

Regular City Council Meeting

January 23, 2017

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: January 9, 2017
 Approval of Bills: None
 Approval of Agenda

 Public Comment

- I. Old Business –**
 - 1. Consider approval of Revised Resolution Establishing Policies and Guidelines for Granting Poverty Exemption from Payment of Property taxes.
- II. New Business-**
 - 1. Appointment – Board of Review: Gary Beasley
 - 2. Donation Acceptance (Holiday Gathering)
 - i. Huron Valley Ambulance \$ 100
 - 3. Consider approval of License Agreement for Access to and Use of Right-of-Way for telcom antennas, support structure and equipment with Fiber Technologies Networks, LLC (Fibertech) and
 - 4. Consider approval of License Agreement for Access to and Use of Right-of-Way for telcom antennas, support structures and equipment as a general form for use with Other telecommunications providers.
 - 5. Consider approval of temporary and permanent easements between the City of South Lyon and the South Lyon Community School District for a storm drainage pipe leading to the Yerkies Drain from Sayre Elementary.
 - 6. Consider approval of Second Quarter Budget Amendments.
 - 7. Consider setting date and format for City Manager evaluation in accordance with employment agreement.
- III. Discussion- Downtown**
- IV. Manager's Report**
- V. Council Comments-**
- VI. Adjournment**

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
JANUARY 9, 2017

Mayor Galeas called the meeting to order at 7:30 p.m.
Mayor Galeas led those present in the Pledge of Allegiance

PRESENT: Mayor Galeas, Councilmembers: Kivell, Kramer, Kurtzweil, Parisien, Ryzyi and Wedell
ALSO PRESENT: City Manager Ladner, Chief Collins, Chief Kennedy, Department Head Martin, Attorney Wilhelm, and Clerk/Treasurer Deaton

MINUTES

Councilmember Parisien stated on page 6 of the minutes, it stated Councilmember Ryzyi stated the analysis by Mr. Dykema, but she believes that is a mistake, because the firm is Dykema, Mr. Dykema is not a person. Councilmember Kurtzweil stated she objects to that correction because we are not here to change the minutes, and that is what was said. The minutes should reflect what the person said, we are not here to alter the minutes, we are here to make sure the minutes are accurate. Councilmember Ryzyi stated if that is what he stated, he is ok with it as it is, he doesn't want to alter the minutes.

Councilmember Parisien stated we should make an amendment that Mr. Dykema is not a person, it is the firm that is being hired. Councilmember Ryzyi stated her comments will be reflected in this meetings minutes. He further stated he wanted to ensure the letter of the conflict of interest was added to the last meetings minutes. Clerk/Treasurer Deaton stated they were added.

Councilmember Kurtzweil stated on page 4 the word accessible should be changed to susceptible and that is what she said.

CM 1-1-17 MOTION TO APPROVE THE MINUTES AS AMENDED

Motion by Kramer, supported by Wedell

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

CM 1-2-17 MOTION TO APPROVE THE BILLS

Motion by Kivell, supported by Parisien

Motion to approve the bills as presented

Councilmember Kurtzweil stated she has some questions regarding the City Attorney's invoices. She stated she noticed on page 15 there are multiple notes of conversations with Chief of Police, Councilmembers Kivell and Kramer, but there is no mention of her telephone conversation on November 18th. She further stated that was an important telephone conversation because she was discussing her conflict of interest and that is when she told him she heard something about Mr. Kivell. She further stated she received an email from Attorney Wilhelm stating he spoke with Mr. Kivell and that is not noted as well. She stated sometime between the 18th and the 21st he had a conversation with Mr. Kivell and that conversation is not noted either. Attorney Wilhelm stated he will check into it. Councilmember Kurtzweil further stated she doesn't understand why that wasn't included. Attorney Wilhelm stated it could have been an oversight, he has been trying to ensure he documents any general conversations with Council. Councilmember Kurtzweil stated there is no record of any of these conversations.

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Councilmember Kurtzweil stated on November 22nd and the 23rd the bills reflect research being done regarding conflicts of interest regarding Thompsonville, but she wants to see the research for her conflict of interest. Her conflict was regarding legal representation and it shouldn't have had much research required. Attorney Wilhelm stated he doesn't believe it is as straight forward as Councilmember Kurtzweil states it is. He further stated there were a number of issues that came forward such as attorney rules, what obligation she would have, and it is much more complicated than it is being made out to be. Councilmember Kurtzweil stated she would like to see the research that was done. Attorney Wilhelm stated he will check his file and see what research he has. Councilmember Kramer asked if the research was done regarding the conflict of Councilmember Kurtzweil, is it research that everyone on Council can see. Councilmember Kurtzweil stated absolutely because the City Attorney doesn't represent her. Attorney Wilhelm stated he will have to look at his notes, and it would help if he knew ahead of time what Council was going to ask about so he can have paperwork with him. He further stated he doesn't recall everything, he recalls looking at various things and there were a series of communications and the letter he sent was a product of the legal research. Councilmember Kurtzweil asked Attorney Wilhelm to bring it with him to the next meeting. Councilmember Kurtzweil stated the bills reflect he was working on research on November 23 regarding continued legal research on conflicts of interest, and it didn't say which conflict of interest it was. Attorney Wilhelm stated this is part of the difficulty of dealing with some of the matters that come up. He will have to look at his notes to see which conflict it was, the recognition of both issues came up about the same time. Councilmember Kurtzweil stated it helps when you are clear about what you are working on, she doesn't know if there were other conflicts of interest or which one he was working on. She is looking for more articulation, because you are able to do it, such as on November 21 and 22 it stated you were working on the Thomasville conflict of interest. Councilmember Kurtzweil stated if you relate the note to the subject matter it will give them more knowledge. She stated on page 17 the bill once again states research regarding conflict of interest, and her conflict was very simple, and it was not a big deal, and now we are up to 4 hours of research on this matter, which is why she is questioning this. She further stated on page 18 it again reflects more research regarding the conflict. She stated her conflict was done and over with. Attorney Wilhelm stated he finds it very difficult for Councilmember Kurtzweil to say what he did or didn't do when she is trying to find out what he did. He further stated he would be happy to discuss this with her by telephone in advance, but in this forum it is difficult to deal with these issues. He further stated it may have been possible for him to differentiate or better clarify the 26th of November conflict of interest research, possibly, he stated it could have pertained to both, but he will have to check his notes. Councilmember Kurtzweil stated she is asking for clarification, and she is concerned two very important conversations were deleted from the invoice. Attorney Wilhelm stated he will discuss this with his office manager and possibly add some billing.

Mayor Galeas stated they are valid questions, but we finished on a good note in 2016. He further stated when he was on the Council in the past, we asked for more clarification from the City Manager and they were dealt with prior to the meeting instead of asking questions of people during a meeting for answers they will not necessarily have answers to. Councilmember Ryzyi stated this is a public meeting and this is when the questions should be asked, we can ask questions at this meeting, and the answers can be given at the next meeting. Councilmember Ryzyi stated on page 16 the first entry is a telephone conference call with Mayor Galeas regarding a conflict of interest, and which conflict of interest it is regarding. Attorney Wilhelm stated he will have to check his notes. Councilmember Kivell stated it would have been nice if these questions could have been asked before the meeting, so the attorney could have answered the questions. Councilmember Ryzyi stated on page 17 there was a telephone conference and attend meeting with the City Manager for 2.6 hours, and it is very vague because it just says various issues. He further

stated clarification would be good in the future. Councilmember Kurtzweil stated on page 17 there is a note regarding a conflict of interest with the Chief of Police, but it doesn't say which conflict of interest. Attorney Wilhelm stated it was not her conflict of interest. She further stated in the past, she has worked at a very good large law firm, and when the billing was done, they spent a phenomenal amount of time on them for the client and to make sure they were accurate. Attorney Wilhelm asked if her bills were submitted to the public. Councilmember Kurtzweil stated they were not. Attorney Wilhelm asked if the billings entry would have been done differently if you knew they were open to public scrutiny knowing you are representing your client? Councilmember Kurtzweil stated no, she is very detailed in her billing. Attorney Wilhelm stated he does what he can while keeping attorney client privilege in mind, to ensure he doesn't disclose something regarding a particular resident or an issue that may come up, or if it is privileged material. He further stated these are judgement calls, and he will be happy to discuss this with her. Councilmember Ryzyi stated he is uncomfortable without the explanations therefore his vote will be no on the bills. City Manager Ladner stated not approving the bills tonight, doesn't affect the Johnson Rosati bill they were discussing, it will only affect the other bills the City is obligated to pay. Mayor Galeas asked if Councilmember Kurtzweil could speak with the City Manager to ensure we have more clarification on the attorney's bills.

ROLL CALL VOTE: Kivell- Yes
 Parisien- Yes
 Ryzyi- No
 Galeas- Yes
 Wedell- Yes
 Kramer- Yes
 Kurtzweil- No

MOTION CARRIED

AGENDA

CM 1-3-17 MOTION TO APPROVE AGENDA

Motion by Kramer, supported by Wedell
 Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 390 Lenox stated the ice rink is getting a lot of use, and it appears most of the use is done by the older kids playing hockey. He stated he has seen some smaller kids as well. He stated the facility is beautiful and it seems everyone likes it. He stated there is a new business in town, next to Bigby Coffee, the owner of Bigby is the owner of the business. He further stated it is wonderful that we have gone 2 ½ months without a water main break and that is a good thing starting the new year.

OLD BUSINESS

1. Board of Review- Discussion

Councilmember Kurtzweil stated during the meeting discussing the poverty resolution, she and Councilmember Wedell were discussing if this had to be passed each year. She stated Attorney Wilhelm stated he didn't have any objection, but he wanted to check with OCE to make sure there was not a reason that it would need to be passed each year. She further stated she had a gut feeling, but she wasn't sure, so

she spoke with Tracy of OCE and their recommendation was the year not be added to the resolution. She stated they talked about it, and asked why we would have to pass this every year, and it was because on page 2 of the resolution states Whereas, the following are federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. This states the guidelines will be updated annually, not the resolution. She further stated on the bottom of the same page, it clearly states the poverty guidelines will be annually updated. She further stated the most key point is the last sentence that states this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided, so the answer to their question at the last meeting is OCE will attach the updated guidelines each year so the resolution does not need to be updated annually. Councilmember Rzyzi stated we have come a long way with the Board of Review, we are no longer violating the City Charter by having appointments, and we have revamped the entire process, and he wants to thank Councilmember Kurtzweil for bringing this before Council.

NEW BUSINESS

1. Appointment- Parks and Recreation Commission
 - i. Rose Peruski

CM 1-4-17 MOTION TO APPOINT ROSE PERUSKI TO THE PARKS AND RECREATION COMMISSION

Motion by Galeas, supported by Wedell

Motion to appoint Rose Peruski to the Parks and Recreation Commission

VOTE:

MOTION CARRIED- 1 OPPOSED

Councilmember Kurtzweil stated she will vote no because she doesn't know who this person is.

- ii. Scott Black

CM 1-5-17 MOTION TO APPOINT SCOTT BLACK TO THE PARKS AND RECREATION COMMISSION

Motion by Galeas, supported by Kivell

Motion to appoint Scott Black to the Parks and Recreation Commission

Councilmember Kurtzweil stated she knows Scott Black, but not very well. She further stated she will not be voting to approve his appointment to the Parks and Recreation because she believes his credentials would be better suited on the Planning Commission. She further stated she believes he will be under-used on the Parks and Recreation Commission. Councilmember Kurtzweil stated if he is interested in being on the Planning Commission she will be the first to make that motion. She further stated she found minutes from March 9, 2009 and at that time he was appointed to the Parks and Recreation Commission and at that time the question was asked if he would be interested in being on the Planning Commission, so it isn't just her opinion. Councilmember Kivell stated Scott applied for the Parks and Recreation Commission and he has children and he is probably more interested in the Parks and Recreation Commission than being on the Planning Commission. Councilmember Parisien stated his application specifically states he is interested in being part of the future for the parks and he has an explicit reason for being on the Parks and Recreation Commission. Mayor Galeas stated Councilmember Kurtzweil had a good question, but with his background of a landscape architect and the things we are trying to do with the parks, he will be a great asset to have. He further stated there are reasons people don't apply for other

commissions and we don't want to lose him. Councilmember Wedell stated he agrees, we don't tell people what Commissions to apply for, we should thank them for their volunteerism. Councilmember Rzyzi stated he looks at this differently. Mr. Black may be a good asset to the commission, but his concern is the vision of the parks and recreation. He further stated Mr. Black was on the Recreation Center Committee and they wanted to put the recreation center in McHattie Park. He stated he is for a recreation center, but not in McHattie Park. He further stated this was very controversial and to rip up the play structure, and the ball fields down for two years and no plan in place for traffic, and for someone to sit on that board and push for that brick and mortar building in our beautiful park is someone he can't get behind. Councilmember Kramer stated he was the chairperson for the recreation committee and the topic wasn't that we were going to put the building in McHattie Park, it was if it was even feasible to have a recreation center, there were no plans at all to put the recreation center in the park. He further stated Scott was not a driving force to put the recreation center in the park. He further stated Scott Black will be a great addition to the Parks and Recreation Commission.

ROLL CALL VOTE: Kivell- Yes
 Parisien- Yes
 Rzyzi- No
 Galeas- Yes
 Wedell- Yes
 Kramer- Yes
 Kurtzweil- No

MOTION CARRIED

2. Robert's Rules of Order, re: Council rules

Councilmember Parisien stated she isn't questioning Robert's Rules of Order, but she is thinking for City Council to be more pro-active in 2017 we could reflect on our performances in 2016. She stated we had growing pains and we have done a lot of things that will move the City forward, but she believes it may be good for the City to have a workshop provided by the League for rules so we can have a better understanding of how things should work and what tools we can utilize and look at tools we currently have, and make any changes necessary to facilitate a more constructive meeting. She stated everyone should be allowed to speak and freedom of speech is very important and shouldn't ever be taken away, but we should facilitate it in a manner that is more efficient, so our meetings could be more effective. She stated sometimes we get long winded, we get off focus, and our tangents seem to go down the rabbit hole. She further stated to get more things done for the City it is our job to improve ourselves and for us to represent the City better, we can look at our actions in 2016 and apply something better for 2017. City Manager Ladner stated she spoke with the Michigan Municipal League in regards to having a parliamentary speaker come to speak to all of our boards and commissions about the parliamentary procedures because everyone could benefit from that. She further stated if Council is interested she can look into this further, and she believes this would be a free service because we are a member. Councilmember Parisien stated if there is no cost to the City we should be utilizing this because it could help improve our Council and it will facilitate a more effective discussion and move the City to progress further. Mayor Galeas stated he uses sports as a tool, you lose, you win and you improve. He stated times are changing with social media and how we all relate to each other. He stated this is happening in many communities and to go back and look at how meetings are supposed to be run, and to look at how we can improve ourselves. Councilmember Parisien stated the City Manager added some materials representing what other community's rules and it was very informative, and if we are making changes to

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our forms and rules, we should look at other communities to see if we need to make any changes to make our meetings more efficient. Councilmember Wedell stated he attended a training session when he was first elected, and that couldn't hurt. City Manager Ladner stated they do offer that, and the 3 new members did attend those in 2015. Councilmember Rzyzi stated he doesn't disagree with this, but there is a good chance we could have 3 new councilmembers this fall he doesn't see the need to spend thousands of dollars on this. Councilmember Kivell stated it is a free service.

3. Grant Acceptance- American Police and Sheriffs Association

Chief Collins stated we received a grant for \$1,973.12 to be used for tasers and holsters. He further stated this grant was applied for in August of last year and we just received notice of the reward as well as the check.

CM 1-6-17 MOTION TO ACCEPT GRANT AWARD FROM AMERICAN POLICE AND SHERIFF'S ASSOCIATION

Motion by Rzyzi, supported by Kramer

Motion to accept the grant award in the amount of \$1,973.12 from the American Police and Sheriff's Association

VOTE: MOTION CARRIED UNANIMOUSLY

Councilmember Kivell asked how often do such grant offers come forward. Chief Collins stated they don't very often. Councilmember Kivell further asked if this a result of the availability of the grant platforms that are out there. Chief Collins stated the City Manager forwarded the ECIVIS information to the Police Department last year which they moved forward with. City Manager Ladner stated she reads through all the different opportunities for grants each week and forwards any related to each department to the Department Head. Councilmember Rzyzi stated he suggested Lynne keep track of grants he suggested that during her review and he suggests she keeps that going for 2017.

4. Donation Acceptance- Tim and Jodi Yarde- \$75.00

CM 1-7-17 MOTION TO ACCEPT DONATION FROM TIM AND JODI YARDE FOR \$75.00

Motion by Wedell, supported by Kurtzweil

Motion to accept the donation of \$75.00 from Tim and Jodi Yarde for the South Lyon Police Department and thank them for the gesture

VOTE: MOTION CARRIED UNANIMOUSLY

5. Donation Acceptance (Holiday Gathering)

- i. Hubble Roth and Clark- \$400.00
- ii. CIB Planning- \$300.00
- iii. Johnson, Rosati, Schultz & Joppich- \$500.00
- iv. GFL Environmental- \$300.00

City Manager Ladner stated we may have an additional check that we haven't received yet. Councilmember Rzyzi stated he is uncomfortable with this. He further stated this is for the Holiday party for the Boards and Commissions and employees. He stated in the past the former Mayor use to go to different businesses in the City and ask for donations. He further stated it is a nice gesture but it can almost be construed as pay to play, and he will no longer approve these donations. Councilmember

Kivell stated he wants to thank all of the contractors that donated for the Holiday party. There is no obligation for them to do anything like this and it is a kind gesture and he appreciates them wanting to help supply the employees with a holiday party. Councilmember Parisien stated she appreciates any donation given to the City. Councilmember Kurtzweil stated the issue isn't not being grateful for the donation, the issue is we vote on their contracts to have them as a third-party vendor, and what obligation do we have when we look at renewing their contracts and to look at this little bit of money that may disappear from the Holiday party. Many communities are moving away from this. She further stated the money could be redirected from a holiday party to the Cultural Arts Committee and purchase a sculpture that can benefit the entire community instead of just City employees. Councilmember Parisien stated Council questioned GFL when the contracts were switching, and originally asked if they were going to be contributing to the City as Duncan use to, but now Council is saying, no don't contribute unless you're going to contribute to certain things. We can't be picky we should be appreciative to what anyone donates to the City, regardless of the amount, or if anything is given. Mayor Galeas stated he is thankful for the donations. He stated it may be a good idea at looking at other options down the line, but regardless if someone gave the City \$300.00 or \$500.00 it doesn't matter, he will judge on the results, not a donation. He further stated this is something we can review in the future. Councilmember Wedell stated he wanted to add some perspective on this. The companies didn't donate to a lavish dinner, this holiday gathering was for our Election Workers, our members of all of our Boards and Commissions that donate their time as a thank you to them. Councilmember Rzyzi stated if it isn't really that much money, we should be able to find another way to fund the holiday party. He further stated this makes him uncomfortable.

CM 1-8-17 MOTION TO ACCEPT THE DONATIONS MADE TO THE CITY TO ASSIST WITH THE APPRECIATION EVENT

Motion by Wedell, supported by Parisien

Motion to accept donations from Hubble Roth and Clark for \$400, CIB Planning for \$300, Johnson, Rosati, Schultz & Joppich for \$500.00 and GFL Environmental for \$300 with thanks

VOTE:

MOTION CARRIED. 2 OPPOSED

6. Consider authorizing City Manager to attend Michigan Municipal Executive Winter Institute and MMRMA 2017 Risk Management Workshop

City Manager Ladner stated she is asking Council to authorize her attendance to the Michigan Municipal Executives Winter Institute, the conference is in Kalamazoo from January 31st thru February 3rd. She stated the cost breaks down as \$295 for the conference and pre-conference session, and the pre-conference deals with balance sheets which falls in line with her professional development plan to improve her budgeting and finance skills. She further stated the hotel including parking is \$724 and all meals are included. The second conference is the MMRMA 2017 Risk Management Workshop is in Lansing beginning on March 1st thru March 3rd. The sessions associated with human resources in relation to risk management and we have had some turnover in the past few years, therefore this would be a good session to brush up on her skills. She further stated there are also financial stress sessions and this is a free workshop in Lansing, so there will be no hotel or travel fees. Councilmember Rzyzi stated her contract calls for these workshops, and he is happy she is doing this and so soon in the year, because she will learn and gain a lot of information. Councilmember Kurtzweil stated she is pleased that one of the topics at the Kalamazoo conference is about balance sheets for municipal executives. She further stated she wanted to thank her for being very selective about the kinds of seminars she is attending. She further stated she is being very perceptive of where the weak links are such as the problems with respect with the millage. Councilmember Kurtzweil stated she can't thank her enough.

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CM 1-9-17 MOTION TO APPROVE THE CITY MANAGER TO ATTEND MICHIGAN MUNICIPAL EXECUTIVES WINTER SESSION INSTITUTE AND MMRMA 2017 RISK MANAGEMENT WORKSHOP

Motion by Ryzyi, supported by Kurtzweil

Motion to approve the City Manager to attend the Michigan Municipal Executives Winter Session Institute and MMRMA 2017 Risk Management Workshop

VOTE: MOTION CARRIED UNANIMOUSLY

DISCUSSION- DOWNTOWN

Councilmember Kurtzweil asked where we are with the commercial rehab district. Bob Donohue the Economic Development and DDA Director stated we have completed the draft, but he needs to meet with staff before moving forward. Councilmember Kurtzweil asked for an approximate time. Mr. Donohue stated there is a lot going in, but he will try for 45 days. Councilmember Kurtzweil stated he is doing a great job, but she wants to stay on top of this because it is very important for the downtown.

Councilmember Ryzyi stated we hired Mr. Donohue for improving the business climate in the City, and since he has been hired, we have seen a lot of improvement. He further stated we are making progress and all the credit goes to Mr. Donohue. Councilmember Ryzyi asked if the sushi restaurant is going to be open. Mr. Donohue stated he has seen the sign, but he doesn't have any information on that, but he will check into it. Councilmember Ryzyi asked when the Mediterranean restaurant will be opening. Mr. Donohue stated he doesn't have an exact time frame. Councilmember Ryzyi asked how the South Lyon Hotel is moving along. Mr. Donohue stated they are supposed to dig for the footing compactions on the 11th. He further stated they were hoping to pour concrete the next day, but it will depend on weather. Councilmember Ryzyi asked when the hair salon will be moving in next to Craft Worx. Mr. Donohue stated they haven't had a final inspection yet. Councilmember Ryzyi stated the Exquisite Design is moving across the street. Mr. Donohue stated they are hoping to expand their business and to bring in kitchen accessories. He further stated the building 115 and 117 were purchased by Ron Borgman, and there will be two separate businesses. The other business will be home furnishings and some women's clothing. Councilmember Ryzyi stated the Lemon Tree is open. Councilmember Ryzyi stated the report shows a deli opening in the old Browns building. Mr. Donohue stated Gary Fagin hasn't given him a time frame yet.

Mayor Galeas stated everyone is looking forward to the Mediterranean restaurant, and the Lemon Tree is a cute shop. He has heard a lot of things about the old Kathleen's store. Mr. Donohue stated they are going to remodel the interior and exterior. Mayor Galeas asked about the report from the TIA about the truck transportation. Mr. Donohue stated he met with Pat MacAuley of the TIA and he stated he would have a report by the 20th of January, and he said we should be able to have truck traffic rerouted by May or June with no truck turns at all at Lake Street and Lafayette. He further stated the total cost will be about \$5,000 or \$6,000 and there is a possibility the Road Commission will pay for it. Mr. Donohue stated 2017 will be a good year, and we have a good work plan. Councilmember Ryzyi asked about the Salvation Army. City Manager Ladner stated they took possession of the building last week. Mr. Donohue stated they are working every day. Councilmember Kivell stated this is exciting and we are in a perfect position with the Township growing as quick as they are if we can continue to gain more retail experience for everyone. Councilmember Kivell stated Mr. Donohue's report reflected a conversation he had with 2 different potential housing developers regarding the master plan. Mr. Donohue stated the senior group is very interested in the northwest quadrant of Lake and Lafayette. Councilmember Kivell stated he is hoping we don't lose all the retail opportunity for just residential. Mayor Galeas stated he was

at the Witches Hat and they were talking about seeing the show that was on Channel 56 regarding South Lyon and that is why they decided to come to our town.

Mayor Galeas called for a recess at 8:54.

Mayor Galeas reconvened the meeting at 8:56.

MANAGERS REPORT

City Manager Ladner stated we have a quote from BS&A for the final module we need for residents to be able to look up their taxes and water bills online, so they don't have to have their bills with them. She further stated it will also include builders being able to go online and schedule their own inspections and go online to see when they are completed. She stated the total cost is \$3,150 which will be divided between administration, water and sewer department and the building department. She stated depending on how long it takes them to get the software loaded, we will be able to give 48 hour's notice to revize so we can go live. She stated it could be as early as this week, but no later than the middle of next week.

Councilmember Kivell asked if parking tickets will be able to be paid as well. City Manager Ladner stated she is working with Lori to ensure all the funds go into the correct accounts, but we will get another swiper for the police department. Councilmember Parisien asked if the cost is annual. City Manager Ladner stated there are two options. She stated she believes it is a better option for the City to pay that annually, instead of residents having to pay a fee to look up their account as well as the convenience fee. Councilmember Kivell stated he doesn't necessarily agree with that. If it is an at large cost and for people that have no interest in using the technology it seems it is a hidden tax. He further asked what the cost to pay a \$100 water bill would be. City Manager Ladner stated you would pay \$2.00 fee to look it up, then the convenience fee as well. Councilmember Kramer stated we could pay it this year, then review it in the next year. Mayor Galeas asked how will the City inform the residents of the new service. City Manager Ladner stated she plans on using social media, a newspaper article as well as it will be visible on the homepage of the new website.

City Manager Ladner stated all of the plans for the Safe Routes to School project have been submitted to the State, the Road Commission and the Water Commission. She further stated MDOT will handle the bids, and we hope to be on target with a May or June construction.

City Manager Ladner stated she wants to remind everyone City Hall will be closed on January 16th for Martin Luther King Jr. Day.

