHICLE MAINTENANCE	ARGUS-HAZCO	AIR MONITOR SENSOR	394.00	
101-335.000-930.000	REPAIR MAINTENANCE	ARGUS-HAZCO	4 GAS MONITOR CARTRIDGES	236.13	
101-335.000-930.000	REPAIR MAINTENANCE	CYNERGY PRODUCTS	MINITOR BATTERY PACKS	174.00	
101-335.000-930.000	REPAIR MAINTENANCE	DOUGLASS SAFETY SYSTEMS	SCBA SCREWS, LABELS, HARNESS ASSY, BA	212.69	
101-335.000-930.000	REPAIR MAINTENANCE	LYON MECHANICAL, INC	REPAIR BACKFLOW - REQUIRED BY WATER D	1,512.00	
101-335.000-931.000	BUILDING MAINTENANCE	APOLLO FIRE EQUIPMENT CO	3' HOSE EXTENSION FOR LADDER 1	70.82	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	GLOVES, SHARPS CONTAINER, PEDIATRIC D	321.49	
101-335.000-863.000			Total For Dept 335.000 FIRE	12,069.15	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	91.29	
101-440.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	SUPPLIES & OFFICE SUPPLIES	38.25	
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	95.79	
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	WELDING SUPPLIES	273.48	
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	WELDING SUPPLIES & CYLINDERS FILLED	180.37	
101-440.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	WATER	6.50	
101-440.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	WATER	13.00	
101-440.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH CAN LINERS	71.24	
101-440.000-740.000	OPERATING EXPENSE	LB OFFICE PRODUCTS	SUPPLIES & OFFICE SUPPLIES	82.22	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	1ST AID, PAPER&SAFETY SUPPLIES, & GLO	225.18	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY & PAPER SUPPLIES	129.43	
101-440.000-740.000	OPERATING EXPENSE	STONE DEPOT	SIDEWALK SALT	337.50	
101-440.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	119.86	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MISC PARTS	50.45	
101-440.000-863.000	VEHICLE MAINTENANCE	ANGELO'S WHOLESALE	FLOW HARNESS T-5	166.12	
101-440.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	LIGHT BARS FOR W-5 & LOADER	307.79	
101-440.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	LED WARNING LIGHTS & MOUNTING CABINET	222.40	
101-440.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	BACKUP LIGHTS & MOUNTING BOX & LIGHTB	411.86	

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Fund 101 GENERAL FUND					
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	WARNING LIGHTS T-15	149.93	
101-440.000-863.000	VEHICLE MAINTENANCE	BADER & SONS CO.	DRIVE SHAFT FOR JD1575	587.71	
101-440.000-863.000	VEHICLE MAINTENANCE	BADER & SONS CO.	REAR VIEW MIRROR - JD1575	40.27	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	LIGHT BOXES T-15	95.96	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	EXHAUST PARTS T-15	52.39	
101-440.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRES FOR T-7	866.00	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	TRANSMISSION FLUSH - T11	317.36	
101-440.000-863.000	VEHICLE MAINTENANCE	INTERSTATE BILLING SERVI	BACKHOE ENGINE CONTROL UNIT REPL	1,980.34	
101-440.000-863.000	VEHICLE MAINTENANCE	INTERSTATE BILLING SERVI	FILTERS FOR LOADER	98.24	
101-440.000-863.000	VEHICLE MAINTENANCE	KNAPHEIDE TRUCK EQUIPMEN	HEADLIGHT KIT & SALT SPREADER MOTORS	184.00	
101-440.000-863.000	VEHICLE MAINTENANCE	KNAPHEIDE TRUCK EQUIPMEN	MECHANIC'S SUPPLIES	315.50	
101-440.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	MISC TOOLS	10.74	
101-440.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	MISC PARTS FOR T-15	42.18	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	MISC PARTS & TOOLS	39.81	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	BEARINGS T-6	20.62	
101-440.000-863.000	VEHICLE MAINTENANCE	WOLVERINE TRUCK SALES, I	POWER STEERING TANK T-7&FENDER SHIELD	230.47	
101-440.000-863.000	VEHICLE MAINTENANCE	BROWNIE'S SIGNS LLC.	DOWNTOWN CLOCK REPAIRED	167.50	
101-440.000-930.000	REPAIR MAINTENANCE	BECKWAY DOOR	FURNISH & INSTALL NEW GARAGE DOOR #1	3,130.00	
101-440.000-931.000	BUILDING MAINTENANCE	HUBBELL, ROTH, & CLARK,	STORM WATER PERMIT ASST 2015-2016	232.40	
101-440.000-935.000	NPDES PHASE 2 STORMWATER		Total For Dept 440.000 DEPT. OF PUBLIC WORKS	11,384.15	
Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH CAN LINERS	71.23	
101-690.000-740.000	OPERATING EXPENSE	HUNT SIGN CO., LTD	SLED HILL & ICE RINK SIGNS	125.16	
101-690.000-740.000	OPERATING EXPENSE	ZERO WASTE USA, INC.	PET WASTE BAGS	285.75	
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS @ PARKS	290.00	
			Total For Dept 690.000 PARKS AND RECREATION	772.14	
Total For Fund 101 GENERAL FUND				30,837.14	
Fund 202 MAJOR STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
202-463.000-930.000	REPAIR MAINTENANCE	AW DIRECT	LIGHTBARS FOR LEAF BOXES	113.95	
202-463.000-930.000	REPAIR MAINTENANCE	CONTRACTORS STEEL COMPAN	STEEL & TUBING FOR LEAF BOX T-15	286.28	
			Total For Dept 463.000 STREET-ROUTINE MAINT.	400.23	
Dept 478.000 SNOW PLOWING					
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (100.29 TON)	2,939.00	
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (99.53 TON)	2,916.73	
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (99.62 TON)	2,919.37	
202-478.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	HEADLIGHT KIT & SALT SPREADER MOTORS	550.04	
202-478.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	SNOW PLOW EDGES & BLADE KITS	722.88	
202-478.000-740.000	OPERATING EXPENSE	LAWSON PRODUCTS, INC.	PLOW TRUCK HYDRAULIC FITTINGS	220.67	
			Total For Dept 478.000 SNOW PLOWING	10,268.69	
Total For Fund 202 MAJOR STREETS				10,668.92	

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Fund 203 LOCAL STREETS					
Dept 463.000 STREET-ROUTINE MAINT.		AW DIRECT	LIGHTBARS FOR LEAF BOXES	113.95	
203-463.000-930.000	REPAIR MAINTENANCE	CONTRACTORS STEEL COMPAN	STEEL & TUBING FOR LEAF BOX T-15	286.27	
203-463.000-930.000	REPAIR MAINTENANCE				
		Total For Dept 463.000	STREET-ROUTINE MAINT.	400.22	
Dept 478.000 SNOW PLOWING					
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (100.29 TON)	2,939.00	
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (99.53 TON)	2,916.72	
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT (99.62 TON)	2,919.36	
203-478.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	HEADLIGHT KIT & SALT SPREADER MOTORS	550.04	
203-478.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	SNOW PLOW EDGES & BLADE KITS	722.88	
203-478.000-740.000	OPERATING EXPENSE	LAWSON PRODUCTS, INC.	PLOW TRUCK HYDRAULIC FITTINGS	220.67	
		Total For Dept 478.000	SNOW PLOWING	10,268.67	
Fund 401 CAPITAL IMPROVEMENTS					
Dept 451.000					
401-451.000-970.000	CAPITOL IMPROVEMENTS+	Total For Fund 203	LOCAL STREETS	10,668.89	
		HUNT SIGN CO., LTD	SLED HILL & ICE RINK SIGNS	287.84	
		Total For Dept 451.000		287.84	
		Total For Fund 401	CAPITAL IMPROVEMENTS	287.84	
Fund 592 WATER & SEWER					
Dept 452.000					
592-452.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	WATER SYSTEM UPGRADES DWRP	1,620.58	
		Total For Dept 452.000		1,620.58	
Dept 550.000 SEWER / REPAIR					
592-550.000-740.000	OPERATING EXPENSE	JACK DOHENY SUPPLIES INC	VACTOR HOSE PARTS	18.00	
592-550.000-930.000	REPAIR MAINTENANCE	ETNA SUPPLY	SEWER MAIN REPAIR PARTS	319.88	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 438 W LIBERTY	355.50	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 467 W LAKE	306.00	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 212 E LIBERTY	256.50	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 711 N HAGADORN	414.00	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 560 MCMUNN	261.00	
		Total For Dept 550.000	SEWER / REPAIR	1,930.88	
Dept 555.000 REFUSE COLLECTION					
592-555.000-818.100	REFUSE COLLECTION (CONTRACTUAL	GFL ENVIRONMENTAL	REFUSE COLLECTION SERVICE - FEBRUARY	41,973.84	
		Total For Dept 555.000	REFUSE COLLECTION	41,973.84	
Dept 556.000 WATER					
592-556.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	17.36	
592-556.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	22.75	
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING COMPA	PHOSPHATE	2,228.00	
592-556.000-740.000	OPERATING EXPENSE	ETNA SUPPLY	CURB BOX KEY	86.00	
592-556.000-740.000	OPERATING EXPENSE	GRAINGER	LED LIGHT FIXTURES & CONTROL BOARD BU	764.48	

