

Regular City Council Meeting

May 23, 2016

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: May 9, 2016
Approval of Bills: None
Approval of Agenda
Public Comment

- I. Public Hearing: City of South Lyon FY 2016-2017 Annual Budget**
- II. Old Business –**
- III. New Business**
 - 1. Consider approval of the resolution for the proposed 2015-2016/2016-2017 City of South Lyon Budget
 - 2. Memorial Day Parade
 - 3. Consider authorizing renewal of contract with Oakland County for Assessing Services
 - 4. Consider authorizing request for reimbursement from Oakland County West Nile Virus Program
 - 5. Consider acceptance of \$25.00 Food Tray Donations to Cultural Arts Commission for the A&E Art show reception.
 - 6. Consider acceptance of Grant Funds from Michigan Humanities Council in the amount of \$800.00 for a planning grant
 - 7. Consider authorizing City Manager to register for and attend the International City/County Manager's Conference Sept. 25-28 in Kansas City, MO
- IV. Discussion – Downtown**
- V. Manager's Report**
- VI. Council Comments**
- VII. Adjournment**

**The City of South Lyon
Regular Council Meeting
May 9, 2016**

Mayor Galeas called the meeting to order at 7:32 p.m.
Mayor Galeas led those present in the Pledge of Allegiance

Present: Mayor Galeas
Council Members: Dedakis, Kivell, Kramer, Kurtzweil, Rzyzi and Wedell
Also Present: City Manager Ladner, Chief Collins, Department Head Martin, Attorney Wilhelm,
Deputy Clerk Pieper

Minutes:

CM 5-1-2016 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Wedell
Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

April 25, 2016 Regular Council Meeting

Council Member Kivell stated he would like to have the wording changed on page 5, third line under Council Comments to: a mural of old railroad cars painted on the fence.

CM 5-2-2016 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Council Member Kivell requested additional information from Department Head Martin referencing check register, page 3 of 7 regarding a bill from Hornet for concrete/sidewalk repair in the amount of \$415.00. Martin advised that it is just for some random stuff that had been done.

CM 5-3-2016 MOTION TO APPROVE BILLS

Motion by Kivell, supported by Rzyzi
Motion to approve bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

Attorney Wilhelm asks to add an item to the agenda regarding Consumers Energy and their 30 year gas franchise that is due to expire on June 23, 2016.

CM 5-4-2016 MOTION TO APPROVE THE AGENDA

Motion by Kivell, supported by Dedakis
Motion to approve agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards, 390 Lennox, South Lyon, MI – Richards presents a copy of a photo given to him from the Cultural Arts. The photo is of downtown South Lyon looking North on Wells Street, July 3rd, 1985. He adds that he has been over to the cemetery, noting that two trees have been removed and the Normar crew has done a great job on the cleanup. While over there he took a look at the garden plots and advised that the plots have been dug/cleaned out by Ken the farmer.

Steven Sieler, 329 McMunn, South Lyon, MI – Mr. Sieler addressed Council regarding the speed of vehicles that travel down McMunn, and what can be done about it.

Ray Dryer, currently resides in Texas – former resident of South Lyon and former Council Member. Dryer speaks to council regarding the 6 year anniversary of the passing of Jeff Potter. He requests that something be named in honor of the former Mayor.

Jill French - Glazy Days, 101 S. Lafayette, South Lyon, MI – French wanted it to be known that she had not been aware of the talks that had been going on between the current owner of the Corner Café and Mark Jerant until she had been approached by a person on the street advising her about Mr. Jerant's presentation to the council. French goes on to explain that she has been in business for 8 years and that her business has been growing from year to year. Glazy Days is a family friendly business that supports the other downtown businesses and has reached out to other communities. Patrons come to Glazy Days for birthday parties, days off from school, Ladies Nights, holidays, etc. The proposed new business will have limited hours of operation leaving that main corner of the city dark during the day. South Lyon is a city that does for their children and is a focused family community. She adds that she knows this as she grew up in South Lyon, went to South Lyon High School and is currently raising her family here in South Lyon. There will always be the couple looking for an intimate restaurant to celebrate a special occasion, but having a fine dining date night eatery on the main corner of South Lyon with limited hours of operation is not at all conducive to bringing our family's downtown and increasing our foot traffic. Closing Glazy Days will be an incredible loss to our community.

OLD BUSINESS

NEW BUSINESS

1. Consider resolution to temporarily change Polling place location

Attorney Wilhelm presents to the council (on behalf of Clerk/Treasure Deaton's absence) that voting Precinct 2 and Precinct 3, which are located at Bartlett Elementary School will not be available for the August 2016 Primary. Deaton and Wilhelm worked together on a resolution to move these precincts to the Fire Hall just for the one election due to construction at the school. A resolution similar to this one will then be put in place at least 60 days prior to the November election to return the precinct to Bartlett. Council has been provided with a copy of the resolution. Voters are already being notified.

CM 5-5-2016 MOTION TO APPROVE THE TEMPORARY CHANGE IN POLLING PLACE RESOLUTION

Motion by Kramer, supported by Kurtzweil

Motion to approve the resolution to approve the temporary change of Precincts 2 and 3 from Bartlett Elementary School to the South Lyon Fire Hall for the August 2, 2016 Primary Election.

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider approval of the sale of Fire Apparatus Sale

Mike Weir - South Lyon Fire Department is getting close to taking delivery on their new Engine #1 (sometime mid-June) and they are looking for approval to post this on the M.I.T.N. Website for a minimum price of \$50,000.00 for at least 2 weeks. If they do not get an offer, they would like Council's approval to pursue other avenues keeping the minimum at \$50,000.00. Council Member Kivell questions Weir about the offer of \$20,000.00 that was received and if he is feeling confident with the \$50,000.00. Weir advises that based on the comparable that Chief Kennedy and Doug Buers have looked at, he is confident that the \$50,000.00 is a fair asking price.

CM 5-6-2016 MOTION TO APPROVE THE SALE OF FIRE APPARATUS

Motion by Kramer, supported by Kurtzweil

Motion to approve the placement of the old engine #1 on the M.I.T.N. Website for a minimum purchase price of \$50,000.00 for two weeks, in the event that the engine does not sell on the M.I.T.N. Website, the South Lyon Fire Department has authorization to pursue other avenues at the same minimum price of \$50,000.00.

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider adopting City of South Lyon Strategic Plan 2016-2021

City Manager Ladner references the Strategic Plan as it was received from Mr. Bender, along with the input of the city department heads. Each of the department heads have agreed to step up and take responsibilities for different areas and different tasks. Council Member Dedakis expresses her concern regarding the importance of follow up, asking if we will have check points throughout the year or an end of year conversation. Ladner advises that they will be addressing things on a monthly basis, again on a six month basis and then an end of the year review. Not ruling out that some of these items could take

longer than a year. Council Member Ryzyi compliments Ladner on how well administration was able to put together what Council wanted and take this to the next step.

CM 5-7-2016 MOTION TO APPROVE THE CITY OF SOUTH LYON STRATEGIC PLAN 2016-2021

Motion by Ryzyi, supported by Dedakis

Motion to approve the City of South Lyon Strategic Plan for 2016-2021 as presented.

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider McLeadUSA request for extension of METRO Act permit

Attorney Wilhelm explains to Council that in 1986 the city granted Consumers Power a 30 year franchise to provide natural gas service. This franchise is due to expire June 23, 2016. They are asking for another 30 year extension. There are no monetary components to this: they simply provide the physical service and they are subject to Michigan Public Service Commission for rates. He then reviews some of the changes that are made to the conditions.

He adds that The METRO Act permit is a straight forward issue with a lot of technical details involved in it. This is a unilateral Metro Act extension request. Wilhelm points out that they have all the information required to get the extension and he is recommending that Council approves the agreement and authorize the City Manager Ladner to sign the agreement and notify the Michigan Public Service Commission.

CM 5-8-2016 MOTION TO APPROVE FIRST READING EXTENSION OF METRO ACT PERMIT

Motion by Kurtzweil, supported by Kivell

Motion to approve the first reading of the ordinance granting Consumers Energy Company, a natural gas franchise in the city of South Lyon, for a period of 30 years and direct the City Clerk to publish the public notice of intent to make the proposed ordinance available for inspection as required under the city charter

VOTE: MOTION CARRIED UNANIMOUSLY

DOWNTOWN

Council Member Ryzyi asks Department Head Martin, when the seeding of the property located at 390 Lafayette would be done. Martin advised that they are waiting for quality top soil and he is hoping to have this completed in the next week or two.

Ryzyi asks City Manager Ladner for an update on the Carwash sign. Ladner explains that she and Martin will be heading out after the meeting to measure the candle wattage. In the meantime, the sign is turned off. Also, the LED portion of the sign has been reduced.

Council Member Kivell questions the timing on the electronic signage and the changing of 1 time per hour being part of our ordinance. He also verifies that the LED portion of the sign has been reduced. Kivell adds that a new business will be opening in the building where the Polish Pottery was.

Council Member Dedakis and Ladner discuss the new procedure for our Food Truck Ordinance, including processing time, back ground checks, turnaround times and fees. Dedakis adds that we have taken a huge step forward and our ordinance is comparable to other towns. Mayor Galeas adds that the ordinance is in place to alleviate headaches and protect the public.

Council Member Rzyzi returns to the topic of the speeding on McMunn Street asking Police Chief Collins if a traffic study has been done. Collins discusses in detail what procedures have been done and what the options are. A South Lyon resident came up to defend Chief Collins and the South Lyon Police Department.

MANAGER'S REPORT

City Manager Ladner reminds Council of the up and coming events for the city. Our city wide cleanup is scheduled for this weekend, the Farmer's Market is now open, Saturday's 9:00 a.m. to 1:00 p.m. We also have our 24 hour Relay for Life at Millennium Middle School this coming Saturday, our City Wide Garage Sales run May 19th through May 22nd. South Lyon Area Youth Association Recognition Breakfast and Ceremony, May 10th. Ladner will be there representing the City. Also, as a reminder, this is Kelly McIntyre's last week as our City Community and Economic Development Director. We are in the process of interviewing new candidates for her position.

Ladner heard great news from the county road commission, the Federal Legislature has released the way that we can spend the \$89,900.00 that we have on ear marked funding. Ladner will be working with Bob Martin to identify a project.

Lastly, Ladner brings up the budget and questions Council if they would like to have another budget session or are we ready to have a public hearing. Council Member Kurtzweil references the budget and a few issues that she wanted to bring to Ladner's attention. Kurtzweil also thanks Ladner for doing a great job on providing her the information that was needed.

COUNCIL COMMENTS

Council Member Kurtzweil comments on the naming of the new Elementary School and that she was able to attend the ground breaking ceremony. She adds that she enjoyed a movie at the South Lyon Theatre and that we should all take a look at the new signage at the Witch's Hat. Kurtzweil finishes with a thank you from the Cultural Arts Department to City Manager Lynne Ladner for being a strong supporter of the Arts.

Council Member Kramer thanks Randy Clark for the use of his parking lot for the Boy Scout flower sale fundraiser. He then asks Department Head Bob Martin about the digging being done on the west side of Pontiac Trail to which Bob advises that King Plaza has been tied in to our city water and sewer.

Council Member Wedell reminds everyone that the American Legion will be out on the streets and in the shopping centers selling their Poppy's. The money raised goes to support Veterans and their families.

Council Member Rzyzi, excited about the up and coming Garage Sale Weekend, would like to suggest compiling a map of the sales, possibly starting next year. The maps can be used to let people know where the garage sales are located. Rzyzi adds that he was able to attend the Farmer's Market this past weekend and it is just growing more and more. A positive note to City Attorney Wilhelm regarding the Food Truck Ordinance and adding Section 22/243 – Fees, this section stated that no fees will be charged

to any Honorably Discharged Veteran. Ryzyi further states that he was able to attend the ground breaking ceremony for Pearson Elementary School and felt we had great representation from the City and from Lyon Township. He then directs his statement to Jill from Glazy Days, complimenting her on her speech and hoping that a positive resolution can be settled on for everyone involved. Next, Ryzyi, references a letter that was received by Council from a resident of Lafayette Woods. Her concerns were with Lafayette Square and the Zoning Board of Appeals regarding the sign, and with the Planning Commission meeting being cancelled. He questions the status of Lafayette Square and wants to make sure that we keep Lafayette Woods up to date on any up and coming meetings. He then goes on to talk about the grant that was received by the Cultural Arts Department and the meeting that he attended for Volunteer Park regarding field development.

Council Member Dedakis thanks Ms. French, owner of Glazy Days, for attending tonight's meeting and sharing her side of how this affects her and the downtown.

Council Member Kivell asks Ladner if there has been any mention of the sidewalk at Kings Plaza. Ladner advised that the owner of the building will be putting it in. He goes on to discuss the model home that is being put up at the Knolls and the progress that is being made. Kivell enjoyed a bike ride through the City and Lyon Township and goes on to question if there has been any talk with Lyon Township about the benefits of unit pricing for any repairs needed on the bike path.

Mayor Galeas is going to be attending the SOCMA dinner in Southfield. He goes on to say that this is a great chance to talk with other Mayor's, City Manager's and Council Members from other cities. Galeas was pleased to talk about the economic activity in the city and thanks Jill French for coming out to attend and speak at the meeting. He also adds that a new business will be opening in town across from the Hotel and a "For Rent" sign is now posted in the green building in town. He adds we are starting to see the benefits that we have been working on and talking about. Lastly, he talks about a letter that was received at City Hall complimenting the cemetery and the workers involved in the Sayre family funeral.

ADJOURNMENT

CM 5-9-2016 Motion to Adjourn

Motion by Kramer, supported by Kurtzweil
Motion to adjourn meeting at 9:40 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor John Galeas

Lisa Deaton Clerk/Treasurer

DRAFT

May 9, 2016



CITY OF SOUTH LYON

The following resolution was offered by _____, and supported by _____

RESOLVED, that the City Clerk certify to the City Assessor for spreading on the Assessment Roll of the City of South Lyon for the year 2016-2017, the following amounts, based on taxable value \$329,152,650.

1. At the rate of 10.3662 mills per \$1,000 of valuation for General Fund Operation
2. At the rate of 3.300 mills per \$1,000 of valuation for Wastewater General Obligation Bonds for wastewater treatment (2002)
3. At the rate of .5838 mills per \$1,000 of valuation for Capital Improvement Fund
4. At the rate of .3000 mills per \$1,000 of valuation for 1999 Building Authority (Land Acquisition)

RESOLVED FURTHER, that due to the May 2, 1984 election whereby the Library became a free standing and District Library for all purposes including the levy of 1.4369 and the overall levy for the City will be 15.9869 mills, of which 14.55 mills will be used for City operation and debt.

RESOLVED FURTHER, that after spreading on the Assessment Roll, the amounts as required to be raised by the general ad valorem tax, the Assessor certify and deliver the same to the City Treasurer, and the City Clerk be authorized to attach her warrant thereto, directing and requiring the City Treasurer to collect the same as provided by the City Charter.

RESOLVED FURTHER, that all installments reported to the City Treasurer as delinquent on Special Assessments and other charges, together with interest due thereon, as provided in Section 1.276 of the City Charter; unpaid charges for water consumption and water tap installation, as provided in Chapter 24 of the South Lyon City Code be assessed against the properties benefited and included in the 2016 Tax Roll.

RESOLVED FURTHER, that the millage for the entire fiscal year 2016-2017 budget not to exceed 14.55 mills.

VOTE:

MOTION

Mayor

John Galeas, Jr.

Council Members

Mary Dedakis

Glenn Kivell

Michael Kramer

Margaret J. Kurtzweil

Joseph Rzyzi

Harvey Wedell

City Manager

Lynne Ladner

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

RECEIVED MAY 06 2016

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 4-25-2016 Rec. 05/06/16 AC Requested Date of Event: May 30-2016
Applicant / Contact's Name: Danya Johnston PH #: 248-437-5046
Applicant Address: 543 McManis St. South Lyon
Business / Organizations Name (if Applicable): South Lyon VFW Post
Bus. Ph#: 248-437-2977 Bus. Address: 125 E. McHattie St. South Lyon
President /CEO (Responsible for Event): _____ Direct Ph#: _____

Parade START Time: 9:00 (a.m.) / p.m. Parade END Time: 10:30 (a.m.) / p.m.
Approximate Number of PERSONS: 500 Organization Names: Girl Scouts Boy Scouts
Vets Cars High School Marching Bands, sports teams etc...
Approximate Number of VEHICLES: 25 Types of Vehicles: FWW Farms Tractor / wagon
FOR World War II Vets Cars Trucks BAND Trailer
Approximate Number of ANIMALS: 15 SPECIFIC Animals: Gray Hound Rescue
Chow

Amount of space to be maintained between and /all units in Parade: 50 FT

Route to be traveled (Include Street Names and Turning Directions): Line upon N. Warren +
School St Parade Start at Warren and Whipple Traveling South to
Lake turning East to Reynold Sweet Park way South to Striker
Left on Striker to end up Turning Left into the South Lyon
Cemetery.

Danya Johnston
Applicant's SIGNATURE

Danya Johnston
Responsible Party's SIGNATURE

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police

05/18/16



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed, if SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Select Underwriters Inc 100 N. Williams Lake Rd Ste A Waterford MI 48327		CONTACT NAME: Tammy Houser PHONE (A/C, No, Ext): (248) 698-7600 FAX (A/C, No): (248) 698-7634 E-MAIL ADDRESS: amy@selectunderwriters.com	
INSURED South Lyon Lovewell-Hill Vfw Post 1224 125 E McHattie St South Lyon MI 48178		INSURER(S) AFFORDING COVERAGE INSURER A: MICHIGAN MILLERS MUTUAL INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14508	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			C0509111	12/15/2015	12/15/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			C0509111	12/15/2015	12/15/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	W0510760	12/15/2015	12/15/2016	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Memorial Day Parade, Monday, May 30, 2016
City of South Lyon, all elected & appointed officials, all employees & volunteers, all boards, commissions, and/or authorities & board members including employees & volunteers thereof. It is understood and agreed by naming the City of South Lyon as additional insured, coverage afforded is considered to be primary and any other insurance the City of South Lyon may have in effect shall be considered secondary and/or excess.

CERTIFICATE HOLDER

CANCELLATION

City Of South Lyon Fax 248-486-0049 335 South Warren South Lyon, MI 48178	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the 2016 Memorial Day Parade on May 30, 2016 at 9:00 a.m. and the related road closures:

Lake Street between Warren Street and Reynold Sweet Parkway

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolutions adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of May 23 , 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.


Lisa Deaton
City Clerk/Treasurer

HOLD HARMLESS

To the fullest extent permitted by law the _____ agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.



Signature



Date

Equalization Division
(248) 858-0740 | equal@oakgov.com

March 21, 2016

Lisa Deaton, Clerk
City of South Lyon
335 South Warren
South Lyon, MI 48178

RE: Renewal of Contract for Assessing Services with the City of South Lyon

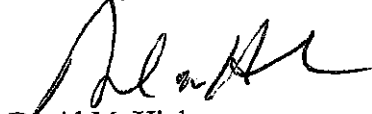
Dear Lisa Deaton:

The existing assessing contract between Oakland County Equalization and the City of South Lyon will expire on June 30, 2016. In anticipation of a renewal of the contract, we have prepared four copies for your review and consideration by your City Officials. In preparing the renewal document, our office has reproduced the provisions of the existing contract except for the following provision: *The cost per parcel has been adjusted by a 3% increase.* If you recall, the existing cost per parcel has remained fixed for the last 3 renewals or a total of at least 8 years now.

In summary, the cost per parcel to the City will go up from \$13.90 to \$14.30 (*rounded*) for each real property parcel. Personal property parcel rate will increase from \$11.40 to \$11.70 (*rounded*). These rates will be effective for the period July 1, 2016 to June 30, 2019. When the attached renewal contract is approved by your Governing Body and the authorized officials have affixed their signatures, kindly return four (4) copies to Oakland County Equalization Division.

Should you have any questions or concerns, please do not hesitate to call me at 248-858-0760 or Kimberly Hampton at 248-858-2039. Thank you.