Councilmember Kurtzweil asked who is on the Construction Board of Appeals. City Manager Ladner stated the normal terms are up in March, but they haven't met since 2011. She further stated of the 5 members, 3 stated they would be interested in continuing to serve, 1 has decided not to stay on the Board, and we haven't heard from the last one as of yet. She further stated that is something we will need to do in March. She stated we were looking into having a meeting regarding the Grande Trunks ADA accessible application because the State decided it was a City issue, but they have once again changed their mind, and now they are handling that again. She further stated Susan Stowe was able to get an extension until March. Councilmember Kurtzweil stated she looked at the code regarding the Construction of the Board of Appeals and Section 18-38 says they are appointed by the Chief Appointing Authority of the City, and she was confused about who that would be. City Manager Ladner stated that is the Mayor. Councilmember Kurtzweil stated she wanted to bring attention to the fact that the code requires appointments by the City and the terms are for 2 years. She further stated she believes this may have come up in 2012 because the minutes reflect there was talk of using the Novi Construction Board of Appeals. She further stated if we are only using the Construction Board of Appeals once or twice a year, it may make sense to go thru Novi instead of doing our own appointments. Attorney Wilhelm stated the tube mill had an egress issue and it had to go to the Construction Board of Appeals, they had 5 different requests and they were approved. He further stated we may have had an oversight by not reappointing the

members. He stated there was discussion about using the Novi Board of Appeals, but he will have to find out if there is a residency requirement. Councilmember Kurtzweil stated she did not see one. She said we have to look at the qualification of residency in the State Construction Code. She further stated it needs to be looked into. Councilmember Kurtzweil asked if under State law we are out of compliance because we don't have a fully functioning Construction Board of Appeals at all times. She asked this to be a priority because we are out of compliance, and if contracting with Novi will solve the problem, that would be great. Attorney Wilhelm stated there was discussion regarding appointing the Novi Construction Board of Appeals as our board members. Councilmember Kurtzweil stated the minutes reflect that Councilmember Kopkowski stated her issue with using the board from Novi is because she felt what was good for Novi, may not be good for South Lyon. She further stated Councilmember Kramer stated it was a point of efficiency, so it didn't matter if we appointed our own members, or use Novi. Attorney Wilhelm stated it isn't out of the norm to have board members that serve past their terms until someone replaces them, but he will check into this. Mayor Galeas asked if the City Manager could speak with Novi regarding this issue. Councilmember Kramer stated his issue at the time with the City of Novi is if there was going to be a charge.

Councilmember Kurtzweil asked City Manager Ladner if our expenditures exceed our revenue for this quarter. City Manager Ladner stated the finance report came out on Friday, and if there is a need for any amendments they will be done at the next meeting. Councilmember Kurtzweil stated at the meeting in December you had stated we received additional revenues from the MMRMA and that could have been dealt with during tonight's meeting. City Manager Ladner stated we approximated \$35,000 based on previous years. Councilmember Kurtzweil stated this money wasn't that much, so we will need an amendment for that as well. Councilmember Kurtzweil stated she attended the Plante Moran webinar on tax abatements. She further stated we will need to contact them to see if we need to have anything ready for any special reporting we will need for the abatements that will go into a footnote.

Councilmember Kurtzweil stated she has been looking at the City's structure and finances based on what happened last year with the mill, and she is making it a point to understand MERS. She found an article very interesting from the City Manager of Port Huron and he had a meeting with 70 communities that met to discuss the MERS problem, and she believes he called the failure to fund the unfunded portion of MERS for cities a clear and present danger to governmental services and the communities that were at that meeting were on the financial trajectory in the next 3-5 years of becoming insolvent. She further stated he also said there are plans to require any new revenue sharing to go to retiree debt. City Manager Ladner stated that is for the City of Port Huron's plan. Councilmember Kurtzweil stated he said it is going to be a requirement by the State. If the State restricts use of the revenue sharing funds to go towards the MERS unfunded liability and that will be less money that we will be able to use in our budget. City Manager Ladner stated the 70 communities he met with was not a general call for anyone to attend. She further stated Port Huron along with 69 other communities are part of a class action lawsuit against the State of Michigan because of the decrease in revenue sharing since the economic collapse in the early 2000's. She stated we can join in on that lawsuit, but there is a fee and she can contact them to see what the fee will be if the City wants to join it. Councilmember Kurtzweil stated those are options, but this is about MERS. She further stated the Brighton City Manager stated there is no easy answer, and we will have to make some hard decisions, and they have already reduced staff costs and employees are now contributing 5% to their pensions and there are unfunded capital improvements. She further stated there was another article in the Detroit News that says the first solution will be to force governments to pay the required contributions and this will be tough for struggling communities but if they don't deal with it now, they can face insolvency. She further stated she will be paying attention to this, and would like the City Manager to see what other communities are doing for this issue. Councilmember Kurtzweil asked what is our unfunded liability. City Manager stated she doesn't know the exact number without looking

up information. Councilmember Ryzyi stated he recalls it was approximately 2.8 million. Councilmember Kurtzweil stated it is probably closer to 5 million. City Manager Ladner stated she doesn't believe it is up to 5 million. Councilmember Kramer stated if we get out of the defined benefit, we would have to pay it in full. City Manager Ladner stated to get out of the defined benefit we would. She further stated we have another option of creating a new defined benefit with a lower multiplier and a higher employee contribution that we could create for new employees. She further stated any new employees would go into the new group, the current employees would stay in the original defined benefit. She stated this would reduce the amount of unfunded liability because you wouldn't be adding new employees to that group. She further stated she is working to increase the employee contributions for the unions and all other employees. City Manager Ladner stated that benefits the employees as well. Councilmember Kurtzweil stated she is bringing this up because this is a big issue, and she spoke with someone that brought up a good point. He stated if communities don't deal with this issue, it will be so expensive, and that community will be outraged with the employees, not at the Councilmembers, but they will take it out on the employees because they didn't fund their own retirement as the private sector does. She further stated the anger will be misdirected and we need to make a responsible decision how this can be taken care of. Councilmember Kramer stated we have been dealing with this for 3 years, and the problem is the numbers we are getting is from MERS, it is to the point we would have to hire someone to challenge the numbers to see if the numbers are correct. He further stated we would have to have a vote from the community to get out of the MERS as well, there were some strict requirements involved. Councilmember Kurtzweil stated Lansing is handling this, as well as Oakland County so it must be possible to get out of it. She further stated Brighton, and Kalamazoo have found ways to move forward with this. Councilmember Wedell stated we also don't know the situation with Kalamazoo. Councilmember Ryzyi stated we don't want to be in a mess in 20 years when we have to ask the State to help with this. He further stated this has always been an issue, and he made that clear to the previous City Manager, and he recalls asking City Manager Ladner if she can help with this during her interview and she said she can lead us through this. He further stated we need to find out what that number is and fix this, because this isn't going away. Councilmember Kurtzweil stated regardless of how you feel about the President Elect, we have to watch CNBC and the stock portfolio because something is beginning to happen and time will tell, but if they are correct, we are looking at the GDP going from 1.5 to 4.5 or 4.6 and that would be this year alone. That kind of growth along with the employment market that is beginning to grow and stabilize means that now is the time to issue bonds and we will have rising values and a broader base to support a millage to pay this off. We have to begin to look at it now, because we have to time it economically because this may be that window when a final decision can be done. Councilmember Kurtzweil stated she read that Novi is getting a grant for their new trail access point near 9 Mile and Garfield for \$402,000 and totaling more than \$47.6 million coming from the Michigan Natural Resource Trust Fund, and why isn't South Lyon gaining any of that money. She further stated she attended a Lyon Township meeting and they are beginning to put ballfields in Atchison Park, as well as developing the park land on Milford Road. She further stated we need to be competing with these other communities. City Manager Ladner stated we are competing, but the primary issue we had was that we had to have the Parks and Recreation Master Plan approved before we could apply for State grants. She further stated the next grant cycle is in April, and they are working on that for Volunteer Park and we are working on fundraising for Phase 1 of Volunteer Park. Councilmember Kurtzweil asked if Attorney Wilhelm has been able to solve the issue of the Economic Development Corporation and if it is even in existence. We had a Plante Moran audit that referred to an entity that she cannot find that it exists. Councilmember Kurtzweil asked if we have a final opinion on the advertising at the car wash. City Manager Ladner stated she has been giving the information to the Code Enforcement Officer and we

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should be at the point where we are writing tickets. City Manager Ladner stated the Sign Ordinance states that an electronic sign cannot advertise for an off-site business. Councilmember Rzyzi stated he is somewhat torn on this issue because it is a local business and he doesn't want to restrict a business, but he gets complaints from many people about it, and it is an obnoxious sign and he is not following the Ordinance even after being warned, and he doesn't understand why we aren't doing anything about it.

Councilmember Kurtzweil stated she has been researching the Minutes of South Lyon City Council. She further stated there was a closed session in February of 2015 and it was regarding purchase of real estate property. She stated there are two options, you either buy it or you don't. She further stated there is not a decision listed in the minutes. Councilmember Rzyzi stated he remembers that and we decided not to purchase the property, and all decisions must be made in open session according to the Open Meetings Act. City Manager Ladner stated it is not a violation if Council discussed something in closed session, but didn't take any action on the item. Attorney Wilhelm stated he will gather more information and get information for Council. Councilmember Kurtzweil stated there also needs to be a roll call vote when going into closed session, and this was not done on the February 9th meeting. City Manager Ladner asked if we are on Council Comments, or the City Manager's report. She stated we seem to have two sessions when Council makes comments at each meeting and dragging the meetings out for staff, Council and the residents, when it can be handled all at one time during Council Comments. She stated she is under the impression that the Managers report is for the City Manager to update everyone on the City, it isn't open for anyone to comment on random things. Councilmember Parisien stated this reflects why we need a refresher. Councilmember Rzyzi stated we don't need a refresher, now that it is clarified, if it relates to the Manager's report Council can ask questions, but if it refers to someone else, we can ask questions during Council Comments.

COUNCIL COMMENTS

Councilmember Kivell asked about the Van Oyen property and the problem with the permits. City Manager Ladner stated originally, they didn't have the proper permits when they began the work, but they did get the proper permits in November. Councilmember Kivell stated this began as a clean-up project and it has now become a complete transitional thing. He asked if we have the ability to require them to continue the sidewalk in the front of the building. City Manager Ladner stated we don't have any requirements to require them to do that. Councilmember Kivell asked if the City Manager can look into that. Councilmember Kivell stated he is glad the State is taking back the responsivity for the ADA waiver. He stated he was worried the City would be exposed to the potential of giving a waiver and giving someone an opportunity to use it to make a point of it and expose the City to real jeopardy saying they aren't in compliance and the City approving that.

Councilmember Parisien asked if the problem with the trash that was overflowing in town near the Tavern has been resolved. City Manager Ladner stated the trash was picked up by GFL and they even picked up trash that was not in the dumpster, and it is her understanding it has not been an issue since. She stated there has been a lot of discussion with the businesses that use the dumpsters in the area that they need to take better care to ensure they are getting the trash in the dumpsters, not around it. Councilmember Parisien stated the smell is horrible in the summer time. City Manager Ladner stated they suggested the businesses to have a garbage pick-up twice a week as opposed to one.

Councilmember Rzyzi stated since we are revisiting Roberts Rules of Orders, one of the things he began revisiting is the closed sessions. He stated last year he felt we needed to reduce the number of closed session meetings. He further stated on February 11th, 2013 there was a closed session to discuss legal

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opinion regarding utilities pursuant to 8(h) of the open meetings act and he doesn't feel 8(h) applied because it isn't exempt from discussion or disclosure by the statute. He further stated he won't get into specifics, but there was a decision made, but it was not put on the record and it was not voted on. He asked Attorney Wilhelm to look at the minutes of March 11th, 2013. Councilmember Ryzyi stated subsequently we received a follow up email from Attorney Wilhelm on February 22nd 2013 and he will not share the email, but it is clear the steps we were going to go through. Councilmember Ryzyi stated we had another closed session on February 25th and we did put the decision on the record but it is very vague, and it didn't really apply to what they made the decision on. He further stated his point is there have been many times in the minutes that we haven't put on record the necessary roll call votes and if we have it doesn't apply to what was discussed in an appropriate way, and with that being said we need to work on that going forward. Councilmember Ryzyi stated he tried to discuss this at the November 28th meeting but he was shouted down and he wants to get his explanation regarding the City Attorney 61% raise to the public. He stated prior to 2015 we had a monthly retainer for \$6250.00 and under that everything was covered except for a small amount of things such as personal, employment matters and tax tribunal issues. He stated that is \$75,000 a year, and that was for the most part what we were paying. He stated the issue was the Johnson Rosati Firm realized they were using more hours than what was quoted in the RFP process and they wanted to move from a retainer based to an hourly tiered structured where it is billable by the hours and the actual dollar amount goes up as the number of hours increase. His solution at the time was to decrease the number of hours spent by the City Attorney, and monitor closely where we are spending our time, to not rely on him as much, as well as sending out for an RFP. He further stated that was laughed at. He stated then there was a committee formed which included himself, Councilmember Wedell, and Councilmember Kivell. He further stated they discussed this, and one of the suggestions were to increase the retainer from \$6,250 to \$8,625 with a sliding scale which would increase as the hours went up and to 140 hours. He further stated during the meeting Councilmember Kivell stated that he had a proposal from Councilmember Kramer, and he has an email that says the above represents a 65.5% increase for the first year as opposed to the 84% increase proposed by Johnson Rosati. He further stated what this means is, originally 84% was requested, then a 65.5% raise, and the City decided on a 61% raise. Councilmember Kivell stated it is actually 44%. Councilmember Ryzyi stated at the least increasing it from \$6,250 to \$9,000 a month, is a 44% increase but that doesn't take into account moving from outside of the retainer and anything over 80 hours is billed at a flat rate of \$135.00 an hour. He further stated it is going to fluctuate each month, but essentially it is at the very least 44% but sometimes it is as much as 80%. He further stated in addition to this huge raise, anything over 80 hours goes to the \$135.00 an hour billing, which means there is no incentive for the City Attorney to lower his hours, in fact the more hours he spends, the quicker he can go over the retainer limit and it is an alarming dynamic and he gets that this isn't unusual, but giving that we use to pay \$6,250 and now we are getting invoices for \$12,000 or \$14,000 it proves his point that we need to reduce our number of hours. Councilmember Ryzyi stated he has another comment that is disturbing, and there is Facebook or letters to the editor and this person goes by the name of Mo, and this person has been sending nasty messages on Facebook, and it is alarming. People are seeing a trend with this person. This person's history is she went after Mayor Wallace and it is bizarre behavior, and things are flaring up and people are asking him if this person is stable, and he wonders if this has anything to do with the crazy clown epic, someone told him there was a clown on Stanford. He just wants to tell the public not to panic, and hopefully it calms down and maybe Chief Collins can keep an eye on this. He further stated he looks forward to 2017 and wishes everyone a happy new year.

Councilmember Wedell stated we had the previous City Attorney for more than 30 years. He did a lot of shooting from the hip because he knew everything that was going on in the City and he wrote a lot of the

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legislation for the City. When it was determined, we needed a new City Attorney, we sent out an RFP. We were on new ground. He served on the committee that interviewed 5 different firms, and subsequently there was a contract between Johnson Rosati and the City. He stated they put a lot of time on that. He further stated after some time, Johnson Rosati came back to City Council and said this wasn't working. They were working more hours than what they should be doing and they wanted to renegotiate the contract. He further stated we renegotiated. He stated Councilmember Kivell, himself and Rzyzi served on that committee. He stated Councilmember Rzyzi made a proposal during those meetings and it was discussed, but was rejected. He further stated he spoke with Councilmember Kramer and he used some of the suggestions he had, and it rounded out an agreement between the City and Johnson Rosati. Councilmember Wedell stated there is more to the story than just that they got a big raise. It cost more and there were more services and more work than what was originally needed. Councilmember Kivell stated we were provided what other Detroit area municipal attorneys charge and they were still much lower than that. Councilmember Wedell wished everyone a happy new year.

Councilmember Kramer stated he would like an item on the next agenda regarding a discussion for a donation acceptance policy. He stated if we are going to accept donations, we need to verify what are the grounds, if we should accept it or not, and if we are going to accept donations, we need a policy, and if we aren't going to accept donations, it needs to be across the board. Councilmember Kramer stated as far as the City Attorney is concerned we have to remember that at a certain time there was a period of chaos for a good 6 months when the majority of Council fired the City Manager and there was a lot of work being done, and obviously, he was working over the retainer. We brought that on the City Attorney and the City. There was a lot of work that had to be done by the City Attorney because we didn't have a City Manager for a short time. We are still bringing more work for the City Attorney, such as all the legal research for the conflict of interest, which wouldn't be necessary if people would have spoken up. He further stated to have a discussion regarding the number of hours, we have to recognize we have an obligation to focus the City Attorney to work on City issues instead of issues what we bring onto ourselves.

Councilmember Kramer stated he was hoping we could start 2017 as we ended 2016. The last Council meeting was very productive and there was no finger pointing, and no one was being attacked. He is concerned that trend is now gone in a different direction, he hopes this year we can be courteous to each other, be productive and focus on the City and we don't have to keep bringing up there is an Election this year, when we have a full Council that wants to move the City forward. He further stated Councilmember Kurtzweil brought up some good points today and he isn't embarrassed to say that. He hopes people can focus on the City rather than themselves.

Councilmember Kurtzweil stated this will be an interesting Council Comment, she has a little bit of reflection and little commentary. She further stated she would like to thank Councilmember Kramer for recognizing the Council conducting themselves at the last meeting in a calm and courteous manner. She further stated he forgot to pat himself on the back. She doesn't think he understands how disrupting his temper is to everyone in the audience, the people that watch the videos, the people that seen the film clip on Channel 7 news, as well as the person sitting next to him. Councilmember Parisien talks about how she wants to improve City Council, but doesn't mention Councilmember Kramer's temper, because that isn't on her agenda. She further stated the last few Council Meetings have been good and they have been good because he has made a contribution, and his contribution has to do more with how this Council will operate in the future. She further stated just because you don't like what someone says, or you think someone is attacking you, she listens to what people say to her every day, and she controls her temper and

she walks out and finds another way to deal with it. That is one of the things we all need to work on, we need to work on how we treat each other. Everyone needs to be reflective of what they have done to create the problem. You don't get respect by not including everyone on your team. She further stated if you go after Councilmembers and attack them, you don't make them feel like they are part of the team, and what you do is alienate them. She further stated many Councilmembers have burned a bridge, and how they repair that is on them. Councilmember Kurtzweil stated when you lie to Council and lie to the paper about her, you will not repair that bridge for a very long time, and no rules of procedure will change that. What people are missing is the issue of the basic fundamentals of how people treat each other. If there is a battle to be fought, she will fight it and defend herself. Good luck to all of you, and she will come to every meeting and do everything the voters ask her to do. She will be very diligent and come forward with a platform for change, and she will advocate and if necessary she will banter. She further stated when she walks out of here she has another life. She further stated everyone on Council has not made her feel welcome, and that was their decision.

Councilmember Kurtzweil stated related to what Councilmember Ryzyi said about Facebook, she spoke with a lot of people over the holidays, and there is a person out there, she doesn't know the person or her name, or Maureen, or the Facebook people call her zoo monster, and she thinks there is a point to where people can attack people whether it is going into an Election or an issue people have, but when the hate mongering goes on for years, criminal profilers call that obsessive behavior. She further stated this individual has been after her for a period of time, almost since John Doyle was here, and you have to do two things. If someone goes after you for a period of time you begin to collect the evidence and put it in place with a 3rd party and that party becomes a person of interest if something happens to you. She further stated she would like to caution people what you put on your Facebook page because it becomes a paper trail that could become detrimental for them. Councilmember Kurtzweil asked if Department Head Martin knows this person. Department Head Martin asked why she would ask him that. Councilmember Kurtzweil stated someone told her he might know this person because he knows a lot of people in town. Department Head Martin stated he isn't on Facebook and asked who told her that and why. Councilmember Kurtzweil stated the other thing she tells people when there are people acting out towards you, do not engage them. Do not speak with them, do not respond to them, because you may say something and this person could flip. She further stated leave them alone, and let hate stand for what it is and hate equals unsafe.

Councilmember Kurtzweil stated a few meetings ago Department Head Martin made a statement about how late the meetings are going, and the City Manager made the same comment tonight as well. She further stated she has spoken with voters over the holidays and they heard his comments. They reminded her they didn't vote for Bob Martin, they voted for her, and they expect her to be at every meeting, to be prepared, to ask the questions for as long as it takes. They expect her to be thorough and to hold her ground as long as it takes. She further stated she will not rubber stamp anything on Council, she is going to stay and bring issues to the table and that includes not rubber stamping anything. She is sorry the meetings are being extended but the progress this City made in 2016 was phenomenal. She further stated she agrees with Bob Donohue, 2017 is going to be an explosive year for the City, but there are things that need to be solved and that isn't going to be completed in a half hour. She further stated this year we are going to see development in the downtown and she is hoping to get a million or two for Volunteer Park. Those types of things are not going to get completed by sitting here for an hour. She stated she attended a Lyon Township meeting last week, and she left at almost 11:00 and they still had 7 or 8 items on their agenda.

Councilmember Kurtzweil stated she noticed the agenda didn't include an appointment for Board of Review. She is hoping this is the last matter for the BOR. She further stated we have one more meeting until we violate the City Charter once again regarding BOR appointments. She stated she has looked through all the minutes from 2009, 2012 and 2013 and there were no BOR appointments made. She stated when John Doyle was Mayor, he was able to have all Board of Review Members appointments made. He managed his appointments very well and they were all in compliance with the Charter. She stated the investigation into the Board of Review last year clearly reflected it was in need of a make-over but, there are now problems with Council violating the City Charter by not having the appointments made. She stated how can Council censure her and say they thought she did something wrong, although they never looked at the evidence and then have violations of the Open Meetings Act and violations of the Charter. She further stated one of the things Council needs to do, is read the City Charter. We need to start with the basics and the basics are we need to understand what the Charter requires us to do. She further stated her advice is everyone has some work to do and we need to be careful who we attack because it will have consequences.

Mayor Galeas stated the word team has been brought up. He stated Councilmember Kramer has brought up some good points, and we all ran for an agenda to right the ship. He stated we have come a long way through 2016, but he doesn't like looking at the past, we can't get caught up in the past, we need to move forward. He further stated we need to do this as a team. We need to all represent ourselves better than we have in the past. He further stated he is trying to learn from what his constituents are telling him, and we need to stop attacking people. Mayor Galeas stated we have done some really good things, and we need to do a lot of grandstanding at times because there is so much stuff, but what comes out of this is we all want to do the right thing. We all need to take a look at what we are doing and hold ourselves accountable, and we need to treat each other differently. He further stated a lot of good has come but we have a long way to go. He hopes everyone pays attention and hold themselves accountable and not throw stones. He stated he is happy to be on this Board and we need to be better.

ADJOURNMENT

CM 1-10-17 MOTION TO ADJOURN

Motion by Kramer supported by Kivell

Motion to adjourn the meeting at 10:30 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor John Galeas

Lisa Deaton Clerk/Treasurer

AGENDA NOTE

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: Consider approval of Revised Resolution Establishing Policies and Guidelines for Granting Poverty Exemption from Payment of Property Taxes

EXPLANATION OF TOPIC:

As suggested by Council, the resolution establishing the City's policies and guidelines for granting a poverty exemption from payment of property taxes has been revised to remove specific federal annual income levels which will allow the resolution to remain in effect without having to approve a revised resolution each year after the annual income levels are updated.

This revision is acceptable to Oakland County Equalization. And, if approved now, the resolution would be effective for the March Board of Review.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

POSSIBLE COURSES OF ACTION: Approve/No Action/Postpone

RECOMMENDATION: Approve the revised resolution establishing policies and guidelines for granting poverty exemption from payment of property taxes.

SUGGESTED MOTION: Motion to approve the revised resolution establishing policies and guidelines for granting poverty exemption from payment of property taxes.

RESOLUTION No. ____

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING POLICIES AND GUIDELINES
FOR GRANTING POVERTY EXEMPTION FROM
PAYMENT OF PROPERTY TAXES**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to Public Act 390 of 1994, the City of South Lyon, Oakland County, adopts the following policies and guidelines for the Board of Review to implement. The policies and guidelines shall be applied to the information provided in a sworn to Poverty Exemption Application (the form for which is attached to this resolution and is hereby adopted by the City Council), which application includes, but is not limited to, the disclosure of the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns filed in the current or immediately preceding year;

WHEREAS, to be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy, as a principal residence, the property for which an exemption is requested, and have no ownership interest in any other real estate, including being the beneficiary of a trust which owns real estate.
- 2) File an Application with the Board of Review by returning it to the City Assessor's office, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year. If the applicant or the other household members have not filed tax returns, a Form 4988 – Poverty Exemption Affidavit and a statement from the Social Security Administration and/or Michigan Social Services as to monies paid to applicant(s) during the previous year must be completed and submitted. Disabled applicants may call the Assessor's office to make arrangements for assistance with filing the application.
- 3) File an Application reporting that the combined assets of all persons in the household do not exceed two times the federal poverty income guidelines amount for the effective household size. Assets generally include: other real estate, motor vehicles, recreational vehicles and equipment, life insurance, retirement funds, trust assets, checking accounts, savings accounts, certificates of deposit, cash, stocks, bonds, time-share units, artworks, antiques, coins, precious metals or stones, jewelry, guns, equipment, tax refunds, gifts, loans, other investments or personal property of value.
- 4) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services.

- 5) Produce a valid driver's license or other form of identification, if requested.
- 6) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 7) All property taxes must be paid and current.
- 8) The application for an exemption shall be filed after January 1, and at least one day prior to the last day of the Board of Review. The filing of the application constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.
- 9) Applicants need not appear before the Board of Review, but are encouraged to do so to be available to provide further information or clarification to the Board of Review. Applicants who do not initially appear may be required to appear at the Board of Review to respond to questions. Applicants should understand that the failure to appear at the Board of Review, if requested by the Board of Review, may result in the denial of the Application. If the applicant is disabled, alternate procedures may be allowed pursuant to the City's obligation in the application of the Americans with Disabilities Act.
- 10) The Board of Review shall in no instance require an applicant to have less household income than the applicable poverty income level for the household size.
- 11) The Board of Review may award full and partial exemptions.

WHEREAS, the federal poverty income guidelines are updated annually by the United States Department of Health and Human Services, and the annual allowable income guidelines include income for all persons residing in the principal residence.

