

Regular City Council Meeting

June 13, 2016

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: May 23, 2016
Approval of Bills:
Approval of Agenda
Public Comment

I. Old Business –

- 1.** Consider approval of second resolution for adoption of the 2016-2017 City of South Lyon Budget
- 2.** Discussion- Mobile food trucks

II. New Business

- 1.** Consider approval of the resolution for the proposed 2015-2016/2016-2017 City of South Lyon Budget
- 2.** Consider approval of Drury Land End of School Block Party
- 3.** Consider approval of August 2016 Blues, Brews and Brats
- 4.** Consider approval of Pumpkinfest 2016 – Downtown Road Closures
- 5.** Consider approval of Pumpkinfest 2016 Parade and associated road closures
- 6.** Consider approval of agreement with South Lyon Area Youth Assistance Program
- 7.** Consider authorization for Police Department to purchase two new vehicles
- 8.** Consider approval of purchase of replacement Furnace and A/C unit for Police Department
- 9.** Consider approval of agreement with Trotters Point Homeowner Association to allow Homeowner Association to replace, erect and maintain at their expense decorative street and traffic control signs
- 10.** Consider authorization for MatCats Beach Wrestling event in McHattie Park.
- 11.** Consider approval of low bid for the Dorothy Street Sanitary Sewer Relocation project

III. Discussion – Downtown

IV. Manager's Report

V. Council Comments

VI. Adjournment

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
MAY 23, 2016

Mayor Galeas called the meeting to order at 7:30 p.m.
Mayor Galeas led those present in the Pledge of Allegiance

PRESENT: Mayor Galeas
Council Members: Dedakis, Kivell, Kramer, Kurtzweil and Rzyzi
ALSO PRESENT: City Manager Ladner, City Attorney Wilhelm, Chief Collins, Department Head Martin and
Clerk/Treasurer Deaton
ABSENT: Councilmember: Wedell

CM 5-1-16 MOTION TO EXCUSE ABSENCE

Motion by Dedakis, supported by Kivell
Motion to excuse absence of Councilmember Wedell

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Councilmember Kurtzweil stated she would like added to under public comment; Jeff Potter was one of those mayors that comes around once in a lifetime. He was a very gifted individual and he had tremendous vision that you just don't always get anymore. When he went to the county commissioner position, we all knew we were losing a real gem that would be difficult to replace. He was an incredible individual. She further stated under Manager's Report before the last sentence she would like to add; the front of the bond issue of the bond itself says general obligation unlimited. To me, I understand unlimited to mean that you can raise the millage rate to any amount you want, it is unlimited, you are not capped at 2.5. If you look at the language on the ballot it talks about the millage estimations. To me when you are working with estimations on a ballot issue, that tells me it was unlimited, that it gave a range, not definite numbers, but a range of where that millage should be to service the debt. I don't know if the millage amount of 2.5 is in fact sufficient to cover the bond. Is there a financial analyst available to go to and say what should I recommend for this mill to be increased to so that the mill itself is covering the servicing of the debt rather than having to tap into other sources.

CM 5-2-16 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kivell, supported by Kramer
Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

Attorney Wilhelm stated he would like to add the revised first reading of the Consumers Energy franchise permit under Old Business

5/23/16

CM 5-3-16 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Kramer, supported by Kivell

Motion to approve the addition of the 30 year gas franchise agreement with Consumers Energy under old business

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Marianne Mihalic of Active Faith stated they had a very successful food drive on the 14th of May and there was a lot of food donated. She further stated they served 120 people today and Active Faith is very blessed.

Carl Richards of 390 Lenox stated the historical depot will be hosting a visitation from children from three separate schools and they will be visiting the old school house. Mr. Richards stated he misstated in the past and wanted to correct he fact that the Historical Garden Club is separate from the Four Seasons Gardening Club. Mr. Richards further discussed a photograph he had brought to the last Council Meeting.

PUBLIC HEARING- South Lyon annual budget FY 2016-2017

Mayor Galeas opened the public meeting at 7:49 p.m.

There was no public comment.

Mayor Galeas closed the public meeting at 7:50 p.m.

OLD BUSINESS

1. First Reading of revised Ordinance granting Consumers Energy Company a gas franchise in the City of South Lyon for a period of thirty (30) years.

Attorney Wilhelm stated this Ordinance is based on the same idea of the first reading that was approved at the May 9th Council Meeting, except Consumers Energy made some changes to the language. Attorney Wilhelm stated he has spoken with Consumers Energy legal department and they are now in agreement with this Ordinance and the language. We will have to bring this back in 4 weeks for the second reading and there will be a gap between the old and new contract. He further stated the changes deals with the interruption of the right of way. The contract states Consumers has to restore it at their cost, but they added that if the interruption of service is caused by a third party, the third party would be financially responsible for the cost for moving the utilities. Councilmember Kivell asked if this would be the case if it was pre-planned? Attorney Wilhelm stated a County project will not force them to relocate and pay for the relocation. He further stated this arose out of the telecommunication issues.

CM 5-4-16 MOTION TO APPROVE FRANCHISE AGREEMENT

Motion by Kivell, supported by Kramer

Motion to approve the first reading of the Ordinance granting Consumers Energy a 30 year gas franchise and direct the City Clerk to publish the public notice of intent and make the proposed ordinance available for the inspections as required under the City Charter

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. Consider approval of the resolution for the proposed 2015-2016 /2016-2017 City of South Lyon Budget

City Manager Ladner stated she is asking Council to approve the budget resolution with a small increase in property tax levy. She stated she has supplied Council with spreadsheets from Warren Kreamer who did a financial analysis for the wastewater treatment bond. She stated it reflects the impact of what the levy needs to be to cover the bond payment. City Manager Ladner stated she is suggesting we raise the mill

Councilmember Kurtzweil stated she focused on the bond issue, because the liability is the side that will get us into trouble, not the asset side. She stated there was a letter from Miller Canfield regarding the bond and it reflects the fact that it is general unlimited tax fund, which means the City is not limited to what was estimated in the ballot language. She further stated everyone she has spoken with said we need to analyze the revenue every year otherwise we will end up playing catch up, which is where we are now. She further stated there is a statutory duty to appropriately levy for the bond. Councilmember Kurtzweil stated most people have a problem levying a mill during economic downturns, but the time to raise the mill would have been in 2008 or 2009 during the economic downturn. The reason is because the property values were falling, which means the property owner's taxable value was dropping and they were paying less money. That would have been the opportunity to raise the mill from 2.5 to 2.9 and that would have captured the difference from the previous year's tax bill and it wouldn't have been as dramatic or as shocking as it may be now. She further stated we definitely need to raise the mills and she agrees with Mr. Kreamer and it should be raised to 3.4 mills. Councilmember Kurtzweil stated the operating cash flow needs to be discussed when Mr. Kreamer is present because that needs to be adjusted as well. In the spreadsheet it reflects the sewer water fund is operating at a loss and she thinks we need to follow his recommendations. Councilmember Kurtzweil stated she understands people do not want their taxes raised, but we are playing catch up and there is a structural imbalance in the budget and it is necessary.

Councilmember Kivell stated most of the things Councilmember Kurtzweil discussed are true, but he disagrees that the mill rate should have been raised in 2008. We were not in economic danger of not being able to meet our debt obligations at that time and the idea was not to add unnecessary difficulty to our residents who were dealing with other economic issues.

Councilmember Ryzyi stated he has many concerns regarding this budget, and he didn't receive notice ahead of time that we were going to be discussing raising the mill rate. He further stated he has requested information on what fees the City will be raising and he hasn't received that information, and he would rather the current budget be cut instead of raising the mill rate by half a mill. Councilmember Kivell stated the increase is .08

Councilmember Kramer stated he is not totally comfortable with this budget either, but we have known for a long time that something was going to have to be done. He further stated in the future he would like to have more information given to Council regarding the condition of the budget which will help them with better management.

Mayor Galeas stated Councilmember Kurtzweil did a nice job explaining where we are with the budget and the bond payments. He stated he is not comfortable with this budget either, but it needs to be dealt with. Councilmember Kivell stated it is important to recognize we are not about to default on our bond, but this will rectify our position and we can make more adjustments as we go with more analysis. He stated there is a millage that is associated to be used to pay the bond off and that is what we are using. Councilmember Kurtzweil stated she is not saying the City is close to defaulting on the bond. She stated the issue is where the money is coming from. She stated the sewer mill rate needs to pay for the bond, and the fees need to be sufficient to pay the operating. Department Head Martin stated we have seven million dollars split between the water and sewer wastewater plants, and if there are repairs that need to be done, they are paid for from the operating expense of that year's fiscal year's budget. We haven't raised sewer rates in at least 8 years, and that does need to be addressed.

Councilmember Ryzyi asked City Manager Ladner when she will have the fee schedule ready for Council to approve with the increases. City Manager Ladner stated we are hoping to have them ready the first weekend in July. Councilmember Ryzyi stated he is not comfortable with the tax increase. Discussion was held regarding the current fee structure.

CM 5-5-16 MOTION TO APPROVE THE RESOLUTION TO APPROVE BUDGET

Motion by Kramer, supported by Kivell

RESOLVED, that the City Clerk certify to the City Assessor for spreading on the Assessment Roll of the City of South Lyon for the year 2016-2017, the following amounts, based on taxable value \$329,152,650.

1. At the rate of 10.3662 mills per \$1,000 of valuation for General Fund Operation
2. At the rate of 3.300 mills per \$1,000 of valuation for Wastewater General Obligation Bonds for wastewater treatment (2002)
3. At the rate of .5838 mills per \$1,000 of valuation for Capital Improvement Fund
4. At the rate of .3000 mills per \$1,000 of valuation for 1999 Building Authority (Land Acquisition)

RESOLVED FURTHER, that due to the May 2, 1984 election whereby the Library became a free standing and District Library for all purposes including the levy of 1.4369 and the overall levy for the City will be 15.9869 mills, of which 14.55 mills will be used for City operation and debt.

RESOLVED FURTHER, that after spreading on the Assessment Roll, the amounts as required to be raised by the general ad valorem tax, the Assessor certify and deliver the same to the City Treasurer, and the City Clerk be authorized to attach her warrant thereto, directing and requiring the City Treasurer to collect the same as provided by the City Charter.

RESOLVED FURTHER, that all installments reported to the City Treasurer as delinquent on Special Assessments and other charges, together with interest due thereon, as provided in Section 1.276 of the City Charter; unpaid charges for water consumption and water tap installation, as provided in Chapter 24 of the South Lyon City Code be assessed against the properties benefited and included in the 2016 Tax Roll.

RESOLVED FURTHER, that the millage for the entire fiscal year 2016-2017 budget not to exceed 14.55 mills.

MOTION To approve the 2016-2017 and proposed 2017-2018 budgets as submitted

VOTE: Roll Call: Ayes – Kivell, Dedakis, Galeas, Kramer
Nays – Rzyzi, Kurtzweil

MOTION CARRIED

2. Memorial Day Parade

Chief Collins stated the Memorial Day Parade is the same route as in previous years and the road closures requested will be from 9:00 and the streets will be open again by 10:30. Attorney Wilhelm stated the hold harmless agreement needs to be signed by the VFW Post 124.

CM 5-6-16 MOTION TO APPROVE ROAD CLOSURE FOR MEMORIAL DAY PARADE

Motion by Kivell, supported by Rzyzi

Motion to approve road closures for the May 30th parade from 9:00 – 10:30 with the caveat the hold harmless agreement is signed

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider authorizing renewal of contract with Oakland County for Assessing Services

City Manager Ladner stated this is the new contract with Oakland County for assessing services for 3 years. The cost is up slightly from the last few years. Councilmember Kivell stated we have not had a price increase in years, and we could not hire someone for less than what we will be paying the County for the services.

CM 5-7-16 MOTION TO APPROVE ASSESSING CONTRACT WITH OAKLAND COUNTY

Motion by Kivell, supported by Kramer

Motion to approve assessing contract with Oakland County for a period of 3 years

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider authorizing request for reimbursement from Oakland County West Nile Virus Program

Department Head Martin stated he is requesting a resolution which enables the City to receive reimbursement for the West Niles Virus fund. We send our employees to classes and on a weekly basis we put briquettes in the still water in the City to help fight the mosquito virus. This has been a very successful program.

CM 5-8-16 MOTION TO APPROVE RESOLUTION FOR REMIMBURSEMENT FOR WEST NILE VIRUS PROGRAM

Motion by Rzyzi, supported by Kramer

Motion to approve resolution for reimbursement for West Nile Virus program for \$2,509.51

VOTE: MOTION CARRIED UNANIMOUSLY

5. Consider acceptance of \$25.00 food tray to the Cultural Arts Commission for the A&E Art Show

City Manager Ladner stated she is requesting that Council accept the \$25.00 donation from Kroger to the Cultural Arts Commission for the A&E Art show that was held at South Lyon City Hall.

CM 5-9-16 MOTION TO ACCEPT DONATION

Motion by Kivell, supported by Kramer

Motion to accept donation of \$25.00 food tray for the A&E Art Show and the Cultural Arts Commission

VOTE: MOTION CARRIED UNANIMOUSLY

6. Consider acceptance of Grant funds from Michigan Humanities Council in the amount of \$800.00 for a planning grant

City Manager Ladner stated the Cultural Arts Commission received their planning grant for a total of \$800.00 and the City needs to formally accept the grant.

CM 5-10-16 MOTION TO ACCEPT GRANT FOR \$800.00 FROM THE MICHIGAN GRANT HUMANITIES COUNCIL

Motion by Kramer, supported by Kivell

Motion to accept the grant for \$800.00 for the Cultural Arts Commission from the Michigan Grant Humanities Council

VOTE:

MOTION CARRIED UNANIMOUSLY

7. Consider authorizing City Manager to register for and attend the International City/County Manager's Conference in Kansas City, MO from September 25- 28th

City Manager Ladner stated the 102nd Annual International City/County Manager's Conference is in Kansas City, MO from September 25-28th and she is requesting Council's approval to register and attend. She stated she would like to attend as part of her ongoing professional management plan and she hasn't attended since 2014. She further stated she doesn't attend every year due to the cost and she tries to intermix it with Michigan educational opportunities. She further stated the total cost for registering is \$655.00 for early registration, and approximately \$275.00 for plane tickets and approximately \$150.00 - \$190.00 a night. City Manager Ladner stated in the past she has had a roommate to help cover the cost and will try to do that again. Councilmember Kurtzweil asked what this conference may have that the Michigan conferences do not. City Manager Ladner stated there is a broader range of trainings and it offers different types of development. She further stated she is interested in learning more about technology, community engagement, budgeting and there are several sessions regarding strategic planning. Councilmember Kurtzweil stated she would be in support of her going every year. She stated the Michigan seminars are good for Michigan issues, but moving the City further we will be looking at issues that are a little more regional and the problem solving opportunities are more in depth with more people involved from all over the Country. She further stated she likes the section creating a cultural innovation to improve core services and the section Success and Failure in implementing strategic plans and she thinks the innovative ideas will only come from people that are in the areas where innovation is prevalent. Councilmember Rzyzi stated he doesn't think there is a disadvantage in this, but he would like to encourage her to attend "The doing more with less" seminar, and "The transforming a blighted community." He stated this will be very beneficial to the City. He further stated he would like her to take notes and give Council a summary when she returns. Councilmember Dedakis stated she is interested in seeing the contrast in the difference between the international and the local seminars. She further stated she agrees with ongoing education. Councilmember Kivell stated it is in all of our best interest for the City Manager to stay up to date on the new technologies, tactics and pursuits. He further stated the regional prospective will be a broader insight on how to solve the issues that affect most of our communities. He stated he would have liked to have seen what she believes her agenda will be, along with a cost. Councilmember Rzyzi stated blight is a huge issue in the City of South Lyon and he has spoken with a lot of people who agree. Mayor Galeas stated we all agree there are a few problem landowners that do not like to cooperate, but we are all talking about it and working on getting the problem owners to cooperate. He further stated some people tend to put too much focus on the negative. There are a lot of good things with our downtown and there are some really good businesses downtown. He further stated there are many more communities that have a much worse blight issue than we do.

CM 5-11-16 MOTION TO APPROVE THE CITY MANAGER TO ATTEND INTERNATIONAL MANAGERS CONFERENCE

Motion by Kurtzweil, supported by Dedakis

Motion to approve the City Manager to register and attend the International City/County Manager Conference in Kansas City, MO from September 25-28th, 2016

VOTE:

MOTION CARRIED UNANIMOUSLYDiscussion- Downtown

Councilmember Kivell stated there is a new business opening named Coral Sash. It will be opening May 27th in the downtown across from the South Lyon Hotel. He further stated it is a women's accessory and clothing store.

Councilmember Kivell stated there is now a for rent sign in the window of the Artcraft building, but he has spoken with the

ladies from Coral Sash and they contacted Leon Bonner regarding the building for rent, and they were told he would not be doing any of the improvements to the building, so it seems the for rent sign was more of a protective mechanism and he would like the City to investigate how we can assess the interior of the building to assess the liability for rental and any dangerous aspects of the building that may present themselves. Mayor Galeas stated the tarp has fallen from the door and you can see the condition of the building and it is full of storage. Councilmember Ryzyi stated he feels the City needs to be more business friendly. He stated he knew someone that was considering opening a business in the City, but he didn't know where to start, therefore they went with Ann Arbor. He hopes with the hiring of Bob Donahue as the Downtown Development Director will help with this problem. He further stated he wants to be very clear about how dangerous it is for Council to be afraid to recognize the problems of downtown. Mayor Galeas stated Councilmember Ryzyi is right, but the cultural from in the past has been to dwell on so much negative, and there is so much good about our downtown. There are some issues that need to be addressed, and they will be. He further stated the culture that has to change is the negativity regarding downtown. He lives downtown as well as Councilmember Kivell, and he is aware of the issues, but we are dealing with them, and we need to stay focused on staying positive and helping the business owners we have now. Councilmember Kramer asked when Pontiac Trail will be addressed. City Manager Ladner stated she has spoken with Oakland County Road Commission and she is working on it. Councilmember Kurtzweil stated she has spoken with the owner of Coral Sash and she was told City Manager Ladner was instrumental with assisting her with opening her business downtown. She further stated the retail products look classy and the product line is great. She further stated the owner previously worked at the Grande Trunk store downtown. Councilmember Kurtzweil stated there is another boutique going in by Jan's Skin Spa in downtown South Lyon. She stated they sell unique childrens clothing store. She further stated the clothes are darling and you can drive by and see the clothing in the window. She further stated she met with the owner and she would like to welcome Amber to the City of South Lyon. Councilmember Kivell stated the one thing that is always lost in this conversation is there needs to be away to get locals to spend locally. They need to get downtown to research the stores we have and visit them. He further stated it seems some people don't know stores are downtown until they are closing.

Manager's report

City Manager Ladner stated the Concerts in the Park begin June 10th through the end of August. Department Head Martin stated this has been going on for 15 years and he wishes we had 1,000 people every weekend. We have some incredible music and it covers a little bit of everything. Councilmember Kivell stated it is a great venue to watch music. City Manager Ladner stated on Tuesday May 28th we will be bringing in our new Fire truck and there will be a ceremony at the Fire Department. City Manager Ladner stated she has been appointed to the State Pool Committee through the Michigan Municipal Risk Authority. Councilmember Kurtzweil stated she had some residents report that someone had put white powder down to kill vegetation on the rail trail, and no one knows why they would do that. Department Head Martin stated this isn't anything the DPW would do, but he will look into this.

Council Comments

Councilmember Kurtzweil stated she wants everyone to know she really enjoyed the city-wide garage sales and she ran into many people she knew, and met some new people along the way. She stated the restaurants were all busy, and the town was lined up with cars, it was a great event. Councilmember Kurtzweil stated June 6th will begin the new art show at the South Lyon City Hall called Sisters of the Brush. She further stated it is a sophisticated and a great event. There will be an auction on June 26th and the proceeds will benefit Blessings in a Backpack. Councilmember Kurtzweil stated the Chamber of Commerce has stayed within the City for many years; they could have left a long time ago. She wants to thank them for staying in South Lyon as long as they did and this was a decision by their Board of Directors, they were running out of space and they will be moving to a larger space and the rent will be lower. She further stated she wanted to commend the City Manager for hiring Andrea as the head of the Chamber of Commerce; she has brought the Chamber to new levels.

Mayor Galeas stated he attended the National Peace Officers Day annual awards ceremony and there were many volunteers, police officers, dispatchers as well as the forensic inspectors recognized. One of the people who were honored was Major Thomas Shields who is the person that tried saving the family involved in a very bad accident this past January. He further stated it was very inspiring and listening to the stories of people going above and beyond was very humbling.

Councilmember Ryzyi stated he wants to thank all those that have served our Country along with their families and he would like to encourage everyone to attend the Memorial Day Parade on Monday. He stated he wanted to thank Dana Johnson for allowing the Panthers to be a part of the Parade on Monday. Councilmember Ryzyi stated the South Lyon MatCATs will be having a beach wrestling event at McHattie Park in the volleyball area on June 18th. He stated everyone is welcome to attend.

Councilmember Dedakis stated the city wide garage sales were a great success. She stated she would like to congratulate the Cultural Arts Commission for going after their own grants.

Councilmember Kivell stated he applauds the efforts of the Cultural Arts Commission for their work. He further stated it is unfortunate to have to put art in a box, but it is like the schools, it is essential to a communities function, therefore it is easy to dissect it from a budget, but the bigger picture is it is a big loss for any community. He further stated the City Manager has spoken with Tedd who is the new manager at the Michigan Seamless Tube regards to setting up a meeting with all the players involved with moving forward with the mural so we can come together to understand what the objective is so we can get that going. He further stated he has mentioned he would like the local people to support downtown and shop downtown. He further stated the City hasn't been the best at being helpful with new businesses in that past, but we have come a long way, but we have to remember some business owners make bad decisions and it isn't always the fault of the City if a business closes. Councilmember Kivell stated he has spoken with Andrea from the Chamber Of Commerce and she will be here for our community and our businesses, he is only five minutes away.

