

# **Regular City Council Meeting**

**November 9, 2015**

## **Agenda**

**7:30 p.m.**    **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: Oct 26, 2015**  
**Approval of Bills:**  
**Certification of Election**  
**Swearing in of Elected Officials:**

<b>Mayor John Galeas</b>	<b>2- year term</b>
<b>Joe Rzyzi</b>	<b>4- year term</b>
<b>Margaret Kurtzweil</b>	<b>4- year term</b>
<b>Mary Dedakis</b>	<b>4- year term</b>

**Approval of Agenda**  
**Public Comment**

### **I. Old Business-**

1. Consider approval of funding for the City's portion of the traffic signal at Pontiac Trail and Marjorie Ann due to possible delay in Safe Routes funding until 2017
2. Consider adopting new athletic field/court use application and permit policy and procedure and set administrative fees for processing use permit applications

### **II. New Business**

- 1) Appointment- Mayor Pro-Tem

### **IV. Manager's Report**

### **V. Council Comments**

### **VI. Adjournment**

The City of South Lyon  
Regular City Council Meeting  
October 26, 2015

Mayor Wallace called the meeting to order at 7:30 p.m.  
Mayor Wallace led those present in the Pledge of Allegiance.

PRESENT: Mayor Tedd Wallace  
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell  
Also Present: City Manager Ladner, Chief Collins, Chief  
Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton  
ABSENT: Department Head Martin

MINUTES

CM 10-1-15 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Dixon  
Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

City Manager Ladner stated she would like to add item 4 as a discussion item regarding the utilities at Colonial Acres Phase 4. She further stated Councilmember Dixon asked for this to be added to the agenda.

CM 10-2-15 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Kopkowski  
Motion to approve Agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Bruce Nussbaum of 525 Willow stated he would like everyone to know Operation Injured Soldiers began in South Lyon and it is a great organization. He further stated they now own a 17 room house with 250 acres in Pelston, Michigan for hunting, fishing and recreation for the injured soldiers. There is a lot of  
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upkeep with this property; therefore they are doing more fundraisers than before. He stated if anyone is interested in having a canister at their business it is a great cause. People in South Lyon are very patriotic; the current canisters fill up quickly.

### OLDBUSINESS

1. Consider approval of the finalized Roadway Asset Management Plan

John Booth of Hubble, Roth and Clark stated he has had this discussion with Council a couple of times in the past, and he just needs the approval of Council to move forward with the Roadway Asset Management Plan so it can be sent to Traffic Asset Management Council then to proceed to search for funding.

### CM 10-3-15 MOTION TO ADOPT THE ROADWAY ASSET MANAGEMENT PLAN AND SUBMIT TO STATE

Motion by Kramer, supported by Wedell

Motion to adopt the Roadway Asset Management Plan and submit to the State of Michigan

Councilman Rzyzi stated this plan includes the City asking the voters for a 2 mill ballot issue, and this is the City planning on raising the taxes by 2 mills. City Manager Ladner stated this plan is to ask the voters for a dedicated tax levy of 2 mills for a road millage. Councilman Rzyzi asked if the ballot issue would be on a regular Election or special Election. City Manager Ladner stated this would take place on a regular Election Day, and it would begin with community meetings with residents as well as homeowners associations and different organizations to discuss the streets they feel should be prioritized. The planning will also involve educating the public regarding the plan, why the plan was made as well as how the City moves forward with getting the roads fixed. Councilman Rzyzi asked if certain condo complexes will be covered in the plan. City Manager Ladner stated the City Attorney is working on the possibility of the plan including private developments, as of right now it will only cover the city streets.

Councilmember Kopkowski asked if there will be another vote before it is decided to be added to a ballot. City Manager Ladner stated there will be a vote before the ballot language is settled upon.

Councilman Rzyzi stated he would rather look at options other than the 2 mill increase. Councilman Kivell asked if the State roads formula changes the funding, could the City lower the mill or would it have to stay at 2 mills for 3 years. Mr. Booth stated, the City can always change the Roadway Asset Management Plan, the City is not held to that permanently.

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider approval of Second Reading- Amendment to Chapter 38, (Section 38-53) of the City of South Lyon Code of Ordinances

Chief Collins stated there have been no changes since the first reading. The 52<sup>nd</sup> District Court has asked the City to add language to our existing ordinance to allow them to levy cost recovery fees for the City which they have been doing for some time, but they needed a resolution allowing them to do that.

CM 10-4-15 MOTION TO APPROVE SECOND READING OF AMENDMENT TO CHAPTER 38, SECTION 38-53

Motion by Kivell, supported by Kopkowski

Motion to approve the second reading of the proposed amendment to Chapter 38, (Section 38-53), of the City of South Lyon Code of Ordinances.

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Consider the approval of funding for the City's portion of the traffic signal at Pontiac Trail and Marjorie Ann due to possible delay in Safe Routes funding until 2017

City Manager Ladner stated the City, School, Lyon Township as well as the Road Commission have been working together for several months for the Safe Route to School Grant. It has been brought to their attention that the construction may be bumped until the 2017 construction season. She further stated the intersection at Pontiac Trail and Marjorie Anne, traffic light not just a pedestrian signal. It will be a part of the grant application, but not funded because it is not just a pedestrian signal but a traffic signal. The committee would like to move forward with this for 2016. She stated the breakdown for the funding is the Road Commission will pay 1/3 of the cost of installation, and the other 66% is broke down between the City, School and Township. The engineering and ADA improvements will be divided between the City, Lyon Township and School District. The total cost is \$225,868.00, of which the city's portion is \$58,034.84.

Councilman Wedell stated in the breakdown for the engineering, the numbers reflect the City is covering 40%, Lyon Township is 27%, and the school portion is 33% and he would like to know why the City is paying the majority. He further stated it has been discussed many times; the City does not want to pay for improvements for the Township's infrastructure. It seems the grand total is even amounts, except for the engineering fees. He further stated there is a number of items that will take place on the East side of Pontiac Trail which is the Township property. Councilman Wedell stated there will be more topsoil and surface work done on the Township property, which includes seeding. He further stated it appears the engineering was used to equal out the numbers. City Manager Ladner stated Lyon Townships engineering firm handled this. She further stated that some of the additional engineering costs should have been for contract administration, but she doesn't know why that line item is more, but the traffic light design is more. She further stated the City is the fiduciary agent, therefore she understands why the administration cost is more, but the not light design. Councilmember Wedell stated the City shouldn't be required to pay more just because the City is taking the lead on this project. He stated the numbers need to be revaluated to ensure the citizens of South Lyon are not paying for improvements to Lyon Township and not being overcharged. Mayor Wallace stated he is still waiting for any indication if Lyon Township will be building sidewalks for the school children. He stated he has been

asking for a while, but we still haven't heard anything. Councilman Kivell asked if we should have our engineers check the numbers out as well. City Manager Ladner stated she will ask HRC to look at it.

CM 10-4-15 MOTION TO POSTPONE APPROVAL DISCUSSION UNTIL NEXT MEETING

Motion by Wedell, supported by Dixon

Motion to postpone discussion regarding the funding of traffic light at Marjorie Ann and Pontiac Trail until the next meeting

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Discussion of utility dedication of Colonial Acres Phase 4

City Manager Ladner stated Councilmember Dixon asked for this to be added to the Agenda as a discussion topic. She further stated Phase 4 has given HRC the as builts for that phase, and they have been working with Department Head Martin and HRC to get a punch list of what needs to be done to continue moving forward. Currently they have engaged an Attorney, and they will be engaging a surveyor to gain the legal paperwork necessary. Councilmember Dixon gave a brief history of how this came about. She stated Phase 4 and Phase 5 originally began working on this together. After many meetings, Phase 4 decided it would be better to wait for Phase 5 to be completed before they continue. She stated Phase 4 has completed their check list, and everything has been repaired, and they have hired a surveyor and an Attorney that is working to get the paperwork completed for this to move forward. Councilmember Dixon stated on behalf of the senior citizens of Phase 4 she is asking this remain on the agenda to have the utility dedication completed as soon as possible. Mayor Wallace stated this sounds promising and it seems to be close.

