

Regular City Council Meeting

October 12, 2015

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: Sept. 28, 2015
Approval of Bills:
Approval of Agenda
Public Comment

I. Old Business- None

II. New Business

- 1) **Downtown Trick-or-Treat 2015- Downtown Road Closures**
- 2) **First Reading- Amendment to Chapter 38, (Section 38-53), of the City of South Lyon**
Code of Ordinances
- 3) **Discussion regarding Food Trucks, mobile and stationary food vendors, concessionaires**

IV. Manager's Report

V. Council Comments

VI. Adjournment

The City of South Lyon
Regular City Council Meeting
September 28, 2015

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance.

PRESENT: Mayor Tedd Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
Also Present: City Manager Ladner, Department Head Martin, Chief Collins, Chief Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton

MINUTES

CM 9-1-15 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve minutes from street workshop September 9, 2015 minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CM 9-2-15 MOTION TO APPROVE MINUTES

Motion by Wedell, supported by Kopkowski
Motion to approve minutes of September 14, 2015 minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 9-3-15 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Kivell
Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 390 Lenox stated he would like to update Council and let them know the Knolls are coming along and Mr. Elkow is doing a great job. He further stated Mr. Elkow definitely needs a bridge, but he hopes the temporary one that is there now will be replaced. Mr. Richards stated they did a good job on the grade by the railroad tracks and they have used a lot of rocks to make it look good.

Chad Lindsey, the owner of Lindseys Pizza at 22910 Pontiac Trail stated he wanted to set up his smoker at Pumpkinfest, and for 8 years he has tried to join Pumpkinfest, but has always been denied. He was invited to set up at the Corner Café by Derek. As he was trying to set up, he was told by the Police he could not. He was informed Friday night they could not setup because he doesn't have a transient vendor license. Mr. Lindsey stated he thought he fell under the exception in the ordinance because he is a local business owner and he pays City taxes for his business. He further stated he would like to know if there is a group that governs the Pumpkinfest because he is a local business and he has been denied access to Pumpkinfest. Councilman Kivell stated there is a committee that runs Pumpkinfest and he suggests Mr. Lindsey speak with the City Manager regarding the Transient License Permit. Mayor Wallace stated he wishes there were Pumpkinfest officials here, but they put on quite a show and are probably wore out.

Ryan Cottingim of the Witches Hat Brewery stated he would like to speak on Mr. Lindsey's behalf. As a business owner he relies on Chad doing his mobile vending at his business location, they work hand in hand and it gives both of them business. He stated when he established his business he was told there were no rules saying they couldn't have food trucks, it is private property and there were no regulations saying food trucks were not allowed. If Chad was setting up on private property, it is unfortunate a local business wasn't allowed to set up during Pumpkinfest while there were many other non-local businesses there. He hopes in the future this won't happen again, and maybe we could clear this up for the future.

Tamara Clark of Mickey's Dairy Twist and she is hoping we can get some kind of resolution and answers so we can all be clear on what needs to be done to ensure we can all run our businesses and prosper.

Ryan Lare of 716 Grand Court stated he would like to thank everyone involved with Pumpkinfest; everyone involved did a great job.

OLD BUSINESS- None

NEW BUSINESS

1. Presentation of the Fiscal Year 2014-2015 Audit by Plante Moran

Doug Bohrer of Plante Moran stated he would like to thank Lori Mosier the City's Bookkeeper, City Manager Ladner and the Treasurer's Office for all their help. Mr. Bohrer gave a brief presentation of the City's audit. He stated a few things he would like to highlight is the City has received an unmodified opinion on the financial statements which is the highest form of assurance you can receive from a third party independent CPA firm. He further stated there were no significant deficiencies, this year there

were a few so this year he is happy to report there were none this year. The City invested over a million dollars in Capital assets this year, and that which reflects the City is reinvesting in the infrastructure while still paying down debt, which is really important. He further stated the City paid down \$700,000 debt between general obligation debt and the water and sewer debt. This year was the first year for a new accounting standard which requires you to record any unfunded pension liability on your government wide fund statements. Keith Szymanski of Plante Moran gave a presentation for explanation of graphs regarding the City's funds. The fund based system of accounting focuses on General Fund. The largest revenue source is property tax revenue of over 3 million dollars of the 4.7 million dollars total which compared to the previous 3 years was about the same. There was a decrease in 2015 of approximately of \$300,000. Most of that change was due to the re-allocation of some of the operating mill being redirected to the Capital Improvement Fund. The taxable value for the City increased by approximately 2%. The revenues were consistent with previous years. There was a slight increase in revenue sharing from the previous year. He further stated the City collected the most in revenue sharing in 2001 of over one million dollars. He stated after 2001 the State lowered the amount of revenue sharing to balance its own budget. Mr. Szymanski stated 2010 the City only received \$710,000 dollars for revenue sharing, but after that it began increasing. The City received \$919,000 in 2015. Taking into accumulative levels, the difference since 2001 is a difference of 2.9 million dollars. He further stated it is the second largest revenue for General Fund money. He further stated the expenditures are similar to previous years; there was a slight decrease in 2015. Despite increase in the costs the City faces, such as health care, and inflationary increases from vendors, the fact the City has been able to maintain a steady amount of expenditures and decreasing them is a credit to City Council and Management for keeping a close eye on the books. He further stated the fund balance only decreased slightly.

Spencer Tawa of Plante Moran summarized graphs regarding the City's non-governmental funds. He stated all the non-governmental funds have a positive fund balance. The Cemetery Fund currently has a positive balance, but he knows the City Manager is looking into the rate structure to ensure the Cemetery Funds continue in a healthy direction. Mr. Tawa stated investing in Capital Assets has decreased a small amount due to the depreciation expense has been greater than additions to Capital Assets. The restricted money has stayed constant. He stated the unrestricted is money the City is free to spend. The net pension liability is approximately 2.9 million which ate up some of the un-restricted funds for governmental activities. The water and sewer fund operating expenses have been consistent throughout the last 5 years. The expenditures have been higher than the revenue in 2014 and 2015, which is due to the water and sewer and he suggests the City keep an eye on the water and sewer fund to ensure it is healthy long-term.

Doug Bohrer stated the true cash activity of the water and sewer fund has had more expenditures and less revenue. Even with the tax revenue, we are not collecting enough cash for the water and sewer. We are currently dropping approximately half a million dollars in revenue a year. The City has enough cash at the moment, but that will change in the next couple of years if it is not addressed. Mr. Bohrer stated there were no uncorrected misstatements, and we only had 2 journal entries that had to be addressed, but they were for small amounts. Some suggestions for the City are to keep the server room locked, as well as more secure passwords. He further stated the State will be implementing performance audits which will verify the compliance of Act 51 monies to make sure the money is being

used properly, and to make sure all transfers were done properly. Councilman Kivell stated the unrestricted fund balance with the application of the new rules, it is relatively mis-leading picture from a historic picture because, MERS is such a long term expenditure. There is a long time to adjust to accommodate that fund. Mr. Bohrer stated every community has that as well. Councilman Kivell stated we have a bond that will be paid off shortly which will help with the water and sewer funds. He further stated there are things that mitigate some of the concerns. Councilman Kramer asked when the City will bottom out with the property tax fund. Mr. Bohrer stated the taxable value is on the uptake, but it will be many years to be back to where the City was before the bottom dropped out. Discussion was held regarding the water and sewer rates and the need to raise the revenue for the Water and Sewer fund.

2. Recovery and Recycling Authority of Southwest Oakland County

City Manager Ladner stated the City is part of RRRASOC and they have had a community withdraw and two communities ask to join. Mike Csapo stated the resolution will adopt the articles of incorporation. He stated Milford Township and Village of Milford have asked to join and they have passed similar resolutions. He further stated RRRASOC is required by the government to have a new resolution passed anytime there are changes in membership. He further stated by those two communities joining it will increase purchasing power, it will spread out the costs as well as offer more locations for the recycling events for the residents. Councilman Kramer asked why Lyon Township wanted to withdraw. Mr. Csapo stated Lyon Township has not participated in many years. They do not target any funds for trash collection, household waste collection, or recycling and they are just not engaged in services like that, therefore they didn't have any use for our services. He stated they are one of the few communities in Oakland County that do not participate with recycling. Mr. Csapo stated the City of South Lyon is very good in recycling, the recycling rate is nearly 44%, and the regional average is 34%. The City's expenditures are 40% below the median in Michigan.

CM 9-4-15 MOTION TO APPROVE RESOLUTION

Motion by Kramer, supported by Dixon

Motion to adopt the resolution amending the Articles of Incorporation for the Resource Recovery and Recycling Authority of Southwest Oakland County

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Discussion with Sam Iaquinto regarding temporary storage of boats on property owned by Michigan Seamless Tube

Sam Iaquinto of Mac's Marina stated he is asking permission to store boats on the property owned by Michigan Seamless Tube. He stated he wanted to apologize for not reaching out to Council last year,

they didn't realize they needed the City's permission. He further stated he has the permission of Michigan Seamless Tube for the use of their property. Mr. Iaquinto stated they are asking for temporary staging from October 15 to December 2015. The boats are licensed and registered; there is no noise or nuisance from the staging of the boats. Councilman Kivell stated his only concern last year was he received phone calls after the boats were stored, and we have a temporary use ordinance, and he isn't sure if this falls under the time frame? City Manager Ladner stated she believes the temporary use ordinance is 60 days, but she will find out. Mr. Iaquinto stated his business is inundated with boats for service in the time frame they are asking about. Mayor Wallace stated he doesn't have an issue with this, that area is zoned heavy industrial. Councilman Wedell stated this will depend on the language of our Ordinance. Councilman Kramer stated he is worried about setting a precedent for others in the future. City Attorney Wilhelm stated this type of request appears to trigger a land use/rezoning issue which should be addressed through the Planning Commission. Councilmember Kopkowski stated we need to know what we can do for him right now, not what we would like to see in the future. Carmine Avantini of CIB Planning stated the current ordinance does allow for temporary storage under a special land use, but it must be related to the business doing the storage. Mr. Avantini stated he has mixed feelings regarding the special land use, sometimes it works out and sometimes it does not. Mr. Avantini stated if Council is interested in allowing special land use, he and the City Attorney are currently reviewing the Zoning Ordinance, and they could look into it. Councilman Kramer stated currently we cannot go against ordinance. Councilman Kivell stated there isn't a legal vehicle to allow that activity.

4. Consider purchase of three sets of Firefighting turnout gear

Chief Kennedy stated he is asking for approval to purchase three sets of turnout gear. This is a budgeted item, but it is over the \$5,000 limit therefore he is asking for Council's approval. He further stated we have purchased gear from this vendor for the past 3 years. They are the Michigan distributor for this brand.

CM 9-5-15 MOTION TO APPROVAL TO WAIVE FORMAL BID PROCESS

Motion by Kivell, supported by Wedell

Motion to waive the formal bid process for the purchase of three sets of firefighting turnout gear

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 9-6-15 MOTION TO APPROVE PURCHASE OF 3 SETS OF TURNOUT GEAR

Motion by Rzyzi, supported by Kopkowski

Motion to approve the purchase of 3 sets of firefighting turnout gear from Apollo Fire Department Company for \$5,978.64

VOTE:

MOTION CARRIED UNANIMOUSLY

9/28/15

5. Consider acceptance of 2014 FEMA Grant for the Fire Department in the amount of \$23,430

Chief Kennedy stated this is the third year the City has applied and this grant is getting harder and harder to get. He further stated we will be using this to replace hoses and some of the hoses are over 30 years old, which is well beyond normal service life. Chief Kennedy stated this is a matching grant, and our share is \$1,115.00. He further stated the nozzles and hoses come from two separate vendors and we have done a lot of research and they feel these brands will be the best. Councilmember Kopkowski asked what happens with the old hoses. Chief Kennedy stated they donate some to the Department of Public Works, or put them out for bid online. He further stated there are always other departments that may need them.

CM 9-7-15 MOTION TO ACCEPT THE 2014 FEMA GRANT

Motion by Kramer, supported by Rzyzi

Motion to accept the 2014 FEMA grant of \$22,315 and approve matching money of \$1,115.00

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 9-8-15 MOTION TO WAIVE FORMAL BID PROCESS

Motion by Wedell, supported by Kivell

Motion to waive the formal bid process to purchase fire hose

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 9-9-15 MOTION TO APPROVE THE PURCHASE OF FIRE HOSE

Motion by Kopkowski, supported by Kramer

Motion to approve the purchase of a fire hose from Mercedes Textiles Limited for \$21,755.32

6. Consider accepting donation from the Briggs family to the Cemetery Fund

City Manager Ladner stated this is a cash donation for the Briggs family donated after the passing and burial of Jack Briggs

CM 9-10-15 MOTION TO ACCEPT DONATION TO CEMETERY FUND

Motion by Kopkowski, supported by Kramer

Motion to approve the acceptance of a \$20.00 donation to the Cemetery Fund

VOTE:

MOTION CARRIED UNANIMOUSLY

9/28/15

MANAGERS REPORT

City Manager Ladner stated she met with the demolition contractor and they have asked that we hold off on the notice to proceed until the utilities are removed by DTE and Consumers that may take a few weeks. City Manager Ladner stated Pumpkinfest had some great music and the parade was very nice. She further stated the Pumpkinfest Committee and the volunteers did a great job. Councilman Ladner stated HRC will be at the 2nd meeting in October with the Roadway Asset Management Plan for Council to adopt.

COUNCIL COMMENTS

Councilman Rzyzi stated he would like to thank the Pumpkinfest Committee for the great job they did. This is the 31st year. He stated there is always room for improvement. He would like more local vendors to participate. He further stated he asked for that last year, and it is a shame Mr. Lindsey wasn't able to participate once again.

Councilmember Kopkowski stated she had asked for information regarding food trucks at the beginning of the summer. We are getting more and more food trucks coming into the City, she wants to make sure we are being fair to everyone including our brick and mortar businesses. Councilmember Kopkowski stated she would like a discussion at a future meeting regarding this issue. She stated Erica from Parks and Recreation contacted her regarding an issue they are trying to get passed and are having trouble with. City Manager Ladner stated the Committee currently has a red line version and it is currently being looked at. She stated she is meeting with Amy Allen on Tuesday and the Parks and Recreation will be meeting again on the 14th of October. Councilmember Kopkowski stated she also enjoyed Pumpkinfest. The music and the parade were great. She further stated she wanted to thank the gentleman who offered to drive her in the parade again, as he did last year.

Councilman Kivell stated the volunteers are spectacular and he wants to thank everyone involved. The weather was great and the parade was very good, and there were very few gaps. He stated the pipe that was mentioned by Carl Richards will be replaced it is temporary; it will be replaced to spec. They had to do something to validate for the DEQ that water would still flow there.

Councilman Wedell stated he was at Pumpkinfest each day, and it was outstanding. He also wants to thank all of the volunteers that assisted with this. It is a great event for our town and the local non-profits.

Councilman Kramer stated he had a great time at Pumpkinfest and he wants to thank everyone involved as well. He further stated the Pumpkinfest Committee actually started working on this event last year; they put in a lot of work. Councilman Kramer asked Attorney Wilhelm if he could give Council a list of all projects he is currently working on. Attorney Wilhelm stated he would get that information for them.

Mayor Wallace stated he is proud to say he is one of the original 12 people that began Pumpkinfest 31 years ago. It grows every year. He further stated it actually died 6 or 7 years ago, and a new group has taken over. You cannot explain the time that is put into Pumpkinfest. Scott Black and Holly Gerdon have done a great job; they work very hard to make everyone happy. They even helped behind the counter at the beer tent. It is great they put out such an effort. He further stated Phil Weipert does a lot of paperwork for the parade. He would like to thank him as well. Mayor Wallace suggested to Mr. Lindsey that he speak with the City Manager regarding the Merchant license. He asked if Mr. Lindsey applied to be a vendor at Pumpkinfest. Mr. Lindsey stated he has tried for 7 years and is always told no. Mayor Wallace stated he hopes something can be worked out because he is all for local business and everyone loves Lindsey's ribs. Mayor Wallace stated Pumpkinfest is separate entity; they also pay for the police coverage as well. He further stated it is a great event for the kids.

Councilman Wedell stated he recently learned Vibe Credit Union was the financial sponsor for the Pumpkinfest for the 8th year.

Councilman Kivell asked if a discussion item can be added to the next meeting regarding food trucks.

ADJOURNMENT

CM 9-11-15 MOTION TO ADJOURN

Motion by Kivell, supported Kopkowski
Motion to adjourn meeting at 9:00 p.m.

Respectfully submitted,

Tedd Wallace, Mayor

Lisa Deaton Clerk/Treasurer

September 2015 Payroll Report

| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
|------------------------------|----------|----------------|---------------|---------------------|---------------------|-------------|----------------------|-------|
| Administration | | | | | | | | |
| Badarak, A. | 18.4000 | 160.00 | | \$ 2,944.00 | \$ - | | \$ 2,944.00 | |
| Clarelli, J. | 15.8900 | 61.00 | | \$ 969.29 | \$ - | | \$ 969.29 | |
| Deaton, L. | | | | \$ 4,720.38 | | | \$ 4,720.38 | |
| Ladner, L. | | | | \$ - | | | \$ - | |
| Lanning, W. | 10.4200 | 35.00 | | \$ 6,923.06 | | | \$ 6,923.06 | |
| Lyon, Thomas | 17.6700 | 75.00 | | \$ 364.70 | | | \$ 364.70 | |
| Mosier, L. | | | | \$ 1,325.25 | | | \$ 1,325.25 | |
| Judy Pieper | 16.4500 | 152.00 | 2.00 | \$ 4,393.48 | \$ 49.35 | | \$ 4,393.48 | |
| TOTAL: Administration | | 483.00 | 2.00 | \$ 24,140.56 | \$ 49.35 | \$ - | \$ 24,189.91 | |
| | | | | | | | | |
| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
| Cemetery | | | | | | | | |
| Bjerke, Michael | 11.3800 | 73.00 | | \$ 830.74 | | | \$ 830.74 | |
| Brannun, L. | 11.3800 | 78.00 | | \$ 887.64 | | | \$ 887.64 | |
| Nicholls, William | 11.3800 | 60.00 | | \$ 682.80 | | | \$ 682.80 | |
| Wauford, S. | 11.3800 | 73.00 | | \$ 830.74 | | | \$ 830.74 | |
| Wedesky, J. W. | 11.3800 | 73.00 | | \$ 830.74 | | | \$ 830.74 | |
| Williamson, N. | 12.1000 | 74.00 | | \$ 895.40 | | | \$ 895.40 | |
| TOTAL: Cemetery | | 431.00 | 0.00 | \$ 4958.06 | 0.00 | 0.00 | \$ 4958.06 | |
| | | | | | | | | |
| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
| Police | | | | | | | | |
| Baaki, D. | 34.3707 | 172.00 | 9.00 | \$ 5,911.76 | \$ 474.39 | | \$ 6,386.15 | |
| Baker, A. | 31.6712 | 168.00 | 12.50 | \$ 5,320.76 | \$ 605.55 | | \$ 5,926.31 | |
| Baker, J. | 34.3707 | 160.00 | 23.00 | \$ 5,499.31 | \$ 1,207.35 | | \$ 6,706.66 | |
| Barbour, R. | 31.6712 | 160.00 | 24.50 | \$ 5,067.39 | \$ 1,181.58 | | \$ 6,248.97 | |
| Brooks, T. | 31.6712 | 160.00 | 15.00 | \$ 5,067.39 | \$ 729.91 | | \$ 5,797.30 | |
| Collins, L. | | | | \$ 6,988.84 | | | \$ 6,988.84 | |
| Faught, C. | 34.3707 | 168.00 | 13.50 | \$ 5,774.28 | \$ 708.66 | | \$ 6,482.94 | |
| Forgacs, M. | 16.5300 | | | \$ - | | | \$ - | |
| Garris, G. | 16.5300 | 4.00 | | \$ 66.12 | | | \$ 66.12 | |
| Hoydic, S. | 31.6712 | 160.00 | 6.50 | \$ 5,067.39 | \$ 316.29 | | \$ 5,383.69 | |
| Krettlin, F. | 16.5300 | 6.00 | | \$ 99.18 | | | \$ 99.18 | |
| Lambi, A. | 10.0000 | 83.00 | | \$ 830.00 | | | \$ 830.00 | |
| Laraway, P. | 16.5300 | | | \$ - | | | \$ - | |
| Pieknik, Marc | 10.2000 | | | \$ - | | | \$ - | |
| Raap, T. | 31.6712 | 168.00 | 10.50 | \$ 5,320.76 | \$ 508.66 | | \$ 5,829.43 | |
| Regentik, C. | 18.4000 | 160.00 | | \$ 2,944.00 | | | \$ 2,944.00 | |
| Sederlund, C. | 34.3707 | 160.00 | 27.00 | \$ 5,499.31 | \$ 1,423.16 | | \$ 6,922.48 | |
| Sovik, C. | 36.6103 | 160.00 | 25.00 | \$ 5,857.65 | \$ 1,401.73 | | \$ 7,259.38 | |
| Sroufe, T. | 31.6712 | 160.00 | | \$ 5,067.39 | | | \$ 5,067.39 | |
| Stevens, T. | 31.6712 | 160.00 | 5.00 | \$ 5,067.39 | \$ 241.14 | | \$ 5,308.53 | |
| Tomanek, J. | 31.6712 | 160.00 | 51.00 | \$ 5,067.39 | \$ 2,470.65 | | \$ 7,538.05 | |
| Walton, T. | 31.6712 | 160.00 | 3.00 | \$ 5,067.39 | \$ 145.33 | | \$ 5,212.72 | |
| Wilcox, W. | 11.7900 | 18.50 | | \$ 218.12 | | | \$ 218.12 | |
| Wilcox, W. | 16.5300 | 2.00 | | \$ 33.06 | | | \$ 33.06 | |
| Wittrock, M. | 31.6712 | 168.00 | 6.50 | \$ 5,320.76 | \$ 313.48 | | \$ 5,634.24 | |
| Total: Police | | 2717.50 | 232.00 | \$ 91,155.65 | \$ 11,727.90 | \$ - | \$ 102,883.55 | |

| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
|-----------------------------|----------|-----------------|---------------|----------------------|---------------------|---------------------|----------------------|--------------------------|
| Fire | | | | | | | | |
| Achatz, R. | 15.7100 | 17.50 | | \$ 274.93 | | | \$ 274.93 | |
| Armstrong, C. | 21.3200 | 20.50 | | \$ 437.06 | | | \$ 437.06 | |
| Bach, R. | 8.3100 | 37.25 | | \$ 309.55 | | | \$ 309.55 | |
| Bromley, E. | 14.5900 | | | \$ - | | | \$ - | |
| Carlington, R. | 16.8300 | 59.00 | | \$ 992.97 | | | \$ 992.97 | |
| Conrad, C. | 14.5900 | 87.25 | | \$ 1,272.98 | | | \$ 1,272.98 | |
| Demeniuk, C. | 20.2000 | 37.75 | | \$ 762.55 | | | \$ 762.55 | |
| Esper, T. | 14.5900 | | | \$ - | | | \$ - | |
| Fallon, Justin | 9.1800 | 16.75 | | \$ 153.77 | | | \$ 153.77 | |
| Johnston, D. | 17.9500 | | | \$ - | | | \$ - | |
| Kennedy, M. | | | | \$ 2,225.66 | | | \$ 2,225.66 | |
| LaCroix, L. | 15.7100 | 52.25 | | \$ 820.85 | | | \$ 820.85 | |
| Lynn, C. | 16.8300 | 17.25 | | \$ 290.32 | | | \$ 290.32 | |
| McGillen, T. | 16.8300 | 17.00 | | \$ 286.11 | | | \$ 286.11 | |
| Mitchell, Dean | 14.5900 | 5.50 | | \$ 80.25 | | | \$ 80.25 | |
| Moynihan, B. | 17.9500 | 24.75 | | \$ 444.26 | | | \$ 444.26 | |
| Noechel, J. | 20.2000 | 118.00 | | \$ 2,383.60 | | | \$ 2,383.60 | |
| Olando, Michael | 14.5900 | 30.00 | | \$ 437.70 | | | \$ 437.70 | |
| Ortwine, B. | 14.5900 | 7.25 | | \$ 105.78 | | | \$ 105.78 | |
| Shekell, J. | 20.2000 | 27.75 | | \$ 560.55 | | | \$ 560.55 | |
| Sherrill, Cody | 8.3100 | 32.00 | | \$ 265.92 | | | \$ 265.92 | |
| Shippe, S. | 16.8300 | 70.00 | | \$ 1,178.10 | | | \$ 1,178.10 | |
| Tooman, Brittany | 8.3100 | 18.25 | | \$ 151.66 | | | \$ 151.66 | |
| Ulrich, C. | 16.8300 | 14.50 | | \$ 244.04 | | | \$ 244.04 | |
| Vanpelt, J. | 14.5900 | 7.00 | | \$ 102.13 | | | \$ 102.13 | |
| Weir, M. | 22.4400 | 91.00 | | \$ 2,042.04 | | | \$ 2,042.04 | |
| Wilson, T. | 17.9500 | 53.75 | | \$ 964.81 | | | \$ 964.81 | |
| Total: Fire | | 862.25 | | \$ 16,787.56 | | \$ - | \$ 16,787.56 | |
| | | | | | | | | |
| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
| D.P.W. | | | | | | | | |
| Abramowicz, J. | 16.8400 | 160.00 | | \$ 2,694.40 | \$ - | | \$ 2,694.40 | |
| Archey, Je. | 22.7800 | 160.00 | 17.50 | \$ 3,644.80 | \$ 606.73 | \$ 200.00 | \$ 4,451.53 | On-call |
| Brock, R. | 24.7000 | 160.00 | 3.00 | \$ 3,952.00 | \$ 113.97 | | \$ 4,065.97 | |
| Buers, D. | 23.1600 | 160.00 | | \$ 3,705.60 | \$ - | \$ 2,526.40 | \$ 6,232.00 | Longevity & Vac Buy Back |
| Dentai, F. | 18.0000 | 160.00 | 18.50 | \$ 2,768.64 | \$ 479.49 | \$ 280.00 | \$ 3,528.13 | On-call |
| Jamison, M. | 18.4000 | 160.00 | 2.00 | \$ 2,944.00 | \$ 53.82 | | \$ 2,997.82 | |
| Moritz, M. | 21.5800 | 160.00 | 12.00 | \$ 3,452.80 | \$ 397.08 | \$ 280.00 | \$ 4,129.88 | On-call |
| Paver, V. | 21.1800 | 160.00 | 3.50 | \$ 3,388.80 | \$ 112.95 | | \$ 3,501.75 | |
| Piasecki, T. | 19.9800 | 160.00 | 2.50 | \$ 3,196.80 | \$ 74.93 | | \$ 3,271.73 | |
| Race, J. | 15.2600 | 160.00 | 9.50 | \$ 2,441.60 | \$ 217.46 | \$ 280.00 | \$ 2,939.06 | On-call |
| Valencia, A. | 15.6600 | 160.00 | 4.50 | \$ 2,505.60 | \$ 105.71 | \$ 80.00 | \$ 2,691.31 | On-call |
| Total: D.P.W. | | 1,760.00 | 73.00 | \$ 34,695.04 | \$ 2,162.12 | \$ 3,646.40 | \$ 40,503.56 | |
| | | | | | | | | |
| Department | Pay Rate | Reg Hours | O.T. Hours | Reg Pay | O.T. Pay | Misc. | Total Pay | Notes |
| W. & W.W. | | | | | | | | |
| Archey, Ju. | 18.4000 | 160 | | \$ 2,944.00 | \$ - | | \$ 2,944.00 | |
| Armstrong, C. | 15.9800 | 160 | 3.00 | \$ 2,556.80 | \$ 71.91 | \$ 320.00 | \$ 2,948.71 | On-call |
| Beason, R. | 26.7900 | 160 | | \$ 4,286.40 | \$ - | \$ 280.00 | \$ 4,566.40 | On-call |
| Ciaramitaro, J. | 25.2400 | 160 | 8.00 | \$ 4,038.40 | \$ 308.64 | \$ 1,580.00 | \$ 5,927.04 | Longevity & On-call |
| Erdmann, Kevin | 15.9800 | 160 | | \$ 2,556.80 | \$ - | \$ 40.00 | \$ 2,596.80 | On-call |
| Gehringer, D. | 24.6400 | 160 | | \$ 3,942.40 | \$ - | | \$ 3,942.40 | |
| Martin, R. | | | | \$ 6,532.26 | \$ - | | \$ 6,532.26 | |
| Popravsky, P. | 20.4100 | 160 | | \$ 3,265.60 | \$ - | | \$ 3,265.60 | |
| Randall, A. | 25.7400 | 144 | 2.00 | \$ 3,708.56 | \$ 79.10 | \$ 5,255.03 | \$ 9,040.69 | Vacation Payout&On-call |
| Sahl, L. | 10.2000 | 65 | | \$ 663.00 | \$ - | | \$ 663.00 | |
| Total: W. & W.W. | | 1329.00 | 13.00 | \$ 34,492.22 | \$ 459.65 | \$ 7,475.03 | \$ 42,426.90 | |
| | | | | | | | | |
| Grand Total | | 7,582.75 | 320.00 | \$ 206,229.09 | \$ 14,399.02 | \$ 11,121.43 | \$ 231,749.54 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

PERIOD ENDING 09/30/2015

FINANCIAL REPORT FOR SEPT. 2015

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 09/30/2015 | | ACTIVITY FOR MONTH 09/30/2015 | | AVAILABLE BALANCE | | % BDGT USED |
|-------------------------|-------------------------------|------------------------------|---------------------------|------------|----------------------------------|--------|----------------------|--|----------------|
| | | | NORMAL | (ABNORMAL) | INCREASE (DECREASE) | NORMAL | (ABNORMAL) | | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 101-000.000-402.000 | REAL PROPERTY TAX | 3,355,935.00 | 314,525.67 | | 245,844.72 | | 3,041,409.33 | | 9.37 |
| 101-000.000-423.000 | SOUTH LYON WOODS TAX | 920.00 | 162.00 | | 0.00 | | 758.00 | | 17.61 |
| 101-000.000-444.000 | PAYMENT IN LIEU OF TAXES | 1,500.00 | | | 0.00 | | 1,500.00 | | 0.00 |
| 101-000.000-446.000 | PENALTIES AND INTEREST | 30,000.00 | 0.00 | | 0.00 | | 30,000.00 | | 0.00 |
| 101-000.000-451.000 | BUILDING PERMITS | 150,000.00 | 24,770.25 | | 5,888.50 | | 125,229.75 | | 16.51 |
| 101-000.000-452.000 | HEATING & PLUMB. REFG. PERMI | 0.00 | 5,972.50 | | 1,727.00 | | (5,972.50) | | 100.00 |
| 101-000.000-453.000 | ELECTRICAL PERMITS | 0.00 | 3,971.00 | | 906.00 | | (3,971.00) | | 100.00 |
| 101-000.000-454.000 | LICENSES & BUSINESS MISC. | 0.00 | 1,275.00 | | 395.00 | | (1,275.00) | | 100.00 |
| 101-000.000-570.000 | STATE SHARED REV. | 954,210.00 | 297,556.20 | | 155,986.20 | | 656,653.80 | | 31.18 |
| 101-000.000-630.000 | ADMIN FEE PROPERTY TAX | 92,047.00 | 13,535.10 | | 7,452.83 | | 78,511.90 | | 14.70 |
| 101-000.000-634.000 | GRAVE OPENINGS & FOUNDATIONS | 30,000.00 | 9,135.00 | | 4,480.00 | | 20,865.00 | | 30.45 |
| 101-000.000-642.000 | POLICE | 0.00 | 7,463.50 | | 4,628.18 | | (7,463.50) | | 100.00 |
| 101-000.000-661.000 | PARKING VIOLATION | 2,500.00 | 160.00 | | 40.00 | | 2,340.00 | | 6.40 |
| 101-000.000-662.000 | LOCAL COURT FINES | 25,000.00 | 5,842.62 | | 2,899.74 | | 19,157.38 | | 23.37 |
| 101-000.000-664.000 | INTEREST | 6,000.00 | 834.26 | | 278.57 | | 5,165.74 | | 13.90 |
| 101-000.000-664.200 | PARK AND REC. INTEREST | 0.00 | 85.17 | | 28.10 | | (85.17) | | 100.00 |
| 101-000.000-666.000 | INTEREST-EQUALIZ.& CONTINGENC | 0.00 | 120.76 | | 40.70 | | (120.76) | | 100.00 |
| 101-000.000-668.200 | RENTS AND ROYALTIES-CABLE | 144,000.00 | 39,600.18 | | 0.00 | | 104,399.82 | | 27.50 |
| 101-000.000-668.300 | LEASE--ANTENNA | 50,000.00 | 13,622.34 | | 6,470.18 | | 36,377.66 | | 27.24 |
| 101-000.000-668.400 | RENTAL PROPERTIES | 8,800.00 | 2,241.27 | | 1,494.18 | | 6,558.73 | | 25.47 |
| 101-000.000-669.209 | CONTRIBUTION-PERPETUAL CARE | 20,000.00 | 0.00 | | 0.00 | | 20,000.00 | | 0.00 |
| 101-000.000-675.600 | DONATIONS TO CULTURAL ARTS CO | 1,000.00 | 425.00 | | 0.00 | | 575.00 | | 42.50 |
| 101-000.000-698.000 | MISCELLANEOUS | 125,000.00 | 16,600.00 | | 5,451.55 | | 108,400.00 | | 13.28 |

Fund 101 - GENERAL FUND:
TOTAL REVENUES

| | | | | |
|--------------|------------|------------|--------------|-------|
| 4,996,912.00 | 757,897.82 | 444,011.45 | 4,239,014.18 | 15.17 |
|--------------|------------|------------|--------------|-------|

FINANCIAL REPORT FOR SEPT. 2015

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 09/30/2015 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 09/30/2015 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|-------------------------------|-------------|------------------------------|--|---|---|----------------|
| Fund 101 - GENERAL FUND | | | | | | |
| 200.000-ADMINISTRATION | | 1,268,692.00 | 334,563.72 | 79,250.80 | 934,128.28 | 26.37 |
| 276.000-CEMETERY | | 91,125.00 | 31,312.54 | 10,832.47 | 59,812.46 | 34.36 |
| 295.000-SENIOR TRANSPORTATION | | 72,480.00 | 12,080.00 | 6,040.00 | 60,400.00 | 16.67 |
| 300.000-POLICE | | 2,451,146.00 | 581,711.14 | 195,252.06 | 1,869,434.86 | 23.73 |
| 335.000-FIRE | | 998,090.00 | 101,240.77 | 48,612.67 | 896,849.23 | 10.14 |
| 346.000-AMBULANCE | | 2,075.00 | 23.35 | 23.35 | 2,051.65 | 1.13 |
| 440.000-DEPT. OF PUBLIC WORKS | | 806,725.00 | 199,354.92 | 52,144.66 | 607,370.08 | 24.71 |
| 690.000-PARKS AND RECREATION | | 129,785.00 | 36,561.45 | 12,583.77 | 93,223.55 | 28.17 |
| 732.000-HISTORICAL DEPOT | | 30,275.00 | 3,163.64 | 1,253.85 | 27,111.36 | 10.45 |
| 800.000-CABLE COMMISSION | | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 802.000-CULTURAL ARTS | | 1,750.00 | 496.96 | 103.54 | 1,253.04 | 28.40 |
| TOTAL Expenditures | | 5,857,143.00 | 1,300,508.49 | 406,097.17 | 4,556,634.51 | 22.20 |

Fund 101 - GENERAL FUND:
 TOTAL EXPENDITURES

| | | | | |
|--------------|--------------|------------|--------------|-------|
| 5,857,143.00 | 1,300,508.49 | 406,097.17 | 4,556,634.51 | 22.20 |
|--------------|--------------|------------|--------------|-------|

EXPENDITURE REPORT FOR CITY OF SOUTH LYON
PERIOD ENDING 09/30/2015

FINANCIAL REPORT FOR SEPT. 2015

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 09/30/2015 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 09/30/2015 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--------------------------------|-------------|------------------------------|--|---|---|----------------|
| Fund 202 - MAJOR STREETS | | | | | | |
| 212.000-ACCOUNTANT | | 3,500.00 | 3,440.00 | 0.00 | 60.00 | 98.29 |
| 451.000 | | 200,000.00 | 0.00 | 0.00 | 200,000.00 | 0.00 |
| 463.000-STREET-ROUTINE MAINT. | | 145,560.00 | 31,639.98 | 13,993.85 | 113,920.02 | 21.74 |
| 474.000-TRAFFIC SERVICES | | 12,400.00 | 2,063.06 | 1,115.64 | 10,336.94 | 16.64 |
| 478.000-SNOW PLOWING | | 85,550.00 | 4,950.48 | 3,426.98 | 80,599.52 | 5.79 |
| 479.000-SNOW REMOVAL | | 3,700.00 | 129.91 | 0.00 | 3,570.09 | 3.51 |
| 485.000-TRANSFER BETWEEN FUNDS | | 146,113.00 | 0.00 | 0.00 | 146,113.00 | 0.00 |
| 491.000-STORM SEWER | | 7,350.00 | 3,235.67 | 1,127.34 | 4,114.33 | 44.02 |
| TOTAL Expenditures | | 604,173.00 | 45,459.10 | 19,663.81 | 558,713.90 | 7.52 |
| Fund 202 - MAJOR STREETS: | | | | | | |
| TOTAL EXPENDITURES | | 604,173.00 | 45,459.10 | 19,663.81 | 558,713.90 | 7.52 |
| Fund 203 - LOCAL STREETS | | | | | | |
| 212.000-ACCOUNTANT | | 3,500.00 | 3,440.00 | 0.00 | 60.00 | 98.29 |
| 451.000 | | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 463.000-STREET-ROUTINE MAINT. | | 135,045.00 | 26,450.17 | 9,791.75 | 108,594.83 | 19.59 |
| 474.000-TRAFFIC SERVICES | | 6,600.00 | 929.34 | 233.91 | 5,670.66 | 14.08 |
| 478.000-SNOW PLOWING | | 73,750.00 | 2,698.91 | 1,845.29 | 71,051.09 | 3.66 |
| 491.000-STORM SEWER | | 13,600.00 | 4,863.44 | 966.71 | 8,736.56 | 35.76 |
| TOTAL Expenditures | | 332,495.00 | 38,381.86 | 12,837.66 | 294,113.14 | 11.54 |
| Fund 203 - LOCAL STREETS: | | | | | | |
| TOTAL EXPENDITURES | | 332,495.00 | 38,381.86 | 12,837.66 | 294,113.14 | 11.54 |

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

Page: 1/1

PERIOD ENDING 09/30/2015

FINANCIAL REPORT FOR SEPT. 2015

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | | ACTIVITY FOR | AVAILABLE | | % BDGT USED |
|---------------------------|-------------|-------------------|---------------------------------|---|--------------|-----------|--------|----------------|
| | | AMENDED BUDGET | 09/30/2015 NORMAL (ABNORMAL) | MONTH 09/30/2015 INCREASE (DECREASE) | NORMAL | ABNORMAL | | |
| Fund 592 - WATER & SEWER | | | | | | | | |
| 452.000 | | 0.00 | 114.80 | 114.80 | | (114.80) | 100.00 | |
| 540.000-WATER / REPAIR | | 158,100.00 | 17,495.73 | 6,181.23 | 140,604.27 | | 11.07 | |
| 550.000-SEWER / REPAIR | | 145,500.00 | 16,370.73 | 9,892.80 | 129,129.27 | | 11.25 | |
| 555.000 | | 490,000.00 | 125,255.88 | 41,751.96 | 364,744.12 | | 25.56 | |
| 556.000-WATER | | 1,031,060.00 | 410,696.68 | 39,198.51 | 620,363.32 | | 39.83 | |
| 557.000-WASTEWATER | | 1,543,267.00 | 333,453.06 | 79,491.25 | 1,209,813.94 | | 21.61 | |
| TOTAL Expenditures | | 3,367,927.00 | 903,386.88 | 176,630.55 | 2,464,540.12 | | 26.82 | |
| Fund 592 - WATER & SEWER: | | | | | | | | |
| TOTAL EXPENDITURES | | 3,367,927.00 | 903,386.88 | 176,630.55 | 2,464,540.12 | | 26.82 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 10/12/2015 - 10/12/2015
JOURNALIZED
OPEN