Sincerely,



David M. Hieber
Manager, Oakland County Equalization

DMH/kdh
Enclosures

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE SERVICES
WITH THE CITY OF SOUTH LYON
(real and personal property services)**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES WITH THE CITY OF SOUTH LYON, (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and the City of South Lyon, a Michigan Constitutional and Municipal Corporation whose address is 335 S. Warren, South Lyon, Michigan, 48178 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

- A. The Municipality, pursuant to the laws of the State of Michigan (hereafter, the "State"), including, but not limited to, the Michigan General Property Tax Act (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
- B. The Parties recognize and agree that absent an agreement such as this, or pursuant to an order of the State Tax Commission mandating the County to perform all or some of the property tax appraisal and tax assessment responsibilities for real and/or personal property located within the Municipality's geographic boundaries (MCL 211.10(f)), the County, has no obligation to provide these Services to or for the Municipality.
- C. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division may furnish assistance to local assessing officers in the performance of certain of these legally mandated, Municipality, property appraisal and assessment responsibilities.
- D. The Municipality has requested the County's Equalization Division assistance in performing the "Equalization Division Assistance Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.
- E. The County has determined that it has sufficient "Equalization Division Personnel," as defined herein, possessing the requisite knowledge and expertise and is agreeable to assisting the Municipality by providing the requested "Equalization Division Assistance Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality mutually agree as follows:

- §1. DEFINED TERMS. In addition to the above defined terms (i.e., "Contract", "County", "Municipality", "Party" and "Parties", and "State"), the Parties agree that the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or nonpossessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:

- 1.1. "County Agent" or "County Agents" shall be defined as any and all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
- 1.2. "Equalization Division Personnel" as used in this Contract shall be defined as a specific subset of, and included as part of the larger group of County Agents as defined above, and shall be further defined as any and all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County. For any and all purposes in this Contract, any reference to County Agents shall also include within that term any and all Equalization Division Personnel, but any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.3. "Municipality Agent" or "Municipality Agents" shall be defined to include any and all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or any and all persons acting by, through, under, or in concert with any of them, except that no County Agent shall be deemed a Municipality Agent and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.
- 1.4. "Claim(s)" shall be defined to include any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities or Claim(s) of any kind whatsoever which are imposed on, incurred by, or asserted against either the County and/or any County Agent, as defined herein, or any Claim(s) for which the County and/or any County Agent may become legally and/or contractually obligated to pay or defend against, or any other liabilities of any kind whatsoever, whether direct, indirect or consequential, whether based upon any alleged

violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of any alleged breach of any duty by the County and/or any County Agent to any third-person, the Municipality, including any Municipality Agent or any Municipality Taxpayer under or in connection with this Contract or are based on or result in any way from the County's and/or any County Agent's participation in this Contract.

- 1.5. "Municipality Taxpayer" shall be defined as any and all residents, property owners, persons, or taxable entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.
- 1.6. "State" shall be defined as the "State of Michigan," a sovereign governmental entity of the United States, and shall also include within its definition any and all departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury.

§2. COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES. The Parties agree that the full and complete scope of any and all County Equalization Division Assistance Services shall be as described and limited in the following subsections (hereinafter defined and referred to as either "Equalization Division Assistance Services" or "Services").

- 2.1. "EQUALIZATION DIVISION ASSISTANCE SERVICES" OR "SERVICES" TO BE PROVIDED. "Equalization Division Assistance Services" or "Services", to be performed by County for the Municipality as those terms are defined in this Contract, shall only include and shall be limited to the following activities:
 - 2.1.1. This Contract is to provide for annual assessment of real and personal property from July 1, 2016 to June 30, 2019 as required by laws of the State of Michigan. The County agrees to make assessments of real and personal property within the Municipality pursuant to MCL 211.10d.
 - 2.1.2. The Equalization Division personnel will appraise all property, process all real and personal property description changes, prepare the assessment roll for real and personal property in the Municipality; attend March, July and December Boards of Review and other such duties as required by the State General Property Tax Laws. The Equalization Division personnel will also be available for consultation on all Michigan Tax Tribunal real and personal property and special assessment appeals and will assist the Municipality in the preparation of both the oral and written defense of appeals, as long as there is a current Contract in effect.
- 2.2. PURPOSE OF COUNTY "SERVICES". The Parties agree that the purpose of any and all "Equalization Division Assistance Services" or "Services" to be performed under this Contract shall be to assist (e.g., to help, aid, lend support, and/or participate in as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official

functions, obligations, and Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.

- 2.3. MANNER COUNTY TO PROVIDE SERVICES. The Parties agree that any and all "Equalization Division Assistance Services" or "Services" to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively by the County's "Equalization Division Personnel" as defined herein.
- 2.3.1. Equalization Division Personnel, including those certified as MMAO, shall be employed and assigned by the County in such numbers and based on such appropriate qualifications and other factors as decided solely by the County.
- 2.3.2. The Parties agree that the County shall be solely and exclusively responsible for furnishing all Equalization Division Personnel with all job instructions, job descriptions and job specifications and shall in all circumstances control, supervise, train or direct all Equalization Division Personnel in the performance of any and all Services under this Contract.
- 2.3.3. Except as otherwise expressly provided for herein, the Parties agree and warrant that, at all times and for all purposes relevant to this Contract, the County shall remain the sole and exclusive employer of all County Agents and Equalization Division Personnel and that the County shall remain solely and completely liable for any and all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 2.3.4. This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agent or Equalization Division Personnel with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent or Equalization Division Personnel and/or the conduct and actions of any County Agent or any Equalization Division Personnel. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
- 2.3.4.1. The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote,

layoff, furlough, discharge any Equalization Division Personnel and/or pay any and all Equalization Division Personnel's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any Equalization Division Personnel with the County, subject only to its applicable collective bargaining Contracts.

2.3.4.2. The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent or Equalization Division Personnel, any necessary County Agent or Equalization Division Personnel's training standards or proficiency(ies), any level or amount of required supervision, any and all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any Equalization Division Personnel performing any County duty or obligation under the terms of this Contract.

2.3.5. The Municipality agrees that except as expressly provided for under the terms of this Contract and/or laws of this State, no County Agent or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.

2.3.6. Except as otherwise expressly provided by the Contract and/or applicable State law, the Parties agree and warrant that neither the County, nor any County Agent, nor any Equalization Division Personnel, by virtue of this Contract or otherwise, shall be deemed, considered or claimed to be an employee of the Municipality and/or a Municipality Agent.

2.3.7. The Municipality shall not otherwise provide, furnish or assign any Equalization Division Personnel with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any County's Equalization Division Assistance Services duty or obligation under the terms of this Contract.

2.4. LIMITS AND EXCLUSIONS ON COUNTY "SERVICES". Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other "Services " or

assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under any and all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.

2.4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body.

2.4.2. Except for those express statutory and/or regulatory obligations incumbent only upon licensed Equalization Division Personnel (i.e., State Licensed and Certified Real and/or Personal Property Tax Assessors) to defend property tax appraisals and assessments that they either performed, or were otherwise performed under their supervision, before the Michigan Tax Tribunal, the Parties agree that no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal or any other review body or court.

§3. TERM OF CONTRACT. The Parties agree that the term of this Contract shall begin on the effective date of this Contract, as otherwise provided herein, and shall end on June 30, 2019, without any further act or notice from either Party being required. Any and all County Services otherwise provided to the Municipality prior to the effective date of this Contract, shall be subject to the terms and conditions provided for herein.

§4. NO TRANSFER OF MUNICIPALITY LEGAL OBLIGATIONS TO COUNTY. Except as expressly provided for in this Contract, the Municipality agrees that this Contract does not, and is not intended to, transfer, delegate, or assign to the County, and/or any County Agent or Equalization Division Personnel any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to the Municipality under any applicable State Property Tax Laws.

4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation. The Municipality agrees that under no circumstances shall the County be responsible for any costs, obligations, and/or civil liabilities associated with its Municipality function or any responsibility under any State Property Tax Law.

- 4.2. The Municipality shall not incur or create any debts, liens, liabilities or obligations for the County and shall take all necessary steps to ensure that any debts, liens, liabilities or obligations that the Municipality may incur shall not become a debt, liability, obligation or Claim(s) against the County.
- 4.3. The Parties agree that the Municipality shall at all times remain responsible for the ultimate completion of any and all Municipality duties or obligations under any and all applicable State Property Tax Laws. Nothing in this Contract shall relieve the Municipality of any Municipality duty or obligation under any applicable State Property Tax Law.
- 4.4. The Municipality and Municipality Agents shall be and remain responsible for compliance with all Federal, State, and local laws, ordinances, regulations, and agency requirements in any manner affecting any work or performance of this Contract or with any Municipality duty or obligation under any applicable State Property Tax Law.

§5. NO DELEGATION OR DIMINUTION OF ANY GOVERNMENTAL AUTHORITY. The Parties reserve to themselves any rights and obligations related to the provision of any and all of each Party's respective governmental services, authority, responsibilities, and obligations. Except as expressly provided otherwise herein, this Contract does not, and is not intended to, create, diminish, delegate, transfer, assign, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, civil or legal responsibility, obligation, duty of care, liability, capacity, immunity, authority or character of office of either Party to any other person or Party.

- 5.1. The Parties further agree, notwithstanding any other term or condition in this Contract, that no provision in this Contract is intended, nor shall it be construed, as a waiver of any governmental immunity, as provided by statute or applicable court decisions, by either Party, either for that Party and/or any of that Party's County or Municipal Agents.
- 5.2. Notwithstanding any other provision in this Contract, nothing in this Contract shall be deemed to, in any way, limit or prohibit the Oakland County Board of Commissioners statutory rights and obligations to review and/or further equalize Municipality property values or tax assessments and/or further act upon any Municipality assessment(s) of property taxes under any applicable State Property Tax Laws, including, but not limited to challenging any Municipality assessment before the Michigan Tax Tribunal.

§6. PAYMENT SCHEDULE. In consideration of the promises set forth in this Contract, the Municipality agrees to pay to the County: For the contract years 2016-2017, 2017-2018, and 2018-2019 the sum of \$14.30 each year for each real property description and \$11.70 each year for each personal property description rendered during the life of this Contract. Payment for the contract year 2016-2017 is payable on or before July 1, 2017, payment for the contract year 2017-2018 is payable on or before July 1, 2018 and payment for the contract year 2018-2019 is payable on or before July 1, 2019.

If during the term of this Contract, there are additional services requested of the County, the Parties shall negotiate additional fees to be paid by the Municipality.

- 6.1. All time incurred for Board of Review dates beyond the regular County working hours to be billed at the applicable Equalization Division personnel's overtime

rate and charged to the Municipality over and above any other fees described in this Contract, with the following exceptions:

- 6.1.1. One evening meeting as required by law under MCL § 211.30(3).
- 6.1.2. Dates requiring overtime set by the Municipality Charter.
- 6.2. The Municipality agrees to be responsible for postage on all personal property statements and personal property notices mailed relating to work performed under this Contract. The Municipality agrees to be responsible for all photographic supplies.
- 6.3. If the Municipality fails, for any reason, to pay the County any monies when and as due under this Contract, the Municipality agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Municipality to the County. The Municipality waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Contract.
- 6.4. If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Contract. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 6.5. Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Municipality to secure reimbursement of amounts due the County under this Contract. The remedies in this Section shall be available to the County on an ongoing and successive basis if Municipality at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Municipality.
- 6.6. Notwithstanding any other term or condition in this Contract, should the Municipality fail for any reason to timely pay the County the amounts required under this Contract, the Municipality agrees that the County may discontinue, upon thirty (30) days written notice to the Municipality, without any penalty or liability whatsoever, any County services or performance obligations under this Contract.

§7. LIABILITY. The Municipality further agrees that the County shall not be liable to the Municipality for any and all Claim(s), except as otherwise expressly provided for in this Contract.

- 7.1. The Parties agree that this Contract does not and is not intended to create or include any County warranty, promise, covenant or guaranty, either express or implied, of any kind or nature whatsoever in favor of the other Municipality, and/or any Municipality Agents, or any Municipality Taxpayer or any other person or entity, or that the County's efforts in the performance of any obligation under this Contract will result in any specific monetary benefit or efficiency, or increase in any tax revenue for the Municipality, or will result in any specific reduction or increase in any property assessment, or guarantee that any County services provided under this Contract will withstand any challenge before the State Tax Tribunal or any court or review body, or any other such performance-based outcome.
- 7.2. In the event of any alleged breach, wrongful termination, and/or any default of any term or condition of this Contract by either the County or any County Agent, the County and/or any County Agent shall not be liable to the Municipality for any indirect, incidental, special or consequential damages, including, but not limited to any replacement costs for County Services, any loss of income or revenue, and/or any failure by the Municipality to meet any Municipality obligation under any applicable State Property Tax Laws, or any other economic benefit or harm that the Municipality may have realized, but for any alleged breach, wrongful termination, default and/or cancellation of this Contract, or damages beyond or in excess of the amount(s) of any amount paid to, received or retained by the County at the time of the alleged breach or default in connection with or under the terms of this Contract, whether such alleged breach or default is alleged in an action in contract or tort and/or whether or not the Municipality has been advised of the possibility of such damages. This provision and this Contract is intended by the Parties to allocate the risks between the Parties, and the Parties agree that the allocation of each Party's efforts, costs, and obligations under this Contract reflect this allocation of each Party's risk and the limitations of liability as specified herein.
- 7.3. Notwithstanding any other provision in this Contract, with regard to any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality or any Municipality Agent by any third person, including but not limited to any Municipality Agent or Municipality Taxpayer, arising out of any activities or Services to be carried out by any County Agent in the performance of this Contract, the Municipality hereby agrees that it shall have no rights pursuant to or under this Contract against the County and/or any County Agents to or for any indemnification (i.e., contractually, legally, equitably, or by implication) contribution, subrogation, or other right to be reimbursed by the County and/or any of County Agents based upon any and all legal theories or alleged rights of

any kind, whether known or unknown, for any and all alleged losses, claims, complaints, demands for relief or damages, judgments, deficiencies, liability, penalties, litigation costs and expenses of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality and which are alleged to have arisen under or are in any way based or predicated upon this Contract.

- 7.4. If the Municipality requests and the County agrees, the County may prepare the actual tax statement for mailing by the Municipality to Municipality residents. In preparing any such tax statement the County shall rely upon certain data provided by the Municipality beyond the data gathered by the County under this Contract, including, but not limited to, the applicable millage rate. The parties agree that under no circumstances shall the County be held liable to the Municipality or any third party based upon any error in any tax statement due to information supplied by the Municipality to the County for such purposes.

§8. MUNICIPALITY AGENTS AND COOPERATION WITH THE COUNTY. The Municipality agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Municipality Agents fully cooperate with Equalization Division Personnel in the performance of all County Services under this Contract. Likewise, the County agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Equalization Division personnel fully cooperate with Municipality agents in the performance of all County Services under this Contract.

- 8.1. Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality agrees that it shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2. The Municipality agrees that it shall be solely and completely liable for any and all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against any and all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or other employment-related or based rights, including, but not limited to, those described in this section.

- 8.3. The Municipality agrees that no Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a County Agent.
- 8.4. The Municipality agrees to provide the County with information regarding any activity affecting the tax status of any parcel including but not limited to the following: Downtown Development Authorities, Redevelopment Plans, Tax Increment Financing Authorities. In addition, the municipality agrees to notify the County immediately of approval of any application for abatement or tax exemption.
- 8.5. The Municipality agrees to inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality agrees to inform the County Agents regarding any millage increase (new) or renewal.
- 8.6. The Municipality will be responsible for Special Assessment billings, maintaining a paper trail of roll changes, maintaining the rolls in balance, and providing the Oakland County Equalization Division with the information necessary to prepare the warrant.
- 8.7. The Municipality agrees that its agents will perform the following functions:
- 8.7.1. Mechanically make name changes to Sidwell numbers on a monthly basis using the County's Computer terminals.
 - 8.7.2. Provide a copy of all building permits with Sidwell numbers to the County's Equalization Division on a monthly basis.
 - 8.7.3. Be responsible for the establishment, accuracy and compilation of all Special Assessment rolls in the Municipality.
 - 8.7.4. Forward all exemption applications, transfer affidavits, personal property statements and any and all other documents affecting the status or value of property located within the Municipality to the County's Equalization Division in a timely manner.
 - 8.7.5. Forward all information on splits and combinations after approval by the Municipality to the County's Equalization Division.
- 8.8. In the event that Municipality Agents, for whatever reason, fail or neglect to undertake the tasks in Section 8.7 above, the County's Equalization Division may perform these tasks and they shall be paid on a time and material basis. Such rate shall be based upon the wages plus benefits of the person or persons performing said tasks.
- §9. INDEPENDENT CONTRACTOR. The Parties agree that at all times and for all purposes under the terms of this Contract, the County's and/or any and all County Agents' legal status and relationship to the Municipality shall be that of an Independent Contractor. Except as expressly provided herein, each Party will be solely responsible for the acts of its own employees, Agents, and servants during the term of this Contract. No liability,

right or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Contract.

- §10. COUNTY PRIORITIZATION OF COUNTY RESOURCES. The Municipality acknowledges and agrees that this Contract does not, and is not intended to, create either any absolute right in favor of the Municipality, or any correspondent absolute duty or obligation upon the County, to guarantee that any specific number(s) or classification of County Agents will be present on any given day to provide County services to the Municipality.
- §11. INDEMNIFICATION. Each Party shall be responsible for any Claims made against that Party and for the acts of its Employees or Agents. In any Claims that may arise from the performance of this Contract, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees. Except as otherwise provided in this Contract, neither Party shall have any right under any legal principle to be indemnified by the other Party or any of its Employees or Agents in connection with any Claim. This Contract does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Contract shall be construed as a waiver of governmental immunity for either Party.
- §12. CANCELLATION OR TERMINATION OF THIS CONTRACT. Except as follows, and notwithstanding any other term or provision in any other section of this Contract, either Party, upon a minimum of ninety (90) calendar days written notice to the other Party, may cancel and/or completely terminate this Contract for any reason, including convenience, without incurring any penalty, expense, or liability to the other Party. The effective date for any such termination is to be clearly stated in the notice.
- 12.1. At 5:00 p.m. on the effective date of the cancellation of this Contract all Municipality and/or County obligations under this Contract, except those rights and obligations expressly surviving cancellation as provided for in this Contract, shall end.
- 12.2. The Municipality agrees that any and all Municipality obligations, including, but not limited to, any and all indemnification and hold harmless promises, waivers of liability, record-keeping requirements, any Municipality payment obligations to the County, and/or any other related obligations provided for in this Contract with regard to any acts, occurrences, events, transactions, or Claim(s) either occurring or having their basis in any events or transactions that occurred before the cancellation or completion of this Contract, shall survive the cancellation or completion of this Contract.
- §13. EFFECTIVE DATE, CONTRACT APPROVAL, AND AMENDMENT. The Parties agree that this Contract, and/or any subsequent amendments thereto, shall not become effective prior to the approval by concurrent resolutions of both the Oakland County Board of Commissioners and the Governing Body of the City of South Lyon. The approval and terms of this Contract, and/or any possible subsequent amendments thereto, shall be entered in the official minutes and proceedings of both the Oakland County Board of Commissioners and the Governing Body of the City of South Lyon and shall also be filed with the office of the Clerk of the County and the Clerk for the City of South Lyon.

- §14. The Parties agree that this Contract, and/or any possible subsequent amendments, shall be filed with the Michigan Secretary of State and this Contract, and/or any possible subsequent amendments, shall not become effective prior to this required filing with the Secretary of State.
- 14.1. The Parties agree that except as expressly provided herein, this Contract shall not be changed, supplemented, or amended, in any manner, except as provided for herein, and no other act, verbal representation, document, usage or custom shall be deemed to amend or modify this Contract in any manner.
- §15. NO THIRD-PARTY BENEFICIARIES. Except as expressly provided herein for the benefit of the Parties (i.e., County or Municipality), this Contract does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Contract, and/or any other right of any kind, in favor of any person, including, but not limited to, any County Agent or Municipality Agent or any Municipality Taxpayer, any Taxpayer's legal representative, any organization, any alleged unnamed beneficiary or assignee, and/or any other person.
- §16. CONSTRUED AS A WHOLE. The language of all parts of this Contract is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party. As used in this Contract, the singular or plural number, possessive or nonpossessive shall be deemed to include the other whenever the context so suggests or requires.
- §17. CAPTIONS. The section headings or titles and/or all section numbers contained in this Contract are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Contract.
- §18. NOTICES. Except as otherwise expressly provided for herein, any and all correspondence, invoices, and/or any other written notices required, permitted or provided for under this Contract to be delivered to either Party shall be sent to that Party by first class mail. All such written notices, including any notice canceling or terminating this Contract as provided for herein, shall be sent to the other Party's signatory to this Contract, or that signatory's successor in office, at the addresses shown in this Contract. All correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.
- §19. WAIVER OF BREACH. The waiver of a breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach. Each and every right, remedy and power granted to either Party or allowed it by law shall be cumulative and not exclusive of any other.
- §20. ENTIRE CONTRACT. This Contract, consisting of a total of fourteen (14) pages, sets forth the entire agreement between the County and the Municipality and fully supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the County and the Municipality in any way related to the subject matter hereof, except as expressly stated herein. This

Contract shall not be changed or supplemented orally and may be amended only as otherwise provided herein.