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Fund 592 WATER & SEWER					
Dept 556.000 WATER					
592-556.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	307.89	
592-556.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	194.39	
592-556.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	256.24	
592-556.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	SNOW PLOW EDGES & BLADE KITS	83.04	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	FIRST AID SUPPLIES & GLOVES	69.90	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	SUPPLIES	123.98	
592-556.000-740.000	OPERATING EXPENSE	SHARE CORP.	ELECTRICAL TOOLS	50.86	
592-556.000-740.000	OPERATING EXPENSE	THIELSCH ENGINEERING INC	FLOW CHARTS	186.95	
592-556.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	49.05	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	STEERING SHOCK W-8 & MISC SUPPLIES	44.62	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SPARK PLUGS & BULBS	28.75	
592-556.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	LIGHT BARS FOR W-5 & LOADER	307.80	
592-556.000-863.000	VEHICLE MAINTENANCE	AW DIRECT	FLOOD LIGHT & MISC PARTS W-5	197.50	
592-556.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	MECHANIC'S SUPPLIES	64.55	
592-556.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	MISC PARTS & TOOLS	62.44	
592-556.000-863.000	VEHICLE MAINTENANCE	QUALITY FIRST AID & SAFE	GHS TRAINING	100.00	
592-556.000-957.000	EDUCATION & TRAINING	KNAPHEIDE TRUCK EQUIPMEN	8-1/2' WESTERN SNOW PLOW W-5	2,770.00	
592-556.000-970.000	CAPITOL IMPROVEMENTS+				
		Total For Dept 556.000 WATER		8,016.55	
Dept 557.000 WASTEWATER					
592-557.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	17.35	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	31.93	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	WELDING SUPPLIES & CYLINDERS FILLED	32.28	
592-557.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	22.75	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, INC	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	CHEMCO PRODUCTS INC.	POLYMER	5,076.00	
592-557.000-740.000	OPERATING EXPENSE	CHEMTRADE CHEMICALS US L	ALUMINUM SULFATE	5,343.25	
592-557.000-740.000	OPERATING EXPENSE	CUMMINS BRIDGEWAY, LLC	TROTTERS PTE LIFT STATION GENERATOR R	381.90	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	216.94	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	990.18	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	224.72	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	100.40	
592-557.000-740.000	OPERATING EXPENSE	GRAINGER	LED LIGHT FIXTURES	1,911.20	
592-557.000-740.000	OPERATING EXPENSE	GRAINGER	LED LIGHT FIXTURES & CONTROL BOARD BU	8.80	
592-557.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	280.89	
592-557.000-740.000	OPERATING EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	SNOW PLOW EDGES & BLADE KITS	83.03	
592-557.000-740.000	OPERATING EXPENSE	KROFF MECHANICAL SERVICE	HVAC LIMIT SWITCH REPLACED	317.88	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WW ANALYSIS	345.00	
592-557.000-740.000	OPERATING EXPENSE	PROFESSIONAL PUMP INC	BLOWER SHAFT SEAL REPAIR KIT	379.02	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	FIRST AID SUPPLIES & GLOVES	69.89	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	SUPPLIES	123.97	
592-557.000-740.000	OPERATING EXPENSE	SHARE CORP.	ELECTRICAL TOOLS	50.85	
592-557.000-740.000	OPERATING EXPENSE	UTILITIES INSTRUMENTATIO	REPAIR ANTENNA CABLE & POLYPHASOR @ 1	686.55	
592-557.000-740.000	OPERATING EXPENSE	CUMMINS BRIDGEWAY, LLC	LIFT STATIONS ANNUAL GENERATOR MAINT	2,650.10	
592-557.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING - FEB 2017	49.04	
592-557.000-931.000	BUILDING MAINTENANCE	OVERHEAD DOOR CO. WHITMO	GARAGE DOOR SPRINGS REPLACED	1,490.44	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-931.000	BUILDING MAINTENANCE	PARKSON CORPORATION	REPAIR PARTS FOR SOUTH RDT	1,330.30	
592-557.000-957.000	EDUCATION & TRAINING	QUALITY FIRST AID & SAFE	GHS TRAINING	100.00	
592-557.000-970.000	CAPITOL IMPROVEMENTS+	KNAPHEIDE TRUCK EQUIPMEN	8-1/2' WESTERN SNOW PLOW W-5	2,770.00	
592-557.000-970.000	CAPITOL IMPROVEMENTS+	PROFESSIONAL PUMP INC	GRIT/POST AERATION BARE BLOWER	4,676.46	
		Total For Dept 557.000 WASTEWATER		29,843.62	
		Total For Fund 592 WATER & SEWER		83,385.47	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	30,837.14	
			Fund 202 MAJOR STREETS	10,668.92	
			Fund 203 LOCAL STREETS	10,668.89	
			Fund 401 CAPITAL IMPRO	287.84	
			Fund 592 WATER & SEWER	83,385.47	
			Total For All Funds:	135,848.26	

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

John Galeas, Jr., Mayor

REVENUE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 01/31/2017

FINANCIAL REPORT JANUARY 2017

2016-17

ORIGINAL

2016-17

AMENDED BUDGET

YTD BALANCE

01/31/2017

NORM (ABNORM)

ACTIVITY FOR

MONTH 01/31/17

INCR (DECR)

AVAILABLE

BALANCE

NORM (ABNORM)

% BDGT

USED

GL NUMBER DESCRIPTION

Fund 101 - GENERAL FUND

Revenues

Dept 000.000	3,412,062.00	3,412,062.00	17,262.21	110,201.77	96.77
101-000.000-402.000 REAL PROPERTY TAX	920.00	920.00	97.50	(134.50)	114.62
101-000.000-423.000 SOUTH LYON WOODS TAX	1,500.00	1,500.00	0.00	1,500.00	0.00
101-000.000-444.000 PAYMENT IN LIEU OF TAXES	7,500.00	7,500.00	3,746.69	(1,348.63)	117.98
101-000.000-446.000 PENALTIES AND INTEREST	150,000.00	150,000.00	18,018.00	74,992.75	50.00
101-000.000-451.000 BUILDING PERMITS	0.00	0.00	1,702.00	(17,012.00)	100.00
101-000.000-452.000 HEATING & PLUMB. REFG. PERMI	0.00	0.00	1,548.00	(11,256.00)	100.00
101-000.000-453.000 ELECTRICAL PERMITS	0.00	0.00	250.00	(1,890.50)	100.00
101-000.000-454.000 LICENSES & BUSINESS MISC.	946,168.00	946,168.00	159,253.00	323,872.19	65.77
101-000.000-570.000 STATE SHARED REV.	0.00	0.00	900.00	(1,900.00)	100.00
101-000.000-600.000 BOARD OF APPEALS	92,047.00	92,047.00	2,105.52	757.27	99.18
101-000.000-630.000 ADMIN FEE PROPERTY TAX	35,000.00	35,000.00	2,850.00	9,087.00	74.04
101-000.000-634.000 GRAVE OPENINGS & FOUNDATIONS	40,000.00	40,000.00	1,399.13	2,992.70	92.52
101-000.000-642.000 POLICE	2,500.00	2,500.00	60.00	2,020.00	19.20
101-000.000-661.000 PARKING VIOLATION	30,000.00	30,000.00	0.00	18,221.65	39.26
101-000.000-662.000 LOCAL COURT FINES	0.00	0.00	2,946.70	(2,946.70)	100.00
101-000.000-663.000 REFUND-(FOR COST OF ARREST)	7,000.00	7,000.00	405.81	4,879.01	30.30
101-000.000-664.000 INTEREST	0.00	0.00	34.02	(241.37)	100.00
101-000.000-664.200 PARK AND REC. INTEREST	0.00	0.00	40.69	(223.37)	100.00
101-000.000-666.000 INTEREST-EQUALIZ.& CONTINGENC	150,000.00	150,000.00	19,949.88	51,666.22	65.56
101-000.000-668.200 RENTS AND ROYALTIES-CABLE	40,000.00	40,000.00	0.00	19,127.96	52.18
101-000.000-668.300 LEASE--ANTENNA	8,800.00	8,800.00	762.03	3,465.79	60.62
101-000.000-668.400 RENTAL PROPERTIES	20,000.00	20,000.00	0.00	20,000.00	0.00
101-000.000-669.209 CONTRIBUTION-PERPETUAL CARE	0.00	0.00	0.00	384.95	99.00
101-000.000-673.000 SALES OF FIXED ASSETS	0.00	0.00	0.00	(1,707.36)	100.00
101-000.000-675.200 CONTRIBUTIONS-COOL YULE	4,100.00	4,100.00	0.00	3,182.00	22.39
101-000.000-675.600 CULTURAL ARTS REVENUES	20,000.00	20,000.00	0.00	20,000.00	0.00
101-000.000-694.300 PYMT. OF SIDEWALKS BY RESIDEN	100,000.00	73,000.00	3,876.04	6,028.96	91.74
101-000.000-698.000 MISCELLANEOUS	0.00	0.00	1,000.00	(1,000.00)	100.00
101-000.000-698.100 FIRE MISC.	0.00	0.00	1,973.12	(1,973.12)	100.00
101-000.000-698.800 GRANT MONIES-POLICE DEPT.	0.00	0.00	0.00	(320.00)	100.00
101-000.000-698.900 GRANT MONIES-CULTURAL ARTS	0.00	0.00	0.00		