Adjournment

CM 5-12-16 MOTION TO ADJOURN

Motion to adjourn by Kivell, supported by Kramer
Motion to adjourn meeting at 9:40 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor John Galeas

Lisa Deaton Clerk/Treasurer

06/08/2016 01:55 PM
User: IMosier
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 05/12/2016 - 06/09/2016

Page: 1/5

Check Date	Check	Vendor Name	Description	Amount
Bank 01 GEN FUND CHECKING				
05/12/2016	69120	WOLVERINE ELECTRIC	REFUND PERMIT PE160061 & BL LESS ADMIN F	174.25
05/12/2016	69121	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 5/13/16	585.75
05/12/2016	69122	JEFFEREY ABRAMOWICZ	MILEAGE REIMBURSEMENT - 5/4/16	70.42
05/12/2016	69123	BRUCE ANDROSIAN	5/7 FARM MKT MGR FEES & RECEIPT BOOK	307.89
05/12/2016	69124	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 5/13/16	578.26
05/12/2016	69125	CMC TELECOM, INC.	PHONE SERVICE	72.54
05/12/2016	69126	CORRIGAN OIL CO.	GAS & DIESEL - APRIL 2016	3,836.76
05/12/2016	69127	DTE ENERGY	ELECTRIC SERVICE 3/28-4/25/16	19,792.47
05/12/2016	69128	DTE ENERGY	ELECTRIC SERVICE	356.40
05/12/2016	69129	MATTHEW EMERY	ELECTRIC SERVICE 4/1-5/2/16	472.20
05/12/2016	69130	FAMILY PLUMBING	VIDEO COUNCIL MEETING - 5/9/16	828.60
05/12/2016	69131	HANSONS PAINTING& REMODELING	BACKFLOW TEST	50.00
05/12/2016	69132	MARY IVERS	PAINTING & PREP - EXTERIOR OF CHAPEL	60.00
05/12/2016	69133	WOODROW MATNEY	PERFORMANCE BY M59 CREW AT 5/7 FARM MKT	575.00
05/12/2016	69134	MISDU	CUSTODIAL SERVICES AT DEPOT	200.00
05/12/2016	69135	MICHAEL MORITZ	PAYROLL DEDUCTIONS - 5/13/16	684.00
05/12/2016	69136	OAKLAND COUNTY TREASURER	MILEAGE REIMB - 5/4/16	328.28
05/12/2016	69137	OBSERVER & ECCENTRIC NEWSPAPER	SOUTH LYON WOODS - APRIL 2016	47.09
05/12/2016	69138	MIKE OLANDO	ZBA & ORDINANCE NOTICE, HELP WANTED AD	405.00
05/12/2016	69139	PEOPLE'S EXPRESS	REIMB RECRUITMENT FILERS	8,087.76
05/12/2016	69140	PETER'S TRUE VALUE HARDWARE	OCTOBER & DECEMBER 2015 TRANSPORTATION S	174.90
05/12/2016	69141	PITNEY BOWES INC	HOSE, BOLTS & MISC HARDWARE SUPPLIES	12,080.00
05/12/2016	69142	POLICE OFFICERS ASSOCIATION OF	APRIL 2016 STATEMENT	132.95
05/12/2016	69143	POLICE OFFICERS LABOR COUNCIL		1,327.79
05/12/2016	69144	POSTMASTER		1,460.74
05/12/2016	69145	JOHN RACE	2 RED INK CARTRIDGES	175.08
05/12/2016	69146	ROAD COMMISSION FOR OAKLAND	PAYROLL DEDUCTIONS - 5/13/16	599.00
05/12/2016	69147	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 5/13/16	251.25
05/12/2016	69148	W.H. GRIFFIN, TRUSTEE	POSTAGE FOR RECRUITMENT FILERS	238.30
05/12/2016	69149	WINDSTREAM	MILEAGE REIMBURSEMENT - 5/4/16	70.42
05/12/2016	69150	SUSAN L. WINTERS	TRAFFIC SIGNAL MAINT - JAN 2016	54.75
05/12/2016	69151	WOW! BUSINESS	PLAN #301149, PAYROLL DEDUCTIONS 5/13/16	3,653.11
05/12/2016	69152	KIRK & CHRISTY HENDRICKSEN	PAYROLL DEDUCTIONS - 5/13/16	253.85
05/12/2016	69153	BRUCE ANDROSIAN	PHONE SERVICE	1,931.54
05/12/2016	69154	ARBOR SPRINGS WATER CO., INC.	PAYROLL DEDUCTION - 5/13/16	161.83
05/12/2016	69155	TYLER BOOTH	PARK SECURITY	62.00
05/12/2016	69156	BUSCH'S	UB refund for account: TIMB-000861-0000-	29.13
05/12/2016	69157	EMERGENT HEALTH PARTNERS	FARM MKT MGR FEES - 5/14/16	250.00
05/12/2016	69158	FIRST ADVANTAGE LNS OCC HEALTH	WATER FOR CITY HALL	19.50
05/12/2016	69159	MICHAEL KENNEDY	FARM MKT MUSICIAN - 5/14/16	50.00
05/12/2016	69160	DAN LAITINEN	SUPPLIES	32.00
05/12/2016	69161	MARTIN'S DO IT BEST	EMT COURSE - HOMRICH, PIERSON, LAITINEN	3,045.00
05/12/2016	69162	MML EDUCATION SERVICES	EMPLOYEE DRUG SCREENING	40.50
			REIMBURSE HOSE & WATER SOFTENER CARTRIDGE	296.75
			HARDWARE SUPPLIES	50.00
			HELP WANTED AD - ZONING ADMIN	37.74
				148.50

06/08/2016 01:55 PM
User: lmosier
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 05/12/2016 - 06/09/2016

Page: 2/5

Check Date	Check	Vendor Name	Description	Amount
05/19/2016	69163	PEOPLE'S EXPRESS	SR TRANSPORTATION - APRIL 2016	6,280.00
05/19/2016	69164	PITNEY BOWES	POSTAGE METER REFILL	1,239.00
05/19/2016	69165	PROVIDENCE OCCUPATIONAL	MEM HIRE PHYSICAL	86.00
05/19/2016	69166	R.R.R.A.S.O.C.	HAZARDOUS WASTE EVENT - 5/7 - 13 CARS	362.05
05/19/2016	69167	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT. - APRIL 2016	220.99
05/19/2016	69168	STATE OF MICHIGAN**	SOR FEE	30.00
05/19/2016	69169	TOSHIBA BUSINESS SOLUTIONS	COPY CHARGE	55.34
05/19/2016	69170	VISICOM SERVICES, INC.	REMOTE BACKUP&STORAGE, FILTERING&ADDL SU	663.27
05/19/2016	69171	WOW! BUSINESS	CABLE & INTERNET SERVICE	120.07
			INTERNET SERVICE	46.97
			CABLE SERVICE	107.11
				274.15
05/26/2016	69172	BRUCE ANDROSIAN	FARM MKT MGR FEES & COPIES	253.00
05/26/2016	69173	NOAH BIZER	FARM MKT ENTERTAINMENT - 5/21/16	75.00
05/26/2016	69174	DENNIS BRIDSON	HEALTH INS REIMBURSEMENT	500.00
05/26/2016	69175	KRISPEEN S. CARROLL	PAYROLL DEDUCTION - 5/27/16	578.26
05/26/2016	69176	CONSUMERS ENERGY^	GAS SERVICE 4/19-5/17/19	361.40
			GAS SERVICE 4/19-5/17/16	333.43
			GAS SERVICE	62.65
			GAS SERVICE	45.69
			GAS SERVICE	64.35
				867.52
05/26/2016	69177	MARY DEDAKIS	COUNCIL PAY - MAY 2016	180.00
05/26/2016	69178	DTE ENERGY	STREETLIGHTS	8,768.27
05/26/2016	69179	MATTHEW EMERY	VIDEO COUNCIL MEETING - 5/23/16	50.00
05/26/2016	69180	EMPLOYEE HEALTH INSURANCE MGMT	RX FEES	2,776.64
05/26/2016	69181	JOHN GALEAS, JR	COUNCIL PAY - MAY 2016	220.00
05/26/2016	69182	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - MAY 2016	392.75
05/26/2016	69183	JOHNSON, ROSATI, SCHULTZ &	MI TAX TRIBUNAL MATTERS	104.00
			RETAINER WORK	9,915.94
			GENERAL LABOR MATTERS	2,920.40
				12,940.34
05/26/2016	69184	GLENN KIVELL	COUNCIL PAY - MAY 2016	180.00
05/26/2016	69185	MICHAEL KRAMER	COUNCIL PAY - MAY 2016	180.00
05/26/2016	69186	MARGARET KURTZWELL	COUNCIL PAY - MAY 2016	180.00
05/26/2016	69187	LYNNE LADNER	CAR ALLOWANCE - MAY 2016	350.00
05/26/2016	69188	METLIFE - GROUP BENEFITS	DENTAL INSURANCE PREMIUMS	4,677.60
05/26/2016	69189	MISDU	PAYROLL DEDUCTIONS - 5/27/16	328.28
05/26/2016	69190	MM EDUCATION SERVICES	MM DUES	4,738.00
05/26/2016	69191	LORI MOSTER	REIMB FOOD & ICE FOR CLEAN UP DAY	292.50
05/26/2016	69192	PARKSIDE CLEANERS	RUG CLEANING	43.00
05/26/2016	69193	PROVIDENCE OCCUPATIONAL	DRUG SCREENINGS & RTW PHYSICAL	151.00
05/26/2016	69194	RICOH USA, INC.	COPIER MAINT 5/18 - 8/17/16	250.36
05/26/2016	69195	JOSEPH RIZYI	COUNCIL PAY - MAY 2016	180.00
05/26/2016	69196	SINGH HOMES LLC	BLDG BOND REFUND B13005 (120 SHANNON PAR	500.00
			BLDG BOND REFUND - B15226 - (163 SINGH B	500.00

06/08/2016 01:55 PM
User: Lmosier
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 05/12/2016 - 06/09/2016

Page: 3/5

Check Date	Check	Vendor Name	Description	Amount
05/26/2016	69197	VANTAGEPOINT TRANSFERS	PLAN #301149 - PAYROLL DEDUCTIONS - 5/27	1,000.00
05/26/2016	69198	VISICOM SERVICES, INC.	HDMI CABLE	3,599.86
05/26/2016	69199	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 5/27/16	22.50
05/26/2016	69200	HARVEY WEDELL	COUNCIL PAY - MAY 2016	253.85
05/26/2016	69201	SUSAN L. WINTERS	PAYROLL DEDUCTION - 5/27/16	180.00
05/26/2016	69202	WOW! BUSINESS	FIBER OPTIC NETWORK	240.27
06/02/2016	69203	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	710.00
06/02/2016	69204	AVAYA*, INC.	DPW PHONE SYSTEM	19.50
06/02/2016	69205	CITY OF LIVONIA	5/3/16 ACTIVE SHOOTER EVENT - 2 PARTICIP	17.12
06/02/2016	69206	LLOYD COLLINS	REIMBURSE PETTY CASH	70.00
06/02/2016	69207	CONSUMERS ENERGY	GAS SERVICE	61.89
			GAS SERVICE	72.49
			GAS SERVICE	57.57
			GAS SERVICE	30.15
			GAS SERVICE	30.69
			GAS SERVICE 4/20-5/18/16	1,303.90
				1,494.80
06/02/2016	69208	CRB CRANE & SERVICE	SEMI-ANNUAL CRANE & HOIST INSPECTION	550.00
06/02/2016	69209	LISA DEATON	REIMBURSE PETTY CASH	50.08
06/02/2016	69210	DTE ENERGY	ELECTRIC SERVICE	70.91
			ELECTRIC SERVICE 4/25-5/24/16	111.93
			ELECTRIC SERVICE 4/25-5/24/16	1,124.86
			ELECTRIC SERVICE	318.17
			ELECTRIC SERVICE	464.98
			ELECTRIC SERVICE	144.78
				2,235.63
06/02/2016	69211	DTE ENERGY	ELECTRIC SERVICE	1,304.88
06/02/2016	69212	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	4,205.21
06/02/2016	69213	DANIEL GEHRINGER	REIMB WATER LICENSE RENEWAL	95.00
06/02/2016	69214	AARON LACOMBE	FARM MKT ENTERTAINMENT - 5/28/16	100.00
06/02/2016	69215	KEN MICHALIK	POSTER & POSTCARDS - HERITAGE DAY	129.27
06/02/2016	69216	OAKLAND COMMUNITY COLLEGE*	LOCKUP POLICE COMBAT ARREST TRAINING	695.00
06/02/2016	69217	PNC BANK	COPPER CARTRIDGE, WEBSITE FEE	113.43
06/02/2016	69218	QUENCH	WATER COOLER RENTAL	117.00
06/02/2016	69219	SAM'S CLUB DIRECT	MISC SUPPLIES - POLICE	750.40
06/02/2016	69220	SCHINDLER ELEVATOR CORP.	MONTHLY ELEVATOR MAINTENANCE	416.28
06/02/2016	69221	SCHOOLCRAFT COLLEGE	FIELD SOBRIETY SEMINAR - 1 ATTENDEE	50.00
06/02/2016	69222	STANDARD INSURANCE COMPANY	DISABILITY & LIFE INS	2,433.93
06/02/2016	69223	TERMINEX PROCESSING CENTER	PEST CONTROL - 318 W LAKE ST	60.00
06/02/2016	69224	TOSHIBA FINANCIAL SERVICES	COPIER LEASES	1,868.88
			COPIER LEASE	84.00
				1,952.88
06/02/2016	69225	WOW! BUSINESS	CABLE BOX	10.00
			INTERNET SERVICE	35.97
				45.97

06/08/2016 01:55 PM
User: lmosier
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 05/12/2016 -- 06/09/2016

Page: 4/5

Check Date	Check	Vendor Name	Description	Amount
06/02/2016	69226	BRANDON ZIRKLE	ELECTRICAL INSPECTOR PAY - MAY 2016	439.40
06/03/2016	69227	BRUCE ANDROSIAN	5/28 FARM MKT MGR FEES & COPIES	253.50
06/09/2016	69228	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 6/10/16	585.75
06/09/2016	69229	BRUCE ANDROSIAN	FARM MKT MGR FEES - 6/4/16	250.00
06/09/2016	69230	CORY ARMSTRONG	REIMB FOR D-4 LICENSE EXAM FEE	70.00
			MIILEAGE REIMB FOR D-4 EXAM	71.50
				141.50
06/09/2016	69231	AT&T MOBILITY	CELL PHONE SERVICE	367.94
06/09/2016	69232	AVAYA*, INC.	WATER DEPT PHONE SYSTEM	226.26
06/09/2016	69233	DOUGLAS BAKI	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69234	AUDRA BAKER	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69235	JARED BAKER	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69236	RONALD BARBOUR	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69237	BIFANO EYE CARE	VISION INSURANCE - MAY 2016	375.42
06/09/2016	69238	BRUCE BIZER	FARM MKT ENTERTAINMENT - 6/4/16	75.00
06/09/2016	69239	TRACY BROOKS	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69240	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 6/10/16	578.26
06/09/2016	69241	CMC TELECOM, INC.	PHONE SERVICE	72.33
06/09/2016	69242	LLOYD COLLINS	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69243	COSTCO	TENT FOR FARMER'S MKT	211.99
06/09/2016	69244	DTE ENERGY	ELECTRIC SERVICE 4/28-5/27/16	801.65
			ELECTRIC SERVICE 5/2-6/1/16	441.30
				1,242.95
06/09/2016	69245	KEVIN ERDMANN	MIILEAGE REIMB FOR D-4 EXAM	23.54
			REIMB FOR D-4 LICENSE EXAM FEE	70.00
				93.54
06/09/2016	69246	CHRISTOPHER FAUGHT	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69247	SEAN S. HOYDIC	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69248	MICHAEL KENNEDY	REIMB FOR AIRPORT PARKING & POSTAGE	26.95
06/09/2016	69249	MARTIN'S DO IT BEST	MAY 2016 STATEMENT	489.13
			MAY 2016 STATEMENT	54.63
			MAY 2016 STATEMENT	55.71
				599.47
06/09/2016	69250	JOSEPH MATUZAK	REIMB SURVEY MONKEY, FILTERS, COPIES	52.46
06/09/2016	69251	KEN MICHALIK	REIMB FOR FILTERS	38.13
06/09/2016	69252	MISDU	PAYROLL DEDUCTIONS - 6/10/16	328.28
06/09/2016	69253	OAKLAND COUNTY ANIMAL CONTROL	DOG LICENSES SOLD 9/1/15 - 5/31/16	4,337.25
06/09/2016	69254	OAKLAND COUNTY TREASURERS	2016 ASSESSMENT NOTICES	58,513.47
06/09/2016	69255	DAN PELCHAT	FILM MEMORIAL DAY PARADE	50.00
06/09/2016	69256	PETER'S TRUE VALUE HARDWARE	HARDWARE SUPPLIES	147.20
			MAY 2016 STATEMENT	1,096.34
				1,243.54
06/09/2016	69257	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - 6/10/16	599.00

06/08/2016 01:55 PM
User: Lmosier
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 05/12/2016 - 06/09/2016

Page: 5/5

Check Date	Check	Vendor Name	Description	Amount
06/09/2016	69258	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - 6/10/16	251.25
06/09/2016	69259	POSTMASTER	POSTAGE FOR RECRUITMENT MAILERS	359.92
06/09/2016	69260	R.R.R.A.S.O.C.	HAZARDOUS WASTE EVENT - 5/21/16 - 10 CAR	278.50
06/09/2016	69261	TIMOTHY BAAP	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69262	SALEM-SOUTH LYON DISTRICT	TAXES DUE TO LIBRARY	8,384.34
06/09/2016	69263	CHRISTOPHER SEDERLUND	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69264	KELLY SMITH	WEDDING 6/4/16	275.00
06/09/2016	69265	CHRISTOPHER SOVIK	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69266	TONY SROUFE	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69267	STATE OF MICHIGAN^^^	EMS VEHICLE TRANSFER FEE	25.00
06/09/2016	69268	TRAVIS STEVENS	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69269	JOHN TOMANEK	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69270	US BANK	BLDG AUTH BOND AGENT FEES (BI4946)	150.00
			BLDG AUTH BOND AGENT FEE (BI3606)	175.00
				325.00
06/09/2016	69271	VANTAGEPOINT TRANSFERS	PLAN #301149, PAYROLL DEDUCTIONS 6/10/16	3,599.86
06/09/2016	69272	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 6/10/16	253.85
06/09/2016	69273	TIMOTHY WALTON	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69274	WINDSTREAM	PHONE SERVICE	1,941.59
06/09/2016	69275	SUSAN L. WINTERS	PAYROLL DEDUCTION - 6/10/16	190.43
06/09/2016	69276	MICHAEL WITTRICK	OFFICER'S UNIFORM ALLOWANCE	250.00
06/09/2016	69277	WOLVERINE ENERGY SERVICE	ELECTRICAL PERMIT REFUND #PE160061 - 127	161.85
06/09/2016	69278	WOW! BUSINESS	INTERNET SERVICE	32.97
06/09/2016	69279	MARCI ZYCK	DEMO @ FARMER'S MKT - 6/4/16	25.00
01 TOTALS:				

Total of 160 Disbursements:

223,994.98

06/08/2016 12:52 PM
User: Joan
DB: South Lyon

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 06/13/2016 - 06/13/2016
JOURNALIZED

Page: 1/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000	ENGINEERING FEES	HUBBELL, ROTH, & CLARK,	SITE PLAN FEES	1,145.68	
101-000.000-035.000	ENGINEERING FEES	HUBBELL, ROTH, & CLARK,	SITE PLAN FEES - 5/20 STMT	4,661.65	
101-000.000-035.000		Total For Dept 000.000		5,807.33	
Dept 200.000 ADMINISTRATION					
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	142.13	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	121.86	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	COPY PAPER & PENS	64.54	
101-200.000-740.000	OPERATING EXPENSE	PARKSIDE CLEANERS	RUG CLEANING	43.00	
101-200.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	VILLAGE AT EAGLE HTS UTIL DED	119.30	
101-200.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	QUAIL RUN UTIL DED	44.61	
101-200.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	MARTINDALE ESTATES PROJECT CLOSEOUT	713.69	
101-200.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	MARTINDALE ESTATES PROJECT CLOSEOUT	490.66	
101-200.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER & RECYCLING - JUNE 2016	63.13	
101-200.000-818.000	ELECTIONS	PRINTING SYSTEMS	PRINTING MASTER CARDS & ELECTION SUPP	104.30	
101-200.000-900.000	PRINTING	LAKELAND PRINTING	"APPROVED" STICKERS FOR BLDG DEPT	188.50	
101-200.000-900.000	PRINTING	PRINTING SYSTEMS	PRINTING MASTER CARDS & ELECTION SUPP	38.39	
101-200.000-900.000	PRINTING	GRAINGER	QVE ID CARDS	264.70	
101-200.000-931.000	BUILDING MAINTENANCE	ADVANCE AUTO PARTS	LIGHT BULBS	97.68	
101-200.000-971.100	LAND/ BEAUTIFICATION	BLUETARP FINANCIAL, INC.	GOLF CART WATER TANK REPAIR SUPPLIES	4.13	
101-200.000-971.100	LAND/ BEAUTIFICATION	IRON HORSE	WATER TANK PUMP - GOLF CART	54.09	
101-200.000-971.100	LAND/ BEAUTIFICATION	GREEN OAK GOLF CART SALE	TRASH BAGS FOR SPRING CLEANUP DAY	145.94	
101-200.000-971.100	LAND/ BEAUTIFICATION	MIKE'S GARDEN	REBUILD GOLF CART ENGINE	800.00	
101-200.000-971.100	LAND/ BEAUTIFICATION	STONE DEPOT	FLOWERS FOR CITY SPRING CLEANUP	600.00	
101-200.000-971.100	LAND/ BEAUTIFICATION		\$3418, MULCH FOR SPRING CLEANUP & PLA	2,101.50	
		Total For Dept 200.000 ADMINISTRATION		6,202.15	
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	MOWER BELTS, BLADE KIT & HOUSING	259.87	
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	CARBURETOR FOR TRACTOR #3	229.24	
101-276.000-740.000	OPERATING EXPENSE	IRON HORSE	TOP SOIL	35.00	
101-276.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER & RECYCLING - JUNE 2016	76.27	
101-276.000-974.000	LAND IMPROVEMENTS	NORVAR LANDSCAPERS, INC.	TREES, STUMPS & ROOTS REMOVED	2,165.00	
		Total For Dept 276.000 CEMETERY		2,765.38	
Dept 300.000 POLICE					
101-300.000-740.000	OPERATING EXPENSE	COMPLETE BATTERY SOURCE	LITHIUM BATTERIES FOR SHOOT	42.00	
101-300.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER & RECYCLING - JUNE 2016	38.13	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	OIL CHANGES - PD291&PD221	63.47	
		Total For Dept 300.000 POLICE		143.60	
Dept 335.000 FIRE					
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	PARKSIDE CLEANERS	CLEAN RETURNED UNIFORM	18.55	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	WILMER PUBLIC SAFETY GRO	HELMET REPAIR, LANYARD	207.66	
101-335.000-740.000	OPERATING EXPENSE	BULLETT DISTRIBUTORS	VEHICLE SOAP	167.40	
101-335.000-740.000	OPERATING EXPENSE	GRAINGER	HOSE HANGER, ABSORBENT PADS	99.99	
101-335.000-740.000	OPERATING EXPENSE	M4 SIGNS	PROPERTY DECALS	40.00	