CHECKS TO BE APPROVED 10/12/2015

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|-----------------------------|-------------------------------|---------------------------------------|---------------------------------------|----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 000.000 | | | | | |
| 101-000.000-035.000 | ENGINEERING FEES | HUBBELL, ROTH, & CLARK, | SITE PLANS | 4,169.35 | |
| | | Total For Dept 000.000 | | 4,169.35 | |
| Dept 200.000 ADMINISTRATION | | | | | |
| 101-200.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 76.54 | |
| 101-200.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | COPY PAPER | 39.99 | |
| 101-200.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | DOROTHY ST PARKING LOT RECONSTRUCTION | 1,060.50 | |
| 101-200.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | COLONIAL ACRES HYDRANT ACCEPT. PHASE | 835.06 | |
| 101-200.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | GLEN MEADOWS UTILITY DEDICATION | 870.60 | |
| 101-200.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 63.13 | |
| 101-200.000-818.000 | ELECTIONS | PRINTING SYSTEMS | ELECTION SUPPLIES | 62.86 | |
| 101-200.000-818.000 | ELECTIONS | PRINTING SYSTEMS | ELECTION SUPPLIES | 311.13 | |
| 101-200.000-900.000 | PRINTING | LAKELAND PRINTING | BUSINESS CARDS & ENVELOPES | 271.70 | |
| | | Total For Dept 200.000 ADMINISTRATION | | 3,591.51 | |
| Dept 276.000 CEMETERY | | | | | |
| 101-276.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | TRACTOR BELT | 52.95 | |
| 101-276.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | WEED WHIP HEAD | 117.09 | |
| 101-276.000-740.000 | OPERATING EXPENSE | LAWSON PRODUCTS, INC. | MECHANIC'S SUPPLIES | 50.28 | |
| 101-276.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 76.27 | |
| 101-276.000-802.000 | CONTRACTUAL SVCS | JOHN'S SANITATION | PORTA JOHN AT CEMETERY | 75.00 | |
| 101-276.000-802.000 | CONTRACTUAL SVCS | JOHN'S SANITATION | PORTA JOHN AT CEMETERY | 75.00 | |
| | | Total For Dept 276.000 CEMETERY | | 446.59 | |
| Dept 300.000 POLICE | | | | | |
| 101-300.000-727.000 | OFFICE SUPPLIES | LAKELAND PRINTING | TIME OFF REQUEST FORMS PRINTED | 98.50 | |
| 101-300.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 6.29 | |
| 101-300.000-740.000 | OPERATING EXPENSE | MYRON CORPORATION | AXIS DUAL FUNCTION PENS - SLED | 188.66 | |
| 101-300.000-740.000 | OPERATING EXPENSE | W4 SIGNS | VEHICLE GRAPHICS VEH 291 | 49.49 | |
| 101-300.000-745.000 | AMMUNITION | KIESLER'S POLICE SUPPLY | AMMUNITION | 793.50 | |
| 101-300.000-745.000 | AMMUNITION | KIESLER'S POLICE SUPPLY | AMMO | 713.00 | |
| 101-300.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 38.13 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | HEADLIGHT BULBS | 80.00 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | MECHANIC'S TOOL | 92.82 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIRE REPAIR TOOLS | 24.36 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE AND FLOOR DRI | 19.10 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | FLASHER PD291 | 11.99 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S TOOLS | 38.98 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S LED WORKLIGHT | 95.68 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | TIRE WHOLESALERS COMPANY | TIRES - PD CARS | 623.12 | |
| 101-300.000-863.000 | VEHICLE MAINTENANCE | VICTORY LANE | OIL CHANGE - 2004 IMPALA | 28.99 | |
| 101-300.000-958.100 | WITNESS FEES | KATHY LIPSCOMB | WITNESS & MILEAGE FEES | 8.00 | |
| 101-300.000-958.100 | WITNESS FEES | THOMAS E MIKULA | WITNESS & MILEAGE FEES | 10.00 | |
| | | Total For Dept 300.000 POLICE | | 2,920.61 | |
| Dept 335.000 FIRE | | | | | |
| 101-335.000-721.000 | UNIFORMS & CLEANING ALLOWANCE | APOLLO FIRE EQUIPMENT CO | (3) V-FORCE COAT/PANT & SUSPENDERS | 5,978.64 | |
| 101-335.000-721.000 | UNIFORMS & CLEANING ALLOWANCE | KENINGTON VALLEY VARSIT | SLFD & FLAG LOGOS EMBROIDERED ON 24 J | 576.00 | |
| 101-335.000-727.000 | OFFICE SUPPLIES | GRAINGER | DETERGENT, TOILET PAPER, BATTERIES | 159.39 | |
| 101-335.000-727.000 | OFFICE SUPPLIES | QUILL CORPORATION | SOAP, CLEANERS, PENS & PAPER | 108.82 | |
| 101-335.000-727.000 | OPERATING EXPENSE | FIRE SERVICE MGMT | CITRO SQUEEZE SOAP | 131.80 | |
| 101-335.000-740.000 | OPERATING EXPENSE | PETER'S TRUE VALUE HARDW | LIGHT BULB | 4.99 | |
| 101-335.000-740.000 | OPERATING EXPENSE | W4 SIGNS | DIGITAL PRINT DECALS (PRIVATE HYDRANT | 289.30 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 10/12/2015 - 10/12/2015
JOURNALIZED
OPEN

CHECKS TO BE APPROVED 10/12/2015

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|------------------------------------|----------------------|-----------------------------|--------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 335.000 FIRE | | | | | |
| 101-335.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 38.14 | |
| 101-335.000-860.000 | GAS & OIL | HARRIS OIL CORPORATION | DIESEL OIL | 102.72 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | MECHANIC'S TOOL | 55.69 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIRE REPAIR TOOLS | 6.64 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE AND FLOOR DRI | 11.46 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | OIL DRY & WAX APPLICATOR | 66.82 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | OIL CHANGE DATE LABEL PRINTER | 138.00 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | APOLLO FIRE APPARATUS RE | SPOT LIGHT BULBS FOR ENGINE 1 | 79.99 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | BULLET DISTRIBUTORS | VEHICLE WAX | 22.79 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | FLEETPRIDE | BRAKE CHAMBER - ENG 1 | 29.38 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | OIL & AIR FILTERS | 17.67 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S TOOLS | 23.42 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S LED WORKLIGHT | 57.41 | |
| 101-335.000-863.000 | VEHICLE MAINTENANCE | W.W. WILLIAMS | SHIFT PAD SELECTOR LADDER 1 | 964.96 | |
| 101-335.000-880.000 | COMMUNITY PROMOTIONS | ROCKET ENTERPRISE INC. | US FLAGS | 146.30 | |
| 101-335.000-930.000 | REPAIR MAINTENANCE | DOUGLASS SAFETY SYSTEMS | PRESSURE GAUGE & VISOR | 379.80 | |
| 101-335.000-930.000 | REPAIR MAINTENANCE | KOORSEN FIRE & SAFETY | SCBA COMPRESSOR MAINT. | 20.89 | |
| 101-335.000-930.000 | REPAIR MAINTENANCE | MIDWEST GAS INSTRUMENT S | AIR MONITOR SENSORS | 681.92 | |
| 101-335.000-957.000 | EDUCATION & TRAINING | APOLLO FIRE EQUIPMENT CO | G-FORCE NOZZLES (FEMA GRANT) | 1,980.00 | |
| 101-335.000-977.000 | EQUIPMENT | BOUND TREE MEDICAL, LLC | GLUCOSE SUPPLIES | 56.29 | |
| 101-335.000-977.000 | EQUIPMENT | BOUND TREE MEDICAL, LLC | GLUCOSE LANCETS | 41.29 | |
| 101-335.000-977.000 | EQUIPMENT | POLLARD WATER | HYDRANT ADAPTOR - GREEN OAK TWP | 161.84 | |
| | | Total For Dept 335.000 FIRE | | 12,332.36 | |
| Dept 440.000 DEPT. OF PUBLIC WORKS | | | | | |
| 101-440.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 90.42 | |
| 101-440.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 67.99 | |
| 101-440.000-740.000 | OPERATING EXPENSE | ADVANCE AUTO PARTS | MOWER OIL | 9.38 | |
| 101-440.000-740.000 | OPERATING EXPENSE | ADVANCE AUTO PARTS | TRAILER TAIL LIGHT SET | 52.42 | |
| 101-440.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDER RENTAL | 83.23 | |
| 101-440.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDER REFILL & WELDING SUPPLIES | 109.08 | |
| 101-440.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDERS FILLED | 63.15 | |
| 101-440.000-740.000 | OPERATING EXPENSE | BLUETARP FINANCIAL, INC. | PVC FITTINGS | 6.57 | |
| 101-440.000-740.000 | OPERATING EXPENSE | BLUETARP FINANCIAL, INC. | TRAILER WHEEL & TIRES | 150.88 | |
| 101-440.000-740.000 | OPERATING EXPENSE | BLUETARP FINANCIAL, INC. | TRAILER AXLE PARTS | 338.29 | |
| 101-440.000-740.000 | OPERATING EXPENSE | GRAINGER | GLOVES | 47.22 | |
| 101-440.000-740.000 | OPERATING EXPENSE | JACK DOHENY SUPPLIES INC | VACTOR HANDLE GRIP | 3.14 | |
| 101-440.000-740.000 | OPERATING EXPENSE | O'REILLY AUTO PARTS | AIR FILTER FOR CHIPPER | 27.61 | |
| 101-440.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | FIRST AID, SAFETY & PAPER SUPPLIES & | 157.10 | |
| 101-440.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | FIRST AID, SAFETY & PAPER SUPPLIES & | 282.99 | |
| 101-440.000-740.000 | OPERATING EXPENSE | STONE DEPOT | TOPSOIL | 81.00 | |
| 101-440.000-740.000 | OPERATING EXPENSE | STONE DEPOT | CRUSHED CONCRETE FOR DPW YARD | 180.00 | |
| 101-440.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 119.86 | |
| 101-440.000-860.000 | GAS & OIL | HARRIS OIL CORPORATION | HYDRAULIC OIL | 528.26 | |
| 101-440.000-860.000 | GAS & OIL | HARRIS OIL CORPORATION | DIESEL OIL | 513.60 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | BATTERIES FOR T-12 | 351.06 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIE ROD END T-4 | 122.39 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | MISC PARTS FOR TOOLCAT | 19.23 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | MECHANIC'S TOOL | 157.80 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIRE REPAIR TOOLS | 24.36 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | WASHER FLUID | 3.89 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE AND FLOOR DRI | 47.75 | |

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--|--------------------------|--------------------------|------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 440.000 | DEPT. OF PUBLIC WORKS | | | | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | SPARK PLUG TOOL KIT | 52.08 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | DIESEL EXHAUST FLUID | 299.70 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIRE GAUGE | 13.82 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE & WASHER FLUID | 155.88 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | OIL CHANGE DATE LABEL PRINTER | 390.99 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ATCO INTERNATIONAL | MECHANIC'S SUPPLIES | 299.35 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | BLUETARP FINANCIAL, INC. | HYDRAULIC PUMPS | 143.88 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | DIUBLE EQUIPMENT INC. | AIR FILTERS & COIL FOR TOOLCAT | 116.50 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | FLEETPRIDE | MUD FLAPS T-12 | 79.68 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | GREEN OAK TIRE, INC. | TIRES FOR T-12 | 1,145.00 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | GREEN OAK TIRE, INC. | TIRE SEALER | 168.00 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | INTERSTATE BILLING SERVI | BACKHOE OUTRIGGER STREET PADS | 315.40 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | INTERSTATE BILLING SERVI | BALL JOINTS & SEAL FOR TOOLCAT | 214.53 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | INTERSTATE BILLING SERVI | TIE ROD END & SPINDLE FOR TOOLCAT | 402.02 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | JACK DOHENY SUPPLIES INC | RELAY SWITCH - VACTOR | 214.53 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | LAWSON PRODUCTS, INC. | MECHANIC'S SUPPLIES | 515.33 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | FILETER FOR TOOCAT | 20.21 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | FILTERS FOR T-12 | 131.66 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | FILTERS FOR T-7 | 369.23 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | OIL & AIR FILTERS | 11.20 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S TOOLS | 66.30 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S LED WORKLIGHT | 162.67 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | VIP TRUCK CENTER LLC | THROTTLE PEDAL ASSY T-12 | 395.62 | |
| 101-440.000-931.000 | BUILDING MAINTENANCE | HORNET CONCRETE CO. INC. | CONCRETE FOR DEW DRIVEWAY APPROACH | 2,044.00 | |
| 101-440.000-935.000 | NPDES PHASE 2 STORMWATER | HUBBELL, ROTH, & CLARK, | 2013/14 STORM WATER PERMIT ASST. | 215.60 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | COUGAR SALES & RENTAL, I | CONCRETE BLADE | 48.50 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | HORNET CONCRETE CO. INC. | WELLS ST PARKING LOT REPAIR | 1,170.00 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | HORNET CONCRETE CO. INC. | CONCRETE FOR SIDEWALK REPAIR | 764.50 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | HORNET CONCRETE CO. INC. | CONCRETE FOR WELLS ST PARKING LOT | 1,182.50 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | STONE DEPOT | MULCH FOR WELLS ST PARKING LOT | 175.50 | |
| Total For Dept 440.000 DEPT. OF PUBLIC WORKS | | | | 14,921.85 | |
| Dept 690.000 PARKS AND RECREATION | | | | | |
| 101-690.000-740.000 | OPERATING EXPENSE | GRAINGER | TRASH CAN LINERS | 137.20 | |
| 101-690.000-801.000 | PROFESSIONAL SERVICE | JOHN'S SANITATION | PORTA JOHNS @ PARKS | 550.00 | |
| 101-690.000-801.000 | PROFESSIONAL SERVICE | JOHN'S SANITATION | PORTA JOHNS AT PARKS | 550.00 | |
| Total For Dept 690.000 PARKS AND RECREATION | | | | 1,237.20 | |
| Dept 732.000 HISTORICAL DEPOT | | | | | |
| 101-732.000-931.000 | BUILDING MAINTENANCE | GRAINGER | TRASH CAN LINERS | 68.60 | |
| Total For Dept 732.000 HISTORICAL DEPOT | | | | 68.60 | |
| Total For Fund 101 GENERAL FUND | | | | 39,688.07 | |
| Fund 202 MAJOR STREETS | | | | | |
| Dept 451.000 | | | | | |
| 202-451.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | 2013 UPDATE OF ROAD MASTER PLAN | 83.58 | |
| Total For Dept 451.000 | | | | 83.58 | |
| Dept 463.000 STREET-ROUTINE MAINT. | | | | | |
| 202-463.000-930.000 | REPAIR MAINTENANCE | HORNET CONCRETE CO. INC. | CONCRETE FOR STREET REPAIR | 643.50 | |
| 202-463.000-930.000 | REPAIR MAINTENANCE | JACK DOHENY SUPPLIES INC | DOOR LOCK ASSEMBLY FOR LEAF BOXES | 470.19 | |
| 202-463.000-930.000 | REPAIR MAINTENANCE | ROSE EXCAVATING, INC. | SAND & GRAVEL FOR REPAIRS | 528.62 | |

CHECKS TO BE APPROVED 10/12/2015

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--|----------------------|--------------------------|------------------------------------|----------|---------|
| Fund 202 MAJOR STREETS Dept 463.000 STREET-ROUTINE MAINT. | | | | | |
| Dept 474.000 TRAFFIC SERVICES 202-474.000-740.000 | OPERATING EXPENSE | HUNT SIGN CO., LTD | "ROAD CLOSED TO THRU TRAFFIC" SIGN | 74.00 | |
| Dept 478.000 SNOW PLOWING 202-478.000-740.000 | OPERATING EXPENSE | HORNET CONCRETE CO. INC. | BLOCK FOR SALT BIN WALL | 737.75 | |
| Dept 491.000 STORM SEWER 202-491.000-740.000 | OPERATING EXPENSE | BEST BLOCK COMPANY | MORTAR & CEMENT FOR MANHOLE REPAIR | 76.24 | |
| | | COUGAR SALES & RENTAL, I | CONCRETE BLADE | 48.50 | |
| | | HORNET CONCRETE CO. INC. | CONCRETE FOR STORM DRAIN REPAIR | 1,404.00 | |
| Fund 203 LOCAL STREETS Dept 451.000 | | | | | |
| 203-451.000-802.100 | CONTRACTUAL SERVICES | HUBBELL, ROTH, & CLARK, | 2013 UPDATE OF ROAD MASTER PLAN | 473.62 | |
| Dept 463.000 STREET-ROUTINE MAINT. 203-463.000-930.000 | REPAIR MAINTENANCE | JACK DOHENY SUPPLIES INC | DOOR LOCK ASSEMBLY FOR LEAF BOXES | 470.19 | |
| | | ROSE EXCAVATING, INC. | SAND & GRAVEL FOR REPAIRS | 528.62 | |
| Dept 474.000 TRAFFIC SERVICES 203-474.000-740.000 | OPERATING EXPENSE | HUNT SIGN CO., LTD | "NO PARKING" & STREET NAME SIGNS | 535.00 | |
| | | HUNT SIGN CO., LTD | "ROAD CLOSED TO THRU TRAFFIC" SIGN | 74.00 | |
| Dept 478.000 SNOW PLOWING 203-478.000-740.000 | OPERATING EXPENSE | HORNET CONCRETE CO. INC. | BLOCK FOR SALT BIN WALL | 397.25 | |
| Dept 491.000 STORM SEWER 203-491.000-740.000 | OPERATING EXPENSE | BEST BLOCK COMPANY | MORTAR & CEMENT FOR MANHOLE REPAIR | 76.24 | |
| | | COUGAR SALES & RENTAL, I | CONCRETE BLADE | 48.50 | |
| | | EJ USA, INC. | STORM DRAIN FRAME & GRATE | 324.67 | |
| | | EJ USA, INC. | STORM DRAIN FRAMES, GRATE & COVER | 645.87 | |
| | | ETNA SUPPLY | STORM DRAIN REPAIR PARTS | 738.38 | |
| | | ETNA SUPPLY | STORM SEWER PIPE | 283.16 | |
| | | HORNET CONCRETE CO. INC. | STORM DRAIN REPAIR | 548.00 | |
| | | HORNET CONCRETE CO. INC. | STORM SEWER MANHOLE | 500.00 | |
| Fund 401 CAPITAL IMPROVEMENTS Dept 451.000 | | | | | |
| 401-451.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | PONTIAC TRAIL RESURFACING | 1,946.46 | |

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|---------------------------------------|---------------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 401 CAPITAL IMPROVEMENTS | | | | | |
| Dept 451.000 | | | | 1,946.46 | |
| Fund 592 WATER & SEWER | | | | | |
| Dept 452.000 | | | | 1,946.46 | |
| 592-452.000-801.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | WATER SYSTEM UPGRADES DWRE | 791.15 | |
| Total For Dept 452.000 | | | | 791.15 | |
| Dept 540.000 WATER / REPAIR | | | | | |
| 592-540.000-740.000 | OPERATING EXPENSE | ETNA SUPPLY | CURB BOX KEYS | 171.44 | |
| 592-540.000-930.000 | REPAIR MAINTENANCE | COUGAR SALES & RENTAL, I | CONCRETE BLADE | 48.50 | |
| 592-540.000-930.000 | REPAIR MAINTENANCE | EJ USA, INC. | WATER MAIN REPAIR CLAMP | 287.97 | |
| 592-540.000-930.000 | REPAIR MAINTENANCE | ROSE EXCAVATING, INC. | SAND & GRAVEL FOR REPAIRS | 528.63 | |
| Total For Dept 540.000 WATER / REPAIR | | | | 1,036.54 | |
| Dept 550.000 SEWER / REPAIR | | | | | |
| 592-550.000-740.000 | OPERATING EXPENSE | EJ USA, INC. | REPAIR PARTS | 169.49 | |
| 592-550.000-740.000 | OPERATING EXPENSE | HORNET CONCRETE CO. INC. | REPLACE CONCRETE FROM SEWER REPAIR | 550.50 | |
| 592-550.000-740.000 | OPERATING EXPENSE | JACK DOHENY SUPPLIES INC | VACTOR HOSES & PARTS | 600.76 | |
| 592-550.000-740.000 | OPERATING EXPENSE | JACK DOHENY SUPPLIES INC | VACTOR VALVE REPAIR | 1,337.09 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | COUGAR SALES & RENTAL, I | CONCRETE BLADE | 48.50 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | PLUMBERS SERVICE | CABLED SANITARY LINE - 424 WHIPPLE | 216.00 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | PLUMBERS SERVICE | CABLED SANITARY LINE - 414 ADA | 225.00 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | PLUMBERS SERVICE | CABLED SANITARY LINE - 147 HARVARD | 216.00 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | PLUMBERS SERVICE | CABLED SANITARY LINE - 750 MCMUNN | 508.50 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | ROSE EXCAVATING, INC. | SAND & GRAVEL FOR REPAIRS | 528.63 | |
| Total For Dept 550.000 SEWER / REPAIR | | | | 4,400.47 | |
| Dept 555.000 | | | | | |
| 592-555.000-818.100 | REFUSE COLLECTION (CONTRACTUAL) | DUNCAN DISPOSAL SYSTEMS, | OCTOBER 2015 STATEMENT | 41,751.96 | |
| Total For Dept 555.000 | | | | 41,751.96 | |
| Dept 556.000 WATER | | | | | |
| 592-556.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 263.21 | |
| 592-556.000-740.000 | OPERATING EXPENSE | ARBOR SPRINGS WATER CO., | LAB SUPPLIES | 39.00 | |
| 592-556.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | MOWER BELT | 43.55 | |
| 592-556.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | PARTS RETURNED, CREDIT OF \$56.11 | (56.11) | |
| 592-556.000-740.000 | OPERATING EXPENSE | CHEMICAL INJECTION | CHLORINE INJECTOR REBUILD KIT | 149.14 | |
| 592-556.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB SUPPLIES | 81.33 | |
| 592-556.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB THERMOMETER & CALIBRATION | 171.06 | |
| 592-556.000-740.000 | OPERATING EXPENSE | HACH COMPANY | LAB SUPPLIES | 248.72 | |
| 592-556.000-740.000 | OPERATING EXPENSE | HACH COMPANY | LAB SUPPLIES | 99.21 | |
| 592-556.000-740.000 | OPERATING EXPENSE | IDEXX LABORATORIES* | LAB SUPPLIES | 14.66 | |
| 592-556.000-740.000 | OPERATING EXPENSE | JADE SCIENTIFIC, INC. | LAB SUPPLIES | 45.88 | |
| 592-556.000-740.000 | OPERATING EXPENSE | JAMARK PRODUCTS LLC | CHLORINE REGULATOR REPAIR | 97.50 | |
| 592-556.000-740.000 | OPERATING EXPENSE | JCI JONES CHEMICALS INC. | CHLORINE | 767.10 | |
| 592-556.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WATER ANALYSIS | 620.00 | |
| 592-556.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | FIRST AID, SAFETY&CLEANING SUPPLIES | 144.56 | |
| 592-556.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | GLOVES & PAPER SUPPLIES | 48.47 | |
| 592-556.000-740.000 | OPERATING EXPENSE | SUMMIT ENVIRONMENTAL TEC | EPA TESTING | 1,961.85 | |
| 592-556.000-740.000 | OPERATING EXPENSE | SUMMIT ENVIRONMENTAL TEC | EPA TESTING | 1,802.35 | |
| 592-556.000-740.000 | OPERATING EXPENSE | THE UPS STORE | SHIPPING OF EPA WATER TESTING SAMPLES | 16.68 | |
| 592-556.000-740.000 | OPERATING EXPENSE | THIELSCH ENGINEERING INC | FLOW CHARTS | 246.56 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 10/12/2015 - 10/12/2015
JOURNALIZED
OPEN