Total Dept 000.000

	5,067,597.00	5,079,280.00	240,180.34	630,426.67	87.59
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TOTAL REVENUES

	5,067,597.00	5,079,280.00	240,180.34	630,426.67	87.59
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Fund 101 - GENERAL FUND:

TOTAL REVENUES

	5,067,597.00	5,079,280.00	240,180.34	630,426.67	87.59
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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 01/31/2017

FINANCIAL REPORT JANUARY 2017

2016-17

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2016-17 AMENDED BUDGET	01/31/2017 NORM (ABNORM)	MONTH 01/31/17 INCR (DECR)	NORM (ABNORM)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
200.000-ADMINISTRATION		1,272,460.00	1,275,460.00	775,793.05	71,075.49	499,666.95		60.82
276.000-CEMETERY		101,325.00	101,325.00	63,299.35	2,686.83	38,025.65		62.47
295.000-SENIOR TRANSPORTATION		73,920.00	73,920.00	36,960.00	12,320.00	36,960.00		50.00
300.000-POLICE		2,542,278.00	2,536,778.00	1,493,233.46	212,937.92	1,043,544.54		58.86
335.000-FIRE		464,750.00	460,750.00	289,166.74	38,650.89	171,583.26		62.76
346.000-AMBULANCE		2,075.00	2,075.00	406.79	180.76	1,668.21		19.60
440.000-DEPT. OF PUBLIC WORKS		877,203.00	875,703.00	445,790.39	54,375.42	429,912.61		50.91
690.000-PARKS AND RECREATION		140,775.00	140,775.00	80,726.01	11,683.87	60,048.99		57.34
732.000-HISTORICAL DEPOT		30,175.00	30,175.00	15,620.19	1,358.85	14,554.81		51.77
800.000-CABLE COMMISSION		2,225.00	2,225.00	0.00	0.00	2,225.00		0.00
802.000-CULTURAL ARTS		4,675.00	4,675.00	1,480.70	0.00	3,194.30		31.67

Fund 101 - GENERAL FUND:
TOTAL EXPENDITURES

5,511,861.00 5,503,861.00 3,202,476.68 405,270.03 2,301,384.32 58.19

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 01/31/2017

FINANCIAL REPORT JANUARY 2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 01/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/17 INCR (DECR)	AVAILABLE		% BDT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			NORM (ABNORM)	BALANCE	
Fund 202 - MAJOR STREETS								
212.000-ACCOUNTANT		4,080.00	4,080.00	4,130.00	0.00	(50.00)	19,699.55	101.23
451.000		41,000.00	41,000.00	21,300.45	341.10		64,851.40	51.95
463.000-STREET-ROUTINE MAINT.		151,710.00	151,710.00	86,858.60	11,123.09		7,627.14	57.25
474.000-TRAFFIC SERVICES		14,525.00	14,525.00	6,897.86	1,064.64		57,545.71	47.49
478.000-SNOW FLOWING		87,500.00	87,500.00	29,954.29	17,289.93		1,818.86	34.23
479.000-SNOW REMOVAL		3,700.00	3,700.00	1,881.14	0.00		146,113.00	50.84
485.000-TRANSFER BETWEEN FUNDS		146,113.00	146,113.00	0.00	0.00		5,778.54	0.00
491.000-STORM SEWER		9,805.00	9,805.00	4,026.46	785.68			41.07
TOTAL EXPENDITURES		458,433.00	458,433.00	155,048.80	30,604.44		303,384.20	33.82
Fund 202 - MAJOR STREETS:								
TOTAL EXPENDITURES		458,433.00	458,433.00	155,048.80	30,604.44		303,384.20	33.82
Fund 203 - LOCAL STREETS								
212.000-ACCOUNTANT		4,100.00	4,100.00	4,130.00	0.00	(30.00)	71,695.99	100.73
463.000-STREET-ROUTINE MAINT.		145,145.00	145,145.00	73,449.01	11,053.85		1,018.97	50.60
474.000-TRAFFIC SERVICES		6,250.00	6,250.00	5,231.03	396.89		46,771.90	83.70
478.000-SNOW FLOWING		71,900.00	71,900.00	25,128.10	14,298.66		11,549.70	34.95
491.000-STORM SEWER		15,625.00	15,625.00	4,075.30	785.68			26.08
TOTAL EXPENDITURES		243,020.00	243,020.00	112,013.44	26,535.08		131,006.56	46.09
Fund 203 - LOCAL STREETS:								
TOTAL EXPENDITURES		243,020.00	243,020.00	112,013.44	26,535.08		131,006.56	46.09

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 01/31/2017

FINANCIAL REPORT JANUARY 2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 01/31/2017 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/17 INCR (DECR)	AVAILABLE BALANCE / NORM (ABNORM)		% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 592 - WATER & SEWER								
452.000		0.00	310,000.00	290,156.46	709.32	19,843.54		93.60
540.000-WATER / REPAIR		144,831.00	144,831.00	41,466.50	5,483.14	103,364.50		28.63
550.000-SEWER / REPAIR		146,850.00	146,850.00	44,736.31	7,425.63	102,113.69		30.46
555.000-REFUSE COLLECTION		504,000.00	504,000.00	293,480.82	41,973.84	210,519.18		58.23
556.000-WATER		967,897.00	967,897.00	415,988.41	61,151.02	551,908.59		42.98
557.000-WASTEWATER		1,883,340.00	1,573,340.00	633,912.44	91,527.28	939,427.56		40.29
TOTAL EXPENDITURES		3,646,918.00	3,646,918.00	1,719,740.94	208,270.23	1,927,177.06		47.16
Fund 592 - WATER & SEWER:								
TOTAL EXPENDITURES		3,646,918.00	3,646,918.00	1,719,740.94	208,270.23	1,927,177.06		47.16