NEW BUSINESS

1. Accept resignation of Keith McCormick from the Parks and Recreation Commission

City Manager Ladner stated Keith McCormick has submitted his Parks and Recreation Commission in early October and they are actively searching for new members.

CM 10-5-15 MOTION TO ACCEPT RESIGNATION

Motion by Wedell, supported by Rzyi

Motion to accept the resignation of Keith McCormick from the Parks and Recreation Committee  
With thanks

VOTE:

MOTION CARRIED UNANIMOUSLY

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2. Consider adopting resolution recognizing Redline Youth Performance Ensemble as a local non-profit organization for the purpose of obtaining charitable gaming licenses

Meredith Bailey of 336 University Avenue stated she is the director for the Red Line Youth Performance Ensemble stated she is here asking Council to recognize the group as a local non-profit. She stated they would like to have their poker fundraiser to support them throughout the season. She stated their season is October thru April. Mayor Wallace stated this isn't a new concept for Council to approve of this. Councilman Wedell stated the IRS has already approved their application for their 50c3 application.

CM 10-6-15 MOTION TO RECOGNIZE REDLINE YOUTH PERFORMANCE GROUP AS NON-PROFIT

Motion by Kopkowski, supported by Rzyzi

Motion to adopt resolution recognizing Redline Youth Performance Ensemble as a local non-profit for the purpose of obtaining charitable gaming licenses

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Consider adopting new athletic field/court use application and permit policy and procedure and set administrative fees for processing use permit applications

City Manager Ladner stated South Lyon Recreation and the Parks and Recreation Commission have been working on an application and permit policy for the use of athletic fields in our parks. She further stated this is to provide a defined and fair system of scheduling the fields and courts for use by the many organizations that seek use of the fields. Due to the amount of administrative time associated with scheduling, changing and modifying the schedule, the Commission has added an application and modifications fee to the process. Councilmember Kopkowski asked if this included Volunteer Park because she believes that park was purchased with a DNR grant and you cannot charge for usage. City Manager Ladner stated she will have to look into this. Discussion was held regarding the purchase of Volunteer Park. Councilman Kramer stated the park was purchased with Bond money. City Manager Ladner stated the fees they are asking for is not for usage, but it is an administrative fee. Councilman Rzyzi stated after reading through the policy, if the field isn't being used and he wanted to take his son, would they have to pay a fee? Amy Allen of South Lyon Recreation stated there is language in the form that would allow them to waive fees for individuals. She further stated this is mainly for the larger groups. They will be very liberal with waiving the individual fees. Councilman Rzyzi stated we definitely need more ball fields, but he wants to ensure that if a resident wants to use one of the courts that aren't being used, they will be able to use the field without paying a fee. Ms. Allen stated this is just for reserving the field. Councilmember Kopkowski asked if City residents will be able to reserve the fields at no charge. Ms. Allen stated most likely the field will be waived for individuals. Diane Beagle of the Parks and Recreation Commission stated people need to contact South Lyon Recreation to ensure the fields aren't reserved for someone else. More discussion was held regarding the usage of the park by individuals. Councilman Wedell stated this is a fee for an administrative fee, not to make a profit. Ms. Allen stated this is just to go towards the administrative portion. Chief Collins stated if there is a dispute

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and someone contacts the Police Department they will need to have some type of permit reflecting the field is used for them. The Police Department would like a signed document. Councilmember Kopkowski stated she would like more language in the policy with the language regarding the waiving of the fees.

More discussion was held regarding the language in the policy. Councilman Kramer suggested the Parks and Recreation Commission should change the language to reoccurring use. Councilman Kivell stated if the same groups use more than one permit to avoid the fee, you could include language that the fee is per group. Attorney Wilhelm stated the idea is to provide the discretion for the waiving of the fee, not to state specific groups that have to pay it. Councilmember Kopkowski stated if a City resident wants to have a family reunion and use the field, and it is available, they shouldn't have to pay a fee. Mayor Wallace stated the City of South Lyon is part of the South Lyon Area Recreation Authority which includes Green Oak and Lyon Township.

CM 10-7-15 MOTION TO TABLE THE APPLICATION AND PERMIT POLICY FOR PARK USE

Motion by Kopkowski, supported by Ryzyl

Motion to table the application and permit policy for park use

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Consider approval for Cool Yule parade and associated road closures

Kathy Swan stated they have changed the name from Cool Yule to the Cool Yule DDA and she is the Committee Chair. She stated the DDA has taken over the parade. She further stated they are here asking for the parade road closures to be approved. Mayor Wallace stated he is happy the volunteers stepped in so this can continue. Chief Collins stated the Police Department is fine with the road closures; the route is the same as in previous years.

CM 10-8-15 MOTION TO APPROVE ROAD CLOSURES

Motion by Dixon, supported by Kramer

Motion to approve the requested road closure for the Cool Yule DDA parade

VOTE:

MOTION CARRIED UNANIMOUSLY

5. Consider approval of Kiwanis Club for use of Historic Village/Depot grounds for annual Christmas tree sale event

Phil Wiepert 135 N Warren of the South Lyon Kiwanis stated he is here asking permission for the Kiwanis to sell Christmas trees from McHattie Park Depot grounds. He further stated they use the park each year and always make sure they clean up well. Councilman Kivell stated the group always makes it look festive in that area.

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CM 10-9-15 MOTION TO APPROVE THE USE OF MCHATTIE PARK FOR TREE SALES BY THE KIWANIS CLUB

Motion by Wedell, supported by Dixon

Motion to grant permission for the Kiwanis to hold their annual Christmas tree sales at McHattie Park

VOTE:

MOTION CARRIED UNANIMOUSLY

6. Update from the Cable Commission

Steve Kaukonen 1120 Polo Drive stated he is here as well as Dan Pelchat, and Amber King to update Council on what they have been working on. Mr. Kaukonen stated they would like to upgrade the equipment and they would like to get the community involved as well as the local businesses. Mr. Kaukonen stated they have been looking for a digital playback system so they can schedule what will be playing on the cable channel. They have received 3 quotes and their current intent is to download a free version to see how it will work with the current setup. Dan Pelchat 364 Stanford stated he is here to discuss the volunteer project they are having. They are having an open house and welcomes everyone to attend. He further stated they have a program to train people to record, edit and produce programs and provide technical operations for the cable channel. They are hosting a volunteer meeting with learning stations for anyone interested in learning how to record events which include editing. Mr. Kaukonen stated it is great to have a volunteer program and he hopes to reach out to different organizations to see what people want to see on the channel as well as if they can contribute anything for the channel. Amber King 791 Westbrook stated they administered a survey and so far they have had 71 responses. The analysis is the reach is limited, only about ¼ of the people have access to the channel. She further stated people find it very important to have the channel for local information and events. Ms. King stated people would like to see a calendar of events, school board meetings, parades as well as other information. Councilman Kivell stated he would like to know if it will be possible to have compatible software so we can web stream the cable channel as well. Mr. Kaukonen stated they are looking into that and it would be great if they can do that. Ms. King stated they have a Facebook page and they could add some videos to that page as well. Mr. Pelchat stated the programming will take time, but the equipment will run as a real t.v. channel. He further stated they are very excited about the things they are working on. Mr. Pelchat stated they definitely need volunteers, and they have given the schools information hoping the students would like to help out. Carl Richards stated he has resigned but he will still volunteer and he hopes to find someone to replace him shortly. Councilman Kivell stated he would like to know when they will be ready to purchase the equipment. Mr. Pelchat stated he doesn't have a time frame right now. Mr. Kaukonen stated they are hoping to use the 30 day free software package as soon as possible. He further stated hopefully within the next 2-3 weeks. Mayor Wallace stated the Commission will need to be careful with copyright infringement, he has learned that in his many years working with the channel.