06/08/2016 12:52 PM
User: Joan
DB: South Lyon

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 06/13/2016 - 06/13/2016

Page: 2/6

JOURNALIZED

OPEN

CHECKS TO BE APPROVED 6/13/2016

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund 101 GENERAL FUND					
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	W4 SIGNS	EQUIPMENT DECALS	60.50	
101-335.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER & RECYCLING - JUNE 2016	38.14	
101-335.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	REPAIR FLAT TIRE ON ENGINE 2	149.00	
101-335.000-863.000	VEHICLE MAINTENANCE	HALT FIRE INC.	ELECTRIC PLUG COVER	29.00	
101-335.000-863.000	VEHICLE MAINTENANCE	PAYETTE SALES & SERVICE,	FILTERS FOR LADDER 1	474.52	
101-335.000-863.000	VEHICLE MAINTENANCE	KOORSEN FIRE & SAFETY	HYDRAULIC PUMP & SEAL KIT FOR LADDER	2,852.35	
101-335.000-930.000	REPAIR MAINTENANCE	MICHIGAN LAUNDRY MACHINE	SCBA COMPRESSOR REPAIR	56.93	
101-335.000-930.000	REPAIR MAINTENANCE	TIME EMERGENCY EQUIPMENT	WASHER REPAIR	268.52	
101-335.000-930.000	REPAIR MAINTENANCE	ANN ARBOR DOOR SYSTEMS,	NOZZLE REPAIR	18.84	
101-335.000-931.000	BUILDING MAINTENANCE	BADAXX TACTICAL LLC	THERMAL IMAGER REPAIR	715.25	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	GARAGE DOOR RECEIVER REPAIR	188.00	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	FIRE AXE	336.04	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	GLOVES, ALCOHOL PREPS	83.82	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	PENLIGHT, BP CUFF, STETHOSCOPE	40.94	

Total For Dept 335.000 FIRE

5,845.45

Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	92.70	
101-440.000-740.000	OPERATING EXPENSE	AM DIRECT	RECHARGEABLE TRUCK MOUNT FLASHLIGHTS	246.10	
101-440.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	PIVOT PIN FOR MOWER 5410	54.80	
101-440.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	MOWER BELT	58.25	
101-440.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	MOWER PTO SHAFT	19.58	
101-440.000-740.000	OPERATING EXPENSE	GRAINGER	GLOVES	48.18	
101-440.000-740.000	OPERATING EXPENSE	IRON HORSE	TOP SOIL	70.00	
101-440.000-740.000	OPERATING EXPENSE	LB OFFICE PRODUCTS	OFFICE SUPPLIES	41.16	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	FIRST AID, PAPERS&SAFETY SUPPLIES & GL	232.65	
101-440.000-740.000	OPERATING EXPENSE	TENDER CORPORATION-US	INSECT REPELLENT TOWELETTES	250.00	
101-440.000-802.000	CONTRACTUAL SVCS	DUNCAN DISPOSAL SYSTEMS,	DUMPSTER & RECYCLING - JUNE 2016	119.86	
101-440.000-802.000	CONTRACTUAL SVCS	QUALITY FIRE SERVICES	ANNUAL FIRE EXT INSP	78.00	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	FRONT END PART - T-1	41.70	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	HEADLIGHT BULB SET T-5	53.71	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	FRONT END PARTS - T-1	180.32	
101-440.000-863.000	VEHICLE MAINTENANCE	CONTRACTORS STEEL COMPAN	STEEL FOR FLOOR & DUMPROX REPAIR	307.42	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	AXLE SEAL & WHEEL SENSOR T-1	100.95	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	PTO BELT FOR T-3	26.47	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	TRANSMISSION JACK	863.68	
101-440.000-931.000	BUILDING MAINTENANCE	A & Z ROOFING	DPW OFFICE EMERGENCY ROOF REPAIR/REPL	5,975.00	
101-440.000-935.000	NPDPS PHASE 2 STORMWATER	HUBBELL, ROTH, & CLARK,	STORM WATER PERMIT ASST	294.57	
101-440.000-935.000	NPDPS PHASE 2 STORMWATER	HUBBELL, ROTH, & CLARK,	STORM WATER PERMIT ASST	1,046.50	
101-440.000-974.000	LAND IMPROVEMENTS	NORMAN LANDSCAPERS, INC.	TREES, STUMPS & ROOTS REMOVED	1,700.00	
101-440.000-977.000	EQUIPMENT	LAWSON PRODUCTS, INC.	BENCH GRINDER	171.76	

Total For Dept 440.000 DEPT. OF PUBLIC WORKS

12,073.36

Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE	BRAINER'S GREENHOUSE, IN	FLOWERS FOR PAUL BAKER PARK	200.50	
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS & PARKS	290.00	
101-690.000-930.000	REPAIR MAINTENANCE	ROSE EXCAVATING, INC.	ASPHALT MILLINGS FOR ROAD REPAIR - VO	425.00	

06/08/2016 12:52 PM
User: Joan
DB: South Lyon

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
Post Dates 06/13/2016 - 06/13/2016
JOURNALIZED

Page: 4/6

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund 509 LAND ACQUISITION
Dept 000.000

Total For Dept 000.000	210.00	
Total For Fund 509 LAND ACQUISITION	210.00	

Fund 592 WATER & SEWER
Dept 540.000 WATER / REPAIR

MICHIGAN PIPE & VALVE	WATER MAIN REPAIR PART	88.94
MICHIGAN PIPE & VALVE	WATER MAIN & CURB BOX REPAIR PARTS	507.70
MICHIGAN PIPE & VALVE	WATER LINE & SHUT OFF PARTS	404.76
ROSE EXCAVATING, INC.	SAND & GRAVEL FOR REPAIRS	547.50
Total For Dept 540.000 WATER / REPAIR	1,548.90	

Dept 550.000 SEWER / REPAIR
592-550.000-740.000 OPERATING EXPENSE
592-550.000-801.000 PROFESSIONAL SERVICE
592-550.000-801.000 PROFESSIONAL SERVICE
592-550.000-930.000 REPAIR MAINTENANCE

IRON HORSE	TOP SOIL	140.00
HUBBELL, ROTH, & CLARK,	DOROTHY ST SANITARY SEWER	6,999.01
HUBBELL, ROTH, & CLARK,	DOROTHY ST. SANITARY SEWER	3,973.68
ROSE EXCAVATING, INC.	SAND & GRAVEL FOR REPAIRS	547.50
Total For Dept 550.000 SEWER / REPAIR	11,660.19	

Dept 555.000 REFUSE COLLECTION
592-555.000-818.100 REFUSE COLLECTION(CONTRACTUAL)

DUNCAN DISPOSAL SYSTEMS, JUNE 1, 2016 STATEMENT	41,867.17	
Total For Dept 555.000 REFUSE COLLECTION	41,867.17	

Dept 556.000 WATER
592-556.000-727.000 OFFICE SUPPLIES
592-556.000-727.000 OFFICE SUPPLIES
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-740.000 OPERATING EXPENSE
592-556.000-801.111 VULNERABILITY ASSESSMENT
592-556.000-802.000 CONTRACTUAL SVCS
592-556.000-863.000 VEHICLE MAINTENANCE
592-556.000-900.000 PRINTING
592-556.000-962.000 MISCELLANEOUS EXPENSE
592-556.000-970.000 CAPITOL IMPROVEMENTS+

LB OFFICE PRODUCTS	OFFICE SUPPLIES	48.05
LB OFFICE PRODUCTS	OFFICE SUPPLIES	85.43
ACE-TEX ENTERPRISES	CLEANING SUPPLIES	83.76
ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	26.00
ELHORN ENGINEERING COMPA	LAB SUPPLIES	2,228.00
HACH COMPANY	LAB SUPPLIES	136.92
IDEXX LABORATORIES*	LAB SUPPLIES	15.25
IDEXX LABORATORIES*	LAB SUPPLIES	202.06
JCI JONES CHEMICALS INC.	LAB SUPPLIES	864.40
PARAGON LABORATORIES, IN	CHLORINE	20.00
QUALITY FIRE SERVICES	WATER ANALYSIS	210.56
QUALITY FIRST AID & SAFE	ANNUAL FIRE EXT INSP&RECHARGE/REPLACE	129.54
HUBBELL, ROTH, & CLARK,	FIRST AID & PAPER SUPPLIES & GLOVES	1,362.00
DUNCAN DISPOSAL SYSTEMS,	WATER RELIABILITY STUDY	49.05
O'REILLY AUTO PARTS	DUMPSTER & RECYCLING - JUNE 2016	1,727.37
PRINTING SYSTEMS	TRANSMISSION JACK	164.31
BAADER & SONS CO.	PRINTING - WATER BILL REMINDER NOTICE	181.93
BAADER METER INC.	CHAINSAW & CASE	4,870.15
(75) 3/4" METER HEADS		
Total For Dept 556.000 WATER	12,344.78	

Dept 557.000 WASTEWATER
592-557.000-727.000
592-557.000-727.000

OFFICE SUPPLIES	OFFICE SUPPLIES	48.05
OFFICE SUPPLIES	OFFICE SUPPLIES	85.42

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-740.000	OPERATING EXPENSE	ACE-TEX ENTERPRISES	CLEANING SUPPLIES	83.76	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	30.90	
592-557.000-740.000	OPERATING EXPENSE	ARBOR SPRINGS WATER CO.,	LAB SUPPLIES	26.00	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, INC	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	CHEMCO PRODUCTS INC.	POLYMER	5,076.00	
592-557.000-740.000	OPERATING EXPENSE	CHEMTRADE CHEMICALS US L	ALUMINUM SULFATE	4,971.54	
592-557.000-740.000	OPERATING EXPENSE	CONTROL COMPANY	PERISTALTIC PUMP REPAIR	54.10	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	196.48	
592-557.000-740.000	OPERATING EXPENSE	GRAINGER	EXHAUST FAN	205.70	
592-557.000-740.000	OPERATING EXPENSE	HYDRO DYNAMICS, INC.	LIFT STATION BREAKERS ADJUSTED	250.00	
592-557.000-740.000	OPERATING EXPENSE	JADE SCIENTIFIC, INC.	LAB SUPPLIES	185.50	
592-557.000-740.000	OPERATING EXPENSE	KROF MECHANICAL SERVICE	HVAC CONTACTORS REPLACED	224.18	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WW ANALYSIS	900.00	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WW ANALYSIS	441.00	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRE SERVICES	ANNUAL FIRE EXT INSP&RECHARGE/REPLACE	631.69	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	FIRST AID & PAPER SUPPLIES & GLOVES	129.54	
592-557.000-740.000	OPERATING EXPENSE	UTILITIES INSTRUMENTATIO	LOAD UV SYSTEM PROGRAM & INSTALL LIFT	1,094.00	
592-557.000-802.000	OPERATING EXPENSE	DUNCAN DISPOSAL SYSTEMS,	DUMPESTER & RECYCLING - JUNE 2016	49.04	
592-557.000-802.000	OPERATING EXPENSE	PRINTING SYSTEMS	PRINTING - WATER BILL REMINDER NOTICE	164.31	
592-557.000-900.000	OPERATING EXPENSE	BADER & SONS CO.	CHAINS&W & CASE	181.93	
592-557.000-962.000	OPERATING EXPENSE	A & Z ROOFING	WWTP ROOF REPAIRED	10,400.00	
592-557.000-970.000	OPERATING EXPENSE	BADGER METER INC.	(75) 3/4" METER HEADS	4,870.14	
592-557.000-970.000	OPERATING EXPENSE	KROF MECHANICAL SERVICE	WWTP CONTROL BLDG HEAT EXCHANGER REPL	5,325.00	
592-557.000-970.000	OPERATING EXPENSE	PROFESSIONAL PUMP INC	KAESER OMEGA SOUTH DOWATERING BLOWER	8,284.12	
592-557.000-970.000	OPERATING EXPENSE				
		Total For Dept 557.000 WASTEWATER		43,990.90	
		Total For Fund 592 WATER & SEWER		111,411.94	

GL Number	Invoice Line Desc	CHECKS TO BE APPROVED 6/13/2016 Vendor	Invoice Description	Amount	Check #
-----------	-------------------	---	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	37,195.27
Fund 202 MAJOR STREETS	8,147.43
Fund 203 LOCAL STREETS	5,124.61
Fund 280 DOWNTOWN DEVE	3,706.22
Fund 509 LAND ACQUISIT	210.00
Fund 592 WATER & SEWER	111,411.94

Total For All Funds: 165,795.47

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

John Galeas, Jr., Mayor

06/06/2016 12:05 PM
User: Imosier
DB: South Lyon

REVENUE REPORT FOR CITY OF SOUTH LYON
PERIOD ENDING 05/31/2016

Page: 1/1

ACCOUNT DESCRIPTION	FINANCIAL REPORT FOR MAY 2016		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BUDGET USED
	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	2015-16 NORM (ABNORM)	05/31/2016 NORM (ABNORM)	MONTH 05/31/16 INCR (DECR)	MONTH 05/31/16 NORM (ABNORM)	BALANCE		
Fund 101 - GENERAL FUND									
Dept 000.000									
402.000 REAL PROPERTY TAX	3,355,935.00	3,355,935.00	3,487,544.78	0.00	0.00	(131,609.78)	103.92		
423.000 SOUTH LYON WOODS TAX	920.00	920.00	882.00	0.00	81.00	38.00	95.87		
444.000 PAYMENT IN LIEU OF TAXES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00		
446.000 PENALTIES AND INTEREST	30,000.00	30,000.00	10,522.23	0.00	0.00	19,477.77	35.07		
451.000 BUILDING PERMITS	150,000.00	150,000.00	87,003.25	25,922.25	6,625.00	62,996.75	58.00		
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	36,181.50	1,713.75	1,713.75	(36,181.50)	100.00		
453.000 ELECTRICAL PERMITS	0.00	0.00	13,012.75	435.00	0.00	(13,012.75)	100.00		
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	3,095.00	139,090.00	0.00	(3,095.00)	100.00		
570.000 STATE SHARED REV.	954,210.00	954,210.00	610,346.20	400.00	0.00	343,863.80	63.96		
600.000 BOARD OF APPEALS	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)	100.00		
630.000 ADMIN FEE PROPERTY TAX	92,047.00	92,047.00	92,319.65	0.00	0.00	(272.65)	100.30		
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	31,495.00	6,105.00	0.00	(1,495.00)	104.98		
642.000 POLICE	0.00	0.00	48,025.89	5,647.72	120.00	(48,025.89)	100.00		
661.000 PARKING VIOLATION	2,500.00	2,500.00	1,340.00	3,123.80	0.00	(1,160.00)	53.60		
662.000 LOCAL COURT FINES	25,000.00	25,000.00	29,435.55	0.00	0.00	(4,435.55)	117.74		
664.000 INTEREST	6,000.00	6,000.00	3,032.28	32.81	0.00	2,967.72	50.54		
664.200 PARK AND REC. INTEREST	0.00	0.00	333.99	0.00	0.00	(333.99)	100.00		
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	1,167.61	0.00	0.00	(1,167.61)	100.00		
666.000 INTEREST-EQUALIZ. & CONTINGENC	0.00	0.00	439.56	0.00	0.00	(439.56)	100.00		
668.200 RENTS AND ROYALTIES-CABLE	144,000.00	144,000.00	157,449.39	39,131.20	0.00	(13,449.39)	109.34		
668.300 LEASE--ANTENNA	50,000.00	50,000.00	41,798.56	6,968.68	0.00	8,201.44	83.60		
668.400 RENTAL PROPERTIES	8,800.00	8,800.00	8,217.99	747.09	0.00	582.01	93.39		
669.209 CONTRIBUTION--PERPETUAL CARE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	42.50		
675.600 CULTURAL ARTS REVENUES	1,000.00	1,000.00	425.00	0.00	0.00	(100.00)	100.00		
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	100.00	85,344.93	0.00	(138,282.63)	210.63		
698.000 MISCELLANEOUS	125,000.00	125,000.00	263,282.63	0.00	0.00	(22,315.00)	100.00		
698.600 GRANT MONIES--FIRE DEPT.	0.00	0.00	22,315.00	480.00	0.00	(480.00)	100.00		
698.900 GRANT MONIES--CULTURAL ARTS	0.00	0.00	480.00	0.00	0.00	0.00	0.00		
Total Dept 000.000	4,996,912.00	4,996,912.00	4,951,245.81	321,968.23	0.00	45,666.19	99.09		
TOTAL REVENUES	4,996,912.00	4,996,912.00	4,951,245.81	321,968.23	0.00	45,666.19	99.09		

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 05/31/2016

FINANCIAL REPORT FOR MAY 2016

ACCOUNT DESCRIPTION	2015-16		YTD BALANCE 05/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/16		AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
	ORIGINAL BUDGET	2015-16 AMENDED BUDGET		INCR (DECR)			
Fund 202 - MAJOR STREETS							
212.000-ACCOUNTANT	3,500.00	3,500.00	4,080.00	0.00	(580.00)	116.57	
451.000	200,000.00	200,000.00	452.51	317.89	199,547.49	0.23	
463.000-STREET-ROUTINE MAINT.	145,560.00	145,560.00	126,681.21	6,406.13	18,878.79	87.03	
474.000-TRAFFIC SERVICES	12,400.00	12,400.00	13,084.48	933.75	(684.48)	105.52	
478.000-SNOW PLOWING	85,550.00	85,550.00	70,024.85	1,801.88	15,525.15	81.85	
479.000-SNOW REMOVAL	3,700.00	3,700.00	766.46	0.00	2,933.54	20.72	
485.000-TRANSFER BETWEEN FUNDS	146,113.00	146,113.00	0.00	0.00	146,113.00	0.00	
491.000-STORM SEWER	7,350.00	7,350.00	11,034.30	644.88	(3,684.30)	150.13	
TOTAL EXPENDITURES	604,173.00	604,173.00	226,123.81	10,104.53	378,049.19	37.43	
Fund 203 - LOCAL STREETS							
212.000-ACCOUNTANT	3,500.00	3,500.00	4,080.00	0.00	(580.00)	116.57	
451.000	100,000.00	100,000.00	2,564.32	1,801.40	97,435.68	2.56	
463.000-STREET-ROUTINE MAINT.	135,045.00	135,045.00	109,366.65	6,395.47	25,678.35	80.99	
474.000-TRAFFIC SERVICES	6,600.00	6,600.00	6,549.64	790.59	50.36	99.24	
478.000-SNOW PLOWING	73,750.00	73,750.00	50,577.68	970.24	23,172.32	68.58	
491.000-STORM SEWER	13,600.00	13,600.00	14,508.46	646.96	(908.46)	106.68	
TOTAL EXPENDITURES	332,495.00	332,495.00	187,646.75	10,604.66	144,848.25	56.44	

06/06/2016 12:09 PM
 User: Imosier
 DB: South Lyon

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

Page: 1/1

PERIOD ENDING 05/31/2016

FINANCIAL REPORT FOR MAY 2016

ACCOUNT DESCRIPTION	2015-16		2015-16		YTD BALANCE 05/31/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/16		AVAILABLE BALANCE NORM (ABNORM)	% BDC USED
	ORIGINAL BUDGET	AMENDED BUDGET	2015-16	AMENDED BUDGET		INCR (DECR)	NORM (ABNORM)		
Fund 592 - WATER & SEWER									
452.000	0.00	0.00			1,173.58	0.00	(1,173.58)	100.00	
540.000-WATER / REPAIR	158,100.00	158,100.00			81,617.10	6,492.99	76,482.90	51.62	
550.000-SEWER / REPAIR	145,500.00	145,500.00			155,569.61	6,683.97	(10,069.61)	106.92	
555.000-REFUSE COLLECTION	490,000.00	490,000.00			459,556.03	41,903.85	30,443.97	93.79	
556.000-WATER	1,031,060.00	1,031,060.00			991,968.22	40,105.25	39,091.78	96.21	
557.000-WASTEWATER	1,543,267.00	1,543,267.00			1,069,464.95	82,788.65	473,802.05	69.30	
TOTAL EXPENDITURES	3,367,927.00	3,367,927.00			2,759,349.49	177,974.71	608,577.51	81.93	