January 2017 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	18.7700	160.00		\$ 3,003.20	\$ -		\$ 3,003.20	
Blaha, M.	14.5000	70.00		\$ 1,015.00	\$ -		\$ 1,015.00	
Clarelli, J.	16.3700	64.00		\$ 1,047.68	\$ -		\$ 1,047.68	
Deaton, L.				\$ 4,863.46			\$ 4,863.46	
Donhue, R.				\$ 5,076.92			\$ 5,076.92	
Gotham, D.	16.7500	71.75		\$ 1,201.81	\$ -		\$ 1,201.81	
Ladner, L.				\$ 6,417.23			\$ 6,417.23	
Lanning, W.	10.7300	26.50		\$ 284.35			\$ 284.35	
Mosier, L.				\$ 4,525.30			\$ 4,525.30	
Judy Pieper	17.2800	160.00		\$ 2,764.80	\$ -		\$ 2,764.80	
TOTAL: Administration		552.25	0.00	\$ 30,199.75	\$ -	\$ -	\$ 30,199.75	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Bjerke, Michael	11.7200			\$ -			\$ -	
Brannun, L.	11.7200			\$ -			\$ -	
Nicholls, William	11.7200			\$ -			\$ -	
Wauford, S.	11.7200			\$ -			\$ -	
Wedesky, J. W.	11.7200			\$ -			\$ -	
Williamson, N.	12.4600			\$ -			\$ -	
TOTAL: Cemetery		0.00	0.00	0.00	0.00	0.00	0.00	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	35.4018	176.00	39.00	\$ 6,230.72	\$ 2,116.01		\$ 8,346.73	
Baker, A.	32.6213	168.00	27.00	\$ 5,480.38	\$ 1,346.48		\$ 6,826.85	
Baker, J.	35.4018	184.00	16.00	\$ 6,513.93	\$ 864.64		\$ 7,378.57	
Barbour, R.	32.6213	176.00	36.00	\$ 5,741.35	\$ 1,795.30		\$ 7,536.65	
Brooks, T.	32.6213	176.00	36.00	\$ 5,741.35	\$ 1,803.09		\$ 7,544.44	
Collins, L.				\$ 7,198.52			\$ 7,198.52	
Faught, C.	35.4018	184.00	12.00	\$ 6,513.93	\$ 648.48		\$ 7,162.41	
Garris, G.	17.0300			\$ -			\$ -	
Hoydic, S.	32.6213	176.00	50.00	\$ 5,741.35	\$ 2,504.30		\$ 8,245.64	
Krettlin, F.	17.0300	8.50		\$ 144.76			\$ 144.76	
LaChance, J.	10.0000	88.00		\$ 880.00			\$ 880.00	
Lambi, A.	11.3000	68.00		\$ 768.40			\$ 768.40	
Laraway, P.	17.0300	6.00		\$ 102.18			\$ 102.18	
Ley, K.	17.0300	9.00		\$ 153.27			\$ 153.27	
Raap, T.	32.6213	168.00	34.00	\$ 5,480.38	\$ 1,695.56		\$ 7,175.94	
Regentik, C.	18.7700	160.00		\$ 3,003.20	\$ -		\$ 3,003.20	
Sederlund, C.	35.4018	168.00	46.00	\$ 5,947.50	\$ 2,495.81	\$ 1,600.00	\$ 10,043.31	Longevity
Sovik, C.	37.7088	192.00	9.00	\$ 7,240.05	\$ 519.45		\$ 7,759.50	
Sroufe, T.	32.6213	160.00		\$ 5,219.41	\$ -		\$ 5,219.41	
Stevens, T.	32.6213	200.00		\$ 6,524.26	\$ -		\$ 6,524.26	
Tomanek, J.	32.6213	200.00	6.00	\$ 6,524.26	\$ 299.22	\$ 1,600.00	\$ 8,423.48	Longevity
Walton, T.	32.6213	176.00	27.00	\$ 5,741.35	\$ 1,346.48		\$ 7,087.83	
Wilcox, W.	12.1400	22.50		\$ 273.15	\$ -		\$ 273.15	
Wilcox, W.	17.0300	9.00		\$ 153.27	\$ -		\$ 153.27	
Witrock, M.	32.6213	160.00	20.00	\$ 5,219.41	\$ 993.06	\$ 1,300.00	\$ 7,512.47	Longevity
Total: Police		3035.00	358.00	\$ 102,536.37	\$ 18,427.88	\$ 4,500.00	\$ 125,464.25	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Armstrong, C.	21.7400	48.00		\$ 1,043.52			\$ 1,043.52	
Bach, R.	14.8800	36.00		\$ 535.68			\$ 535.68	
Carlington, L.	17.1700	20.25		\$ 347.69			\$ 347.69	
Carlington, R.	18.1900	34.50		\$ 620.93			\$ 620.93	
Conrad, C.	16.0200	106.25		\$ 1,702.13			\$ 1,702.13	
Dobrick, Zach	8.9000	28.25		\$ 249.30			\$ 249.30	
Good, Alexander	14.8800	38.00		\$ 565.44			\$ 565.44	
Kennedy, M.				\$ 2,773.08			\$ 2,773.08	
Laitinen, Daniel	8.9000	16.75		\$ 145.23			\$ 145.23	
McGillen, T.	17.1700	24.00		\$ 412.08			\$ 412.08	
McGowan, Cain	8.9000	15.50		\$ 136.17			\$ 136.17	
Moynihan, B.	20.6000	70.25		\$ 1,447.15			\$ 1,447.15	
Noechel, J.	20.6000	90.25		\$ 1,859.15			\$ 1,859.15	
Olando, Michael	16.0200	91.75		\$ 1,469.84			\$ 1,469.84	
Pierson, Lee	14.8800	14.50		\$ 215.76			\$ 215.76	
Salna, E.	8.9000	22.00		\$ 193.16			\$ 193.16	
Sherrill, Cody	14.8800	15.00		\$ 223.20			\$ 223.20	
Shippe, S.	18.1900	17.00		\$ 302.35			\$ 302.35	
Tooman, Brittany	9.6900	83.25		\$ 806.69			\$ 806.69	
Ulrich, C.	17.1700	13.00		\$ 223.21			\$ 223.21	
Vliet, A.	8.9000	13.75		\$ 122.09			\$ 122.09	
Weir, M.	22.8900	64.75		\$ 1,482.13			\$ 1,482.13	
Wilson, T.	20.6000	45.75		\$ 942.45			\$ 942.45	
Total: Fire		908.75		\$ 17,818.40		\$ -	\$ 17,818.40	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	19.4800	160.00	17	\$ 3,113.60	\$ 496.23	\$ 280.00	\$ 3,889.83	On-call
Archey, Je.	23.5000	160.00	17.00	\$ 3,778.60	\$ 607.75		\$ 4,386.35	
Brock, R.	25.0300	160.00	0.50	\$ 4,004.80	\$ 19.24		\$ 4,024.04	
Buers, D.	23.2800	160.00		\$ 3,724.80	\$ -		\$ 3,724.80	
Dentai, F.	20.6500	160.00	20.00	\$ 3,324.20	\$ 619.80	\$ 280.00	\$ 4,224.00	On-call
Jamison, M.	18.7700	160.00		\$ 3,003.20	\$ -		\$ 3,003.20	
Moritz, M.	21.9000	160.00	4.00	\$ 3,504.00	\$ 134.28		\$ 3,638.28	
Paver, V.	21.5000	160.00	1.00	\$ 3,440.00	\$ 32.75		\$ 3,472.75	
Plasecki, T.	21.5000	160.00	20.00	\$ 3,440.00	\$ 655.00		\$ 4,095.00	
Race, J.	18.6600	160.00	23.50	\$ 2,985.60	\$ 657.77	\$ 280.00	\$ 3,923.37	On-call
Valencia, A.	18.2600	160.00	3.50	\$ 2,921.60	\$ 95.87	\$ 280.00	\$ 3,297.47	On-call
Total: D.P.W.		1,760.00	106.50	\$ 37,240.40	\$ 3,318.68	\$ 1,120.00	\$ 41,679.08	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W.& W.W.								
Archey, Ju.	18.7700	160		\$ 3,003.20	\$ -		\$ 3,003.20	
Armstrong, C.	19.3100	160	6.50	\$ 3,089.60	\$ 188.27		\$ 3,277.87	
Beason, R.	27.1500	160	8.00	\$ 4,344.00	\$ 335.04	\$ 280.00	\$ 4,959.04	On-call
Blankstrom, D.	17.3900	160	16.00	\$ 2,888.80	\$ 389.28	\$ 60.00	\$ 3,138.08	On-call
Caramitro, J.	25.5600	160	10.75	\$ 4,089.60	\$ 419.90	\$ 280.00	\$ 4,789.50	On-call
Erdmann, Kevin	19.3100	160	27.00	\$ 3,089.60	\$ 782.06	\$ 340.00	\$ 4,211.66	On-call
Gehringer, D.	24.9600	160	14.00	\$ 3,993.60	\$ 531.16	\$ 290.00	\$ 4,814.76	On-call
Martin, R.				\$ 6,728.24	\$ -		\$ 6,728.24	
Popravsky, P.	20.8200	160		\$ 3,331.20	\$ -		\$ 3,331.20	
Sahl, L.	10.5100			\$ -	\$ -		\$ -	
Total: W. & W.W.		1280.00	82.25	\$ 34,357.84	\$ 2,645.70	\$ 1,250.00	\$ 38,253.54	
Grand Total		7,536.00	548.75	\$ 222,152.76	\$ 24,392.27	\$ 6,870.00	\$ 253,415.02	

AGENDA NOTE

MEETING DATE: February 13, 2017

PERSON PLACING ITEM ON AGENDA: Per Council direction 1/23/17

AGENDA TOPIC: Proposed amendment to the Performance Evaluation provision of the City Manager Employment Agreement

EXPLANATION OF TOPIC: On January 23, 2017, Council directed the City Attorney to negotiate an amendment to the performance evaluation provision of the City Manager Employment Agreement to eliminate the requirement that it occur in February of each year.

Section 11 of the Agreement currently states:

Section 11: Performance Evaluation & Goals

The City Council shall review Employee's job performance at least once annually with the first review being in February 2015, and subsequent annual reviews to occur during the month of February of each year thereafter unless the parties agree otherwise. The annual performance reviews and evaluations shall be in writing and in accordance with criteria and format developed jointly by the City Council and the Employee. The City Council shall provide the Employee a reasonable and adequate opportunity to discuss the Employee's evaluation with the City Council. The annual performance reviews and evaluations shall be reasonably related to the Employee's written job description and shall be based, in whole or in part, on goals for the Employee's performance that are jointly developed and adopted by the City Council and the Employee.