| CHECKS TO BE APPROVED 10/12/2015 | | | | |
|-----------------------------------|----------------------|--------------------------|---------------------------------------|-----------|
| GL Number | GL Desc | Vendor | Invoice Description | Amount |
| Fund 592 WATER & SEWER | | | | |
| 592-556.000-740.000 | OPERATING EXPENSE | USA BLUE BOOK | FLOOD SYSTEM ANCHOR&SLUDGE PUMP GAUGE | 384.98 |
| 592-556.000-740.000 | OPERATING EXPENSE | USA BLUE BOOK | LAB SUPPLIES | 123.24 |
| 592-556.000-740.000 | PROFESSIONAL SERVICE | HUBBELL, ROTH, & CLARK, | GROUND STORAGE TANK LEAK - STUDY PLAN | 1,160.13 |
| 592-556.000-801.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 49.05 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | AIR FLOW SENSOR W-2 | 94.57 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | MECHANIC'S TOOL | 55.69 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | TIRE REPAIR TOOLS | 13.28 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE AND FLOOR DRI | 11.46 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | SPATK PLUG TOOL KIT | 72.92 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | ANTI-FREEZE & WASHER FLUID | 22.68 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | ATCO INTERNATIONAL | OIL CHANGE DATE LABEL PRINTER | 138.00 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | BLUETARP FINANCIAL, INC. | MECHANIC'S SUPPLIES | 105.65 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | LAWSON PRODUCTS, INC. | HYDRAULIC PUMPS | 143.88 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | O'REILLY AUTO PARTS | MECHANIC'S SUPPLIES | 136.86 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | OIL & AIR FILTERS | 11.20 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | SHARE CORP. | MECHANIC'S TOOLS | 23.42 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | TIRE WHOLESALERS COMPANY | MECHANIC'S LED WORKLIGHT | 57.41 |
| 592-556.000-863.000 | VEHICLE MAINTENANCE | UTILITIES INSTRUMENTATIO | TIRES FOR W-8 | 521.44 |
| 592-556.000-931.000 | BUILDING MAINTENANCE | HACH COMPANY | FLOW METER & CHART RECORDER CALIBRATI | 923.70 |
| 592-556.000-977.000 | EQUIPMENT | | FLUORIDE METER, PROBE & SUPPLIES | 2,526.33 |
| Total For Dept 556.000 WATER | | | | 13,380.61 |
| Dept 557.000 WASTEWATER | | | | |
| 592-557.000-727.000 | OFFICE SUPPLIES | OFFICE EXPRESS | OFFICE SUPPLIES | 33.31 |
| 592-557.000-740.000 | OPERATING EXPENSE | ADVANCE AUTO PARTS | GENERATOR BATTERIES | 234.04 |
| 592-557.000-740.000 | OPERATING EXPENSE | ADVANCE AUTO PARTS | BATTERY FOR WORK BARGE | 118.99 |
| 592-557.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDER RENTAL | 27.75 |
| 592-557.000-740.000 | OPERATING EXPENSE | ARBOR SPRINGS WATER CO., | LAB SUPPLIES | 39.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | BRIGHTON ANALYTICAL, INC | WW ANALYSIS | 41.25 |
| 592-557.000-740.000 | OPERATING EXPENSE | CHEMCO PRODUCTS INC. | POLYMER | 4,212.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | CHEMTRADE CHEMICALS US L | ALUMINUM SULFATE | 5,501.32 |
| 592-557.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB SUPPLIES | 430.61 |
| 592-557.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB SUPPLIES | 81.33 |
| 592-557.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB THERMOMETER & CALIBRATION | 171.05 |
| 592-557.000-740.000 | OPERATING EXPENSE | GRAINGER | MISC PARTS FOR ACTIFLOWS | 28.06 |
| 592-557.000-740.000 | OPERATING EXPENSE | HACH COMPANY | LAB SUPPLIES | 99.21 |
| 592-557.000-740.000 | OPERATING EXPENSE | JADE SCIENTIFIC, INC. | LAB SUPPLIES | 82.02 |
| 592-557.000-740.000 | OPERATING EXPENSE | MADISON ELECTRIC CO. | VFD DISPLAY KEYPADS | 250.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WW ANALYSIS | 441.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WW ANALYSIS | 645.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WW ANALYSIS | 900.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | PARKSON CORPORATION | BAR SCREEN DISCHARGE CHUTE | 2,246.17 |
| 592-557.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | FIRST AID, SAFETY&CLEANING SUPPLIES | 144.56 |
| 592-557.000-740.000 | OPERATING EXPENSE | QUALITY FIRST AID & SAFE | GLOVES & PAPER SUPPLIES | 48.46 |
| 592-557.000-740.000 | OPERATING EXPENSE | USA BLUE BOOK | FLOOD SYSTEM ANCHOR&SLUDGE PUMP GAUGE | 67.90 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | DUNCAN DISPOSAL SYSTEMS, | DUMPSTERS & RECYCLING - OCT 2015 | 49.04 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | HACH COMPANY | AERATION PROBE MAINT. AGREEMENT | 682.00 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | KROFF MECHANICAL SERVICE | FALL HVAC MAINT INSP. | 1,125.00 |
| Total For Dept 557.000 WASTEWATER | | | | 17,699.07 |
| Total For Fund 592 WATER & SEWER | | | | 79,059.80 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
POST DATES 10/12/2015 - 10/12/2015
JOURNALIZED

OPEN

CHECKS TO BE APPROVED 10/12/2015

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--------------|---------|--------|------------------------|------------|---------|
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 39,688.07 | |
| | | | Fund 202 MAJOR STREETS | 4,066.38 | |
| | | | Fund 203 LOCAL STREETS | 5,643.50 | |
| | | | Fund 401 CAPITAL IMPRO | 1,946.46 | |
| | | | Fund 592 WATER & SEWER | 79,059.80 | |
| | | | Total For All Funds: | 130,404.21 | |

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Tedd M. Wallace, Mayor

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 09/17/2015 - 10/08/2015

| Check Date | Check | Vendor Name | Description | Amount |
|---------------------------|-------|--------------------------------|--|-----------|
| Bank 01 GEN FUND CHECKING | | | | |
| 09/17/2015 | 67497 | WILLIAM HOWARD | TAXES PAID TWICE 21-20-251-051 | 3,043.16 |
| 09/17/2015 | 67498 | CRYSTAL WOOSLEY | SUMMER TAXES PAID TWICE 21-30-377-027 | 5,014.96 |
| 09/17/2015 | 67499 | AVAYA*, INC. | WATER PHONE SYSTEM | 226.26 |
| 09/17/2015 | 67500 | RONALD BROCK | REIMB CDL LICENSE RENEWAL | 68.00 |
| 09/17/2015 | 67501 | BUSCH'S | LAB SUPPLIES | 8.67 |
| 09/17/2015 | 67502 | KRISPEN S. CARROLL | PAYROLL DEDUCTION - 9/18/15 | 578.26 |
| 09/17/2015 | 67503 | CITY OF NOVI TREASURER | DISPATCH SERVICE | 28,499.00 |
| 09/17/2015 | 67504 | CORELOGIC REAL ESTATE TAX SRVC | OVERPAYMENT OF SUMMER TAXES 21-17-311-00 | 11,374.15 |
| | | | OVERPAYMENT OF SUMMER TAXES ON 16 PARCEL | 56,991.10 |
| | | | | 68,365.25 |
| 09/17/2015 | 67505 | CORRIGAN OIL CO. | GAS & DIESEL - AUG 2015 | 5,890.70 |
| 09/17/2015 | 67506 | DTE ENERGY | ELECTRIC SERVICE 7/2/-8/25/15 | 23,009.12 |
| 09/17/2015 | 67507 | DTE ENERGY | ELECTRIC SERVICE 7/23-8/21/15 | 36.33 |
| | | | ELECTRIC SERVICE 7/31-8/31/15 | 800.15 |
| | | | | 836.48 |
| 09/17/2015 | 67508 | MATTHEW EMERY | VIDEO COUNCIL MEETING 9/14 | 50.00 |
| 09/17/2015 | 67509 | HALT FIRE INC. | HI-RISER NOZZLE DRAIN VALVE | 89.78 |
| 09/17/2015 | 67510 | HURON VALLEY AMBULANCE. INC | OWI BLOOD DRAW | 50.00 |
| 09/17/2015 | 67511 | INTL UNION OF OPERATING ENG | PAYROLL DEDUCTIONS - SEPT 2015 | 255.59 |
| 09/17/2015 | 67512 | MICHAEL KENNEDY | IAFC CONFERENCE AIR FARE&HOTEL | 920.20 |
| 09/17/2015 | 67513 | MARTIN'S DO IT BEST | SAFETY BOOTS | 4,700.00 |
| | | | AUGUST 2015 STATEMENT | 55.98 |
| | | | AUGUST 2015 STATEMENT | 380.95 |
| | | | AUGUST 2015 STATEMENT | 143.61 |
| | | | | 5,280.54 |
| 09/17/2015 | 67514 | MISDU | PAYROLL DEDUCTION - 9/18/15 | 328.28 |
| 09/17/2015 | 67515 | MML EDUCATION SERVICES | HELP WANTED AD - COMM/ECON DEV DIR | 25.00 |
| 09/17/2015 | 67516 | OAKLAND COUNTY TREASURERS | LIVESCAN UPGRADE | 7,985.74 |
| 09/17/2015 | 67517 | PETER'S TRUE VALUE HARDWARE | AUGUST 2015 STATEMENT | 2,348.44 |
| 09/17/2015 | 67518 | PITNEY BOWES | POSTAGE METER REFILL | 1,368.62 |
| 09/17/2015 | 67519 | POSTMASTER | RECRUITMENT FLIERS | 171.84 |
| 09/17/2015 | 67520 | RUSHTON FARMS | YEMS, DAYLILIES, & FEATHER GRASS | 779.00 |
| 09/17/2015 | 67521 | SAFEBUILT MICHIGAN, INC. | AUGUST PERMIT FEES | 6,943.56 |
| 09/17/2015 | 67522 | SEARCH & DESTROY FIRE TRAINING | HUSKY FANG SAW BLADE | 230.50 |
| 09/17/2015 | 67523 | VANTAGEPOINT TRANSFERS | PAYROLL DEDUCTIONS - 9/18/15 #301149 | 3,393.55 |
| 09/17/2015 | 67524 | W.H. GRIFFIN, TRUSTEE | PAYROLL DEDUCTION - 9/18/15 | 253.85 |
| 09/17/2015 | 67525 | WOW! BUSINESS | INTERNET SERVICES | 46.97 |
| | | | INTERNET SERVICE | 93.43 |
| | | | PARK SECURITY | 62.00 |
| | | | INTERNET SERVICE | 32.97 |
| | | | | 235.37 |
| 09/17/2015 | 67526 | LARRY ZIRKLE | REPAIR WHIPPLE ST PARKING LOT LIGHTS | 880.00 |
| 09/17/2015 | 67527 | UNITED STATES TREASURY | PCOR FEES | 208.00 |
| 09/17/2015 | 67528 | MICHIGAN GOVERNMENT FINANCE | MEMBERSHIP DUES-L MOSIER | 115.00 |
| 09/17/2015 | 67529 | MARY NOVROCKI | MKT MGRER FEES & SUPPLIES | 346.32 |
| 09/17/2015 | 67530 | SUSAN L. WINTERS | PAYROLL DEDUCTION | 205.25 |
| 09/24/2015 | 67531 | DAVID FOX | TAX REFUND | 5,445.42 |
| 09/24/2015 | 67532 | LAKE ST PROPERTY MANAGEMENT | TAX REFUND | 648.86 |

CHECK REGISTER FOR CITY OF SOUTH LYON
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| Check Date | Check | Vendor Name | Description | Amount |
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| 09/24/2015 | 67533 | TIMOTHY WILSON | REIMB ALARM LOCK BATTERY PACK REPL | 26.94 |
| 09/24/2015 | 67534 | ARBOR SPRINGS WATER CO., INC. | WATER FOR CITY HALL | 13.00 |
| 09/24/2015 | 67535 | LARRY ARBOUR | FARM MKT ENTERTAINMENT - 9/19/15 | 75.00 |
| 09/24/2015 | 67536 | DENNIS BRIDSON | HEALTH INSURANCE REIMBURSEMENT | 500.00 |
| 09/24/2015 | 67537 | CITY OF SOUTH LYON | PROPERTY TAX 464 S LAFAYETTE | 3,805.46 |
| 09/24/2015 | 67538 | CONSUMERS ENERGY^ | GAS SERVICE | 51.93 |
| 09/24/2015 | 67539 | CSX TRANSPORTATION, INC. | CROSSING SIGNAL MAINTENANCE | 4,235.00 |
| 09/24/2015 | 67540 | CUMMINS BRIDGEWAY, LLC | GENERATOR MAINTENANCE | 1,089.80 |
| 09/24/2015 | 67541 | D&G NATURES WAY LAWN CARE | LAWN CARE AT CITY HALL | 182.02 |
| 09/24/2015 | 67542 | LISA DEATON | PETTY CASH REIMBURSEMENT | 49.57 |
| | | | MILEAGE REIME | 43.70 |
| | | | | 93.27 |
| 09/24/2015 | 67543 | EMPLOYEE HEALTH INSURANCE MGMT | RX AND AGENT FEES | 3,795.52 |
| 09/24/2015 | 67544 | JONATHAN GEARNS | EMS CONTINUING EDUCATION | 25.00 |
| 09/24/2015 | 67545 | MICHAEL KENNEDY | REIMB LIGHT BULBS FOR TRAINING ROOM | 32.94 |
| 09/24/2015 | 67546 | LYNNE LADNER | SEPTEMBER CAR ALLOWANCE | 350.00 |
| 09/24/2015 | 67547 | METLIFE - GROUP BENEFITS | DENTAL INSURANCE | 4,743.67 |
| 09/24/2015 | 67548 | MARY NOVROCKI | FARM MKT MGR FEES & SURVEY COOKIES | 235.25 |
| 09/24/2015 | 67549 | OAKLAND COUNTY ANIMAL CONTROL | DOG LICENSES | 1,772.25 |
| 09/24/2015 | 67550 | OBSERVER & ECCENTRIC NEWSPAPER | EMPLOYMENT ADVERTISING | 624.80 |
| 09/24/2015 | 67551 | PEOPLE'S EXPRESS | TRANSPORTATION FEES | 6,040.00 |
| 09/24/2015 | 67552 | PROVIDENCE OCCUPATIONAL | PRE-EMPLOYMENT PHYSICAL - FALLON | 458.00 |
| | | | D.O.T. PHYSICALS | 124.00 |
| | | | | 582.00 |
| 09/24/2015 | 67553 | ROAD COMMISSION FOR OAKLAND | TRAFFIC SIGNAL MAINTENANCE | 984.17 |
| 09/24/2015 | 67554 | THE ROSSOW GROUP, LLC | (2) LEADERSHIP TRAINING | 630.00 |
| 09/24/2015 | 67555 | SALEM-SOUTH LYON DISTRICT | TAXES DUE TO LIBRARY | 249,065.95 |
| 09/24/2015 | 67556 | SOUTH LYON COMMUNITY SCHOOLS | TAXES DUE TO SCHOOLS | 1,613,824.82 |
| 09/24/2015 | 67557 | STANDARD INSURANCE COMPANY | DISABILITY AND LIFE INSURANCE | 2,422.94 |
| 09/24/2015 | 67558 | TEDD WALLACE | MILEAGE AND FOOD REIMBURSEMENT | 326.71 |
| 10/01/2015 | 67559 | PAMELA LACHANCE | REFUND TAX OVERPAYMENT 21-30-402-012 | 9.00 |
| 10/01/2015 | 67560 | A.F.S.C.M.E. COUNCIL 25 | UNION DUES OCTOBER 2015 | 573.75 |
| 10/01/2015 | 67561 | AVAYA*, INC. | DWP PHONE SYSTEM | 17.12 |
| 10/01/2015 | 67562 | ANNE BADARAK | REPL BATTERY CITY SIGN LAPTOP | 37.98 |
| 10/01/2015 | 67563 | BIFANO EYE CARE | VISION INSURANCE - SEPTEMBER 2015 | 345.42 |
| 10/01/2015 | 67564 | BUSCH'S | SUPPLIES | 82.85 |
| | | | CORN STALKS & MUMS FOR ENTRANCE SIGNS | 84.00 |
| | | | | 166.85 |
| 10/01/2015 | 67565 | KRISPEN S. CARROLL | PAYROLL DEDUCTION 10/2/15 | 578.26 |
| 10/01/2015 | 67566 | CONSUMERS ENERGY^ | GAS SERVICE | 49.09 |
| | | | GAS SERVICE | 25.98 |
| | | | GAS SERVICE | 14.43 |
| | | | GAS SERVICE | 29.19 |
| | | | GAS SERVICE | 274.11 |
| | | | GAS SERVICE | 20.74 |
| | | | GAS SERVICE | 37.50 |
| | | | | 451.04 |
| 10/01/2015 | 67567 | BEVERLY DIXSON | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67568 | DTE ENERGY | STREET LIGHTS | 8,019.16 |
| 10/01/2015 | 67569 | DTE ENERGY | ELECTRIC SERVICE | 125.96 |

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 09/17/2015 - 10/08/2015

| Check Date | Check | Vendor Name | Description | Amount |
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| 10/01/2015 | 67570 | MATTHEW EMERY | ELECTRIC SERVICE | 653.45 |
| 10/01/2015 | 67571 | INGERSOLL RAND | ELECTRIC SERVICE | 79.28 |
| | | | ELECTRIC SERVICE | 1,078.71 |
| | | | | 1,937.40 |
| 10/01/2015 | 67572 | JOHNSON, ROSATI, SCHULTZ & | VIDEO COUNCIL MEETING | 50.00 |
| | | | UV AIR COMPRESSOR PRESSURE SWITCH | 81.00 |
| | | | MI TAX TRIBUNAL MATTERS | 1,419.02 |
| | | | SPECIAL ASSIGNMENT MATTERS | 299.00 |
| | | | GENERAL LABOR MATTERS | 80.00 |
| | | | CITY ATTORNEY RETAINER WORK | 9,015.20 |
| | | | | 10,813.22 |
| 10/01/2015 | 67573 | GLENN KIVELL | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67574 | ERIN KOPROWSKI | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67575 | MICHAEL KRAMER | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67576 | LERETA LLC | REFUND TAX OVERPAYMENT 21-20-331-002&21- | 2,580.43 |
| 10/01/2015 | 67577 | MI-AWWA | FALL REGIONAL MEETING - MARTIN & BEASON | 250.00 |
| 10/01/2015 | 67578 | MISDU | PAYROLL DEDUCTIONS - 10/2/15 | 328.28 |
| 10/01/2015 | 67579 | MARY NOVROCKI | PUMPKINFEST FARM MKT MGR FEES | 412.50 |
| 10/01/2015 | 67580 | OAKLAND COMMUNITY COLLEGE* | DRUG INVESTIGATION COURSE - STEVENS | 95.00 |
| 10/01/2015 | 67581 | OAKLAND COUNTY TACTICAL TRAINING CO | CONSORTIUM ANNUAL TRAINING FEE | 250.00 |
| 10/01/2015 | 67582 | PARKSIDE CLEANERS | RUG CLEANING | 43.00 |
| 10/01/2015 | 67583 | PIERCE MANUFACTURING INC | CHASSIS PAYMENT - ENGINE 1 | 287,127.00 |
| 10/01/2015 | 67584 | PNC BANK | WML CONFERENCE & MISC FIRE | 2,675.65 |
| 10/01/2015 | 67585 | POLICE OFFICERS ASSOCIATION OF | UNION DUES OCTOBER 2015 | 599.00 |
| 10/01/2015 | 67586 | POLICE OFFICERS LABOR COUNCIL | UNION DUES OCTOBER 2015 | 245.00 |
| 10/01/2015 | 67587 | POSTMASTER | OCTOBER 2015 WATER BILLING | 1,153.95 |
| 10/01/2015 | 67588 | ROBERTSON SOUTH LYON LLC | BUILDING BOND REFUND - 1109 PADDOCK DRIV | 500.00 |
| 10/01/2015 | 67589 | JOSEPH RYZYI | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67590 | SEMOG | MGMT AGENCY SVC CHARGE | 310.00 |
| 10/01/2015 | 67591 | SOUTH LYON COMMUNITY SCHOOLS | SENIOR CENTER CONTRIBUTION | 21,001.50 |
| 10/01/2015 | 67592 | TERMINEX PROCESSING CENTER | PEST CONTROL 318 W LAKE ST | 58.00 |
| 10/01/2015 | 67593 | BRITTANY TOOMAN | REIMB FIRE ACADEMY UNIFORM | 76.00 |
| | | | | 84.00 |
| 10/01/2015 | 67594 | TOSHIBA FINANCIAL SERVICES | COPIER LEASE | 1,483.80 |
| | | | COPIER LEASES | 1,567.80 |
| 10/01/2015 | 67595 | UL LLC | AERIAL LADDER TESTING | 1,040.00 |
| 10/01/2015 | 67596 | US BANK | 05 BLDG AUTH & 99 BLDG AUTH BOND INTERES | 12,267.50 |
| 10/01/2015 | 67597 | VANTAGEPOINT TRANSFERS | PAYROLL DEDUCTIONS - 10/2/15 | 3,388.14 |
| 10/01/2015 | 67598 | VISICOM SERVICES, INC. | 2 MONTHS EMAIL FILTERING | 134.54 |
| 10/01/2015 | 67599 | W.H. GRIFFIN, TRUSTEE | PAYROLL DEDUCTION 10/2/15 | 253.85 |
| 10/01/2015 | 67600 | TEDD WALLACE | COUNCIL PAY - SEPTEMBER 2015 | 220.00 |
| 10/01/2015 | 67601 | HARVEY WEDELL | COUNCIL PAY - SEPTEMBER 2015 | 180.00 |
| 10/01/2015 | 67602 | SUSAN L. WINTERS | PAYROLL DEDUCTION 10/2/15 | 219.07 |
| 10/01/2015 | 67603 | WOW! BUSINESS | CABLE SERVICE | 10.00 |
| | | | INTERNET SERVICE | 35.97 |
| | | | | 45.97 |
| 10/08/2015 | 67604 | ARBOR SPRINGS WATER CO., INC. | WATER FOR CITY HALL | 13.00 |
| 10/08/2015 | 67605 | AT&T MOBILITY | CELL PHONE SERVICE | 402.20 |
| 10/08/2015 | 67606 | BILLY BRANDT | FARM MKT ENTERTAINMENT 10/3/15 | 125.00 |
| 10/08/2015 | 67607 | BUSCH'S | SUPPLIES | 48.73 |
| 10/08/2015 | 67608 | CIB PLANNING | PLANNING CONSULTANT & REVIEW FEES | 1,912.50 |