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Contract on behalf of the Parties, and by doing so legally obligate and bind the Parties to the terms and conditions of this Contract.

IN WITNESS WHEREOF, John Galeas, Jr., Mayor of the City of South Lyon hereby acknowledges that he has been authorized by a resolution of the Governing Body of the City of South Lyon, a certified copy of which is attached, to execute this Contract on behalf of the Municipality and hereby accepts and binds the City of South Lyon to the terms and conditions of this Contract.

EXECUTED: _____
John Galeas, Jr., Mayor
City of South Lyon

DATE: _____

WITNESSED: _____
Lisa Deaton, Clerk
City of South Lyon

DATE: _____

IN WITNESS WHEREOF, Michael J. Gingell, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Contract on behalf of the Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Contract.

EXECUTED: _____
Michael J. Gingell, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____

DATE: _____

(Print Name) _____
County of Oakland

DATE: _____

AGENDA NOTE

New Business: Item #

MEETING DATE: May 23, 2016

PERSON PLACING ITEM ON AGENDA: Robert J. Martin, Department of Public Works

AGENDA TOPIC: Resolution authorizing the request for reimbursement from Oakland County West Nile Virus Fund

EXPLANATION OF TOPIC: Oakland County approved our West Nile Program on April 26, 2016. We provide insect repellent for residents and apply mosquito larviciding to catch basins.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Plan to Oakland County regarding the City's program, with verbal approval from Oakland County on April 26, 2016. The letter for reimbursement, quotes for insect repellent, briquettes, and the Resolution.

POSSIBLE COURSES OF ACTION: Approve Resolution/do not approve Resolution.

RECOMMENDATION: Approve Resolution

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Resolution for reimbursement from the Oakland County West Nile Virus Fund in the amount of **\$2,509.51**.



CITY OF SOUTH LYON

OAKLAND COUNTY WEST NILE VIRUS FUND PROGRAM REQUEST FOR REIMBURSEMENT

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of South Lyon, Oakland County, Michigan supports and authorizes the 2016 expenditure and application submittal for reimbursement of expenses in connection with mosquito control activities eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED, that this City Council authorizes and directs its City Manager, as agent for the City of South Lyon, in the manner and to the extent provided under Oakland County Board of Commissioners, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

VOTE:

MOTION CARRIED UNANIMOUSLY

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of May 23, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

Mayor

John Galeas, Jr.

Council Members

Mary Dedakis

Glenn Kivell

Michael Kramer

Margaret J. Kurtzweil

Joseph Rzyzi

Harvey Wedell

City Manager

Lynne Ladner

Clerk/Treasurer

Lisa Deaton

335 S Warren,
South Lyon, MI 48178
Phone: 248-437-1735
Fax: 248-436-0049
www.southlyonmi.org

Municipality: City of South Lyon

Contact Name: Marianne Jamison

Contact Phone: 248-437-6914

Contact Email: Mjamison@southlyonmi.org

Previous Year Product Inventory:

(Include product name/type; quantity; expiration date)

No product left over from previous year stock.

Describe plan for use of previous year product inventory:

N/A

Current Year Plan: **Must attach product quotes**

(Include product name, type, and purpose)

Plan to purchase 2,000 individual towelette packages of Natrapel 20% Picaridin and two (2) cases of Natular XRT tablets to distribute per our current year plan.

Current Year Distribution Plan:

South Lyon has focused on resident education through educational materials related to West Niles

Virus and the Zika Virus including brochures to distribute from our City All offices. Continue to fill in standing water in public areas and by using larvacide for use in City owned catch basins. Also, distributing individual insect repellent towelettes for City residents.



// COPY //

Page: 1(1)

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PH: 630-894-2000

FAX: 630-443-3070

EMAIL: customerservice@clarke.com

QUOTATION

B City of South Lyon (005548)
I Robert Martin
L Public Works Dept.
L 335 S. Warren Street
South Lyon, MI 48178-1317
T 248-437-6914
O

S CITY OF SOUTH LYON PW
H Robert Martin
I 520 ADA STREET
P
SOUTH LYON, MI 48178-1317
T 248/437-6914
O

Address ID: 000001

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002014381	03/22/16	Chris Novak	Nicolette Davis - Sales Assoc.	06/22/16

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11850	NATULAR XRT TABLET ✕ USEPA Current Label	2 cs	806.74/cs	1,613.48

Freight Charge	25.62
Order total	1,639.10
Total	1,639.10

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

Helping make communities around the world more livable, safe and comfortable.



CITY OF SOUTH LYON

August 2, 2016

NOHC, Kristina Ottenwess
1200 N. Telegraph 34E
Pontiac, MI 48341-0432

RE: West Nile Virus Fund Reimbursement Request 2016

Dear Ms. Ottenwess:

Pursuant to the Oakland County Board of Commissioners, the City of South Lyon hereby requests reimbursement under Oakland County's West Nile Virus Fund Program for expenses incurred in connection with an eligible mosquito control activity by our City.

In support of this reimbursement request attached are the invoices for the tablets and insect repellent towelette packages purchased for the 2016 Mosquito Smarts Program.

The City of South Lyon understands that the review and processing of this reimbursement request will be governed by the Health Division and certifies that all expenses submitted for reimbursement has been incurred in connection with the verbal approval on April 26, 2016 from the Oakland County Health Division for our 2016 Mosquito Smarts Program.

We currently have an inventory of zero for the Natular XRT tablets.

Sincerely,

Lynne Ladner
City Manager

LL/maj

Enclosures

Mayor

John Galeas, Jr.

Council Members

Mary Dedakis

Glenn Kivell

Michael Kramer

Margaret J. Kurtzweil

Joseph Ryzzi

Harvey Wedell

City Manager

Lynne Ladner

Clerk/Treasurer

Lisa Deaton

335 S Warren,

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

Lynne Ladner

From: Josie Kearns <jakearns@umich.edu>
Sent: Thursday, May 12, 2016 6:41 AM
To: Lynne Ladner
Subject: Donations Acceptance From City Council

Hello, Lynne,

I hope you are doing well.

Below are the donation/grant acceptance for the city council's meeting agenda for their next meeting. Can you please put it on for them? Also, I think there is enough information but if I;m missing something, please let me know.

Also, I will have receipts from Ken Mihalik for posters and postcards from the upcoming Sisters of the Brush Show and promotion with Blessings in a Backpack just after our meeting on Thursday, June 2nd. I will turn them in on Friday. I don't know if anyone else has any receipts so far. As I said at the recent city council meeting, folks thought the system of me bringing in the receipts and getting the reimbursement checks for the following meeting would work.

Anyway, for the city council meeting:

Please accept the following donations to the Cultural Arts Commission.

\$25.00 in food trays from Kroger's on Pontiac Trail for the Arts and Education One High School Art Show Reception, April 15, 2016.

We are also grateful for an \$800.00 planning grant from the Michigan Humanities Council, covering two sessions with a humanities representative consultant and publicity (posters, copies) for a public survey. (Grant timeline: April 8, 2016-August 15, 2016)

As well, thank you, Lynne, for the heads up on this.

All best,
Josie Kearns
Cultural Arts Commission

AGENDA NOTE

New Business: Item

MEETING DATE: May 23rd, 2016

PERSON PLACING ITEM ON AGENDA: Lynne Ladner, City Manager

AGENDA TOPIC: 6. Consider authorizing City Manager to register for and attend the International City/County Manager's Conference Sept. 25-28 in Kansas City, MO

EXPLANATION OF TOPIC:

As part of my ongoing professional development it is important to learn about ideas and innovating solutions that are working well in communities not just in the state of Michigan but across the U.S. and internationally. The annual ICMA conference provides just that opportunity. There are a multitude of sessions on social media, implementing strategic plans, engaging the community, improving the budgeting process and involving the community in the process as well as additional economic development and technology sessions

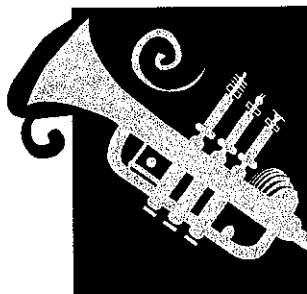
MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Preliminary conference brochure

POSSIBLE COURSES OF ACTION: Authorize/Deny request from City Manager to attend the 2016 ICMA Annual Conference

RECOMMENDATION: Authorize request for the City Manager to attend the 2016 ICMA Annual Conference

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to authorizing City Manager to register for and attend the International City/County Manager's Conference Sept. 25-28 in Kansas City, MO.

THE WORLD'S FOREMOST PROFESSIONAL DEVELOPMENT OPPORTUNITY FOR LOCAL GOVERNMENT LEADERS



ICMA 2016 | SEPT 25-28

KANSAS CITY

102nd ANNUAL CONFERENCE

AT THE CROSSROADS

Celebrating Legacy, Defining the Future

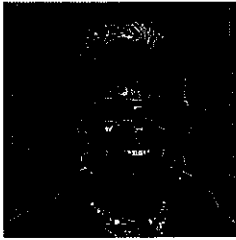


Registration opens June 2
at icma.org/conference

SAVE THE MOST — Register by July 14

September 25-28, 2016 | Kansas City Convention Center | Kansas City, Missouri

An Invitation from ICMA's President



We're goin' to Kansas City, Kansas City here we come—and you're invited to join us!

Kansas City is rolling out its royal red carpet to welcome ICMA for its 102nd Annual Conference on September 25–28, and I'm inviting you to join us there. Known as the "Paris of the Plains" for its many boulevards and nearly two hundred fountains, Kansas City beckons us to experience its vast array of cultural, artistic, athletic, musical, and culinary attractions.

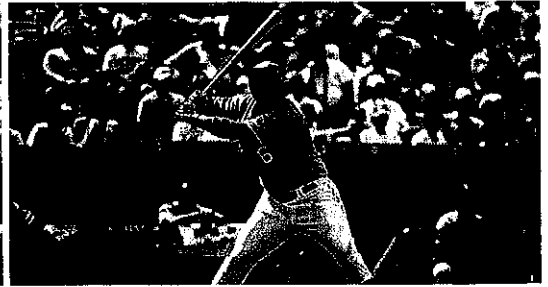
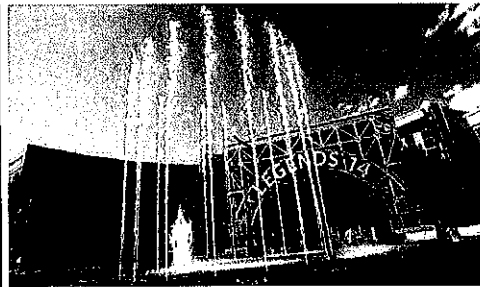
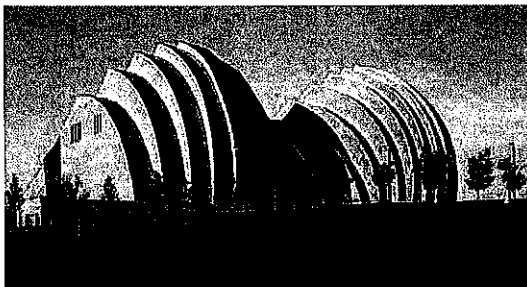
The Greater Kansas City Region has a long and celebrated heritage of professional local government management dating back to the L. P. Cookingham "reform era" of the early 1940s. Effective local government management is evidenced in the diverse and inviting quality of life represented by beautiful parks and open space recreational facilities, world-class art and history museums, championship sports teams, and renowned musical venues—all of which you can experience through the convenience of the newly launched Ride KC Streetcar that propels residents and visitors through downtown from Union Station to the River Market.

The Conference Planning and Host Committees have put together a stimulating program featuring exceptional keynote speakers; enriching professional development tracks; and multiple opportunities for networking, personal renewal, and family time. The exciting lineup of keynote speakers will challenge us to think critically about the issues in the forefront of the profession. In keeping with my priorities this year, the Conference Planning Committee has created an educational program that cultivates diversity and inclusiveness in government. A host of ICMA University workshops and forums, combined with exemplary field demonstrations, will showcase local and international best practices. Offering something to spark everyone's intellectual curiosity, this program will appeal to new and emerging leaders, midcareer and seasoned professionals alike.

As a conference location, Kansas City promises to offer plenty of opportunities for personal and professional growth in a setting that has been touted as one of "America's Favorite Cities." Whether your interests take you to the Crossroads Art District, the Negro Leagues Baseball Museum, or the Harry S. Truman Library and Museum in nearby Independence, the 102nd ICMA Annual Conference will surely be one to remember. Mark your calendars today for September 25–28 and join me in goin' to Kansas City!

A handwritten signature in cursive script that reads "Pat Martel".

Pat Martel
ICMA President
City Manager, Daly City, California



Conference Planning Committee Welcome



On behalf of the 2016 Conference Planning Committee, it is our pleasure to invite you to the Greater Kansas City Region to participate in ICMA's 102nd Annual Conference.

The committee met last November with one goal in mind: to design a program offering the information and skills you need to lead your organization and community through the challenges we are facing now and in the years ahead. Committee members focused on our responsibility to be innovative in building stronger communities, especially during times of disruptive change, increasing incivility, and a lack of trust in government. The committee also emphasized creating a program that cultivates diversity and inclusiveness in government.



At this year's conference, you will discover many fresh approaches to local government leadership and management. Daily keynote speakers will offer provocative and insightful ideas, the educational sessions will engage and enlighten, and the social program will entertain you with the many highlights of the Greater Kansas City Region.

The impact of learning from and engaging with colleagues from around the United States and the world is enormous, and the sense of context and perspective that ICMA's conference provides is invaluable. The conference will be a great place to reenergize and catch up with colleagues, as well as the place to sample the "greatest barbecue in the world." Please reserve September 25-28 for this annual opportunity to build relationships and bond with the world's leading local government experts and practitioners.

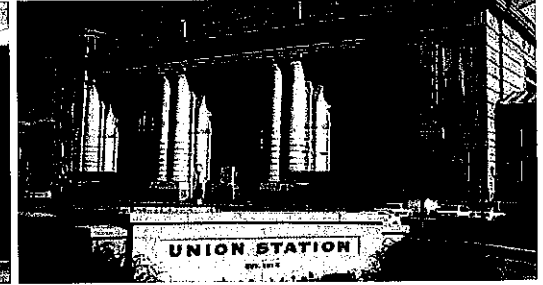
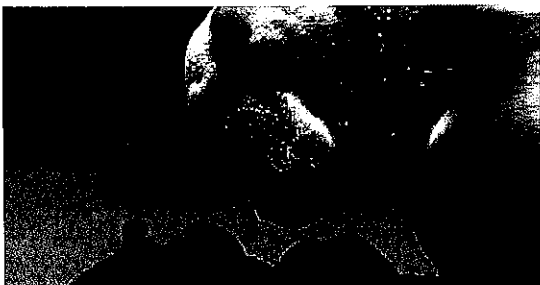
Join us in September in Kansas City!

A handwritten signature in cursive script, reading "David Ellis".

David Ellis
Conference Planning Committee Co-Chair
Deputy County Manager
Wake County, North Carolina

A handwritten signature in cursive script, reading "Maria Hurtado".

Maria Hurtado
Conference Planning Committee Co-Chair
Assistant City Manager
Oxnard, California



Program Overview

During the first 100 years of ICMA's history, Annual Conference attendees have picked up thousands of innovative ideas and practical strategies for managing local governments in challenging environments while enjoying opportunities for professional and personal renewal and networking. With an overall theme of **"At the Crossroads: Celebrating Legacy, Defining the Future,"** this year's event looks ahead to ICMA's second century by featuring a program developed by the 2016 Conference Planning Committee that supports the abundance of educational, information-sharing, and networking offerings you have come to expect.

To help you fulfill your commitment to career-long learning and lead your community in today's complex environment, this year's conference again offers a variety of opportunities, including stimulating daily keynote presentations, informative concurrent educational and Solutions Track sessions, interactive roundtable discussions, films related to local government issues, skill-building ICMA University workshops and forums, and assorted field demonstrations. Engaging session formats, room sets, and presentation styles, combined with the use of social media and other technologies, will maximize your opportunities to network and exchange ideas with your colleagues.

Concurrent Educational Sessions



In addition to sessions offered by ICMA's projects, affiliates, and partners, this year's conference will feature educational sessions addressing the challenges facing local government managers in five **theme tracks** developed by the 2016 Conference Planning Committee:

- Building Stronger Communities during Disruptive Change
- Civic Trust in an Uncivil Society
- Creating a Culture of Innovation to Improve Core Services
- Don't Take It Personally: The Manager-Individual Dichotomy
- Local Government Management 2025

The conference program also includes **career tracks** of educational sessions designed specifically for

- Assistant and Deputy Managers
- County Managers
- Small-Community Managers
- Senior Managers/ICMA Credentialed Managers

ARE YOU UNABLE TO ATTEND THE CONFERENCE IN PERSON?

If you cannot attend the conference in person, this is your opportunity to continue your learning on your own time.

The 2016 Virtual ICMA Annual Conference will take place during the on-site event, September 25–28. ICMA will broadcast over the Internet live, streaming video of 18 educational sessions, including video and synced PowerPoint presentations, plus all four keynote sessions.

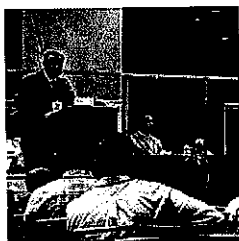
VIRTUAL



Although the Virtual Conference is not a substitute for the "on-the-ground" skill-building, networking, and social opportunities that ICMA's Annual Conference offers, it will enable you to access the same quality content and experience the conference highlights. Look for the **V** icon throughout this program to identify sessions that will be part of the Virtual Conference.

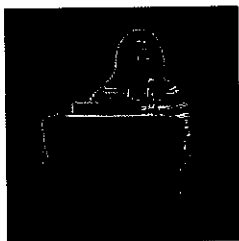
To get the most out of this benefit, for just one fee you can use the 2016 Virtual Conference to share professional development with your staff. This cost-effective method of providing ongoing education to your staff is a win-win for everybody! **Register online at icma.org/conference.**

Learning Lounge



Stop by the conference's Learning Lounge and join a small audience at your choice of short, interactive presentations on focused topics (listed on page 12) that will stir your curiosity. The lounge will also host an **Experts Bar**, where you can get one-on-one advice from in-the-know colleagues on a variety of topics.

Afternoon Featured Speakers



After lunch on Monday and Tuesday, enjoy an inspirational presentation from the afternoon's featured speakers, experts in their fields who are noted for their presentation skills and will speak on topics related directly to the conference's themes. See page 9 for the list of this year's featured speakers.

Roundtable Discussions



The conference's popular series of roundtable discussions offers attendees an opportunity to meet face-to-face and share ideas, opinions, and solutions on a variety of issues important to professional managers. Each discussion will be facilitated by an ICMA member or

other expert with a strong interest or expertise in these nuts-and-bolts issues.

ICMA University Forums



ICMA University forums are a hybrid of the traditional concurrent educational sessions and the ICMA University workshops. Similar to a workshop, each forum is designed to be highly interactive and skill building in nature. This year, seven forums will be offered—four on

Sunday afternoon and three on Wednesday morning. Enrollment in each forum is limited to 250 participants and requires preregistration, although the cost is included in the main conference registration fee. (See pages 13–14 for detailed descriptions of the forums.)

Greening the ICMA Annual Conference

In support of ICMA's commitment to environmental sustainability, abridged information about the conference is included in this issue of *PM*. Complete details are posted at icma.org/conference, where online registration and the housing bureau open June 2.



ICMA University Workshops



Attendees seeking an in-depth, skill-building experience can preregister for one or more of the half-day ICMA University workshops that will be offered in conjunction with the conference (see pages 24–25). The workshops are limited in enrollment to ensure a highly interactive experience related directly to the ICMA University practice groups considered essential to effective local government management. Payment of a separate workshop registration fee at the time of preregistration covers materials and instructor expenses.