The proposed amendment to Section 11 would replace existing language in its entirety and read:

The City Council shall review and evaluate the performance of Employee at least annually on a date to be mutually agreed upon by Employee and Council, and at such other times or intervals as the City Council may deem appropriate. The performance review and evaluation shall be undertaken in a form and manner desired by the City Council in consultation with Employee. The City Council and Employee shall jointly define, establish, and prioritize performance goals and objectives for Employee's performance, and any such criteria may be modified, added to, or deleted from, as City Council may from time to time determine in consultation with Employee.

The proposed amendment is acceptable to the City Manager and the City Attorney.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: None.

POSSIBLE COURSES OF ACTION: Approve/Reject/Postpone/Table

RECOMMENDATION: Approve

SUGGESTED MOTION: Motion to approve the proposed amendment to Section 11 entitled Performance Evaluation and Goals of the City Manager Employment Agreement as presented, and authorize the Mayor and Clerk to sign a First Amended and Restated City Manager Employment Agreement containing the amended Section 11.

AGENDA NOTE

New Business: Item #

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: Fire Chief Mike Kennedy

AGENDA TOPIC: Acceptance of \$1,000 donation

EXPLANATION OF TOPIC: SLFD was contacted by CBS Radio (attached email) to be part of a public education event at Busch's on Saturday, September 10. SLFD did participate and recently received the attached donation.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Email and copy of the check.

POSSIBLE COURSES OF ACTION: Approve/do not approve the \$1,000 donation from Prime Time Marketing.

RECOMMENDATION: Approve the \$1,000 donation from Prime Time Marketing.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the \$1,000 donation from Prime Time Marketing.

Fire Chief

From: Hemzacek, Christopher J <christopher.hemzacek@cbs.com>
Sent: Wednesday, September 07, 2016 5:29 PM
To: Fire Chief
Subject: First Responders Event & Donation 9/10

I am with CBS Radio and we have partnered with Josh Cellars to give back to the first responders in the local communities.

I am reaching out to see if representatives from your house could be present at the Busch's at 22385 Pontiac Trail between 12N-2P on Saturday 9/10 to receive a \$1000 donation.

Is there a best number to reach out at to share more details and confirm?

In advance, thank you!
Chris

CHRIS HEMZACEK

DIRECTOR, STRATEGIC SALES

CBS ALTITUDE GROUP | LOCAL ENGAGEMENT EXPERTS

T: 312-870-6478 | M: 312-282-2227 | TWO PRUDENTIAL PLAZA STE 1100 CHICAGO, IL 60601

CONNECT WITH #TeamAG | TWITTER: [@CBSAltitude](#) | FACEBOOK: [CBS Altitude Group](#) | LINKEDIN: [CBS Altitude Group](#)

[cbsaltitudegroup.com](#)

PRIME TIME MARKETING
505 N. SAINT CLAIR ST
SUITE B211
CHICAGO, IL 60611

JPMORGAN CHASE BANK, N.A.
CHICAGO, ILLINOIS
2-1710

9611

1/9/2017

PAY TO THE
ORDER OF

City of South Lyon

\$**1,000.00

One Thousand and 00/100*****

DOLLARS

City of South Lyon
335 S. Warren St
South Lyon, MI 48178

MEMO

South Lyon Fire Dept

SECURITY FEATURES INCLUDED. DETAILS ON BACK

AUTHORIZED SIGNATURE

John Vian

⑈009611⑈ ⑆071000013⑆ 720786441⑈

PRIME TIME MARKETING
City of South Lyon

South Lyon Fire Dept

1/9/2017

9611

1,000.00

Chase Business Chec South Lyon Fire Dept

1,000.00

AGENDA NOTE

New Business: Item #

MEETING DATE: February 13, 2017

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Winter Witch's Hat Run

EXPLANATION OF TOPIC: The South Lyon High School and South Lyon East High School Boys Cross Country Teams have requested a permit for the Winter Witch's Hat Run.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Permit Application, Hold Harmless Statement, Insurance Certificate, Memo from Chief Collins

POSSIBLE COURSES OF ACTION: Informational only

RECOMMENDATION: None

SUGGESTED MOTION: Motion by _____ N/A _____, supported by _____ to _____

02/13/17

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: 2017 Winter Witch's Hat Run

Date: February 7, 2017

I have received a permit request for the above-mentioned event. I reviewed the proposed route, which is similar to previous years. The organizer, Mr. Scott Smith, has agreed to direct participants to utilize the sidewalk when they travel parallel to 11 Mile Road. The event is scheduled to begin at 10:00 a.m. on Saturday, February 25, 2017. It will conclude by 10:45 a.m. A copy of the application for permit is attached for your information.

The planned event should cause only minimal disruption to normal traffic in the area, and no road closures have been requested. The Police Department will provide support for the event utilizing personnel on overtime assignments, and the organizer has agreed to bear the cost. Therefore, I have approved the request and have so notified the organizers.

c: Lt. C. Sovik
Chief M. Kennedy

RECEIVED FEB 03 2017



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: Feb 1, 2017

Requested Date of Event: Feb 25, 2017

Applicant / Contact's Name: Scott Smith

PH #: 248-207-5131

Applicant Address: 9734 Silverside Dr., South Lyon, MI 48178

Business / Organizations Name (if Applicable): South Lyon High School Boys and Girls Cross Country

Bus. Ph#: 248-573-8150

Bus. Address: 1000 N. Lafayette, South Lyon, MI 48178

President / CEO (Responsible for Event): Scott Smith

Direct Ph#: 248-207-5131

Mike Tenson

248-388-5360

Parade START Time: 10 AM (a.m. / p.m.)

Parade END Time: 10:40 (a.m. / p.m.)

Approximate Number of PERSONS: 250 Organization Names: Runners

Approximate Number of VEHICLES: 2 Types of Vehicles: Lead / Sweep Cars

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: 40 minutes between lead car and sweep car

Route to be traveled (Include Street Names and Turning Directions): _____

Start in front of South Lyon High School. East on front drive, south in bus loop, east on driveway in front of football ticket booth to the main bike path. South on bike path, East on sidewalk near Tree Valve. North on Mill St. to Kestrel Ridge, to Eagle Hts Dr. West on Challenging Trail. North on Village Way. South on bike path, Bike path back to South Lyon HS. Finish by the tennis courts in bus loop.

Applicant's SIGNATURE

Scott Smith

Mike Tenson, AD

Responsible Party's SIGNATURE

Scott Smith

Organizer must station monitors at 11 Mile + Eagle Hts to keep runners on sidewalk.

LTC 02/06/17.

02/07/17

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police

Note: Approval to use Challenging Trail and Village Way was secured from your Piece of Mind management company of the area.

South Lyon Community Schools

345 South Warren • South Lyon, Michigan • 48178



Event Name: Winter Witch's Hat Run (2/25/2017)

To Whom It May Concern:

To the fullest extent permitted by law, South Lyon Community Schools agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with these events.

Sincerely,

James Graham
Asst. Supt. For Business and Finance

Date

Mission Statement

In support of our community, the mission of the South Lyon Community Schools is to provide the highest quality educational process so that all students can excel as individuals and become contributing members of society.

CERTIFICATE OF INSURANCE

Producer

SET SEG

415 W. Kalamazoo Street
Lansing, MI 48933

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

Insured

South Lyon Community Schools

345 S Warren

South Lyon, MI 48178-1358

A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC 0000474 26	11/1/16	11/1/17	BI & PD COMBINED OCCURRENCE BI & PD COMBINED AGGREGATE PERSONAL INJURY OCCURRENCE PERSONAL INJURY AGGREGATE	\$1,000,000 N/A \$1,000,000 N/A

DESCRIPTION The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as additional insureds but only as respects to the activities performed by or on behalf of the named Insured as it represents the District's Winter Witch's Hat Run February 25, 2017.

CERTIFICATE HOLDER

City of South Lyon
325 South Warren
South Lyon, MI 48178

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Karen Carr
PROPERTY/CASUALTY DEPARTMENT

Date January 31, 2017

CERTIFICATE OF INSURANCE


Producer SET SEG 415 W. Kalamazoo Street Lansing, MI 48933	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
Insured South Lyon Community Schools 345 S Warren South Lyon, MI 48178-1358	COMPANIES AFFORDING COVERAGE A MASB-SEG Property/Casualty Pool, Inc.
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.	

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					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A

DESCRIPTION The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as additional insureds but only as respects to the activities performed by or on behalf of the named Insured as it represents the District's Winter Witch's Hat Run February 25, 2017.