WHEREAS, the City of South Lyon realizes that each application for a poverty exemption from property taxes has an individual set of circumstances that must be considered by the Board of Review in its deliberations. These policies and guidelines are established to assist the Board of Review in developing a uniform and well established basis for granting or denying a poverty exemption request.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policies and the federal poverty guidelines as updated annually in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policies and federal guidelines and these reasons are communicated in writing to the claimant.

BE IT FURTHER RESOLVED that this resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

The foregoing resolution was offered by City Council Member _____ and supported by City Council Member _____.

Upon roll call vote, the following voted:

"Aye": _____

"Nay": _____

The City Clerk declared the resolution_____.

Lisa Deaton, Clerk Date

CITY OF SOUTH LYON
Application for Appointment

Date: 1/18/17

Name: GARY BEASLEY
Address: 320 HARVARD
City, State, Zip Code: SOUTH LYON MI 48178
Home/Cell Phone: 248-437-3907 / 248-767-1599
E mail address: BEASLEYG@YAHOO.COM
Occupation: RETIRED / WORK AT LIBERTY CHEVY-DRIVER
Employer: FELDMAN OF NEW HUDSON PART-TIME -
Education & Related Experience: _____

Are you a citizen of the United States? Yes ☒ No ☐

Are you in default to the City? Yes ☐ No ☒

Is any member of your family an elected official of the City? Yes ☐ No ☒

If so, who? _____

Please select which position(s) you are interested in

Board/Commission	
Planning Commission	<input type="checkbox"/>
Parks & Recreation Commission	<input type="checkbox"/>
Board of Review	<input checked="" type="checkbox"/>
Housing Commission	<input type="checkbox"/>
Zoning Board of Appeals	<input type="checkbox"/>
Historical Commission	<input type="checkbox"/>
_____ Authority	<input type="checkbox"/>

Other

Special qualifications: TREASURE LOCAL GROUPS
LYON AREA LIONS CLUB, KOF C FR. BATTERSBY
SOUTH LYON, KOF C 4TH DEGREE MILFORD
STORE MANAGER LOCAL FOOD STORE

Describe why you are interested in this position: TO SEE HOW LOCAL
TAXES WORK.

How long have you lived in South Lyon? 33 YEARS

Previous place of Residence? 27734 LONG LIVONIA, MI

References:

1. PHILIP WEIPERT
2. FRANK FOGARTY
3. TEDD WALLACE

Applicant's Signature: Ray C Beasley Date: 1/19/17

Please print this application and submit to:

City of South Lyon
Attn: Clerk's Office
335 S. Warren Street
South Lyon, MI 48178
Tel. (248) 437-1735

You may also copy & paste application into an email message and send to: ideaton@southlyonmi.org

AGENDA NOTE
New Business: Item

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Donation Acceptance (Holiday Gathering)

EXPLANATION OF TOPIC: The City has received an additional donation to assist in offsetting the cost of the Volunteer and Employee Appreciation Event held Dec. 14, 2016:
i. Huron Valley Ambulance - \$100

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/Deny the acceptance of the donation made to the City to assist with the Appreciation Event.

RECOMMENDATION: Approve the acceptance of the donation made to the City to assist with the Appreciation Event.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the acceptance of the donation made to the City to assist with the Appreciation Event.

AGENDA NOTE

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC:

- 1) Consider approval of License Agreement for Access to and Use of Right-of-Way for telecom antennas, support structures and equipment with Fiber Technologies Networks, LLC (Fibertech); and
- 2) Consider approval of License Agreement for Access to and Use of Right-of-Way for telecom antennas, support structures and equipment as a general form for use with other telecommunications providers.

EXPLANATION OF TOPIC:

Fiber Technologies Networks, LLC (Fibertech) holds a METRO Act permit from the City for the use of the city right of way for telecommunications facilities. Fibertech wants to expand its facilities in the City to include DAS facilities (antennas, support structures and equipment) which are not covered by the State METRO Act and permit issued under it.

A separate form of City authorization for access to and use of the City right of way is needed. The City Attorney has provided the attached License Agreement for Access to and Use of Right-of-Way (License Agreement) with Fibertech. The License Agreement is consistent with Chapter 82, Division 2 of the City's Code of Ordinances relating to the City's authority over city rights of way.

The License Agreement is based on the METRO Act permit to the extent applicable (term, access to and use of right of way, maintenance, relocation, identification, indemnification, insurance, term, bond, removal, assignment, etc) and was negotiated with Fibertech.

Fibertech proposes 4 DAS nodes at locations with existing DTE and/or AT&T poles. The locations are shown on the location map in Exhibit A. For two nodes, Fibertech will be replacing the existing pole with a taller pole. The details regarding the nodes, including the location, existing pole, antenna, equipment, photographs and photographic simulation of the appearance of the proposed nodes are contained in the Exhibit B specifications and drawings. Fibertech is limited to constructing and erecting the nodes in compliance with the specifications and drawings.

The License Agreement allows Fibertech to request modifications to address changes or for additional nodes on existing or new poles or structures. For any future new poles, Fibertech would be required to show that there are no alternative existing poles. (Section 2).

Exhibit D contains the schedule of fees for locating antennas, supporting structures and equipment in the right of way. Fees are annual. There is no fee for Fibertech locating a node on an existing pole because Fibertech already pays the pole-owner a fee and does not agree to paying the City an additional fee for locating on an existing pole where there is no increased cost to the City. This creates an incentive to locate nodes on existing poles. The initial fee is pro-rated to adjust for completion of the construction.

Note, the City could make its poles and structures available, but it is not required to do so. If Fibertech and the City were to agree to nodes being located on city-owned poles (such as decorative light poles downtown), then an additional contract for that use would need to be approved by Council which is stated

in Exhibit D. If the City does not want to consider allowing the use of city-owned poles now or in the future, then the motion should be conditioned on removal of those references in Exhibit D.

Fibertech will be required to apply for and obtain Right of Way permits for construction as well, and the License Agreement does not waive any zoning or other needed approvals.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Proposed License Agreement

POSSIBLE COURSES OF ACTION: approve/reject/postpone

RECOMMENDATION:

1. Approve License Agreement with Fiber Technologies Networks, LLC (Fibertech)
2. Approve License Agreement for Access to and Use of Right-of-Way for telecom antennas, support structures and equipment as a general form for use with other telecommunications providers. This motion does not approve any information specific to Fibertech, or Exhibit A location map, Exhibit B specifications, Exhibit C bond, or Exhibit D fee schedule to the License Agreement.

SUGGESTED MOTIONS:

1. Approve License Agreement for Access to and Use of Right-of-Way for telecom antennas, support structures and equipment with Fiber Technologies Networks, LLC (Fibertech), as presented, and authorize the City Manager to sign it on behalf of the City subject to and conditioned on the following:
 - a. Approval of the plans and specifications for each of the 4 DAS facility nodes described in Exhibit B to the License Agreement by the City Engineer.
 - b. The overall height of any new poles and antennas shall be strictly limited to _____[height limit in feet and inches], and the overall height of any existing pole or replacement pole shall be strictly limited to _____ [height limit in feet and inches], including the antenna or other equipment.
 - c. All other required City reviews, permits, or approvals being obtained.
 - d. All approvals from other governmental agencies being obtained.
2. Approve the License Agreement for Access to and Use of Right-of-Way for telecom antennas, support structures and equipment as a general form for use with other telecom providers.

LICENSE AGREEMENT FOR ACCESS TO AND USE OF RIGHT-OF-WAY

This License Agreement ("License"), which shall be effective as of the date of the last signature ("Effective Date"), is by and between the City of South Lyon, a Michigan municipal corporation ("City"), whose address is 335 S. Warren Street, South Lyon, Michigan 48178, and Fiber Technologies Networks, L.L.C., ("Company") a limited liability company organized under the laws of the State of New York, whose address is 300 Meridian Centre, Rochester, New York 14618.

RECITALS

A. Company desires to use public-right-of way in the City ("ROW") for the installation and use of facilities that the City does not agree with Company are "Telecommunications Facilities" for purposes of and defined in the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended ("METRO Act"), and Permits that allow access to and ongoing use of the ROW under the METRO Act.

B. Pursuant to its proprietary ownership, jurisdiction, authority, and/or control of the ROW, and the right to approve licenses and franchises for the use of the ROW under the Michigan Constitution, applicable statutes, and the City Charter and Ordinances, the City has agreed to allow Company access to and the use of the ROW under the Terms and Conditions of this License, which Company has accepted.

THE CITY AND COMPANY THEREFORE AGREE TO THIS LICENSE AND ALL OF ITS TERMS AND CONDITIONS:

Section 1. Definitions. The following words or phrases have the meanings indicated:

Public Right-of-Way or ROW shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway owned, controlled, or under the jurisdiction of the City, to the extent City has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.

Facilities shall mean the Company's antennas, supporting structures for antennas, equipment shelters or houses, and other equipment, hardware, and personal property, including components owned by Company's customers integrated into the Facilities, all of which are described and depicted in Exhibits attached to this License for each location Company is licensed to access and use as provided in Section 2.

Section 2. Grant.

City hereby grants a License to Company for access to and ongoing use of the Public Right-of-Way to use, construct, install and maintain Facilities in those portions of the Public Right-of-Way identified (by number) on the Location Map

(d) Attachments. Company shall not allow attachment of wires or any other facilities of a third party to Facilities owned or controlled by Company without City's prior written approval of the required modification of Exhibit B under Section 2(b), with any such third party wires or facilities not being subject to any state or federal statute, rule, or law that allows further modifications without City approval, or restricts or limits the City's authority in that regard.

(e) Nonexclusive. The rights granted by this License are nonexclusive. City reserves the right to approve, at any time, additional Licenses for access to and ongoing usage of the Public Right-of-Way by others telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and/or grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

Section 3. Contacts, Maps and Plans.

(a) Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is 21555 Melrose Ave, Bldg S, Southfield, MI, 48075 sherald@lighttower.com 585-269-8436, Steve Herald, Market Operations Manager.

If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is 300 Meridian Centre, Suite 200, Rochester, NY 14618, jmiller@lighttower.com 585-568-8483, Jean Miller, Director Expansion Projects Northwest Region.

The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is 21555 Melrose Ave, Bldg S, Southfield, MI, 48075 sherald@lighttower.com 585-269-8436, Steve Herald, Market Operations Manager.

The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is 300 Meridian Centre, Suite 200, Rochester, NY 14618, jmiller@lighttower.com 585-568-8483, Jean Miller, Director Expansion Projects Northwest Region.

such repair within a reasonable time, City may make the repair and Company shall pay the costs City incurred for such repair.

(d) Marking. Company shall mark the Facilities as follows: Aerial portions of the Facilities shall be marked with a marker which shall state Company's name and provide a toll-free number to call for assistance. Underground portions of the Facilities shall have a stake or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried equipment below.

(e) Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Facilities, consistent with any standards adopted by City. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

(f) Installation and Maintenance. The construction and installation of the Facilities shall be performed pursuant to plans approved by City. Company shall install and maintain the Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall have the right to request a modification under Section 2 for an alternate location. Company may perform maintenance on the Facilities without prior approval of City, provided that Company shall obtain any and all permits required by City in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by City.

(g) Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with any City programs or projects Company is notified of in the City's review comments on a Company construction permit application.

(h) Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from City or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. City shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic

(n) Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

Section 5. Indemnification.

(a) Indemnity. Company shall defend, indemnify, protect, and hold harmless City, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Section 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of Facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.

(b) Notice, Cooperation. City shall notify Company promptly in writing of any such claim and the method and means proposed by City for defending or satisfying such claim. City shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. City shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

(c) Settlement. City shall not settle any claim subject to indemnification under this Section 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against City for which Company is responsible hereunder.

Section 6. Insurance.

Company has provided and will continue to maintain all necessary insurance information in accordance with its METRO Act Bilateral Right-of-Way Telecommunications Permit dated February 21, 2014, which shall be applicable and cover Company's Facilities, actions, and operations under this License and be confirmed by the Certificates of Insurance provided for said METRO Act Permit.

Section 7. Term.

of the City Manager's approval through the next anniversary date of this License, shall be a condition of that approval.

(b) A payment of the annual fee received by the City more than 15 days after it is due shall include an administrative late charge equal to five (5%) percent of the required payment.

Section 10. Removal.

(a) As soon as practicable after the Term, Company or its successor and assign, at its sole cost and expense, and unless waived by the City Manager, shall remove all Facilities from the Public Right-of-Way.

(b) The schedule and timing of removal shall be subject to approval by the City Manager. Unless extended by Manager, removal shall be completed not later than one (1) year following the Term. Portions of the Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned, title to which shall vest in the City at the option of City exercised by written notice to Company as set forth in Section 12.

Section 11. Assignment.

Company may assign or transfer its rights under this License, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

(a) No such transfer or assignment or change in the control of Company shall be effective under this License, without City's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

(b) After the completion of such construction, Company must provide notice to City of such transfer, assignment or change in control no later than 30 days after such occurrence; provided, however,

(1) Any transferee or assignee of this License shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this License, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply City with the information required under Section 3(a); and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which City reasonably deems necessary, and

determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this License. If any provision in this License is found to be partially overbroad, unenforceable, or invalid, Company and City may nevertheless enforce such provision to the extent permitted under applicable law.

(e) Governing Law. This License shall be governed by the laws of the State of Michigan.

City of South Lyon

By: _____
John Galeas, Jr, Mayor

Date: _____, 2016

By: _____
Lisa Deaton, Clerk

Date: _____, 2016

Fiber Technologies Networks, L.L.C.

By: _____

Its:

Date: _____, 2016

Exhibit B - Facilities Plans and Specifications

For each numbered Facilities location shown on Exhibit A, the plans and specifications for those Facilities are attached:

Exhibit D - Fee Schedule

Annual fees shall be paid by Company to City according to the following Fee Schedule:

DTE-owned poles	\$5.00
Company-owned wood poles in wood utility pole districts	\$100.00
Company-owned metal or fiberglass poles in underground districts	\$100.00
City-owned wood poles in wood utility pole districts	\$240.00
City-owned streetlights	\$300.00
City-owned traffic signals	\$600.00
City-owned ornamental poles in downtown districts	\$1200.00

Company is responsible for all costs related to purchasing or retrofitting structures for use by the Facilities.

LICENSE AGREEMENT FOR ACCESS TO AND USE OF RIGHT-OF-WAY

This License Agreement (License), which shall be effective as of the date of the last signature ("Effective Date"), is by and between the City of South Lyon, a Michigan municipal corporation ("City"), whose address is 335 S. Warren St., South Lyon, Michigan 48178, and Fiber Technologies Networks, L.L.C., ("Company") a limited liability company organized under the laws of the State of New York, whose address is 300 Meridian Centre, Rochester, New York 14618.

RECITALS

A. Company desires to use public-right-of way in the City ("ROW") for the installation and use of facilities that the City does not agree with Company are "Telecommunications Facilities" for purposes of and defined in the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, Act No. 48 of the Public Acts of 2002, as amended ("METRO Act"), and Permits that allow access to and ongoing use of the ROW under the METRO Act.

B. Pursuant to its proprietary ownership, jurisdiction, authority, and/or control of the ROW, and the right to approve licenses and franchises for the use of the ROW under the Michigan Constitution, applicable statutes, and the City Charter and Ordinances, the City has agreed to allow Company access to and the use of the ROW under the Terms and Conditions of this License, which Company has accepted.

THE CITY AND COMPANY THEREFORE AGREE TO THIS LICENSE AND ALL OF ITS TERMS AND CONDITIONS:

Section 1. Definitions. The following words or phrases have the meanings indicated:

Public Right-of-Way or ROW shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway owned, controlled, or under the jurisdiction of the City, to the extent City has the ability to grant the rights set forth herein. Public right-of-way does not include a federal, state, or private right-of-way.

Facilities shall mean the Company's antennas, supporting structures for antennas, equipment shelters or houses, and other equipment, hardware, and personal property, including components owned by Company's customers integrated into the Facilities, all of which are described and depicted in Exhibits attached to this License for each location Company is licensed to access and use as provided in Section 2.

Section 2. Grant.

City hereby grants a License to Company for access to and ongoing use of the Public Right-of-Way to use, construct, install and maintain Facilities in those portions of the Public Right-of-Way identified (by number) on the Location Map

that is attached as **Exhibit A** on the terms set forth herein. For new structures, this grant is subject to Company demonstrating and documenting to the City Manager's satisfaction that existing structures are not available to satisfy Company's needs for a Facility in the area of the proposed location by documenting that the entities that own or control the existing structures are not required or have refused to authorize attachment of Company's Facilities, and that in requesting the authorization, Company offered and was willing to pay the established rates, and comply with the terms and conditions as applicable under MCL 484.2361 or MCL 460.6g. The plans and specifications for the Facilities that may be installed and used at each location shown on Exhibit A, and written authorization to use an existing structure owned or controlled by an entity other than Company upon which Facilities will be located, are attached as **Exhibit B**, corresponding to the location number on Exhibit A.

(a) The **Exhibit A Location Map** may be modified by written request by Company and approval by the City Manager to modify approved locations and/or add additional locations. Said approval shall not be unreasonably conditioned or denied for new locations on existing structures. For new structures, Company shall demonstrate and document to the City's satisfaction that an existing structure is not available to satisfy Company's needs for a Facility in the area of the proposed location. To demonstrate an existing ROW structure is not available, Company must document that the entity that owns or controls the structure is not required or has refused to authorize attachment of Company's Facilities, and that in requesting the authorization, Company offered and was willing to pay the established rates, and comply with the terms and conditions as applicable under MCL 484.2361 or MCL 460.6g. In acting on an Exhibit A modification request, to the extent allowed by law City may consider the number of ROW structures in the area and may condition any City approval on reasonable restrictions regarding the height, size, type, appearance, and location in the ROW similar to those aspects of existing ROW structures in the area.

(b) The **Exhibit B Facilities Plans and Specifications** for a location may be modified by written request by Company and approval by the City Manager, which shall not be unreasonably withheld, in conformance with the Federal Telecommunications Act of 1996. Facilities located in the ROW under this License shall not be altered, expanded, or changed in appearance without City approval, which shall not be unreasonably withheld and shall not be subject to any state or federal statute, rule, or law that allows such modifications without City approval, or restricts or limits the City's authority in that regard.

(c) Any decision by the City Manager on a request for a modification of the **Exhibit A Location Map or an Exhibit B Facilities Plans and Specification** for a location may be appealed by Company to the City Council.

(d) Attachments. Company shall not allow attachment of wires or any other facilities of a third party to Facilities owned or controlled by Company without City's prior written approval of the required modification of Exhibit B under Section 2(b), with any such third party wires or facilities not being subject to any state or federal statute, rule, or law that allows further modifications without City approval, or restricts or limits the City's authority in that regard. Company shall allow attachment of third party wires and facilities to Company owned poles that can structurally accommodate the attachments if the third party is willing to pay Company compensation at established or market rates and the third party has a license and all required permits from the City for the attachments.

(e) Nonexclusive. The rights granted by this License are nonexclusive. City reserves the right to approve, at any time, additional Licenses for access to and ongoing usage of the Public Right-of-Way by others telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and/or grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

Section 3. Contacts, Maps and Plans.

(a) Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is 21555 Melrose Ave, Bldg S, Southfield, MI, 48075 sherald@lighttower.com 585-269-8436, Steve Herald, Market Operations Manager.

If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is 300 Meridian Centre, Suite 200, Rochester, NY 14618, jmiller@lighttower.com 585-568-8483, Jean Miller, Director Expansion Projects Northwest Region.

The name, title, address, e-mail address and telephone numbers of Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is 21555 Melrose Ave, Bldg S, Southfield, MI, 48075 sherald@lighttower.com 585-269-8436, Steve Herald, Market Operations Manager.

The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering

and construction related aspects of the Telecommunication Facilities is 300 Meridian Centre, Suite 200, Rochester, NY 14618, jmiller@lighttower.com 585-568-8483, Jean Miller, Director Expansion Projects Northwest Region.

Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency. This number is: 855-583-4237.

The preceding information is accurate as of the Effective Date. Company shall notify Municipality in writing as set forth in Section 12 of any changes in the preceding information.

(b) As-Built Records. Company, without expense to City, shall, upon 48 hours notice, give City access to all "as-built" maps, records, plans and specifications showing the Facilities or portions thereof in the Public Right-of-Way.

Section 4. Use of Public Right-of-Way.

(a) No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. The Facilities shall be installed and maintained so as to not endanger or injure persons or property in or about the Public Right-of-Way. If City reasonably determines that any portion of the Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Facilities or take such other actions as City may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. City shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

(b) No Priority. This License does not establish any priority of use of the Public Right-of-Way by Company over any present or future Licensees or parties having agreements with City or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to City, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other license, agreement or franchise holders, as determined by City in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.

(c) Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by City, any portion of the Public Right-of-Way

that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, City may make the repair and Company shall pay the costs City incurred for such repair.

(d) Marking. Company shall mark the Facilities as follows: Aerial portions of the Facilities shall be marked with a marker which shall state Company's name and provide a toll-free number to call for assistance. Underground portions of the Facilities shall have a stake or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried equipment below.

(e) Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Facilities, consistent with any standards adopted by City. Company shall dispose of all trimmed materials. Company shall minimize the trimming of trees to that essential to maintain the integrity of the Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

(f) Installation and Maintenance. The construction and installation of the Facilities shall be performed pursuant to plans approved by City. Company shall install and maintain the Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall have the right to request a modification under Section 2 for an alternate location. Company may perform maintenance on the Facilities without prior approval of City, provided that Company shall obtain any and all permits required by City in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by City.

(g) Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with any City programs or projects Company is notified of in the City's review comments on a Company construction permit application.

(h) Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from City or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. City shall not unreasonably delay or deny issuance of any such permits, licenses or approvals. Company shall comply

in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Company's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

(i) Street Vacation. If City vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this License, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by City or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate location as City and Company mutually agree, applying reasonable engineering standards.

(j) Relocation. If City requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate location as City and Company mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.

(k) Public Emergency. City shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, City shall attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by City.

(l) Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.

(m) Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, this License shall

terminate as to any pole that is no longer used except by Company for its Facilities, which shall be promptly removed at Company's sole cost and expense. For any pole that this License is terminated for under this subsection, Company may request a modification under Section 2 for an alternate location.

(n) Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Company's name and telephone number.

Section 5. Indemnification.

(a) Indemnity. Company shall defend, indemnify, protect, and hold harmless City, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Section 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of Facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.

(b) Notice, Cooperation. City shall notify Company promptly in writing of any such claim and the method and means proposed by City for defending or satisfying such claim. City shall cooperate with Company in every reasonable way to facilitate the defense of any such claim. City shall consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.

(c) Settlement. City shall not settle any claim subject to indemnification under this Section 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against City for which Company is responsible hereunder.

Section 6. Insurance.

Company has provided and will continue to maintain all necessary insurance information in accordance with its METRO Act Bilateral Right-of-Way Telecommunications Permit dated April 14, 2014, which shall be applicable and cover Company's Facilities, actions,

and operations under this License and be confirmed by the Certificates of Insurance provided for said METRO Act Permit.

Section 7. Term.

The term ("Term") of this License shall be until the earlier of:

- (a) Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless City notifies Company in writing, at least one (1) year prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or
- (b) When the Facilities have not been used to provide telecommunications services for a period of 180 days by the Company or a successor of an assign of the Company; or
- (c) When Company, at its election and with or without cause, delivers written notice of termination to City at least 180 days prior to the date of such termination; or
- (d) Upon either Company or City giving written notice to the other of the occurrence or existence of a default under this License by the other party and such defaulting party failing to cure, or commence good faith efforts to cure, such default within 60 days (or such shorter period of time provided elsewhere in this License) after delivery of such notice; or
- (e) Unless Manager grants a written extension, one (1) year from the Effective Date if prior thereto Company has not started the construction and installation of the Facilities within the Public Right-of-Way and two (2) years from the Effective Date if by such time construction and installation of the Facilities is not complete.

Section 8. Performance Bond or Letter of Credit.

City may require Company to post a bond (or letter of credit) as specified in the attached **Exhibit C**.

Section 9. Fees.

- (a) Company shall pay City an annual fee in advance on or before the Effective Date and each anniversary date thereafter for each City Manager approved location of Facilities shown on the Exhibit A Location Map, regardless of whether Company has installed the Facilities at that location, with the amount of the fee to be determined in accordance with the Fee Schedule that is attached as **Exhibit D**, and the payment to be made by delivery

to the City Treasurer, or to such other person or location as the City designates in writing at least one (1) month prior to a payment due date. For each paid for location, Company shall be entitled to a prorated credit against its next annual payment for the portion of the year covered by that payment that a construction permit has not been issued. For additional locations approved under Section 2, payment of the fee, prorated from the date of the City Manager's approval through the next anniversary date of this License, shall be a condition of that approval.

(b) A payment of the annual fee received by the City more than 15 days after it is due shall include an administrative late charge equal to five (5%) percent of the required payment.

Section 10. Removal.

(a) As soon as practicable after the Term, Company or its successor and assign, at its sole cost and expense, and unless waived by the City Manager, shall remove all Facilities from the Public Right-of-Way.

(b) The schedule and timing of removal shall be subject to approval by the City Manager. Unless extended by Manager, removal shall be completed not later than one (1) year following the Term. Portions of the Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned, title to which shall vest in the City at the option of City exercised by written notice to Company as set forth in Section 12.

Section 11. Assignment.

Company may assign or transfer its rights under this License, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

(a) No such transfer or assignment or change in the control of Company shall be effective under this License, without City's prior approval (not to be unreasonably withheld), during the time period from the Effective Date until the completion of the construction of the Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

(b) After the completion of such construction, Company must provide notice to City of such transfer, assignment or change in control no later than 30 days after such occurrence; provided, however,

(1) Any transferee or assignee of this License shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this License, including responsibility

for any defaults which occurred prior to the transfer or assignment; shall supply City with the information required under Section 3(a); and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which City reasonably deems necessary, and

(2) In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this License and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which City reasonably deems necessary.

(c) Company may grant a security interest in this License, its rights thereunder or the Facilities at any time without notifying City.

Section 12. Notices.

(a) Notices. All notices under this License shall be given as follows:

(1) If to City, to City of South Lyon, Attn: Manager,
335 S. Warren St., South Lyon, MI 48178

with a copy to: City of South Lyon, Attn: Clerk,
335 S. Warren St., South Lyon, MI 48178

(2) If to Company, to Judith Newkirk, Director of Access & Permitting,
300 Meridian Centre, Rochester, New York, 14618.