May 2016 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	18.4000	160.00		\$ 2,944.00	\$ -	\$ 482.49	\$ 3,426.49	Ins. Stipend
Ciarelli, J.	15.8900	89.00		\$ 1,414.21	\$ -		\$ 1,414.21	
Deaton, L.				\$ 4,720.38		\$ 1,300.00	\$ 6,020.38	Longevity
Ladner, L.				\$ 6,923.06			\$ 6,923.06	
Lanning, W.	10.4200	33.25		\$ 346.47			\$ 346.47	
Lyon, Thomas	17.6700	72.00		\$ 1,272.24			\$ 1,272.24	
McIntyre, K.	20.0000	29.00		\$ 580.00			\$ 580.00	
Mosier, L.				\$ 4,393.48		\$ 482.49	\$ 4,875.97	Ins. Stipend
Judy Pieper	16.4500	160.00	6.00	\$ 2,632.00	\$ 148.05		\$ 2,780.05	
TOTAL: Administration		543.25	6.00	\$ 25,225.84	\$ 148.05	\$ 2,264.98	\$ 27,638.86	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Bjerke, Michael	11.3800	82.00		\$ 933.16			\$ 933.16	
Brannun, L.	11.3800	86.00		\$ 978.68			\$ 978.68	
Nicholls, William	11.3800	78.00		\$ 887.64			\$ 887.64	
Wauford, S.	11.3800	63.00		\$ 716.94			\$ 716.94	
Wedesky, J. W.	11.3800	81.00		\$ 921.78			\$ 921.78	
Williamson, N.	12.1000	76.00		\$ 919.60			\$ 919.60	
TOTAL: Cemetery		466.00	0.00	\$ 5357.80	0.00	0.00	\$ 5357.80	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	34.3707	160.00	21.00	\$ 5,499.31	\$ 1,106.91		\$ 6,606.22	
Baker, A.	31.6712	160.00		\$ 5,067.39	\$ -		\$ 5,067.39	
Baker, J.	34.3707	160.00	20.00	\$ 5,499.31	\$ 1,049.87		\$ 6,549.18	
Barbour, R.	31.6712	160.00	15.50	\$ 5,067.39	\$ 747.53		\$ 5,814.92	
Brooks, T.	31.6712	160.00	6.50	\$ 5,067.39	\$ 316.29		\$ 5,383.69	
Collins, L.				\$ 6,988.84		\$ 482.49	\$ 7,471.33	Ins. Stipend
Faught, C.	34.3707	160.00	30.00	\$ 5,499.31	\$ 1,574.81		\$ 7,074.12	
Garris, G.	16.5300			\$ -			\$ -	
Hoydic, S.	31.6712	160.00	4.00	\$ 5,067.39	\$ 194.64		\$ 5,262.03	
Kretlin, F.	16.5300	20.00		\$ 330.60			\$ 330.60	
Lambi, A.	10.0000	82.00		\$ 820.00			\$ 820.00	
Laraway, P.	16.5300	20.00		\$ 330.60			\$ 330.60	
Ley, K.	16.5300	20.00		\$ 330.60			\$ 330.60	
Raap, T.	31.6712	160.00	3.50	\$ 5,067.39	\$ 169.55		\$ 5,236.95	
Regentik, C.	18.4000	160.00		\$ 2,944.00	\$ -	\$ 482.49	\$ 3,426.49	Ins. Stipend
Sederlund, C.	34.3707	160.00	15.00	\$ 5,499.31	\$ 790.65	\$ 482.49	\$ 6,772.45	Ins. Stipend
Sovik, C.	36.6103	160.00		\$ 5,857.65	\$ -		\$ 5,857.65	
Sroufe, T.	31.6712	160.00	14.00	\$ 5,067.39	\$ 678.22	\$ 482.49	\$ 6,228.10	Ins. Stipend
Stevens, T.	31.6712	160.00	5.00	\$ 5,067.39	\$ 241.14		\$ 5,308.53	
Tomanek, J.	31.6712	160.00	5.00	\$ 5,067.39	\$ 242.22		\$ 5,309.61	
Walton, T.	31.6712	160.00		\$ 5,067.39	\$ -		\$ 5,067.39	
Wilcox, W.	11.7900	20.00		\$ 235.80	\$ -		\$ 235.80	
Wilcox, W.	16.5300	20.00		\$ 330.60	\$ -		\$ 330.60	
Wittrock, M.	31.6712	160.00	15.00	\$ 5,067.39	\$ 723.42		\$ 5,790.81	
Total: Police		2742.00	154.50	\$ 90,839.86	\$ 7,835.24	\$ 1,929.96	\$ 100,605.06	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Armstrong, C.	21.3200	30.75		\$ 655.59			\$ 655.59	
Bach, R.	9.5000	76.25		\$ 724.38			\$ 724.38	
Carlington, L.	16.8300	45.50		\$ 733.56			\$ 733.56	
Carlington, R.	16.8300	11.50		\$ 193.55			\$ 193.55	
Conrad, C.	14.5900	140.25		\$ 2,046.25			\$ 2,046.25	
Demeniuk, C.	20.2000	34.75		\$ 701.95			\$ 701.95	
Good, Alexander	9.5000	28.00		\$ 252.50			\$ 252.50	
Homrich, Tyler	8.5000	35.50		\$ 301.75			\$ 301.75	
Kennedy, M.				\$ 2,692.30			\$ 2,692.30	
Laitinen, Daniel	8.5000	26.75		\$ 227.38			\$ 227.38	
Lynn, C.	16.8300	9.25		\$ 155.68			\$ 155.68	
McGahan, K.	8.5000	15.00		\$ 127.50			\$ 127.50	
McGillen, T.	16.8300	19.75		\$ 332.39			\$ 332.39	
Mitchell, Dean	14.5900	9.00		\$ 131.31			\$ 131.31	
Moynihn, B.	17.9500	74.75		\$ 1,341.76			\$ 1,341.76	
Noechel, J.	20.2000	104.75		\$ 2,115.95			\$ 2,115.95	
Olando, Michael	14.5900	76.50		\$ 1,116.14			\$ 1,116.14	
Pierson, Lee	9.5000	58.25		\$ 553.38			\$ 553.38	
Shekell, J.	20.2000	68.25		\$ 1,378.65			\$ 1,378.65	
Sherrill, Cody	9.5000	65.75		\$ 624.63			\$ 624.63	
Shippe, S.	16.8300	48.50		\$ 816.26			\$ 816.26	
Tooman, Brittany	8.5000	12.00		\$ 102.00			\$ 102.00	
Ulrich, C.	16.8300	12.00		\$ 201.96			\$ 201.96	
Weir, M.	22.4400	61.50		\$ 1,380.06			\$ 1,380.06	
Wilson, T.	20.2000	39.25		\$ 792.85			\$ 792.85	
Total: Fire		1103.75		\$ 19,699.69		\$ -	\$ 19,699.69	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	18.0000	160.00	0.5	\$ 2,880.00	\$ 13.50		\$ 2,893.50	
Archev, Je.	22.7800	160.00	13.00	\$ 3,644.80	\$ 450.71	\$ 200.00	\$ 4,295.51	On-call
Brock, R.	24.7000	160.00	2.00	\$ 3,952.00	\$ 75.98	\$ 1,300.00	\$ 5,327.98	Longevity
Buers, D.	22.7600	160.00		\$ 3,641.60	\$ -		\$ 3,641.60	
Dental, F.	18.4000	160.00	16.50	\$ 2,944.00	\$ 455.40		\$ 3,399.40	
Jamison, M.	18.4000	160.00		\$ 2,944.00	\$ -		\$ 2,944.00	
Moritz, M.	21.5800	160.00	9.00	\$ 3,452.80	\$ 297.81	\$ 280.00	\$ 4,030.61	On-call
Paver, V.	21.1800	160.00	2.50	\$ 3,388.80	\$ 80.68		\$ 3,469.48	
Piasecki, T.	19.9800	160.00	13.00	\$ 3,196.80	\$ 389.61		\$ 3,586.41	
Race, J.	16.8400	160.00	25.50	\$ 2,694.40	\$ 644.13	\$ 560.00	\$ 3,898.53	On-call
Valencia, A.	16.8400	160.00	6.00	\$ 2,694.40	\$ 151.56	\$ 80.00	\$ 2,925.96	On-call
Total: D.P.W.		1,760.00	88.00	\$ 35,433.60	\$ 2,559.38	\$ 2,420.00	\$ 40,412.98	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W.& W.W.								
Archev, Ju.	18.4000	160		\$ 2,944.00	\$ -		\$ 2,944.00	
Armstrong, C.	17.1300	160	5.50	\$ 2,740.80	\$ 141.32	\$ 280.00	\$ 3,162.12	On-call
Beason, R.	26.7900	160	7.50	\$ 4,286.40	\$ 310.05	\$ 280.00	\$ 4,876.45	On-call
Blankstrom, D.	15.9800	160		\$ 2,556.80	\$ -		\$ 2,556.80	
Claramitaro, J.	25.2400	160	6.00	\$ 4,038.40	\$ 231.48	\$ 60.00	\$ 4,329.88	On-call
Erdmann, Kevin	17.1300	160	9.00	\$ 2,740.80	\$ 231.26	\$ 280.00	\$ 3,252.06	On-call
Gehringer, D.	24.6400	160	4.00	\$ 3,942.40	\$ 149.84	\$ 1,000.00	\$ 5,092.24	Longevity & On-call
Martin, R.				\$ 6,532.26	\$ -		\$ 6,532.26	
Popravsky, P.	20.4100	160		\$ 3,265.60	\$ -		\$ 3,265.60	
Sahl, L.	10.2000	75		\$ 765.00	\$ -		\$ 765.00	
Total: W.& W.W.		1355.00	32.00	\$ 33,812.46	\$ 1,063.95	\$ 1,900.00	\$ 36,776.41	
Grand Total		7,970.00	280.50	\$ 210,369.24	\$ 11,606.62	\$ 8,514.94	\$ 230,490.80	

AGENDA NOTE

Old Business: Item

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Consider approval of second resolution for adoption of the 2016-2017 City of South Lyon Budget

EXPLANATION OF TOPIC:

During the approval process of the 2016-2017 budget during the May 23 meeting two resolutions for the City budget were to have been adopted. I missed getting the second resolution in the packet and therefore it did not get adopted along with the first resolution setting the mill levy for the 2016-2017 fiscal year.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Final resolution to adopt the 2016-2017 budget

POSSIBLE COURSES OF ACTION: Approve/Deny

RECOMMENDATION: Approve Resolution setting the total budget expenditures for 2016-2017 and the Funds to be used by number by the City.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve resolution setting the total budget expenditures for 2016-2017 and the Funds to be used by number by the City.



CITY OF SOUTH LYON

The following resolution was offered by _____, and supported by _____

WHEREAS, in April 2016 the City Manager submitted to City Council a proposed budget for the fiscal year July 1, 2016 through June 30, 2017, and

WHEREAS, the City Council has received the proposed budget contained herein and has discussed and reviewed same

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby adopts the 2016-2017 fiscal budget as shown in the budget document on the Summary page, and detailed on the following pages, in the total amount of \$ 5,827,218.

BE IT FURTHER RESOLVED, that the City Council hereby adopts the following proposed budget or estimates for the following operations as set forth below.

Fund No.

Major Street Operation	202
Local Street Operation	203
Community Development Block Grant	274
Combined Water/Sewer Operation	592
Equipment Replacement Fund	641
Capital Improvement Fund	401
Land Acquisition	509
Downtown Development Authority	280

General Debt Service

2003 G.W. WW Treatment/Bond G.O.	307
1999 Building Authority—Land Acquisition	369
2005 Downtown Development Authority	369

BE IT FURTHER RESOLVED that the City Manager is authorized to advertise for bids, or authorize at the appropriate time for contractual services, commodity purchases and/or capital expenditures throughout the fiscal year in accordance with the enclosed budget document and all applicable City ordinance policies or procedures in effect.

BE IT FURTHER RESOLVED, that pursuant to the Uniform Budgeting and Account Act, Section 19 (2), the City Manager may make transfers within a fund and activity if the amount to be transferred does not exceed 10% or \$25,000, whichever is greater, of the appropriation item for which the transfer is to be made, with prior notification to the City Council.

VOTE:

MOTION

Mayor

John Galeas, Jr.

Council Members

Mary Dedakis

Glenn Kivell

Michael Kramer

Margaret J. Kurtzweil

Joseph Ryzyi

Harvey Wedell

City Manager

Lynne Ladner

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

Subject: Drury Lane End of School Block Party

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins *ATC*

Date: June 3, 2016

I have received a permit request for the above-referenced event, scheduled for June 16, 2016, from 2:00 p.m. to 9:00 p.m. The organizer, Ms. Tia Sanders, obtained signatures from the residents of all homes affected by the requested road closure, (from Drury/Coach House to Drury/Gentry). Copies of the application for permit, and petition are attached for your information.

I have also notified DPW Superintendent Bob Martin of the requested closure, and arranged for delivery of the necessary barricades. The planned event should cause only minimal disruption to normal traffic in the area. The Police Department will monitor the event utilizing regular-duty personnel. Therefore, I have approved the request and have so notified the organizer.

c: Lt. Chris Sovik
Chief Mike Kennedy
Bob Martin
Lisa Deaton



SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: _____ Requested Block-off Date: 6-16-16
Applicant / Contact's Name: Tia Marie Sanders PH #: 248-325-8093
Applicant Address: 1347 Coach House Lane, SL, MI 48178

Block-off Time: 2:00 pm Block-off removal Time: 9:00 pm
Street Names to be blocked off: Devery Lane

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

See Attached Permission Slips
Devery Lane Addresses Effected.

<u>1325</u>	<u>1361</u>	<u>1352</u>
<u>1331</u>	<u>1367</u>	<u>1346</u>
<u>1337</u>	<u>1373</u>	<u>1340</u>
<u>1343</u>	<u>1370</u>	<u>1329 Coach House Lane</u>
<u>1349</u>	<u>1364</u>	
<u>1355</u>	<u>1358</u>	

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.

[Signature]
Applicant's SIGNATURE

APPROVED ☒

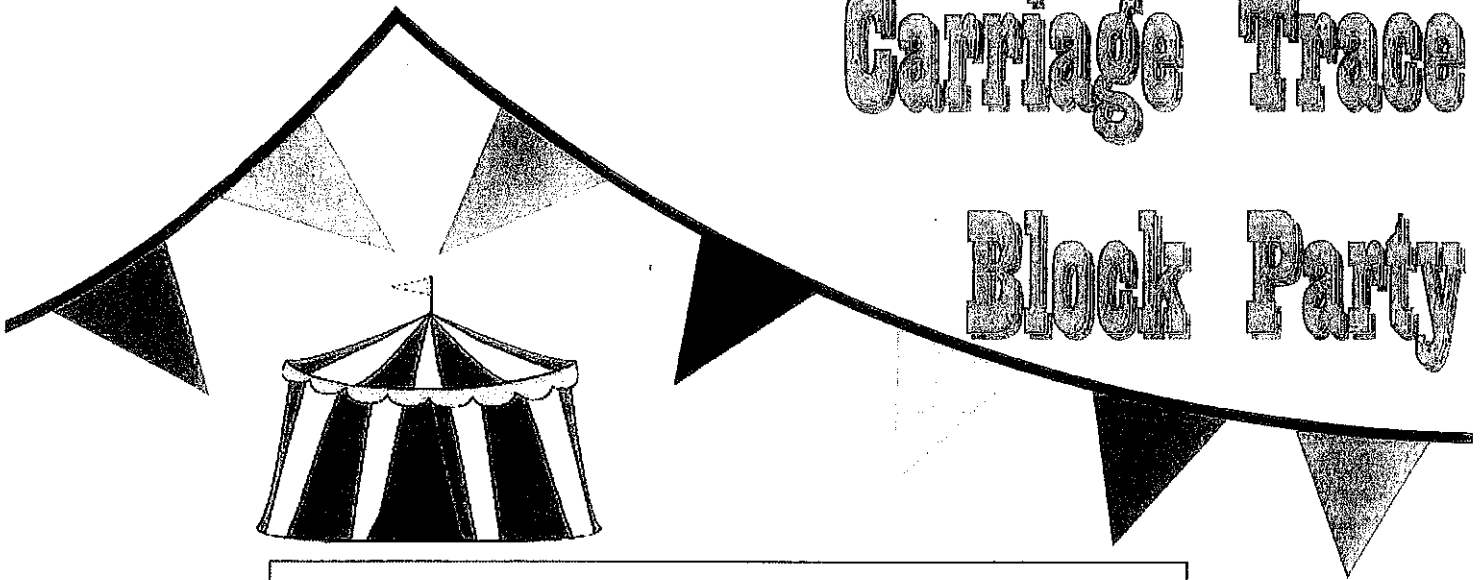
DENIED ☐

[Signature]
Lloyd T. Collins, Chief of Police

06/03/16

Carriage Trace

Block Party

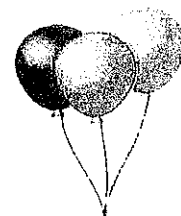
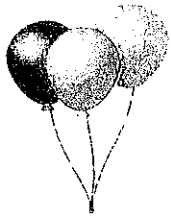


What: Carriage Trace Sub. Block Party
When: June 16, 2016 4:00 pm to 8:00 pm
Where: Drury Lane
Who: Residents of Carriage Trace Sub.

Volunteers needed, find us on www.SignUpGenius.com
under email address tmsb17@aol.com

Face Painting
Bounce House
Food & Drinks

Carnival Games
Sand Art
Bike Wash



Admission

Please Print

Family Name

Address

Phone Number

Email Address

of Family Members
attending?

Admission

Please return by June 9, 2016 via:

Email: southlyonemails@gmail.com

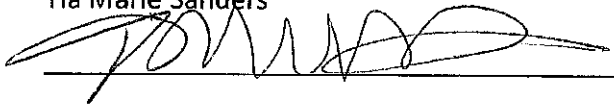
Call/Text: 248-325-8093

Drop in mailbox: 1347 Coach House Lane

Hold Harmless Clause:

To the fullest extent permitted by law the Carriage Trace Homeowners Association, agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on its behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all cost connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death. Or property damage, including loss of use, thereof, which arises out of, or is in any way connected or associated with this event.

Tia Marie Sanders



248-325-8093

AGENDA NOTE

New Business: Item #

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: August 2016 Blues, Brews and Brats Event

EXPLANATION OF TOPIC: The South Lyon Area Chamber of Commerce has submitted a request for their Blues, Brews and Brats event, which includes musical entertainment, food vendors, and a beer tent.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Block Party Application, Beer Tent/Stage Map, Certificate of Insurance, Hold Harmless Agreement.

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the request.

RECOMMENDATION: Approve the request.

SUGGESTED MOTION:

Motion by _____, supported by _____
to approve the use of the Whipple Street Parking lot for the South Lyon Area Chamber of Commerce Blues, Brews, & Brats event with set-up beginning at 12:00 p.m. on August 5, 2016 and clean up completed by 12:00 p.m. on August 08, 2016.

06/13/16



Chamber of Commerce
FOR THE SOUTH LYON AREA

DATE: March 2016

TO: South Lyon City Council

FROM: Andrea Meyer, chamber director

RE: Blues Brews and Brats summer festival

On behalf of the Chamber of Commerce for the South Lyon area, I respectfully request approval to hold the annual Blues, Brews and Brats Festival August 6, 2016 at the Whipple Street lot behind the South Lyon Hotel.

As always, this summer festival has potential to draw many to the City of South Lyon further supporting our local businesses and driving income into the downtown area. Vendors will be encouraged to showcase their businesses at booths throughout the event venue.

Attached is an event breakdown which includes some additional logistics.

Thank you for your consideration of this event.



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: March 2016

Requested Block-off Date: August 6, 2016

Applicant / Contact's Name: Andrea Meyer

PH #: 248/437-3257(o) 248/444-2420 (c)

Applicant Address: 127 N Lafayette, South Lyon MI 48178

Block-off Time: noon 8/5/2016

Block-off removal Time: noon 8/8/15

Street Names to be blocked off: Whipple Street lot. We have ordered th tents to protect from potential harsh elements (sun or rain) which we would like to have put into place on Friday August 5th, with your permission.

The lot will be sprayed on Thursday for mosquitoes again, and the additional elements such as the stage, trash, portable sanitation stations, tables and chairs will all be put into place on Fri and Sat.

1) Print ALL LAST NAMES and ADDRESSESS participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

Residents will be advised of event via press releases and local flyers and posters in the area. Additionally,

noise will cease by midnight

No road closures are required. We need to have a barrier placed at the sidewalk entrance and we will

utilize the standard snow fencing to complete the barriers as in years past.

2) ATTACH sheet of paper with SIGNATURES and ADDRESSESS of all residents agreeing to the Block Party.

Andrea Meyer
Applicant's SIGNATURE

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police

05/26/16



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Michigan Community Insurance Agency Inc. 49357 Pontiac Trail Ste 101 PO Box 930599 Wixom MI 48393-0599		CONTACT NAME: Christi Schreiber PHONE (A/C No. Ext): (248) 926-1444 FAX (A/C No.): (248) 926-5959 E-MAIL ADDRESS: Cschreiber@MichiganCommunity.com	
INSURED South Lyon Chamber of Commerce 127 N Lafayette St South Lyon 48178		INSURER(S) AFFORDING COVERAGE INSURER A: Secura Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 22543	

COVERAGES CERTIFICATE NUMBER: 16-17 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	20-CP-009392763-6	5/1/2016	5/1/2017	MED EXP (Any one person) \$ 10,000
			Primary/Noncontributory			PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					\$
A	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/>	20-CP-009392763-6	5/1/2016	5/1/2017	PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
A	Liquor Liability	<input checked="" type="checkbox"/>	20-CP-009392763-6	5/1/2016	5/1/2017	E.L. DISEASE - POLICY LIMIT \$
						Limit 1,000,000
						Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The following shall be Additional Insureds: The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the City of South Lyon as additional insured, coverage afforded is considered to be primary and any other insurance the City of South Lyon may have in effect shall be considered secondary and/or excess.

CERTIFICATE HOLDER The City of South Lyon 335 S Warren St South Lyon, MI 48178	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Tara Masson
--	--



Chamber of Commerce

FOR THE SOUTH LYON AREA

DATE: April 2016

TO: All concerned

FROM: Andrea Meyer, SLA Chamber

RE: Auto coverage

Please note that the attached certificate of auto liability coverage includes all hired vehicles and all non-owned vehicles. Owned auto coverage is not provided as the South Lyon Area Chamber of Commerce does not own any automobiles. Therefore, coverage cannot be provided for a non-existent object.



Chamber of Commerce
FOR THE SOUTH LYON AREA

Hold Harmless Clause
Blues, Brews and Brats Street Festival
Saturday, August 6, 2016

To the fullest extent permitted by law the Chamber of Commerce for the South Lyon Area agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers and others working on behalf of the City of South Lyon against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.



Ken Elkins

President
Chamber of Commerce for the South Lyon Area

3/15/16

Date

BLUES BREWS & BRATS

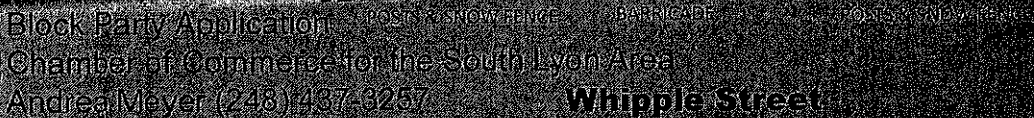
Saturday, August 6 2016 - 3pm to 11pm
Whipple Street Parking Lot - Downtown South Lyon



Block Party Application
Chamber of Commerce for the South Lyon Area
Andrea Meyer (248) 437-3257
2016

Saturday, August 6, 2016- 3pm to 11pm
Whipple Street Parking Lot - Downtown South Lyon

Whipple Street Parking Lot - Downtown South Lyon



Additional Notes from Fire Chief

1. Based on the layout emailed on March 9, 2016, the 2016 occupancy is 2,200.
2. For seating by the stage, the maximum is 20 continuous seats with a 48" aisle between sections.
3. Outside chairs are not allowed. (This affects your occupancy).
4. There is no smoking under the tents, and it is your responsibility to have "No Smoking" clearly posted in the tents.
5. We are no longer able to provide fire extinguishers for events such as this. You will need to provide one fire extinguisher for each (20'x40') large tent. Additionally, each food vendor needs to have a separate fire extinguisher. Each extinguisher needs to be at least a 10 lbs. ABC dry chemical fire extinguisher

Please let me know if you have any questions. Thank you.

Mike Kennedy

Fire Chief - South Lyon Fire Department

217 Whipple Street, South Lyon, MI 48178



Chamber of Commerce
FOR THE SOUTH LYON AREA

Special Event Emergency Plan and Information

Name of Event:	Blues, Brews & Brats
Expected Attendance:	1500-2,000 estimated
Type of Event:	Live Performance
Event Location:	Whipple Street lot
Event Date:	Saturday, August 6, 2016
Rain Date:	None
Start Time:	Doors Open at 3pm
Event Schedule	7 am - 3pm Setup 3pm - Doors open, \$5 cover 3:30pm - 11pm Entertainment, food, activities 11:00pm Last Call 11:30pm Entertainment ends 11:30pm-? Clean up/Tear down Additional clean up, stage and tent removal Aug 7-8
Event Coordinator:	Andrea Meyer Cell: 248-444-2420 Office: 248-437-3257 On site: 7am until midnight or until needed

Potential Issues

Potential issues that may affect attendees will be addressed in the following manner:

Evacuation:	As advised by City Officials. PA system at stage for addressing crowd.
Shelter Locations:	Fire station (Whipple Street) in the event of a tornado
Event Staff:	Identified with lanyard Single point of contact: Andrea Meyer Bar manager: To be determined



Chamber of Commerce
FOR THE SOUTH LYON AREA

Pre-event communication will include a pre-event meeting and an email to all volunteers outlining procedures as noted on last page of this document.

Event Cancellation: As advised by City Officials

Weather Monitoring:	24 Hours Prior	11am Friday, August 5
	8 Hours Prior	7am Saturday, August 6
	4 Hours Prior	11am Saturday, August 6

Medical Personnel: HVA will be notified of the event and the expected attendance.