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7. Consider agreement between City of South Lyon and South Lyon Community Schools for the operation of Senior Citizen Program

City Manager Ladner stated this is an annual agreement for the allocation of money towards the South Lyon School for the Senior Citizen Program. This is for the current fiscal year for \$42,003.00 for the running of the Senior Center

CM 10-10-15 MOTION TO APPROVE AGREEMENT WITH SOUTH LYON SCHOOLS FOR SENIOR CITIZEN PROGRAM

Motion by Kivell, supported by Rzyzi

Motion to approve the agreement for Senior Citizen program with South Lyon Schools

VOTE: MOTION CARRIED UNANIMOUSLY

8. Discussion regarding City policies regarding organizational chain of command in absence of City Manager

Councilman Kivell suggested this to be added to the Agenda for a discussion regards to what should take place when the City Manager is not available. She further stated we currently do not have a formal or informal policy. Councilman Kivell stated he feels the City Manager has the ability to do that for herself, but you had ample time to have someone in place to field questions on urgency. Your voicemail was not changed, and there were two department heads that didn't know you were going to be out of the office. He further stated there was a lot of wonder, not knowing what was going on. No one knew who the go to person was and no one knew who to field important questions to. Although it was temporary, it put everyone in a bad spot. The complication was the City Manager was not available through the phone or email. Councilman Rzyzi stated his concern is there was a lot of confusion and luckily the Chief stepped up to help. Mayor Wallace stated he and the City Manager both believed she wasn't going to be gone as long.

MANAGERS REPORT

City Manager Ladner stated Kelly McIntyre will be starting this week as the Community Development person. She further stated she attended the CDBG workshop and is looking forward to submitting the application in December. She stated she would like to remind everyone of the downtown trick-or-treating is this week and she wants to remind everyone of the road closures from 6:00 to 9:00p.m. She further stated this weekend is the last Farmers Market and this will be Mary Novrocki's last market as she has resigned. Mary has been training her replacement. City Manager Ladner stated the DDA is very excited about sponsoring the Cool Yule.

COUNCIL COMMENTS

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Councilman Kivell asked why attendance is necessary for the CDBG. City Manager Ladner stated attendance is required by Oakland County if you apply for the CDBG. City Manager Ladner stated we currently have two qualifying quadrants for the grant to be used. She stated one is the northwest section at the apartment and condo developments by 11 mile as well as the area that includes South Lyon Woods trailer park, and they are both qualifying areas. Councilman Kivell stated he would like to know if anyone found out why we were charged a \$1,000 from HRC for the Dorothy Street parking lot. City Manager Ladner stated it was for the work they did for establishing the estimate for resurfacing the parking lot.

Councilmember Kopkowski stated she was surprised the second Planning Commission meeting for the month was cancelled. She expected they would be discussing food trucks. City Manager Ladner stated there was not enough time between the Council meeting and the Planning Commission going out to gather the information. Councilmember Kopkowski asked if Kelly McIntyre will have set hours. City Manager Ladner stated she will be working between 9:00-3:00 Monday thru Thursday.

Councilman Rzyzi stated it bothers him the \$1,000 bill for asking them for the cost of the overlay for Dorothy Street parking lot. He further stated he feels they should have been able to give us an indication as a professional courtesy. Councilman Rzyzi stated he witnessed workers at the Oakland Forty property on a Sunday and that is in violation and he hopes that was addressed. He stated he is happy the Cool Yule Parade is happening and thanks the DDA for taking that on.

Councilmember Dixon stated she wants to wish everyone a safe and happy Halloween.

Mayor Wallace stated the downtown trick-or-treating will be this Thursday and the streets will be closed between 6:00 and 9:00 p.m. although there will be other businesses outside of the road closure area as well. Mayor Wallace stated he wants to thank all the candidates that are running for Election.

#### ADJOURNMENT

#### CM 10-11-15 MOTION TO ADJOURN

Motion by Dixon, supported by Kivell  
Motion to adjourn meeting at 9:00 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