CHECK REGISTER FOR CITY OF SOUTH LYON
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| Check Date | Check | Vendor Name | Description | Amount |
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| | | | ZONING ORDINANCE | 700.00 |
| | | | | 2,612.50 |
| 10/08/2015 | 67609 | CITY OF SOUTH LYON | WATER BILL | 271.68 |
| | | | WATER BILL | 105.63 |
| | | | WATER BILL | 271.68 |
| | | | WATER BILL | 50.28 |
| | | | | 699.27 |
| 10/08/2015 | 67610 | COSTCO | CLEANING SUPPLIES | 105.03 |
| 10/08/2015 | 67611 | DTE ENERGY | ELECTRIC SERVICE | 410.71 |
| | | | ELECTRIC SERVICE | 135.09 |
| | | | ELECTRIC SERVICE | 62.15 |
| | | | ELECTRIC SERVICE 7/29-9/28/15 | 794.68 |
| | | | ELECTRIC SERVICE 8/31-9/30/15 | 334.68 |
| | | | | 1,737.31 |
| 10/08/2015 | 67612 | DTE ENERGY | ELECTRIC SERVICE | 1,643.41 |
| 10/08/2015 | 67613 | EMPLOYEE HEALTH INSURANCE MGMT | RX CHARGES | 4,459.03 |
| 10/08/2015 | 67614 | DANIEL GEHRINGER | MILEAGE REIMBURSEMENT | 70.90 |
| 10/08/2015 | 67615 | KROFF MECHANICAL SERVICE CO. | SERVICE CALL 9/23/15 | 84.00 |
| 10/08/2015 | 67616 | LEXISNEXIS | SEPT 2015 CONTRACT FEE | 30.50 |
| 10/08/2015 | 67617 | LIFE SUPPORT TRAINING | EMS INSTR COURSE - DEMENIUK | 990.00 |
| 10/08/2015 | 67618 | MI-AWWA | LIMITED TREATMENT COURSE - CIARAMITARO | 480.00 |
| 10/08/2015 | 67619 | MARY NOVROCKI | FARM MGT MGR FEES, FACEBOOK AD & CANDY | 272.17 |
| 10/08/2015 | 67620 | OAKLAND COUNTY TREASURERS | MDT KEYBOARD REPAIR | 296.40 |
| 10/08/2015 | 67621 | PARKSIDE CLEANERS | RUG CLEANING | 43.00 |
| 10/08/2015 | 67622 | PITNEY BOWES INC | RED INK CARTRIDGE | 87.54 |
| | | | POSTAGE METER RENTAL | 280.50 |
| | | | | 368.04 |
| 10/08/2015 | 67623 | ROAD COMMISSION FOR OAKLAND | ROAD STRIPING | 3,393.69 |
| 10/08/2015 | 67624 | SALEM-SOUTH LYON DISTRICT | TAXES DUE TO LIBRARY | 267,350.85 |
| 10/08/2015 | 67625 | SINGH HOMES LLC | BUILDING BOND REFUND 142 SINGH BLVD | 500.00 |
| 10/08/2015 | 67626 | SOUTH LYON COMMUNITY SCHOOLS | TAXES DUE TO SCHOOL | 1,899,311.14 |
| 10/08/2015 | 67627 | STATE OF MICHIGAN | IFT STATE EDUCATION TAX | 2,022.66 |
| 10/08/2015 | 67628 | BRITTANY TOOMAN | REIMB UNIFORM SHORTS | 15.00 |
| 10/08/2015 | 67629 | WINDSTREAM | PHONE SERVICE | 1,918.81 |
| 10/08/2015 | 67630 | WOW! BUSINESS | INTERNET SERVICE | 32.97 |
| 10/08/2015 | 67631 | BRANDON ZIRKLE | ELECTRICAL INSP PAY - SEPT 2015 | 753.76 |

01 TOTALS:

Total of 135 Disbursements:

4,620,408.76

AGENDA NOTE

New Business: Item # 2

MEETING DATE: October 12, 2015

PERSON PLACING ITEM ON AGENDA: Police Chief/City Attorney

AGENDA TOPIC: First Reading – Amendment to Chapter 38, (Section 38-53), of the City of South Lyon Code of Ordinances

EXPLANATION OF TOPIC: The 52-1 District Court has been collecting alcohol-related cost recovery fees for the City for several years. The State Court Administrator's Office raised concerns regarding legal authority for the court collections during its recent audit of the Court's finances. The amended ordinance would specifically authorize the Court to continue making collections on behalf of the City.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

Clean and marked-up versions of a proposed amendment to Section 38-53 of the City Code related to cost recovery for alcohol-related driving offenses.

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the first reading of the proposed amendment to Section 38-53.

RECOMMENDATION: Approve the First Reading.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the first reading of the proposed amendment to Chapter 38, (Section 38-53), of the City of South Lyon Code of Ordinances.

10/12/15

ORDINANCE NO. __-15

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON
CODE OF ORDINANCES, CHAPTER 38, "EMERGENCY
SERVICES," ARTICLE III, "EMERGENCY RESPONSE COST
RECOVERY," SECTION 38-53, "LIABILITY FOR COSTS," TO
AUTHORIZE THE 52-1 JUDICIAL DISTRICT COURT TO
COLLECT THE COSTS OF AN EMERGENCY RESPONSE AND
TO IMPOSE AN ADMINISTRATIVE SERVICE FEE FOR SUCH
COLLECTION**

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment of Section 38-53.

The City of South Lyon Code of Ordinances is hereby amended at Chapter 38, "Emergency Services," Article III, "Emergency Response Cost Recovery," Section 38-53, "Liability for Costs," hereby amended to read as follows:

Section 38-53. – Liability for Costs.

- (a) Any person who, while impaired by or under the influence of intoxicating liquor or controlled substance or a combination of intoxicating liquor and controlled substance, operates a motor vehicle which results in an emergency response shall be responsible and liable for the expense of the emergency response.
- (b) The expense of an emergency response shall be a charge against the person liable for expenses under this article. The expense of an emergency response constitutes a debt of that person and is collectible by the city for incurring those costs in the same manner as in the case of an obligation under a contract, expressed or implied, or as an assessment under the Charter of the City of South Lyon. Additionally, the 52-1 Judicial District Court is authorized to collect the costs for the city and may impose an additional administrative service fee upon the city for such collection in an amount mutually agreed upon by the Court and the city.

PART II. Severability. Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause. The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the South Lyon Code of Ordinances set forth in this Ordinance.

PART IV. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART V. Effective Date: Publication. The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the South Lyon City Council this ____ day of _____, 2015.

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2015.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

ORDINANCE NO. __-15

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON
CODE OF ORDINANCES, CHAPTER 38, "EMERGENCY
SERVICES," ARTICLE III, "EMERGENCY RESPONSE COST
RECOVERY," SECTION 38-53, "LIABILITY FOR COSTS," TO
AUTHORIZE THE 52-1 JUDICIAL DISTRICT COURT TO
COLLECT THE COSTS OF AN EMERGENCY RESPONSE AND
TO IMPOSE AN ADMINISTRATIVE SERVICE FEE FOR SUCH
COLLECTION**

THE CITY OF SOUTH LYON ORDAINS:

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Section 38-53. – Liability for Costs.

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- (b) The expense of an emergency response shall be a charge against the person liable for expenses under this article. The expense of an emergency response constitutes a debt of that person and is collectible by the city for incurring those costs in the same manner as in the case of an obligation under a contract, expressed or implied, or as an assessment under the Charter of the City of South Lyon. Additionally, the 52-1 Judicial District Court is authorized to collect the costs for the city and may impose an additional administrative service fee upon the city for such collection in an amount mutually agreed upon by the Court and the city.

PART II. Severability. Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause. The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the South Lyon Code of Ordinances set forth in this Ordinance.

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Made, Passed and Adopted by the South Lyon City Council this ____ day of _____, 2015.

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2015.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

AGENDA NOTE

New Business: Item #1

MEETING DATE: October 12, 2015

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Downtown Trick-or-Treat 2015 – Downtown Road Closures

EXPLANATION OF TOPIC: A request was received for a permit for the Downtown Trick-or-Treat Event and associated road closures planned for Thursday, October 29, 2015 from 6:00 p.m. until 9:00 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: application, sign-off list, memo from City Attorney Wilhelm, road closure resolution.

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closures.

RECOMMENDATION: Approve the requested road closures.

SUGGESTED MOTION:

Motion by _____, supported by _____

Resolved that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Downtown Trick-or-Treat Event on Thursday, October 29, 2015 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 6:00 p.m. until 9:00 p.m. on October 29, 2015.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Downtown Trick-or-Treat Event on October 29, 2015 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 6:00 p.m. on October 29, 2015 until 9:00 p.m. on October 29, 2015.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of October 12, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

Lloyd Collins

From: Timothy Wilhelm <twilhelm@jrsjlaw.com>
Sent: Friday, October 10, 2014 3:53 PM
To: Lynne Ladner (lladner@southlyonmi.org); Lloyd Collins; Kristen Delaney
<KDelaney@southlyonmi.org> (KDelaney@southlyonmi.org)
Subject: South Lyon - DDA Trick or Treating road closure

Lynne, Lloyd and Kristen

I was asked whether the South Lyon DDA is required to provide a certificate of insurance naming the City, etc as an additional insured and execute a hold harmless agreement as required in the block party/special event application requirements.

After reviewing the City's ordinances, the DDA statute, the City's budget and speaking with Tim McClorey at the MMRMA, the DDA is considered the City for purposes of this activity and falls within the City's MMRMA coverage. The fact that the DDA is a City-established authority and receives funding from the City which is reflected in the City's budget are factors in the analysis and conclusion. The DDA is not required to provide the proof of insurance or execute a hold harmless agreement as it is, in essence, the City. Council can waive those requirements.

That being said, the City should specifically list the DDA as an authority to be included under the City's MMRMA coverage on page 8 of 14 of the MMRMA Renewal Questionnaire.

Please let me know if you have any questions, or if you need additional information.

Timothy S. Wilhelm



Johnson, Rosati, Schultz & Joppich, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
Phone: (248) 489-4100; Fax: (248) 489-1726
Email: twilhelm@jrsjlaw.com
Website: www.jrsjlaw.com

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SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

Rec 10/06/15
JTC

BLOCK PARTY APPLICATION

Date Application Submitted: 9/17/15 Requested Block-off Date: 10/29/15
Applicant / Contact's Name: Downtown Development Authority/ Lynne Ladner PH #: 248-437-1735
Applicant Address: 335 S Warren St. South Lyon, MI

Block-off Time: 6:00 pm Block-off removal Time: 9:00 pm

Street Names to be blocked off: Pontiac Trail/Lafayette from Whipple to Liberty and 10 Mile Rd from Wells St west to the Alleyway
behind the former SL Herald/New Grande Trunk Store

1) Print ALL LAST NAMES and ADDRESSESS participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

Road closure is requested once again this year to ensure the safety of the children during the community wide downtown Trick or Treat event sponsored by the DDA on Thursday Oct. 29th from ^{6:30 pm} 6:30 pm to 8:30 pm. The road closure for the event in 2014 made the event much safer for the children as there was not a concern crossing the streets, worrying about parked cars or cars pulling out from parking spaces while crossing the streets. It also allowed for the overflow crowds from the sidewalks to have a place to walk safely.

2) ATTACH sheet of paper with SIGNATURES and ADDRESSESS of all residents agreeing to the Block Party.

Holly Ladner on behalf of South Lyon DDA
Applicant's SIGNATURE

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police
10/07/15

ROAD CLOSURES APPROVALS FOR DOWNTOWN TRICK-OR-TREAT

DATE: Thursday, ~~October 29th, 2015~~ Oct. 29, 2015
 ROAD CLOSURE TIMES: 6:00 – 9:00 p.m.
 EVENT TIMES: 6:30 – 8:30 p.m. (please note the change from last year)
 Proposed road closure:

Lafayette / Pontiac Trail from Whipple Street to Liberty Street, and
 Lake / 10 Mile from Wells Street to alleyway behind SL Herald building.

close
@ 5 PM

?

?

?

| Business Name | Street Address | Print Name | Signature |
|---------------------------------------|------------------|-----------------------|-------------------|
| Providence | 210 N. Lafayette | See 2nd page attached | 2nd page attached |
| Tenpenny Furniture | 124 N. Lafayette | Brian Bradford | Brian Bradford |
| Kathleen's Upscale Gifts and Boutique | 117 N. Lafayette | KATHLEEN McFALL | K. McFall |
| Co. Reutter Salon | 116 N. Lafayette | Julie Hawley | Julie Hawley |
| Vacant | 110 N. Lafayette | Vacant | Vacant |
| Auriel Jewelry Design | 108 N. Lafayette | not open | |
| Jarratt Architecture | 108 N. Lafayette | Diane Roest | Diane Roest |
| Diane's Dollhouse | 102 N. Lafayette | | |
| Polish Pottery and Beyond | 131 N. Lafayette | See 2nd page attached | 2nd page attached |
| Michigan Wealth Management Group | 127 N. Lafayette | JEFF TUBBS | Jeff Tubbs |
| Quantum Real Estate | 129 N. Lafayette | | |
| Chamber of Commerce | 125 N. Lafayette | E-mail Approval - Ltc | |
| Michelle's Hair Studio | 104 N. Lafayette | | |
| Divine Yoga | 105 N. Lafayette | Cheryl Wickham | Cheryl Wickham |
| Jan's Skin Spa | 105 N. Lafayette | Jan Eldon | Jan Eldon |
| Vacant - Former GrandeTrunke | 105 N. Lafayette | Vacant | Vacant |
| S. Lyon Hotel | 201 N. Lafayette | MAT LeSebure | MAT LeSebure |

phone: 10/3/15 @ 12pm
 pls sign for me per (JTB)

ROAD CLOSURES APPROVALS FOR DOWNTOWN TRICK-OR-TREAT

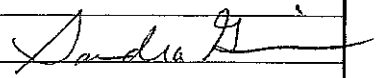
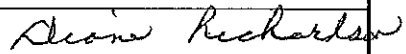
DATE: Thursday, October 30th, 2014

ROAD CLOSURE TIMES: 6:00 – 9:00 p.m.

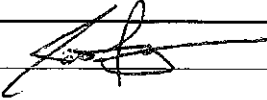
EVENT TIMES: 6:30 – 8:30 p.m. (please note the change from last year)

Proposed road closure:

Lafayette / Pontiac Trail from Whipple Street to Liberty Street, and
Lake / 10 Mile from Wells Street to alleyway behind SL Herald building.

| Business Name | Street Address | Print Name | Signature |
|---------------------------------------|------------------|------------------|---|
| Providence | 210 N. Lafayette | Sandra Giun |  |
| Tenpenny Furniture | 124 N. Lafayette | | |
| Kathleen's Upscale Gifts and Boutique | 117 N. Lafayette | | |
| Co. Reutter Salon | 116 N. Lafayette | | |
| Vacant | 110 N. Lafayette | | |
| Auriel Jewelry Design | 108 N. Lafayette | | |
| Jarratt Architecture | 108 N. Lafayette | | |
| Diane's Dollhouse | 102 N. Lafayette | | |
| Polish Pottery and Beyond | 131 N. Lafayette | DIANE RICHARDSON |  |
| Michigan Wealth Management Group | 127 N. Lafayette | | |
| Quantum Real Estate | 129 N. Lafayette | | |
| Chamber of Commerce | 125 N. Lafayette | | |
| Michelle's Hair Studio | 104 N. Lafayette | | |
| Divine Yoga | 105 N. Lafayette | | |
| Jan's Skin Spa | 105 N. Lafayette | | |
| Vacant -Former GrandeTrunke | 105 N. Lafayette | | |

| | | | |
|-----------------------------------|------------------|------------------------|-------------------------|
| Bullet Distributors | 107 N. Lafayette | See 2nd page | |
| Grande Trunke | 101 N. Lafayette | See M. Howe | Susan Stowe |
| The Corner Café | 101 S. Lafayette | DEREK MASHBURN | Der |
| Glazy Days Paint Your Own Pottery | 126 E. Lake | (Linda Orlwine) | Chad A. ... |
| Vacant | 106 S. Lafayette | X Vacant | Vacant |
| United States Post Office | 111 S. Lafayette | Thomas F. Wiegand | Thomas F. Wiegand |
| Norm's Total Automotive | 115 W. Lake | Norm Foltz | NORM FOLTZ |
| Dr. Pitak, DDS | 110 E. Lake | LORI WANKE | LORI WANKE |
| Lyon Book Den | 116 E. Lake | Jill Blane | Star |
| South Lyon Resale Shoppe | 120 E. Lake | MARILYN SMITH | Marilyn Smith |
| Lyon Theater | 126 E. Lake | Holly Gordon | Holly Gordon |
| Lake Street Tavern | 134 E. Lake | John | Jessien Ford |
| Han's Tae Kwan Do | 131 E. Lake | Chang S. Han | Chang S. Han |
| State Farm Insurance | 121 E. Lake | Amy Nagy | Amy Nagy |
| Lake Street Mercantile | 115 E. Lake | Cindy Jones | Cindy Jones |
| Bob's Barber Styling | 111 E. Lake | Bob Mohn | Bob Mohn |
| Vacant | 134 E. Lake | X Vacant | Vacant |
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|-----------------------------------|------------------|------------|--|
| Bullet Distributors | 107 N. Lafayette | Josh Fugim |  |
| Grande Trunke | 101 N. Lafayette | | |
| The Corner Café | 101 S. Lafayette | | |
| Glazy Days Paint Your Own Pottery | 126 E. Lake | | |
| Vacant | 106 S. Lafayette | | |
| United States Post Office | 111 S. Lafayette | | |
| Norm's Total Automotive | 115 W. Lake | | |
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| Lake Street Mercantile | 115 E. Lake | | |
| Bob's Barber Styling | 111 E. Lake | | |
| Vacant | 134 E. Lake | | |
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Lloyd Collins

From: Holly Gerdome <holly@thelyon.com>
Sent: Tuesday, October 06, 2015 4:17 PM
To: Lloyd Collins
Subject: FW: Downtown Trick or Treat

Approval from Bill Jarratt below.

From: bill Jarratt [<mailto:billj@jarrattarchitecture.com>]
Sent: Tuesday, October 6, 2015 10:28 AM
To: holly@thelyon.com
Subject: RE: Downtown Trick or Treat

Sure, you have my approval for the road closures for the Downtown Trick or Treat on the 29th.