Field Demonstrations



The opportunities for professional growth and networking will extend beyond the meeting rooms of the Kansas City Convention Center to include a series of educational field demonstrations and site visits highlighting the most innovative projects in area local governments (see pages 22–23).

Exhibit Hall



At the exhibits in the ICMA Exhibit Hall—many directly related to the educational sessions—you can examine products and services that will help you deliver public services more effectively and cost-efficiently. The exhibit hall hosts the popular **Solutions Track** sessions, which

present case studies of local governments that have overcome challenges through innovative public-private partnerships. Read more about this year's exhibit hall on pages 15–17.



AICP CM Credits

ICMA has registered with the American Planning Association's professional institute, the American Institute of Certified Planners (AICP), to provide Certification Maintenance (CM) credits for approved programs at ICMA's 2016 Annual Conference.

**Certification
Maintenance**

Visit icma.org/conference to learn which specific workshops, sessions, and other activities have been approved through AICP's review process.

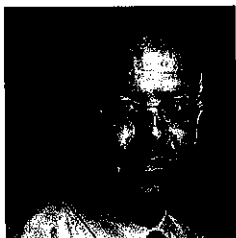
Keynote Speakers



Soledad O'Brien

Sunday, September 25, 3–5 p.m. **V**

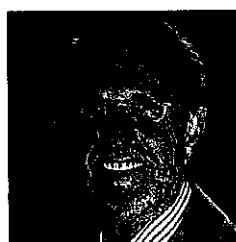
The Opening General Session of ICMA's 102nd Annual Conference will feature a presentation by award-winning journalist, documentarian, news anchor, producer, and philanthropist **Soledad O'Brien**. One of the most recognized names in broadcasting, Soledad has reported breaking news from around the globe and has produced highly regarded documentaries on the most important stories facing the world today, including her critically acclaimed series "Black in America" and "Latino in America." She is also chairman of Starfish Media Group, a multiplatform media production and distribution company dedicated to uncovering and producing empowering personal stories that take a look at the challenging and often divisive issues of race, class, wealth, poverty, and opportunity.



David Brooks

Monday, September 26, 8:30–9:30 a.m. **V**

A keen observer of the American way of life and a savvy analyst of present-day politics and foreign affairs, *New York Times* columnist and PBS commentator **David Brooks** has a gift for bringing audiences face-to-face with the spirit of our times with humor, insight, and quiet passion. In his newest book, *The Road to Character*, David explains why selflessness leads to greater success. He tells the story of ten great lives that illustrate how character is developed and how we can all strive to build rich inner lives marked by humility and moral depth, even in a society that emphasizes success and external achievement.



Bob Chapman

Tuesday, September 27, 8:30–9:30 a.m. **V**

Bob Chapman imagines a world full of caring work environments in which people can discover and share their gifts and feel a genuine sense of satisfaction for their contributions. In such a world, people leave work each day fulfilled and thus are better spouses, fathers, mothers, sons, daughters, neighbors, and citizens of the world. Bob knows such a world is possible because his commitment to people-centric leadership made it a reality at global capital equipment firm Barry-Wehmiller, where he is chairman and CEO. As detailed in his new book *Everybody Matters: The Extraordinary Power of Caring for Your People Like Family*, Bob shares the story of Barry-Wehmiller's transformation into a thriving people-first organization and provides insight into transforming your own workplace into someplace extraordinary.



Vernice Armour

Wednesday, September 28, 8:30–10:30 a.m. **V**

ICMA's Celebration of Service to the Profession culminates with an inspiring presentation by "FlyGirl" **Vernice Armour**. A model of passion, focus, and commitment, Vernice propelled herself from beat cop to combat pilot in a record-breaking three years, becoming the U.S. Marine Corps'—and America's—first African-American female pilot. Describing her warp-speed success as "zero to breakthrough," Vernice shares her philosophy and process to help leaders harness the power of a "breakthrough mentality" to propel their organizations to success through mentoring, leveraging functional and individual diversity for strategic advantage, and creating breakthroughs for teams.

Educational Sessions

Concurrent educational sessions do not require preregistration.

Concurrent educational sessions that are being developed from ideas generated by the 2016 Conference Planning Committee are listed below, along with sessions being planned in conjunction with ICMA projects and affiliates. Session descriptions are subject to change as speakers are being engaged over the summer. ICMA University Practice Group numbers (noted in italics after the description) are attributed to many sessions.

Theme Tracks

Building Stronger Communities during Disruptive Change

Surprise! How to Engage and Partner with Others When the Unexpected Happens

Monday, Sept. 26, 9:45–11 a.m.

Local government professionals are sometimes faced with unforeseen disruptions in the form of a natural disaster, a public safety crisis, or some other calamity. Often in such cases, purposeful civic engagement is needed to help communities recover and move on. Come to this session to hear tips from your colleagues on whom to partner with and how to engage. 4, 8, 13

Increasing the Odds of City/County Manager Success: Lessons from the Cal-ICMA Survival Skills Project

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

In an effort that ultimately involved over 250 city and county managers, Cal-ICMA sought to identify the most significant professional challenges that managers face and to recommend strategies to address them. This session will explore the identified challenges while highlighting how both individual

managers and our professional associations can effectively respond to those issues. 13

How to Prepare for and Recover from Community Crisis

Tuesday, Sept. 27, 3:30–4:40 p.m.

Headlines are filled with towns dealing with crisis. Crises, man-made or natural, can strike at any time, and we are generally unprepared when they do, lacking comprehensive crisis plans to deal with them. Learn about advanced planning and keys to survival. 3, 4, 13

Civic Trust in an Uncivil Society

Promoting Civic Trust by Addressing Misinformation and Disinformation

Monday, Sept. 26, 12:45–2 p.m.

This session will show managers several approaches to correcting and overcoming misinformation or disinformation. 8

Maintaining Trust through Civil Customer Service

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

How can we stay calm and on message when others are being uncivil? How can we use each interaction with people to build a foundation of trust? This session will focus on best practices in customer service strategies—such as when and how to respond to social media incivil-

ity—as a way to demonstrate that local government is responsive and accessible. 8, 14

Creating a Culture of Innovation to Improve Core Services

Introducing Innovations to the Organization

Monday, Sept. 26, 2:30–3:40 p.m.

Innovations require buy-in and acceptance from employees in order to be successfully implemented. We'll break down the strategic planning process for introducing a new innovation and discuss how to create a sense of investment in a new project as it is implemented. 6

Creating a Culture of Innovation

Tuesday, Sept. 27, 2–3:10 p.m.

As times change, so too must the way we do business. This session will explore how managers can foster a culture of innovation and develop processes that get the work done. We'll show how LEAN and Six Sigma can help you achieve your goals. 6

Success and Failure in Implementing Strategic Plans

Tuesday, Sept. 27, 3:30–4:40 p.m.

Panelists will introduce a scholarly overview of what works (and what doesn't) in the implementation of strategic plans. Two practitioners then share their experiences with implementation, discussing

V Virtual Conference Sessions

successful practices as well as past missteps and the lessons learned. 13

Don't Take It Personally: The Manager-Individual Dichotomy

Prioritizing Professional and Personal Priorities

Monday, Sept. 26, 9:45–11 a.m.

This session will offer universal strategies and techniques for managing your highest priorities given limits on your organization, community, and time. 18

Mindfulness and Meditation Techniques

Monday, Sept. 26, 2:30–3:40 p.m.

Mindfulness and meditation techniques enable people to combat the effects that stress has on the body and mind. Attendees will learn how to "live in the moment," which will help them improve their effectiveness and decision-making skills. 18

Local Government Management 2025

The Path to the C Suite: Preparing and Engaging Women for Top Management Roles

Monday, Sept. 26, 9:45–11 a.m.

Women make up over 50% of the general population, but the percentage of women in top management roles is well below that mark. While the number of women in the pipeline is far more encouraging, the challenge is to ensure that this emerging contingent of professionals moves up. Come to discuss this

issue and hear from managers who are effectively preparing and engaging women in top local government management positions. 1, 9

Can't Buy My Love

Tuesday, Sept. 27, 3:30–4:40 p.m.

What are people looking for in a public sector career now that stability, pension, benefits, and pay aren't the same motivators that they used to be? Brand your organization to attract the talent you need. Learn a new pitch, and sell your organization to top candidates without using money. 12, 13

Career Tracks

Assistant and Deputy Managers

The Assistant's Dilemma: Stepping Stone or Career Path

Monday, Sept. 26, 12:45–2 p.m.

The advantages of serving as assistant manager have been touted in recent years. Not surprisingly, many professionals have chosen to remain in these positions. This session will explore this trend, along with decision making that a long-tenured assistant often confronts involving career next steps.

Going from #1 to #2

Tuesday, Sept. 27, 2–3:10 p.m.

Many managers go from being the city manager in a small town to being the assistant in a larger town. This session will examine what that transition entails

and what you can expect if you're thinking of making the move to assume a subordinate role in local government.

County Managers

How Counties Promote Regional Economic Development

Monday, Sept. 26, 12:45–2 p.m.

Highlighting new ways of thinking about economic development, this session will show how a regional approach can result in new infrastructure to support broadband deployment or improved transportation. It will also present steps for initiating and facilitating processes to create economic development for all. 3

Small-Community Managers

Balancing the Hat Rack

Monday, Sept. 26, 12:45–2 p.m.

Local government staff in small communities often wear multiple hats. Does this have an impact on how they perform their various responsibilities? Is the possibility of burnout something to be concerned about? This session will offer tips on keeping employees well-rounded, cross-trained, and "fresh." 1, 12, 18

Rethinking How Small Communities

Deliver Services

Tuesday, Sept. 27, 2–3:10 p.m.

Local governments are coping with dwindling resources, including reduced state

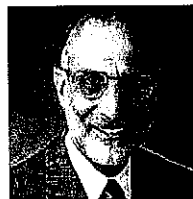
AFTERNOON FEATURED SPEAKERS



The Zone of Possibility

Monday, September 26, 12:45–2 p.m.

Known for her authenticity, charismatic leadership, and tireless commitment to women's advocacy and leadership development, **Patti Phillips** is CEO of the National Association of Collegiate Women Athletic Administrators (NACWAA) based in Kansas City. Also an acclaimed speaker, Patti believes there are no limits on what individuals can achieve, and personally lives it. Don't miss her passionate presentation on coaching people to be confident, purposeful, and successful "Possibilitarians."



Leadership Team or Management Team? Is There a Difference?

Tuesday, September 27, 2–3:10 p.m.

Professor emeritus of the University of Kansas School of Public Affairs and Administration, **John Nalbandian** is a former city council member and mayor; the recipient of numerous awards for his teaching, research, and service; and a beloved contributor to the professional development of many ICMA members. Join John for a stimulating presentation on the contemporary trends in local government and leadership challenges for city/county managers and department heads.

Educational Sessions, *cont.*

and federal support. What potential revenue sources are as yet untapped? This session will focus on how small communities create partnerships and collaborate to deliver core services. 3, 4

Senior Managers/ICMA Credentialed Managers

The Cookingham Legacy and the Future of the Profession

Monday, Sept. 26, 12:45–2 p.m.

L. P. Cookingham is an iconic figure in local government management. His reforms of the Kansas City government beginning in the 1940s helped shape the expectations of our profession. Join ICMA executive director Bob O'Neill and a distinguished panel to discuss the legacy of the reform era and the relevant characteristics of the profession in a new century.

All about Council-Manager Relations

Monday, Sept. 26, 2:30–3:40 p.m.

Get solid advice about how to establish mutual respect and clarify roles, effectively develop interpersonal and communication competencies, and conduct productive new councilmember orientations and retreats. Even get advice for those times when things don't work out so well. This session will draw from a forthcoming e-publication by the presenters. 14

Leadership in Times of Crisis: President Truman and Dropping the A-Bomb

Tuesday, Sept. 27, 2–3:10 p.m.

Using a historical event as the basis for conversations on what went right, what went wrong, and why, this session will engage attendees in a discussion of the events and decisions that led to the bombing of Hiroshima in 1945, particularly Truman's role as decision maker. In so doing, it will help them examine their own approaches and effectiveness should they be confronted with a "step-up moment." 6, 18

Annual, Program, and Affiliate Sessions

Alliance for Innovation

Accelerating Innovation

Tuesday, Sept. 27, 3:30–4:40 p.m.

Everyone is giddy about innovation. It is a learned process that requires a shift in thinking. But how do we turn it from a mantra to a value deeply woven into the fabric of our organizations? Join the Alliance for Innovation to learn more about the innovation process, the critical role that leadership plays, and ways to access your organization's readiness to build an innovative culture. 6

Eldon Fields Colloquium

All That Jazz: A Review of Today's Academic Research

Monday, Sept. 26, 2:30–3:40 p.m.

This year's colloquium will feature three highly respected University of Kansas faculty members sharing their latest research on sustainability, equity in education, and the impact of organizational rules and policies on diverse employee populations. After their brief presentations, attendees will be invited to join the discussion. 4, 9, 6

International Hispanic Network

Building Diverse Leadership in Your Community and Your Organization

Tuesday, Sept. 27, 2–3:10 p.m.

Leadership matters. In light of dramatic demographic changes, it is important that we openly discuss our obligation to welcome and embrace our growing diversity and engage all sectors of our communities in creating partnerships and building leadership capacity. 1, 9

Ethics

Building an Ethical Culture

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Why create, nurture, and promote an ethical culture in your organization? Because a committed adherence to ethical principles will allow our govern-

ments to operate more efficiently and effectively, to attract and retain the best employees, and to earn the "benefit of the doubt" during times of crisis. Learn about practical, comprehensive approaches to implement successful ethics programs. 17

Local Government 201: Taking It to the Next Level

Building an XYZ Culture in Local Government

Monday, Sept. 26, 9:45–11 a.m.

The XYZ Factor isn't a place or a company or an age. It's a new kind of culture in which innovation, accessibility, and transparency are the norm and employees are challenged, engaged, and excited to produce. It's an environment created on the principles of the millennial generation to foster intergenerational productivity in a new kind of office culture. Simply put, XYZ companies have an "it" factor that helps them rise above the competition and earns them recognition as "do something" organizations. 1, 6

Budget Engagement That Works

Monday, Sept. 26, 2:30–3:40 p.m.

Perhaps there is no bigger decision that elected officials must make than approving the annual budget. To help you get the most out of your budget engagement process, this Mississauga, Ontario, Canada, case study will offer practical strategies for engaging the public, integrating staff into the process, facilitating the conversations that need to happen among staff and the leadership team, ensuring that elected officials have all the right information, and making the process simple and engaging. 10

Best Practices in Building a Culturally Diverse and Inclusive Workforce

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

ICMA and our members are committed to ensuring that local governments and the association reflect the diversity of the communities we serve. Professional local government management

must attract and cultivate a diverse and talented group of individuals dedicated to the highest ideals of public service. Join this session to explore workable strategies for building a culturally diverse profession and a local government staff that reflects the whole community. 9, 12

Social Media: Telling the Story of Local Government

Tuesday, Sept. 27, 3:30–4:40 p.m.

Social media has revolutionized the way that governments communicate with their constituents and each other. The benefits of social media far outweigh the risks, but local governments need to put some time and thought into creating a social media strategy before embarking on an engagement effort, and they must revisit that strategy as it evolves. 16

ICMA Programs

Building the Foundation for Resilient Communities

Monday, Sept. 26, 9:45–11 a.m.

How can cities set up systems that will help them adapt, grow, and thrive in the face of chronic stresses and acute shocks? Come learn about some of the tangible steps that cities are taking to ensure a more resilient future for their residents.

Trending in Smart Cities: What Makes a Community "Smart"?

Monday, Sept. 26, 12:45–2 p.m.

We're hearing a lot about smart cities these days, but what does that involve exactly? In this session, we'll look at the hot topics, issues, and trends pertaining to smart cities, as well as at the technologies that local governments need to have at the ready to be "smart."

The Manager's Role in Advancing Public Health Efforts

Monday, Sept. 26, 2:30–3:40 p.m.

The role of local government in achieving public health goals has never been more important. This session will highlight how local government professionals can contribute to the development of healthy communities, improving the quality of life for all residents.

Meeting the Workforce Challenges of Tomorrow

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Business as usual is unlikely to succeed in attracting and retaining the people governments need. Changing demographics, an improving labor market, and legacy benefit costs require new strategies to address the challenges ahead. This session will explore practical steps that local governments can take to compete for talent and gain a reputation as employers of choice.

Actionable Data, Actual Results

Tuesday, Sept. 27, 2–3:10 p.m.

Anyone can measure, but few can target that measurement effectively enough to drive real change. Kansas City, Missouri, has implemented a range of initiatives that facilitate data-driven decisions and public engagement. From KCStat to Bloomberg What Works Cities to reimaged citizen surveys and even arts-based data outreach, city staff will discuss how using data has achieved results.

Keynote Breakouts

The Road to Character

Monday, Sept. 26, 9:45–11 a.m.

Join Monday's keynote speaker, David Brooks, to continue a discussion of lives marked by humility and moral depth, even in a society that emphasizes success and external achievement.

Truly Human Leadership

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Join Tuesday's keynote speaker, Bob Chapman, to continue a discussion of his Truly Human Leadership philosophy.

Women in Management

Women's Issues Are Everyone's Issues: You Can Make Your Organization a Better Place to Work

Monday, Sept. 26, 2:30–3:40 p.m.

Paid leave, flexible work schedules, cross-training, and other tactics can be incorporated into your organization's benefits program. These benefits are critical to attracting and retaining talented women as well as millennials and men. If the work environment is improved for women, it will improve for all.



Patience, Planning, and Process: Investment Strategies for the Future

Monday, Sept. 26, 9:45–11 a.m.

During the past few years, stock and bond markets have offered rewards for patient plan participants. However, identifying new opportunities may now be more of a challenge. Please join ICMA-RC's chief investment officer and a panel of experts to learn what factors might shape investment strategies and decision making in 2016 and beyond. 18

Planning for Your Future? Meeting with a Financial Planning Expert

Monday, Sept. 26, 10 a.m.–5 p.m.

Tuesday, Sept. 27, 9:30 a.m.–4 p.m.

Do you have a financial plan for your future? Have you saved for a rainy day? Do you know how much money you'll need in retirement? ICMA-RC's Certified Financial Planner™ professionals will be providing individual consultations to help you with your financial planning needs. Space is limited so be sure to sign up for your consultation at the ICMA-RC booth as soon as possible.



Health Care Reform in 2016 and Beyond

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

The Affordable Care Act has affected the way that health care is purchased, delivered, and consumed in the United States. As health care reform continues to evolve, it's essential that employers remain on top of their compliance obligations in this highly regulated environment. Employers may also leverage reform to help improve the productivity and health of their workforce.

Learning Lounge

Learning Lounge sessions do not require preregistration.

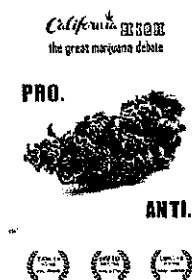
Don't feel like attending a 75-minute presentation? Then stop by the conference's Learning Lounge and join a small audience at your choice of short, interactive presentations on the following focused topics that will stir your curiosity. The lounge will also host an **Experts Bar**, where you can get one-on-one advice on topics such as résumé design.

Learning Lounge Topics

- Broadband and Its Local Government Impacts
- Building Relationships of Trust between the Community and Police
- Building Sustainable Leadership: Borrowing from Within
- Creative Resident Engagement: This Ain't No Town Hall Meeting
- Enhancing the Customer Experience for Businesses
- Incorporating Community Livability Values into the Entire Workforce
- Moving to the Cloud and Other IT Improvements for Small Communities
- Public Engagement Success: Raising the Bar on Accountability, Transparency, and Citizen Engagement
- So You Think You're Succession Planning?
- Targeted Neighborhood Revitalization
- The How's and Why's of Police-Community Relations and Diversity
- Unifying City and County Governments in Kansas: A Case Study
- Your Charts Suck!

FILM SERIES

Films do not require preregistration.



California High: The Great Marijuana Debate

Monday, Sept. 26
9:45–10:45 a.m.

Tuesday, Sept. 27
11 a.m.–noon

This film presents a balanced look at the controversy over the legalization of marijuana. It explores the disputes over the medical value of marijuana and the impact that legalization will have on usage. This is a debate with no easy answers.



The Greening of Southie

Monday, Sept. 26
12:45–2 p.m.

Tuesday, Sept. 27
2–3:15 p.m.