(b) Change of Address. Company and City may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

Section 13. Other items

(a) No Cable, OVS. This License does not authorize Company to provide commercial cable type services to the public, such as "cable service" or the services of an "open video system operator" (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

(b) Duties. Company shall faithfully perform all duties required by this License.

(c) Amendment. Except as set forth in Section 2, this License may only be amended by the written agreement of City and Company.

(d) Interpretation and Severability. The provisions of this License shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this License be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this License. If any provision in this License is found to be partially overbroad, unenforceable, or invalid, Company and City may nevertheless enforce such provision to the extent permitted under applicable law.

(e) Governing Law. This License shall be governed by the laws of the State of Michigan.

Attest:

City of Farmington Hills

By: _____
Lisa Deaton
City Clerk

By: _____
Lynne Ladner
Its: Manager

Date: _____, 2016

Fiber Technologies Networks, L.L.C.

By: _____

Its:

Date: _____, 2016

Exhibit A - Public Right-of-Way to be Used by Facilities

The Public Right-of-Way locations that Company is granted access to and the use of is are shown on the attached Location Map, which as provided in Section 2 of the License to which this Exhibit is attached, may be modified from time to time to add (or remove) locations.

Exhibit B - Facilities Plans and Specifications

For each numbered Facilities location shown on Exhibit A, the plans and specifications for those Facilities are attached:

Location #	Location Name	Lat	Long	Nearest address	Description of Plans and Specifications
SC-MI 0183	12821-SOUTH_LYON_2	42.446140	-83.652149	61450 9 Mile Rd. South Lyon	Attach Facilities to existing DTE secondary pole
SC-MI 0184	12822-SOUTH_LYON_3	42.452031	-83.650707	23200 Pontiac Trail South Lyon	Attach Facilities to existing AT&T pole
SC-MI 0185	12823-SOUTH_LYON_4	42.463735	-83.651549	295 N. Lafayette St. South Lyon	Attach Facilities to existing DTE secondary pole
SC-MI 0186	12845-SOUTH_LYON_5	42.471876	-83.651925	1000 N. Lafayette St. South Lyon	Attach Facilities to existing DTE secondary pole

Exhibit C - Bond

As authorized under Section 8 of the License that this Exhibit is attached to and part of, a Bond conforming to these specifications and requirements is required in the amount of \$ \$20,000.00 as representing an amount that does not exceed the reasonable cost to ensure that the Public Right-of-Way is returned to its original condition during and after Company's access and use.

The Bond shall be in the form of cash, or an irrevocable bank letter of credit form or surety bond form approved by City, and shall be posted with City before any construction or engineering License may be issued.

During the term and all renewal terms of this License, City reserves the right to increase the Bond amount if it is no longer sufficient to cover the reasonable cost to ensure that the Public Right-of-Way is returned to its original condition during and after Company's access and use. Such right shall be exercised by written notice to Company that specifies the increased amount and date it is to be provided that is at least 60 days after City's notice.

Exhibit D - Fee Schedule

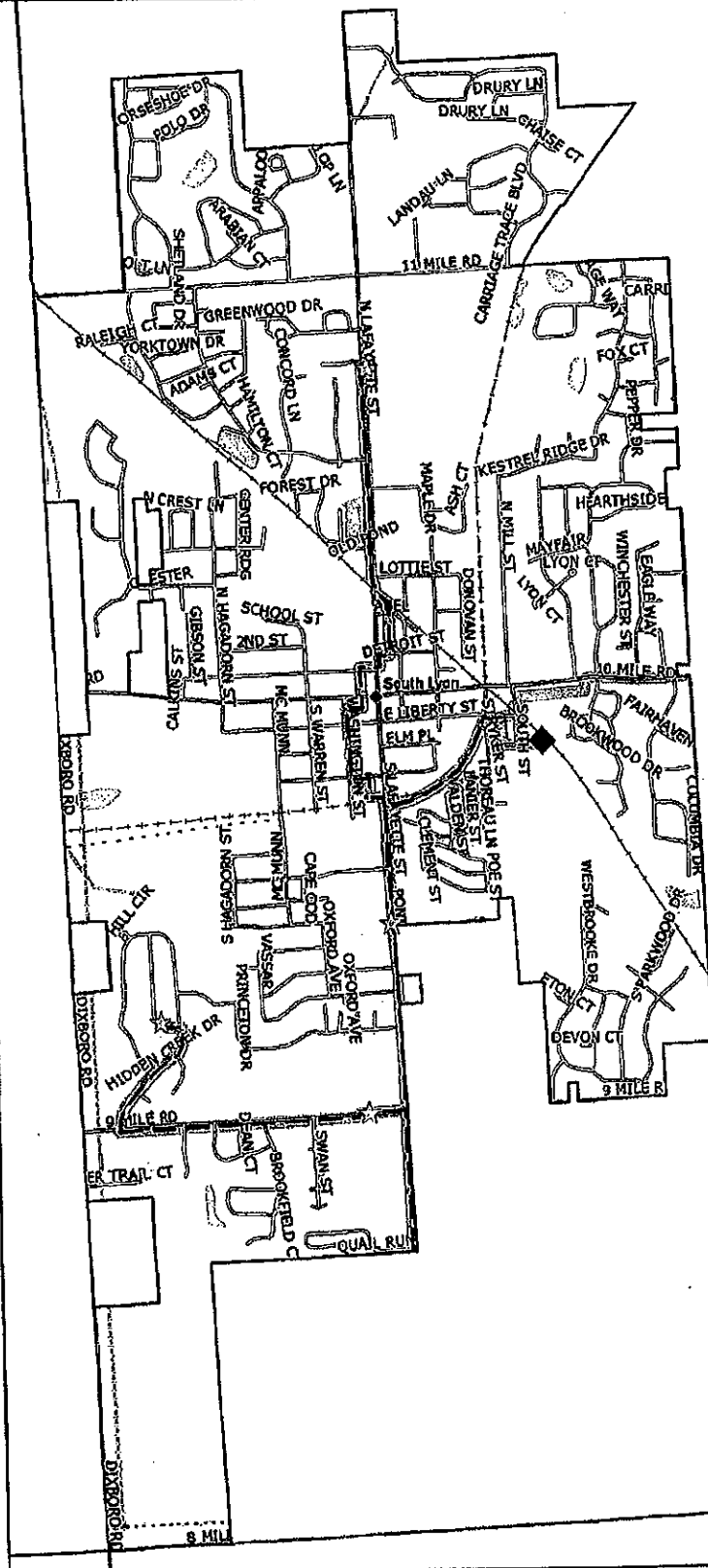
Annual fees shall be paid by Company to City according to the following Fee Schedule:

Company-owned wood poles	\$100.00
Company-owned metal or fiberglass poles in underground districts	\$100.00
City-owned wood poles	\$240.00
City-owned streetlights	\$300.00
City-owned traffic signals	\$600.00
City-owned ornamental poles in downtown districts	\$1200.00

Company is responsible for all costs related to purchasing or retrofitting structures for use by the Facilities.

The inclusion of fees for City-owned poles, streetlights, and traffic signals in the Fee Schedule does not obligate the City to allow use of such facilities by Company. Any approval of such use will require a separate, City Council approved contract with Company, with the City reserving its right in that contract to require different fees than the minimum fees for City-owned poles, streetlights, and traffic signals in this Fee Schedule.

City of South Lyon Oakland County Michigan



★	DAS
EXISTING AERIAL	Existing Aerial - 0.68 Miles
EXISTING CONDUIT	Existing Conduit - 0.04 Miles
ADDITIONAL AERIAL	Additional Aerial - 3.39 Miles
ADDITIONAL CONDUIT	Additional Conduit - 0.37 Miles
	Total Build - 4.48 Miles

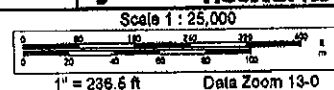
Fibertech
networks

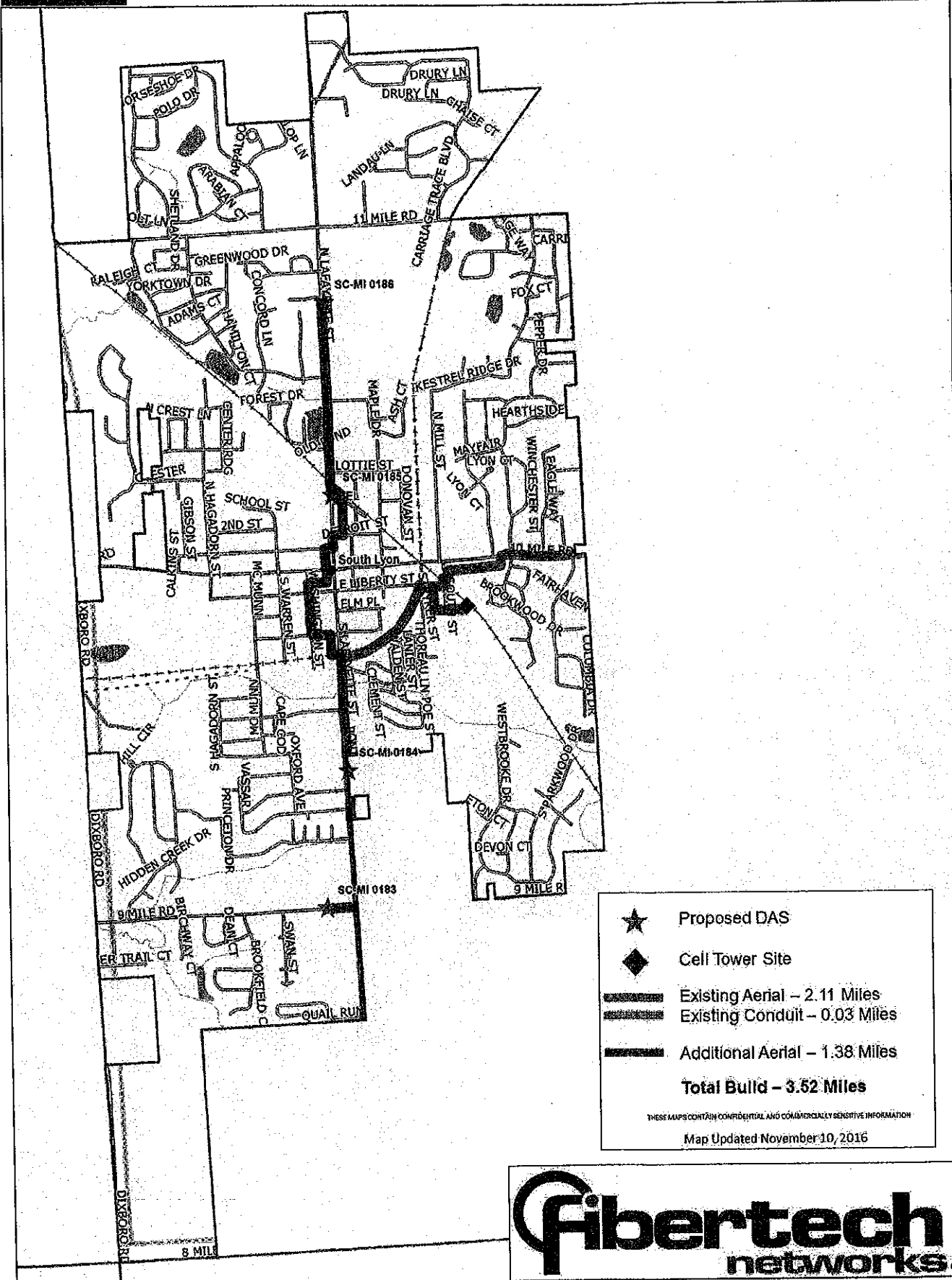
Data use subject to license.

© DeLorme, XMap® 8.

www.delorme.com

TH THESE MAPS CONTAIN CONFIDENTIAL AND
COMMERCIAL SENSITIVE INFORMATION



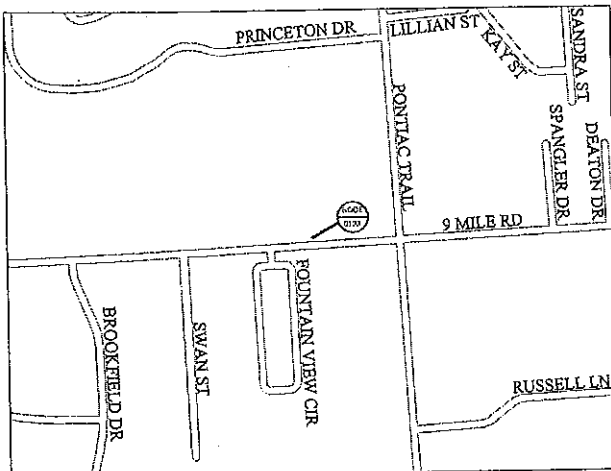
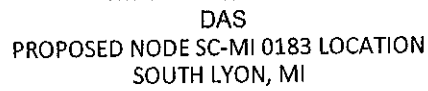


Data use subject to license.

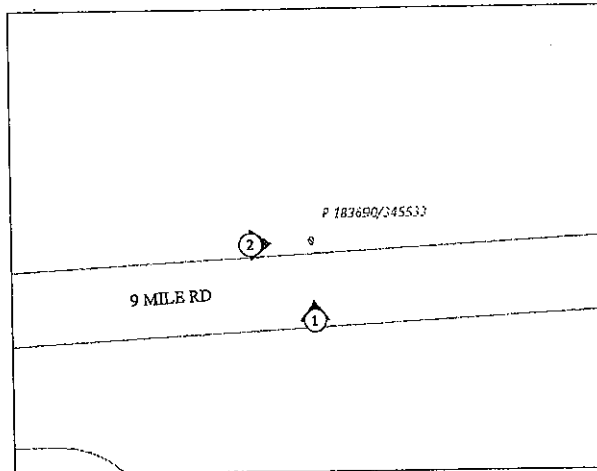
© DeLorme, XMap® 8.

www.delorme.com





LOCATION MAP
LAT: 42.446140° LONG: -83.652149°
1" = 500'



NODE PLACEMENT
1" = 50'

LOCATION: SOUTH LYON, MICHIGAN
42.464510°, -83.461210°

6251

FEATURES ONLY

Fibertech
FIBER OPTICS

867/882-8731

UC/SYNKERETTE
Universal Linking Equipment
31 GARDEN RD
MADISON, NJ 07042
www.ucsl.com 1-800-337-7602

FIBERTECH DAS
LOCATION MAPS

REVISIONS		
REV	DESCRIPTION	DATE

PROJECT NO

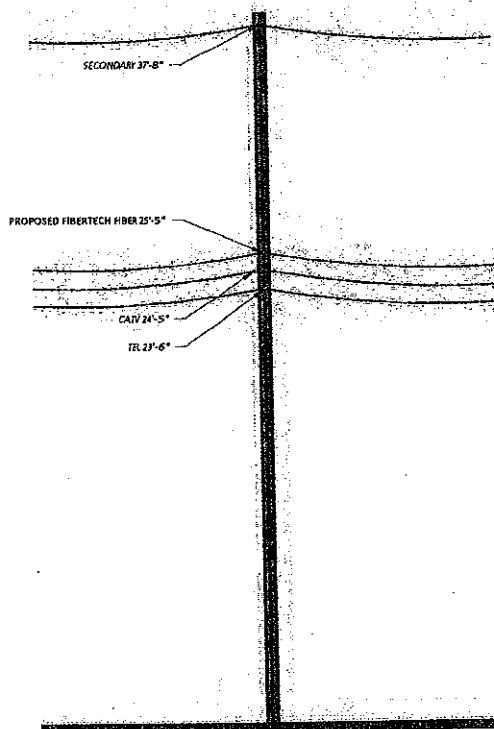
SCALE: 1" = 500'

DATE: 01/10/02

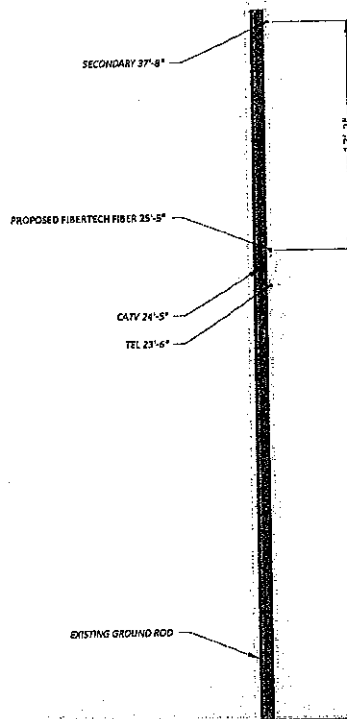
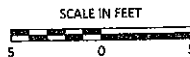
PROJECT NO: 02-0000

DATE: 1-10-02

1



EXISTING PROFILE - FRONT VIEW
LOOKING NORTH FROM 9 MILE RD



EXISTING PROFILE - SIDE VIEW
LOOKING EAST FROM 9 MILE RD

LOCATION
SOUTH LYON, MICHIGAN
E2.440140', E2.452140'

DATE

PREPARED BY

Fibertech
FIBERTECH CORPORATION

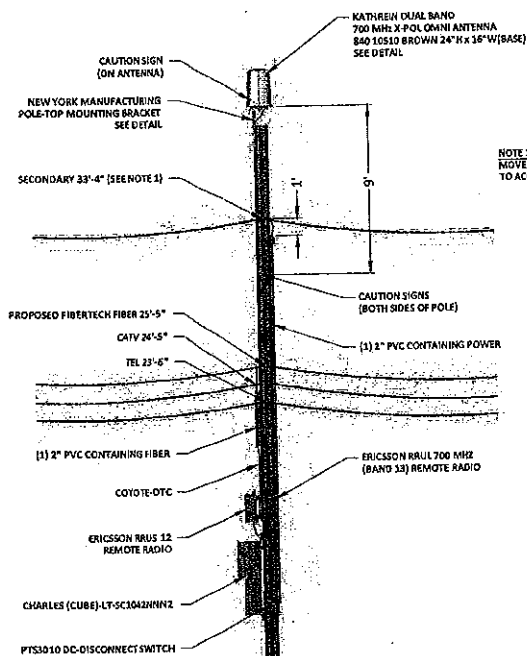
PROJECT FILE
UC/SYNERGETIC
Fiber Optic Cable, Fiber Optic Cable
11 OXFORD RD
MANITOWOC, WI 54221
www.fibertech.com 1-800-337-7400

FIBERTECH DAS
EXISTING

REVISIONS		
REV	DESCRIPTION	DATE

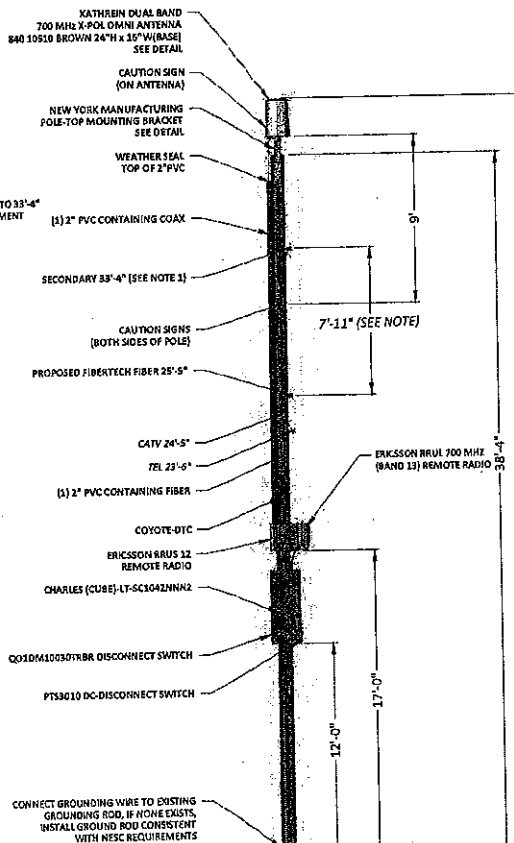
DESIGNER: MP
SCALE: 1"=10'
DATE: 05/05/05
DRAWN: PCW/101
SHEET: 1 OF 12

NOTE:
40' MIN. WORKER SAFETY ZONE
BETWEEN LOWEST ENERGIZED POWER
& HIGHEST COMMUNICATIONS CABLE
IN ACCORDANCE WITH NESC REGULATIONS

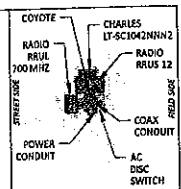


PROPOSED PROFILE - FRONT VIEW
LOOKING NORTH FROM 9 MILE RD

NOTE 1:
MOVE SECONDARY FROM 37'-8" TO 33'-4"
TO ACCOMMODATE NEW EQUIPMENT



PROPOSED PROFILE - SIDE VIEW
LOOKING EAST FROM 9 MILE RD



PROPOSED TOP VIEW
GIVEN A EXISTING POLE EQUIPMENT
& ANTENNA
NOT SHOWN FOR CLARITY

SOUTH LYON, MICHIGAN
43.446140°, -83.632349°

FIBERTECH
FIBERTECH CORPORATION

UC/SYNERGETIC
Fiber Optic Systems, Cable & Wireless
11 OXFORD RD
MANCHESTER, NH 03103
www.fibertech.com 1-800-337-7400

FIBERTECH DAS
PROPOSED

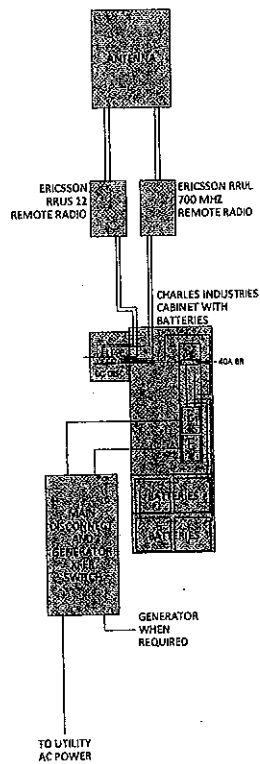
REV	DESCRIPTION	DATE



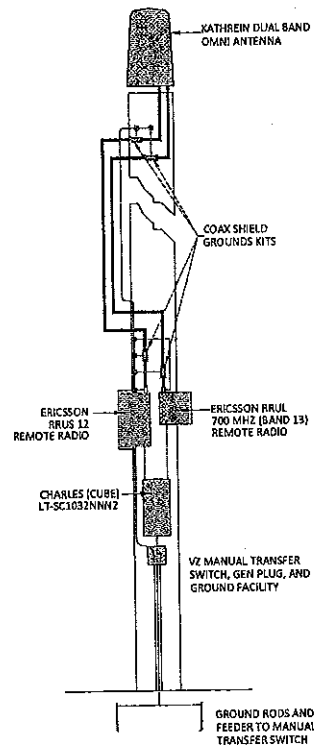
POLE SIGNAGE



PHOTOGRAPHIC SIMULATION

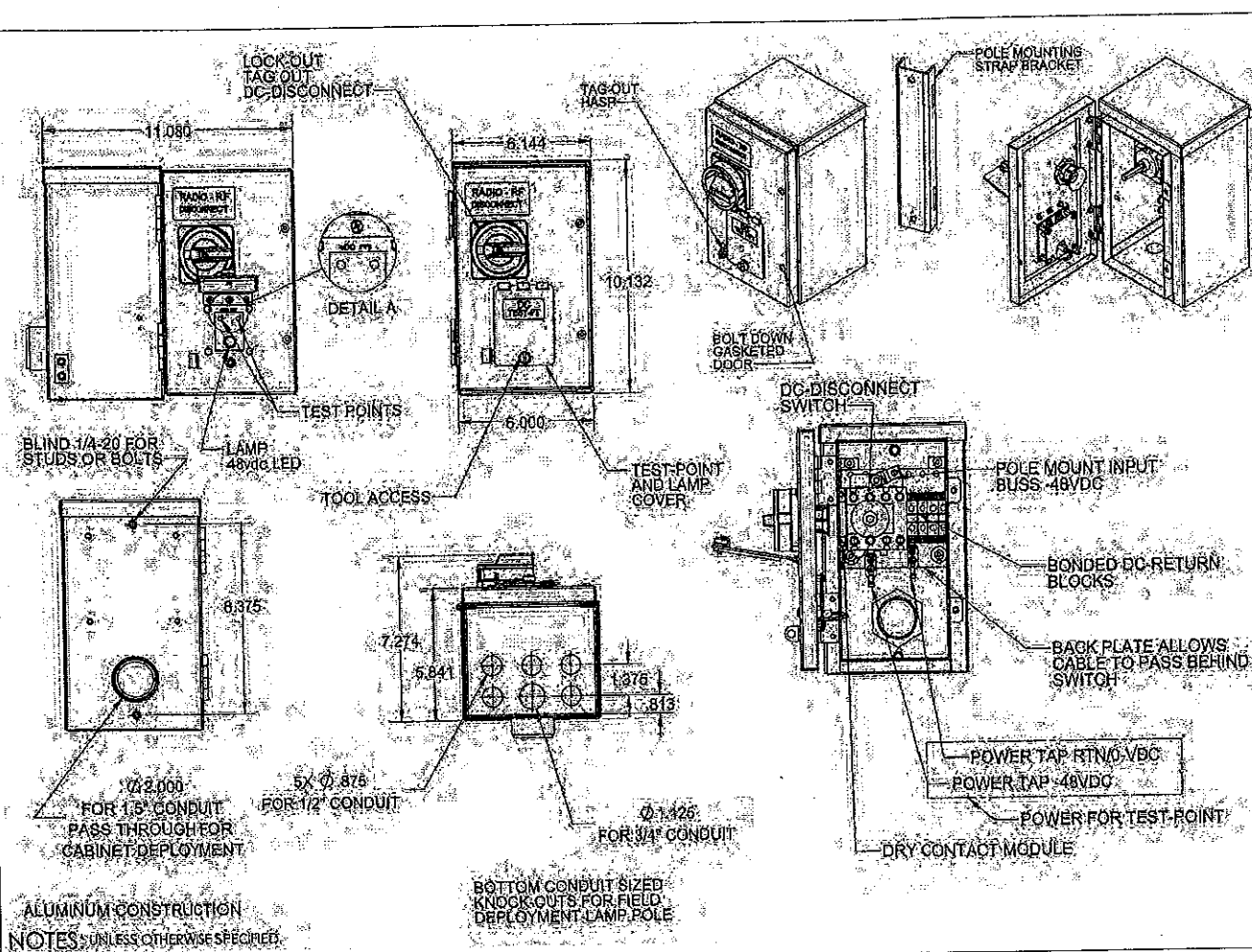


ELECTRICAL DIAGRAM
NOT TO SCALE



TYPICAL GROUNDING DIAGRAM
NOT TO SCALE

[illegible]