From: Holly Gerdome [<mailto:holly@thelyon.com>]
Sent: Tuesday, October 6, 2015 10:15 AM
To: 'Bill Jarratt' <billj@jarrattarchitecture.com>
Subject: Downtown Trick or Treat

Bill,

We are trying to wrap up the signature sheet & I know Marilyn was having trouble catching you when you were at your office.

Can you please reply to the email giving approval for the road closures for Downtown Trick or Treat sponsored by the DDA.

The roads will be closed on Thursday, Oct. 29th from 6 PM to 9 PM with the event running from 6:30 PM to 8:30 PM.

Thank you in advance.

Holly Gerdome

Lloyd Collins

From: Holly Gerdom <holly@thelyon.com>
Sent: Tuesday, October 06, 2015 4:16 PM
To: Lloyd Collins
Subject: FW: Downtown Trick or Treat

See below for Andrea with The Chamber's approval.

From: Andrea Meyer [<mailto:andreameyer@southlyonchamber.com>]
Sent: Tuesday, October 6, 2015 12:29 PM
To: holly@thelyon.com
Subject: RE: Downtown Trick or Treat

Holly:

That is fine with us. Yes, we plan to participate.

Andrea Meyer
Executive Director
Chamber of Commerce
For the South Lyon Area
127 N. Lafayette
South Lyon, MI 48178

andreameyer@southlyonchamber.com

(248) 437-3257 (o)

(248) 444-2420 (c)

(248) 437-4116 (f)

www.southlyonchamber.com



Chamber of Commerce
FOR THE SOUTH LYON AREA

From: Holly Gerdom [<mailto:holly@thelyon.com>]
Sent: Tuesday, October 06, 2015 10:24 AM
To: Andrea Meyer
Subject: Downtown Trick or Treat

Hi Andrea,

We are trying to complete the signature pages to get the road closure approval for Downtown Trick or Treat sponsored by the DDA. Marilyn tried stopping by your office a couple of times & wasn't able to catch you.

The details are as follows:

Roads closed on Thursday, Oct. 29th from 6 PM to 9 PM with the event running from 6:30 PM to 8:30 PM.

If you could please reply to this email giving your approval of the event I would appreciate it. I believe you are planning to participate so I don't think it is a problem but want to be sure.

Thank you in advance!

Holly Gerdorn



This email has been checked for viruses by Avast antivirus software.

www.avast.com

MAP OF PROPOSED ROAD CLOSURES FOR DOWNTOWN TRICK-OR-TREAT

The DDA, Fire Chief and Police Chief are proposing to close the streets down in the immediate downtown area for the downtown trick-or-treat event. The reason we are proposing this road closure is due to the increasing number of attendees for this very popular event. We hope that this temporary road closure will make it safer for both pedestrians and vehicles during this event.

DATE: Thursday, October 29th, 2015

ROAD CLOSURE TIMES: 6:00 – 9:00 p.m.

EVENT TIMES: 6:30 – 8:30 p.m.

Proposed road closure:

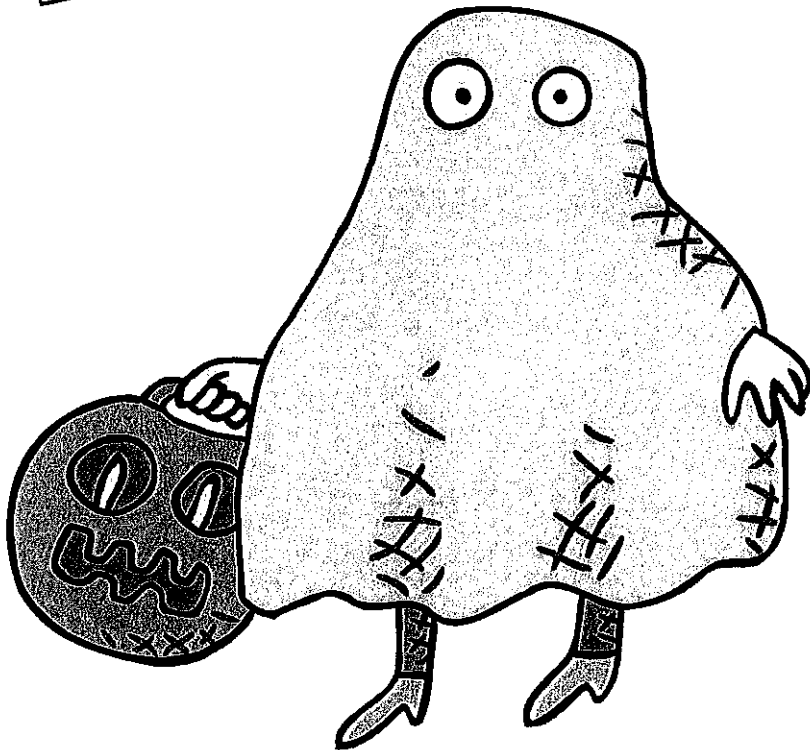
**Lafayette / Pontiac Trail from Whipple Street to Liberty Street, and
Lake / 10 Mile from Wells Street to alleyway behind SL Herald building.**



It's time for downtown



Look for the pumpkin at
participating businesses!



TRICK OR TREAT!

Please visit the City of
South Lyon Downtown
Development Authority's
website for an
up-to-date list of
participating
businesses!

Thursday, October 29th

6:30 - 8:30 p.m.

Downtown South Lyon

Citywide Trick-or-Treat is on Halloween, Saturday, October 31st from 6:00 - 8:00

AGENDA NOTE

New Business: Item #3
Discussion Only

MEETING DATE: October 12, 2015

PERSON PLACING ITEM ON AGENDA:

AGENDA TOPIC: Food Trucks, mobile and stationary food vendors, concessionaires

EXPLANATION OF TOPIC: The City has received requests for approval of food trucks, stationary and mobile food vendors. The City Code does not currently address food vendors and trucks specifically, but does generally address new businesses, initial and transient merchants, and restaurant and food services establishments. The City's position is that these food vendors and trucks are not permitted. If the City wants to consider an ordinance to permit and regulate food vendors, trucks and similar non-traditional food sales activities, initial input on wide variety of questions and issues would be helpful in guiding the process which include:

- Should the ordinance apply to merchandise in addition to food? (e.g., t-shirts, wrist bands, balloons, cell phones, other merchandise)?
- What is the position of the vendors or those desiring to engage in this activity and where do they want to be able to locate? Public property, public streets and parking spaces, sidewalks, parks, private property?
- What is the position of existing restaurants and other food service establishments? Do these existing businesses view food trucks and vendors as competition?
- What do potential customers want and like about these types of vendors?
- What does the public want and what are its concerns?
- How would a distancing requirement from existing restaurants or food service affect the interested parties? What is a reasonable and appropriate distancing requirement?
- As to public property, should these vendors be allowed to locate on any public property? What types of public property or specific locations should be off-limits?
- As to private property, how does the underlying zoning affect the ability to engage in mobile food vending on the property? For example, should a food truck be allowed on residential property?
- Should a food vendor permit be limited as to time? Or should there be a term or time period for a permit? Limit on total number of days per year/season/month? Hours of operation? Do hours of operation change depending on location?
- What steps could the City take to test this concept out without making it a free-for-all? Sunset provision? Limit it to public spaces initially? Limit it to private property initially? Time limits or short permit duration? Limit on number of permits total within the City? Limits on number of

competing vendors (e.g., only two ice cream trucks or taco trucks)? How will the Ordinance be adjusted to address problems that arise if implemented?

- Should vendors be separated or assigned to different areas or should they be grouped together?
- How will Special Events (pumpkinfest, parades, movies in the park, junior league baseball, etc) affect or be affected by food vendors? Should the special event sponsor control the vendors within the area of the event? Should a distancing requirement from special events be imposed?
- Should the vendor vehicle be required to be moved/removed when not operating? How long should a vendor vehicle be allowed to be unattended?
- How long should a vendor be able to stay in one place? Does the answer change depending on the location involved?
- Should the vendor have to comply with parking restrictions? Can or will it impede traffic?
- How does a food vendor and the type of vehicle affect other vehicle and pedestrian traffic nearby?
- What requirements should be put in place for restroom facilities? Sanitation requirements (hand-washing station)? Garbage receptacles? Responsibility for garbage generated by vendor and its customers?
- How should tents, trailers, push carts, or other types of vehicles be addressed?
- Does it matter how the vehicle is moved? Does it need another vehicle or does it move on its own? Or can it be moved by a single person?
- Should seating be prohibited? Required? If seating is allowed, what are the regulations regarding quantity and location, other code requirements?
- What position should be taken on utility service? Will the city provide electricity? Can a private owner provide electricity or water?
- What lighting requirements and limitations should the City have in place?
- What noise / music requirements and limitations should the City have in place?
- How should the City address signage on the vehicle or nearby (e.g. sandwich board on the sidewalk, menu sign, other portable signs)?
- Should the City impose maintenance and appearance requirements?
- What is a reasonable and appropriate fee for the application and/or permit?
- What should the permitting process and inspection and approval process look like? Who should not receive a permit? What are vendor qualifications? Insurance requirements? Bonds or other deposits?
- If a permit is denied, what is the appeal process?

- Health and Fire Code compliance and licenses and permits? What other food service and sanitation requirements must be met?
- What are the City enforcement remedies? Civil infraction? Impound the vehicle? Revoke the permit? Appeal of a revocation? Complaint process?

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: n/a

POSSIBLE COURSES OF ACTION: n/a

RECOMMENDATION: n/a

SUGGESTED MOTION: n/a



SOUTH LYON FIRE DEPARTMENT

217 Whipple Street, South Lyon, MI 48178
Phone: 248-437-2616 Fax: 248-437-3025
southlyonfire.com

MEMORANDUM

TO: City Manager Lynne Ladner, Temporary City Manager Lloyd Collins

FROM: Fire Chief Mike Kennedy

DATE: October 7, 2015

RE: Transient Merchant Fire Code Requirements

Below are the fire code requirements for transient merchants with cooking equipment. These requirements would apply for trucks, trailers, or portable grills.

FIRE EXTINGUISHERS

- All vendors are required to have at least one fire extinguisher with a minimum rating of 2A:10B:C with a current inspection/service (12 months) tag from a licensed fire extinguisher company. The fire extinguisher shall be visible and unobstructed.
- Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable extinguisher. The fire extinguisher shall have a current inspection/service (12 months) tag from a licensed fire extinguisher company.

FIRE EXTINGUISHING SYSTEMS

- A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors. A Type I hood system shall be equipped with an automatic fire extinguishing system. The fire extinguishing system shall have a current inspection/service (6 months) tag from a licensed fire extinguisher company.
- Examples of cooking appliances that require a Type I Hood with Fire Extinguishing System are: Including but not limited to griddles, fryers, tilted skillets or woks, braising or frying pans, or char broilers.

COMPRESSED GAS / LPG

- Cylinders shall be properly secured by one or more restraints.
- Minimum of 10 foot clearance from any trash or combustible materials.
- Cylinders shall not be kept in passenger area of vehicle.
- Cylinders shall be kept away from open flames, generators or other sources of ignition.

GENERATORS

- Portable generators shall be located no less than 25 feet from combustibles or public areas.
- Refueling shall not be conducted when event is open and operating.



SOUTH LYON FIRE DEPARTMENT

217 Whipple Street, South Lyon, MI 48178

Phone: 248-437-2616 Fax: 248-437-3025

southlyonfire.com

- The generator shall be in safe working condition, according to manufacturer's requirements.

ELECTRICAL/EXTENSION CORDS

- Extension cords and flexible cords shall not be a substitute for permanent wiring.
- Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact.
- Extension cords shall be used only with portable appliances.
- Extension cords shall be properly rated for use according to manufacturer's requirements.

VEHICLE/TRAILER/COOKING EQUIPMENT LOCATION

- Shall not interfere with any fire lane, fire break, fire hydrant, or exit access of any structure.
- Shall be located to allow for adequate emergency vehicle access.
- Shall not be closer than 10 feet from a building.
- Shall not be closer than 20 feet to a tent or membrane structure.
- Shall not operate under a building's overhang.
- Shall not operate inside a garage or building.
- If parked on a street or parking lot, one open parking spot shall be afforded on both sides of the food truck / trailer.

GENERAL FIRE SAFETY

- Accumulation of combustible rubbish shall not produce conditions that will create a nuisance or a hazard to the public health, safety or welfare.
- Clearance between ignition/heat sources and combustible materials shall be maintained in an approved manner.
- Only approved containers and portable tanks shall be used for flammable and combustible liquids.
- Flammable and combustible liquids shall be separated from combustible materials and ignition/heat sources by at least 10 feet.

ZONING PRACTICE

SEPTEMBER 2013



AMERICAN PLANNING ASSOCIATION

➔ ISSUE NUMBER 9

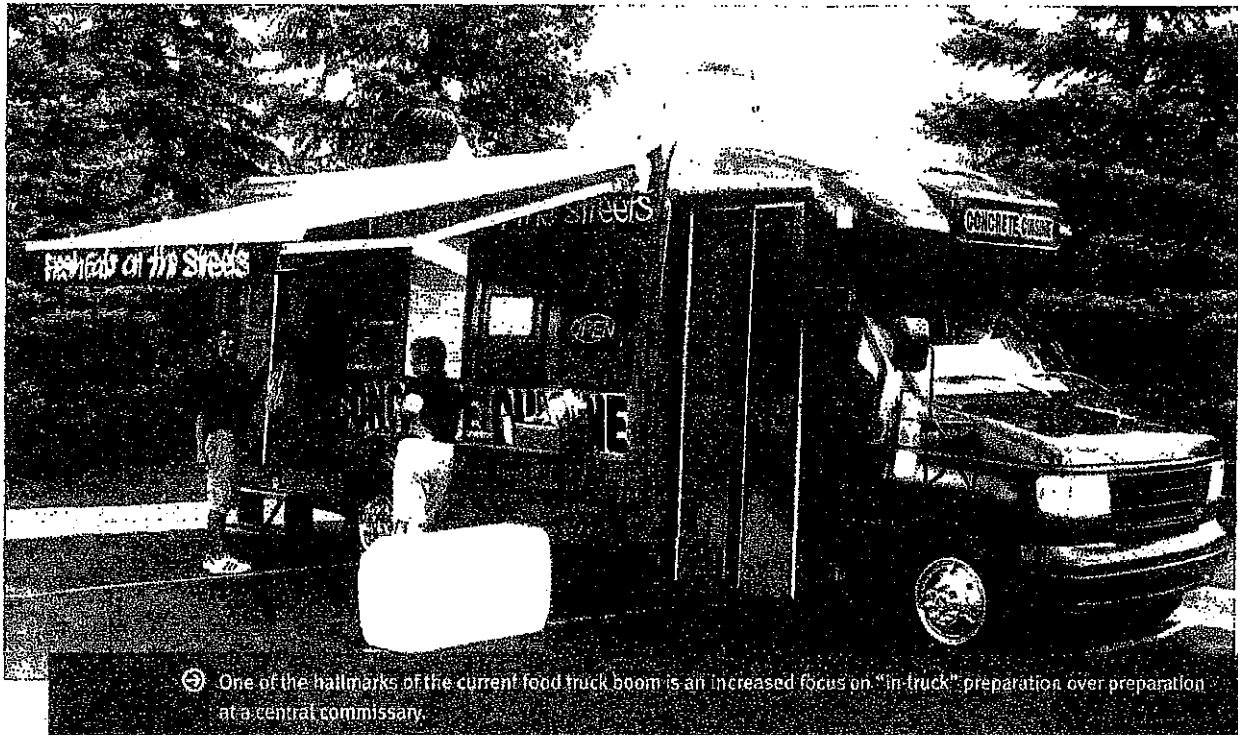
PRACTICE FOOD TRUCKS



Food Truck Feeding Frenzy: Making Sense of Mobile Food Vending

By Rodney Arroyo, AICP, and Jill Bahm, AICP

Recent economic and cultural trends show an explosion in the popularity of food trucks, or mobile vendors, over the past several years.



According to research done by Emergent for the National Restaurant Association, the growth of mobile food trucks will soar in the next five years, generating up to \$2.7 billion in revenue nationally by 2017—up from \$650 million in 2012 (Emergent Research 2012). All across the country, cities, small towns, and suburbs are seeing food trucks popping up, some in unexpected places like office and industrial parks, where zoning ordinances typically preclude res-

taurants. Amplifying the push for food trucks are the twin trends of "buying local" and "food as entertainment" that are enhanced by programs such as the *Great Food Truck Race* on the Food Network. While ice cream trucks and job-site lunch wagons haven't disappeared, they are increasingly being joined by gourmet trucks and trucks specializing in ethnic offerings.

All across the United States, people are exploring how mobile food vending might

make a difference in their lives and their communities. More resources are starting to become available for potential business owners. Networks for mobile food vendors are growing; the Southern California Mobile Food Vendors Association was formed in 2010 as one of the first associations dedicated to helping vendors break down barriers to business (www.socalmfva.com). And this fall, Roam—a first-ever industry conference for mobile food

ASK THE AUTHOR JOIN US ONLINE!

Go online during the month of September to participate in our "Ask the Author" forum, an interactive feature of Zoning Practice. Rodney Arroyo, AICP, and Jill Bahm, AICP, will be available to answer questions about this article. Go to the APA website at www.planning.org and follow the links to the Ask the Author section. From there, just submit your questions about the article using the e-mail link. The authors will reply, and Zoning Practice will post the answers cumulatively on the website for the benefit of all subscribers. This feature will be available for selected issues of Zoning Practice at announced times. After each online discussion is closed, the answers will be saved in an online archive available through the APA Zoning Practice web pages.

About the Authors

Rodney Arroyo, AICP, is president of Clearzoning, Inc. He holds a Master of City Planning degree from Georgia Tech and has more than 30 years' expertise in planning and transportation. His experience includes master plans, zoning ordinances, form-based codes, corridor studies, and access management plans. Arroyo also serves as an expert witness in planning and zoning issues, is a national and state planning award winner, and serves as an adjunct professor for Wayne State University's graduate urban planning program.

Jill Bahm, AICP, is a principal planner with Clearzoning, Inc. She holds a Master of Urban and Regional Planning degree and has worked in both the public and private sectors as a downtown development authority director, city planner, and real-estate marketing professional. Bahm's professional interests include economic development, recreation planning, historic preservation, community participation, and organizational development.

suppliers and owners—will take place in Portland, Oregon.

On the worldwide stage, the World Street Food Congress is the first of its kind to connect and open up fresh ideas and thought leadership in the massive and growing street-food culture and industry throughout the world. This 10-day street-food festival was hosted in Singapore in January 2013 and featured well-known leaders in the food industry (www.wsfcongress.com).

Faced with inquiries from food vendors, many communities turn to their zoning codes, only to discover that mobile food vending isn't really defined and may not be permitted in the way vendors might like. With the approach to regulating mobile vending varying widely in communities, it can be hard to know where to begin when considering if and how to accommodate food trucks.

WHAT IS MOBILE FOOD VENDING?

Regulatory codes for many communities recognize transient merchants—those goods and services provided by a traveling vendor. The typical ice cream truck would be a good example of a transient merchant who is mobile most of the time, stopping only when requested for a few short minutes. Many operators of today's food trucks or carts, however, are seeking more than a few minutes on the street, sidewalk, or parking lot, staying in place for a few hours to serve breakfast, lunch, or dinner. In fact, when they are located on private property, some food trucks may be in one location for days, weeks, or even months. It is important to make a dis-

inction between the food vendors that are more transient in nature, like an ice cream truck, and those that seek to move about less frequently. Both types of uses can offer benefits to the community, and they will each have different potential issues to regulate.

Many mobile food vendors utilize self-driven vehicles that permit easy relocation throughout the community. However, mobile food vending also includes trailers, food kiosks, and food carts. Food kiosks are temporary stands or booths that are typically intended to sell prepared foods, including ice cream, pretzels, and the like. Food kiosks may be found inside a large office building or shopping mall, but may also be secured for outside use. Some communities, like Maui County, Hawaii, allow a variety of products to be sold at a kiosk, provided certain standards are met (\$30,08,030). While temporary in structure, food kiosks are often stationary with a defined location. Food carts allow the vendor to sell from outside the moveable unit and are often used to sell fresh fruits and vegetables. Typically, the food in kiosks and carts is prepared elsewhere and kept cold or hot in the unit. The city of New York encourages "green carts" that offer fresh produce in certain areas of the city and has special regulations for these uses (www.nyc.gov/greencarts).

In communities across the U.S., mobile food vendors are seeking permits to start these innovative businesses. They often run into roadblocks at city hall, because while many zoning ordinances include provisions for temporary

uses, most do not contain current definitions for mobile food vending nor do they include any standards that specifically relate to vending and the issues that may arise. The net result in many communities, intentional or unintentional, is a prohibition on mobile food vending.