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Tedd Wallace, Mayor

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Lisa Deaton Clerk/Treasurer

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October 2015 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
Badarak, A.	18.4000	240.00		\$ 4,416.00	\$ -	\$ 79.20	\$ 4,495.20	COLA
Ciarelli, J.	15.8900	128.00		\$ 2,033.92	\$ -		\$ 2,033.92	
Deaton, L.				\$ 7,080.57		\$ 79.20	\$ 7,159.77	COLA
Ladner, L.				\$ 10,384.59		\$ 79.20	\$ 10,463.79	COLA
Lanning, W.	10.4200	52.00		\$ 541.84			\$ 541.84	
Lyon, Thomas	17.6700	108.00		\$ 1,908.36			\$ 1,908.36	
Mosier, L.				\$ 6,590.22		\$ 79.20	\$ 6,669.42	COLA
Judy Pieper	16.4500	240.00	3.00	\$ 3,948.00	\$ 74.03	\$ 49.50	\$ 4,071.53	COLA
<b>TOTAL: Administration</b>		<b>788.00</b>	<b>3.00</b>	<b>\$ 36,903.50</b>	<b>\$ 74.03</b>	<b>\$ 366.30</b>	<b>\$ 37,343.83</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Cemetery</b>								
Bjerke, Michael	11.3800	124.00		\$ 1,411.12			\$ 1,411.12	
Brannun, L.	11.3800	107.00		\$ 1,217.66			\$ 1,217.66	
Nicholls, William	11.3800	96.00		\$ 1,092.48			\$ 1,092.48	
Wauford, S.	11.3800	122.00		\$ 1,388.36			\$ 1,388.36	
Vvedesky, J. W.	11.3800	88.00		\$ 1,001.44			\$ 1,001.44	
Williamson, N.	12.1000	118.00		\$ 1,427.80			\$ 1,427.80	
<b>TOTAL: Cemetery</b>		<b>655.00</b>	<b>0.00</b>	<b>\$ 7,538.66</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 7,538.66</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Police</b>								
Beaki, D.	34.3707	240.00	35.00	\$ 8,248.97	\$ 1,844.84	\$ 88.70	\$ 10,180.51	COLA
Baker, A.	31.6712	240.00	20.00	\$ 7,601.09	\$ 968.88	\$ 84.98	\$ 8,654.95	COLA
Baker, J.	34.3707	248.00	26.00	\$ 8,523.93	\$ 1,364.83	\$ 87.30	\$ 9,976.06	COLA
Barbour, R.	31.6712	248.00	47.00	\$ 7,854.46	\$ 2,266.71	\$ 88.70	\$ 10,207.86	COLA
Brooks, T.	31.6712	240.00	36.50	\$ 7,601.09	\$ 1,546.75	\$ 1,685.35	\$ 10,833.19	COLA, Longevity
Collins, L.			0.00	\$ 10,483.26		\$ 79.20	\$ 10,562.46	COLA
Faught, C.	34.3707	248.00	9.00	\$ 8,523.93	\$ 472.44	\$ 84.86	\$ 9,081.08	COLA
Forgacs, M.	16.5300	16.00	0.00	\$ 264.48			\$ 264.48	
Garris, G.	16.5300	4.00	0.00	\$ 66.12			\$ 66.12	
Hoydic, S.	31.6712	248.00	12.00	\$ 7,854.46	\$ 583.93	\$ 84.23	\$ 8,522.61	COLA
Kretlin, F.	16.5300	33.00	0.00	\$ 545.49			\$ 545.49	
Lambi, A.	10.0000	173.00	0.00	\$ 1,730.00			\$ 1,730.00	
Laraway, P.	16.5300	36.00	0.00	\$ 595.08			\$ 595.08	
Reap, T.	31.6712	240.00	26.00	\$ 7,601.09	\$ 1,259.55	\$ 1,386.03	\$ 10,246.67	COLA, Longevity
Regentlik, C.	18.4000	240.00	0.00	\$ 4,416.00	\$ -	\$ 1,079.20	\$ 5,495.20	COLA, Longevity
Sederlund, C.	34.3707	248.00	27.00	\$ 8,523.93	\$ 1,423.16	\$ 88.43	\$ 10,035.53	COLA
Sovik, C.	36.6103	240.00	32.50	\$ 8,786.47	\$ 1,822.25	\$ 88.50	\$ 10,697.22	COLA
Sroufe, T.	31.6712	248.00	4.50	\$ 7,854.46	\$ 218.00	\$ 81.75	\$ 8,154.21	COLA
Stevens, T.	31.6712	240.00	38.00	\$ 7,601.09	\$ 1,832.66	\$ 82.50	\$ 9,516.24	COLA
Tomanek, J.	31.6712	240.00	31.00	\$ 7,601.09	\$ 1,501.77	\$ 100.95	\$ 9,203.81	COLA
Walton, T.	31.6712	248.00	18.00	\$ 7,854.46	\$ 872.00	\$ 84.23	\$ 8,810.68	COLA
Wilcox, W.	11.7900	34.00	0.00	\$ 400.86	\$ -		\$ 400.86	
Wilcox, W.	16.5300	32.00		\$ 528.96	\$ -		\$ 528.96	
Wittrock, M.	31.6712	240.00	29.50	\$ 7,601.09	\$ 1,422.72	\$ 84.08	\$ 9,107.89	COLA
<b>Total: Police</b>		<b>4224.00</b>	<b>392.00</b>	<b>\$ 138,661.85</b>	<b>\$ 19,400.48</b>	<b>\$ 5,354.81</b>	<b>\$ 163,417.14</b>	
There were three pay periods in October 2015								

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	15.7100	12.00		\$ 188.52			\$ 188.52	
Armstrong, C.	21.3200	39.75		\$ 847.47			\$ 847.47	
Bach, R.	8.3100	77.75		\$ 646.10			\$ 646.10	
Bromley, E.	14.5900	9.50		\$ 138.61			\$ 138.61	
Carlington, R.	16.8300	50.50		\$ 849.92			\$ 849.92	
Conrad, C.	14.5900	170.50		\$ 2,487.60			\$ 2,487.60	
Demanjuk, C.	20.2000	65.50		\$ 1,323.10			\$ 1,323.10	
Esper, T.	14.5900	9.75		\$ 142.25			\$ 142.25	
Fallon, Justin	14.5900	34.25		\$ 338.77			\$ 338.77	
Johnston, D.	17.9500	0.00		\$ -			\$ -	
Kennedy, M.				\$ 3,338.49			\$ 3,338.49	
LaCroix, L.	15.7100	107.50		\$ 1,688.83			\$ 1,688.83	
Lynn, C.	16.8300	21.25		\$ 357.64			\$ 357.64	
McGillen, T.	16.8300	31.75		\$ 534.35			\$ 534.35	
Mitchell, Dean	14.5900	7.00		\$ 102.13			\$ 102.13	
Moynihan, B.	17.9500	24.00		\$ 430.80			\$ 430.80	
Noechel, J.	20.2000	164.25		\$ 3,317.85			\$ 3,317.85	
Orlando, Michael	14.5900	54.50		\$ 795.16			\$ 795.16	
Ortwine, B.	14.5900			\$ -			\$ -	
Shekell, J.	20.2000	37.50		\$ 757.50			\$ 757.50	
Sherrill, Cody	8.3100	54.00		\$ 448.74			\$ 448.74	
Shippe, S.	16.8300	68.50		\$ 1,152.86			\$ 1,152.86	
Tooman, Brittany	8.3100	15.75		\$ 130.88			\$ 130.88	
Ulrich, C.	16.8300	30.25		\$ 509.11			\$ 509.11	
Vanpelt, J.	14.5900	6.00		\$ 87.54			\$ 87.54	
Weir, M.	22.4400	102.25		\$ 2,294.49			\$ 2,294.49	
Wilson, T.	17.9500	79.25		\$ 1,422.54			\$ 1,422.54	
<b>Total: Fire</b>		<b>1273.25</b>		<b>\$ 24,331.22</b>		<b>\$ -</b>	<b>\$ 24,331.22</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>D.P.W.</b>								
Abramowicz, J.	16.8400	240.00	6	\$ 4,041.60	\$ 151.56	\$ 360.55	\$ 4,553.71	COLA, On-call
Archey, Je.	22.7800	240.00	3.00	\$ 5,467.20	\$ 104.01	\$ 863.48	\$ 6,434.69	COLA, Longevity & On-call
Brock, R.	24.7000	240.00	5.50	\$ 5,928.00	\$ 208.95	\$ 80.53	\$ 6,217.58	COLA
Buers, D.	23.1600	240.00		\$ 5,558.40	\$ -	\$ 79.20	\$ 5,637.60	COLA
Dental, F.	18.0000	240.00	5.50	\$ 4,320.00	\$ 148.50	\$ 368.20	\$ 4,836.70	COLA, On-call
Jamison, M.	18.4000	240.00	2.00	\$ 4,416.00	\$ 53.82	\$ 79.80	\$ 4,549.62	COLA
Moritz, M.	21.5800	240.00	15.00	\$ 5,179.20	\$ 496.35	\$ 81.90	\$ 5,757.45	COLA
Paver, V.	21.1800	240.00	18.00	\$ 5,083.20	\$ 580.86	\$ 361.75	\$ 6,025.81	COLA, On-call
Plasecki, T.	19.9800	240.00	19.50	\$ 4,795.20	\$ 584.42	\$ 362.73	\$ 5,742.35	COLA, On-call
Race, J.	15.2600	240.00	13.50	\$ 3,662.40	\$ 309.02	\$ 282.73	\$ 4,254.15	COLA, On-call
Valencia, A.	15.6600	240.00	9.00	\$ 3,758.40	\$ 211.41	\$ 362.73	\$ 4,332.54	COLA, On-call
<b>Total: D.P.W.</b>		<b>2,640.00</b>	<b>97.00</b>	<b>\$ 52,209.60</b>	<b>\$ 2,848.89</b>	<b>\$ 3,283.70</b>	<b>\$ 58,342.19</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>W. &amp; W.W.</b>								
Archey, Ju.	18.4000	240		\$ 4,416.00	\$ -	\$ 79.20	\$ 4,495.20	COLA
Armstrong, C.	15.9800	240	19.00	\$ 3,835.20	\$ 455.43	\$ 419.95	\$ 4,710.58	COLA, On-call
Beason, R.	26.7900	240	17.00	\$ 6,429.60	\$ 702.78	\$ 660.10	\$ 7,792.48	COLA, On-call
Claramitaro, J.	25.2400	240	16.00	\$ 6,057.60	\$ 617.28	\$ 100.40	\$ 6,775.28	COLA, On-call
Erdmann, Kevin	15.9800	240	25.00	\$ 3,835.20	\$ 599.25	\$ 661.45	\$ 5,095.90	COLA, On-call
Gehring, D.	24.6400	240		\$ 5,913.60	\$ -	\$ 321.45	\$ 6,235.05	COLA, On-call
Martin, R.				\$ 9,798.39	\$ -	\$ 79.20	\$ 9,877.59	COLA
Poprasky, P.	20.4100	240		\$ 4,898.40	\$ -	\$ 79.20	\$ 4,977.60	COLA
Sahl, L.	10.2000	106.5		\$ 1,086.30	\$ -	\$ -	\$ 1,086.30	
<b>Total: W. &amp; W.W.</b>		<b>2026.50</b>	<b>77.00</b>	<b>\$ 46,270.29</b>	<b>\$ 2,374.74</b>	<b>\$ 2,400.95</b>	<b>\$ 51,045.98</b>	
<b>Grand Total</b>		<b>11,586.75</b>	<b>569.00</b>	<b>\$ 305,915.32</b>	<b>\$ 24,698.13</b>	<b>\$ 11,405.76</b>	<b>\$ 342,019.21</b>	