Set on the streets of South Boston, this film is the story of a revolutionary Green Building and the union teams who bring it to life. The building is a leader in the field of environmentally friendly design, but building green has its challenges. When things on the building start to go wrong, the young development team has to keep the project from unraveling.



Just Eat It: A Food Waste Story

Monday, Sept. 26
2:30–3:45 p.m.

Tuesday, Sept. 27
3:30–4:45 p.m.

Filmmakers dive into the issue of waste from farm, through retail, all the way to the back of their own fridge. In a nation where one in ten people is food insecure, the images on the screen of squandered groceries are both shocking and strangely compelling. This film is equal parts education and entertainment.

ICMA University Forums

Register for ICMA University forums online at icma.org/conference.

ICMA University forums are a hybrid of the traditional conference educational sessions and the ICMA University workshops. Because they are designed to be highly interactive and skill building in nature, the forums are limited in enrollment to 250 participants. Although there is no fee to participate in a forum beyond the main conference registration fee, preregistration is required because of the ceiling on enrollment, and early registration is recommended. ICMA University Practice Group numbers (noted in *italics* after the description) are attributed to each forum.

Design Thinking

Sunday, Sept. 25, 12:45–2:45 p.m.

How does design influence engagement, culture, and innovation? Design Thinking focuses on developing a deep understanding of the customer experience and of how customers interact with your service or product. Use Design Thinking principles to breathe life back into customer engagement. Learn how others have created innovative services using a Design Thinking process, and participate in a hands-on activity that demonstrates that process. 4, 6

Forum Leader: Kathy Lang, IT manager, San José, California

Got ESP?

Sunday, Sept. 25, 12:45–2:45 p.m.

Leading and managing a community and staff can be an all-consuming challenge. In today's local government, managers must know the difference between leading and managing and how to do both effectively. With significant experience teaching the principles and techniques discussed in the ICMA book *Effective Supervisory Practices*, forum leaders will share their expertise, tips, and strategies to help you bring practical supervisory training to your jurisdiction. 1

Forum Leaders: Hyacinth Bryant, senior human resources development manager;

James Merriweather, labor and employee relations manager; and Walter Mobley, human resources development manager, Department of Human Resources, Atlanta, Georgia

Persuasion and Influence

Sunday, Sept. 25, 12:45–2:45 p.m.

City and county leaders must be convincing issue advocates, able to present their vision persuasively in order to have their ideas implemented and their programs supported. While rare, this ability is vital in a wide variety of contexts with councilmembers, commissioners, employees, citizens, managers, boards,



ICMA University Forums, cont.

and other stakeholders and agencies. In this forum, participants will learn how to create powerful presentations and compelling messages that motivate and inspire using research-based, field-tested skills. 15

Forum Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Talking about Equality, Race, and Diversity: Getting Comfortable with Uncomfortable Conversations

Sunday, Sept. 25, 12:45–2:45 p.m.

Unrest is laden with anger, fueled by social media, and on the rise. With headlines full of stories about social unrest, we need to be prepared to engage proactively with citizens in our communities. Through frank conversations with leaders in recent high-profile situations, this forum aims to give managers the tools they'll need to engage in productive dialogue with organizers, activists, businesses, and citizens so as to bring about meaningful and systematic change. 2, 9

Forum Leader: David Ellis, deputy county manager, Wake County, North Carolina

Communities Leveraging Disruptive Change: What Are Your Disruptors, and How Will You Leverage Them?

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Social unrest, wildfires, floods, mass shootings, drinking water contamination, municipal bankruptcy—these are just a few of the disruptive events that communities must be prepared to face. Join this interactive session where attendees will work together to identify areas of emerging change that are likely to disrupt their communities and will leave with examples of solutions for promoting social stability and preventing social unrest. Forum presenters will also provide examples of disruptive issues on a global scale. 2, 3

Forum Leader: Fred Presley, town manager, West Warwick, Rhode Island

Creating a Sustainable and Resilient Community

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Every day, local government leaders are faced with competing priorities. Where does a sustainable, resilient community rank? Empower yourself with a good foundation of sustainability and resiliency

knowledge, and see how you can put it to use in your community. Interact with peers grappling with the same issues; learn what our survey research shows; and get connected to relevant networks, resources, and other information that will support you on your quest for a sustainable, resilient community. 2

Forum Leader: Andrea Fox, director, Center for Sustainable Communities, ICMA, Washington, D.C.

You Run Things (Except at Council Meetings): How to Assist Your Elected Officials with Meeting Management

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Rules work best when everyone knows and follows them. Knowing the rules for meetings can make sessions more efficient and effective. Learn the basics of Robert's Rules of Order, including the flowchart for a motion and tips for debate and decorum. Learn what works and how to bring civility back to meetings in a train-the-trainer format. 2

Forum Leader: Margaret Norris, municipal management consultant, Municipal Technical Advisory Service, University of Tennessee, Knoxville, Tennessee



The ICMA conference is one of the best and most organized conferences I've ever been to.

The workshops are terrific, but I especially enjoy the first-rate keynote speakers. I learn so much during the conference that my head hurts (in a good way). The social events are a great way to network and have fun with my colleagues. I am the manager of a small town and I appreciate the many learning tracks for small-town managers. I know my town benefits from the information I bring back and I am reinvigorated to try new things.

—Tonya Galbraith, town manager
McCordsville, Indiana (population 4,981)

Educational Exhibits and Solutions Track Sessions

Solutions Track sessions do not require preregistration.

The exhibit hall is an integral part of the learning and professional development that takes place at the Annual Conference. With over 150 companies exhibiting this year, it enables attendees to explore the breadth and depth of local government services and products available in today's world.

Solutions Track Sessions

Managing E-Hostility

Monday, Sept. 26, 9:45–10:45 a.m.

As governments offer an increasing number of online forums for citizens to provide feedback to government leaders, they are encountering an increasing amount of feedback that's hostile, obscene, off-topic (e.g., advertisements), etc. This session will highlight case studies and offer best practices for managing e-hostility. Presented by **Peak Democracy**.

Smart Communities Are Defined by the Technology They Use

Monday, Sept. 26, 9:45–10:45 a.m.

Learn how to use the technology you already have to build your smart community. In this session, Esri will show you how to share information almost instantaneously, increase your communication and collaboration, and solve your challenges. Presented by ICMA Strategic Partner **Esri**.

The Politics of Parking

Monday, Sept. 26, 9:45–10:45 a.m.

Finding a Smart Parking solution that has widespread support can be a difficult. Amir Sedadi, retired assistant general manager of the Los Angeles Department

of Transportation, will discuss the challenges that Los Angeles experienced when seeking to modernize its parking policies, and he will present tactics that managers can use to gain endorsements and support for their smart parking solutions. Presented by ICMA Strategic Partner **IPS Group, Inc.**

How Cities Are Using Technology to Improve Service Delivery

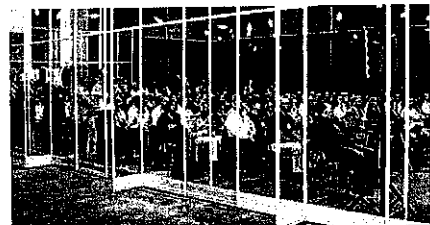
Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

Learn how current technology is going well beyond the old "workflows" model. Modern platforms are uniting in multiple departments to create "organizational processes" that reinforce accountability, achieve predefined outcomes, communicate with customers, and provide managers with predictive data. Presented by ICMA Strategic Partner **Plante & Moran, LLC**.

Next Generation Financials: Bringing Location-Based Data to Your General Ledger

Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

Matching business data with geographic areas and analyzing the results is inefficient. However, our partnership with Esri allows GovSense to bring valuable spatial data to the general ledger (GL). Learn how a true cloud-based solution powers the next-generation GL, improving operations



In addition to the exhibitors, the educational content in the exhibit hall is top-notch. With topics chosen by Conference Planning Committee members and select Strategic Partners, the Solutions Track sessions continue to be popular, highly attended cornerstones of the hall. Featuring case study-based presentations about local governments that have overcome challenges through innovative public-private partnerships, these sessions offer insight into some of the latest innovations in local government management.

Also in the exhibit hall is the ICMA Pavilion, where you can check out all that ICMA has to offer its members. ICMA staff will be available to answer your questions. Visit the Internet Express station conveniently located in the hall to check your e-mail, stay on top of office business, or surf the web. The exhibit hall gets better and better every year!

Educational Exhibits and Solutions Track Sessions, *cont.*

and transparency. Presented by ICMA Strategic Partner **GovSense**.

Using Analytics to Grow Tourism Market Share

Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

For cities to succeed in their tourism marketing efforts, they must take a strategic approach. This session will give you a better understanding of how local governments can successfully recruit visitors by using analytics. Presented by ICMA Strategic Partner **Buxton**.

Improving the Financial Reality of Your Parks, Recreation, and Sports Facilities

Monday, Sept. 26, 12:30–1:30 p.m.

Parks and recreation assets are often managed according to outdated assumptions. Many communities fail to fully use these assets, resulting in higher-than-necessary expenses for lower-than-desired outcomes. This session will introduce strategies for evaluating and modernizing the management of parks and recreation assets. Presented by ICMA Strategic Partner **The Sports Facilities Advisory | The Sports Facilities Management**.

The American Model for Public-Private Partnerships

Monday, Sept. 26, 12:30–1:30 p.m.

The American Model is an innovative approach to public-private partnerships that provides cost savings by taking

advantage of both tax-exempt bond financing and private sector development expertise. This session will present two case studies and review how the model works. Presented by the **National Development Council**.

Improving the Customer Experience with Technology: Not Just “How?” but “Why?”

Monday, Sept. 26, 12:30–1:30 p.m.

Successfully implementing a new enterprise technology project requires effective business process analysis, change management skills, and “buy-in.” In this session, San Diego County will discuss its national, award-winning enterprise technology project, which consolidated permitting technology from multiple agencies and platforms into a single system, achieving dramatic customer service improvements. Presented by ICMA Strategic Partner **Accela**.

Citizen as Sensor: Improving Public Safety through Smartphone Technology

Monday, Sept. 26, 1:45–2:45 p.m.

Police departments are always looking for new ways to engage citizens to improve public safety. Learn how the Miami-Dade police department developed a smartphone app that deputizes its 2.5 million residents, allowing them to report on crimes and share data with Miami’s real-time crime center. Presented by ICMA Strategic Partner **Microsoft**.

Creating an Open Data Strategy That Works: The Next Generation for Open Data

Monday, Sept. 26, 1:45–2:45 p.m.

Opening your data not only fosters internal collaboration and innovation but also gives outside organizations information that helps them understand your community’s needs. Join Esri to learn how to build an open data strategy that benefits your entire community. Presented by ICMA Strategic Partner **Esri**.

IT Strategic Planning: Maximizing IT Bang for the Budget

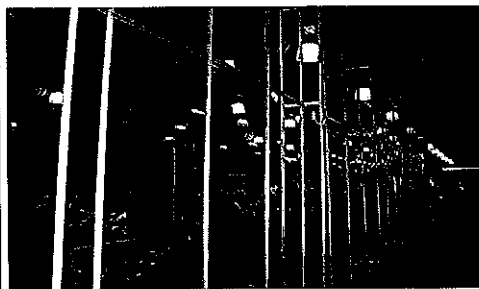
Monday, Sept. 26, 1:45–2:45 p.m.

Balancing budget requirements with the need to invest in expensive IT infrastructure to provide services is difficult. This session discusses IT strategic planning with an eye on the potential leveraging of infrastructure investments via cloud computing and interlocal agreements. Presented by ICMA Strategic Partner **Lurie, LLP**.

Moving beyond Midweek Meetings: Public Engagement in the 21st Century

Monday, Sept. 26, 3–4 p.m.

Innovative governments are complementing public meetings with online technologies that augment and diversify citizen engagement in such areas as general plans and policy updates. This session will highlight case studies and best practices for using these online tools. Presented by **Peak Democracy**.





The Connected Officer: Bringing the Internet of Things (IoT) to Law Enforcement

Monday, Sept. 26, 3–4 p.m.

This session will explore how cloud-connected sensor devices are providing new crime-fighting tools and real-time situational awareness for law enforcement. We'll demonstrate how data from cameras, license plate readers, and drones are used to investigate crime and improve officer safety. Presented by ICMA Strategic Partner **Microsoft**.

Transparency Practices in the Real World

Monday, Sept. 26, 3–4 p.m.

Financial transparency is a major initiative for thousands of local governments across the country. Transparency breaks down information silos, facilitating data-driven decisions and building trust in government. Learn how to unlock the full potential of transparency by adopting new technologies. Presented by **OpenGov**.

How to Immediately Lessen the Inequalities in Your Community

Tuesday, Sept. 27, 9:45–10:45 a.m.

Do members of your community have equal access to services? Learn how Esri's solutions can make immediate improvements in the availability of your community's services. Presented by ICMA Strategic Partner **Esri**.

Improving the Budget Process in the Era of Connected Government

Tuesday, Sept. 27, 9:45–10:45 a.m.

Budgeting is a critical activity in government, but the process is manual and time-consuming. However, a new collaborative network is transforming the budget process. Learn how governments are making this process more efficient and increasing citizen trust in

their organizations. Presented by ICMA Strategic Partner **OpenGov**.

Transforming the Moments: How to Improve the Interaction between Government and Its Constituents

Tuesday, Sept. 27, 9:45–10:45 a.m.

To effectively serve constituents, governments deem technology to be an essential ingredient. But how do you determine what technology to use and where? This session will analyze classic constituent-government interactions and suggest key technology projects to serve them. Presented by ICMA Strategic Partner **OnBase by Hyland**.

Doing More with Less

Tuesday, Sept. 27, 11 a.m.–noon

It's a mantra we hear all the time: local government needs to do more with less. And as citizens become more accustomed to easy access to information from and friendly interaction with the private sector, they demand the same from their government. How can governments serve these needs in a cost-effective way? Presented by ICMA Strategic Partner **Socrata**.

Investing in Small Businesses for the Long Term

Tuesday, Sept. 27, 11 a.m.–noon

Small businesses create jobs, generate tax revenue, and attract more businesses to a community. A successful loan fund can have lasting benefits for your community. This session will detail two long-term loan funds and discuss why they have been successful. Presented by the **National Development Council**.

Social Media Monitoring for Proactive Policing

Tuesday, Sept. 27, 11 a.m.–noon

Law enforcement is rapidly embracing social media as a powerful new tool in

investigating and preventing criminal activity. This session will explore how intelligence developed through effective listening to social media can have a significantly positive impact on police operations. Presented by ICMA Strategic Partner **Microsoft**.

Building Analytics and Smart Street Lighting: Saving Money, Saving Lives

Tuesday, Sept. 27, 12:45–1:45 p.m.

This session will highlight current technologies in building analytics and smart street lighting. These technologies have empowered municipalities in the areas of "big data" collection, police and fire safety, and energy efficiency while creating revenue streams. Presented by **ICONICS, MacDonald-Miller, and PLANLED**.

Transforming Blighted Communities

Tuesday, Sept. 27, 12:45–1:45 p.m.

When addressing vacant and abandoned properties, communities face several challenges, such as declining property values, increased cost of police and fire protection, and code enforcement. Come hear about innovative strategies for eradicating blight and placing communities on the road to recovery. Presented by **SecureView USA**.

Upgrading Grant Processes to Meet Federal Requirements

Tuesday, Sept. 27, 12:45–1:45 p.m.

As federal requirements grow in quantity and complexity, organizations that receive federal grant funding will soon need to reevaluate their existing grant management processes in order to adhere to new expectations. Presented by **AmpliFund Public Sector**.

Special Sessions

Special sessions do not require preregistration unless otherwise noted.

Speed Coaching

Sunday, Sept. 25, 10–11:45 a.m.

This session is free but requires preregistration.

Speed Coaching is back again! If you have career questions or want to get or give fresh perspectives, attend this session. Space is limited, but registration is complimentary for this high-energy coaching and networking event. We also need coaches!

County Administrators' Idea Exchange

Sunday, Sept. 25, 12:45–2:45 p.m.

The National Association of County Administrators (NACA) will host an idea exchange—an informal roundtable discussion for county administrators to discuss issues that are important to county governance.

A Connected Approach to Holistic Well-Being

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Are you getting the most value from your benefits? Learn best practices in programs to increase employee health and productivity and decrease employee sick leave while improving your bottom line.

Applying ICMA's Code of Ethics to Council-Manager Relationships: MPA Student Session

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Led by ICMA Midwest regional director David Limardi and Prof. Kurt Thurmaier, this session will provide students with a chance to collaborate with students in other programs to

discuss ethical issues in local government. After the session, students are encouraged to continue discussions and networking over lunch.

Economic and Workforce Development for Cities

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

A city that strives to create a more sustainable environment can do so by leveraging innovation that focuses on what is vital to communities, including clean energy, workforce development, intelligent infrastructure, digitalization, STEM education, economic development, use of local suppliers, and job creation.

Gearing Up for FirstNet

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Make sure your jurisdiction is positioned to take full advantage of FirstNet, a nationwide broadband network for public safety. This innovative technology is expected to revolutionize the delivery of public safety services as we know them. This session will explain what you can do to be on the leading edge of this change, and to influence the design and operation of the network to ensure that it meets your jurisdiction's needs at an affordable cost.

Get a Taste of Harvard Kennedy School Senior Executives in State and Local Government Program

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Hear about the renowned and intense program directly from past graduates and ICMA scholarship recipients. Learn

how the program can enhance your career, help you better serve your community, and offer real-world solutions that can enrich your residents' lives. This session is brought to you by The Ferguson Group and eCivis, sponsors of the Harvard Kennedy School Scholarship.

ICMA Coaching Program and State Partners: Annual Planning Meeting

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

ICMA and its state partners in the ICMA Coaching Program will review the past year and plan the educational webinars for 2017. States will share information on how they are using coaching resources to benefit their members and develop local programs. Also learn how you can tap the ICMA Career Services and other resources available through the state associations.

Leadership ICMA Capstone Report: Peer-to-Peer Technical Assistance

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

The Leadership ICMA Class of 2016 has been hard at work assisting local governments with creating vibrant downtowns; establishing open data platforms to foster open, transparent, and accessible government; producing flexible work arrangement policies; and developing a cost-benefit analysis for implementing a Nutrient Reduction Program. Learn about their experiences and how what they learned can be useful to you.



Why Is Gender Balance in Your Organization Important? Because It's 2016!

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

The evidence is clear: inclusive cultures with gender diversity in leadership get better results. Still, women aren't proportionately represented in the upper ranks of business or the public sector. The problem has come with a big price tag in terms of lost productivity and financial success, but solving it will have a huge payoff. Panelists will discuss successful strategies for creating a more gender-balanced organization.

Executive Recruiters Tell All

Monday, Sept. 26, 4–5 p.m.

No secret goes untold during this special session in which executive recruiters will share their experiences and provide insights into the job-search process.

Managers as Faculty

Monday, Sept. 26, 4–5 p.m.

This session is for every manager who feels called upon to help develop the next generation of managers, whether as a guest lecturer in a college classroom or as an adjunct or full-time faculty member in a graduate MPA program. Join this informal discussion and share your experiences, exchange ideas, and learn where to find and how to use teaching resources.

President's Colloquium

Monday, Sept. 26, 4–5 p.m.

Don't miss this annual opportunity to share in a discussion on a topic of importance to ICMA's president.

Solar Powering America by Recognizing Communities: SPARC Action!

Monday, Sept. 26, 4–5 p.m.

Join ICMA and the Solar Foundation to learn about the new U.S. Department of

Energy-funded Solar Powering America by Recognizing Communities (SPARC) program, which establishes a national designation for leading solar communities and empowers other communities through technical assistance. Attend the session and receive help completing your designation application.

What's Up at the State House?

Monday, Sept. 26, 4–5 p.m.

Local government leaders must keep track of developments at the state level. This session will highlight trends in the issues of greatest concern to managers.

3D Data for a 4G Public

Tuesday, Sept. 27, 12:30–1:45 p.m.