THE PROS AND CONS OF MOBILE FOOD VENDING

Over the past few years, most of the economy has been struggling and the workforce has been challenged to adapt. With laid-off workers trying to reinvent themselves and new immigrants looking for opportunities, the number of people starting new businesses is rising. Mobile food vending seems, for some, like a low-cost way to wade into the pool of business ownership. There are a number of reasons why communities may elect to sanction mobile food vending:

- *It provides an opportunity to increase jobs and businesses.* The cost of starting a food truck business can start at \$25,000, where a traditional bricks-and-mortar establishment may start at \$300,000, according to the National Restaurant Association (Emergent Research 2012).
- *It offers opportunities to provide food choices where zoning precludes restaurants.* Traditional zoning codes tend to restrict the uses permitted in office and industrial districts, only allowing uses that narrowly meet the intent of those districts. Office and industrial parks, in particular, are often isolated from the rest of the community, requiring employees to drive to retail and restaurant areas. In addition, some communities may not have access to variety of

healthy, fresh foods, and therefore decide to encourage such food vendors in certain neighborhoods by relaxing requirements. New York's green carts initiative allows additional permits to be issued over the city's defined limit to mobile food vendors that offer fresh produce in underserved neighborhoods, and Kansas City, Missouri, offers reduced permit fees for mobile food vendors in city parks that meet certain nutritional standards (Parks and Recreation Vending Policy 4.7.08).

- *It can increase activity in struggling business districts* by creating a dynamic environment where people gather around the availability of new and fresh food. The economy has taken a toll on businesses over the past several years. Those that are hanging on in some areas find that their neighboring buildings or businesses are vacant. Food trucks can be a way to enliven an area, generating traffic for existing businesses and possibly spinning off new business activity. The restaurant industry is evolving to meet the demands of patrons who are looking for locally grown, sustainable, healthy, and fast options for dining. When food trucks use social media to communicate about their location schedules, it can build up a certain level of excitement and anticipation that can make a positive social impact. In addition, the rising trend of "cart pods" and "food truck rallies" brings multiple mobile food vendors to one location, creating a festive atmosphere in an area for a short time.

- *They signal to other potential businesses that the community is adapting to the evolving economy and supporting entrepreneurship.* Mobile food trucks are a new way of doing business; in these early years, communities that anticipate the demand from businesses and consumers may also find that this flexibility signals receptivity to new business models.

- *They are a way for restaurateurs to test the local market for future bricks-and-mortar facilities.* Mobile food trucks offer opportunities to interact with a potential market, to test recipes and pricing, and see if the restaurant fits with the community. All across the United States there are examples of food truck businesses evolving into permanent establishments, including El Camion ("the truck") in northwest Seattle that has recently opened a restaurant and bar in the Ballard neighborhood after several years of experience with its two mobile food units. Torchy's Tacos in Austin, Texas, started with a food truck and now has eight bricks-and-mortar restaurants in Austin, Dallas, Fort Worth, and Hous-

ton—and two more opening this year. The Lunch Room in Ann Arbor, Michigan, plans to open its bricks-and-mortar location soon, using social media to solicit fans of its existing "Mark's Carts" to become investors in the restaurant.

Along with these potential benefits can come community impacts and possible conflicts. Some of the challenges associated with

went through an extensive research and public input process, surveying their local chamber of commerce and meeting with prospective mobile food vendors, residents groups, and restaurant owners. Their resulting ordinance language responds to the needs and concerns of the community (Longmont 2011).



⊕ Food truck gatherings are increasingly common in communities with extensive food truck offerings.

mobile food trucks might include problems with maintenance, trash, parking, noise, and vehicular and pedestrian circulation. In addition, some restaurateurs may be threatened by this new competition and try to prevent mobile food vending. Food trucks also have their own operational challenges, including dealing with unpredictable weather and maintaining an appropriate inventory despite limited storage.

The best way to understand and manage the pros and cons of food trucks in individual communities is to solicit public input and dialogue about the needs and wants of the community. For example, Longmont, Colorado,

provisions note that allowing food trucks will "promote diversification of the town's economy and employment opportunities and support the incubation and growth of entrepreneurial/start-up businesses" but also that food trucks pose "unique regulation challenges."

While specific approaches vary from place to place, communities interested in adding or updating regulations for mobile food vending should start by defining the uses and then consider each of the following questions:

- Where in the community should such uses be permitted?
- How long should a food truck be permitted to stay in one location?

ADDRESSING AREAS OF CONCERN THROUGH ZONING

Many communities are updating their codes to accommodate or regulate mobile vending. In June 2012 Grand Rapids, Michigan, included the following statement of intent in a new set of mobile food vending provisions:

Employment and small business growth in the city can occur while providing a broad range of food choices to the public through careful allowances for temporary concession sales. The provisions of this section are intended to prevent predatory practices on bricks-and-mortar restaurants while allowing for new food vending opportunities that can add vitality to vacant parking lots and underutilized sites... (\$5.9.32.K).

Other cities, including Phoenix, Arizona (\$624.D.87); Chapel Hill, North Carolina (\$§10-66-74); and Fort Worth, Texas (\$§.406)—just to name a few—adopted regulations in 2012 to allow mobile vending or food trucks. Chapel Hill's

- Are these mobile units just for food sales, or can other goods be sold as well?
- Does the community want to increase activity?
- How can the zoning ordinance address upkeep and maintenance?
- When can food trucks operate?
- How are visitor parking and circulation accommodated?
- How are these uses reviewed and permitted?
- What do vendors and their customers want or need?
- How is signage for the mobile unit regulated?
- How is the site lit to ensure safety?

Location

It is common to allow mobile food vending in commercial districts, but some communities add industrial districts or specify mixed use districts. Start with the community's comprehensive plan—Is there a need or desire to increase activities in specific parts of the community? Are there concerns about the impact of single-purpose districts (especially office and industrial) on connectivity, traffic congestion, and business

in consideration for existing facilities, some communities decide that there should be a minimum distance between mobile units and bricks-and-mortar restaurants. Some communities try to limit the impact on adjacent residential uses through a distance requirement or by restrictions on hours of operation. Planners should test these locational restrictions to ensure that realistic business opportunities exist. El Paso, Texas, repealed its locational requirement of 1,000 feet from bricks-and-mortar establishments following a 2011 lawsuit to provide sufficient opportunities for mobile food vendors (Berk and Leib 2012). Attorneys Robert Frommer and Bert Gall argue that separation from other establishments is not necessary and that food truck regulations should be narrowly tailored to legitimate health, safety, and welfare concerns, not regulate competition (2012).

The American Heart Association has also looked at location issues related to mobile food vending. They report that several communities across the country prohibit mobile food vending within a certain distance of schools (or

nity and often is related to where mobile food vending is permitted. Some communities allow food trucks on public property but prohibit overnight parking. Where on-street parking is at a premium, communities may consider allowing food trucks to utilize public parking spaces for the same duration as other parked vehicles. Chicago requires food trucks to follow posted meter time restrictions, with no more than two hours in one location. In addition, the city also limits mobile food vending to two hours on private property (§4-8).

In contrast, some communities allow food trucks on private property for up to 30 days or more at one location. For example, Grand Rapids allows concession sales for up to 200 consecutive days over 12 calendar months (§5.9.32.K.6).

Regulations like this may impact vendors in terms of the types of food that can be sold and the manner in which they are prepared, especially when preparation is done on-site. Communities may wish to consider whether the allowed duration is reasonable for food vendors as well as adjacent property owners.



➡ This food truck rally in Royal Oak, Michigan, illustrates how a gathering of food trucks can activate an otherwise underutilized space.

retention and recruitment? Are there any areas in the community where the population is underserved by food choices? Planners can take these concerns to the community and invite residents and business owners to share their thoughts on where mobile food vending might be appropriate and desirable.

Some communities make a distinction between vending on public property, which often requires a license but is not regulated by zoning, and private property, which often requires a temporary use permit and is regulated by the zoning ordinance. When permitted on private property, zoning standards should require evidence of property owner approval.

at school release times) to limit the sometimes nutritionally challenged food choices available (2012). Woodland, California, prohibits mobile food vending within 300 feet of a public or private school, but will allow them on school property when approved by the school (§14-15). In a different twist, the Minneapolis Public School System introduced a food truck program this year to offer free nutritious meals to students during the summer months at four different sites in Minneapolis (Martinson 2013).

Duration

The length of time food trucks are permitted to stay in one place varies widely by commu-

Goods Available for Sale

Some communities, like College Station, Texas, are very specific that the goods sold from mobile vending to be food related (§4-20). This is often borne of a desire to start with mobile vending on a limited basis to gauge its impact. As mobile food trucks become more prevalent, surely people will explore the ideas of starting other types of businesses in this format. Communities may wish to consider the questions raised earlier about location and assess whether or not it makes sense to allow other goods in addition to food to be sold in designated areas. For example, Ferndale, Michigan, allows a variety of wares to be sold by a mobile

vendor, including apparel, jewelry, household goods, and furnishings (§§7-73-82). That might be just the place for book publisher Penguin Group (USA) to take its recently introduced first mobile bookstore, which aims to make books accessible where big box retailers aren't located (Edsall 2013).

Number of Units in One Location

Some communities that are getting on board with mobile food vending have started allowing them to congregate for certain events and activities. For example, Royal Oak, Michigan, started a food truck "rally" at their indoor farmers market during colder months. It is a good way to utilize the facility as well as provide entertaining food options for city residents. It has now become a great family event every month year-round, with musical entertainment, bouncy houses, and face painting. The city limits the rally to no more than 10 different trucks with a variety of cuisine for the whole family.

units to function on private property as a single business. To address potential negative impacts, each mobile food court must have its own on-site manager, who is responsible for the maintenance of the area (§5.406).

Trash

The type of standards for trash removal and upkeep will vary depending on the location and duration of the vending. Most communities require waste receptacles for every mobile food vending unit and some further require waste to be removed from a site daily. Keep in mind that where communities allow seating along with the mobile food unit, people will generate more trash on-site than in situations where there is no seating provided and people take their food (and trash) to go.

Hours of Operation

Some communities limit hours of operation to around lunchtime (e.g., 10:30 a.m. until 3:30

trucks on private property, communities typically require the vendor to ensure that there is sufficient parking available for its use and any other uses on the site, including the space taken up by the unit itself. Some cities allow public parking areas to be utilized for food trucks, and may even allow metered parking spaces to be used provided the related meter fees are paid. For example, Minneapolis allows a mobile vendor to park at no more than two metered spaces, as long as they are not short-term spaces and are not located within 100 feet of an existing restaurant or sidewalk cafe—unless the restaurant owner gives consent (§188.485.c.7).

Licenses and Permits

Most communities require permits or licenses regardless of whether the trucks operate on public or private property. It is also common for the community to reference compliance with other codes, particularly state or local health codes. These other codes can impact how trucks operate. For example, California's

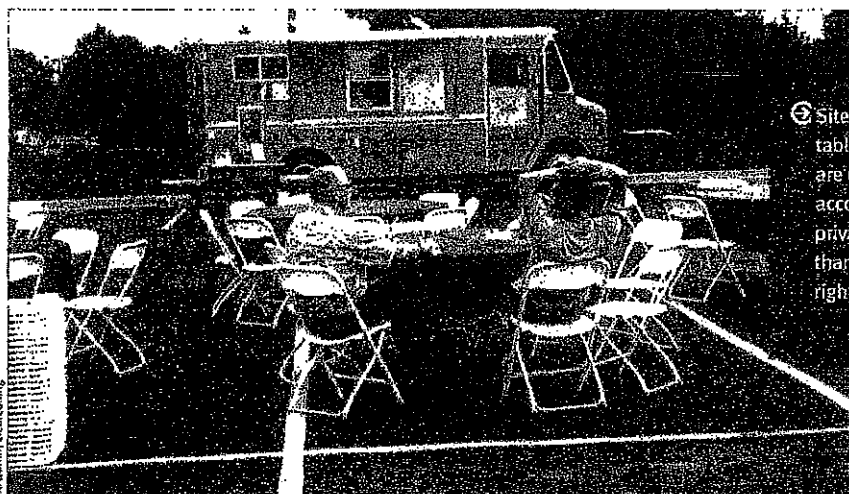
Health and Safety Code requires trucks to have hand-washing stations if food is prepared in the truck, but does not require them on trucks selling only prepackaged foods like frozen desserts (§114311).

Some communities cap the number of licenses available for food trucks to limit their impact, but many others do not. Grand Rapids

requires a temporary use permit, subject to planning commission approval, and gives standards for consideration (§5.9.32.K.18), including an assessment asking "[w]ill the proposed stand, trailer, wagon or vehicle contribute to the general aesthetic of the business district and include high quality materials and finishes?"

Site Amenities

Some communities specify that no tables or chairs are permitted, or if they are, then sanitary facilities are also required. There may be flexibility in the permitted arrangements for such facilities (for example, having permission to use such facilities within a reasonable distance of the mobile unit). Frisco, Texas, prohibits connections to po-



Site amenities like tables and chairs are often easier to accommodate on private property than in a public right-of-way.

According to Market Master Shelly Mazur, "It's nice to be able to offer a family-friendly event in a climate-controlled building with renovated bathrooms and seating."

On the other hand, in its 2010 ordinance, the city of Zillah, Washington, banned mobile food vending altogether, declaring it a "nuisance," and finding that "when mobile vendors congregate in the same area, the heightened intensity of use negatively impacts the surrounding area, particularly by increased trash" (§8.32). Fort Worth tackled this issue head-on, defining a group of food trucks as a "mobile food court" when two or more mobile vending units congregate. They allow these

p.m.), and others allow sales from early in the morning to late in the evening (e.g., 7 a.m. until 10 p.m.). Some communities place no time limits on these operations in the zoning regulations. Again, consider where these units will be permitted and the potential conflicts with adjacent uses.

Parking and Circulation

Given the mobility of these vendors, they by necessity are typically located in parking areas. Whether in public spaces or a private parking lot, it is important to ensure sufficient parking for existing uses to prevent an undue burden on bricks-and-mortar establishments. For food

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table water, requiring mobile food vendors to store their water in an internal tank. The city also requires vendors to be located within 50 feet of an entrance of a primary building, and drive-through service is expressly prohibited (§3.02.01.A(20)). King County, Washington, requires that all mobile food vending in the county be located within 200 feet of a usable restroom (§5.34).

Signage

Some communities use their existing sign regulations, but others tailor standards for mobile units. In Michigan, both Grand Blanc Township (§7.4.9.F) and Kalamazoo (§§25-63-68) allow one sign on the mobile vending unit itself, but do not allow any other signage. This is fairly common. In many cases, the truck itself essentially functions as one big sign with colorful graphics. Additionally, many mobile food vendors now use social media to get out the word regarding the time and place they will set up shop, potentially reducing the need for additional signage beyond that on the unit itself.

Lighting

Lighting is not as commonly addressed as other issues, especially if a mobile food vending unit is located in an existing developed area, but it is likely presumed that other applicable lighting requirements appropriate to the location are to be followed. Consider adjacent uses and the impact of light trespass and glare. For example, Grand Blanc Township requires mobile food vending units to be lit with available site lighting. No additional exterior lighting is allowed unless permitted by the zoning board of appeals upon finding that proposed exterior lighting mounted to the mobile vending unit will not spill over on to adjacent residential uses as measured at the property line (§7.4.9.F.10).

TESTING, FOLLOW-UP, AND ENFORCEMENT

One of the nice things about mobile food vending is that it is really easy for a community to put a toe in the water and test the impact of regulations on mobile food vendors, other community businesses, and the public, and to adjust the regulations

as appropriate. The Metropolitan Government of Nashville-Davidson County, Tennessee, initiated a test phase beginning April 2012 that will provide evaluative data for a successful mobile food vendor program. The program will initially be operated under a temporary permit issued by the Metro Public Works Permit Office for two specified zones, the downtown core and outside of it. Oakland, California, has a pilot program for "Food Vending Group Sites," defined as "the stationary operation of three (3) or more 'mobile food vendors' clustered together on a single private property site, public property site, or within a specific section of public right-of-way" (§5.51).

Before embarking on extensive zoning rewrites, review the suggested considerations with the community to anticipate and plan for appropriate ways to incorporate this use in a reasonable way. Mobile food vending is on the rise all over the country, from urban sites to the suburbs. When regulated appropriately, mobile food vending can bring real benefits to a community, including jobs, new businesses, fresh food, and vitality.

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CHAPTER 111: PEDDLERS AND SOLICITORS

Section

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§ 111.01 DEFINITIONS.

PEDDLER is defined as any person traveling by foot, automotive vehicle or other conveyance, from place to place, from house to house, or from street to street, carrying, conveying or transporting goods, wares, merchandise, foods, meats, fish, vegetables, fruits, farm products or provisions, offering and exposing the same for sale or making sales and delivering articles to purchasers, or who, without traveling from place to place, shall sell or offer the same for sale from an automotive vehicle, or other vehicle or conveyance. Any person who solicits orders and as a separate transaction makes deliveries to purchasers as part of a scheme or design to evade the provision of this chapter, shall be deemed a ***PEDDLER***. The word ***PEDDLER*** shall include the words ***HAWKER*** and ***HUCKSTER***.

SOLICITOR is defined as any individual, whether a resident of the City or not, traveling either by foot, automobile, vehicle, or any other type of conveyance, from place to place, from house to house or from street to street, taking or attempting to take orders for sale of goods, wares and merchandise, foods, books, magazines, personal property of any nature whatsoever for future delivery, or for services to be furnished or performed in the future, whether or not such individual has, carries or exposes for sale a sample of the subject of such sale or whether he is collecting advance payments on such sales or not, and shall include any person who is soliciting

funds or personal property by donation and/or for himself or any secular or religious organization. The word **SOLICITOR** shall include the word **CANVASSER**.

TRANSIENT MERCHANT is defined as any person whether as owner, agent, consignee or employee, who engages in a temporary business of selling and delivering goods, wares and merchandise within the City; and who in the furtherance of such purpose hires, leases, uses or occupies any building, structure, motor vehicle, tent, box car, cart, trailer or boat, public room in hotels, lodging houses, apartments, shops or any street, alley or other place within the City, for the exhibition and sale of such goods, wares and merchandise either privately or at public auction. This definition shall not include any person who while occupying such temporary location, does not sell from stock, does not take deposits, but exhibits samples only for the purpose of securing orders for future delivery. The word **TRANSIENT MERCHANT** shall include the words **ITINERANT MERCHANTS**, **CONCESSION STAND OPERATORS**, **FOOD TRUCK OPERATORS**, or **ITINERANT VENDORS**.

FIXED STAND is defined as any type of cart, stand, truck, trailer, or other similar structure that is used to merchandise goods from a fixed location.

(Ord. 165, passed 1-4-82; Am. Ord. 172, passed 10-2-84; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

LICENSING REQUIREMENTS

§ 111.15 LICENSE REQUIRED.

No person covered by the Ordinance shall engage in the business of peddler, hawker, huckster, solicitor, transient merchant, itinerant merchant, itinerant vendor in the City without first obtaining a license issued by the City. Applications for City issued licenses shall be available at City Hall and must full completed by the applicant and turned into City Hall staff for consideration. Decisions regarding the approval or denial of license applications are to be made by the City Manager. Appeals of license application denials shall be made in writing and are to be decided by a majority vote of the City Council.

(Ord. 165, passed 1-4-82; Am. Ord. 172, passed 10-2-84; Am. Ord. 258, passes 6-21-99; Am. Ord. 258, passed 4-20-2015); Penalty, see §111.40

§ 111.16 APPLICATION FOR LICENSE

The license applicant, under the provisions of this chapter, shall furnish the following information:

(A) Name of the applicant, including date of birth, social security number, and driver's license number.

(B) Permanent home address and full local address of the applicant, along with contact information, such telephone number and/or email address.

(C) Name of any business or organization that may be associated with the applicant's use of the license, if granted, including the full address and contact information for any such entity.

(D) If employed, the name and address of the employer, together with credentials establishing the exact relationship.

(E) A brief description of the nature of the business and the goods to be sold.

(F) The length of time for which the right to do business is desired, including specific dates.

(G) A site plan showing the place or places where the goods or property are proposed to be sold or offered for sale, as well as a general listing of the type of goods to be offered, and the proposed method of delivery of goods after purchase. The site plan also must show the location and size of any trucks, trailers, carts, or stands proposed to be used, and applications involving the proposed use of fixed stands must also include in the site plan any buildings, structures, signs, roads, driveways, waste receptacles, restrooms, and parking areas in and around the area of proposed use.

(H) A copy of the applicant's driver's license or state identification card; or, if the photograph on the license/I.D. card is no longer an accurate likeness of the applicant, a photograph of the applicant, no less than two inches by two inches, taken within 60 days prior to the date of the filing of the application, showing the head and shoulders of the applicant in a clear and distinguishing manner.

(I) The names and contact information of at least two reliable property owners of the county, who will certify as to the applicant's good character and business respectability, or, in lieu of the names of references, such other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility.

(J) A statement as to whether or not the applicant has been convicted of any crime, misdemeanor or violation of any municipal ordinance, the nature of the offense, and the punishment or penalty assessed therefore, with such statement being sworn and attested to before a notary public.

(K) If the application proposes to handle or sell food or other items for human consumption, the applicant shall provide proof of any required health license/s issued by the local Health Department or Michigan Department of Agriculture, or a written explanation as to why the applicant contends that such licenses are either not required or not yet available for inspection.