NOTE: SOUTH LYON, ARIZONA

NOTE:

FIGURE 101

Fibertech
PRODUCTION

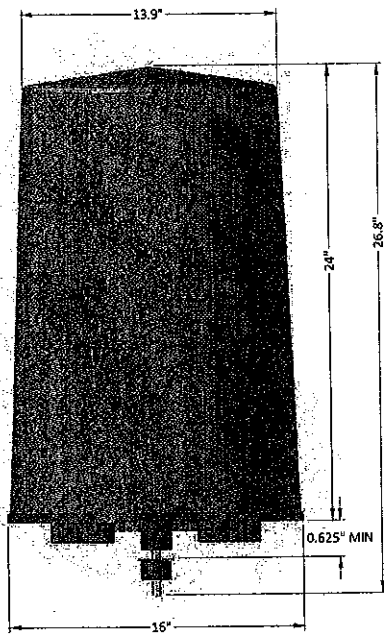
FIGURE 102

UC SYNERGETIC
Remote Testing Equipment Division
22 OXFORD RD
LOANFIELD, MA 02454
www.ucsynergetic.com 1-800-337-2800

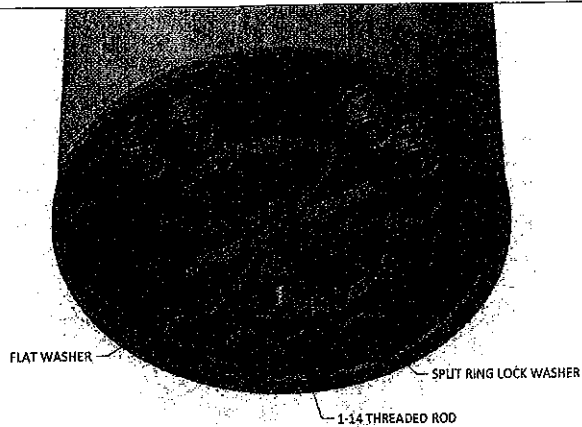
FIBERTECH OAS
PTS3010 REMOTE ACCESS
DC-DISCONNECT DETAILS

REV	DESCRIPTION	DATE

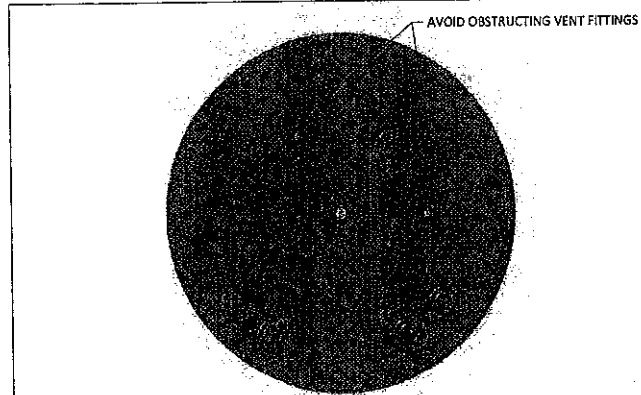
DRAWN: JPM CHECK: JPM DATE: 06/15/11 DESIGNED: R44104 QUOTA: 3 OF 11	5
----------------------------------------------------------------------------------	---



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
SIDE VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
ISOMETRIC VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
BOTTOM VIEW

DESIGNED BY
SOUTH LYON, MICHIGAN

WEEK

REVISIONS

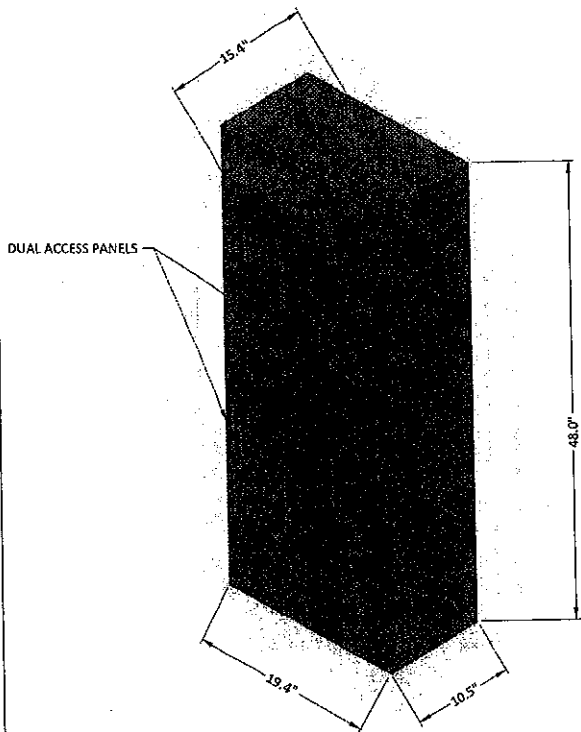
Fibertech
PRODUCTION

DESIGNED BY
UC/SYNERGETIC
University Planning Engineering Architects
11 ORANGE RD
HAVERHILL, MA 01830
www.ucsynergetic.com 508-899-7100

FIBERTECH DAS
KATHREIN OMNI
ANTENNA DETAIL

REV	DESCRIPTION	DATE

SHOWN: VP
SCALE: 1/8"=1'-0"
DATE: 06/05/03
PROJECT: 04-00143
SHEET: A OF 11



CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
ISOMETRIC VIEW

CHARLES 97-CABPMTKIT 5" MOUNTING BRACKET

CHARLES 97-CABPMTKIT 5" MOUNTING BRACKET

CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
WITH MOUNTING BRACKETS
CONCEPTUAL VIEW

LOCATION: SOUTH LYON, MICHIGAN

NOTE:

PREPARED BY:

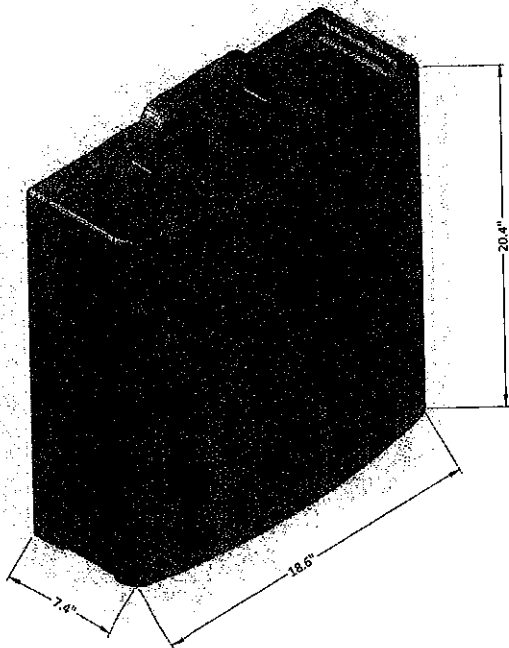
Fibertech
FIBERTECH

PROJECT: UC/SYNERGETIC
Fiber Optic Cable, Equipment Enclosure
21000 ROAD RD
MANSFIELD, MA 01948
www.fibertech.com (508) 337-2200

FIBERTECH OAS
CHARLES (CUBE)
LT-SC1042NNN2

REVISIONS		
REV	DESCRIPTION	DATE

SCALE: 1/8" = 1'-0"
DATE: 06/11/11
PAGE: 1 OF 12
DRAWN: SCHEIDT



ERICSSON RRUS 12 REMOTE RADIO
ISOMETRIC VIEW



ERICSSON RRUS 12 REMOTE RADIO
WITH MOUNTING BRACKET
CONCEPTUAL VIEW

LOCATION
SOUTH LYON, MICHIGAN

SCALE

PROJECT NO.

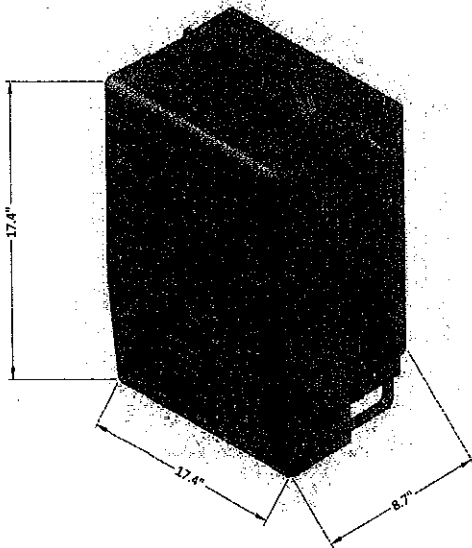
Fibertech
PROFESSIONAL

PROJECT NAME
UC/SYNERGETIC
University of Michigan, Engineering Building
750 CHURCH RD
ANN ARBOR, MI 48106
www.fibertech.com 508-337-7800

FIBERTECH DAS
ERICSSON
RRUS 12

REV	DESCRIPTION	DATE

DATE: 07/11/11
DRAWN: MVS
CHECKED: MVS
DESIGNED: MVS
BY: MVS



ERICSSON RRUL 700 MHZ (BAND 13) REMOTE RADIO
ISOMETRIC VIEW



ERICSSON RRUL 700 MHZ (BAND 13) REMOTE RADIO
WITH MOUNTING BRACKET
CONCEPTUAL VIEW

LOCATION
SOUTH LYON, MICHIGAN

NOTES

INSTALLATION

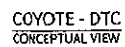
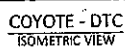
Fibertech
FIBER OPTIC TECHNOLOGY

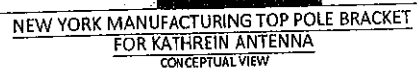
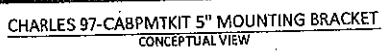
PROJECTED
UC/SYNERGETIC
Business Marketing, Engineering Services
31 OXFORD RD.
WAMPAWAT, MA 01983
www.ucs.net 508-337-1000

FIBERTECH DAS
ERICSSON
RRUL 700 MHZ (BAND 13)

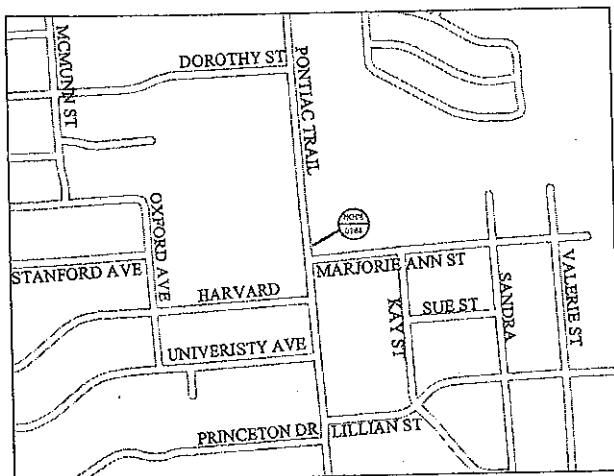
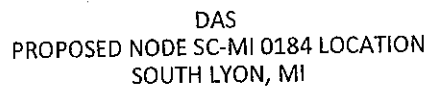
REV	DESCRIPTION	DATE

DESIGN: WFL
SCALE: 1/8"=1'-0"
DATE: 04/15/03
PROJECT: KANSAS
SHEET: 9 OF 13

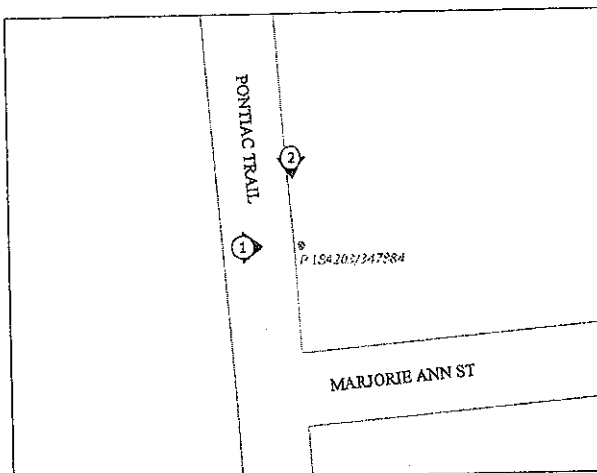
10

[illegible]

[illegible][illegible][illegible]



LOCATION MAP
LAT: 42.452031° LONG: -83.650707°
1" = 500'



NODE PLACEMENT
1"=50'

[illegible]

Diagram illustrating the connection of two fiber optic cables to a wall. The top cable is labeled "TELCO 28-10" and the bottom cable is labeled "PROPOSED FIBERTECH FIBER 27-0". Both cables are shown with arrows pointing towards a vertical line representing the wall.

PROPOSED FIBERTECH FIBER 27¹-0⁰

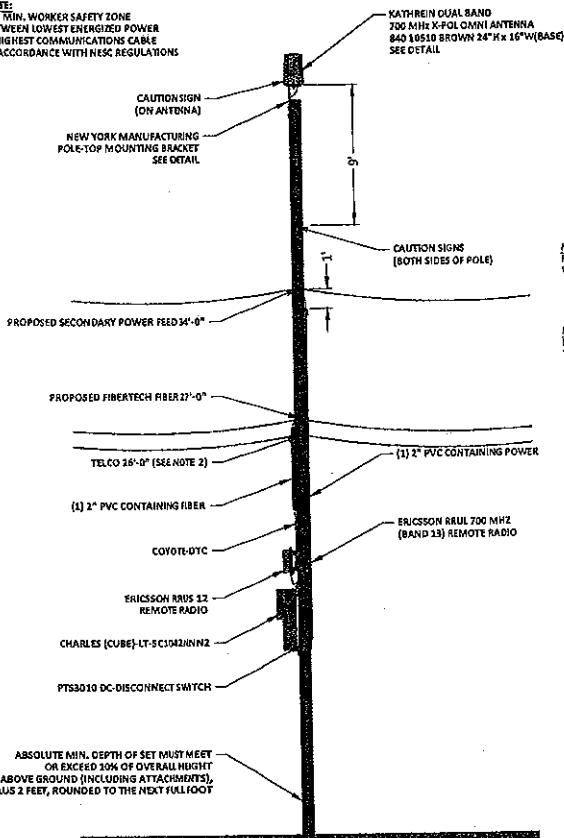
EXISTING GROUND ROD

SCALE IN FEET

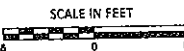
EXISTING PROFILE - SIDE VIEW
LOOKING SOUTH TOWARDS MARJORIE ANN ST

[illegible]

NOTE:
40" MIN. WORKER SAFETY ZONE
BETWEEN LOWEST ENERGIZED POWER
& HIGHEST COMMUNICATIONS CABLE
IN ACCORDANCE WITH NESC REGULATIONS

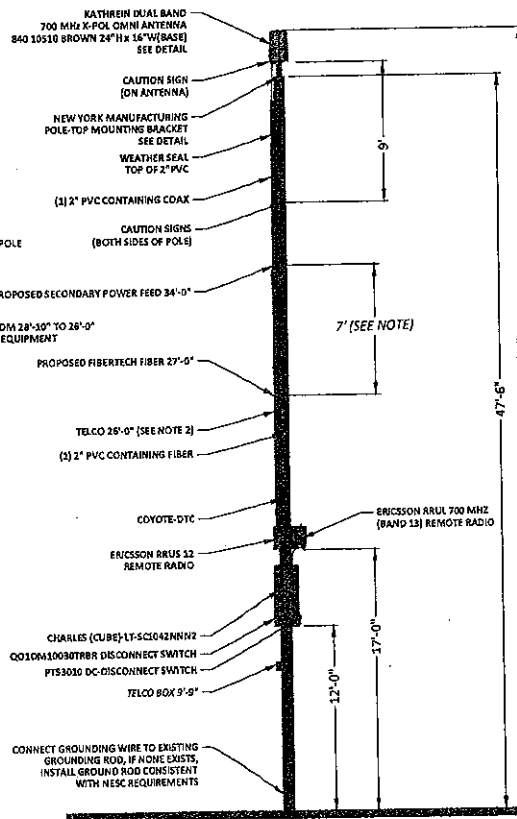


① PROPOSED PROFILE - FRONT VIEW
LOOKING EAST FROM PONTIAC TRAIL



NOTE 1:
REPLACE EXISTING 35'CL4 POLE
WITH NEW 55' CL3 POLE

NOTE 2:
MOVE EXISTING TELCO FROM 28'-10\"/>



② PROPOSED PROFILE - SIDE VIEW
LOOKING SOUTH TOWARDS MARJORIE ANN ST

COYOTE
RADIO
700 MHz

CHARLES
LT-SC1042NNH2
RADIO
RRUS 12

FEED SIDE
COAX
CONDUIT

AC
DISC
SWITCH

PROPOSED TOP VIEW

NOTE:
CABLE & EQUIPMENT HEIGHTS
& ANTENNA
NOT SHOWN FOR CLARITY

LOCATION: SOUTH LYON, MICHIGAN
42.45 2011", 83.650701"

DATE:

PREPARED BY:

Fibertech
FIBERTECH DAS

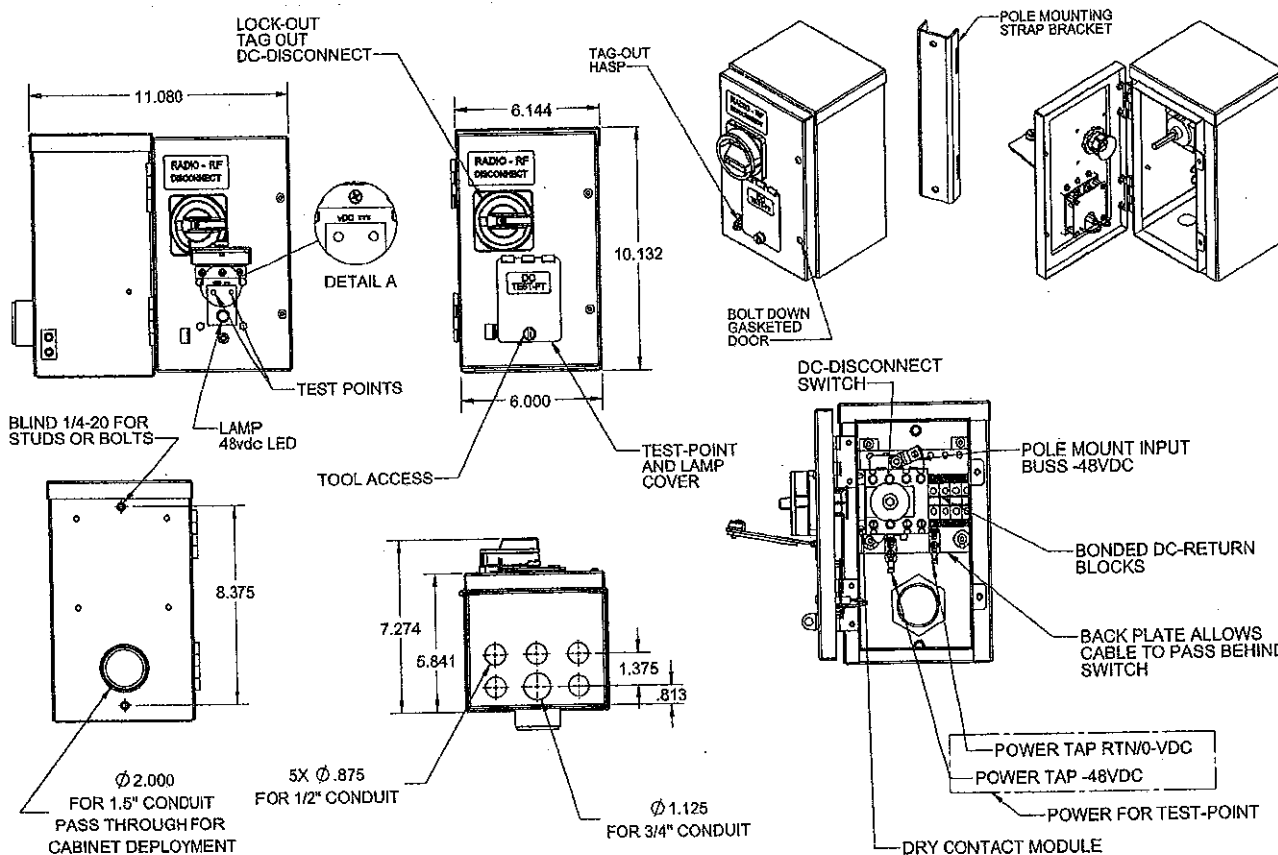
DATE: 8/7/11

SCALE: 1"=10'

WORK NAME: 16-00-BL1

DATE: 1 OF 12

3



ALUMINUM CONSTRUCTION

NOTES: UNLESS OTHERWISE SPECIFIED.

BOTTOM CONDUIT SIZED
KNOCK-OUTS FOR FIELD
DEPLOYMENT-LAMP POLE

DESIGNED BY SOUTH LYON, MICHIGAN

DATE

PREPARED BY

Fibertech
FIBERTECH, INC.

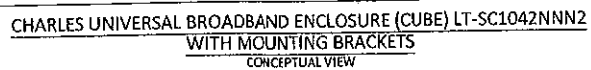
DESIGNED BY UC/SYNERGETIC
Fiber Optic Technology, Engineering & Science
11 DORTCH RD
MADEIRA, MA 02548
www.fibertech.com 508-337-7100

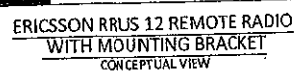
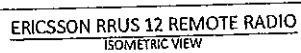
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PTS3010 REMOTE ACCESS
DC-DISCONNECT DETAILS

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TOTAL: 0/0	
DATE: 01/01/01	
DATE: 01/01/01	

[illegible]

[illegible]



LOG TYPE: SOUTH LYON, MICHIGAN

NOTES

PREPARED BY:

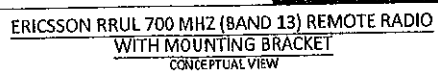
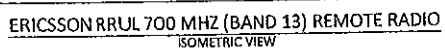


Fibertech
networks.

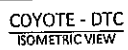
UC SYNERGETIC
Transfer Training. Expert Solutions.
21 OXFORD RD
MAVERICK, MA 02048
www.ucmg.com 1-800-331-7800

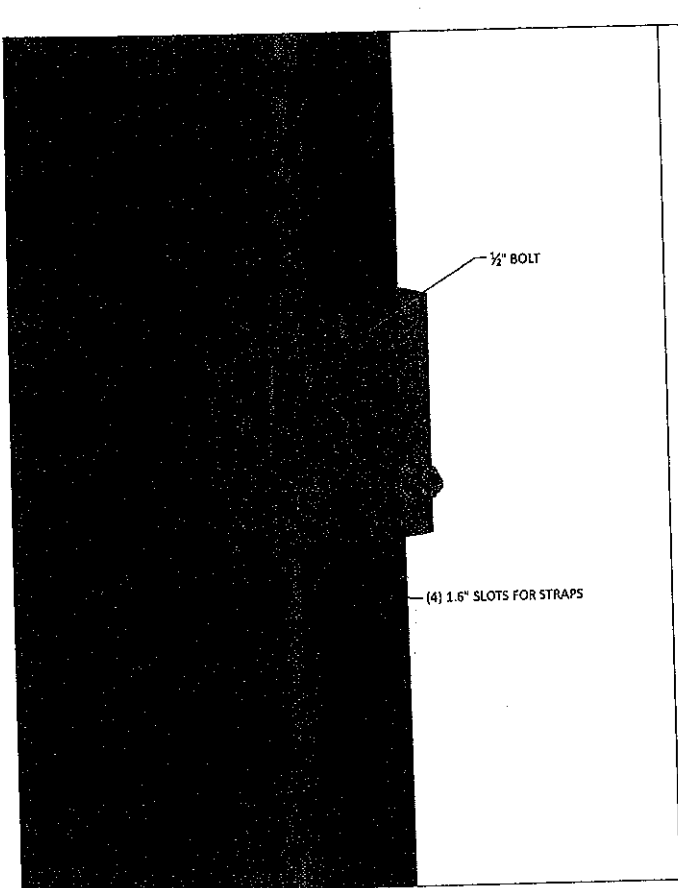
**FIBERTECH DAS
ERICSSON
RRUS 12**

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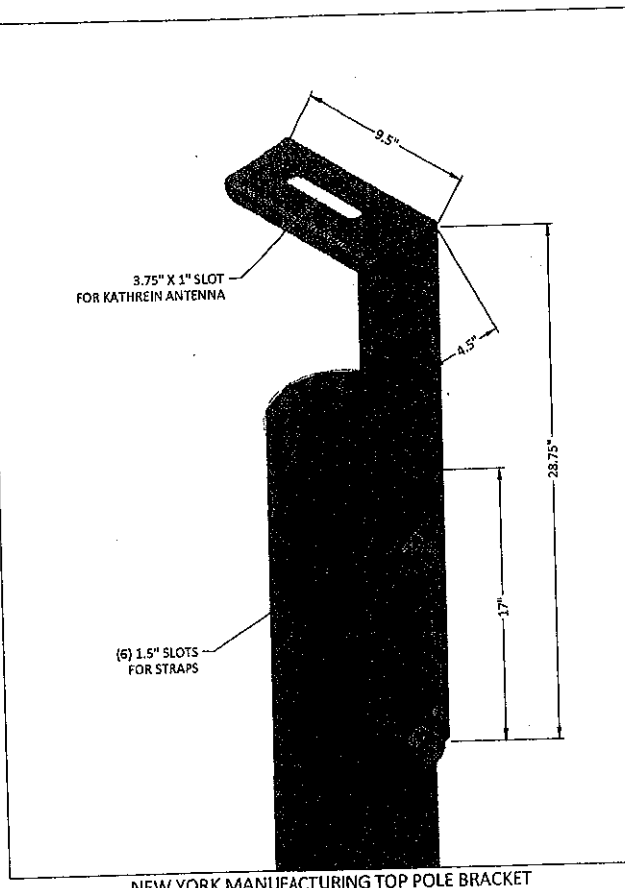


9

10



CHARLES 97-CABPMTKIT 5" MOUNTING BRACKET
CONCEPTUAL VIEW



NEW YORK MANUFACTURING TOP POLE BRACKET
FOR KATHREIN ANTENNA
CONCEPTUAL VIEW

REGION: SOUTH LYON, MICHIGAN

NOTE:

REVISION:

Fibertech
FIBERTECH

UC/SYNERGETIC
31 GAYLARD RD
MANASSAS, VA 20108
WWW.FIBERTECH.COM 1-800-337-7300

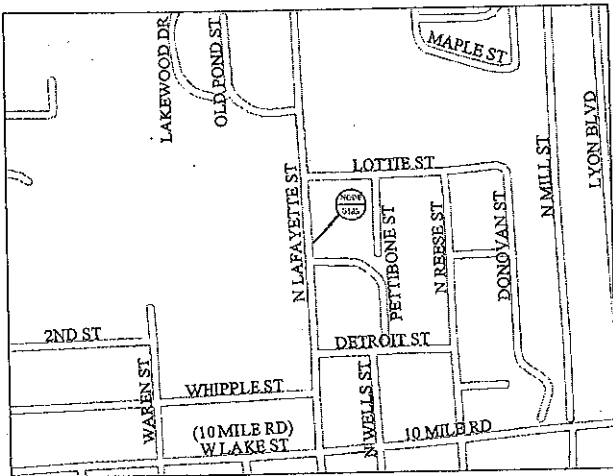
FIBERTECH OAS
DETAILS

REV	DESCRIPTION	DATE

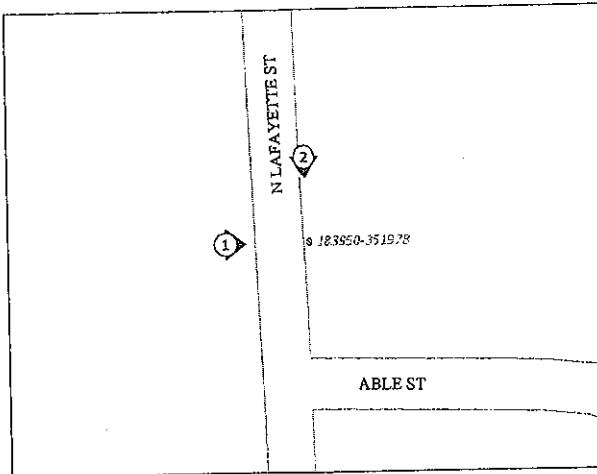
DESIGN: JPS
SCALE: 1/8"
DATE: 02/20/11
DRAWN: JPS
CHECK: JPS



DAS
PROPOSED NODE SC-MI 0185 LOCATION
SOUTH LYON, MI



LOCATION MAP
LAT: 42.463735° LONG: -83.651549°
1" = 500'



NODE PLACEMENT
1" = 50'



LOCATION: SOUTH LYON, MICHIGAN
42.463735°, -83.651549°

DATE:

PREPARED BY:



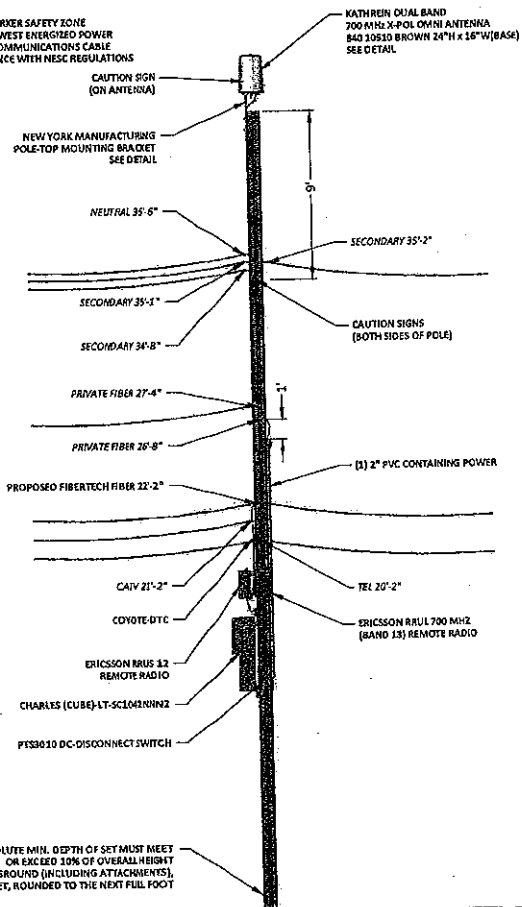
DESIGNED BY:

UC/SYNERGISTIC
Fiber Optic & Cable Solutions
21000 10th St
Birmingham, AL 35243
www.ucsynergistic.com 1-800-881-7800

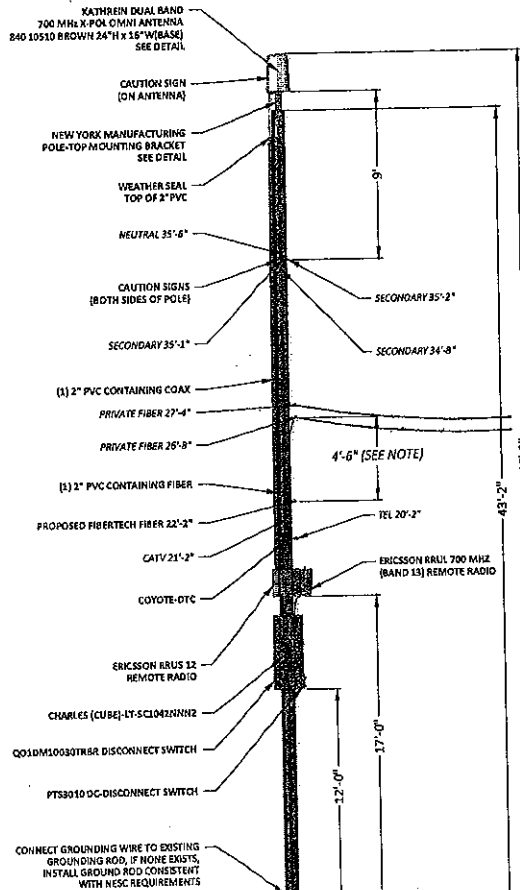
FIBERTECH DAS
LOCATION MAPS

REVISIONS		
REV	DESCRIPTION	DATE
CAUTION: IS		
SCALE	AS NOTED	
DATE	11/1/01	
PROJECT	SC-MI 0185	
DATE	11/1/01	
SCALE	1" = 500'	

NOTE:
40' MIN. WORKER SAFETY ZONE
BETWEEN LOWEST ENERGIZED POWER
& HIGHEST COMMUNICATIONS CABLE
IN ACCORDANCE WITH NESC REGULATIONS



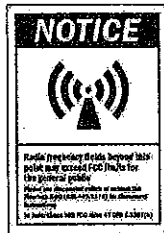
① PROPOSED PROFILE - FRONT VIEW
LOOKING EAST FROM N LAFAYETTE ST.



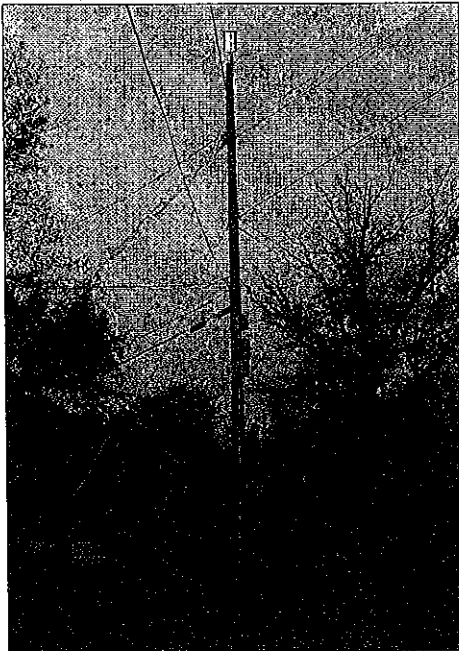
② PROPOSED PROFILE - SIDE VIEW
LOOKING SOUTH FROM N LAFAYETTE ST.

SCALE IN FEET
5 0 5

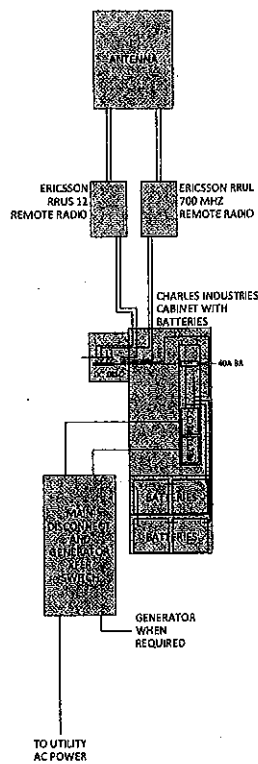
COYOTE RADIO BRUS 700 MHz STREET SIDE CHARLES LT-SC1042NNH2 RADIO BRUS 12 FIELD SIDE COAX CONDUIT POWER CONDUIT AC DISC SWITCH													
PROPOSED TOP VIEW WITH OWNERS & SUBMITTER FOR REVIEW & APPROVAL NOT A SUBSTITUTE FOR CLARITY													
SOURCE SOUTH LYON, MICHIGAN 42.461735°N, 83.83154°W													
FIBERTECH Fiber Optic Technology 21 OXFORD RD. MANCHESTER, NH 03103 www.fibertech.com 1-800-337-7800													
FIBERTECH DAS PROPOSED													
REVISIONS <table border="1"> <thead> <tr> <th>REV</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		REV	DESCRIPTION	DATE									
REV	DESCRIPTION	DATE											
SHEETS: 13 SCALE: 1"=10' FILE NAME: 13-0013 USER NAME: 13-0013 SHEET: 1 OF 13	3												



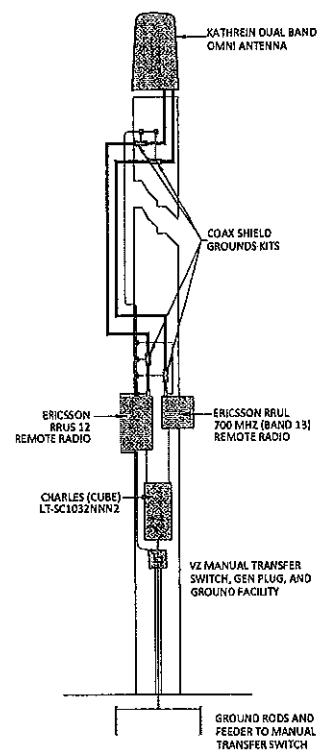
POLE SIGNAGE




PHOTOGRAPHIC SIMULATION

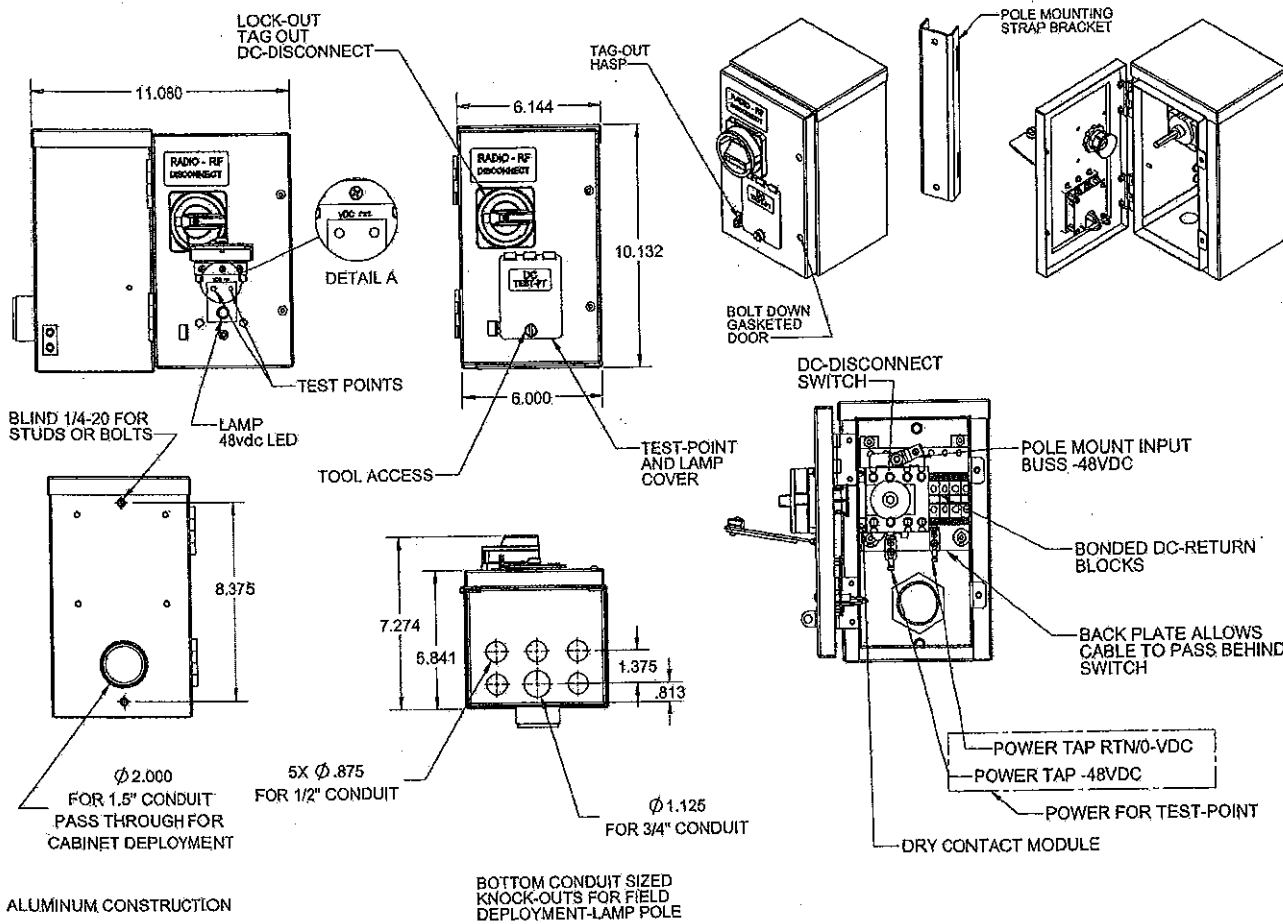


ELECTRICAL DIAGRAM
NOT TO SCALE

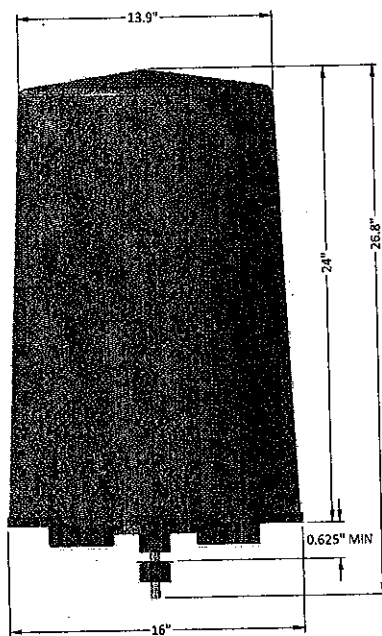


TYPICAL GROUNDING DIAGRAM
NOT TO SCALE

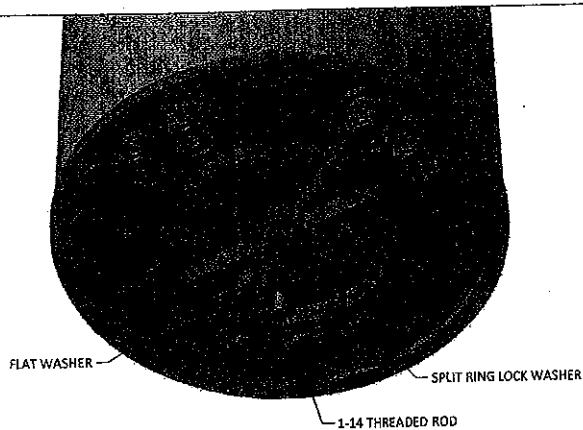
LOCATION:	SOUTH LYON, MICHIGAN 62.429733°, -83.955149°		
NOTE:			
 FIBERTECH PHOTO SIMULATION			
PREPARED BY:	UC SYNERGETIC American Society of Professional Surveyors 25 OXFORD AVE MANHATTAN, NY 10704 www.ucsynergetic.com 1-800-337-7600		
FIBERTECH DAS SIGNAGE/ PHOTO SIM/ WIRING DIAGRAM			
REVISIONS			
REV	DESCRIPTION	DATE	
MATERIAL: 18 SIZE: 48x SCALE: 1/8"=1'-0" DESIGNED: 06/2014 SHEET: 4 OF 12			



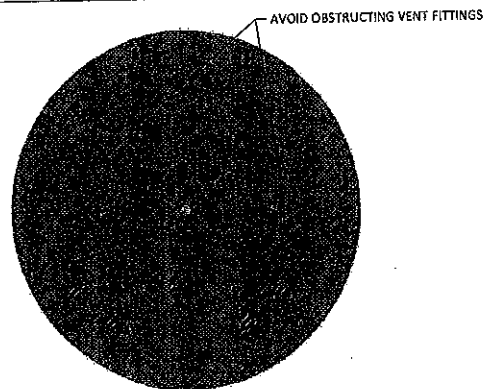
TUTORIAL	
SOUTH LYON, MICHIGAN	



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
SIDE VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
ISOMETRIC VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
BOTTOM VIEW

LOCATION: SOUTH LYON, MICHIGAN

NOTES:

PREPARED BY:



LC/SYNERGETIC
21 OSBORN RD
MANASSAS, VA 20108
www.fibertech.com 1-800-333-1300

FIBERTECH DAS
KATHREIN OMNI
ANTENNA DETAIL

REV	DESCRIPTION	DATE

AMPLIFIER: 10
TOWER: 875
SITE: 1000
PROJECT: 1000000
SHEET: 1 OF 12



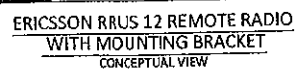
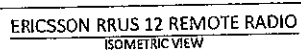
CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
ISOMETRIC VIEW

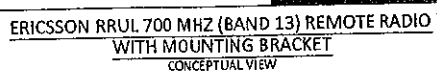
CHARLES 97-CABPMTKIT 5" MOUNTING BRACKET

CHARLES 97-CABPMTKIT 5" MOUNTING BRACKET

CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
WITH MOUNTING BRACKETS
CONCEPTUAL VIEW

SOUTH LYON, MICHIGAN	
<p>NAME</p> <p>7624441000</p> <p>FiberTech INCORPORATED</p> <p>7624441000</p> <p>UC SYNERGETIC FIBER OPTIC SYSTEMS, INCORPORATED 1100 ROAD 10 MANHATTAN, KS 66508 www.ucsfiber.com 1-800-337-7800</p> <p>FIBERTECH DAS CHARLES (CUBE) LT-SCL042NNN2</p>	
KEY	<p>ADDRESS</p> <p>PO BOX 1000</p> <p>MANHATTAN, KS 66508</p>
DATE/TYPE	<p>DATE: 08/01/00</p> <p>TIME: 08:00</p> <p>BY: J. J. J.</p>
7	

8



120457000 SOUTH LYON, MICHIGAN

NOTES

PREPARED BY

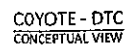
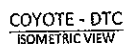


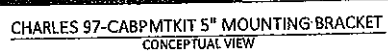
UC/SYNERGETIC
Innovative Thinking. Expertise in Solutions.
21 OXFORD RD
MANFIELD, MA 02048
www.ucsynerg.com 1-800-337-7600

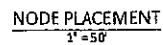
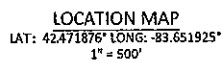
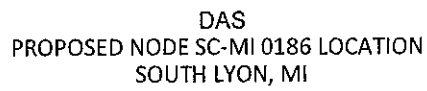
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ERICSSON
BRUL 700 MHZ (BAND 13)

NEVIONS		
REF	POLARIZATION	DAT.

STARTER: SA
SCHE: NTS
WEEK DATE: 12/16/75
WEEK NAME: 12-16-75
PAGE 8 OF 11

[illegible]

[illegible]

[illegible]

CAUTION SIGN
(ON ANTENNA)

NEW YORK MANUFACTURING
POLE-TOP MOUNTING BRACKET
SEE DETAIL

PROPOSED SECONDARY POWER FEED 34'-0"

CAUTION SIGNS
(BOTH SIDES OF POLE)

PROPOSED FIBERTECH FIBER 30'-0"

ELCO POLE TO POLE GUY 25'-0" (SEE NOTE 2)

(1) 2" PVC CONTAINING FIBER

COYOTE DTC

ERICSSON RRUS 12
REMOTE RADIO

CHARLES (CUBE)-LT-SC1041KNN2

PT33010 DC-DISCONNECT SWITCH

KATHREIN DUAL BAND
700 MHz X-POL OMNI ANTENNA
840 10510 BROWN 24" x 16" W (BASE)
SEE DETAIL

70

(1) 2" PVC CONTAINING POWER

ERICSSON RRUS 700 MHz
(BAND 13) REMOTE RADIO

NO
REF
NEW

NO
MC
18"
NEW

NOTE 2:
MOVE ELCO POLE TO POLE GUY FROM
18'-2" TO 25'-0" TO ACCOMMODATE
NEW EQUIPMENT

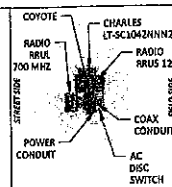
KATHREIN DUAL BAND
 700 MHz X-POL MINI ANTENNA
 B40 10510 BROWN 24" H x 16" W (BASE)
 SEE DETAIL
 CAUTION SIGN
 (ON ANTENNA)
 NEW YORK MANUFACTURING
 POLE-TOP MOUNTING BRACKET
 SEE DETAIL
 WEATHER SEAL
 TOP OF 2" PVC
 PROPOSED SECONDARY
 POWER FEED 34'-0"
 (1) 2" PVC CONTAINING COAX
 CAUTION SIGNS
 (BOTH SIDES OF POLE)
 PROPOSED FIBERTECH FIBER 30'-0"
 CO POLE TO POLE GUY 25'-0" (SEE NOTE 2)
 (1) 2" PVC CONTAINING FIBER
 COYOTE-DTC
 ERICSSON BRU12
 REMOTE RADIO
 CHARLES (CUBE)-LT-SC104MINH2
 QD10M10G30TR88 DISCONNECT SWITCH
 PTS3010 DC-DISCONNECT SWITCH
 ERICSSON RRUL 700 MHZ
 (BAND 13) REMOTE RADIO
 4'-0" (SEE NOTE)
 2'-0"

CONNECT GROUNDING WIRE TO EXISTING
GROUNDING ROD, IF NONE EXISTS,
INSTALL GROUND ROD CONSISTENT
WITH NESC REQUIREMENTS

SCALE IN FEET

PROPOSED PROFILE - FRONT VIEW
LOOKING EAST FROM N LAFAYETTS ST

PROPOSED PROFILE - SIDE VIEW
LOOKING SOUTH FROM N LAFAYETTE ST



PROPOSED TOP VIEW

NOTE:
CABLE & EXISTING POLE EQUIPMENT
& ANTENNA
NOT SHOWN FOR CLARITY

LOCATOR SOUTH LYON, MICHIGAN
42.471876° -83.651925°

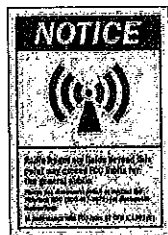
NOTE:

Fibertech

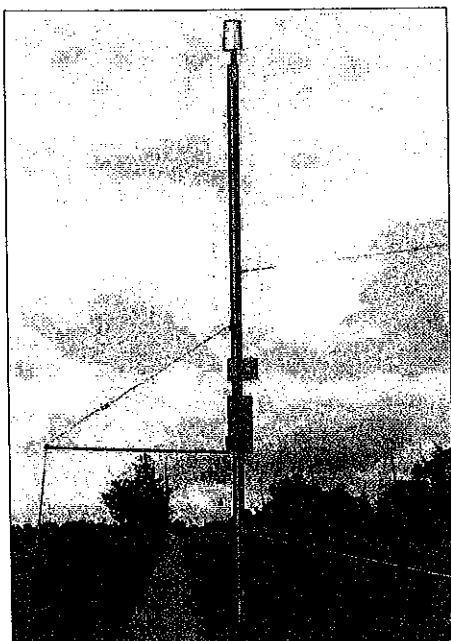
UC/SYNERGETIC
Franchise Financing, Engineered Solutions
21 OXFORD RD
MANFIELO, CA 92048
WWW.MANFIELO.COM 1-800-537-7040

FIBERTECH DAS
PROPOSED

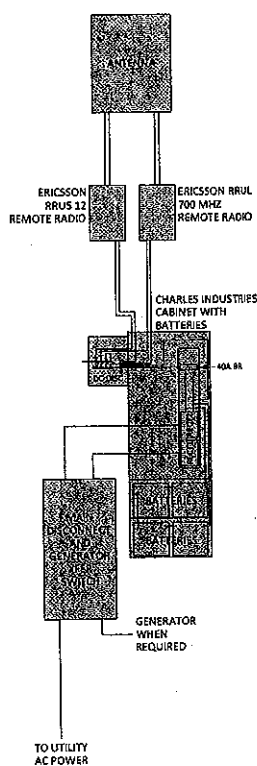
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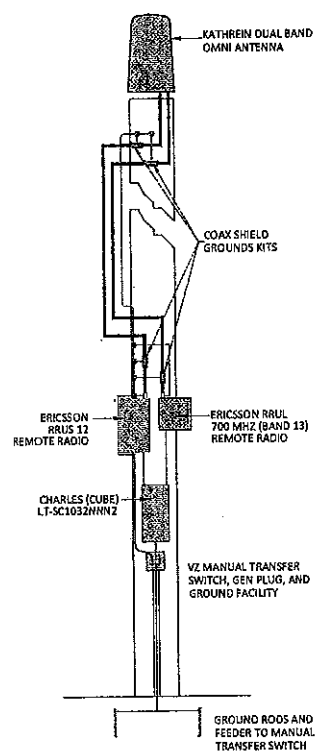
POLE SIGNAGE