PERIOD ENDING 10/31/2015

FINANCIAL REPORT FOR OCT. 2015

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	10/31/2015 NORM (ABNORM)	10/31/2015 INCR (DECR)	10/31/2015 NORM (ABNORM)	BALANCE			
Fund 101 - GENERAL FUND										
Revenues										
Dept 000.000										
101-000.000-402.000	REAL PROPERTY TAX	3,355,935.00	3,355,935.00	605,688.31	291,162.64	2,750,246.69	18.05			
101-000.000-423.000	SOUTH LYON WOODS TAX	920.00	920.00	324.50	162.50	595.50	35.27			
101-000.000-444.000	PAYMENT IN LIEU OF TAXES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00			
101-000.000-446.000	PENALTIES AND INTEREST	30,000.00	30,000.00	4,340.00	4,340.00	25,660.00	14.47			
101-000.000-451.000	BUILDING PERMITS	150,000.00	150,000.00	28,444.00	3,673.75	121,556.00	18.96			
101-000.000-452.000	HEATING & PLUMB. REFG. PERMI	0.00	0.00	9,849.50	3,877.00	(9,849.50)	100.00			
101-000.000-453.000	ELECTRICAL PERMITS	0.00	0.00	5,622.00	1,651.00	(5,622.00)	100.00			
101-000.000-454.000	LICENSES & BUSINESS MISC.	0.00	0.00	1,480.00	205.00	(1,480.00)	100.00			
101-000.000-570.000	STATE SHARED REV.	954,210.00	954,210.00	297,556.20	0.00	656,653.80	31.18			
101-000.000-630.000	ADMIN FEE PROPERTY TAX	92,047.00	92,047.00	22,715.75	9,180.65	69,331.25	24.68			
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	11,370.00	2,235.00	18,630.00	37.90			
101-000.000-642.000	POLICE	0.00	0.00	17,052.75	9,589.25	(17,052.75)	100.00			
101-000.000-661.000	PARKING VIOLATION	2,500.00	2,500.00	320.00	160.00	2,180.00	12.80			
101-000.000-662.000	LOCAL COURT FINES	25,000.00	25,000.00	5,842.62	0.00	19,157.38	23.37			
101-000.000-664.000	INTEREST	6,000.00	6,000.00	1,102.12	267.86	4,897.88	18.37			
101-000.000-666.000	PARK AND REC. INTEREST	0.00	0.00	112.36	27.19	(112.36)	100.00			
101-000.000-668.200	INTEREST-EQUALIZ.& CONTINGENC	0.00	0.00	160.15	39.39	(160.15)	100.00			
101-000.000-668.300	RENTS AND ROYALTIES-CABLE	144,000.00	144,000.00	39,600.18	0.00	104,399.82	27.50			
101-000.000-668.400	LEASE--ANTENNA	50,000.00	50,000.00	17,057.43	3,435.09	32,942.57	34.11			
101-000.000-668.400	RENTAL PROPERTIES	8,800.00	8,800.00	2,241.27	0.00	6,558.73	25.47			
101-000.000-669.209	CONTRIBUTION-PERPETUAL CARE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00			
101-000.000-675.600	DONATIONS TO CULTURAL ARTS CO	1,000.00	1,000.00	425.00	0.00	575.00	42.50			
101-000.000-698.000	MISCELLANEOUS	125,000.00	125,000.00	27,488.81	10,888.81	97,511.19	21.99			
Total Dept 000.000		4,996,912.00	4,996,912.00	1,098,792.95	340,895.13	3,898,119.05	21.99			
TOTAL Revenues		4,996,912.00	4,996,912.00	1,098,792.95	340,895.13	3,898,119.05	21.99			
Fund 101 - GENERAL FUND:										
TOTAL REVENUES		4,996,912.00	4,996,912.00	1,098,792.95	340,895.13	3,898,119.05	21.99			

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 10/31/2015

FINANCIAL REPORT FOR OCT. 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
200.000-ADMINISTRATION							
276.000-CEMETERY		1,268,692.00	1,268,692.00	468,120.42	133,553.70	800,571.58	36.90
295.000-SENIOR TRANSPORTATION		91,125.00	91,125.00	43,751.85	12,439.31	47,373.15	48.01
300.000-POLICE		72,480.00	72,480.00	18,120.00	6,040.00	54,360.00	25.00
335.000-FIRE		2,451,146.00	2,451,146.00	805,496.62	223,785.48	1,645,649.38	32.86
346.000-AMBULANCE		998,090.00	998,090.00	434,061.22	332,820.45	564,028.78	43.49
440.000-DEPT. OF PUBLIC WORKS		2,075.00	2,075.00	74.71	51.36	2,000.29	3.60
690.000-PARKS AND RECREATION		806,725.00	806,725.00	264,478.31	65,123.39	542,246.69	32.78
732.000-HISTORICAL DEPOT		129,785.00	129,785.00	49,592.21	13,030.76	80,192.79	38.21
800.000-CABLE COMMISSION		30,275.00	30,275.00	5,156.91	1,993.27	25,118.09	17.03
802.000-CULTURAL ARTS		5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
		1,750.00	1,750.00	496.96	0.00	1,253.04	28.40
TOTAL Expenditures		5,857,143.00	5,857,143.00	2,089,349.21	788,837.72	3,767,793.79	35.67
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		5,857,143.00	5,857,143.00	2,089,349.21	788,837.72	3,767,793.79	35.67