(L) An indication as to which type of license is being sought: Standard License, Special-Use License, Event License, or General Peddler/Solicitor License.

(M) A statement, sworn and attested to before a notary public, indicating that the applicant has read this Ordinance in its entirety and agrees to comply with all provisions stated therein.

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

§ 111.17 EXEMPT FROM LICENSE REQUIREMENTS

If a peddler, solicitor, or transient merchant is exempt from the licensing provisions of this Ordinance, they shall still be required to complete and sign the license application prior to peddling, soliciting or merchandising goods in the City.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

§111.18 LICENSE FEES.

Aside from those persons otherwise exempted from such fees by state or federal law, all persons, corporations, co partnership or firms who are now engaged, or who intend to engage in the business of peddling, soliciting, or merchandising goods within the corporate limits of the City, shall pay to the City a license fee to engage in that business according to the following schedule, unless an application for waiver of said fees is completed by a non-profit organization and then approved by a majority vote of the City Council:

| <i>Time Period</i> | <i>Fee</i> |
|------------------------------------|--|
| Standard License | \$ 10 per day |
| Special-Use License | \$ 25 per day |
| Event License | \$ 50 per event |
| Standard Peddler/Solicitor License | \$10 per day or \$50 for six-month license |

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

§ 111.19 EXEMPT PERSONS

The following shall be exempt from the licensing fee requirements of this chapter, but shall be subject to the other provisions hereof:

1. Farmers or truck gardeners selling or offering for sale, any products grown, raised or produced by them.

2. Persons under 18 years of age, when engaged in peddling or soliciting on foot in the neighborhood of his or her residence under the direct supervision of an Ogemaw County school and/or a recognized charitable or religious organization. Children under the age of 14 must be accompanied by a parent or adult. Accompaniment requires a physical presence within 100 feet of said child by the parent or adult.

3. A person conducting a catalog party or other similar type of solicitation that occurs entirely inside a business or residence, provided that the person conducting the solicitation has secured advance permission to conduct the solicitation from the party with a possessory interest in the location where the indoor solicitation is to occur, and also provided that such solicitation does not consist of door-to-door or cold-call types of solicitation.

4. Members of churches, synagogues, mosques, and other religious organizations when such soliciting is solely for the benefit of the respective religious organization.

5. Members of fraternal or charitable organizations, when such soliciting has been approved by and is done on behalf of the respective fraternal organization or charitable organization.

6. A person soliciting exclusively to canvass or petition for a public official, political candidate, public policy or initiative being promoted for purposes of public referendum, initiative, or election. These persons shall remain subject to the other provisions of this ordinance.

7. Any person who is exempt from such license under the terms of state or federal law. These persons shall remain subject to the other provisions of this ordinance except as to those provisions which may be preempted by state or federal law. (See also MCL 35.441, *et seq.*).

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

PROHIBITED ACTS AND PRACTICES

§ 111.20 PROHIBITED CONDUCT

The following conduct, in addition to any other prohibitions imposed by this Ordinance, shall be prohibited and shall be punishable as a violation of this Ordinance.

1. Entering a private residence under pretenses other than for soliciting or peddling.
2. Remaining in a private residence or on the premises thereon after the owner or occupant thereof has requested any such person to leave.
3. Going in and upon the premises of a private residence by such person to solicit or peddle when the owner or occupant thereof has displayed a "no soliciting" or "no peddling" sign on such premises.
4. Soliciting or peddling at a private residence prior to 10:00 a.m. or after official sunset time, or at any time on a Sunday, or on a State or national holiday.

(Ord. 258, passed 6-21-99) Penalty, see §111.40

§ 111.31 OBSTRUCTION OF PUBLIC WAYS AND AREAS.

No person covered by the Ordinance shall, in the sale of goods, wares and merchandise, obstruct any street, alley, sidewalk or driveway, or remain, barter, sell, offer or expose for sale any goods, wares, or merchandise in front of or at the side of any property against the wish or desire of the property owner or the tenant or occupant of such property. No person covered by the Ordinance shall engage in peddling on any street, alley or public place after having been requested to desist by any police officer of the City because of congested or dangerous traffic conditions. All holders of Special-Use and/or Event Licenses remain subject to this provision and are required to take any precautions necessary to ensure continued compliance.

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)
Penalty, see §111.40

§ 111.32 FIXED STANDS PROHIBITED ABSENT PROPER LICENSE.

No person covered by the Ordinance shall stop or remain in any one place upon any street, alley or public place longer than necessary to make a sale to a customer wishing to buy, unless said person is in possession of a valid Special-Use or Event License allowing for such action. Any person operating under a Standard Peddler/Solicitor License and using a vehicle, trailer or any sort of conveyance, when stopped, shall place his vehicle parallel to and within 12 inches of the curb and shall depart from such place as soon as he has completed sales with customers actually present.

(Ord. 165, passed 1-4-82; Am Ord 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)
Penalty, see §111.40

§ 111.33 CURB SERVICE PROHIBITED.

No person covered by the Ordinance shall operate or maintain any stand, vehicle, store or place of business on or near any highway in such a manner that the customers of or traders with such person occupy or congregate within the limits of any street, highway or public place within the City, unless said person is in possession of a valid Special-Use or Event License allowing for such action. No person covered by the Ordinance shall be permitted to use the streets, alleys or public places of the City for the service of customers or for the transaction of business, or to use any stands, stores or other places of business in any manner that shall require the customer, when transacting the business, to stand within the limits of the streets, highways, alleys, or public places of the City, except as provided for a section 94.4-94.99 of the City Code (sidewalk sales), or where a valid Special-Use or Event License allows such action.

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)
Penalty, see §111.40

§ 111.34 SHOUTING OR USE OF OTHER DEVICES TO ATTRACT ATTENTION.

No person covered by the Ordinance shall shout or cry out his goods or merchandise, nor blow any horns, or use any other similar device to attract the attention of the public, absent special permission approved in advance by a majority vote of the City Council.

(Ord. 165, passed 1-4-82; Am. Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)
Penalty, see §111.40

§ 111.40 VIOLATIONS AND PENALTY

Each day that a violation continues shall constitute a separate violation punishable as a Municipal Civil Infraction, pursuant to §10.99 of the City of West Branch Code of Ordinances.

(Ord. 258, passed 6-21-99; Am. Ord. 01-04, passed 6-18-01)

§111.50 SEVERABILITY

The invalidity of any clause, sentence, paragraph or part of this Ordinance shall not affect the validity of the remaining parts of this Ordinance.

(Ord. 258, passed 6-21-99)

TYPES OF CITY-ISSUED LICENSES AVAILABLE

§111.60 STANDARD LICENSE

A Standard License for peddling, soliciting, or merchandising goods within the City may be granted, upon approval by the City Manager or his/her designee, with license fees of \$10.00 per day. Any such license is subject to the following provisions:

(A) Any trucks, trailers, carts, or other such stands operating under a Standard License shall not be placed upon public property, including public parks, streets, alleys, sidewalks, parking lots, or parking spaces.

(B) Any person placing a truck, trailer, cart, or other such stand upon private property must have permission from the owner and/or tenant of such property, and must also comply with section 111.31 of this Ordinance.

(C) Any Standard License that involves the placement of a truck, trailer, cart, or other such stand upon private property may be approved for a 14-day period only, and not less than 14 days shall elapse between the end of one license and the beginning of another license involving the same general location.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

§111.61 SPECIAL-USE LICENSE

A Special-Use License for peddling, soliciting, or merchandising goods within the City may be granted, upon approval by the City Manager or his/her designee, with license fees of \$25.00 per day. Any such license is subject to the following provisions:

(A) Any trucks, trailers, carts, or other such stands operating under a Special-Use License shall not be placed upon any privately-held property, and may only be placed upon such public property as is specifically described in the site plan approved by the City Council.

(B) Any Special-Use License that involves the placement of a truck, trailer, cart, or other such stand upon public property may be approved for a 14-day period only, and not less than 14 days shall elapse between the end of one license and the beginning of another license involving the same general location.

(C) Any applicant for a Special-Use License that involves the placement of a truck, trailer, cart, or other such stand upon public property must include in the application for said license proof that such operation is not opposed by any landowners and/or tenants whose property is within 100 feet of the proposed operation.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

§111.62 EVENT LICENSE

An Event License for peddling, soliciting, or merchandising goods within the City may be granted, upon approval by the City Manager or his/her designee, with license fees of \$50.00 per day. The purpose of said license is to provide a blanket license to any Peddler/Solicitor/Merchandiser/Food Vendor operating within the boundaries of the event site plan approved via the Event License, so long as each individual Peddler/Solicitor/Merchandiser/Food Vendor also obtains permission from the holder of the Event License, with the entity organizing the event being the party responsible for dictating the exact placement and operations of any Peddlers/Solicitors/Merchandisers/Food Vendors operating within the boundaries of the approved site plan during the event. Any such license is also subject to the following provisions:

(A) Any trucks, trailers, carts, or other such stands operating under an Event License shall not be placed upon any privately-held property without permission from the landowner and/or tenant of the property.

(B) Any trucks, trailers, carts, or other such stands operating under an Event License shall only be placed upon public property if: (1) such placement occurs within the boundaries of the site plan submitted with the Event License application; (2) such placement is approved by the underlying Event License holder; and (3) such placement complies with all other applicable provisions of this Ordinance, including sections 111.31 and 111.90.

(C) It shall be the responsibility of the underlying Event License holder to ensure that all applicable provisions of this Ordinance are properly complied with.

(D) It shall also be the responsibility of the underlying Event License holder to ensure that all Solicitors/Peddlers/Merchandisers/Food Vendors operating under the Event License provide proof of any required health license issued by the local Health Department or Michigan Department of Agriculture.

(E) The underlying Event License holder may, at its own discretion, seek reimbursement of the \$50.00 event-license fee from any Peddlers/Solicitors/Merchandisers/Food Vendors operating within the confines of the Event License; however, such arrangements would be made by the parties with no involvement by the City.

§111.63 GENERAL PEDDLER/SOLICITOR LICENSE

A General Peddler/Solicitor License for peddling, soliciting, or merchandising goods within the City may be granted, upon approval by the City Manager or his/her designee, with license fees of either \$10.00 per day or \$50.00 for a consecutive six-month period. The purpose of said license is to allow any Peddler/Solicitor/Merchandiser operating within the City to sell or offer for sale goods and services, subject to the following provisions:

(A) Door-to-door sales are allowed under a General Peddler/Solicitor License, provided that all other provisions of this ordinance are complied with, including sections 111.20, 111.31, 111.32, 111.33, and 111.34.

(B) The use of fixed stands of any kind are not allowed under a General Peddler/Solicitor License.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

POSTING OF REQUIRED LICENSES AND PERMITS

§111.70 REQUIRED POSTING OF CITY LICENSE

Any Peddler/Solicitor/Merchandiser requiring a license under this Ordinance must carry proof of the issuance of such license at all times during which licensed activity is taking place. In addition, any trucks, trailers, carts, or other such stands operating under a City license issued under this ordinance must post a copy of such license in an area that is readily viewable by any patrons or passersby.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

§111.71 REQUIRED POSTING OF OTHER LICENSES/PERMITS

Any Peddler/Solicitor/Merchandiser whose activities require a license or permit under any federal or state law or regulation must carry proof of the issuance of such license/permit at all times during which covered activity is taking place. In addition, any trucks, trailers, carts, or other such stands operating under such licenses or permits must post a copy of such in an area that is readily viewable by any patrons or passersby. Any health licenses required by the local

Health Department or the Michigan Department of Agriculture are also covered by this provision, and must also be posted and/or carried in the manner described above.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

REVIEW OF APPLICATION, APPROVAL/DENIAL, ISSUANCE

§111.80 REVIEW OF APPLICATION

Upon receipt of an application, the City Manager, or the City Manager's designee, shall determine if all of the license application requirements have been submitted and that any required license fees have been paid. If there is any information missing, or required fees have not been paid, the City Manager, or the City Manager's designee, shall notify the applicant via telephone or first class mail. Applications missing information or with unpaid required license fees will not be reviewed until such deficiencies are corrected.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

§111.81 APPROVAL

Applications will be submitted to the City Manager, or the City Manager's designee, for an administrative decision on whether to approve or disapprove the application, after it is determined by the City Manager or his/her designee that all required contents of the application have been submitted and the license fee has been paid. If the applicant and application are then found to be satisfactory for purposes of issuing a license under the provisions of this Ordinance, such approval shall be granted administratively by the City Manager or his/her designee.

(Ord. 258, passed 6-21-99; Am. Ord. 258, passed 4-20-2015)

§111.82 DENIAL

In the event that an application is denied, the applicant shall be notified that the license request has been denied and the reason for such denial. Applications that are denied administratively may be appealed in writing to the City Council, where the matter will be decided by a majority vote of the City Council. Applications may be denied by the City Manager or his/her designee, or by the City Council for the following, non-exhaustive list of reasons:

(A) Misleading or false information on the application.

(B) Prior history or conduct which may be detrimental to the health, safety, and welfare of the citizens or visitors of the City.

(C) Any conviction of a licensee that may jeopardize public health, safety, and/or welfare of the residents or visitors of the City.

(D) Any other reason the City Council, the City Manager or his/her designee determines necessary to protect the safety or health of the public consistent with the purposes of this ordinance.

(E) The absence of any required documentation or the failure to pay license fees.

(F) Failure to comply with municipal civil infractions or ordinance violations issued by the City or other municipalities.

(Ord. 258, passed 6-21-99 Am. Ord. 258, passed 4-20-2015)

§111.83 ISSUANCE

Upon approval, a license will be issued to the applicant by the City Manager or his/her designee.

(Ord. 258, passed 6-21-99 Am. Ord. 258, passed 4-20-2015)

§ 111.90 SAFETY.

Except in the event of a street closure approved by the City Council, no street or alley shall be blocked by merchandise offered for sale hereunder. Not less than a five-foot passageway for pedestrians shall be left open and merchandise shall be securely and adequately placed so that it will not endanger passerby or fall or extrude into any street or alley. Sidewalk sales shall be operated in a manner, which will not cause a nuisance or create a fire hazard.

(Ord. 258, passed 6-21-99 Am. Ord. 258, passed 4-20-2015) Penalty, see §111.40

§ 111.91 INSPECTIONS.

The Chief of Police shall make or cause to be made sufficient inspections to insure the compliance with the provisions of this subchapter and any other applicable ordinances of the City by the personnel conducting such sales.

(Ord. 147, passed 9-14-78; Am. Ord. 200, passed 10-2-89)

Lynne Ladner

From: managementforum@listserv.mml.org on behalf of Scott Huebler
<managementforum@listserv.mml.org>
Sent: Friday, June 12, 2015 8:16 AM
To: managementforum@listserv.mml.org
Subject: RE: Food Trucks

This message was sent by Scott Huebler huebler@cityofwhitehall.org

We went with treating them as solicitors providing they show proof of insurance and health department license, keeping it simple.

sh

-----Original Message-----

From: managementforum@listserv.mml.org [<mailto:managementforum@listserv.mml.org>]
Sent: Thursday, June 11, 2015 8:23 PM
To: managementforum@listserv.mml.org
Subject: Re: Food Trucks

This message was sent by tim@lakeisabellami.org

check with Mt. Pleasant, they addressed this last year and are seeing good results.

Tim Wolff
Lake Isabella Village Manager

----- Original Message -----

Subject: Food Trucks
From: Lynne Ladner (lladner at southlyonmi.org) <managementforum@listserv.mml.org>
Date: Jun 11, 2015 4:29 PM
To: managementforum@listserv.mml.org
CC:

This message was sent by Lynne Ladner lladner@southlyonmi.org

We are finding that the community is getting more and more transient food trucks and trailers in our community. I have been asked by Council to find out if and how other communities handle these transient businesses. The

Post your message to the list by sending it to MANAGEMENTFORUM@listserv.mml.org.

To contact the list owner, send your message to
MANAGEMENTFORUM-list-owner@listserv.mml.org.

Michigan Municipal League 1675 Green Road Ann Arbor, MI 48105-2530 USA

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<<http://cgi.mail-list.com/u?ln=managementforum&nm=lladner%40southlyonmi.org>>

Lynne Ladner

From: managementforum@listserv.mml.org on behalf of Megan Clark
<managementforum@listserv.mml.org>
Sent: Friday, June 12, 2015 9:02 AM
To: managementforum@listserv.mml.org
Subject: Re: Food Trucks

This message was sent by Megan Clark mclark@cityofeastlansing.com

East Lansing considers them concessionaires and requires a license and fees, they must also be in specific locations in the downtown. We've gotten quite a bit of push back from our downtown restaurants so the fees for the trucks/carts are quite high in order to help with the playing field to the bricks and mortar. The license is routed through our City Clerk's office.

The web page with the policy resolution and license application is located at
<<http://www.cityofeastlansing.com/217/Licensing-Permits>> if you want to take a look.

We have recently done a pilot program with a lower fee as well, didn't see much use.

Megan Clark
Assistant to the City Manager
City of East Lansing
410 Abbot Road
East Lansing, MI 48823
phone: (517) 319-6920

>>> Lynne Ladner ([lladner at southlyonmi.org](mailto:lladner@southlyonmi.org))
>>> <managementforum@listserv.mml.org>
>>> 6/11/2015 4:22 PM >>>
This message was sent by Lynne Ladner lladner@southlyonmi.org

We are finding that the community is getting more and more transient food trucks and trailers in our community. I have been asked by Council to find out if and how other communities handle these transient businesses. The idea being not to discourage them but also to sort of level the playing field for our bricks and mortar businesses that pay property taxes etc.

Lynne Ladner ICMA- CM
City Manager
335 S. Warren Street
South Lyon, MI 48178
Telephone: (248) 437-1735 / Fax: (248) 486-0049

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Informational Items



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
SOUTHEAST MICHIGAN DISTRICT OFFICE



DAN WYANT
DIRECTOR

September 29, 2015

Ms. Lynne Ladner
335 South Warren
South Lyon, MI, 48178

Dear Ms. Ladner:

SUBJECT: Compliance Evaluation Inspection
NPDES Permit No. MI0020273
Designated Name: South Lyon WWTP

The staff of the Department of Environmental Quality (DEQ), Water Resources Division (WRD) conducted a Compliance Evaluation Inspection (CEI) at South Lyon Wastewater Treatment Plant (WWTP), located at 23500 Dixboro Road, South Lyon, Michigan 48178. The purpose of the inspection was to evaluate the facility's compliance with Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA) and National Pollutant Discharge Elimination System (NPDES) Permit No. MI0020273 effective February 1, 2015.

I participated in the inspection on behalf of the DEQ. The inspection included a walkthrough of the WWTP and a comprehensive interview with Mr. Robert Martin, WWTP Superintendent. Areas evaluated included self-monitoring records, sampling procedures, analytical methodology and facility site review.

The following items were identified and/or discussed during our inspection.

1. The WWTP uses the contract laboratory, Brighton Analytical, for their Available Cyanide analysis. A review of Brighton Analytical's August 2015 lab report showed that they were using EPA Method 335.4, which is for Total Cyanide. The NPDES Permit requires analytical method EPA OIA-1677 for compliance monitoring of Available Cyanide.

Required Action: Please ensure future sampling and monitoring for Available Cyanide is done so in accordance with EPA Method OIA-1677.

2. During the walkthrough of the WWTP, there was a noticeable odor coming from the drying beds. This issue also occurred on my July 9, 2014 inspection of the WWTP. The facility had purchased lime to spread over the drying bed pile to neutralize the odor.

Required Action: Please continue to monitor the drying beds for odors and take appropriate actions to prevent them in the future.

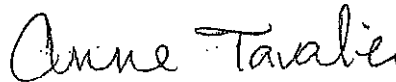
3. A review of the WWTP's laboratory bench sheets showed that the analytical methods used for Total Suspended Solids (TSS) and Carbonaceous Biochemical Oxygen Demand (CBOD) are no longer approved by 40 CFR 136. Upon further discussion with Mr. James Ciarmatearo, Chief Laboratory Operator, he confirmed that the laboratory is using Standard Methods (SM) 2540-D 2011 for TSS and SM 5210-B 2011 for CBOD. The bench sheets have been updated with the correct analytical methods.

4. All but one of the analytical results on laboratory bench sheets reviewed at the DEQ office were consistent with the analytical results on the Daily Discharge Monitoring Reports submitted by the permittee for selected days in March 2015. For March 4, 2015, the tertiary duplicate value for Total Phosphorus should have been reported on the DMR instead of the tertiary effluent value. Mr. Ciarmatearo indicated that it was an entry error.
5. The new WRD database, MiWaters, was discussed. The permittee is up to date with all permit compliance dates.

Thank you for your cooperation in these matters. Please respond to items 1 and 2 by October 30, 2015.

Should you require further information, please contact me at 586-753-3779; tavalirea@michigan.gov; or DEQ, WRD, 27700 Donald Court, Warren, Michigan 48092-2793.

Sincerely,



Anne Tavalire
Environmental Quality Analyst
Southeast Michigan District Office
Water Resources Division

cc: Mr. Robert Martin, South Lyon WWTP
Compliance File