CERTIFICATE HOLDER City of South Lyon 325 South Warren South Lyon, MI 48178	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
---	--

AUTHORIZED REPRESENTATIVE


 Karen Carr
 PROPERTY/CASUALTY DEPARTMENT

Date January 31, 2017

CERTIFICATE OF INSURANCE


Producer SET SEG 415 W. Kalamazoo Street Lansing, MI 48933	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
Insured South Lyon Community Schools 345 S Warren South Lyon, MI 48178-1358	COMPANIES AFFORDING COVERAGE A MASB-SEG Property/Casualty Pool, Inc.
<small>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.</small>	

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					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A

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AUTHORIZED REPRESENTATIVE


 Karen Carr
 PROPERTY/CASUALTY DEPARTMENT

Date January 31, 2017

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins

Chief



Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: Depot Day – Witch's Hat

Date: January 26, 2017

I have received a permit request for the above-mentioned event. I discussed Depot Day with Mr. Larry Ledbetter, one of the organizers. The event is scheduled for Saturday, September 09, 2017, 10:00 a.m. to 4:00 p.m. The planned activities will be similar to those of prior Depot Days.

The planned event should cause little or no disruption to normal traffic in the area, and no street closures are necessary. The Police Department will monitor the event and provide support, as necessary. Therefore, I have approved the request and have so notified the organizer. I have attached a copy of the application and approval for your information.

cc: Lt. Chris Sovik
Lisa Deaton, City Clerk
Chief Mike Kennedy, SLFD
Bob Martin, DPW



SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

37th ANNUAL DEPOT DAY 2017 ~~PARADE~~ / DEMONSTRATION APPLICATION

SATURDAY

Date Application Submitted: JAN. 2017

Requested Date of Event: SEPT. 9, 2017

Applicant / Contact's Name: LARRY LEDBETTER Cell PH #: 248-613-7579

Applicant Address: 11343 CLOVIS PTE SOUTH LYON, MI 48178

Business / Organizations Name (If Applicable): SOUTH LYON HISTORICAL SOCIETY
Bus. Ph#: 248-437-9929 Bus. Address: 300 DOROTHY ST. SOUTH LYON

President / CEO (Responsible for Event): LARRY LEDBETTER Direct Ph#: 248-613-7579
248-437-9277

EVENT
Parade START Time: 10:00 a.m. / p.m.

EVENT
Parade END Time: 4:00 a.m. / p.m.

Approximate Number of PERSONS: 800 Organization Names: COMMUNITY GUESTS;
CHILDREN & ADULTS

Approximate Number of VEHICLES: 8 Types of Vehicles: ANTIQUE VEHICLES ON
DISPLAY ONLY; NO PARADE

Approximate Number of ANIMALS: _____ SPECIFIC Animals: POSSIBLY A PETTING ZOO

Amount of space to be maintained between and /all units in Parade: N/A

Route to be traveled (Include Street Names and Turning Directions): EVENT WILL CONSIST OF
MODEL RAILROAD LAYOUT; ANTIQUE CARS & TRUCKS & TRACTORS.
FIRE ENGINE, BEE KEEPER, BUTTER MAKING, KIDS GAMES SUCH
AS SACK RACE, BUBBLE MAN(SHOW), YO-YO MAN(ZEMO), MAGIC
SHOW, TOURS OF MUSEUM, CRAFT DEMOS, HOT DOGS & COLD DRINKS
PROVIDED BY KIWANIS.

Larry E. Ledbetter
Applicant's SIGNATURE

Larry E. Ledbetter
Responsible Party's SIGNATURE

APPROVED [✓]

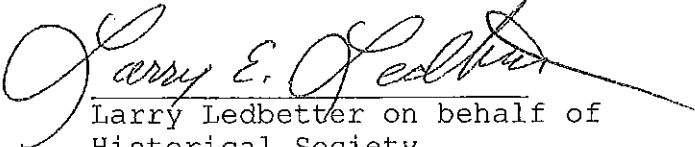
DENIED []

Chief Lloyd T. Collins 01/26/17
Lloyd T. Collins, Chief of Police

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law the South Lyon Historical Society agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

South Lyon Historical Society


Larry Ledbetter on behalf of
Historical Society

MEMO

TO: City Council, DDA Board & City Administration

FROM: Bob Donohue, Economic Development & DDA Director

SUBJ: Draft Commercial Tax Abatement & Façade Grant Programs

DATE: February 8, 2017

The purpose of this memo is to describe two (2) potential economic development programs for the City of South Lyon which could serve as incentives to attract and assist commercial rehabilitation, redevelopment and revitalization of the City's downtown and surrounding area. This memo and the attached information provide the City Council, DDA and the City Administration with basic State enabling legislation, background information, examples and approaches for the City of South Lyon to consider for discussion and to utilize in making an educated decision. Commercial Tax Abatement and Façade Grant Programs can offer significant incentive to stimulate private investment by existing businesses and by potential new businesses and new development in The City of South Lyon. Following informed discussion, the City can then move forward to create similar programs in the best interest of the City. These incentives can also significantly assist in implementing the City's new Master Plan.

COMMERCIAL TAX ABATEMENT:

The State of Michigan provides two (2) different yet similar programs for Commercial Tax Abatement, Public Act 255 of 1978: Commercial Redevelopment Act (Commercial facilities (CFT)); and Public Act 210 of 2005: Commercial Rehabilitation Act (CRA).

- Both programs require a District to be established, either an individual property or multiple properties
- Both require a public hearing for each project
- PA 255 of 1978, referred to as CFT, was extended in 2008 to 2020. The procedure is approved locally and then advanced to the State Tax Commission (STC).
- PA 210 of 2005, referred to as CRA, has no apparent sunset date. The procedure starts locally and is advanced to the STC for approval.
- The primary basic uses of the Commercial Redevelopment Act, PA 255 of 1978 as amended are defined in Section 207.655, subsection 5. (1), (a) as: "Obsolete commercial property or cleared or vacant land which is part of an existing, developed commercial or industrial zone which has been zoned commercial or industrial for 3 years before June 21, 1978, and the area is characterized by obsolete commercial property and a decline in commercial activity;" and (b) as: "Land which has been cleared or is to be cleared as a result of major fire damage, or cleared or to be cleared as blighted area;" and (c) Cleared or vacant land included within a redevelopment plan adopted by a downtown development authority"

MEMO: Commercial Tax Abatement & Façade Grant Programs

Page 2.

- The primary basic uses of the Commercial Rehabilitation Act, PA 210 of 2005 are defined in Section 207.842, subsection 2. (h) as: a “**Qualified facility**” means a qualified retail food establishment or a building or group of contiguous buildings of commercial property that is 15 years old or older;” or “a building or a group of buildings previously used for commercial or industrial purposes, obsolete industrial property, and vacant property which within the immediate preceding 15 years, was commercial property;”
- PA 210 of 2005 (CRA), Section 207.846, subsection (6) (e) states “if the period of time authorized by the legislative body of the qualified local government unit pursuant to subdivision (b) is less than 10 years, the exemption certificate shall contain factors, criteria, and objectives, as determined by the resolution of the qualified local governmental unit, necessary for extending the period of time, if any.”
- In PA 210 of 2005 (CRA), not in PA 255 of 1978 (CFT), the building value is frozen as step number one prior to work beginning. Step two is after the project is completed, based upon permits, final inspections and the actual appraisal by Oakland County Equalization of the final improvements
- In both PA 210 (CFT) and PA 255 (CRT) an Annual Report is required.
- One CFT has been utilized in Oakland County in the Village of Lake Orion
- Five CRAs have been utilized in Oakland County in the following communities: White Lake Township, City of Auburn Hills, City of Novi, City of Pontiac and the City of Southfield
- Sample documents (as attached in the draft programs report) are readily available to formally establish a district, to create an application, and resolutions to approve an individual tax exemption project

Recommendation:

Obviously, in view of the fact that there are only six (6) Commercial Tax Abatement projects in Oakland County at this time and only one in each community that has used it, this is a very conservative program with very careful use to date. Based upon the information above and in the attached draft programs report, and with a wide variety of other local, County, State, Federal and Private economic development incentives (see attached list from Main Street Oakland County) that are now available, I recommend a conservative, limited use of any Commercial Tax Abatement Program, if anything. Perhaps for a maximum of 2-3 years only, with a minimum project cost of One or Two Million Dollars for projects that meet the eligibility requirements and criteria set forth by the State and the City of South Lyon as required and/or allowed by State Law. In this manner, in my opinion, there will be far less potential for negative revenue impact upon the City’s Annual Budget General Fund.

MEMO: Commercial Tax Abatement & Facade Grant Programs

Page 3.

FAÇADE GRANT PROGRAM:

“Place” is now one of the most essential components of economic development throughout the United States and beyond. The unique qualities and assets of The City of South Lyon, including its Downtown, neighborhoods, natural environment, parks, tree-lined streets, schools, churches, businesses, civic and non-profit organizations, and its people, the residents and the City administration are collectively what make South Lyon a unique place. Downtown serves as the front door to the community and is the single image most often associated with the City by residents, shoppers, visitors, businesses and by those who drive through. Thus, improving that image is a very important element in the City of South Lyon’s plans to maximize the economic potential of Downtown and the entire community. Therefore, in order to stimulate private investment in physical assets and to further enhance and preserve the architectural and historical character and sense of place of Downtown South Lyon and the entire community, this proposed Façade (building front) Grant Program is now presented for further discussion and eventual approval.