Does your performance reporting consist of pages of lackluster spreadsheets in a hard-copy report? How do you bring

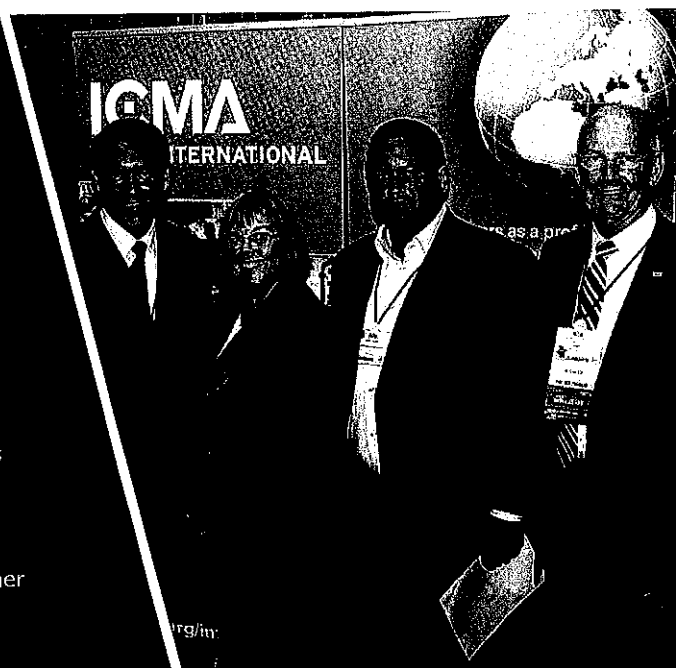
Special International Workshop

International Development Academy

Friday, Sept. 23, 2–6 p.m.; Saturday, Sept. 24, 9 a.m.–4 p.m.

Preregistration is required, and there is an additional registration fee for this multiday event: \$350 for ICMA members; \$400 for nonmembers.

Are you looking for ways to make a contribution beyond the boundaries of your community? Do you have knowledge and experience that could be applied to the challenges of developing, transitional, conflict-affected countries and fragile states? Led by ICMA staff and members who have extensive international development experience, this intensive one-and-a-half-day workshop will help you understand the challenges and benefits of strengthening local governance overseas. The session will examine the expectations of the donor community and the local governments and other entities we support. ICMA members who have made the transition to international work will discuss what you need to be prepared. For further information, contact Isabelle Bully-Omictin at iomictin@icma.org.





Special Sessions, *cont.*

those data to life in a way that reaches the mobile generation? This session will focus on visual analytics, geographic mapping, interactive apps, and dashboards.

Being a Great Coach and a Winning Player

Tuesday, Sept. 27, 12:30–1:45 p.m.

With women and minorities occupying a fraction of city manager roles, it is critical for the profession to increase efforts to encourage, prepare, and grow new talent

to manage our cities, towns, and counties. Learn how you can be a catalyst to bring forth the best in others. This session will be especially helpful for members and state associations interested in one-on-one coaching skills and opportunities.

Game of Life: Play It Right—Season 5

Tuesday, Sept. 27, 12:30–1:45 p.m.

Join us for this interactive and engaging “game show” that will teach you how to maximize the way you live and save.

Subject matter experts in health and wellness and finance will provide information we all need to know as we work, play, and live the Game of Life.

Managing Local Government Technology

Tuesday, Sept. 27, 12:30–1:45 p.m.

Sponsored by the ICMA-Hyland Advisory Panel on Technology Content, this session will highlight leading practices for making sound decisions about local government technology.

SPECIAL MEETINGS

Special meetings do not require preregistration.

Member Task Force and Committee Meetings

Sunday, Sept. 25, 8:30–11:30 a.m.

Most ICMA member task forces and committees will meet on Sunday morning; some groups will meet longer than others. Task force and committee members will receive communications this summer providing further details.

Regional Meetings

Sunday, Sept. 25, 11:30 a.m.–12:30 p.m.

ICMA members from the five U.S. regions will meet with their regional vice presidents to discuss key organizational issues and initiatives and to share information on activities within the region. State officers and members active in their state associations are encouraged to participate in an interactive discussion with their regional vice presidents on the

ICMA Executive Board, ICMA Liaisons, and Senior Advisors to continue the dialogue on strong partnerships between ICMA and state associations.

International Affiliate Organizations

Monday, Sept. 26, 2:30–4:30 p.m.

Representatives of the affiliates report on issues facing local governments in their countries and explore ways to work with ICMA and the other affiliates.

Early-Career Professionals Meeting

Monday, Sept. 26, 4–5 p.m.

If you are a young professional and want to develop your leadership and management capacity, this meeting is for you. Meet current participants and coaches and learn about the Emerging Leaders Development Program, the Leadership ICMA program, the Mid-Career Manager

Institute, and other ICMA opportunities. These programs can also help fulfill your professional development requirements as outlined in the guidelines for Tenet 8 of the ICMA Code of Ethics.

Annual Business Meeting

Tuesday, Sept. 27, 9:45–10:45 a.m.

The annual business meeting will feature reports from the ICMA president, ICMA executive director, and ICMA-RC president.

State Secretariat Meeting

Tuesday, Sept. 27, 12:30–2 p.m.

State association staff are invited to meet with colleagues to find out how services are provided in different states. Bring along your latest conference ideas, Strategic Partner program tips, newsletter suggestions, and professional development initiatives.

Special Events

Register for special events online at icma.org/conference except as noted.

Luncheon for Women in Professional Local Government Management

Sunday, Sept. 25, 12:45–2:45 p.m.



U.S. Treasurer **Rosa (Rosie) Gumataotao Rios** understands what it means to lead a large and dynamic agency while balancing

family and work. As the 43rd Treasurer of the United States, Rosie has direct oversight over the U.S. Mint, the Bureau of Engraving and Printing, and Fort Knox. She is a key liaison with the Federal Reserve, and serves as a senior advisor to the Secretary of the Treasury in the areas of community development and public engagement. Rosie is also very familiar with local government, having served the cities of Fremont, Oakland, and San Francisco, California, in executive management for economic development. A strong role model for women leaders and those aspiring to leadership positions, Rosie, a graduate of Harvard University, is passionate about supporting women in their careers and will share her insights on "Leading with Confidence." \$40

ICMA/ELGL Networking Event

Sunday, Sept. 25, 7–9 p.m.

This event is free but requires preregistration.

We're partnering again with the Emerging Local Government Leaders network and ICMA student chapters. Mix and mingle with managers, up-and-comers, students, and everyone in between. All are invited to the networking mixer Sunday evening following the Opening General Session. Wear your name badge and bring your business cards! The event is free, but registration is required as space is limited. Look for a premixer students-only happy hour! RSVP: icma.org/icmaelglmixer.

Inspirational Breakfast

Monday, Sept. 26, 7–8:15 a.m.



Norton N. Bonaparte Jr. has served in the realm of city management for most of his career. As a professional and an academic, he has

demonstrated his commitment to working in local government. He serves on several boards and has taught graduate courses in public management at Rutgers University and undergraduate courses in management at National Louis Universi-

ty's School of Management and Business. Appointed in September 2011 as the first African-American city manager of Sanford, Florida, Norton was thrust into the national spotlight following the shooting death of Florida teen Trayvon Martin. He will share how he was able to endure the impact of the shooting, the trial, the verdict, and beyond. \$35

Assistants' Luncheon

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

How do you know if you're ready to move up to the city manager position? What skills do you need to advance? What unique challenges might you face on your journey? Should you consider staying in the ACM role? Hear from your colleagues on these questions and more at this year's Assistants' Luncheon, where everyone is welcome. \$40

Assistants' Forum

Monday, Sept. 26, 4–5:15 p.m.

Thinking about moving up to your first manager job? Hear from professionals who became managers within the last year. Find out about their transition and the problems/challenges they encountered. Receive tips and advice on how to prepare for and what to expect during your transition from #2 to #1.

Assistants' Exchange Program

The Conference Host Committee is offering an Assistants' Exchange Program on **Friday, September 23**, prior to the ICMA Annual Conference. This opportunity will involve spending the day as the guest of a participating local government in the greater Kansas City area.

The exchange program is open to all assistants who are ICMA members. Selections will be made on a first-come, first-served basis, but efforts will be made to accommodate as many participants as feasible. Visit the Assistants' Exchange Program page of icma.org/conference for information on how to apply.



Field Demonstrations

Register for field demonstrations online at icma.org/conference.

Preparing for the Worst in the Best Way: Kansas City, Missouri, Emergency Operations Center

Sunday, Sept. 25, 12:45–2:15 p.m.

The Kansas City, Missouri, Emergency Operations Center (EOC) is a state-of-the-art facility designed to bring together city departments and response partners from all levels of government, community organizations, and volunteer groups during large-scale emergencies and disasters. Discover how recent technological upgrades use emerging tools to allow for greater situational awareness and more efficient and effective incident response. Discuss with staff how the EOC was designed with adaptability in mind to ensure continuity of services in an array of adverse operating environments. *The bus trip takes 10 minutes. \$20.*

Repurposing Municipal Farm: Partnerships Supporting Urban Agriculture

Sunday, Sept. 25, 12:45–2:15 p.m.

Kansas City, Missouri, has owned Municipal Farm since 1911. Comprising over 400 acres, the farm has been the home of the city's tuberculosis hospital, women's reformatory, and municipal correctional institution. After the jail was demolished in 2009, city staff embarked on a planning initiative

to outline the community's vision for the farm's future. The outcome—the Municipal Farm Sustainable Reuse Plan—involved an integrated development strategy that embraced agriculture as a viable option. Because prior uses also included a working farm, this strategy was fully supported by the neighborhood. Through partnerships with Kansas City Community Gardens, BoysGrow, Hy-Vee, Heartland Conservation Alliance, EPA, and others, the city is working toward fully implementing the community's vision. This tour is outdoors and requires walking through natural habitat. *The bus trip takes 15 minutes. \$20.*

Impacts of Transit: Exploring Kansas City's Crossroads and River Market Neighborhood

Monday, Sept. 26, 9:45 a.m.–12:15 p.m.

Ride the streetcar line and learn how it has directly led to over \$1 billion in economic development in Downtown Kansas City—from the revitalization efforts in the historic River Market area to the developing entrepreneurial tech hub in the Crossroads District. City staff will discuss how the momentum from this transit-oriented development led to the creation of public-private partnerships that spawned a smart city corridor along the streetcar route. *The bus trip takes 5 minutes. \$20.*

Leadership in Storm-Water Management: Green Infrastructure in KCMO

Monday, Sept. 26, 9:45 a.m.–12:15 p.m.

Kansas City's Overflow Control Program has been recognized for its innovative focus on green infrastructure to address the city's combined sewer overflow issues. Learn how Water Services collaborated with city departments and utilities to transform an 80-year-old neighborhood by installing more than 130 green infrastructure solutions to capture storm water. Through the construction of rain gardens, bioretention, cascades, and pervious pavement, Water Services not only addressed storm-water issues but also improved the safety, aesthetics, and walkability of the neighborhood. The project, which highlights ways to foster community involvement, neighborhood revitalization, and natural resource education, was designated Kansas City's first "Green Neighborhood." *The bus trip takes approximately 5 minutes. \$20.*

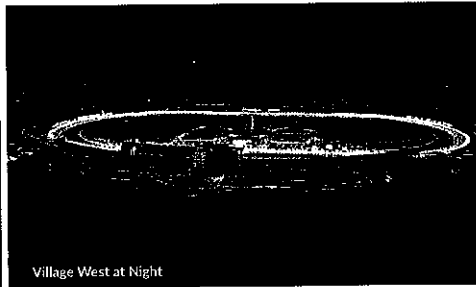
The Ennovation Center: Culinary and BizTech Incubator

Monday, Sept. 26, 12:45–4 p.m.

The Independence Regional Ennovation Center stands as an excellent example of the rebirth of a community's stranded and vacant property into a



Municipal Farm



Village West at Night



KCMO Streetcar



viable and vibrant business incubator. Opened in 2010, the Ennovation Center currently hosts over 55 companies and features commercial kitchen and business-technology incubators. This community redevelopment and business support translates to any size community. *The bus trip takes approximately 25 minutes. \$20.*

Village West: Premiere Economic Development

Monday, Sept. 26, 12:45–4 p.m.

Visit the hottest tourism area in the Midwest and the most successful economic development project in Kansas. Village West is home to the Kansas Speedway NASCAR track, the number one Major League soccer stadium in the world, the world's tallest waterslide, and world-class shopping and dining. Learn how the Unified Government of Wyandotte County/Kansas City, Kansas, pioneered the use of unique financing tools and public-private partnerships

to turn acres of mostly open fields into a destination attraction that draws 10 million visitors a year and generates \$700 million in retail sales. *The bus trip takes 25 minutes. \$20.*

Urban Redevelopment: Leveraging Public-Private Partnerships in Kansas City

Tuesday, Sept. 27, 12:45–3:15 p.m.

Tour a repurposed school site and a mixed-use neighborhood to learn how Kansas City engaged outside partners to create two of the most noteworthy developments in the city. Hear from city staff about how they used public investment to leverage over \$100 million in private and institutional investment to turn a "bad neighborhood" into the city's hottest neighborhood project. Learn how Kansas City repurposed a 100-year-old school building into 44 apartments and reenergized the surrounding neighborhood. *The bus trip takes 15 minutes. \$20.*

Downtown Overland Park: Attracting a Crowd

Tuesday, Sept. 27, 12:45–4 p.m.

Like many first-tier suburbs, Overland Park has a downtown area dating from the early 1900s that has struggled to remain economically relevant as suburban development has become more auto-oriented and growth has pushed south. A shift in strategy over the past 10 years has created an area with an array of unique entrepreneurial businesses, a burgeoning art scene, a popular Farmer's Market, and \$90 million of mixed-use redevelopment projects under construction. Join city staff and business leaders to learn how public investment, a new development approach, social media-based marketing, and a bit of luck have turned this area around. This tour is partially outdoors and requires walking. *The bus trip takes 20 minutes. \$20.*

SPECIAL COMMUNITY VALUE FIELD DEMO

Giving the Basics: Make a Difference

Tuesday, Sept. 27, 12:45–3:15 p.m.

New this year, the Host Committee is organizing an opportunity for conference attendees to donate personal care products—basic items not covered by government assistance programs—to people in need in the Kansas City area. (Watch for *Conference Update* messages with information on what and where to donate.) Participants in the field demo will travel to an underground cave storage area, help package the donated items, and learn how Giving the Basics collects and disperses human dignity items to food pantries and major school districts across the region. *The bus trip takes 5 minutes. There is no charge for this field demo.*



ICMA University Workshops

Register for ICMA University Workshops online at icma.org/conference.

ICMA University workshops offer interactive, intensive training designed to develop skills and enhance knowledge. They support ICMA members' commitment to career-long learning by addressing the ICMA Practices for Effective Local Government Leadership. Instructors are selected for their knowledge of the topic, understanding of local government issues, and proven ability to effectively teach adults. Visit the ICMA University workshops page at icma.org/conference for descriptions of each workshop.

Asking Your Police and Fire Chiefs the Right Questions

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Group: 3

Workshop Leaders: Leonard Matarese, director of research and project development, and Tom Wiczorek, executive director, Center for Public Safety Management, LLC, Washington, D.C.

How to Build Public Trust through Online Citizen Engagement

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 2, 4, 7, 9

Workshop Leader: Mike Cohen, cofounder, Peak Democracy, Trinidad, California

Leading Change/HPO

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 1, 6

Workshop Leader: Brian Bosshardt, deputy county manager, Los Alamos, New Mexico

Moving Forward with Data

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 3, 5, 6

Workshop Leader: Michelle Kobayashi, vice president, National Research Center, Inc., Boulder, Colorado

Talent Management: The Next Phase of Succession Planning

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Group: 1

Workshop Leader: Patrick Ibarra, cofounder and partner, The Mejorando Group, Glendale, Arizona

Tools for the Balancing Act: Exploring Local Government Success Criteria and Understanding the Psychological Characteristics That Define Leaders

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 1, 2, 6, 14, 18

Workshop Leaders: Robert Kiely, city manager, Lake Forest, Illinois; David Limardi, ICMA Midwest regional director, Highland Park, Illinois

Leadership Skills for Managing Wicked Problems

Saturday, Sept. 24, 8:30 a.m.–noon

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 6

Workshop Leader: Mike Huggins, principal, Civic Praxis, Eau Claire, Wisconsin

Advanced Listening Skills That Distinguish You as a Leader

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 14

Workshop Leader: Rosetta Hillary, principal, Hillary and Associates, Annapolis, Maryland

BreakThrough Conflict

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 15

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Workshop Fees, Registration, and Location

Because workshops are not supported by conference registration fees and must be self-supporting, there is an additional registration fee (\$195) for each half-day workshop unless otherwise noted. This fee covers the cost of handouts and certificates; audiovisual equipment rental; refreshments; instructor travel, lodging, and honoraria; and any other costs specific to the workshops.

Preregistration is required, and early registration is recommended as enrollment in each workshop is limited to between 30 and 50 participants to allow for maximum interaction with the instructor and other participants. All workshops will take place on Saturday and Sunday at the Kansas City Convention Center. To register for workshops, go to icma.org/conference.

Building Customer Service into Local Government Customer Service

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 4, 14

Workshop Leader: Cory Fleming, 311/CRM program director, ICMA, Westbrook, Maine

Changed for Good: Leading Transformation in Your Organization and Your Community

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 6

Workshop Leader: Michelle Poché-Flaherty, president, City on a Hill Consulting, Potomac, Maryland

Fatal Flaws of a Council-Manager Relationship

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 2, 4, 8, 9, 13, 17, 18

Workshop Leader: George B. Cuff, president, Cuff & Associates, Spruce Grove, Alberta, Canada

From Typewriters to iPads

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 7

Workshop Leader: Patrick Ibarra, co-founder and partner, The Mejorando Group, Glendale, Arizona

Building a Better Dashboard

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 5, 15

Workshop Leaders: Gerald Young, technology, analysis, and user support coordinator, ICMA Center for Performance Analytics, Washington, D.C.

Collaborative Leadership: Hardwiring Teamwork and Innovation

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 1, 14

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Gov 2.0: What Public Leaders Need to Know

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 8

Workshop Leaders: Pete Peterson, executive director, and Ashley Trim, assistant director, Davenport Institute for Public Engagement and Civic Leadership, Pepperdine University, Malibu, California

Implementing Effective Supervisory Practices in Your Organization

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 1

Workshop Leaders: Hyacinth Bryant, senior human resources development manager; James Merriweather, labor and employee relations manager; and Walter Mobley, human resources development manager, Department of Human Resources, Atlanta, Georgia

Skillfully Building Common Ground

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 6, 18

Workshop Leader: Deborah Roberts, professor, University of Virginia, Charlottesville, Virginia

Mindfulness

Sunday, Sept. 25, 8–10 a.m.

Practice Group: 18

This workshop is offered through the generous support of ICMA's Strategic Partner **Cigna**. There is no fee.

"ICMA-RC Overview": Understanding Your Retirement Options

Sunday, Sept. 25, 10 a.m.–noon

This workshop is offered through the generous support of ICMA's Strategic Partner **ICMA-RC**. There is no fee.



Annual ICMA Leadership Institute

Sunday, Sept. 25, 8:30 a.m.–noon

The ICMA Annual Leadership Institute provides an opportunity to connect members across generations and experience levels who share an interest in and commitment to leadership development.

The institute requires a separate registration fee of \$195. Preregistration is required and early registration is recommended as space is very limited. Preference will be given to ICMA Senior Executive Institute (SEI) graduates, leadership development program graduates, senior credentialed managers, and first-time administrators. Because of the highly interactive nature of this session, registration will be limited to 45 participants.

Building Aspirational Communities That Embrace Cultural Competence and Regional Citizenship

The Leadership Institute's goal is to challenge the participant to think about place making according to Kurt Lewin's sage advice, "There is nothing as practical as a good theory!" Contrary to common workshop practice, this workshop will not focus on skill building. Rather, it will assist you in building conceptual maps to help make sense of the sustainability and place-making challenges that local government managers face in terms of threshold and aspirational levels of thinking and acting, cultural competence as an element of social justice and community sustainability, and the relationship between "regional citizenship" and sustainable communities that embrace cultural competence and social justice.