PERIOD ENDING 10/31/2015

FINANCIAL REPORT FOR OCT. 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREETS							
212.000-ACCOUNTANT		3,500.00	3,500.00	4,080.00	640.00	(580.00)	116.57
451.000		200,000.00	200,000.00	83.58	83.58	199,916.42	0.04
463.000-STREET-ROUTINE MAINT.		145,560.00	145,560.00	52,560.90	20,917.92	92,999.10	36.11
474.000-TRAFFIC SERVICES		12,400.00	12,400.00	2,624.36	561.30	9,775.64	21.16
478.000-SNOW PLOWING		85,550.00	85,550.00	5,688.23	737.75	79,861.77	6.65
479.000-SNOW REMOVAL		3,700.00	3,700.00	129.91	0.00	3,570.09	3.51
485.000-TRANSFER BETWEEN FUNDS		146,113.00	146,113.00	0.00	0.00	146,113.00	0.00
491.000-STORM SEWER		7,350.00	7,350.00	5,858.77	2,623.10	1,491.23	79.71
TOTAL Expenditures		604,173.00	604,173.00	71,025.75	25,563.65	533,147.25	11.76
Fund 202 - MAJOR STREETS:							
TOTAL EXPENDITURES		604,173.00	604,173.00	71,025.75	25,563.65	533,147.25	11.76
Fund 203 - LOCAL STREETS							
212.000-ACCOUNTANT		3,500.00	3,500.00	4,080.00	640.00	(580.00)	116.57
451.000		100,000.00	100,000.00	473.62	473.62	99,526.38	0.47
463.000-STREET-ROUTINE MAINT.		135,045.00	135,045.00	43,099.59	16,649.42	91,945.41	31.91
474.000-TRAFFIC SERVICES		6,600.00	6,600.00	2,031.05	1,101.71	4,568.95	30.77
478.000-SNOW PLOWING		73,750.00	73,750.00	3,096.16	397.25	70,653.84	4.20
491.000-STORM SEWER		13,600.00	13,600.00	8,912.29	4,048.85	4,687.71	65.53
TOTAL Expenditures		332,495.00	332,495.00	61,692.71	23,310.85	270,802.29	18.55
Fund 203 - LOCAL STREETS:							
TOTAL EXPENDITURES		332,495.00	332,495.00	61,692.71	23,310.85	270,802.29	18.55

## EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 10/31/2015

## FINANCIAL REPORT FOR OCT. 2015

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 10/31/2015 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/2015 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BGT USED
Fund 592 - WATER & SEWER							
452.000		0.00	0.00	905.95	791.15	(905.95)	100.00
540.000-WATER / REPAIR		158,100.00	158,100.00	25,352.11	7,856.38	132,747.89	16.04
550.000-SEWER / REPAIR		145,500.00	145,500.00	28,137.51	11,766.78	117,362.49	19.34
555.000		490,000.00	490,000.00	167,007.84	41,751.96	322,992.16	34.08
556.000-WATER		1,031,060.00	1,031,060.00	472,492.90	61,793.22	558,567.10	45.83
557.000-WASTEWATER		1,543,267.00	1,543,267.00	419,494.73	86,038.67	1,123,772.27	27.18
TOTAL Expenditures		3,367,927.00	3,367,927.00	1,113,391.04	209,998.16	2,254,535.96	33.06
Fund 592 - WATER & SEWER:							
TOTAL EXPENDITURES		3,367,927.00	3,367,927.00	1,113,391.04	209,998.16	2,254,535.96	33.06



INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
POST DATES 11/09/2015 - 11/09/2015  
JOURNALIZED  
OPEN

CHECKS TO BE APPROVED 11/9/2015

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 200.000 ADMINISTRATION							
101-200.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	OFFICE SUPPLIES	191951-0	11/09/15	48.22	
101-200.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	OFFICE SUPPLIES	193709-0	11/09/15	267.11	
101-200.000-740.000	OPERATING EXPENSE	PARKSIDE CLEANERS	UNIFORMS & HATS EMBROIDERED, NAME	13609	11/09/15	7.50	
101-200.000-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	A/P CHECKS	91992	11/09/15	312.28	
101-200.000-740.000	OPERATING EXPENSE	THE UPS STORE	PRINTS FOR QUAIL RUN UTILITY DEDIC	101615	11/09/15	7.00	
101-200.000-818.000	ELECTIONS	PRINTING SYSTEMS	ELECTION SUPPLIES	91784/91783	11/09/15	268.00	
101-200.000-971.100	LAND/ BEAUTIFICATION	LAWSON PRODUCTS, INC.	CABLE TIES FOR GARLAND/CHRISTMAS I	9303645902	11/09/15	1,852.64	
Total For Dept 200.000 ADMINISTRATION						2,762.75	
Dept 276.000 CEMETERY							
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	TRACTOR BELT	135005	11/09/15	58.25	
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	TRACTOR V-BELT	131858	11/09/15	52.95	
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	SPINDLE HOUSING - TRACTOR #1	121292	11/09/15	75.68	
101-276.000-740.000	OPERATING EXPENSE	GREEN OAK TIRE, INC.	TIRE SEALER	1-88879	11/09/15	33.00	
101-276.000-740.000	OPERATING EXPENSE	PARKSIDE CLEANERS	UNIFORMS & HATS EMBROIDERED, NAME	13609	11/09/15	132.00	
101-276.000-977.000	EQUIPMENT	BLUETARP FINANCIAL, I	LEAF VAC	33877189	11/09/15	1,369.69	
Total For Dept 276.000 CEMETERY						1,721.57	
Dept 300.000 POLICE							
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	OFFICE SUPPLIES	192412-0	11/09/15	43.20	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	TONER	194735-0	11/09/15	90.99	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	KEYBOARD, DRAWER & CABLES	194376-0	11/09/15	133.08	
101-300.000-740.000	OPERATING EXPENSE	CYNERGY PRODUCTS	REMOVE GRAPHICS PACKAGE PD201	18663	11/09/15	175.00	
101-300.000-740.000	OPERATING EXPENSE	CYNERGY PRODUCTS	REMOVE EMERGENCY EQUIP PD 201	18661	11/09/15	469.88	
101-300.000-740.000	OPERATING EXPENSE	GALLIS-QUARTERMASTER	WEDGE & EZ JIM CAR DOOR OPENER	004295944	11/09/15	120.87	
101-300.000-740.000	OPERATING EXPENSE	QUENCH	(2) WATER CHILLERS 11/1/15 - 1/31/	200322910	11/09/15	216.00	
101-300.000-745.000	AMMUNITION	KIESLER'S POLICE SUPP	AMMUNITION	0763480B	11/09/15	482.00	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BATTERY FOR PD291	8798	11/09/15	99.99	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BATTERY FOR PD222	9038	11/09/15	99.99	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	OIL CHANGE PD221	4354	11/09/15	32.48	
101-300.000-978.000	CAPITAL EQUIPMENT	CYNERGY PRODUCTS	EMERGENCY EQUIP INSTALL PD 251	18668	11/09/15	1,850.00	
101-300.000-978.000	CAPITAL EQUIPMENT	CYNERGY PRODUCTS	EMERGENCY EQUIPMENT PD251, EQUIP R	18660	11/09/15	1,578.81	
Total For Dept 300.000 POLICE						5,392.29	
Dept 335.000 FIRE							
101-335.000-721.000	UNIFORMS & CLEANING ALLO	APOLLO FIRE EQUIPMENT	EXTRICATION GLOVES	90634	11/09/15	66.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLO	APOLLO FIRE EQUIPMENT	ALPHA X GLOVES	90601	11/09/15	138.82	
101-335.000-721.000	UNIFORMS & CLEANING ALLO	WITMER PUBLIC SAFETY	OUTSTANDING SHIPPING CHARGES	1630554	11/09/15	22.99	
101-335.000-727.000	OFFICE SUPPLIES	GRAINGER	HARDWARE SUPPLIES	VARIOUS	11/09/15	693.61	
101-335.000-727.000	OFFICE SUPPLIES	QUILL CORPORATION	OFFICE SUPPLIES	9007612	11/09/15	61.02	
101-335.000-740.000	OPERATING EXPENSE	AMERICAN AWARDS & ENG	GEAR NAME PLATES	29196	11/09/15	16.00	
101-335.000-740.000	OPERATING EXPENSE	AMERICAN AWARDS & ENG	PLATE ENGRAVING	29174	11/09/15	11.50	
101-335.000-740.000	OPERATING EXPENSE	GRAINGER	HEATER FOR WATER TOWER RADIO	9869585928	11/09/15	268.81	
101-335.000-740.000	OPERATING EXPENSE	GREEN STUFF ABSORBENT	ABSORBENT	3376	11/09/15	472.72	
101-335.000-802.000	CONTRACTUAL SVCS	MICHIGAN CHAMBER SERV	MTOSHA POSTER	693497	11/09/15	37.50	
101-335.000-851.000	RADIO MAINTENANCE	KOORSEN FIRE & SAFETY	ANNUAL BILL AIR SAMPLE SVC & COMER	3577351	11/09/15	785.00	
101-335.000-863.000	VEHICLE MAINTENANCE	UNITED COMMUNICATIONS	MINITOR BATTERIES	810268	11/09/15	112.00	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BAT CLAMP & OIL	8773/8324	11/09/15	14.28	
101-335.000-863.000	VEHICLE MAINTENANCE	PAYETTE SALES & SERVI	ENGINE 1	2225	11/09/15	2,379.43	
101-335.000-880.000	VEHICLE MAINTENANCE	PAYETTE SALES & SERVI	BRAKE ROTORS - ENGINE 1	2240	11/09/15	375.00	
101-335.000-880.000	COMMUNITY PROMOTIONS	GRAINGER	LADDER AIR BRAKE REPAIR	9870838464	11/09/15	197.60	
101-335.000-880.000	COMMUNITY PROMOTIONS	NFPA	SNOKE ALARMS	6545768Y	11/09/15	227.46	
101-335.000-930.000	REPAIR MAINTENANCE	DOUGLASS SAFETY SYSTE	COLORING BOOKS	37072	11/09/15	16.30	
101-335.000-930.000	REPAIR MAINTENANCE	DOUGLASS SAFETY SYSTE	SIDEARM ASSY				