HVA will be offered the opportunity to be on-site during the event.

Event Access: Single point of entry.

Exits (total of 3) as noted on layout, breakaway points in fencing.

Perimeter access maintained by event staff/volunteers with SLPD available as backup, if required.

No lawn chairs are allowed inside the festival area or in areas of pedestrian passage.

Table / Chair Arrangement: Loose chairs around rectangular tables at south end of tent, primarily for eating. Bar height tables inside tent, near bar. Chairs in front of stage to be group (zip-tied) in sets of 5 -8. 36" aisles required between rows.

Reentry: Portable toilets will be inside the fenced area. If attendee elects to leave the fenced area once a line at the entry is formed, they will be required to wait in line (but will not be required to repay)

Occupant Load: To be determined by SLFD. Wrist bands will be numbered and can be used to help determine capacity. Counters will be used at the entry / exit point.

Emergency Notification: PA system at stage

Lost and Found: Items found at the event will be kept in the Entry Tent. Event Coordinator will turn over unclaimed items to South Lyon Police Department.

Fire Extinguishers: extinguishers required in large tents (3)- provided by Chamber

No Smoking: Smoking will not be permitted inside the tent. Signs will be posted.



Chamber of Commerce
FOR THE SOUTH LYON AREA
Staff Briefing

The following information on emergency procedures will be provided to all event volunteers.

In case of an Emergency, call 911 and notify the Event Coordinator.

Medical Emergency:

- Stay calm and reassure patient
- Avoid any patient movement
- Protect patient from weather
- Relate any medical information to firefighters / paramedics
- Clear pathway for firefighters / paramedics
- Give street location and have someone meet firefighters / paramedics to guide them to patient

Missing Person:

- Notify 911 - follow instructions of 911

Fire:

- Know exit locations ahead of time
- Evacuate building or area. Direct visitors to exits
- Move visitors away from / clear area to allow access for the fire department

Suspicious Package:

- Do not touch.
- Do not use words which cause panic (i.e. bomb)

Suspicious Person / Violent Act:

- Do not confront person. Do not block person's access to an exit.
- Alert others to situation.
- Seek safe shelter if advised - get inside immediately and lock doors

Severe Weather:

- Follow directions of Police or Fire officials.
- Direct visitors to shelter: South Lyon Fire Station (Whipple Street) and / or South Lyon Police Department Administration Building (Lake Street)

Evacuation:

- Know exit locations ahead of time
- Direct visitors to nearest exit
- Alert officials of people who may need assistance

If Told to Shelter in Place:

- Get indoors immediately. Stay away from windows and doors.
- Shut all doors and stay inside until advised by officials that it is safe to leave.

AGENDA NOTE

New Business: Item #

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Pumpkinfest 2016 – Downtown Road Closures

EXPLANATION OF TOPIC: A request was received for a permit for the Pumpkinfest Downtown Event and associated road closures planned for Friday, September 23, 2016 at 2:00 p.m. until Sunday, September 25, 2016 at 8:00 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: application, map, sign-off list, insurance letter and quote, hold harmless, road closure resolution.

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closures.

RECOMMENDATION: Consider approval of the requested closures, noting that numerous business and property owners did not sign-off on the approval forms, and that the required insurance certificate has not been submitted.

SUGGESTED MOTION:

Motion by _____, supported by _____

Resolved that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 23, 2016 until September 25, 2016 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 2:00 p.m. on September 23, 2016 until 8:00 p.m. on September 25, 2016.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

Be it further resolved that Wells St. between Detroit St. and E. Lake St. shall be closed on Friday, September 23, 2016 from 7:00 a.m. to 12:00 p.m.



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: 5/23/16

Requested Block-off Date: 9/23, 9/24, 9/25

Applicant / Contact's Name: Kathy Swan, President PH #: 248-308-4512
on behalf of The Pumpkinfest of the South Lyon Area Committee

Applicant Address: P.O. Box 696 South Lyon, MI 48178

Block-off Time: 2:00pm on 9-23-16

Block-off removal Time: 8pm on 9-27-16

Street Names to be blocked off: Pontiac Trail (Between Whipple Street & Liberty St). and Lake Street (Between Wells St & The existing alleyway behind Draught Street Bar).

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

Refer to the attached signature form

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.

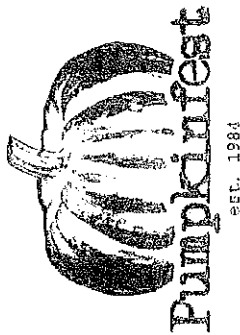
Kathleen Swan (on behalf of the Pumpkinfest of the South Lyon Area Committee)
Applicant's SIGNATURE

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police

06/06/16



2016 Pumpkinfest of the South Lyon Area
Pontiac Trail and Lake Street Roads
Closure Approval (Friday, Saturday & Sunday)
 Friday, Saturday and Sunday, September 23rd, 24th, 25th, 2016

Closure of Pontiac Trail between Liberty and Whipple
 Closure of Lake Street between Wells and alleyway behind the South Lyon Herald

The roads will be closed at 12:00 p.m. on Friday, September 23rd
and will re-open at 8:00 p.m. on Sunday, September 25th, 2016

Business Name	Street Address	Print Name	Signature
Providence	210 N. Lafayette	Sandy Gryn	Sandy Gryn
Tenpenny Furniture	124 N. Lafayette	Don Knapp	Don Knapp
Co. Reutter Salon	116 N. Lafayette	ANITA WITKOWSKI	Wendy Johnson
Specialty Medicine	116 N. Lafayette	Gene - moved out	
Phillips Travel Service	110 N. Lafayette	Gene - out of business	
Aurriel Jewelry Design H&E	108 N. Lafayette		
Jarratt Architecture	108 N. Lafayette		
Diane's Dollhouse	102 N. Lafayette	Diane Roest	Diane Roest
Michelle's Hair Studio	104 N. Lafayette	Declined	

2016-09-23

Michigan Wealth Management Group	127 N. Lafayette	Carolyn L. Wolf	<i>[Signature]</i>
Law Office of Jenelle Velarde	125 N. Lafayette	Leona Acosta	<i>[Signature]</i>
SL Soccer Club	125 N. Lafayette	unavailable	
Chamber of Commerce	125 N. Lafayette	email-ok'd	
Quantum Real Estate - Bonnie David	129 N. Lafayette	out of Business	
Divine Yoga	105 N. Lafayette	email-ok'd	
Jan's Skin Spa	105 N. Lafayette	email-ok'd	
Grande Trunke	101 N. Lafayette	KAREN BACKUS	<i>[Signature]</i>
Bullet Distributors	107 N. Lafayette	Theresa Herone	<i>[Signature]</i>
Lafayette Corner Cafe	101 S. Lafayette	DERECK MASHBURN	<i>[Signature]</i>
Glazy Days	101 S. Lafayette	Chad Ortwine	<i>[Signature]</i>
Norm's Total Automotive	115 W. Lake	NORMAN FULTZ	<i>[Signature]</i>
Draft Street	101 S. Lafayette	Amanda Caudill	<i>[Signature]</i>
Grapevine Store	101 S. Lafayette	Amanda Caudill	<i>[Signature]</i>
Dr. Pitak, DDS	110 E. Lake		
Bob's Barber Styling	111 E. Lake	Bob Mohr	<i>[Signature]</i>
Lyon Book Den	116 E. Lake	Jill Blaw	<i>[Signature]</i>
South Lyon Resale Shoppe	120 E. Lake	email-ok'd	
Lyon Theater	126 E. Lake	email-ok'd	
Lake Street Tavern	134 E. Lake	Bekki Smith	<i>[Signature]</i>

3 given

4/28

email

2 pages
3

Han's Tae Kwan Do	131 E. Lake		
State Farm Insurance	121 E. Lake	Amy Nagy	Amy Nagy
Lake Street Mercantile	115 E. Lake	↓	↓
US Post Office	111 S. Lafayette	David Preker	David Preker
Exquisite Kitchen Designs	116 N. Lafayette ^B	Marsha Calus	Marsha Calus
Flooring Your Way	116 N. Lafayette ^B	Sharon Scottins	Sharon Scottins
Quilt Sampler	115 Lake	Cindy Jones	Dorelinee



Kathleen Swan <kathswan12@gmail.com>

Pfest Road Closure Sign off

3 messages

Kathleen Swan <kathswan12@gmail.com>

Thu, Apr 7, 2016 at 11:38 AM

To: divineyoga@sbcglobal.net

Hi,

I stopped by last week, to inform you of the dates for the Pfest weekend this year; Sept. 23-25, 2016 and to also make you aware of the road closures. If you have no concerns, if you can just acknowledge this email I would appreciate it.

Thank you!

--

Thank you,

Kathy Swan

248.308.4512

kathswan12@gmail.com

South Lyon Pumpkinfest- President

<http://www.southlyonpumpkinfest.com/1/124/index.asp>

South Lyon Relay for Life- Event Lead

Team: Cancer "Just Beat It"

http://main.acsevents.org/site/TR/RelayForLife/RFLCY16LS?pg=entry&fr_id=72842

Divine Yoga <divineyoga@sbcglobal.net>

Thu, Apr 7, 2016 at 11:59 AM

To: Kathleen Swan <kathswan12@gmail.com>

Kathy

We are all good with the road closures for Pumpkinfest. Is it possible to send me the specific times?

Thanks,

Cheryl Wickham

Divine Power Yoga

[Quoted text hidden]

Kathleen Swan <kathswan12@gmail.com>

Thu, Apr 7, 2016 at 12:18 PM

To: Divine Yoga <divineyoga@sbcglobal.net>

Thank you Cheryl, I appreciate your support.

Closure of Pontiac Trail between Liberty and Whipple at 12:00 pm Friday, September 23, 2016 and will reopen at 8:00 pm Sunday, September 25, 2016.

[Quoted text hidden]



Kathleen Swan <kathswan12@gmail.com>

Pfest Road Closure Info

2 messages

Kathleen Swan <kathswan12@gmail.com>

Fri, Apr 1, 2016 at 5:13 PM

To: Andrea Meyer <andreameyer@southlyonchamber.com>

Hi Andrea,

I stopped by earlier, to inform you of the dates for the Pfest weekend this year; Sept. 23-25, 2016 and to also make you aware of the road closures. If you have no concerns, if you can just acknowledge this email I would appreciate it.

Thank you!

--

Thank you,

Kathy Swan

248.308.4512

kathswan12@gmail.com

South Lyon Pumpkinfest- President

<http://www.southlyonpumpkinfest.com/1/124/index.asp>

South Lyon Relay for Life- Event Lead

Team: Cancer "Just Beat It"

http://main.acsevents.org/site/TR/RelayForLife/RFLCY16LS?pg=entry&fr_id=72842

Andrea Meyer <andreameyer@southlyonchamber.com>

Mon, Apr 4, 2016 at 12:43 PM

To: Kathleen Swan <kathswan12@gmail.com>



Andrea

Andrea Meyer

Executive Director

Chamber of Commerce

For the South Lyon Area

127 N. Lafayette

South Lyon, MI 48178



Kathleen Swan <kathswan12@gmail.com>

Pfest Road Closure Signoff

2 messages

Kathleen Swan <kathswan12@gmail.com>

Fri, Apr 1, 2016 at 5:05 PM

To: Marilyn <southlyonresale@hotmail.com>

Hi,
I stopped by earlier today, to inform you of the dates for the Pfest weekend this year; Sept. 23-25, 2016 and to also make you aware of the road closures. If you have no concerns, if you can just acknowledge this email I would appreciate it.
Thank you!

--

Thank you,

*Kathy Swan
248.308.4512
kathswan12@gmail.com*

*South Lyon Pumpkinfest- President
<http://www.southlyonpumpkinfest.com/1/124/index.asp>*

*South Lyon Relay for Life- Event Lead
Team: Cancer "Just Beat It"
http://main.acsevents.org/site/TR/RelayForLife/RFLCY16LS?pg=entry&fr_id=72842*

Marilyn <southlyonresale@hotmail.com>
To: Kathleen Swan <kathswan12@gmail.com>

Mon, Apr 4, 2016 at 1:46 AM

Hi Kathy ~

Yes, I'm fine with the planned road closures for Pumpkinfest

Marilyn
[Quoted text hidden]



MEMO

DATE: May 23, 2016
TO: City of South Lyon City Council
FROM: Pumpkinfest of the South Lyon
Area RE: Hold Harmless Clause
Pumpkinfest of the South Lyon Area Festival
September 23, 24 & 25, 2016

To the fullest extent permitted by law Pumpkinfest of the South Lyon Area agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers and others working on the behalf of the City of South Lyon against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and / or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Kathy Swan, President
On behalf of the Pumpkinfest of the South Lyon Area Committee

5-23-16

Date

Pumpkinfest of the South Lyon Area
P.O. Box 696, South Lyon, Michigan 48178
www.southlyonpumpkinfest.com

Michigan Specialty Insurance Agency, Inc.
Commercial ~ Business ~ Personal Insurance
www.mispecialtyins.com

Insurance Service By a Professional Agency

May 16, 2016

Pumpkinfest of the South Lyon Area
PO Box 696
South Lyon, MI 48178

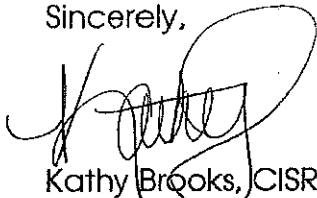
RE: Special Event Policy Liquor Liability Policy
Policy #: A11799800 A11801200
Effective Dates: September 23 – 26, 2016 September 23 – 26, 2016

To Whom It May Concern:

This letter is to confirm our intention to provide coverage for the Pumpkinfest of the South Lyon Area. Due to underwriting requirements we are not able to issue this policy until 60 days prior to the event. Quote proposals are attached for your review.

Thank you for choosing Michigan Specialty Insurance Agency for your special event coverage. We appreciate the opportunity to earn your business and look forward to working with you.

Sincerely,



Kathy Brooks, CISR
Commercial Lines Producer & Account Manager

2157 University Park Drive, Suite #10
Okemos, Michigan 48864
(800) 743-1959 (517) 347-7467 Fax: (517) 347-9074
Serving the entire State of Michigan plus IL, IN, KY, and TN



Quote Proposal

Customer Number: 1000050496
Policy Number: A118012 00

Quoted Policy Term: 09/23/2016 to 09/26/2016
Date Quoted: 02/04/2016

Customer Name and Address:
Pumpkinfest of the South Lyon Area
PO Box 696
South Lyon, MI 48178

Agency Name and Address: 21653
MICHIGAN SPECIALTY INS AGY INC
2157 UNIVERSITY PARK DRIVE
STE 10
OKEMOS, MI 48864
517-347-7467

Thank you for the opportunity to provide a quote.

See below for a summary of premiums quoted. Refer to additional pages for more details.

This quote proposal is based on the underwriting and rating information provided to date, including deductibles and retention. Please keep in mind this quote proposal may be subject to additional rating, pricing or underwriting considerations, as well as to a loss prevention survey and compliance with its recommendations.

These rate levels and this quote proposal are valid for 60 days or until the proposed effective date, whichever comes first. 09/23/2016

Coverage Part	Premium
Liquor Liability Coverage	\$609.00
Total Premium:	\$609.00
Total Including Taxes, Fees and Surcharges:	\$609.00

Phone: | Fax: 1-800-320-1622
Email:

**This quote proposal is not the insurance contract.
Only the actual provisions of the issued policy will apply.**



Quote Proposal

Customer Number: 1000050496
Policy Number: A117998 00

Quoted Policy Term: 09/23/2016 to 09/26/2016
Date Quoted: 02/04/2016

Customer Name and Address:
Pumpkinfest of the South Lyon Area
PO Box 696
South Lyon, MI 48178

Agency Name and Address: 21653
MICHIGAN SPECIALTY INS AGY INC
2157 UNIVERSITY PARK DRIVE
STE 10
OKEMOS, MI 48864
517-347-7467

Thank you for the opportunity to provide a quote.

See below for a summary of premiums quoted. Refer to additional pages for more details.

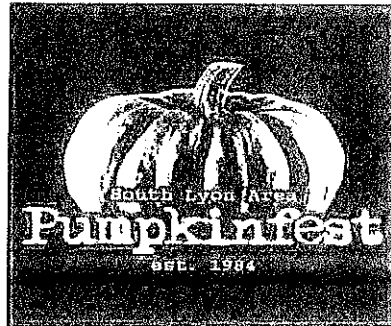
This quote proposal is based on the underwriting and rating information provided to date, including deductibles and retention. Please keep in mind this quote proposal may be subject to additional rating, pricing or underwriting considerations, as well as to a loss prevention survey and compliance with its recommendations.

These rate levels and this quote proposal are valid for 60 days or until the proposed effective date, whichever comes first. 09/23/2016

Coverage Part	Premium
Commercial General Liability Coverage	\$868.00
Total Premium:	\$868.00
Total Including Taxes, Fees and Surcharges:	\$868.00

Phone: | Fax: 1-800-320-1622
Email:

This quote proposal is not the insurance contract.
Only the actual provisions of the issued policy will apply.



MEMO

DATE: May 23, 2016
TO: City of South Lyon City Council
FROM: Pumpkinfest of the South Lyon Area Committee
RE: Wells Street closure request for September 23, 2016 from 9am - 12pm

Based on suggestions of SLPD and SLFD the Pumpkinfest of the South Lyon Area Committee is respectfully requesting to close Well Street, from Lake Street to Detroit Street, from 9am to 12pm on September 23, 2016. The reason for the request is for unloading for festival supply trucks and materials. It is the intent to reopen Wells Street at 12 pm on September 23, 2016 when Lake Street closes to assist in routing of traffic.



Per request from The City of South Lyon Police Chief and The City of South Lyon Fire Chief, the Pumpkinfest festival board is requesting:

Closure of Wells Street between Detroit Street and Lake Street from 7am – 12pm (noon)

[illegible]



Kathleen Swan <kathswan12@gmail.com>

Pfest Road Closure Info

3 messages

Kathleen Swan <kathswan12@gmail.com>

Fri, Apr 1, 2016 at 5:18 PM

To: Michael Horlocker <mhorlocker1@gmail.com>

Hi Mike,

I stopped by earlier, to inform you of the dates for the Pfest weekend this year; Sept. 23-25, 2016 and to also make you aware of the road closures. Wondering if you have any questions or concerns, if not if you can just acknowledge this email I would appreciate it.

Thank you!

--

*Thank you,**Kathy Swan**248.308.4512**kathswan12@gmail.com***South Lyon Pumpkinfest- President**<http://www.southlyonpumpkinfest.com/1/124/index.asp>**South Lyon Relay for Life- Event Lead****Team: Cancer "Just Beat It"**http://main.acsevents.org/site/TR/RelayForLife/RFLCY16LS?pg=entry&fr_id=72842**Michael Horlocker** <mhorlocker1@gmail.com>

Tue, Apr 5, 2016 at 7:16 AM

To: Kathleen Swan <kathswan12@gmail.com>

Hi Kathy,

Sorry for the delay. We have no issues due to the road closures for the Pumpkinfest.

Thanks,

Mike

[Quoted text hidden]

Kathleen Swan <kathswan12@gmail.com>

Thu, Apr 7, 2016 at 3:36 PM

To: Michael Horlocker <mhorlocker1@gmail.com>

Thanks Mike!

[Quoted text hidden]



Kathleen Swan <kathswan12@gmail.com>

Pumpkinfest Road Closures

4 messages

Kathleen Swan <kathswan12@gmail.com>
To: erin@modify-mi.com

Thu, Apr 14, 2016 at 7:58 PM

Hi Erin,

I have been trying to reach you at your home for the last couple of weeks, to discuss the road closures for 2016 Pumpkinfest. I'm hoping you will consent to sign off on the closures. The weekend is Sept. 23, 24 and 26th. If you can let me know when I can come by, I can answer any of your questions you might have at that time. I look forward to hearing from you.
Thank you.
Kathy Swan

Erin Kopkowski <erin@modify-mi.com>
To: Kathleen Swan <kathswan12@gmail.com>

Fri, Apr 15, 2016 at 12:45 AM

Kathy –

I never have had a problem with Pumpkin Fest – as I support community festivities...

I do however, have a problem that my neighbors having never been given the opportunity to have any of their question(s) answered or their concerns listened to since the event moved in front of their homes.

Once they have been contacted and given that opportunity – I will be more than happy to make myself available to sign off.

If you are having any trouble getting a hold of anybody – let me know and I can give you some tips on catching them...

Thanks –

E!