PHOTOGRAPHIC SIMULATION

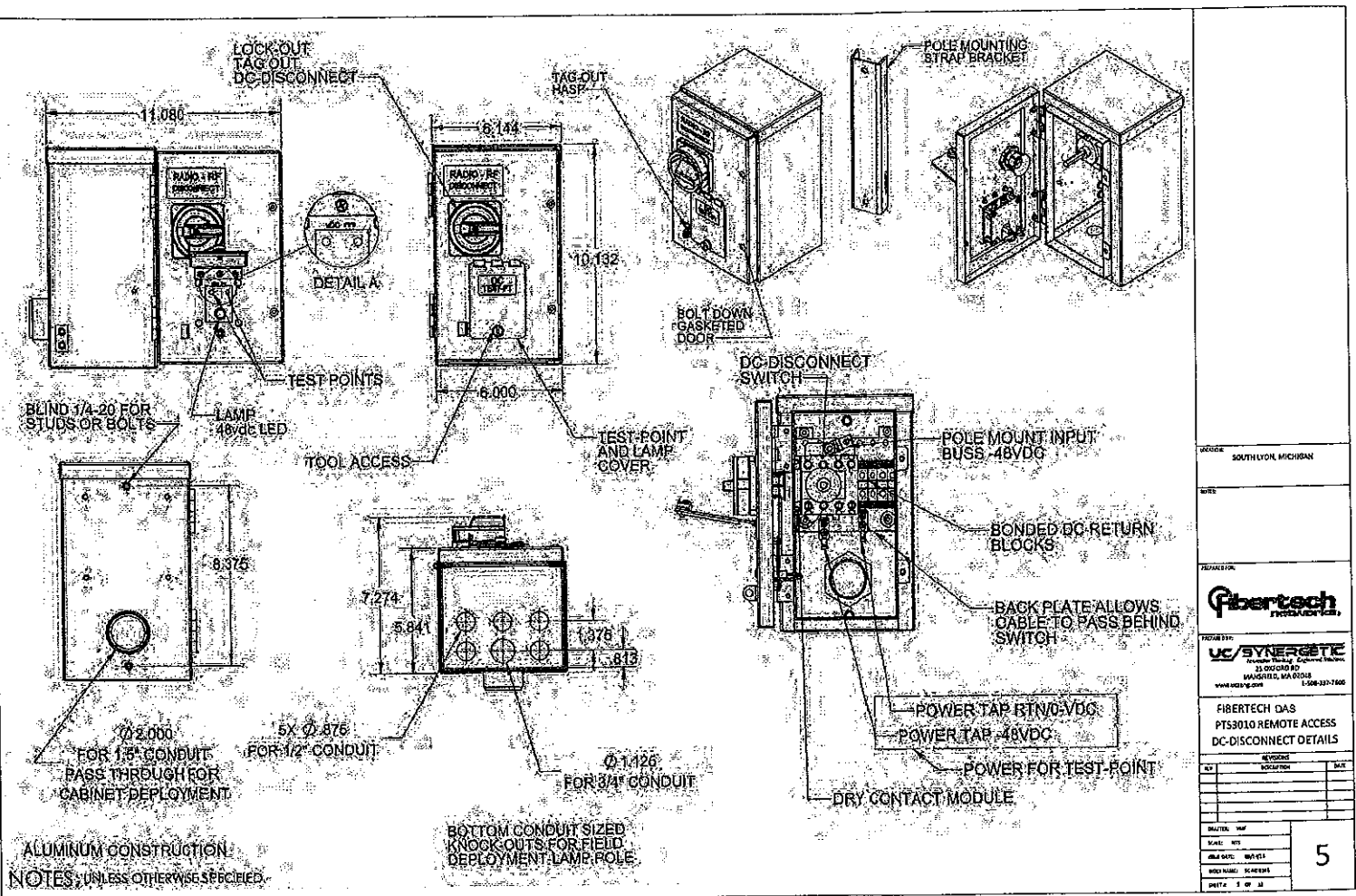


ELECTRICAL DIAGRAM
NOT TO SCALE



TYPICAL GROUNDING DIAGRAM
NOT TO SCALE

[illegible]



PROJECT: SOUTH LYON, MICHIGAN

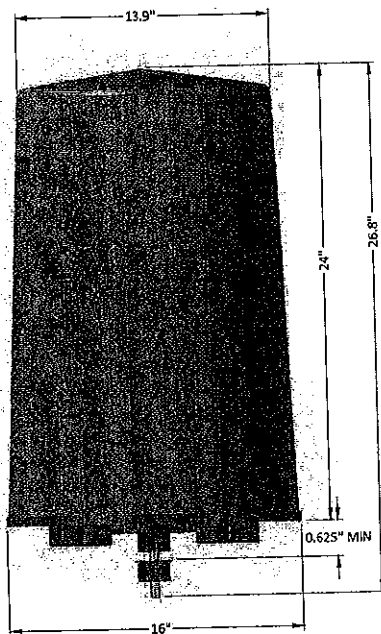
DATE:

DESIGNED BY:
Fibertech
 FIBERTECH CORPORATION
 11000 0000 RD
 HANSHURST, MA 01915
 www.fibertech.com 1-800-327-7800

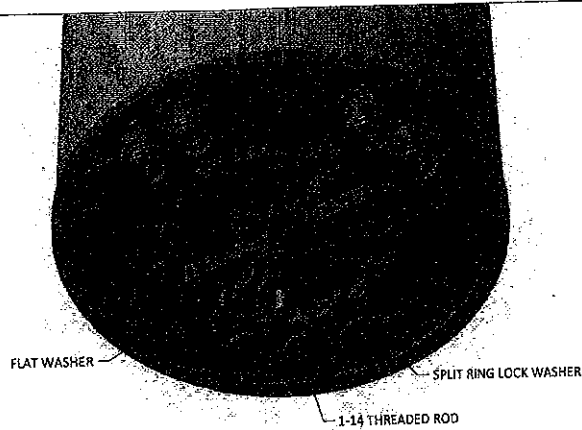
FIBERTECH DAS
 PTS3010 REMOTE ACCESS
 DC-DISCONNECT DETAILS

REV	DESCRIPTION	DATE

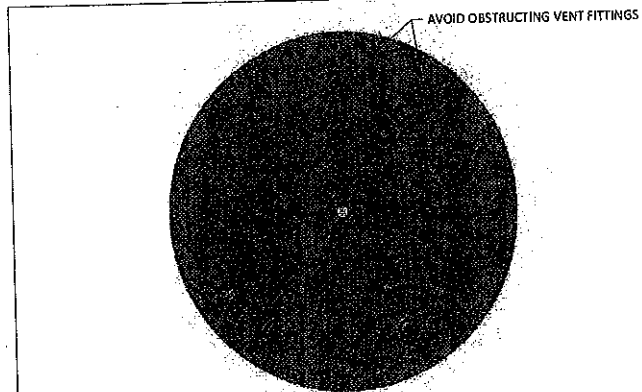
DESIGNED BY: WAF
 SCALE: NTS
 JUNE DATE: MAY 01
 WORK NAME: SCHEMATIC
 SHEET: 5 OF 12



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
SIDE VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
ISOMETRIC VIEW



KATHREIN SCALA 700 MHz DUAL BAND OMNI ANTENNA
BOTTOM VIEW

LOCATION: SOUTH LYON, MICHIGAN

VIEW:

PREPARED FOR:



PREPARED BY:
UC/SYNERGETIC
Antenna Technology, Engineering & Software
11 ORCHARD RD.
MANCHESTER, MA 02108
WWW.MCMC.COM 603-337-7000

FIBERTECH DAS
KATHREIN OMNI
ANTENNA DETAIL

REVISIONS		
REV	DESCRIPTION	DATE

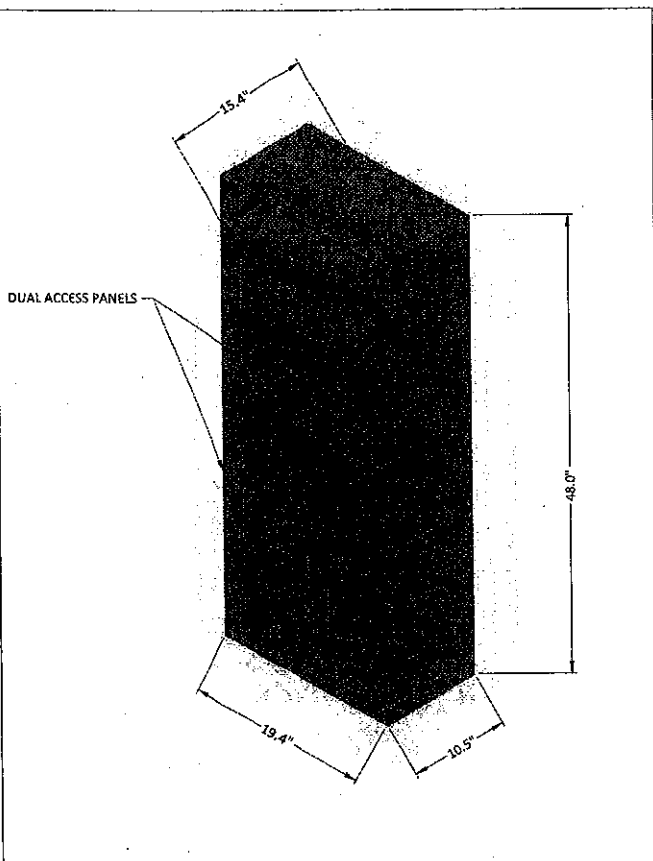
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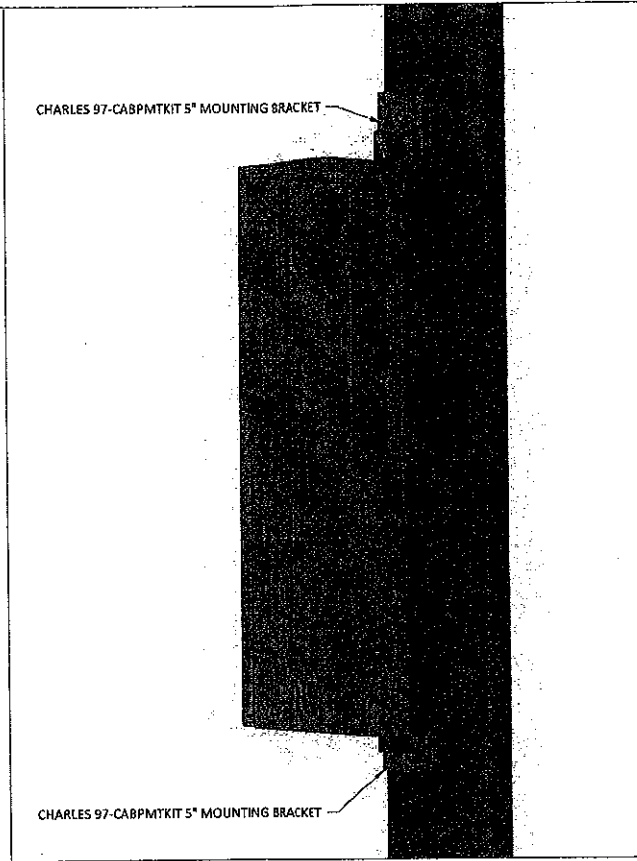
DRAWN BY: MCVLS

CHECKED: SCHEIDT

CHECKED: E OF 12



CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
ISOMETRIC VIEW



CHARLES UNIVERSAL BROADBAND ENCLOSURE (CUBE) LT-SC1042NNN2
WITH MOUNTING BRACKETS
CONCEPTUAL VIEW

LOCATION: SOUTH LYON, MICHIGAN

MODEL:

PREPARED BY:

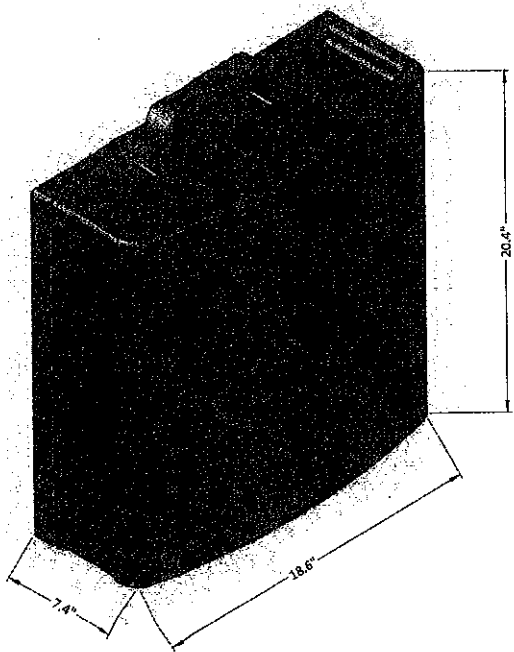


PROJECT BY:
UC/SYNERGETIC
Fiber and Optics Engineering Division
21 000 040 RD
MARSHFIELD, MA 01903
www.ucsynerg.com 1-508-381-1000

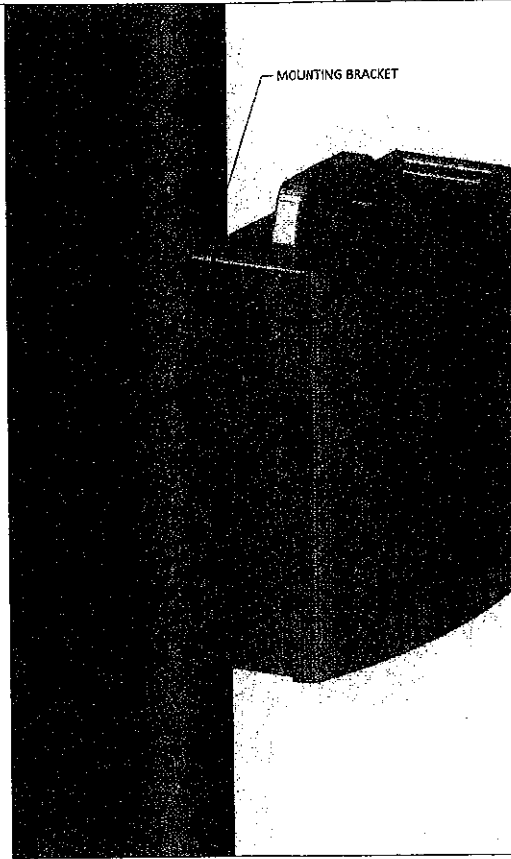
FIBERTECH DAS
CHARLES (CUBE)
LT-SC1042NNN2

REVISIONS		
REV	DESCRIPTION	DATE

DESIGNED BY:	MM
DRAWN BY:	MS
CHECKED BY:	MM/MS
APPROVED BY:	UC/MS/MS
SHEET:	7 OF 11



ERICSSON RRUS 12 REMOTE RADIO
ISOMETRIC VIEW



ERICSSON RRUS 12 REMOTE RADIO
WITH MOUNTING BRACKET
CONCEPTUAL VIEW

LOCATION: SOUTH LYON, MICHIGAN

FILE:

PREPARED BY:

Fibertech
FIBERTECH CORP.

PREPARED BY:

UC/SYNERGETIC
Engineering, Consulting, Construction Services
21 GORDON RD.
MANSFIELD, MA 01920
www.ucsynerg.com 1-800-337-7800

FIBERTECH DAS
ERICSSON
RRUS 12

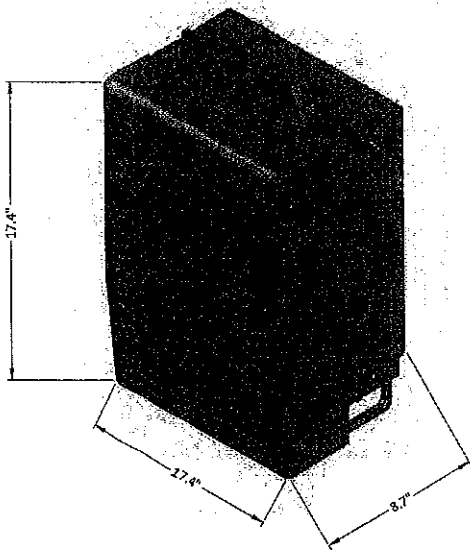
REV	DESCRIPTION	DATE

SCALE: 1/8" = 1'-0"

DATE: 04/15/11

PROJECT: 10000000

SHEET: 8 OF 11



ERICSSON RRUL 700 MHZ (BAND 13) REMOTE RADIO
ISOMETRIC VIEW



ERICSSON RRUL 700 MHZ (BAND 13) REMOTE RADIO
WITH MOUNTING BRACKET
CONCEPTUAL VIEW

LOCATION
SOUTH LYON, MICHIGAN

DATE

TABLES (IN)

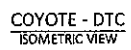


PREPARED BY
UC/SYNERGETIC
Fiber Optic Training, Equipment & Services
31 OAKWOOD RD.
MAINTENANCE, MA 01024
www.ucsynergistic.com 508-887-1400

FIBERTECH DAS
ERICSSON
RRUL 700 MHZ (BAND 13)

REV	DESCRIPTION	DATE

REVISION: 001
SHEET: 001
DATE: 06/10/13
PROJECT NAME: UC DAS DAS
SHEET: 5 OF 11



EDGAFDRE: SOUTH LYON, MICHIGAN

NOTES

PREPARED FOR:

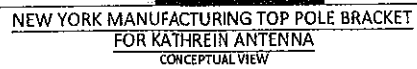


REPORT

UC/SYNERGETIC
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MAVERICK, MA 02048
www.ucsynerg.com 1-800-331-7800

FIBERTECH DAS
COYOTE DTC

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SOUTHELYN, MICHIGAN		
PHONE:		
FAXLINE FOR:		
 FIBERTECH INFORMATION INC.		
FURNISH BY:		
UC/SYNERGETIC <small>An American Company - Exported Worldwide</small> 21 OSWEGO RD. MARGARETSVILLE, OH 44068 www.usfmc.com 1-800-877-7880		
MOUNTING BRACKET DETAILS		
REVISED		
KEY:	DESCRIPTION:	DRAWN:
DRAWN: JAE		
SHEET: 975		
ISSUE DATE: JULY-93		
PAPER NAME: ISOGRAPH		
CHECKED: JLH OF JJ		

www.seawatermarine.com.au - Tel: 08 9447 1234		O'Callaghan Piling Analysis Report				Sheet: 1 of 10 (1 of 10)	
GROUNDLINE LOAD SUMMARY: TOTAL ALUMINUM Applied Moment 33,160 KNm at 76.3 m, Allowable Moment 60,16 KNm							
	Beam ID	Physical Applied Load (kN)	Applied Moment (kNm)	Percent of Applied Moment	Percent of Total Applied Moment	Applied Load (kN)	Applied Moment (kNm)
Pilehead	001	877	104	0.3	0.3	877	104
Concrete	002	2004	241	0.7	0.7	2004	241
Open-ended	003	218	26	0.1	0.1	218	26
Open-ended	004	186	22	0.1	0.1	186	22
Monopiles	005	174	21	0.1	0.1	174	21
Pile Loads	006	818	100	100.0	100.0	818	100
Pile Buoys Capacity	007	1000	120			1000	120
LOAD SUMMARY BY OWNER							
Beam	001	877	104			877	104
Monopiles	002	2004	241			2004	241
Pile	003	218	26			218	26
Pile	004	186	22			186	22
Pile	005	174	21			174	21
Pile	006	818	100			818	100

[illegible]12

AGENDA NOTE
New Business: Item

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Consider approval of temporary and permanent easements between the City of South Lyon and the South Lyon Community School District for a storm drainage pipe leading to the Yerkies Drain from Sayre Elementary

EXPLANATION OF TOPIC: The SLCS district will be doing improvements to Sayre Elementary during the summer of 2017. Part of those improvements will be to improve storm water drainage by adding a retention pond which needs to outflow across school and city owned property to drain in the Yerkies drain. There are two easements up for consideration the first is a temporary construction easements that allows the district and their contracted agents to lay underground storm water pipe from the retention pond to the county drain. The second easement would take effect after the construction is completed and would provide a 20-ft. perpetual easement to allow for ongoing maintenance of the drain pipe.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Easement drafts, Aerial and preliminary drawing for the project.

POSSIBLE COURSES OF ACTION: Approve/Deny the temporary and permanent easements between the City of South Lyon and the South Lyon Community School District for a storm drainage pipe leading to the Yerkies Drain from Sayre Elementary

RECOMMENDATION: Approve the temporary and permanent easements between the City of South Lyon and the South Lyon Community School District for a storm drainage pipe leading to the Yerkies Drain from Sayre Elementary

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the temporary and permanent easements between the City of South Lyon and the South Lyon Community School District for a storm drainage pipe leading to the Yerkies Drain from Sayre Elementary

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the City of South Lyon, a Michigan municipal corporation, whose address is 335 S. Warren Street, South Lyon, MI 48178 ("Grantor"), being title holder to the following described parcel of land (the "Property"), to-wit:

See "Description of Property" on attached Exhibit A

for and in consideration of One Dollar (\$1.00), the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey to the South Lyon Community Schools, a Michigan general powers school district, whose address is 345 S. Warren Street, South Lyon, MI 48178, ("Grantee"), and its agents and contractors, a temporary easement and right, in connection with the construction of a storm sewer to move people, equipment, and materials over, on, upon, across and through, and the right to store equipment, material and excavated matter on, the following described property, to wit:

See "Description of Temporary Construction Easement" on attached Exhibit B

This Temporary Construction Easement shall terminate on December 1, 2017 (the "Termination Date").

If any portion of the Property is disturbed by reason of the exercise of any of the foregoing powers, rights, and privileges, it shall be reasonably restored by the Grantee upon completion of the construction project and prior to the Termination Date.

Grantor may grant other nonexclusive easements over, under, and across the easement granted herein upon obtaining written consent of Grantee, provided such other easements are not inconsistent with and would not in any way conflict, impede or interfere with Grantee's easement and rights granted herein.

This instrument and easement shall run with and burden the Property described on Exhibit A and shall be binding upon and inure to the benefit of the heirs, representatives, successors, and assigns of the Grantor and Grantee hereto.

Upon written request by Grantor at any time after the Termination Date, Grantee shall execute, deliver and record a Termination of this Temporary Construction Easement in the Oakland County Records.

IN WITNESS WHEREOF, the undersigned Grantor has affixed its signature this _____ day of _____, 2017 ____.

GRANTOR:

CITY OF SOUTH LYON, a Michigan municipal corporation

By: _____
Lynne Ladner, City Manager

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

On this _____ day of _____, 2017, before me, personally appeared the above named Lynne Ladner, the City Manager of the City of South Lyon, to me known to be the person described in and who executed the foregoing instrument and acknowledged that she executed the same as her free act and deed.

Notary Public
Acting in Oakland County, MI
My commission expires _____

DRAFTED BY:
Timothy S. Wilhelm, Esq.
JOHNSON ROSATI SCHULTZ & JOPPICH, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331

WHEN RECORDED RETURN TO:

EXHIBIT A
DESCRIPTION OF PROPERTY

PARCEL ID: 21-29-176-016
LOTS 9 & 10 OF "ASSESSOR'S PLAT No. 3", BEING PART OF THE NORTHWEST 1/4 OF SECTION
29, T.1N., R.7E., CITY OF SOUTH LYON, OAKLAND CO., MICHIGAN. AS RECORDED IN OAKLAND
COUNTY RECORDS

(No boundary work performed, description taken from public record)

EXHIBIT B
DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENT

A 50' WIDE TEMPORARY CONSTRUCTION EASEMENT, THE CENTERLINE BEING DESCRIBED AS:
PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 29, T.1N., R.7E., CITY OF
SOUTH LYON, OAKLAND COUNTY, MICHIGAN DESCRIBED AS COMMENCING AT THE
NORTHEAST CORNER OF "SAYRE SUBDIVISION"(AS RECORDED IN LIBER 94, PAGE 1,
OAKLAND COUNTY RECORDS); THENCE N00°06'00"W, 258.84 FEET TO A POINT ON THE
SOUTH LINE OF LOT 11 OF "ASSESSOR'S PLAT NO. 3"(AS RECORDED IN LIBER 52, PAGE
40, OAKLAND COUNTY RECORDS); THENCE ALONG THE SAID SOUTH LINE OF "ASSESSOR'S
PLAT NO. 3", N86°46'34"E, 299.94 FEET TO THE POINT OF BEGINNING; THENCE
N05°38'46"E, 129.07' TO THE SOUTHERLY EDGE OF THE YERKES DRAIN AND THE POINT
OF ENDING.

STORM SEWER EASEMENT

KNOW ALL MEN BY THESE PRESENTS, the City of South Lyon, a Michigan municipal corporation, whose address is 335 S. Warren Street, South Lyon, MI 48178 ("Grantor"), being title holder to the following described parcel of land (the "Property"), to-wit:

See "Description of Property" on attached Exhibit A

for and in consideration of One Dollar (\$1.00), the receipt and sufficiency of which is hereby acknowledged, does hereby grant and convey to the South Lyon Community Schools, a Michigan general powers school district, whose address is 345 S. Warren Street, South Lyon, MI 48178, ("Grantee"), a non-exclusive perpetual easement for a storm sewer, over, upon, across, in, through, and under the following described real property, to-wit:

See "Description of Storm Sewer Easement" on attached Exhibit B

and to enter upon sufficient land adjacent to said storm sewer easement for the purpose of exercising the rights and privileges granted herein.

Grantee may install, repair, replace, improve, modify and maintain the storm sewer and all necessary appurtenances thereto, within the easement herein granted.

All portions of the Property damaged or disturbed by Grantee's exercise of easement rights, shall be reasonably restored by Grantee to the condition that existed prior to the damage or disturbance.

Grantor agrees not to build or to convey to others permission to build any permanent structures on, over, across, in, through, or under the above-described easement, except that, subject to Grantee's approval as part of an approved site plan, the Grantor may construct and/or install surface improvements to the property, including paved driveways, parking and/or walkways; landscaping; utilities and/or similar improvements, which improvements do not interfere with use, operation, maintenance, repair and replacement of the water main in the easement areas shown on the attached and incorporated Exhibit A.

This instrument shall run with the Property and shall be binding upon and inure to the benefit of the Grantor, Grantee, and their respective heirs, representatives, successors and assigns.

IN WITNESS WHEREOF, the undersigned Grantor has affixed its signature this day of _____, 2017.

GRANTOR:

CITY OF SOUTH LYON, a Michigan municipal corporation

By: _____
Lynne Ladner, City Manager

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

On this _____ day of _____, 2017, before me, personally appeared the above named Lynne Ladner, the City Manager of the City of South Lyon, to me known to be the person described in and who executed the foregoing instrument and acknowledged that she executed the same as her free act and deed.