CHECKS TO BE APPROVED 11/9/2015

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 335.000 FIRE							
101-335.000-931.000	BUILDING MAINTENANCE	ANN ARBOR DOOR SYSTEM	LIFTMASTER T50 GARAGE DOOR OPENER	15-2612	11/09/15	950.00	
101-335.000-931.000	BUILDING MAINTENANCE	HARTLAND ELECTRIC, LL	LIGHT INSTALLATION	008-3384	11/09/15	869.47	
101-335.000-977.000	EQUIPMENT	APOLLO FIRE EQUIPMENT	NOZZLES (GRANT)	90670	11/09/15	1,948.89	
101-335.000-977.000	EQUIPMENT	APOLLO FIRE EQUIPMENT	HON & CO DETECTORS, RP REGULATOR,	90588	11/09/15	1,590.99	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, L	COLD PACKS	8193470	11/09/15	15.49	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, L	GLUTOSE, LATEX GLOVES, HOT PACKS,	81944836	11/09/15	135.86	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, L	SPETHOSCOPE	81950068	11/09/15	118.49	
101-335.000-977.000	EQUIPMENT	POLLARD WATER	HYDRANT "NOT IN SERVICE" BAGS	0026632	11/09/15	54.20	
101-335.000-977.000	EQUIPMENT	TIME EMERGENCY EQUIPM	T3/T4 RETRACTABLE STRAP	113243	11/09/15	73.45	
Total For Dept 335.000 FIRE						11,552.88	
Dept 440.000 DEPT. OF PUBLIC WORKS							
101-440.000-721.000	UNIFORMS & CLEANING ALLO	PARKSIDE CLEANERS	UNIFORMS & HATS EMBROIDERED, NAME	13609	11/09/15	890.72	
101-440.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	OFFICE SUPPLIES	191952-0	11/09/15	21.28	
101-440.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	OFFICE SUPPLIES	193707-0	11/09/15	65.13	
101-440.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	MISC PARTS FOR LEAF MACHINE	9123	11/09/15	76.95	
101-440.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	LEAF MACHINE LIGHT	9124	11/09/15	48.99	
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUP	CYLINDER WELDING	81371	11/09/15	80.55	
101-440.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	MISC MOWER PART	122623	11/09/15	4.66	
101-440.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL	CONCRETE TOOLS	248116	11/09/15	50.14	
101-440.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL	CONCRETE FORM STAKES	248017	11/09/15	49.80	
101-440.000-740.000	OPERATING EXPENSE	COUGAR SALES & RENTAL	CONCRETE TOOL RENTAL	34401-01	11/09/15	148.50	
101-440.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH BAGS	9858241681	11/09/15	68.60	
101-440.000-740.000	OPERATING EXPENSE	HUNT SIGN CO., LTD	DPW YARD SIGN	52306	11/09/15	215.00	
101-440.000-740.000	OPERATING EXPENSE	O'REILLY AUTO PARTS	TRAILER PLUG	2272-271062	11/09/15	17.99	
101-440.000-863.000	VEHICLE MAINTENANCE	QUALITY FIRST AID & S	FIRST AID & PAPER SUPPLIES & GLOVE	RM-000335	11/09/15	190.58	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	DIESEL EXHAUST FLUID	7387	11/09/15	299.70	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MISC SUPPLIES	7809	11/09/15	6.64	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SHOCKS & TIE ROD END T-6 & T-4	8320	11/09/15	343.99	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	WIPER BLADES	7473	11/09/15	27.98	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BLOWER MOTOR PART & FUSES T-4	8937	11/09/15	35.46	
101-440.000-863.000	VEHICLE MAINTENANCE	CARLETON EQUIPMENT CO	BULBS & LENS FOR TOOLCAT	04-209138	11/09/15	75.09	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	BRAKE ADJUSTER - VACTOR	72730724	11/09/15	69.68	
101-440.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRE SEALER	1-88879	11/09/15	66.00	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	TIMER SENSOR REPLTRANS FLUSH T-4	C20471	11/09/15	2,805.41	
101-440.000-863.000	VEHICLE MAINTENANCE	INTERSTATE BILLING SE	HYDRAULIC HOSE ASSY	D83824	11/09/15	253.94	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	OIL FILTERS	2272-269292	11/09/15	50.40	
101-440.000-863.000	VEHICLE MAINTENANCE	TIRE WHOLESALERS COMP	TIRES FOR T-4	342185-00	11/09/15	241.64	
101-440.000-923.000	STREET LIGHTING EXPENSE	STANDARD ELECTRIC COM	WHIPPLE ST PARKING LOT LIGHTS REPL	1761531-01	11/09/15	700.00	
101-440.000-931.000	BUILDING MAINTENANCE	HORNET CONCRETE CO. I	CONCRETE FOR DPW YARD	38302	11/09/15	2,340.00	
101-440.000-931.000	BUILDING MAINTENANCE	TERRY SWEENEY & COMPA	CONCRETE MESH FOR DPW DRIVEWAY	45328	11/09/15	193.20	
101-440.000-974.000	LAND IMPROVEMENTS	HORNET CONCRETE CO. I	SIDEWALK REPLACED	38301	11/09/15	461.50	
101-440.000-974.000	LAND IMPROVEMENTS	MILARCH NURSERY, INC.	2015 FALL PLANTING - 15 MAPLE TREE	133843	11/09/15	3,375.00	
101-440.000-974.000	LAND IMPROVEMENTS	STONE DEPOT	TOPSOIL	1419	11/09/15	32.40	
101-440.000-974.000	LAND IMPROVEMENTS	TERRY SWEENEY & COMPA	ADA SIDEWALK TILE	45525	11/09/15	105.00	
Total For Dept 440.000 DEPT. OF PUBLIC WORKS						13,411.92	
Dept 690.000 PARKS AND RECREATION							
101-690.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH BAGS	9858241681	11/09/15	68.60	
101-690.000-740.000	OPERATING EXPENSE	ZERO WASTE USA, INC.	PET WASTE BAGS	88738	11/09/15	195.75	
Total For Dept 690.000 PARKS AND RECREATION						264.35	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
POST DATES 11/09/2015 - 11/09/2015  