Practice Group 2

Institute Convener: John Nalbandian, professor emeritus of public administration, University of Kansas, Lawrence, Kansas

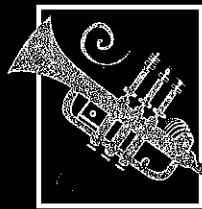
SCHEDULE AT A GLANCE

	7 a.m.	8 a.m.	9 a.m.	10 a.m.	11 a.m.	Noon	1 p.m.
SATURDAY			ICMA University Workshops				ICMA University
			Tour: Kaufman Stadium				Tour: Nelson-Atkins Museum
SUNDAY			Registration and Host Committee Desk				
			Annual Leadership Institute				Field Demos
			ICMA University Workshops				County Administrators' Idea Exchange
			Member Task Force/Committee Meetings		Regional Meetings		ICMA University Forums
				Speed Coaching			Women's Luncheon and Program
	Sports: Yoga (starts 6:30 a.m.)	Sports: 5K Run/Walk					
				Tour: National WWII Museum and Memorial			
	Sports: Golf Tournament (starts at 6:00 a.m.)						
			Tour: Kansas City Orientation Tour				
			Tour: Kaufman Stadium				
MONDAY					Tour: KC Barbecue Food Tour		
			Registration and Host Committee Desk				
			Keynote: David Brooks	Educational Sessions	Special Session		Educational Sessions
				Learning Lounge/Experts Bar	Roundtable Discussions		Featured Speaker: Pat Phillips
				Solutions Track	Solutions Track		Solutions Track
				Field Demos			Field Demos
	Inspirational Breakfast			Film			Film
				Partners' Brunch and session			
	Sports: Yoga (starts 6:30 a.m.)				Assistants' Luncheon		
				Tour: Kauffman Stadium			Tour: Art and Cultural...
TUESDAY							
			Registration and Host Committee Desk				
				Educational Exhibits/Solutions Theaters/ICMA Pavilion/Internet Express			
			Keynote: Bob Chapman	Solutions Track	Educational Sessions		Special Session
				Annual Business Meeting	Solutions Track		Solutions Track
					Learning Lounge/Experts Bar		Roundtable Discussions
	Sports: Yoga (starts 6:30 a.m.)			Partners' Service Project			Field Demos
					Film		Special Field Demo
							State Secretariat Meeting
							Sports: Tennis
WEDNESDAY							
	7 a.m.	8 a.m.	9 a.m.	10 a.m.	11 a.m.	Noon	1 p.m.

Educational Program	Social Events
Meetings and Special Events	Registration and Exhibits

ICMA thanks ICMA-RC for being the Principal Sponsor of the Annual Conference





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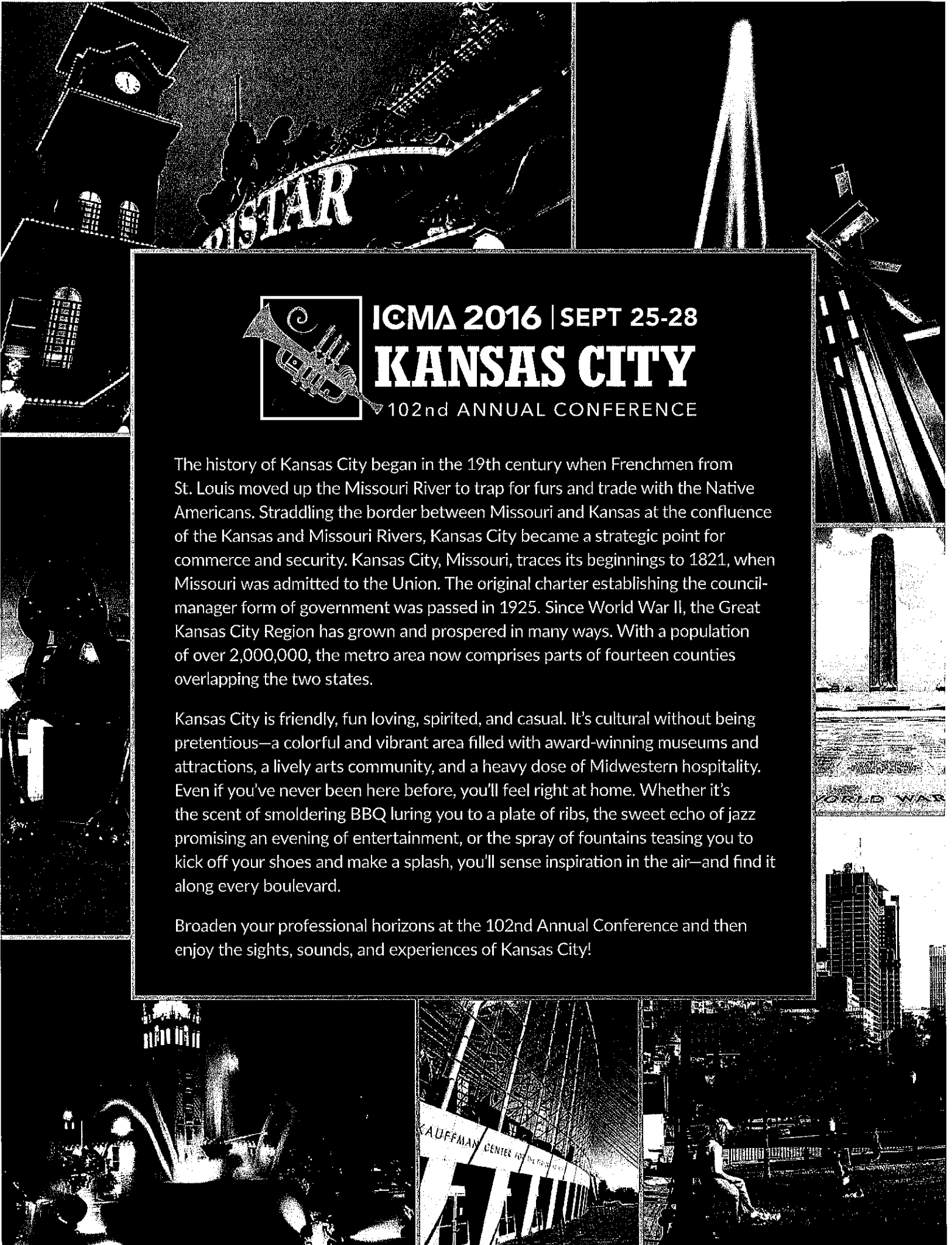
KANSAS CITY

102nd ANNUAL CONFERENCE

The history of Kansas City began in the 19th century when Frenchmen from St. Louis moved up the Missouri River to trap for furs and trade with the Native Americans. Straddling the border between Missouri and Kansas at the confluence of the Kansas and Missouri Rivers, Kansas City became a strategic point for commerce and security. Kansas City, Missouri, traces its beginnings to 1821, when Missouri was admitted to the Union. The original charter establishing the council-manager form of government was passed in 1925. Since World War II, the Great Kansas City Region has grown and prospered in many ways. With a population of over 2,000,000, the metro area now comprises parts of fourteen counties overlapping the two states.

Kansas City is friendly, fun loving, spirited, and casual. It's cultural without being pretentious—a colorful and vibrant area filled with award-winning museums and attractions, a lively arts community, and a heavy dose of Midwestern hospitality. Even if you've never been here before, you'll feel right at home. Whether it's the scent of smoldering BBQ luring you to a plate of ribs, the sweet echo of jazz promising an evening of entertainment, or the spray of fountains teasing you to kick off your shoes and make a splash, you'll sense inspiration in the air—and find it along every boulevard.

Broaden your professional horizons at the 102nd Annual Conference and then enjoy the sights, sounds, and experiences of Kansas City!



Social and Partners Program



Kirk Davis



Penny Postoak
Ferguson



Patrick Klein

On behalf of the 2016 Conference Host Committee, we are pleased to welcome you to the 102nd Annual ICMA Conference in the Greater Kansas City Region.

Kansas City is a world-class city. Located in the heart of the Midwest, we are proud to offer our own brand of moxie: Midwestern grit and determination strengthened by community, culture, and class. Kansas City also has deep roots in professional management, beginning with the "Dean of City Managers," L. P. Cookingham.

Kansas City exceeds both New York City and San Francisco in number of square miles—and we make every single mile count. In 2014, the *Huffington Post* named Kansas City the "coolest city to visit right now," and in 2012 Kansas City was the only U.S. city to make Frommer's "Top Destinations" list.

As America's most centrally located major metropolitan area, Kansas City provides a convenient location for both leisure and business travelers. Our geographic setting means that Kansas City is not only easily accessible by interstates and highways, but also a quick flight from just about anywhere in the United States. And this accessibility contributes to the city's undeniable energy, whether that energy is nurtured by a national touring act stopping in for a one-time performance, a family reunion looking for the perfect midway meeting point, or the meeting planner trying to please everyone.

During your visit, we hope you will take the time to enjoy some of Kansas City's major attractions, such as the Kauffman Center for the Performing Arts, the National World War I Museum, the Nelson-Atkins Museum of Art, the American Jazz Museum, the Negro Leagues Baseball Museum, and the College Basketball Experience.

We are honored to host you here in Kansas City, the heart of our nation. From our roots in blues and barbecue to our current standing as a leader in innovation and entrepreneurship, you will see that Kansas City is the nation's creative crossroads. Please visit us online at visitkc.com to discover all that Kansas City has to offer you.

Sincerely,

Kirk Davis
Host Committee Co-Chair
City Manager (Retired)
Gladstone, Missouri

Penny Postoak Ferguson
Host Committee Co-Chair
Deputy County Manager
Johnson County, Kansas

Patrick Klein
Host Committee Co-Chair
Assistant City Manager
Kansas City, Missouri

Evening Highlights

Purchase tickets for evening events online at icma.org/conference except as noted.

SATURDAY EVENING RECEPTION

18th and Vine Block Party

Saturday, Sept. 24, 5:30–7:30 p.m.

As luck would have it, two of the city's most acclaimed museums are under one roof in the 18th and Vine district. A frequent stop for visiting celebrities and dignitaries, the Negro Leagues Baseball Museum chronicles the stars and stories of America's favorite pastime from the leagues' origin after the Civil War to their demise in the 1960s. Next door is what the *New York Times* called "an interactive paradise"—the American Jazz Museum, with its many listening stations, touch-screen adventures, and custom-mixing soundboards. Experience a true flashback to Kansas City's past at the place where music enthusiasts travel from all areas to visit the Blue Room and see the historical displays. Keep your eyes peeled for Charlie Parker's saxophone, a gift to the museum from former president Bill Clinton.

Upon entering the museum atrium, guests will enjoy a street party outside the two museums and take in the history, some of Kansas City's finest BBQ and entertainment, complemented by the district's signature beers and other local beverages. Docents in character attire will be available to speak to and entertain guests throughout the evening.

Adults, \$30; youth ages 6–16, \$20; under 6 free. Price includes hors d'oeuvres, venue rental, entertainment, transportation, coordination, and gratuities. Visit the Host Desk in the convention center before the party for restaurant information and dinner reservations.

SUNDAY WELCOMING RECEPTION

A Taste of KC

Sunday, Sept. 25, 5–7 p.m.

Experience the "essence" of Kansas City with the opening of the ICMA Exhibit Hall in the Kansas City Convention Center. Delight in the flavors that make the region famous.

The cost of the reception is included with the conference registration fee. Tickets for complimentary registrants are \$40 for adults and \$30 for youth ages 6–16; children under 6 come for free. Price includes hors d'oeuvres, entertainment, coordination, and gratuities. Visit the Host Desk in the convention center before the party for restaurant information and dinner reservations.

MONDAY EVENING EVENTS

Affiliate, Alumni, and State Association Receptions and Dinners

Monday, Sept. 26, 5:30–7:30 p.m.

Receptions will be held in the Kansas City Marriott Downtown Hotel. Tickets are not required for affiliate, alumni, and state receptions.

To arrange a room for a Monday evening reception, contact Felicia Littky (flittky@icma.org, 202-962-3656) by July 1. If you are planning a state or affiliate organization dinner for Monday evening and need restaurant suggestions, please contact Jenny Wilson with Visit Kansas City at jwilson@visitKC.com, 816-691-3832.

TUESDAY EVENING EVENTS

A Toast to Bob O'Neill

Tuesday, Sept. 27, 5–6:30 p.m.

Before heading off to ICMA's Tuesday evening party at KC Live!, stop by a special reception in the convention center to celebrate Bob O'Neill's leadership as ICMA's executive director since 2002. Toast Bob's rich contributions to the profession and ICMA members as he ventures into the next chapter of his life—and what a Life, Well Run it is!

Adults, \$20; youth, \$10. Price includes two drinks (beer, wine, or soft drinks) and light snacks.

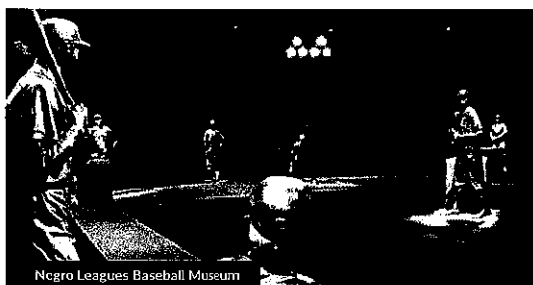


KC Live!

Tuesday, Sept. 27, 6:30–10:30 p.m.

This is the place to be on Tuesday night—at the Midwest's premier entertainment destination! An entire city block with two levels of world-class restaurants, taverns, and nightspots, KC Live! is where Kansas City goes to play. Party with your colleagues at the conference's final social celebration—our very own KC Live! Block Party. Dance the night away to live entertainment, and indulge in a "Taste of Kansas City," where area restauranteurs will showcase a sampling of their menus. Experience the heart of the city with an all-access pass to all things KC. KC Live! also features a full concert stage, where the country's premier musicians and bands perform throughout the year.

Adults, \$35; youth, \$25. Price includes dinner, venue rental, entertainment, production, coordination, and gratuities.



Negro Leagues Baseball Museum



KC Live!



The American Jazz Museum

Tours

Purchase tours online directly from Wellington by going to the "Tours" section of icma.org/conference.

The tour program is separate from other conference offerings and is outsourced to **Wellington**, which organizes and conducts the tours, and sets pricing and participation minimums. Pricing includes transportation, admissions, guides, and taxes. If you prefer to explore the area on your own, check out the Host Committee's On-Your-Own Guide, browse through the Visitor Center in the convention center, or stop by the Host Desk for advice.

Kauffman Stadium

Saturday, Sept. 24, 9:30 a.m.–noon
 Sunday, Sept. 25, 9:30 a.m.–noon
 Monday, Sept. 26, 9:30 a.m.–noon

Get a behind-the-scenes look at Kauffman Stadium, home of the 2015 World Series Champion Kansas City Royals. In addition to the largest hi-definition video board in the game, "The K" features the unique Outfield Plaza, the Royals Hall of Fame, an interactive kids area and the Rivals Sports Bar. This tour will take you to areas not normally open to the public including the Royals dugout, the Crown Club, and the visitors' clubhouse.
Adults, \$81; youth, \$75

Nelson-Atkins Museum of Art

Saturday, Sept. 24, 12:45–2:45 p.m.
 Wednesday, Sept. 28, 9:45 a.m.–noon

Every visit to the Nelson-Atkins Museum of Art offers new and exciting discoveries. The featured exhibitions bring the museum's outstanding collection of art together with works from private collections and world-renowned art institutions. In 2007, *Time* magazine ranked the museum's new Bloch Building number

1 on its list of "The 10 Best (New and Upcoming) Architectural Marvels" from around the globe. Dive into the collections with the docent guide or peruse the exhibits on your own.
Adults/youth, \$65

Kansas City Orientation Tour

Saturday, Sept. 24, 2–5 p.m.
 Sunday, Sept. 25, 9 a.m.–noon

Kansas City will take the first-time visitor by surprise. Rolling hills, tree-lined boulevards, parks, and fountains combine to make it one of America's most attractive cities. This narrated excursion presents both a historical and a present-day look at Kansas City. Highlights include Lewis and Clark Point, Quality Hill, Union Station, Liberty Memorial, the Power & Light District, and Country Club Plaza.
Adults/youth, \$70

National World War I Museum and Memorial

Sunday, Sept. 25, 10 a.m.–12:30 p.m.
 Wednesday, Sept. 28, 1–3:30 p.m.

The National WWI Museum is America's only museum dedicated to sharing the

stories of the Great War through the eyes of those who lived it. The expert tour guide will take you on an extraordinary emotional and historical tour highlighted by interactive displays, eyewitness testimonies, films, and one of the largest collections of WWI artifacts in the world.
Adults \$60; youth, \$55

KC Barbecue Food Tour

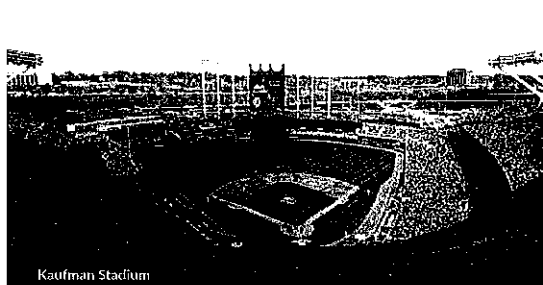
Sunday, Sept. 25, 11 a.m.–1:30 p.m.
 Tuesday, Sept. 27, 1–2:30 p.m.

The roots of barbecue in Kansas City run deep. From its street-vendor beginnings to its wealth of over 100 specialty restaurants today, Kansas City unquestionably offers the best BBQ in the world! You will travel through the city sampling BBQ from well-known establishments and "hidden gem" joints. Guests will taste each restaurant's best smoked meats as well as accompanying side dishes.
Adults/youth, \$85

Art and Cultural Segway Tour

Monday, Sept. 26, 12:30–3:15 p.m.

Kansas City is a mecca for artists and art enthusiasts. As we glide around the



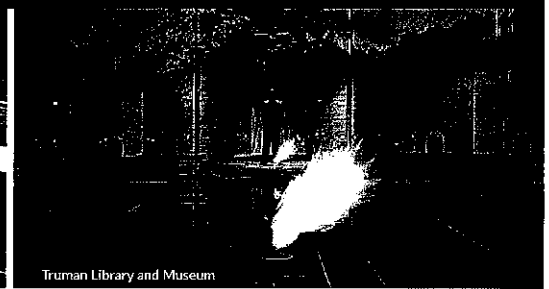
Kauffman Stadium



Nelson-Atkins Museum of Art



Downtown Kansas City



Tours, cont.

cultural center of the city, including the historic Westport neighborhood, the Nelson-Atkins Museum of Art, and Country Club Plaza, we will take in the local architecture, art, and landscape. *Adults/youth, \$65*

Harry S. Truman Presidential Library and Museum

Monday, Sept. 26, 12:30–4:30 p.m.

The Truman Library & Museum recounts the life of America's 33rd president. Its collection chronicles the Missourian's private life and political career, with exhibits depicting such events as his decision to drop the atomic bomb, the advents of the Cold War, and the recognition of Israel. President Truman and his wife, Bess, are buried in the museum's courtyard. Expert guides will take you through the president's life and discuss his impact on our country.

Adult/youth, \$55

Boulevard Brewery

Monday, Sept. 26, 3–5 p.m.

Enjoy a guided tour of this world-renowned production facility. Learn about the company's history, its brewing process, and its philosophy. In the Tasting Room you can sample a variety of Boulevard beers.

Adults/youth, \$65

Weston, Missouri

Tuesday, Sept. 27, 9 a.m.–3 p.m.

Enjoy a slice of America's heritage, including antebellum homes, museums and exhibits, tobacco barns, orchards, educational farms, an award-winning winery, the old distillery, and an operating brewery at the site of the oldest brewery west of the Hudson River dating back to 1842. Be entertained with early Civil War vignettes that bring history alive. Peruse the

local shops and take in the history of the area's homes and churches. Enjoy lunch on your own at one of Weston's dining establishments. Drive time is 50 minutes each way.

Adult/youth, \$75

Gangster Tour

Tuesday, Sept. 27, 10–11:30 a.m.

This tour puts you hot on the trail of this city's most notorious Goodfellas. "Johnny Holiday" shares stories about "Boss Tom" Pendergrast and points out where speakeasies and gambling halls once operated, where mobsters once lived and worked, and where major turf wars took place. You'll be immersed in the melodrama of mob homes and hangouts and infamous crimes, such as the Union Station massacre, where bullet holes can still be seen.

Adult/youth, \$75



Every local government manager needs a chance to interact with peers and experience sessions on best practices and hot topics in municipal management. This is what the ICMA Annual Conference offers.

A time to realize we are not alone in this field and the number of resources and colleagues that are out there to offer a word of advice, an ear to listen, and a story to tell seems almost endless. This is what I gain from attending the annual ICMA conference. It gives me a chance to recharge my local government management battery and spend time with colleagues from all over the world. It reinvigorates my passion for the job and reinforces that I am doing the job I was meant to do: serving the people of my community and making a difference in their daily lives.