2016 Pumpkinfest of the South Lyon Area Festival Emergency Plan and Festival Information

<u>Festival Dates and Times:</u>	September 23 rd : <ul style="list-style-type: none"> • Setup - Wells Street Lot starting at 8:00am (requested road closure starting at 12:00 pm). September 24 th : <ul style="list-style-type: none"> • 10am to 11pm September 25 th : <ul style="list-style-type: none"> • 11am to 6 pm (6-8pm breakdown & cleanup) 														
<u>Festival Location:</u>	Downtown South Lyon, Wells Street Parking Lot, and City lot Adjacent to the Grapevine Store														
<u>Expected Attendance:</u>	30,000-40,000 (over the entire weekend)														
<u>Rain Date:</u>	None														
<u>Festival Schedule:</u>															
<i>Friday (9-23)</i>	<table> <tr> <td data-bbox="641 1115 716 1144">7:00am</td><td data-bbox="899 1115 1247 1178">Wells Street Parking Lot closure\ (as requested)</td></tr> <tr> <td data-bbox="641 1182 725 1211">12:00pm</td><td data-bbox="899 1182 1321 1245">Lake Street & Pontiac Trail road closure (as requested)</td></tr> <tr> <td data-bbox="641 1249 786 1278">8:00am-6pm</td><td data-bbox="899 1249 1052 1278">Festival Setup</td></tr> <tr> <td data-bbox="641 1283 721 1312">6:30pm</td><td data-bbox="899 1283 1057 1312">Festival Opens</td></tr> <tr> <td data-bbox="641 1316 721 1346">7:00pm</td><td data-bbox="899 1316 1273 1346">Entertainment starts at Beer Garten</td></tr> <tr> <td data-bbox="641 1350 732 1379">10:30pm</td><td data-bbox="899 1350 1149 1379">Last call at Beer Garten</td></tr> <tr> <td data-bbox="641 1383 725 1413">11:00pm</td><td data-bbox="899 1383 1321 1413">Entertainment ends /Beer Garten closes</td></tr> </table>	7:00am	Wells Street Parking Lot closure\ (as requested)	12:00pm	Lake Street & Pontiac Trail road closure (as requested)	8:00am-6pm	Festival Setup	6:30pm	Festival Opens	7:00pm	Entertainment starts at Beer Garten	10:30pm	Last call at Beer Garten	11:00pm	Entertainment ends /Beer Garten closes
7:00am	Wells Street Parking Lot closure\ (as requested)														
12:00pm	Lake Street & Pontiac Trail road closure (as requested)														
8:00am-6pm	Festival Setup														
6:30pm	Festival Opens														
7:00pm	Entertainment starts at Beer Garten														
10:30pm	Last call at Beer Garten														
11:00pm	Entertainment ends /Beer Garten closes														
<i>Saturday (9-24)</i>	<table> <tr> <td data-bbox="641 1440 678 1470">8am</td><td data-bbox="899 1440 1295 1535">Parade Line Up (in Lyon Trail Sub via Lyon Trail South Drive off Pontiac Trail)</td></tr> <tr> <td data-bbox="641 1539 695 1568">10am</td><td data-bbox="899 1539 1089 1568">Parade/Run Starts</td></tr> <tr> <td data-bbox="641 1572 695 1602">11am</td><td data-bbox="899 1572 1047 1602">Festival opens</td></tr> <tr> <td data-bbox="641 1606 695 1635">6:30p</td><td data-bbox="899 1606 1198 1669">Admission for Beer Garten - 21+ over(\$5)</td></tr> <tr> <td data-bbox="641 1673 678 1703">9pm</td><td data-bbox="899 1673 1295 1703">21+ over only inside Beer Garten area</td></tr> <tr> <td data-bbox="641 1707 725 1736">10:30pm</td><td data-bbox="899 1707 980 1736">Last call</td></tr> <tr> <td data-bbox="641 1740 725 1770">11:00pm</td><td data-bbox="899 1740 1312 1770">Entertainment ends Beer Garten closed</td></tr> </table>	8am	Parade Line Up (in Lyon Trail Sub via Lyon Trail South Drive off Pontiac Trail)	10am	Parade/Run Starts	11am	Festival opens	6:30p	Admission for Beer Garten - 21+ over(\$5)	9pm	21+ over only inside Beer Garten area	10:30pm	Last call	11:00pm	Entertainment ends Beer Garten closed
8am	Parade Line Up (in Lyon Trail Sub via Lyon Trail South Drive off Pontiac Trail)														
10am	Parade/Run Starts														
11am	Festival opens														
6:30p	Admission for Beer Garten - 21+ over(\$5)														
9pm	21+ over only inside Beer Garten area														
10:30pm	Last call														
11:00pm	Entertainment ends Beer Garten closed														



Sunday (9-25)

11am—6 pm

Festival hours and
Beer Garten Admission (\$3)
Fundraiser for
Operation Injured Soldiers (OIS)
And
Michigan War Dog Memorial (MWDM)
Cleanup / breakdown
Roads and parking lots re-open

6 pm -8pm
8pm

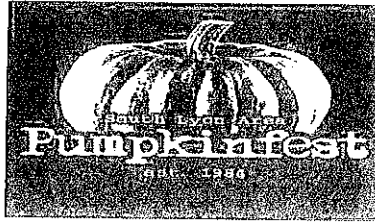
On-Site Event Coordinators:

Kathy Swan	248.308.4512
Scott Black	248.207.2035
Holly Gerdorn	248.535.5476
Shelley Oliveria	248.719.3298
Randy Paradise	248.613.6281
Brian Major	248.613.8322

Potential Issues

Potential issues that may affect attendees will be addressed in the following manner:

Evacuation:	As advised by City of South Lyon Officials. PA system at stage for addressing crowd.	
Shelter Locations:	Fire station (Whipple Street) in the event of inclement weather.	
Event Staff:	Identified with volunteer Pumpkinfest t-shirts and lanyards with volunteer badges.	
	Points of contact (see event coordinators above).	
	Bar Area Manger: TBD	
	Pre-event communication will include pre-event meeting and email to all volunteers outlining procedures as noted on the last page of this document.	
Event Cancellation:	As advised by City Officials	
Weather Monitoring:	24 Hours Prior	11am Friday, September 25
	8 Hours Prior	3am Saturday, September 26
	4 Hours Prior	7am Saturday, September 27



Medical Personnel:	<p>HVA and SLFD will be notified of the event and expected attendance.</p> <p>HVA and SLFD will be offered the opportunity to be on-site during the event.</p>
Event Access:	<p>(2) points of ingress only (as indicated on the layout plan).</p> <p>(4) points of egress only (as indicated on the layout plan).</p> <p>Perimeter access maintained by event staff, volunteers, and security guards with SLPD available as backup, if required.</p> <p>Attendees will NOT be allowed to bring chairs into the fenced in area or in areas of pedestrian passage.</p> <p>Table / Chair Arrangement: Loose chairs around rectangular tables outside of the fenced in area, primarily for eating. A select number of rectangular tables as well as bar height round tables will be inside the fenced in area (under the tent).</p> <p>Occupant Load: To be determined by SLFD. Wrist bands will be numbered and counters will be used to assist in determining capacity.</p>
Emergency Notification:	<p>PA system at main stage and family stage.</p>
Lost and Found:	<p>Items found at the event will be kept at the bar inside the Beer Garten tent. Event coordinators will turn over unclaimed items to the South Lyon Police Department.</p>
Fire Extinguishers:	<p>Three (3) 2A:10BC extinguishers will be provided inside the tent (borrowed from SLFD)</p>
No Smoking:	<p>Smoking will not be permitted inside the fenced in area including all tents. Signs will be posted and enforced by security guards.</p>



Staff / Volunteer Briefing
(provided for emergency procedures)

In case of an emergency, call 911 and notify an event coordinator.

Medical Emergency:

- Stay calm and reassure patient
- Avoid any patient movement
- Protect patient from weather
- Relate any medical information to firefighters / paramedics
- Clear pathway for firefighters / paramedics
- Give street location and have someone meet firefighters / paramedics to guide them to patient

Missing Person:

- Notify 911 – follow instructions of 911

Fire

- Know exit locations ahead of time
- Evacuate building or area. Direct visitors to exits
- Move visitors away from / clear area to allow access for the fire department

Suspicious Package:

- Do not touch
- Do not use words which cause panic (i.e. bomb)

Suspicious Person / Violent Act:

- Do not confront person. Do not block person's access to an exit
- Alerts others to situation
- Seek safe shelter if advised - get inside immediately and lock doors

Severe Weather:

- Follow directions of Police or Fire officials
- Direct visitors to shelter: South Lyon Fire Station (Whipple Street) and / or South Lyon Police Department Administration Building (Lake Street)

Evacuation:

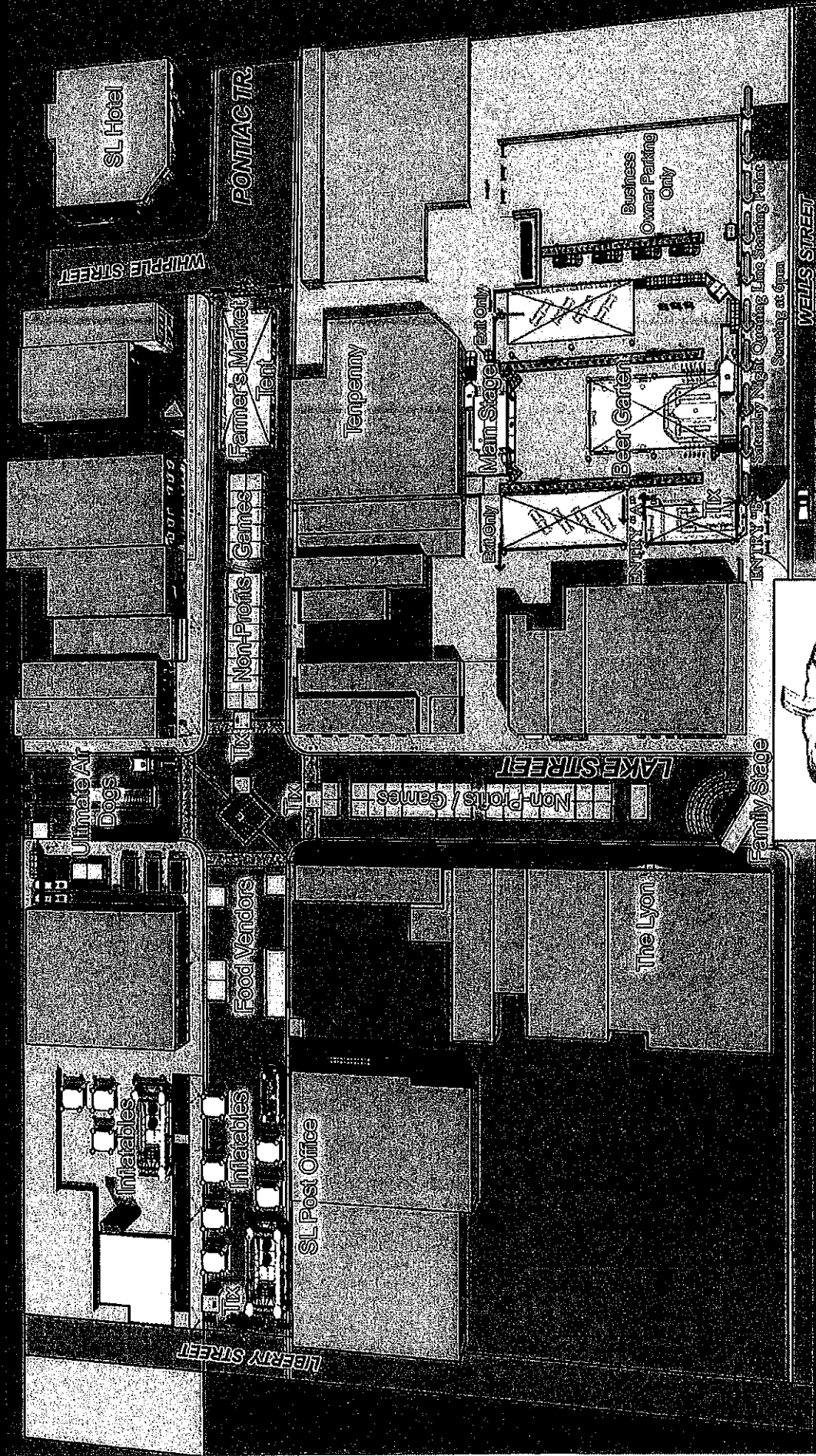
- Know exit locations ahead of time
- Direct visitors to nearest exit
- Alert officials of people who may need assistance



If Told to Shelter in Place:

- Get indoors immediately. Stay away from windows and doors.
- Shuts all doors and stay inside until advised by officials that it is safe to leave

Pumpkinfest of the South Lyon Area 2016 Festival Map



BEER GARDEN ENTRY "A" = Only all festival hours
EXCEPT Saturday night from 6:30pm - 11:30pm
BEER GARDEN ENTRY "B" = Only open on
Saturday night from 6:30pm - 11:30pm

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 23, 2016 until September 25, 2016 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 2:00 p.m. on September 23, 2016 until 8:00 p.m. on September 25, 2016.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of June 13, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

AGENDA NOTE

New Business: Item #

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Pumpkinfest Parade

EXPLANATION OF TOPIC: A request was received for a permit for the Pumpkinfest Parade and associated road closures planned for September 24, 2016 from 10:00 a.m. to 12:00 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Parade application, map, Insurance Quote/letter, Road Closure Approval form

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closure.

RECOMMENDATION: Approve the requested closures.

SUGGESTED MOTION: Motion by _____, supported by _____ Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade on September 24, 2016 at 10:00 a.m. and the related street closures:

Pontiac Trail from Quail Run to Liberty Street; West Liberty St. from Lafayette to Warren St.; Warren St. from West Liberty St. to Bartlett Elementary School

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.



SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 6-8-16 Requested Date of Event: 9-24-16

Applicant / Contact's Name: Phil We. part PH #: 248-486-1100

Applicant Address: 400 S. La Fayette S. L. 48178 Box 696
S. Lyon 48178

Business / Organizations Name (If Applicable): Pumpkinfest of the South Lyon Area

Bus. Ph#: 248-486-1100 Bus. Address: Box 696 S. Lyon 48178

President / CEO (Responsible for Event): Scott Black Direct Ph#: 207-2035

Parade START Time: 10 a.m. / p.m. Parade END Time: 12:00 a.m. / p.m.

Approximate Number of PERSONS: _____ Organization Names: _____

Approx 80-120 FLOATS 300-700 PARTICIPANTS

Approximate Number of VEHICLES: 60 Types of Vehicles: CARS, TRUCKS, TRAILERS
SCOOTERS, GOLF CARTS, ETC..

Approximate Number of ANIMALS: 4 SPECIFIC Animals: possibly 4 horses, dogs
on leashes

Amount of space to be maintained between and /all units in Parade: 20-30 feet

Route to be traveled (Include Street Names and Turning Directions): Lyon Trail Sub in
Lyon Twp to Pontiac Trail NORTH INTO City
of South Lyon proceeding NORTH to Liberty
Street / Pontiac Trail (La Fayette - See attached

[Signature]
Applicant's SIGNATURE

[Signature]
Responsible Party's SIGNATURE

APPROVED [✓]

DENIED []

[Signature]
Lloyd T. Collins, Chief of Police

06/08/16

Park

ADDITIONAL INFORMATION
PUMPKINFEST PARADE 2016

Similar to the Parade of 2015, the following additional information is provided:

- 1) Appx. 8-12 volunteers will be stationed at the Church of Christ to assist in Drop Off and Parking-ALONG WITH SIGNAGE.
- 2) Appx. 4-8 volunteers will be positioned at Lyon Trail Subdivision to assist in providing direction and set-up/staging.
- 3) Orange cones/barrels will be placed at driveways along parade route along with 25-30 volunteers being used and stationed at the driveways along the parade route to keep traffic out of Pontiac Trail.
- 4) South Lyon Police and Oakland County Sheriff's Department will assist along the parade route in their respective jurisdictions.
- 5) Appx. 4-8 volunteers will be at the end of the parade route to assist in giving direction for ending the parade.
- 6) Appx. 10 Days prior to the Parade, Flyers/Reminders will be HAND DELIVERED to ALL the business along Pontiac Trail Parade Route reminding them of the upcoming parade and the road closures.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law the Pumpkinfest of the South Lyon Area, a non-profit corporation agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Pumpkinfest of the South Lyon Area,
a non-profit corporation



Scott Black, President

Michigan Specialty Insurance Agency, Inc.
Commercial ~ Business ~ Personal Insurance
www.mispecialtyins.com

Insurance Service By a Professional Agency

May 16, 2016

Pumpkinfest of the South Lyon Area
PO Box 696
South Lyon, MI 48178

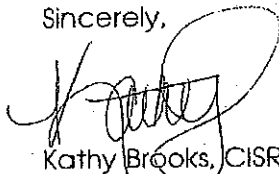
RE: Special Event Policy Liquor Liability Policy
Policy #: A11799800 A11801200
Effective Dates: September 23 - 26, 2016 September 23 - 26, 2016

To Whom It May Concern:

This letter is to confirm our intention to provide coverage for the Pumpkinfest of the South Lyon Area. Due to underwriting requirements we are not able to issue this policy until 60 days prior to the event. Quote proposals are attached for your review.

Thank you for choosing Michigan Specialty Insurance Agency for your special event coverage. We appreciate the opportunity to earn your business and look forward to working with you.

Sincerely,



Kathy Brooks, CISR
Commercial Lines Producer & Account Manager

2157 University Park Drive, Suite #10
Okemos, Michigan 48864
(800) 743-1959 (517) 347-7467 Fax: (517) 347-9074
Serving the entire State of Michigan plus IL, IN, KY, and TN



Quote Proposal

Customer Number: 1000050496
Policy Number: A117998 00

Quoted Policy Term: 09/23/2016 to 09/26/2016
Date Quoted: 02/04/2016

Customer Name and Address:
Pumpkinfest of the South Lyon Area
PO Box 696
South Lyon, MI 48178

Agency Name and Address:
MICHIGAN SPECIALTY INS AGY INC
2157 UNIVERSITY PARK DRIVE
STE 10
OKEMOS, MI 48864
517-347-7467

21653

Thank you for the opportunity to provide a quote.

See below for a summary of premiums quoted. Refer to additional pages for more details.

This quote proposal is based on the underwriting and rating information provided to date, including deductibles and retention. Please keep in mind this quote proposal may be subject to additional rating, pricing or underwriting considerations, as well as to a loss prevention survey and compliance with its recommendations.

These rate levels and this quote proposal are valid for 60 days or until the proposed effective date, whichever comes first. 09/23/2016

Coverage Part	Premium
Commercial General Liability Coverage	\$868.00
Total Premium:	\$868.00
Total Including Taxes, Fees and Surcharges:	\$868.00

Phone: | Fax: 1-800-320-1622
Email:

This quote proposal is not the insurance contract.
Only the actual provisions of the issued policy will apply.

APPROVAL OF ROAD CLOSURES-

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade _____ on September 24, 2016 at 10:00 a.m. and the related street closures: Pontiac Trail from Quail Run to Liberty Street.

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

AGENDA NOTE

New Business: Item

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Consider approval of agreement with South Lyon Area Youth Assistance Program (SLAYA) and the City of South Lyon

EXPLANATION OF TOPIC:

Each year the City enters into an agreement with SLAYA to provide support for services for the prevention of juvenile delinquency and neglect within the City and for youth involvement, education and recreation programs. The annual cost which is budgeted for is \$13,000

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Agreement with SLAYA

POSSIBLE COURSES OF ACTION: Approve/Deny agreement with South Lyon Area Youth Assistance Program (SLAYA) and the City of South Lyon

RECOMMENDATION: Approve of agreement with South Lyon Area Youth Assistance Program (SLAYA) and the City of South Lyon

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve of agreement with South Lyon Area Youth Assistance Program (SLAYA) and the City of South Lyon in the amount of \$13,000 for the 2016-2017 Fiscal Year.

AGREEMENT

SOUTH LYON AREA YOUTH ASSISTANCE PROGRAM

AND

THE CITY OF SOUTH LYON

Agreement to appropriate funds for the
support of services for the prevention
of juvenile delinquency and neglect

THIS AGREEMENT, made this first day of July, 2016, by and between the City of South Lyon, a Michigan municipal corporation of the County of Oakland, State of Michigan, whose address is 335 South Warren Street, South Lyon, Michigan 48178, hereinafter referred to as City, and the South Lyon Area Youth Assistance Program, whose address is 1000 North Lafayette, South Lyon, Michigan 48178, mutually agree as follows:

WHEREAS, the City has determined there is need for certain services to residents, specifically related to the prevention of juvenile delinquency and neglect within the community, and

WHEREAS, the City has determined that it is impractical at this time to render such services directly utilizing City Personnel and facilities, and

WHEREAS, the City has statutory authority under MCLA 123.461 to operate centers aimed at curbing juvenile delinquency within the community, and

WHEREAS, it is within the public welfare to provide other programs aimed at curbing juvenile delinquency and providing youth involvement, education, and recreation within the City, and

WHEREAS, the Juvenile Court has statutory authority under MCLA 712.2(e) to assist in or establish programs aimed at the prevention of juvenile delinquency and neglect, and

WHEREAS, the South Lyon Area Youth Assistance Program is such a program, established by the Juvenile Court for the County of Oakland, in cooperation with the City of South Lyon, the Township of Lyon, and the South Lyon Community Schools, and

WHEREAS, the South Lyon Area Youth Assistance Program is willing to furnish such services to the City and the City is willing to appropriate funds for the support of such services;

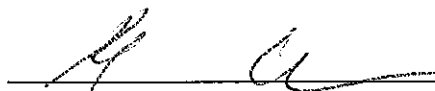
NOW, THEREFORE, the parties hereby agree as follows:

1. The South Lyon Area Youth Assistance Program agrees to furnish and the City agrees to appropriate funds for the support of counseling services for the prevention of juvenile delinquency and neglect within the City, and for youth involvement, education, and recreation programs.
2. This agreement shall become effective on July 1, 2016 and shall terminate on June 30, 2017. The terms of this agreement shall be automatically renewed each year thereafter unless either party shall notify the other in writing sixty (60) days prior to the anniversary date that it desires to modify this agreement.
3. The City shall provide the South Lyon Area Youth Assistance Program with the sum of Thirteen Thousand Dollars (\$13,000.00) during the 2016-2017 Fiscal Year to be used for the provisions of these services.
4. The South Lyon Area Youth Assistance Program and/or The City of South Lyon reserves the right to terminate this agreement, upon sixty (60) days written notice, if and when the South Lyon Area Youth Assistance Program ceases to exist.

WITNESSED BY:

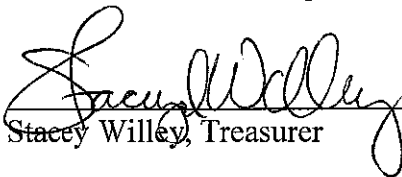
SOUTH LYON AREA YOUTH ASSISTANCE

CITY OF SOUTH LYON



Radha Vichare Kshirsagar, Chairperson

Lynne Ladner, City Manager



Stacey Willey, Treasurer

SOUTH LYON AREA YOUTH ASSISTANCE



1000 North Lafayette Street
South Lyon, MI 48178

Phone: 248-573-8189
Fax: 248-486-4067

Invoice

March 16, 2016

Bill To:

Ms. Lynne Ladner
City Manager
City of South Lyon
335 S. Warren
South Lyon, MI 48178

Date	Description	Amount			Total
7/01/2016	Contract for Services	13,000.00			13,000.00
to					
6/30/2017					
				Balance	13,000.00

AGENDA NOTE

New Business Item: Police Department Vehicle Purchase

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Vehicle Purchase

EXPLANATION OF TOPIC: The Police Department is requesting authorization to order two replacement Ford Police Interceptor vehicles. Estimated delivery time is approximately 120 days from date of order. Funding for both vehicles is included in the Police Department budget for fiscal year 2016-2017.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Purchase request, Bid Sheets

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the vehicle purchase.

RECOMMENDATION: Approve the requested vehicle purchase under the Macomb County bid.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of two 2017 Ford Police Interceptor Utility AWD vehicles from Signature Ford, under the Macomb County bid, at a cost of \$53,837.00.

**CITY OF SOUTH LYON
PURCHASE REQUEST**

NAME Chief Lloyd T. Collins
DEPARTMENT Police Department
PURCHASE 2017 Ford Police Interceptor Vehicles (2)
PRICE \$53,837.00

	<u>VENDOR NAME</u>	<u>PRICE</u>
1.	Signature Ford	\$53,837.00
2.	Gorno Ford	\$55,005.00
3.	Hines Park Ford	N/A

REASON TO PURCHASE

The requested vehicles are replacements for one (1) 2004 Chevrolet Impala and one (1) 2009 Ford Explorer, both having over 120,000 miles with mechanical problems requiring significant repair expenditures over the past 18 months. Funds have been allocated in the Police Department budget for fiscal year 2016-2017 to cover the cost of the proposed purchase.