Successful Façade Grant Programs exist in many Downtowns in Oakland County and throughout Michigan and the United States. Attached in the draft program research materials are examples of successful facade grant programs in Oakland County. Michigan Public Act 169 of 1970, as amended, the State’s historic preservation law, which was enabled by the National Historic Preservation Act of 1966, declares Historic Preservation to be a public purpose. The State Attorney General has provided an opinion that Facade Grants which promote historic preservation as a public purpose, because they primarily apply to the exterior, are a valid use of public funds. The use of Design Guidelines is an important part of an approval process to receive a Facade Grant. Consistent use of accepted professional Design Guidelines is essential to assure that only quality improvements are made, improvements which meet the public purpose test of “historic preservation” by respecting the unique, original architectural character of each individual building. New, infill architecture is encouraged. Each new building should speak for the age within it is built, yet complement and match the scale, setback, window fenestration and materials of its historic neighbors. Perhaps the best way to describe quality infill is a tour guide 50 years from now, walking along the sidewalks downtown stating “this is an excellent example of a building constructed in 2017 whose architecture and design continue the unique architectural evolution and diverse heritage of buildings so carefully attended to in Downtown South Lyon.”

Additional Façade and Sign Grant information appears on the following pages of this memo and in the attached draft report on the subject programs.

MEMO: Commercial Tax Abatement & Façade Grant Programs

Page 4.

Façade Grant Information To Consider:

- The “U. S. Secretary of Interior Building Rehabilitation & Historic Preservation Standards & Guidelines” is the most widely used set of professional design guidelines for Façade Grants and all types of work on historic buildings of any kind. Compliance with them is required for any project which seeks to utilize Federal Historic Tax Credits and by many grant sources.
- The “National Main Street Building File Design Guidelines” are the second most utilized set of Design Guidelines for Downtown historic commercial buildings and infill development.
- **New City Master Plan, Façade Program and Downtown Building Guidelines (pgs 43-49)**
- Cities and/or DDAs typically designate a separate line item in their general fund budget in the range of \$40,000 - \$75,000 annually.
- A community the size of South Lyon, with a historic core on the scale of Downtown South Lyon would provide approximately \$40,000 - \$60,000 on an annually basis for Façade Grants
- Typical dollar amounts for individual building façade grants are \$5,000 per building (the average building in a historic downtown is a 2 or 3-stories high, 20 – 25 feet wide, 100 – 150 long/deep)
- Multi-ownership of connected adjacent buildings would receive a maximum of \$5,000 per storefront. For example: 125, 127 E. Lake Street (occupied by the Lake Street Tavern, which is two storefronts), and 131 E. Lake Street (occupied by the Tae Kwon Do, one store front) are 3 adjacent buildings all owned by the same owner. Some communities also provide an additional \$5,000 bonus to the owner of a project that comprises 2 or more adjacent buildings. Thus, a potential Façade Grant of \$20,000 could apply to the simultaneous restoration of the 3 adjacent building facades at 125-131 E. Lake Street.
- Some communities prioritize and/or target specific buildings for which they wish to provide a grant. In that manner, a community may designate all of the annual façade grant amount available in the general fund line item to just one or two buildings.
- The Façade Grant Program would be administered by the City’s Economic Development & DDA Director, assisted by a Main Street Program “Design Committee” that would serve in an ad-hoc capacity, as needed, to review individual applications for a potential Façade Grant and make a recommendation of approval or denial to the DDA Board for their final approval or denial. This is the most common review procedure in Oakland County and throughout Michigan.
- All Façade Grants would be matching grants requiring a 50% match of funds to cover necessary construction with a maximum grant of \$5,000 per building.
- The make-up of a Design Committee is typically a partnership of City Officials (Econ Dev & DDA Director, Planning Staff) and Community Volunteers (with background & experience in architecture, building construction, planning, art & design). In a Main Street Program for Downtown South Lyon (which we initiated with Main Street Oakland County in October, 2016). Again, the Design Committee would review and recommend approval or denial of a requested Façade Grant application request to the full DDA Board for their approval or denial.

MEMO: Commercial Tax Abatement & Façade Grant Programs

Page 5.

- All Facade Grants are provided on a rebate basis, after completion of all construction and after all final inspections.
- Exterior Primary, Permanent Signs are also typically covered as an eligible expense for a Facade Grant and many communities have an individual Sign Grant Program funded within the overall allocation for Facade Grants.
- Typical individual Sign Grants for an individual building range from \$500 - \$1000 dollars in other communities
- All signs must meet all Zoning Ordinance Requirements and local design guidelines
- Sign Grants are also provided on a rebate basis, after one year of business occupancy by the sign grant applicant at the approved building site location. Grant approval must be received prior to manufacture of the sign.
- All Sign Grants would also be on a matching basis with a maximum grant of 50% of the sign cost, up to \$500 or \$1,000 for each primary business sign
- Whatever amount is approved by the City for a Façade Grant Program, \$5,000 could go to Signs
- Future Transition of the funding from the City to the DDA: At such time as the DDA has adequate funds available in the future, after current bond payments are finalized and as TIF Revenues increase due to new development, major building rehabilitations and inflation, funding could be transferred from the City to the DDA.
- ***In no way is the approval of a Facade Grant meant to in any way to circumvent the need for any and all required building permits from the Building Department and/or any Planning Commission approvals as necessary.***

Recommendation:

In my opinion, a Facade Grant Program for the City of South Lyon's downtown area will compliment and/or have far more positive immediate effect and lasting impact upon the physical character of Downtown South Lyon and the entire community, than do commercial tax abatements. Façade Grants will serve more businesses and assist in realizing the goals and objectives of the City as well. Therefore, I recommend the City of South Lyon designate \$50,000 - \$60,000 in the City's FY 2017/2018 Annual Budget, General Fund, as a separate line item for Facade and Sign Grants. Further, I recommend that the city model their program, application, approvals and all related documents primarily on Rochester's Façade & Sign Grant example.

Respectfully submitted,

Bob Donohue, Director
Economic Development & DDA
City of South Lyon

DRAFT

City of South Lyon
Commercial Tax Abatement Program
&
Façade Grant Program
& Research Information

February 8, 2017

Prepared By:

**Bob Donohue, Director
Economic Development & DDA**

Additional Information & Review By:

**Tim Wilhelm, City Attorney
Johnson, Rosati, Schultz & Joppich. P.C.**

Lynne Ladner, City Manager

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- Tim Wilhelm, JRSJ, P.C. – E-mail of 10/28/16 with attachments:
 1. Draft Resolution: Establishing Commercial Rehabilitation District
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- Tim Wilhelm, JRSJ, P.C. – E-mail of 1/10/17 with attachment: 1978 City of South Lyon Policy & Standards for Commercial Rehabilitation District
- City of Ypsilanti, Michigan, Commercial Rehabilitation Tax Abatement (PA 210) Application Guidelines, October 21, 2008
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 1. Sample Resolution To Establish A Commercial Rehabilitation District
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- Oakland County CVT List: Cities, Villages & Townships (CVTs) Codes
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- City of South Lyon, Regular City Council Meeting, February 10, 2014, IFT for Michigan Seamless Tube
- City of South Lyon, Property Tax Abatement Agreement, November 17, 2011, between the City of South Lyon and Michigan Seamless Tube

Additional Background Information RE: Tax Abatement:

- Michigan Economic Development Corporation (MEDC), Industrial Property Tax Abatement (PA 198 of 1974, as amended)
- Michigan Business Tax Incentives, Anderson Economic Group AEG), May, 2009, Commissioned by The Michigan Education Association (MEA); and The National Education Association (NEA)
- Implementing Tax Abatements in Michigan: A Study of Best Practices, Article in the Economic Development Quarterly 20(1): 44-58. February, 2006, Gary Sands, Laura A. Reese and Heather L. Khan, Wayne State University
- The Effectiveness of Tax Abatements, by Katie Maurer, April 20, 2005
- Challenging Times Call For Layered Incentives For Distressed Properties, by Richard A. Barr and Megan C. McCulloch, Fall, 2009, Michigan Real Property Review

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- Rochester DDA Façade Improvement Grant Policy Statement
- Rochester DDA Façade Improvement Program Application
- Rochester DDA Design Guidelines for Downtown Commercial Rehabilitation
- Ortonville, MI, Revitalization Grant Program Description
- Ortonville Revitalization Grant Program Rules
- Ortonville Revitalization Grant Program Application
- Fenton, MI, Façade Improvement Program (FIP), Façade Improvement Guidelines
- New City of South Lyon Master Plan: Façade Program and Downtown Building Guidelines (pages 43-49)
- U.S. Secretary of Interior Standards for Building Rehabilitation*
- National Main Street Building File Design Guidelines*

*Standard Design Guidelines commonly used by Downtowns and Main Street Programs in Oakland County, throughout Michigan, and throughout the United States, in conjunction with and/or to qualify for Façade & Sign Grant Programs, Tax Abatements, State & Federal Tax Credits, State & Federal Easement Programs, State, Federal and Private Grants, Local Planning Commissions, Historic District Commissions, Design Review Boards and Downtown Design Committees



MADISON CREST BUSINESS LAW PLLC

February 7, 2017

Timothy Wilhelm
Johnson Rosati, et al
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331

Re: Your letter dated February 6, 2017

Dear Mr. Wilhelm:

I am in receipt and review of yet another legal debacle of judgment and analysis by you. The reason I originally requested to review the research regarding the honest and forthright disclosure of my conflict of interest as to Colonial Acres was to ascertain the validity of your research. My inkling that you were probably on a fishing expedition has been validated by the statements in your February 6, 2017 letter ("Letter"). None of your research was relevant to a voluntary disclosure of a conflict of interest.