—Rebecca L. Fleury, city manager
Battle Creek, Michigan (population 51,848)

SPORTS

Golf Tournament

Sunday, Sept. 25, 6 a.m.–2 p.m.
(8 a.m. start time)

Get ready to play one of the premier golf courses in the Midwest—"The Deuce"—at The National. Tom Watson's design team carved the incredible layout, whose rolling hills, beautiful lakes, and elevation changes offer a challenge to all levels of players. Prizes will be awarded for the longest drive and the longest putt. Club rentals are available for a fee from the course. The Host Committee will contact you before the conference about partner preferences and club rentals.

\$135. Ticket price includes greens fees, transportation, breakfast, lunch, a goodie bag, prizes, range ball, and a golf cart.

Yoga

Sunday, Sept. 25–Tuesday, Sept. 27,
6:30–7:30 a.m.

Stretching, strengthening, and breathing are great ways to ease into your day. Join your colleagues for daily yoga in the Kansas City Marriott Downtown Hotel. A KCMO Parks and Recreation instructor will lead you in an invigorating workout that will strengthen your body, improve your flexibility, and prepare your mind for another bustling conference day.

\$20. Ticket price includes 3 morning yoga classes.

5K Run/Walk

Sunday, Sept. 25, 7:30–11 a.m.
(8:30 a.m. race start)

ICMA joins the University of Missouri–Kansas City Alumni Association for its 4th Annual Regalia Run. Participants will take in sites on the beautiful UMKC campus and its surrounding neighbor-

hoods. The Regalia Run is chip-timed, and all participants will receive a finisher's medal. A special area will be set up for ICMA runners so we can mix and mingle before and after the race. Proceeds from the Regalia Run support scholarships for UMKC students.
\$35. Ticket price includes race registration, awards, access to all race festivities, transportation, snacks, and race t-shirt.

Breakout KC Escape Room

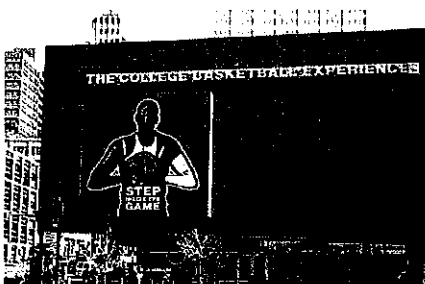
Sunday, Sept. 25, 7:30–10:30 p.m.

Breakout KC is a new entertainment experience in Kansas City's River Market neighborhood. The goal is to escape from a locked room by working together as a team. The team must figure out the room's riddles and escape within 60 minutes. Open for only a couple of months, Breakout KC is already one of the top tourism attractions in the city.

\$28. Ticket price includes admission, transportation via Ride KC Streetcar, appetizers, and beverages.

Basketball Shootout at the College Basketball Experience

Monday, Sept. 26, 3–5 p.m.



Bring your gear or come as you are and show off your college allegiance by participating in ICMA's Basketball Shootout

at the College Basketball Experience (CBE). Housing the National Collegiate Basketball Hall of Fame, the CBE is one of the many successes of Kansas City's Downtown Revitalization Project. It is not a place to go and look; instead, you go to "experience" the game of college basketball. The shootout consists of various contests, including a 3-point competition and knockout. This event is for everyone. Participants are not required to compete, but they will earn individual medals and team awards by representing their favorite colleges. So come to participate, cheer on your colleagues, or simply enjoy the CBE on your own during this private event.

\$15. Ticket price includes National Collegiate Basketball Hall of Fame admission, food and beverage, and individual and team awards for shootout participants.

Tennis

Tuesday, Sept. 27, 1–4 p.m.

Enjoy an afternoon of organized tennis play on courts at the Plaza Tennis Center (PTC) located in the heart of historic Country Club Plaza. It features 14 outdoor lit courts in addition to locker rooms, showers, a pro shop, practice boards, and a restaurant. The afternoon will feature a variety of singles and gender- and/or mixed-doubles play at every skill level. The round-robin format will allow you to meet multiple competitors and then relax at courtside to eat and drink. The Host Committee will contact you before the conference about partner preferences.

\$20. Ticket price includes court fees, tennis pro, tennis balls, refreshments, and transportation.

Partners' Program

ICMA's Partners' Program recognizes the significant role that the partner and family play in the success of a local government professional's career. In addition to the events described below, partner conference registration includes a ticket to the Sunday Welcoming Reception, attendance at any of the general educational and keynote sessions, and access to the exhibit hall. Stop by the Partners' Registration and Reconnection area to find old friends and make new ones. Visit the ICMA Member Partners' page at icma.org.

PARTNERS' BRUNCH AND EDUCATIONAL SESSION

Clutter-Nomics: Clear Your Way to a Better Life

Monday, Sept. 26, 10 a.m.–12:30 p.m.

This session is free but requires preregistration.



Does your clutter cost you time, money, and peace of mind? Clutter is a silent killer, a disease that sucks the "joy"

out of life and traps us in a never-ending cycle of emotional, physical, spiritual, and psychological pain. In our busy, overbooked lives, we all struggle to find harmony apart from that clutter. Back by popular demand, **Kathleen Ronald** will share her decluttering "system" so that we can reap the deeply transformative rewards of clearing clutter out of our lives on all levels. Come and receive powerful tools that you can implement immediately to enhance your life.

Speaker: Kathleen Ronald, business growth expert, life coach, and president, Speaktacular, Los Angeles, California

PARTNERS' SERVICE PROJECT

Tuesday, Sept. 27, 10 a.m.–12:30 p.m.

This activity is free but requires preregistration.

Join ICMA members' partners on our yearly local service project. We will be serving at Harvesters, the region's only food bank. In Harvesters' 26-county service area, one in seven people is food insecure. Children are often among those most in need of food.

Harvesters feeds 141,500 people every month, thanks to its dedicated volunteers, whose collective goal is not just to feed the hungry but to end the hunger. They also offer nutrition education classes to kids, teens, and adults. If you would like to make a difference in the lives of those in need, please register to join us for the service project to Harvesters – The Community Food Network. Partners will be sorting and packaging food that will go out in the community. Feel free to bring one canned good as a donation; one can per volunteer would increase donations by over 5,000 pounds a month. Comfortable clothes are recommended, and *closed-toe shoes are required*.

Partners' Conference Assistance Program

Has your partner *never* attended an ICMA Annual Conference but would like to? Then this may be an opportunity of special interest to you. Have your partner (or a member's partner who also has never attended the ICMA Annual Conference) apply for a scholarship with the Partners' Conference Assistance Program. Applications are being accepted for this year's program, which provides the partner of an ICMA member with a scholarship and complimentary conference registration. Only partners of ICMA members who have never attended the ICMA Annual Conference are eligible. The partner must complete the Partners' Conference Assistance Program application, expressing his or her interest in attending the conference, and must submit the application online at webapps.icma.org/forms/partnersprogram by **July 15, 2016**. Winners will be selected on August 8, 2016.

SOCIAL MEDIA



Follow us on Facebook at <https://www.facebook.com/ICMAORG>; "like us," and click on the Conference Event and tell us if you are coming to Kansas City, and see who is attending.



Twitter: @ICMAevents, use #icma2016 in your tweets.

Inside Info

Attire and Temperature

Kansas City's weather in September is typically beautiful. Average daytime temperatures range in the mid-70s to low 80s, and nighttime temperatures range in the upper 50s to low 60s, but make sure to check the extended forecast before leaving home. September is also normally a relatively dry month for Kansas City; however, it's always a good idea when traveling to be prepared for the occasional shower. Casual attire is the norm for sessions, tours, and most ticketed evening events. Don't forget to bring a light jacket or coat to beat the evening chill. Only a few of the finest restaurants require coat and tie; otherwise, relax and be informal.

Location of Conference Events

Located at 301 West 13th Street, the Kansas City Convention Center is the site for most of the ICMA conference activities. The Monday evening state/alumni/affiliate receptions and a number of other meetings/events will be held at the Kansas City Marriott Downtown Hotel, one block from the convention center.

Restaurants

When it comes to great food, Kansas City has made its mark: KC barbecue, KC strip. Even the cuisine that doesn't bear its moniker is known to possess a uniquely KC twist that makes it something special. It's a restaurant scene that embodies the city's many cultural influences, from indigenous flavor and home-style cooking to fusion foods and beyond. Steak houses, barbecue, Mexican, Italian, Chinese, Mediterranean, fine dining, coffee shops—you name it, KC has it. The only question is, what sounds good to you?

Getting around in Kansas City

Kansas City's downtown is safe and easy to navigate. Seven conference hotels are within walking distance of the convention center; two others in the Crown Center neighborhood are served by the free Ride KC Streetcar. Consult the final conference program for details and instructions concerning hotel busing for evening social events.

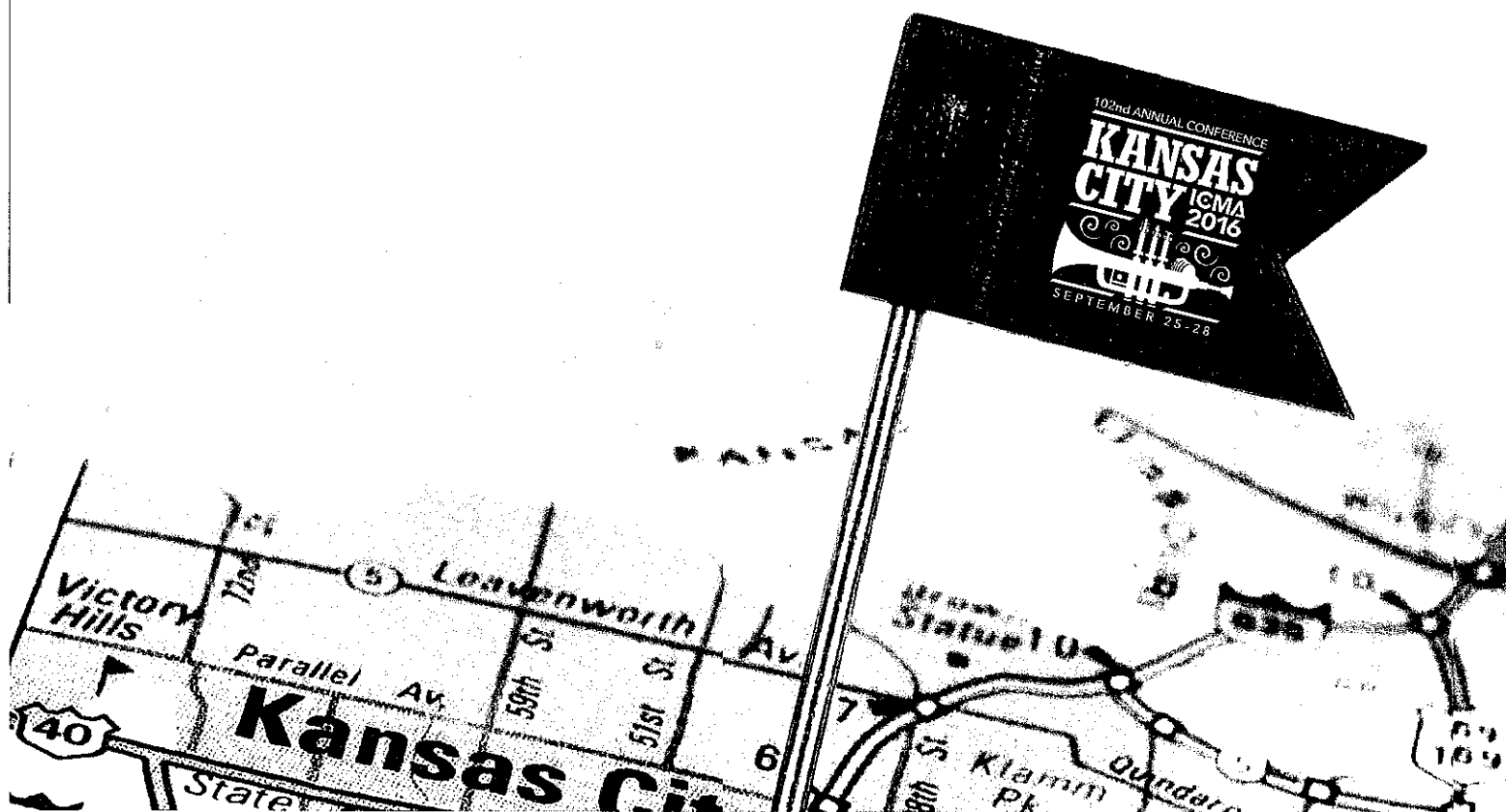
Traveling to Kansas City

As America's most centrally located major metropolitan area, Kansas City is

easy to get to. There are 400 daily flights with nonstop service to 43 destinations. Kansas City International Airport (MCI), conveniently located 20–25 minutes by car/taxi from the Kansas City Convention Center, offers a variety of flight and ground transportation options. A taxi trip will cost roughly \$40 (tip not included); a shuttle costs roughly \$15 each way. If you need personal attention in booking your travel, you may contact ICMA's travel manager, Katie Walters, at Corporate Traveler at 267-606-4284, or e-mail Katie.Walters@corporatetraveler.us and identify the meeting name: ICMA Annual Conference. Note that Corporate Traveler does not handle hotel reservations for the conference. Contact the ICMA Housing Bureau for hotel reservations at icma.org/conference.

Carpooling/Shared Travel

Coordinate travel and learn about other money-saving ideas within the ICMA Annual Conference "Group," icma.org/conferencegroup.



LOCAL Government 201



Take Your Career TO THE NEXT LEVEL

Gain the competitive advantage for yourself and your community with **Local Government 201**, a four-part seminar series at the conference. Designed to help experienced professionals stay current and emerging leaders get up to speed, this engaging series will share innovative ideas and insights that you can put into action in your communities.

Enter these sessions into your ICMA Conference planner and get ready to sharpen your skills and propel your career to the next level. See session descriptions on page 11.

- › **Session One: Building an XYZ Culture in Local Government**
Monday, Sept. 26, 9:45–11 a.m.
- › **Session Two: Budget Engagement That Works**
Monday, Sept. 26, 2:30–3:40 p.m.
- › **Session Three: Best Practices in Building a Culturally Diverse and Inclusive Workforce**
Tuesday, Sept. 27, 11 a.m.–12:15 p.m.
- › **Session Four: Social Media: Telling the Story of Local Government**
Tuesday, Sept. 27, 2–3:10 p.m.

ICMA UNIVERSITY

PRESENTERS:



Felicia L. Logan
Director, Leadership Development, ICMA

Session One: Building an XYZ Culture in Local Government



Greg Stopka
Alliance for Innovation



Doug Mathews
Chief Communications Director,
Austin, Texas



Joshua A. Smith
City Manager, Hamilton, Ohio

Session Two: Budget Engagement That Works



Gary Kent
Commissioner of Corporate Services and
CFO, Mississauga, Ontario, Canada

Session Three: Best Practices in Building a Culturally Diverse and Inclusive Workforce



ICMA President Pat Martel
City Manager, Daly City, California

Session Four: Social Media: Telling the Story of Local Government



Kevin Knutson
Regional Vice President,
Management Partners



Chris Hernandez
Director of City Communications,
Kansas City, Missouri



Sponsors

ICMA and the 2016 Conference Host Committee would like to recognize and thank the following contributors who had made a financial commitment to ICMA's Annual Conference as of April 2016.

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South Lyon Historical Commission Meeting
Wednesday, May 4, 2016
Minutes

Members Present: Larry Ledbetter, Linda Ross, Phil Weipert, Bob Tremitiere, Jim Race

Members Absent: Roger Heiple, Gary Wickersham

Others Present: Carl Richards

President Larry Ledbetter called the meeting to order at 7:34PM. A quorum was declared.

April Minutes: Linda motioned to accept the April minutes. Phil seconded and the motion passed.

Cool Yule: Linda reported that there has been no meeting since March. The next one is scheduled for later this month. At that meeting Linda and Larry told the committee that if their plans do not include the Historical Society and/or the Historical Village that we will have some activities independently. Jim Race and others supported this position. In addition to supporting the Cool Yule Committee, Linda and Larry have been attending City Council Meetings and have emphasized at those meetings that the Society is here to support the community in any way we can.

Depot Day (Sept 10): Larry reported that the permit has been pulled. There will be the usual displays and participants. Linda said that we may not be able to get the Fire Department's smoke house this year because Depot Day falls just one day before the 9/11 anniversary.

Community Volunteer Work Day: Bob reported that there will be a community work day on Saturday May 14. We did not hear about this until a week or two ago. Linda said that she will send out a notice to the Society. Bob told Bob Martin that because of the short notice that we are not sure how much participation we can expect from Society and Commission members, but that we will at least try to have someone there to direct volunteers. Bob also sent Bob Martin the list of chores that our garden volunteers put together a few weeks ago.

School Visits: Linda reported that we will have children visiting May 23-25 and June 3. She has some decent volunteers but needs more. Bob said that he could support May 23 and June 3. Volunteers are needed from 10AM to 2PM each of those days.

Alarm router: Bob reported that Chief Collins contacted Larry to report that he has had to reset the router several times and requested that we purchase a new one. Tom Ross followed up with Chief Collins after speaking to Larry and evaluating the concern. Tom asked the chief to let him know the next time it goes down so that he (Tom) can diagnose the problem and see if it the router at fault. If that is the case, then Tom recommends that we buy the router and then have the alarm company set it up. That way should save us some money compared to having the alarm company supply the router. Larry commented that Tom has saved us considerable money over the past few years by using his expertise to diagnose and repair problems, saving us from having to hire the alarm company, whose charges are quite high.

Gardening Volunteers: Bob reported that gardening will start next Monday. Vikki Clasman, one of our volunteers, sent letters to the two high schools and we got two responses from students. In addition, he got an email from a woman who is moving to South Lyon this month and would like to join us as soon as she gets settled.

Bagger Display: We need a stand of some sort to display the bag sewing machine that Gary salvaged from the old grain mill before it was torn down. Bob said that he would take a look at it and see what is needed.

Fence Repairs: Larry reported that the DPW has been making repairs to the fences.

Future Barn for Farm Equipment Display: Linda reported that she has been looking at Menards for building kits that would be sufficient for our needs. Bob Mentioned that Chelsea Lumber also has buildings. Carl said

that the Ag Expo in East Lansing usually has exhibits from companies that sell out buildings. Larry said that he would also talk to McCarter Construction re: building a replica barn.

Schoolhouse Porch: Bob said that he included money in next year's budget (starting July 1) to replace the porch. We should go ahead and start to get estimates. Jim asked if we planned to put a roof on it to protect the front door, similar to what Green Oak did. Bob said he had not considered that, since the building never had a porch roof, but agreed that it would protect the door, which is deteriorating.

Basement Entrance Door Latch: Bob suggested that since we still have money in this year's budget, that we consider replacing the latch on the outside door at the top of the basement steps, since it has always caused problems. Bob will contact Arnie Braun to see if he is interested. If not, Mark Bostick or Steve Caswell might be interested.

Chapel Roof: Two contractors have said that the chapel roof is nearing the end of its life, so Bob included money in the new budget for replacement. We agreed that we would like to get an independent appraisal and several quotes before we proceed.

Business concluded, Bob moved to adjourn at 8:25. Linda seconded and the motion passed.

Minutes recorded by Bob Tremitiere, Secretary
Submitted by Larry Ledbetter, president

May 3, 2016

Sgt. Doug Baaki
South Lyon Police Dept.

Sgt. Baaki,

Many thanks to you, and the South Lyon P.D. for making the Police Citizens Academy a memorable course. The use of force presentation was especially revealing and gave me a new perspective on some things.

Thanks for taking the time to make the class enjoyable!

Sincerely,
Greg Durden

SOUTH LYON FIRE DEPARTMENT ENGINE 1

“PUSHING IN” CEREMONY

TUESDAY, JUNE 28, 2016 FROM 7:00 PM TO 8:00 PM

CEREMONY WILL START PROMPTLY AT 7:00 PM

217 WHIPPLE STREET, SOUTH LYON, MI 48178

(PLEASE PARK IN WHIPPLE STREET PARKING LOT)

PUBLIC WELCOME!

**SOUTH LYON FIREFIGHTERS WILL BE CEREMONIALLY
PLACING THE NEW ENGINE 1 - 2016 PIERCE SABER
INTO SERVICE.**

**ALSO INCLUDES: STATION TOURS, SPRAYING A FIRE
HOSE, EQUIPMENT DISPLAYS, SAFETY INFORMATION**



FOR QUESTIONS OR MORE INFORMATION CONTACT

FIRE CHIEF MIKE KENNEDY

firechief@southlyonmi.org - (248) 437-2616