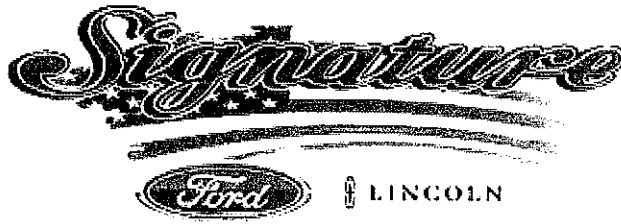

SIGNATURE

06/06/16
DATE

REPLACEMENT VEHICLES:

Two vehicles that will be taken out of service in 2016 are (1) 2004 Chevrolet Impala (242) with 122,690 miles & (1) 2009 Ford Explorer (291) with 130,716 miles. Maintenance costs for 291 & 242 during the past 18 months were \$6,341 and \$ 1,522 respectively.

It is anticipated that we will see an increase in mileage and maintenance costs for the aforementioned vehicles since 291 and 242 will remain in service until August or September, 2016. Indicated vehicle mileage and maintenance expenses are current as of May 31, 2016.



June 6, 2016

South Lyon Police Department
Attn: Lt. Chris Sovik
219 Whipple
South Lyon, MI 48178

Dear Lt. Chris Sovik:

Price on 2017 Vehicle Macomb County Contract Bid:

(1) 2017 Ford Police Interceptor Utility AWD in Black	\$26,756.00 ea
(1) 2017 Ford Police Interceptor Utility AWD in Silver	\$27,081.00 ea
Total Delivered Price	\$53,837.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: About 120 days from receipt of your PO.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 East Main St, Owosso, MI 48867
888-92-FLEET or 888-923-5338, Fax 517-625-5832



South Lyon Police Department
Attn : Lt. Chris Sovik
219 Whipple Street
South Lyon, MI 48843
Email: sovikc@southlyonpolice.com

June 6, 2016

Dear Lt. Chris Sovik:

Price on 2017 Vehicle State of Michigan Contract Bid:

(1) 2017 Ford Police Interceptor Utility AWD in Black	\$27,270.00
<u>(1) 2017 Ford Police Interceptor Utility AWD in Silver</u>	<u>\$27,735.00</u>
Total Delivered Price	\$55,005.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

CURRENT LEAD TIME IS ESTIMATED 10-12-WEEKS FROM RECIEPT OF PURCHASE ORDER

If you have any questions please call me, (734) 671-4017.

Robert K. Alderman
Government & Fleet Sales

22025 Allen Rd, Woodhaven, MI 48183
(734) 671-4017 or 888-571-5441

(2) 2017 Ford Interceptor Utility AWD

Macomb County Bid – Signature Ford

	Marked	Unmarked	Sub-Total
Base Price	\$24,856.00	\$24,856.00	\$49,712.00
Options	\$1,900.00	\$2,225.00	\$4,125.00
		Total	\$53,837.00

Michigan State Bid – Gorno Ford

	Marked	Unmarked	Sub-Total
Base Price	\$25,295.00	\$25,295.00	\$50,590.00
Options	\$1,975.00	\$2,440.00	\$4,415.00
		Total	\$55,005.00

Local Quote – Hines Park Ford

From past research and investigation, Hines Park Ford would not be able to obtain the listed vehicles any cheaper than Signature or Gorno Ford. Because Signature and Gorno have the State and County Bids, they are able to purchase several vehicles at a discounted rate. Representatives from Hines Park Ford also indicated that they would contact either Signature Ford or Gorno Ford to obtain these vehicles for our agency.

AGENDA NOTE

New Business: Item # Furnace & AC Unit replacement

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Furnace & A/C Replacement

EXPLANATION OF TOPIC: One of the two original furnaces in the main building was replaced in June, 2015 (FY 2104-2015). Replacement of the second furnace and one a/c unit is included in the FY 2015-2016 budget. The second unit is over twenty-five years old and its replacement is requested. Three bids were obtained for comparable furnace/ air conditioning units. The low bid was from Unlimited Heating & Air LLC for \$4,900.00.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo from Lt. Sovik; bids from Unlimited Heating & Air LLC (\$4,900), Sam's Heating & Cooling (\$6,080), Brumley Heating & Cooling (\$6,560).

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the purchase of the furnace and air conditioning unit, (including installation), from Unlimited Heating & Air LLC for \$4,900.00

RECOMMENDATION: Approve the purchase and installation as bid by Unlimited heating & Air LLC.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase and installation of the furnace and air conditioning unit as bid by Unlimited Heating & Air LLC for \$4,900.00.

06/13/16

SOUTH LYON POLICE DEPARTMENT MEMORANDUM

**Subject: Replacement of (1) Furnace / Air Conditioning Unit – Main
Police Building**

To: Chief Collins

From: Lt. Sovik

Date: June 8, 2016

Chief Collins,

Attached are estimates from three Heating & Cooling companies: Unlimited Heating and Air LLC, Sam's Heating & Cooling, and Brumley Heating & Cooling. I contacted Accutemp (517-548-1555) to inquire about a fourth quote, but owner Bob indicated that he does not service commercial buildings any longer. I met with representatives from each company during their inspection of the current heating & cooling unit.

We replaced one original furnace and air condition unit last year (FY Budget 2014-2015). In FY 2015-2016, we budgeted for the replacement of the second original furnace and air conditioning unit. This project will be completed before July 1, 2016.

All three companies will be using/installing the 410A Freon as the EPA is phasing out the R22 by 2019.

The three estimates are attached.

ESTIMATES

Unlimited Heating & Cooling LLC's estimate: \$4,900.00 for the furnace and air conditioning unit.

Brumley Heating & Cooling: \$6,560.00 for the furnace and air conditioning unit.

Sam's Heating & Cooling: \$6,080.00 for the furnace and air conditioning unit.

The cost of removal and disposal of the old units are included in the estimate cost of each company.

**Unlimited Heating & Air LLC
15393 Bird Road
Linden, MI 48451
517-404-9638
Michael Lusk**

**Sam's Heating & Cooling
29222 Lyon Oaks Drive
Wixom, MI 48393
248-486-8451
Brent Carignan**

**Brumley Heating & Cooling
730 Hagadorn
South Lyon, MI 48178
(248) 446-8217
Jim Brumley**

Proposal
BRUMLEY HEATING & COOLING
 730 Hagadorn
 South Lyon, MI 48178
 (248) 446-8217

PROPOSAL SUBMITTED TO <i>South Lyon Police Dept.</i>		PHONE <i>248 437 4193</i>	DATE <i>6/6/16</i>
STREET		JOB NAME	
CITY, STATE AND ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

TRANE XR 95 GAS FURNACE 95% Eff. — ~~\$2975~~
 100,000 B.T.U.
 Model # *TU41D100A9601A*

TRANE XR 13 STON Air Conditioner — ~~\$3585~~
R410A 13 S.E.E.R. with matching
Case Coil, Pack & Control wiring
 Model # *4TTR3060D1000N*
 New Thermostat
 10 year on Part
 1 year on Labor
 Permit

\$ 6560 ⁰⁰

All of the above specified equipment will be installed complete and in operating condition. Old equipment to be removed from the premises.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Paid in full upon completion dollars \$ 6560 ⁰⁰

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within

30

days.

Acceptance of Proposal - The above prices, specification and conditions

are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. A 1.5% per month service charge will be added to all unpaid balances.

Signature

Date of Acceptance

Signature

Estimate

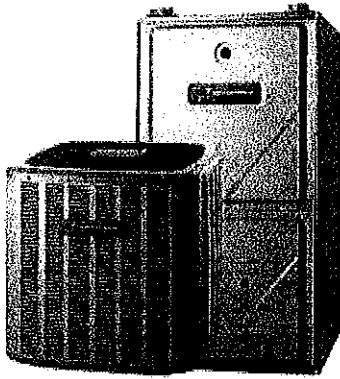
UNLIMITED HEATING AND AIR LLC

Unlimited Heating and Air LLC
 15393 Bird Rd
 Linden, MI 48451
 517-404-9638
 unlimitedheatingandairllc@gmail.com

Name/Address
South Lyon Police Department 219 Whipple St South Lyon, MI 48178

Date	Estimate No.	Project
06/07/16	315	

Item	Description	Quantity	Cost	Total
materials	100,000 btu 96% single stage Comfortmaker furnace model- G9MXE	1	1,180.00	1,180.00
materials	5 ton air conditioner and indoor cased acoil Comfortmaker model- N4A3	1	1,580.00	1,580.00
materials	Misc sheet metal, refrigerant, PVC, insulation, vibration pads, returnboot, plenum, etc		540.00	540.00
HVAC	Labor/ Replace existing furnace and AC. install new filter rack. Retro fit power and gas pipe. New thermostat optional for \$90.00.		1,600.00	1,600.00
	Furnace Warranty- 10 year parts and lifetime heat exchanger AC warranty- 10 year parts and 10 year compressor			
	Go to WWW.GOMCOMFORTMAKER.COM to see your product choices. Sales Tax		0.00%	0.00
1 year limited service warranty on new equipment from Unlimited Heating and Air LLC from date of installation in addition to manufactures warranties.			Total	\$4,900.00



Sam's Comfort Heating & Cooling Inc.
 29222 Lyon Oaks Dr.
 Wixom, MI 48393
 248-486-8451
samscomforthvac.com

WORK ORDER

Date: Jun 7, 2016
 Reason for Call: Estimates
 Work Order #: 60607170505
 Assigned To: Brent Carignan
 Status: started

Christopher Sovik - South Lyon Police Department
 219 Whipple Street
 South Lyon, MI 48178
 248-437-4193
sovikc@southlyonpolice.com

Repairs:

Furnace and A/C Installed	\$6,400.00
---------------------------	------------

Subtotal \$6,400.00

Chamber of Commerce / South Lyon Only -\$320.00

Total \$6,080.00

Signature constitutes acceptance of above work as being satisfactory and that equipment has been left in good condition.

NEW PARTS INSTALLED - Repair or replacement excluding labor if failure occurs within one year.

LABOR - 90 day labor warranty on work completed. All warranty work will be performed only during normal working hours.

Notes:

Install new Amana 96% up flow furnace 100,000 BTUs with new 5 ton Amana Cased Coil, and 5 ton Amana Condensender. Price includes all necessary transitions in metal, gas, venting, and permits and inspection, with removal of old equipment and area clean up. Warranties are 20 years on both heat exchangers, 5 years on all parts, and 1 years labor and service.

AGENDA NOTE

New Business: Item

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: Consider approval of agreement with Trotters Point Homeowner Association to allow Homeowner Association to replace, erect and maintain at their expense decorative street and traffic control signs

EXPLANATION OF TOPIC:

The Homeowner Association from Trotters Point approached the City requesting to replace the current street and traffic control signs in their subdivision with decorative signs that they believe will be more aesthetically pleasing and compatible with the character of the Subdivision. The City Attorney, Police Chief and City Manager have been meeting with members of the association and an preliminary agreement has been reached between the involved parties pending approval by the City Council.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Redline and regular copy of the agreement between the City of South Lyon and the Trotters Point Subdivision for decorative street and traffic control signs.

POSSIBLE COURSES OF ACTION: Approve/Deny agreement between the City of South Lyon and the Trotters Point Subdivision for decorative street and traffic control signs.

RECOMMENDATION: Approve of agreement between the City of South Lyon and the Trotters Point Subdivision for decorative street and traffic control signs.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve agreement between the City of South Lyon and the Trotters Point Subdivision for decorative street and traffic control signs.

DECORATIVE STREET & TRAFFIC CONTROL SIGN AGREEMENT

THIS DECORATIVE STREET AND TRAFFIC CONTROL SIGN AGREEMENT ("Agreement") is entered into as of the Effective Date (as defined below) by and between the CITY OF SOUTH LYON, a Michigan municipal corporation, whose address is 335 S. Warren Street, South Lyon, Michigan 48178 ("City") and TROTTERS POINTE HOMEOWNER ASSOCIATION, a Michigan nonprofit corporation, whose address is 768 West Hill Drive (P.O. Box 71), South Lyon, Michigan 48178 ("Association").

RECITALS

A. WHEREAS, the Association desires to replace certain existing standard street and traffic control signs by constructing, erecting, installing, paying for, and maintaining its desired decorative street and traffic control signs and supports within the Trotters Pointe Subdivision ("Subdivision") which will be more aesthetically pleasing and compatible with character of the Subdivision than the existing standard street signs;

B. WHEREAS, the City is agreeable to allowing the Association to replace existing street and traffic control signs and to construct, erect install, and maintain its desired decorative street and traffic control signs and supports on the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the City and the Association agree as follows:

1. Prior to the construction, erection, installation, placement, maintenance, repair, replacement, and removal of any decorative street and traffic control signs in the interior of the Subdivision, the Association shall submit its proposed plans, specifications, a map of the project, name of manufacturer/supplier and any third party vendor responsible for the work, to the Superintendent of the City of South Lyon Department of Public Works ("DPW") and obtain approval for the proposed signs before the signs are placed in any public right-of-way. The proposed plans shall include the specific style of the sign, color, trim, mounting hardware and post, including materials to be used. The Association shall construct, erect, install, place, and maintain only those decorative street and traffic control signs, trim, supports, mounting hardware, toppers, posts and any appurtenances thereto (collectively the "Signs") approved by the City.

2. Any Sign placed in the right-of-way pursuant to this Agreement shall be of the height, size, color, shape, design, and other characteristics, and be located in compliance with the most recent edition of Michigan Manual of Uniform Traffic Control Devices, as amended ("Manual"). All Signs shall conform to the applicable City, State and Federal regulations, requirements and standards with respect to safety, including reflectivity requirements and standards. Any deviation from those regulations, requirements and standards shall only be from standards unrelated to safety and only with the consent and approval of the City.

3. The Association shall obtain any and all permits, inspections and approvals as may be required by the City. Additionally, the Association shall ensure that the necessary relocations of any utilities or other improvements are completed and approved prior to the installation of any Sign, and the Association shall bear all costs thereof. The Association shall bear all costs relating to construction, erection, installation, placement, maintenance, repair, replacement, and removal of the Signs. If an issue arises during installation of any Sign regarding its effect on or interference with any public or private improvement or structure, such as possible interference with any

sidewalk, underground utility such as sewer or water, all installation and/or work must cease, the DPW shall be contacted, and installation or work may continue only after approval from the City. Any damage to any public utility, sidewalk, or other improvement resulting from the construction, erection, installation, placement, maintenance, repair, replacement, and removal of a Sign shall be repaired at the Association's sole expense..

4. Unless required by the Manual or the City, all Signs shall be erected and placed in the exact same location as existing signs.

5. All costs associated with the purchase, construction, erection, installation, placement, maintenance, repair, replacement, and removal of Signs under this Agreement shall be borne solely by the Association. Once existing standard street and traffic control signs are replaced and Signs are erected, they shall be maintained, repaired, replaced, and removed, as necessary, at the sole cost of the Association.

6. The Association shall immediately repair, replace, re-install, and/or remove any Sign that is or becomes damaged, knocked down, destroyed, lost, stolen, vandalized, leaning, unreadable, unsafe, or that fails to comply with the Manual or applicable regulations, requirements and standards, or that is not in compliance with the approved plans. The Association shall ensure that the Signs are maintained and that no material wear and tear is evidenced at any time as to any Sign. Any Sign that becomes unreadable shall be immediately repaired or replaced. The City may, at any time, place a temporary standard sign until the Association has acted to repair, replace or re-install the Sign. Any temporary sign installed by the City shall be returned to the City by the Association.

7. If, after receiving written notice from the City to repair or replace a Sign, the Association fails to do so for a period of thirty (30) days, the City may replace any or all of the Signs in the Subdivision with a standard street or traffic control sign at the sole cost of the Association, and it may terminate this Agreement by providing written notice of same to the Association.

8. Signs constructed, erected, installed, placed, maintained, repaired, replaced as provided for in this Agreement shall contain exactly the same text as the standard sign being replaced.

9. The purpose of this Agreement in allowing the Association to construct, erect, install, place, maintain, repair, replace, or remove Signs in the right-of-way is a privilege and shall not constitute or provide any right to compensation, damages, or claims against the City, DPW or any other department or employee of the City for any cost associated with the Signs.

10. The Association may terminate this Agreement prior to the installation of any Sign by providing thirty (30) days written notice to the City. The parties may at any time agree to terminate this Agreement. The City, upon thirty (30) days written notice, may terminate the Agreement for reasons of safety or the Association's failure to construct, erect, install, place, maintain, repair, replace, re-install, or remove the Signs in compliance with the Manual or applicable approved plans, and regulations, requirements and standards, and the City shall have no responsibility to the Association other than to return the Signs to the Association. The Association shall pay the City within thirty (30) days of receiving an invoice for the cost or replacing the Signs with standard signs, which if not paid, may be prorated among the lots/units in the Subdivision and added to the assessment rolls. The Association shall demonstrate to the City that the authority for such assessment exists in the Association's Master Deed, by-laws and/or restrictive covenants for the Subdivision.

11. Upon approval by the City and completion of the construction, erection, installation, placement, maintenance, repair, replacement, or removal of the Signs, the Association agrees to save and hold harmless, indemnify, represent and defend the City from any and all claims for bodily injury or property damage or any other claim relating to or arising out of the Signs including their design, placement or existence within the right-of-way, except for claims arising solely from the City's own actions or omissions.

12. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto, their successors and assigns.

13. It is understood and agreed that the entire agreement between the parties is contained herein and that this Agreement supersedes all oral agreements, negotiations, and representations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

14. This Agreement may be amended by written mutual agreement signed by the parties.

15. This Agreement may be signed in any number of counterparts, all and each of which shall be considered to be originals and together shall constitute one and the same Agreement. Facsimile copies or electronic copies of this Agreement shall serve as originals and be enforced as though they were originals.

16. This Agreement shall be effective as of the date the last of the parties set forth below signs this Agreement.

TROTTERS POINTE HOMEOWNERS ASSOCIATION

By: _____
_____, its President

Date _____

By: _____
_____, its _____

Date _____

CITY OF SOUTH LYON

By: _____
John Galeas, Jr., its Mayor

Date _____

By: _____
Lisa Deaton, its Clerk

Date _____

**Exhibit A
INVENTORY OF SIGNS**

**DESCRIPTION - 4" Fluted Black Sign
posts**

**White on Green, upper & lowercase,
8" & 12" single sided**

12" Decorative Street Name Signs with Stop Signs at 11 Mile Rd Entrances:

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer
- (2) Street Sign hanging blade holder
- (4) Street Name Signs 12" x necessary length (single sided)•

11 Mile Rd & Equestrian Dr•
11 Mile Rd & Shetland Dr

Stop Signs for loop on Shetland Dr consisting of:

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer

8" Decorative Street Name Signs with Stop Signs each sign consisting of :

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer
- (2) Street Sign hanging blade holder
- (4) Street Name Signs 8" x necessary length (single sided)•

Stable Ln & Equestrian Dr•
Colt Dr & Equestrian Dr•
Saddle Dr & Equestrian Dr•
Appaloosa Ct & Saddle Dr•
Polo Dr & Cantor Ln•
Horseshoe Dr & Cantor Ln (x2)•
Cantor Ln & Shetland Dr•
Polo Dr & Shetland Dr•
Corral Ln & Shetland Dr•
Corral Ln & Polo Dr•
Colt Ln & Shetland Dr•
Colt Dr & Shetland Dr (x2)•
Chestnut Ln & Colt Dr (x2)•
Arabian Ct & Colt Dr•
Stable Ln & Colt Dr

8" Decorative Street Name Signs without Stop Signs each consisting of:

- (1) 4" OD Fluted Alum pole, base, finial
 - (2) Street Sign hanging blade holder
 - (4) Street Name Signs 8" x necessary length (single sided)•
- Gallop Ln & Saddle Dr•
Cantor Ln & Saddle Dr•
Colt Ln & Colt Dr

DECORATIVE STREET & TRAFFIC CONTROL SIGN AGREEMENT

THIS DECORATIVE STREET AND TRAFFIC CONTROL SIGN AGREEMENT ("Agreement") is entered into as of the Effective Date (as defined below) by and between the CITY OF SOUTH LYON, a Michigan municipal corporation, whose address is 335 S. Warren Street, South Lyon, Michigan 48178 ("City") and TROTTERS POINTE HOMEOWNER ASSOCIATION, a Michigan nonprofit corporation, whose address is 768 West Hill Drive (P.O. Box 71), South Lyon, Michigan 48178 ("Association").

RECITALS

A. WHEREAS, the Association desires to replace certain existing standard street and traffic control signs by constructing, erecting, installing, paying for, and maintaining its desired decorative street and traffic control signs and supports within the Trotters Pointe Subdivision ("Subdivision") which will be more aesthetically pleasing and compatible with character of the Subdivision than the existing standard street signs;

B. WHEREAS, the City is agreeable to allowing the Association to replace existing street and traffic control signs and to construct, erect install, and maintain its desired decorative street and traffic control signs and supports on the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the City and the Association agree as follows:

1. Prior to the construction, erection, installation, placement, maintenance, repair, replacement, and removal of any decorative street and traffic control signs in the interior of the Subdivision, the Association shall submit its proposed plans, specifications, a map of the project, name of manufacturer/supplier and any third party vendor responsible for the work, to the Superintendent of the City of South Lyon Department of Public Works ("DPW") and obtain approval for the proposed signs before the signs are placed in any public right-of-way. The proposed plans shall include the specific style of the sign, color, trim, mounting hardware and post, including materials to be used. The Association shall construct, erect, install, place, and maintain only those decorative street and traffic control signs, trim, supports, mounting hardware, toppers, posts and any appurtenances thereto (collectively the "Signs") approved by the City.

2. Any Sign placed in the right-of-way pursuant to this Agreement shall be of the height, size, color, shape, design, and other characteristics, and be located in compliance with the most recent edition of Michigan Manual of Uniform Traffic Control Devices, as amended ("Manual"). All Signs shall conform to the applicable City, State and Federal regulations, requirements and standards with respect to safety, including reflectivity requirements and standards. Any deviation from those regulations, requirements and standards shall only be from standards unrelated to safety and only with the consent and approval of the City.

3. The Association shall obtain any and all permits, inspections and approvals as may be required by the City. Additionally, the Association shall ensure that the necessary relocations of any utilities or other improvements are completed and approved prior to the installation of any Sign, and the Association shall bear all costs thereof. The Association shall bear all costs relating to construction, erection, installation, placement, maintenance, repair, replacement, and removal of the Signs. If an issue arises during installation of any Sign regarding its effect on or interference with any public or private improvement or structure, such as possible interference with any

sidewalk, underground utility such as sewer or water, all installation and/or work must cease, the DPW shall be contacted, and installation or work may continue only after approval from the City. Any damage to any public utility, sidewalk, or other improvement resulting from the construction, erection, installation, placement, maintenance, repair, replacement, and removal of a Sign shall be repaired at the Association's sole expense..

4. Unless required by the Manual or the City, all Signs shall be erected and placed in the exact same location as existing signs.

~~5. No additional signage may be placed with a stop sign.~~

← - - - Formatted: Normal, No bullets or numbering

~~6.5.~~ All costs associated with the purchase, construction, erection, installation, placement, maintenance, repair, replacement, and removal of Signs under this Agreement shall be borne solely by the Association. Once existing standard street and traffic control signs are replaced and Signs are erected, they shall be maintained, repaired, replaced, and removed, as necessary, at the sole cost of the Association.