Notary Public
Acting in Oakland County, MI
My commission expires _____

DRAFTED BY:
Timothy S. Wilhelm, Esq.
JOHNSON ROSATI SCHULTZ & JOPPICH, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331

WHEN RECORDED RETURN TO:

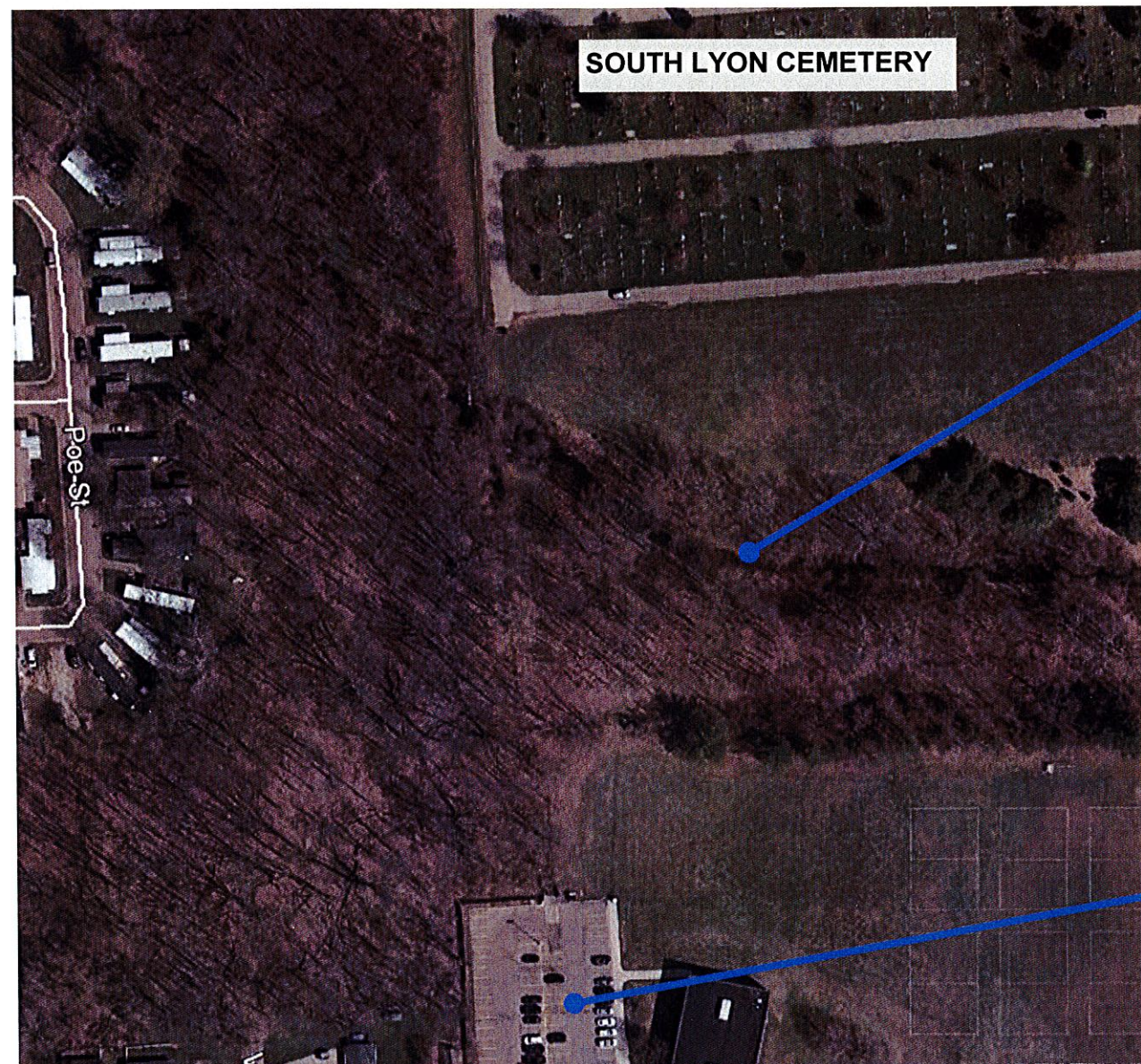
EXHIBIT A
DESCRIPTION OF PROPERTY

PARCEL ID: 21-29-176-016
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29, T.1N., R.7E., CITY OF SOUTH LYON, OAKLAND CO., MICHIGAN. AS RECORDED IN OAKLAND
COUNTY RECORDS

(No boundary work performed, description taken from public record)

EXHIBIT B
DESCRIPTION OF STORM SEWER EASEMENT

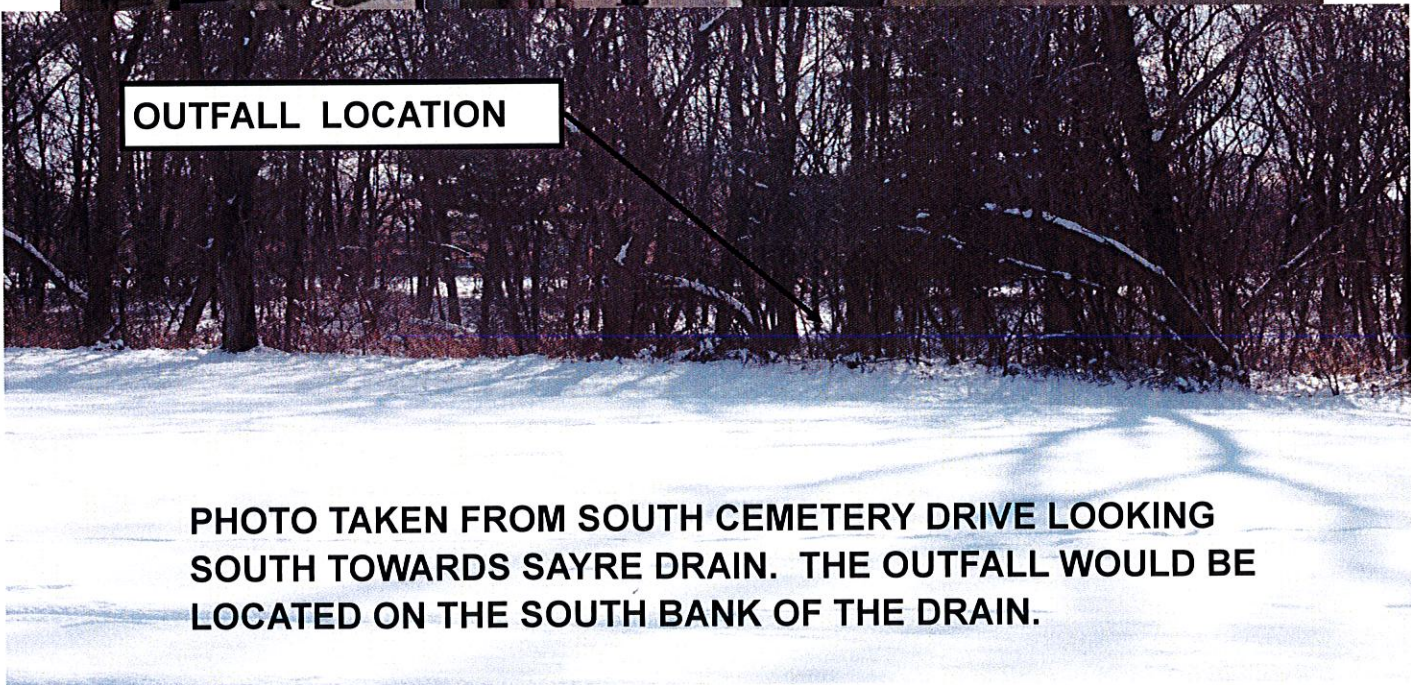
A 20' WIDE EASEMENT FOR STORM SEWER, THE CENTERLINE BEING DESCRIBED AS:
PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 29, T.1N., R.7E., CITY OF
SOUTH LYON, OAKLAND COUNTY, MICHIGAN DESCRIBED AS COMMENCING AT THE
NORTHEAST CORNER OF "SAYRE SUBDIVISION"(AS RECORDED IN LIBER 94, PAGE 1,
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N05°38'46"E, 129.07' TO THE SOUTHERLY EDGE OF THE YERKES DRAIN AND THE POINT
OF ENDING.



SOUTH LYON CEMETERY

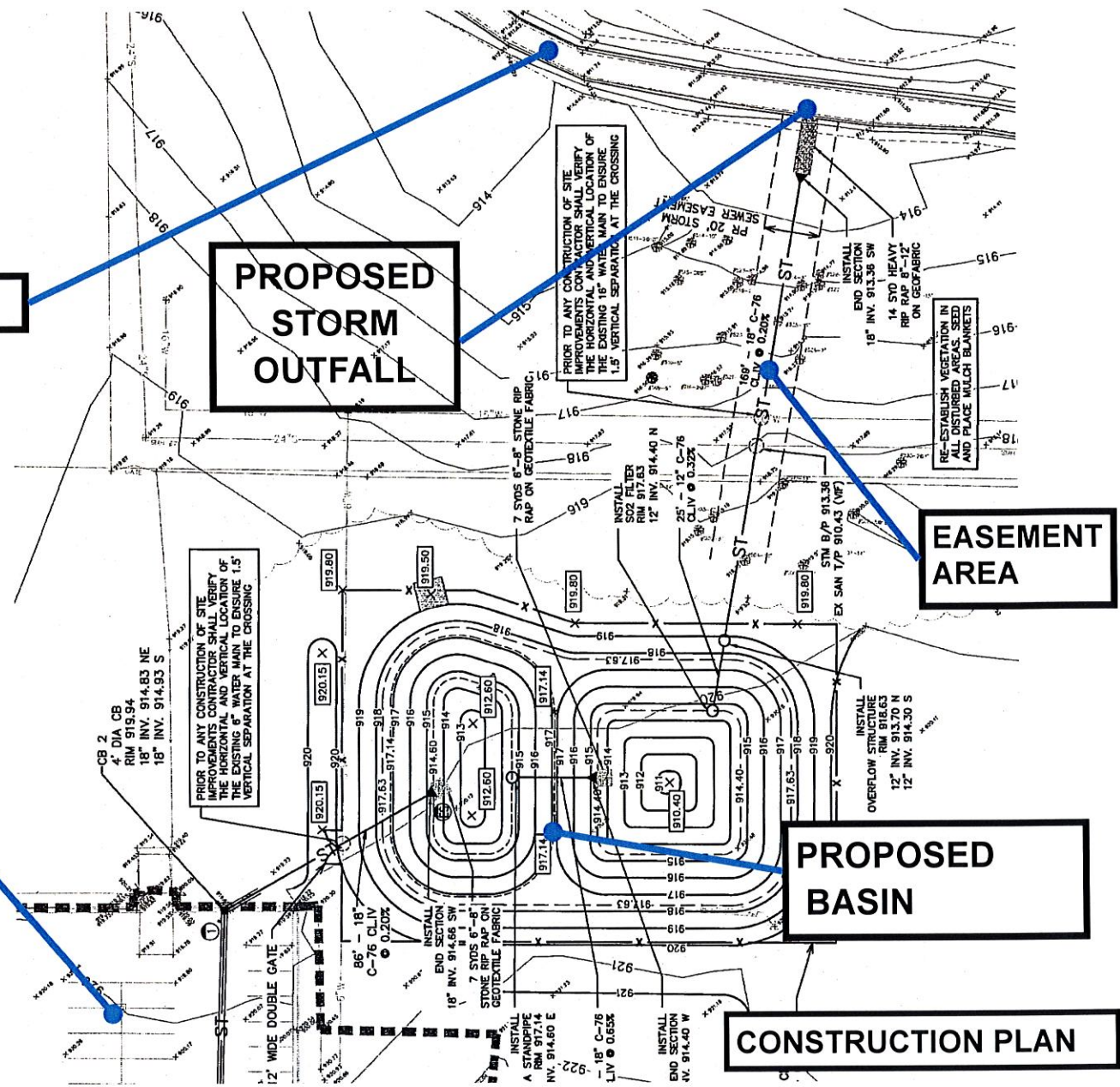
DRAIN

PARKING LOT



OUTFALL LOCATION

PHOTO TAKEN FROM SOUTH CEMETERY DRIVE LOOKING SOUTH TOWARDS SAYRE DRAIN. THE OUTFALL WOULD BE LOCATED ON THE SOUTH BANK OF THE DRAIN.



PROPOSED STORM OUTFALL

EASEMENT AREA

PROPOSED BASIN

CONSTRUCTION PLAN

EASEMENT DEVELOPMENT PROCESS

1. The City of South Lyon would agree in principle with the easement request and a Memorandum of Understanding would be completed.
2. The proposed outfall would be sent to the Oakland County WRC for review and approval.
3. The project would be constructed and a final record drawing of the storm sewer and outfall would be prepared.
4. This final record drawing would be recorded as the easement with a legal description.

SOUTH LYON COMMUNITY SCHOOLS—SAYRE ELEMENTARY UTILITY EASEMENT EXHIBIT

AGENDA NOTE
New Business: Item

MEETING DATE: January 23, 2017

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Budget Amendments for 2nd Qtr.

EXPLANATION OF TOPIC: The City received it's distribution checks from MMRMA and the amount was approximately half of the amount from past years which required amending General Fund Revenues and Expenditures. The Amendments are as follows:

General Fund Revenues 101.000.000.698 Reduced from \$100,000 to \$73,000

General Fund Expenditures

Administration Wages/Salaries 101.200.702 from \$425,000 to \$410,000

Police Utilities 101.300.920 from \$17,500 to \$16,000

Police Building Maintenance 101.300.931 from \$7,700 to \$3,700

Fire Utilities 101.335.920 from \$11,750 to \$7,750

DPW Utilities 101.440.920 from 18,000

DPW Building Maintenance 101.440.931 from \$11,000 to \$10,000

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: New Budget sheets for the affected Revenue and Expenditures.

POSSIBLE COURSES OF ACTION: Approve/Deny 2nd Qtr. Budget Amendments

RECOMMENDATION: Approve the 2nd Qtr. Budget Amendments

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to Approve the 2nd Qtr. Budget Amendments

101 GENERAL FUND REVENUES							
Amended 10/10/2016							
Revenue	Description	Audit 2014-2015	Adopted 2015-2016	Amended 2015-2016	Proposed 2016-2017	Amended 2016-2017	Proposed 2017-2018
	TAXES						
402	Current Property Tax (10.3662)	3,076,806	3,355,935	3,355,935	3,412,062	-	3,481,042
423	Mobile Home Park	1,395	920	920	920	920	920
444	Service fee in lieu of taxes		1,500	1,500	1,500	1,500	1,500
446	Penalties and interest	7,604	30,000	30,000	7,500	7,500	7,500
	Total	3,085,805	3,388,355	3,388,355	3,421,982	9,920	3,490,962
451	LICENSES & PERMITS						
	BUILDING PERMITS	86,653	150,000	150,000	150,000	150,000	150,000
	HEATING & PLUMB. REFG. PERMI						
	ELECTRICAL PERMITS						
	LICENSES & BUSINESS MISC.						
	Total	86,653	150,000	150,000	150,000	-	-
	INTERGOVERNMENTAL REVENUES						
570	State Shared Revenues	918,718	954,210	954,210	946,168	946,168	946,168
570-1	State Shared Revenues-Mid Decade						
571	Federal Grant-DNR						
	Total	918,718	954,210	954,210	946,168	946,168	946,168
	CHARGES FOR SERVICES						
630	Property Tax Admin Fees	91,500	92,047	92,047	92,047	92,047	92,047
634	Grave Openings & Foundations	40,540	30,000	30,000	35,000	35,000	35,000
635	W & S Administration						
668.4	Property Rentals	8,965	8,800	8,800	8,800	8,800	8,800
668-3	Lease-Antenna	38,026	50,000	50,000	40,000	40,000	40,000
668-2	Property Rental-Cable	151,215	144,900	144,900	150,000	150,000	150,000
	Total	330,245	325,747	325,747	325,847	325,847	325,847
	FINES & FORFEITURES						
661	Parking Violations	1,995	2,500	2,500	2,500	2,500	2,500
662	Local Court Fines	29,353	25,000	25,000	30,000	30,000	30,000
	Total	31,348	27,500	27,500	32,500	32,500	32,500
	MISCELLANEOUS REVENUES						
642	Police Miscellaneous	54,879	40,000	40,000	40,000	40,000	40,000
664	Interest Income	7,317	6,000	6,000	7,000	7,000	7,000
669-209	Contribution-Perpetual Care	79,530	20,000	20,000	20,000	20,000	20,000
675.6	Donations to Cultural Arts Comm	6	1,000	1,000	4,100	4,100	1,000
694.3	Payment of Sidewalk by Resd.				20,000	20,000	20,000
699	Transfer from other Funds						
692	Grant Money						
698	Miscellaneous	90,161	125,000	125,000	100,000	73,000	100,000
698.2	Proceeds from Long-term						
698.6	Grant Monies - Fire Dept.						
	Grant Monies - Police Dept.						
673	Sale of Fixed Assets				38,683	38,683	
	Total	231,894	152,000	152,000	229,783	202,783	188,000
	TOTAL REVENUES	4,684,662	4,997,812	4,997,812	5,106,280	1,517,218	5,133,477
	BEGINNING FUND BALANCE	3,572,238	3,497,496	3,497,496	2,708,518	2,708,518	2,284,937
	TOTAL REVENUES AVAILABL	8,256,900	8,495,308	8,495,308	7,814,798	4,225,736	7,418,414
	TOTAL EXPENDITURES	4,759,404	5,852,143	5,786,790	5,529,861	5,614,520	5,614,520

ENDING FUND BALANCE	3,497,496	2,643,165	2,708,518	2,284,937	(1,388,784)	1,803,894
Fund Balance %	73%	45%	47%	41%	-25%	32%

Note: Changes to the Fund Balance from the document received for the work session on 4/9/16: minor change to property tax coming into general fund as opposed to the land acquisition fund. Planned changes for budget amendments to the 2015-2016 administration wages and salary and fringe benefits line items as the council when the final budget was approved did not approve the Comm Dev/ED position moving to full time but we have since back filled that position after a three month vacancy at a lower pay rate. We will be adding a PT Admin for the last 6 wks of the fiscal year and most likely the new ED/DDA director will be on board for the final 4 weeks of the 15/16 FY but we will need to amend the adopted budget to account for these changes that did and did not take place in Fiscal year 15/16. As we have not taken delivery of the new fire truck the council could change their minds and finance this purchase extending out the \$550,000 purchase it would increase the cost but would return significant amount of funds back to the general fund fund balance. I have added the \$20,000 each year for the sidewalk improvement grant in residential areas that has made changes to the DPW budget. I am also transferring funds from the sewer fund to the general fund as the Council when they chose to put to the residents a ballot initiative for 2.5 mills of property taxes to make wastewater treatment plant improvements rather than increase sewer user fees tied the hands of the general fund to the tune of currently \$822, 881.62 for FY16/17 and with no desire or intent to increase property taxes in the general fund to make up for this loss of revenue and the fact that sewer usage fees have not been raised in over a decade and the property taxes no longer adequately fund the bond payments other ways to fund the general fund to make up for the lost property tax revenue must be considered.

101-300 GENERAL FUND OPERATION							
POLICE							
		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2014-2015	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018
702	Wages/Salaries	1,373,138	1,414,014	1,414,014	1,439,948	1,439,948	1,468,747
715-720	Fringe benefits	543,063	611,267	611,267	656,601	656,601	669,733
721	Uniforms & Cleaning Allowance	14,540	14,700	14,700	19,300	19,300	19,300
722	Tuition Reimbursement	2,140	4,800	4,800	4,800	4,800	4,800
727	Office supplies	4,417	5,500	5,500	5,500	5,500	5,500
740	Operating Expense	12,097	14,000	14,000	14,000	14,000	14,000
745	Ammunition	5,431	5,500	5,500	5,500	5,500	6,000
801	Professional Services	10,367	12,248	12,248	12,408	12,408	12,408
802	Contractual Services	104,735	118,989	118,989	114,878	114,878	116,854
803	Prisoner board		100	100	100	100	100
810	Animal collection		500	500	500	500	500
820	Computer Expense	4,581	7,000	7,000	7,000	7,000	7,000
826	Legal fees	21,460	27,000	27,000	29,000	29,000	29,000
830	Memberships & dues	545	675	675	720	720	720
851	Radio Maintenance	2,008	2,000	2,000	2,000	2,000	2,000
853	Telephone	10,038	10,000	10,000	10,000	10,000	10,000
860	Gas & Oil	26,033	34,000	34,000	34,000	34,000	34,000
861	Transportation & Mileage		200	200	200	200	200
863	Vehicle Maintenance	22,073	20,000	20,000	20,000	20,000	20,000
910	Insurance & Bonds	21,278	24,806	24,806	24,806	24,806	24,806
920	Utilities	16,159	16,500	16,500	17,500	16,000	17,500
930	Repairs & Maintenance	1,978	2,000	2,000	2,000	2,000	2,000
931	Building Maintenance	8,350	7,700	7,700	7,700	3,700	7,700
957	Education/Training	3,974	7,000	7,000	7,000	7,000	7,000
958-100	Witness fees	64	300	300	300	300	300
970	Capital Outlay		23,000	23,000	25,000	25,000	20,000
977	Equipment Purchases	3,268	9,382	9,382	9,235	9,235	9,235
978	Capital Equipment		57,965	57,965	72,282	72,282	78,000
	TOTAL	2,211,737	2,451,146	2,451,146	2,542,278	2,536,778	2,587,403

101-200 GENERAL FUND OPERATION							
ADMINISTRATION							
Amended 10/10/2016							
Expenditure	Description	Audit 2014-2015	Adopted 2015-2016	Amended 2015-2016	Proposed 2016-2017	amended 2016-2017	Proposed 2017-2018
702	Wages/Salaries	289,710	332,008	290,000	425,000	410,000	444,261
715-720	Fringe Benefits	94,108	178,345	155,000	165,000	165,000	170,000
727	Offices Supplies	4,652	6,000	6,000	6,000	6,000	6,000
740	Operating Expense	14,368	40,000	40,000	30,000	30,000	35,000
801	Professional Services	86,979	101,000	101,000	101,000	101,000	100,840
802	Contractual Services	96,290	147,494	147,494	91,760	91,760	91,760
807	Auditor	32,070	50,000	50,000	50,000	50,000	50,000
817	Planning Consultant	18,088	60,000	60,000	40,000	40,000	40,000
818	Elections	16,694	13,000	13,000	16,000	15,000	13,000
820	Computers	6,010	9,000	9,000	7,000	7,000	7,000
826	Legal Fees	83,810	75,000	75,000	90,000	90,000	90,000
830	Memberships & Dues	11,561	11,745	11,745	12,000	12,000	12,000
853	Telephone	7,767	9,300	9,300	9,000	9,000	9,000
861	Transportation & Mileage	6,084	4,900	4,900	6,200	6,200	6,200
880	Community Promotions	95,878	100,000	100,000	98,000	98,000	98,000
900	Printing	4,318	6,000	6,000	6,000	6,000	6,000
900-100	Publishing	6,872	6,500	6,500	6,000	6,000	6,000
910	Insurance & Bonds	46,992	50,000	50,000	52,500	52,500	55,125
920	Utilities	21,238	27,000	27,000	22,000	22,000	22,500
931	Building Maintenance	4,927	10,000	10,000	5,000	5,000	5,000
957	Education/Training	4,894	2,000	2,000	5,000	5,000	5,000
962	Miscellaneous Expense	17,258	5,000	5,000	4,000	4,000	4,000
969-200	Contribution-Solid Waste	17,460	16,500	16,500	17,500	17,500	17,500
971-100	Beautification	6,451	6,000	6,000	6,500	6,500	6,500
974-100	Rental Properties		1,000	1,000	18,500	18,500	500
977	Equipment Miscellaneous	100	900	900	500	500	500
	TOTAL	994,579	1,268,692	1,203,339	1,290,460	1,274,460	1,301,686

101-335 GENERAL FUND OPERATION							
FIRE							
		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2014-2015	2015-2016	2015-2016	2016-2017	2016-2017	2017-2018
	702 Wages/Salaries	214,154	228,800	228,800	238,376	238,376	243,144
	712 S.L. Firefighters Assc.						
	715-720 Fringe Benefits	22,204	21,840	21,840	22,714	22,714	23,168
	721 Uniforms & Cleaning Allowance	21,144	16,000	16,000	17,000	17,000	17,340
	727 Office Supplies	5,277	5,000	5,000	5,000	5,000	5,100
	740 Operating Expense	7,674	12,000	12,000	14,000	14,000	14,280
	801 Professional Services						
	802 Contractual Services		35,000	35,000	38,760	38,760	38,760
	820 Computers	8,080	2,500	2,500	2,250	2,250	2,000
	830 Memberships & Dues	4,364	5,250	5,250	5,000	5,000	5,100
	850 Communications/Dispatch						
	851 Radio Maintenance	2,337	2,000	2,000	2,000	2,000	2,040
	853 Telephone	1,898	2,250	2,250	1,600	1,600	1,632
	860 Gas & Oil	8,501	10,000	10,000	9,000	9,000	9,180
	863 Vehicle Maintenance	30,414	23,000	23,000	20,000	20,000	20,400
	880 Community Promotions	1,395	1,200	1,200	1,500	1,500	1,530
	910 Insurance & Bonds	20,109	20,000	20,000	22,500	22,500	22,950
	920 Utilities	9,954	12,250	12,250	11,750	7,750	11,985
	930 Repairs & Maintenance	2,803	4,000	4,000	4,000	4,000	4,080
	931 Building Maintenance	5,717	11,500	11,500	14,000	14,000	14,280
	944 Hydrant Rental	2,500	2,500	2,500	2,500	2,500	2,500
	957 Education/Training	49,893	20,000	20,000	20,800	20,800	21,216
	970 Capital Outlay						
	977 Equipment Purchases	18,408	13,000	13,000	12,000	12,000	12,000
	978 Capital Equipment		550,000	550,000			35,000
	978-1 Transfer to Equipment Fund						
	990 Debt-Principal	69,389					
	995 Debt-Interest	2,491					
	TOTAL	508,706	998,090	998,090	464,750	460,750	507,685

RESOLUTION OF THE BOARD OF TRUSTEES OF
Salem-South Lyon District Library

This Resolution was adopted by the Board of Trustees of **Salem-South Lyon District Library**, at a regular meeting of the Board of Trustees held on the 30th day of January, 2017

BE IT RESOLVED by the Board of Trustees of **Salem-South Lyon District Library**, as follows:

The Library nor any groups associated have any ownership interest in the Little Free Library structure permanently anchored to and located at Mchattie Park, South Lyon, Michigan.

In the alternative, the Library and any groups associated donate any and all interests in the Little Free Library structure permanently anchored to and located at Mchattie Park, South Lyon, Michigan to the City of South Lyon.

The Library and any groups associated will maintain the books offered at the Little Free Library structure permanently anchored to and located at Mchattie Park, South Lyon, Michigan to the City of South Lyon

DATED this the ____ day of _____, 20__.

Trustee

Trustee

Trustee

ATTEST:

Secretary

CERTIFICATE

I, _____, Secretary of Salem-South Lyon District Library, do hereby certify that the above resolution was adopted by the Board of Directors of the Salem-South Lyon District Library on the 30th day of January, 2017.

DATED this the ____ day of _____, 20__.

Secretary