Thus, please credit the City for all billing with respect to my conflict of interest, that you wrongfully assessed against the hard working and honest tax payers of the City of South Lyon.

First, in your Letter, you list various MRPC sections that you believe were relevant in resolving my conflict of interest. As most lawyers agree (except for you), my conflict of interest was simple. All that needed to be done was to "manage" the conflict, not analyze whether a conflict existed. Frankly, I did all the analysis on my conflict of interest issue because your legal judgement lacks all sense of relevance and acumen. You are a lawyer with a failing political agenda, not a lawyer that is trustworthy or competent. The MRPC sections you relied on pertain to conflicts of interest between lawyers and clients. These sections do not pertain to my situation as my conflict of interest issue pertains to me voting on certain matters before council as to Colonial Acres. The city is not my client. Again, my issue was about management of a conflict of interest not identification of the conflict itself.

Next, I reviewed the WestLaw tracking sheet that you provided and again, found your research to be negligent, improper and wasteful. Your inability to analyze issues is a constant problem with your legal representation of the City of South Lyon (which hopefully will end some day in the future). For example, I reviewed *Elieff v Marquardt Elieff v Gettysburg Estates Development Company, Inc.* 69 Mich App 311, 244 NW2d 624 (1976). The *Elieff* matter speaks to the wrongful conduct of council member Kivell as it specifically deals with the voidability of a contract due to a governmental conflict of interest. As to your so-called research references relating to MCL 15.301, et seq, you may want to read the definitions that pertain to those conflict of interest statutes. You are researching conflict of interest statutes that pertain to *legislators or state officers* and contracts. Again, if this research was relevant, it would relate to Kivell's situation. Not sure how that works out, but the contracts discussed in the statutes cited above pertain to a different class of people than council members.



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Likewise, please note that your search term "\$29:98 Interest of officer in contract with city" relates to Kivell as does your search "financial interest conflict of interest (15)." Also, not sure why you were researching case law from the State of Illinois, State of Washington, State of Missouri and the State of Connecticut. As a gentle reminder, you are a resident of, and represent an entity located in the State of Michigan. I also reviewed several AG opinions that you pulled up and found those additionally irrelevant and not even related to the issue of managing my conflict of interest. For example, AG No: 5916, dated June 8, 1981 pertains to whether a township board member, who is a member of a cooperative which seeks the transfer of an industrial facilities tax exemption certificate is disqualified from voting on that transfer at a township board meeting held for that purpose. It appears that this research item is related to whether Kivell had a financial interest in the Pullum contract. You may want to read another fine research item that you obtained, namely AG No: 6151, dated May 12, 1983. That AG Opinion states in part:


A 'substantial conflict of interest' may be present where a state legislator or officer participates in the negotiation of *or in the performance of the contract*. See, *Woodward v City of Wakefield*, 236 Mich 417; 210 NW 322 (1926); and OAG, 1967-1968, No 4646, p 253, 259-260 (June 18, 1968). (emphasis supplied).

Clearly AG No: 6151 pertains to Kivell and has absolutely no relationship to my honorable disclosure of my conflict of interest. In fact, I do not recall you citing this particular AG Opinion in any of your baseless letters rendered on the Kivell matter. The reason? The research did not support your agenda; in fact the research clearly indicates a conflict of interest problem for Kivell. ***Kivell performed the Pullum contracts-he made the windows.*** It is unfortunate that you may have deceived city council in your research and if I had not requested to review this research, this AG Opinion probably would not have been detected. Although this AG Opinion relates to state legislators or officers, the position as to whether the holder of the conflict of interest "performed" the contract may be relevant to the Kivell matter.

There were more irrelevant research inquiries as to my issue, but frankly I don't have the time to discuss each one with you. Rather, please identify the *specific* research items you relied on to conclude what I already disclosed to council: I had a conflict of interest. Moreover, the dates on your invoices do not correspond to the dates noted on the WestLaw search "date/time" entry. This discrepancy fuels the argument that your research was solely related to Kivell's wrongful conduct as much, if not all of your research, pertained to contracts and voidability. I suggest that you seriously review MRPC 1.5 (Fees).

My suspicions have been confirmed and clearly you have no research to show for my particular conflict of interest issue. A bar-taking flunky could easily figure out my conflict of interest without resorting to WestLaw. Here's the basics: identify the conflict and then manage the conflict. I did both, and did so voluntarily and without deceit or cover-up. As to my conflict of interest, there was no issue to research except it presented an unwarranted billing opportunity for you.

As to the violation of the Open Meetings Act ("OMA") regarding the February 9, 2015 meeting, you have validated the violation. First, it is in dispute as to whether the closed meeting was even proper as to the real estate transaction. Consequently, I will be inquiring with the Attorney General's Office the criteria for requesting an AG Opinion on this matter. Second, the minutes from the February 9th meeting


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do not reflect council's decision to turn down the offer to purchase the real estate. See attached minutes. This is the second violation of the OMA that I have uncovered and only by coincidence. The first violation of the OMA that I uncovered occurred on March 14, 2016. You were the city attorney for both of these violations, including the numerous violations of the city charter as to appointments to board of review and the "edict" by the former mayor as to successors to the city manager when she is unavailable.

It is advisable that you review MRPC 1.13(b) (your duty to act when you have knowledge of wrongful conduct when that wrongful conduct can be imputed to the organization) with respect to Kivell. Further, please review your responsibilities to the city under MRPC 1.1 (duty not to handle matters in which you are not competent, for example matters relating to the OMA and the Charter), 2.1 (requirement of independent legal judgment), 3.7 (lawyer as a witness), 4.1 (truthfulness in statements to others, for example, investigators in a criminal matter) and 8.3. Your most egregious example of legal incompetency is when you reviewed a demolition bid for a building (390 S. Lafayette) which included filling in of a basement. As I brought to your attention and to council, the building had no basement!

Given the lack of credibility with respect to the research I requested as to my conflict of interest issue, I would suggest that you read MRPC 8.4, where it states in part:

It is professional misconduct for a lawyer to:

(b) engage in conduct in dishonesty, fraud, deceit, misrepresentation....

Please do not waste city resources responding to this communication, as you will only present alternate facts and false narratives.

I look forward to reviewing those specific research items that you relied on to conclude that my representations to council that I had a conflict of interest were true and accurate.

MADISON CREST BUSINESS LAW, PLLC

By: 

Margaret J. Kurtzweil

Cc: City Council
City Manager
Chief of Police
Bc: (2)

CM 2-11-15 MOTION TO APPOINT ASSISTANT TO THE CITY MANAGER

Motion by Kivell, supported by Kopkowski

Motion to appoint Chief Collins as the Assistant to the City Manager up until such time the City Manager can perform her duties on a full time basis.

VOTE: MOTION CARRIED UNANIMOUSLY

Councilmember Kopkowski stated she would like City Manager Ladner to get some rest and feel better. Mayor Pro Tem Rzyzi stated Mayor Wallace will be out of the state for the next meeting as well.

EXECUTIVE SESSIONCM 2-12-15 MOTION TO ENTER EXECUTIVE SESSION

Motion by Kramer, supported by Wedell

Motion to enter into executive session to discuss purchasing real property under the Open Meetings Act (8d), as well as on issue regarding attorney client privilege communication under (8h) under the open meetings act at 8:20 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Council reconvened the regular meeting at 9:05 p.m.

ADJOURNMENTCM 2-13-15 MOTION TO ADJOURN

Motion by Kivell, supported by Kopkowski

Motion to adjourn meeting at 9:05 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Joe Rzyzi, Mayor Pro Tem

Lisa Deaton Clerk/Treasurer

2/9/15