~~7.6.~~ The Association shall immediately repair, replace, re-install, and/or remove any Sign that is or becomes damaged, knocked down, destroyed, lost, stolen, vandalized, leaning, unreadable, unsafe, or that fails to comply with the Manual or applicable regulations, requirements and standards, or that is not in compliance with the approved plans. The Association shall ensure that the Signs are maintained and that no material wear and tear is evidenced at any time as to any Sign. Any Sign that becomes unreadable shall be immediately repaired or replaced. The City may, at any time, place a temporary standard sign until the Association has acted to repair, replace or re-install the Sign. Any temporary sign installed by the City shall be returned to the City by the Association.

~~8.7.~~ If, after receiving written notice from the City upon receiving notice to repair or replace a Sign, the Association fails to do so for a period of thirty (30) days, the City may replace any or all of the Signs in the Subdivision with a standard street or traffic control sign at the sole cost of the Association, and it may terminate this Agreement by providing written notice of same to the Association.

~~9.8.~~ Signs constructed, erected, installed, placed, maintained, repaired, replaced as provided for in this Agreement shall contain exactly the same text as the standard sign being replaced.

~~10.9.~~ The purpose of this Agreement in allowing the Association to construct, erect, install, place, maintain, repair, replace, or remove Signs in the right-of-way is a privilege and shall not constitute or provide any right to compensation, damages, or claims against the City, DPW or any other department or employee of the City for any cost associated with the Signs.

~~11.10.~~ The Association may terminate this Agreement prior to the installation of any Sign by providing thirty (30) days written notice to the City. The parties may at any time agree to terminate this Agreement. The City, upon thirty (30) days written notice, may terminate the Agreement for reasons of safety or the Association's failure to construct, erect, install, place, maintain, repair, replace, re-install, or remove the Signs in compliance with the Manual or applicable approved plans, and regulations, requirements and standards, and the City shall have no responsibility to the Association other than to return the Signs to the Association. The Association shall pay the City within thirty (30) days of receiving an invoice for the cost of replacing the Signs with standard signs, which if not paid, may be prorated among the lots/units in the

Subdivision and added to the assessment rolls. The Association shall demonstrate to the City that the authority for such assessment exists in the Association's Master Deed, by-laws and/or restrictive covenants for the Subdivision.

~~12.~~11. Upon approval by the City and completion of the construction, erection, installation, placement, maintenance, repair, replacement, or removal of the Signs, the Association agrees to save and hold harmless, indemnify, represent and defend the City from any and all claims for bodily injury or property damage or any other claim relating to or arising out of the Signs including their design, placement or existence within the right-of-way, except for claims arising solely from the City's own actions or omissions.

~~13.~~12. The provisions of this Agreement shall inure to the benefit of and be binding upon the parties hereto, their successors and assigns.

~~14.~~13. It is understood and agreed that the entire agreement between the parties is contained herein and that this Agreement supersedes all oral agreements, negotiations, and representations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof.

~~15.~~14. This Agreement may be amended by written mutual agreement signed by the parties.

~~16.~~15. This Agreement may be signed in any number of counterparts, all and each of which shall be considered to be originals and together shall constitute one and the same Agreement. Facsimile copies or electronic copies of this Agreement shall serve as originals and be enforced as though they were originals.

~~17.~~16. This Agreement shall be effective as of the date the last of the parties set forth below signs this Agreement.

TROTTERS POINTE HOMEOWNERS ASSOCIATION

By: _____
_____, its President

Date _____

By: _____
_____, its _____

Date _____

CITY OF SOUTH LYON

By: _____
John Galeas, Jr., its Mayor

Date _____

By: _____
Lisa Deaton, its Clerk

Date _____

**Exhibit A
INVENTORY OF SIGNS**

**DESCRIPTION - 4" Fluted Black Sign
posts**

**White on Green, upper & lowercase,
8" & 12" single sided**

12" Decorative Street Name Signs with Stop Signs at 11 Mile Rd Entrances:

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer
- (2) Street Sign hanging blade holder
- (4) Street Name Signs 12" x necessary length (single sided)*

11 Mile Rd & Equestrian Dr*
11 Mile Rd & Shetland Dr

Stop Signs for loop on Shetland Dr consisting of:

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer

8" Decorative Street Name Signs with Stop Signs each sign consisting of :

- (1) 4" OD Fluted Alum pole, base, finial
- (1) 30" Stop Sign and backer
- (2) Street Sign hanging blade holder
- (4) Street Name Signs 8" x necessary length (single sided)*

Stable Ln & Equestrian Dr*
Colt Dr & Equestrian Dr*
Saddle Dr & Equestrian Dr*
Appaloosa Ct & Saddle Dr*
Polo Dr & Cantor Ln*
Horseshoe Dr & Cantor Ln (x2)*
Cantor Ln & Shetland Dr*
Polo Dr & Shetland Dr*
Corral Ln & Shetland Dr*
Corral Ln & Polo Dr*
Colt Ln & Shetland Dr*
Colt Dr & Shetland Dr (x2)*
Chestnut Ln & Colt Dr (x2)*
Arabian Ct & Colt Dr*
Stable Ln & Colt Dr

8" Decorative Street Name Signs without Stop Signs each consisting of:

- (1) 4" OD Fluted Alum pole, base, finial
- (2) Street Sign hanging blade holder
- (4) Street Name Signs 8" x necessary length (single sided)*

Gallop Ln & Saddle Dr*
Cantor Ln & Saddle Dr*
Colt Ln & Colt Dr

AGENDA NOTE

New Business: Item #

MEETING DATE: June 13, 2016

PERSON PLACING ITEM ON AGENDA: Chief Collins

AGENDA TOPIC: Matcats Beach Wrestling – McHattie Park Volleyball Courts

EXPLANATION OF TOPIC: A request was received from the South Lyon Matcats for a Beach Classic Wrestling Tournament to be held on the volleyball courts in McHattie Park on Saturday, June 18, 2016 from 8:00 a.m. to 12:00 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Demonstration Application, Certificate of Insurance, Hold Harmless agreement, South Lyon Area Recreation Authority permit

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the request

RECOMMENDATION: Approve the request

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Beach Classic Wrestling Tournament to be held on the volleyball courts in McHattie Park on Saturday, June 18, 2016 from 8:00 a.m. to 12:00 p.m.



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: May 24, 2016

Requested Date of Event: June 18, 2016

Applicant / Contact's Name: Matthew Cepak PH #: 810-333-4350

Applicant Address: 61151 Brookway Drive South Lyon MI 48178

Business / Organizations Name (If Applicable): South Lyon Matcats

Bus. Ph#: 810-333-4350 Bus. Address: 1057 Gentry Drive South Lyon MI 48178

President / CEO (Responsible for Event): Matthew Cepak Direct Ph#: 810-333-4350

Parade START Time: 8:00 (a.m.) / p.m.

Parade END Time: 12:00 a.m. / (p.m.)

Approximate Number of PERSONS: 250 Organization Names: 75 wrestlers + parents
and siblings (estimated) from various wrestling clubs

Approximate Number of VEHICLES: 100 Types of Vehicles: Cars, SUV's, trucks -
Standard personal vehicles parking in Mattie Park lot and designated surrounding areas

Approximate Number of ANIMALS: 0 SPECIFIC Animals: None anticipated

Amount of space to be maintained between and /all units in Parade: N/A

Route to be traveled (Include Street Names and Turning Directions): South Lyon Matcat
Beach Wrestling Tournament held in Mattie Park held on
the sand volleyball courts. Courts reserved through South Lyon rec.
Included in this application is copy of insurance and
how harmless clause

Applicant's SIGNATURE MATTHEW CEPAK

Responsible Party's SIGNATURE MATTHEW CEPAK

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police 06/02/16



MUSAW BEACH WRESTLING SERIES

Club South Lyon Matcats

Has secured the venue at McHattie Park

Address 200 S. Warren St. South Lyon MI

For Date MM/DD/YYYY 06/18/2016

South Lyon Matcats
Venue administrator (print)

[Signature]
Signature

Phone 248-444-3682

Email kmeyers5@sbcglobal.net

Matt Cepak
Club President (Contact)

[Signature]
Signature

Phone 810-333-7350

Email mcepak@gmail.com

Clubs that cancel will be responsible to repay reasonable cost to MUSAW for losses including sanction fee, registration, printing, etc.

There is \$100 sanction fee, \$100 for pairing, and officials to paid out of registration fees. Host club to receive the remaining if above outline is completed.



MUSAW BEACH WRESTLING

Outline

- All MUSAW Beach Wrestling events are sanctioned with USA Wrestling
- The tournament and club is covered under the Insurance policy when the event is sanctioned
- Divisions Elementary-Middle School-High School-Open, Block weights as needed - All brackets are round robin unless there are 7 or more on the chart to allow as many quality matches as possible, charts may be split to form round robins
- Morning of weigh-ins and walk up registration 8:00am-9:00am
- Free beach wrestling rules clinic from 9:50-10:00am
- Wrestling starts at 10am
- Every athlete must have a current USA Wrestling card to participate

Host Requirements

- Provide venue with appropriate sand (clear of stones and sharp debris) with enough space for two rings (30ft diameter).
- Sand at venue must be raked and cleared of debris by 8am.
- 50 wrestlers per ring maximum, two ring minimum.
- One table and 2 table workers for each table per ring with event supplies, blood clean up, score cards, color bands.
- Referees, at least one for each mat with whistle, wrist bands, flipper, etc. Officials are paid by host.

MUSAW will supply

- Set up registration and pairing on Google Drive
- Award (for every preregistered athlete)
- 2 wrestling rings for competition
- Make tournament flyer and promote
- Set up online registration

Event date 6/18/16 School McHattie Park Address 2005 Warren City S. Lyon State MI Zip 48175

Print Kari Meyers Signature [Signature] Date 5/23/16



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines Wells Fargo Insurance Services USA, Inc. 90 S. Cascade Ave, 2nd Floor Colorado Springs, CO 80903	CONTACT NAME: Rita.Nicholson PHONE (A/C, No, Ext): 303-863-6129 FAX (A/C, No): 855-669-8729 E-MAIL ADDRESS: Rita.Nicholson@wellsfargo.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: Philadelphia Indemnity Insurance Company</td> <td>18058</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Philadelphia Indemnity Insurance Company	18058	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Philadelphia Indemnity Insurance Company	18058														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED United States of America Wrestling Association, Inc. 6155 Lehman Drive Colorado Springs, CO 80918															

COVERAGES

CERTIFICATE NUMBER: 10538814

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		PHPK1382290	09/01/2015	09/01/2016	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 5,000,000
		<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG \$ 5,000,000
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR		PHUB512017	9/1/2015	9/1/2016	EACH OCCURRENCE \$ 5,000,000
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Named Insured Includes South Lyon Matcats.

Event: South Lyon Beach Classic to be held at McHattie Park, 200 S. Warren, South Lyon, MI 48178 on 6/18/2016 to 6/18/2016.

Coverage applies to the above with respect to sanctioned events, club practices, club fundraisers and meetings.

Additional Named Insured Includes The City of South Lyon, all elected and appointed officials, all employees, and volunteers, all boards, commissions

CERTIFICATE HOLDER

CANCELLATION

The City of South Lyon 335 S. Warren St South Lyon MI 48178	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>James Brada</i></p>
---	--

The ACORD name and logo are registered marks of ACORD

© 1988-2014 ACORD CORPORATION. All rights reserved.

ACORD 25 (2014/01)

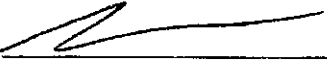
(This certificate replaces certificate# 10502434 issued on 5/5/2016)

Additional Remarks Schedule (Continued from Page 1)

and/or authorities and board members, including employees and volunteers there with respect to liability caused by the negligence of the Named Insured as per Philadelphia Indemnity form PI-AM-004 Additional Insured-Certificate holders.

City of South Lyon
335 S. Warren
South Lyon, MI 48178

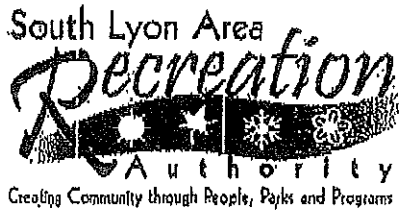
To the fullest extent permitted by law the South Lyon Matcats agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected officials, employees and volunteers, and others working on behalf of the City of South Lyon against all claims, demands, suits, or loss, including all costs connected therewith, for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arise out of, or is in any way connected or associated with this event.

Signed: 

Date: 5/25/16

Name: Matthew Conk

Title: PRESIDENT SL MATCATS



South Lyon Area Recreation Authority
 Attn: DIRECTOR
 318 W. Lake Street
 South Lyon, MI 48178
 Tel. 248.437.8105 Fax. 248.437.4324

City of South Lyon: Athletic Field/Court Use Permit Application

Name of Applicant/League/Organization: South Lyon Maccats
 Mailing Address: 1057 Gentry South Lyon MI 48178
 Applicant/Contact Person: Kari Meyers
 Mailing Address of Contact: 1057 Gentry South Lyon MI 48178
 Contact Phone: 248-444-3682 Contact Email: maccats.info@gmail.com
 Requested Date(s) of Use: June 18th
**If more space is needed, please attach an organized schedule of dates/times requested.*
 Exact Time of Event(s) (Beginning & End): 8am - 6pm
 Expected # of Participants: 80

Please select which park and facility you are requesting to use: (check all that apply)

McHattie East Baseball Field	<input type="checkbox"/>	McHattie West Baseball Field	<input type="checkbox"/>
McHattie Sand Volleyball Courts	<input checked="" type="checkbox"/>	McHattie Park/Dorothy Street Green Space	<input type="checkbox"/>
Volunteer North Ball Field	<input type="checkbox"/>	Volunteer South Ball Field	<input type="checkbox"/>
Volunteer North Soccer Field	<input type="checkbox"/>	Volunteer South Soccer Field	<input type="checkbox"/>
Volunteer Sand Volleyball Court	<input type="checkbox"/>		

Are you a non-profit organization: ☐ No ☒ Yes: If yes, Fed ID # _____

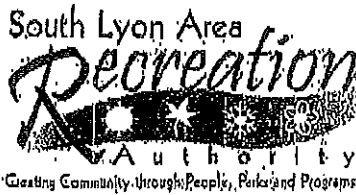
Does your membership base consist of 2/3 South Lyon residents: ☐ No ☒ Yes

Name of Insurance Carrier: _____
**Attach a copy of current insurance certificate*

Athletic Activity or Event Description: Beach/Sand Wrestling

Will an admission fee for spectators be charged on the dates requested: ☒ No ☐ Yes: If yes, please detail: _____

Will concessions be sold onsite: ☒ No ☐ Yes: If yes, please attach a copy of your permit
**Public sale or distribution of food requires a concession permit through the Oakland County Health Department.*



FIELD/COURT TERMS OF USE

- Applicant/Permittee agrees to abide by all City and park use policies, ordinances and other applicable laws.
- Applicant/Permittee shall not charge a parking fee.
- Vehicles must be parked only in designated spaces and areas.
- No alcoholic beverages are allowed at City athletic fields, courts or parks without a separate event permit.
- Fields and surrounding areas must be cleaned up after the event. If the City is required to clean up after the use, the Applicant/Permittee will be charged a clean-up fee.
- Any damages caused by the Applicant/Permittee shall be immediately reported to the City Clerk. Costs incurred by the City to repair damage will be charged to the Applicant/Permittee.
- The City of South Lyon is not responsible for any damage to property or personal injury arising out of use of City athletic fields or courts or other park facilities.
- **WAIVER OF LIABILITY & HOLD HARMLESS AGREEMENT.** To the fullest extent permitted by law, South Lyon Matcats [Applicant Name/League/Organization] agrees to defend, pay, on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees, and volunteers and others working on behalf of the City of South Lyon against any and all claims, demands, suits or losses, including all costs, connected therewith, and for any damages which may be asserted or claimed or recovered against or from the City of South Lyon, its elected officials, employees, volunteers or others working on behalf of the City of South Lyon, by reason of personal injury or death, and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with the use.

I have read and agree to the above Field/Court Terms of Use.

[Signature]
Applicant/Permittee Signature

3/2/16
Date

Kari Meyers
Printed Name

3/2/16
Title

For Office Use ONLY			
Application Received: Date: <u>3-2-16</u>	Time: <u>2:00 PM</u>	Received by: <u>A. Allen</u>	
Permit Application Fee \$25 / Permit Modification \$5			
Please circle payment method: <input type="radio"/> Credit Card <input type="radio"/> Check # <u> </u> <input type="radio"/> Cash			
Credit Card # <u> </u>	Exp. Date: <u> </u>	3 Digit PIN: <u> </u>	
Permit Approved: Date: <u> </u>	Printed Name: <u> </u>	Signature: <u> </u>	

Subject: FW: Confirmation of Reservation for McHattie Park Sand Volleyball Courts

From: Amy Allen (aallen@slrec.com)

To: joseph.rzyli@yahoo.com;

Date: Wednesday, May 25, 2016 12:35 PM

From: Amy Allen

Sent: Wednesday, March 02, 2016 2:51 PM

To: 'matcats.info@gmail.com' <matcats.info@gmail.com>

Subject: Confirmation of Reservation for McHattie Park Sand Volleyball Courts

This email is your confirmation that we received your McHattie Park Sand Volleyball Court Use Permit Application for Saturday, June 18th from 8:00 am – 6:00 pm. Consider this email your approval for this request. You may print out a copy of this email to bring along with you on the requested date as proof of reservation. If you have any further questions, please do not hesitate to contact us.

Amy L. Allen, CPRP

Recreation Director

South Lyon Area Recreation Authority

318 W. Lake Street

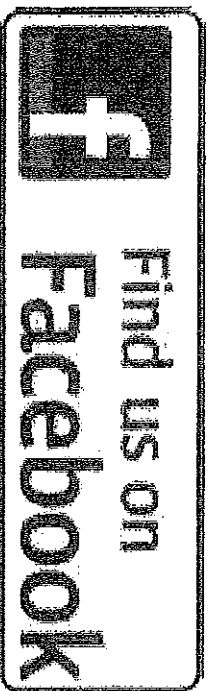
South Lyon, MI 48178

Phone: 248-437-8105

Fax: 248-437-4324

aallen@shrec.com

www.shrec.net



Attachments

- image003.jpg (7.39KB)
- 20160525122411794.pdf(300.42KB)



South Lyon Area Youth Assistance

ATTENTION PARENTS!!

BRING YOUR CHILDREN TO A FREE STRANGER DANGER CLASS



Empower your kids to:

- **DEVELOP STRANGER AWARENESS**
- **AVOID DANGEROUS SITUATIONS**
- **LEARN BASIC SELF- DEFENSE SKILLS**



Presentation by:

**SOUTH LYON POLICE DEPARTMENT
HAN'S TAE KWON DO ACADEMY**

**GRADES 1ST — 5TH
FREE CHILD PRINT ID KIT !!**

June 28, 2016 6:30—7:30 p.m.

***South Lyon Church of Christ
21860 Pontiac Trail, South Lyon, MI 48178***

**To register call: South Lyon Area Youth Assistance
248-573-8189 or email slayasecretary@gmail.com**



May 26, 2016

CITY COUNCIL

Mayor
Bob Gatt

Mayor Pro Tem
Dave Staudt

Andrew Mutch

Wayne Wrobel

Laura Marie Casey

Gwen Markham

Brian Burke

City Manager
Peter E. Auger

Director of Public Safety
Chief of Police
David E. Molloy

Director of EMS/Fire Operations
Jeffery R. Johnson

Assistant Chief of Police
Jerrod S. Hart

Assistant Chief of Police
Erick Zinser

Mr. Lloyd T. Collins
Chief of Police
South Lyon Police Department
219 Whipple
South Lyon, MI 48178

Dear Chief Collins,

Thank you for arranging to have a South Lyon Police vehicle displayed at our Police Open House on Saturday, May 14, 2016. Your participation gave community members the opportunity to become more familiar with department vehicles and equipment from other law enforcement agencies. I appreciate your contribution in helping to make this community-wide event so successful.

Please do not hesitate to contact me if I can ever be of service to you or your department. Again, thank you for your contribution to the success of our Open House.

Sincerely,

David E. Molloy
Director of Public Safety
Chief of Police

Novi Public Safety Administration
45125 Ten Mile Road
Novi, Michigan 48375
248.348.7100
248.347.0590 fax

cityofnovi.org

YOU'RE INVITED!



Dear Lynne,

We would be honored if you could stop by! If you could put this invitation (below) in the City Board pack too - it would be nice to extend to the City Council.
Doreen

"BOND" FIRE AT CAMP READ-A-LOT

At the Salem-South Lyon District Library

THURSDAY, JUNE 16TH FROM 5:00-8:30 PM

(Rain date: Friday, June 17th, same time)

This is a joint event to kick off the summer reading program and celebrate paying off the Library's 20 Year Bond Debt. A special "Bond" burning ceremony will take place at 7:30 PM.

Activities include: Scavenger Hunt, S'mores, hot dogs, live music, airbrush tattoos by Big Daddy Body Art, Pony Hops game from Wonder Jump, Games and Prizes for all ages, photo ops and more free fun for the whole family!



**Salem-South Lyon
District Library**

9800 Pontiac Trail, South Lyon, MI 48178

aspirations will be things that we, at the library, can address. Each conversation is a chance for us to better understand people's aspirations for the community, the concerns they have and what they believe might make a difference in strengthening the community. Our role is to listen, to learn, and to share what we learn and how it can help make our work in the community more effective.

As you know, our community is made up of the City and three townships. These are different geographies and political makeups. But ultimately, together, we ALL are the **COMMUNITY** that we live in together.

If you'd like to be a part of a community conversation, you can go to the library website for upcoming dates and times to sign up. <http://ssldl.info/content/community-conversations>
<https://www.facebook.com/ssldlcommunityconversations/>

I have brought cards with links to our Community Conversations website and Facebook site and they are in the back as you leave.

THREE: The library will be open on Sundays beginning September 11! When we updated our strategic plan this past year, we obtained input from surveys and focus groups – and one of the top needs identified was Sunday hours. We will be open on Sundays during the school year, September 11 through June 11, from 1:00 PM to 5:00 PM.

FOUR: Lastly, we are proud to announce that SSLDL will be one of the 470+ Funding Information Network partners worldwide for the Foundation Center as of July 1, 2016. The Foundation Center provides resources for grant seekers and grant makers. As a partner, we will offer local access to the Foundation Center's databases, publications and a variety of supplementary materials and services in areas useful to grant seekers. Lynne Ladner, South Lyon City Manager, Andrea Meyer, South Lyon Area Chamber President and Josie Kearns, South Lyon Cultural Arts Commission wrote letters of support. Our local nonprofits will have the opportunity to research grant opportunities using the tools available at our library.