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Fund 202 MAJOR STREETS							
Dept 463.000 STREET-ROUTINE MAINT.			Total For Fund 101 GENERAL FUND			35,105.76	
202-463.000-930.000 REPAIR MAINTENANCE		SNIP/TUCK LLC	4 LEAF CHUTE BAGS	1490	11/09/15		
202-463.000-930.000 REPAIR MAINTENANCE		STONE DEPOT	LEAF DISPOSAL (70 YARDS)	VARIOUS	11/09/15	449.25	
202-463.000-930.000 REPAIR MAINTENANCE		STONE DEPOT	LEAF DISPOSAL (319 YARDS)	VARIOUS	11/09/15	105.00	
						478.50	
Dept 491.000 STORM SEWER			Total For Dept 463.000 STREET-ROUTINE MAINT.			1,032.75	
202-491.000-740.000 OPERATING EXPENSE		COUGAR SALES & RENTAL	SAW BLADES	248438	11/09/15	149.98	
202-491.000-740.000 OPERATING EXPENSE		HORNET CONCRETE CO. I	CATCH BASIN REPAIR	38303	11/09/15	324.75	
			Total For Dept 491.000 STORM SEWER			474.73	
Fund 203 LOCAL STREETS							
Dept 463.000 STREET-ROUTINE MAINT.			Total For Fund 202 MAJOR STREETS			1,507.48	
203-463.000-930.000 REPAIR MAINTENANCE		SNIP/TUCK LLC	4 LEAF CHUTE BAGS	1490	11/09/15		
203-463.000-930.000 REPAIR MAINTENANCE		STONE DEPOT	LEAF DISPOSAL (70 YARDS)	VARIOUS	11/09/15	449.25	
203-463.000-930.000 REPAIR MAINTENANCE		STONE DEPOT	LEAF DISPOSAL (319 YARDS)	VARIOUS	11/09/15	105.00	
						478.50	
Dept 474.000 TRAFFIC SERVICES			Total For Dept 463.000 STREET-ROUTINE MAINT.			1,032.75	
203-474.000-740.000 OPERATING EXPENSE		HUNT SIGN CO., LTD	"NO PARKING" SIGNS	52552	11/09/15	164.30	
203-474.000-740.000 OPERATING EXPENSE		HUNT SIGN CO., LTD	STREET NAME SIGNS	52572	11/09/15	112.30	
			Total For Dept 474.000 TRAFFIC SERVICES			276.60	
Dept 491.000 STORM SEWER							
203-491.000-740.000 OPERATING EXPENSE		COUGAR SALES & RENTAL	SAW BLADES	248438	11/09/15	149.97	
203-491.000-740.000 OPERATING EXPENSE		HORNET CONCRETE CO. I	CATCH BASIN REPAIR	38279	11/09/15	496.00	
203-491.000-740.000 OPERATING EXPENSE		HORNET CONCRETE CO. I	CATCH BASIN & WATER MAIN REPAIRS	38265	11/09/15	312.00	
203-491.000-740.000 OPERATING EXPENSE		HORNET CONCRETE CO. I	CATCH BASIN REPAIR	38266	11/09/15	461.50	
			Total For Dept 491.000 STORM SEWER			1,419.47	
Fund 592 WATER & SEWER			Total For Fund 203 LOCAL STREETS			2,728.82	
Dept 540.000 WATER / REPAIR							
592-540.000-930.000 REPAIR MAINTENANCE		EJ USA, INC.	WATER MAIN & HYDRANT REPAIR PARTS	3891825	11/09/15	745.34	
592-540.000-930.000 REPAIR MAINTENANCE		HORNET CONCRETE CO. I	CATCH BASIN & WATER MAIN REPAIRS	38265	11/09/15	312.00	
			Total For Dept 540.000 WATER / REPAIR			1,057.34	
Dept 550.000 SEWER / REPAIR							
592-550.000-930.000 REPAIR MAINTENANCE		PLUMBERS SERVICE	CABLED SANITARY LINE - 455 CAMBRID	8564100515	11/09/15	202.50	
			Total For Dept 550.000 SEWER / REPAIR			202.50	
Dept 556.000 WATER							
592-556.000-721.000		PARKSIDE CLEANERS	UNIFORMS & HATS EMBROIDERED, NAME	13609	11/09/15	246.00	
592-556.000-727.000		OFFICE EXPRESS	OFFICE SUPPLIES	191952-0	11/09/15	15.88	
592-556.000-727.000		OFFICE EXPRESS	OFFICE SUPPLIES	193704-0	11/09/15	46.71	
592-556.000-740.000		BADER & SONS CO.	STRUTS FOR GATOR	127222	11/09/15	82.44	
592-556.000-740.000		FISHER SCIENTIFIC	LAB SUPPLIES	4192990	11/09/15	101.22	
592-556.000-740.000		HACH COMPANY	LAB SUPPLIES	9623405	11/09/15	110.00	
592-556.000-740.000		JADE SCIENTIFIC, INC.	LAB SUPPLIES	18332101	11/09/15	133.53	
592-556.000-740.000		JCI JONES CHEMICALS I	CHLORINE	671071	11/09/15	1,170.70	



INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
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CHECKS TO BE APPROVED 11/9/2015

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			35,105.76
			Fund 202 MAJOR STREETS			1,507.48
			Fund 203 LOCAL STREETS			2,728.82
			Fund 592 WATER & SEWER			46,393.23
			Fund 641 EQUIPMENT REPLACEMENT			32,910.00
Total For All Funds:						118,645.29

The above checks have been approved for payment.

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer

\_\_\_\_\_  
John Galeas, Mayor

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 10/15/2015 - 11/05/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 01 GEN FUND CHECKING						
10/15/2015	01	67706	6006	ALLCOMM COMMUNICATIONS	SERVICE CALL - PHONE CONFIGURATION	200.00
10/15/2015	01	67707	5629	LARRY ARBOUR	FARM MKT ENTERTAINMENT 10/10/15	75.00
10/15/2015	01	67708	5249	JEFF ARCHIE	MILEAGE REIMBURSEMENT	24.26
10/15/2015	01	67709	0364	DOUGLAS BAAKI	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67710	0708	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67711	1110	JARED BAKER	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67712	3219	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67713	11083	RONALD BROCK	MILEAGE REIMBURSEMENT	24.26
10/15/2015	01	67714	0465	TRACY BROOKS	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67715	3749	KRISTEN S. CARROLL	PAYROLL DEDUCTION - 10/16/15	578.26
10/15/2015	01	67716	0859	LLOYD COLLINS	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67717	5454	CYNERGY PRODUCTS	RADIO SVC AGREE. OCT - DEC 2015	345.00
10/15/2015	01	67718	0317	DTE ENERGY	ELECTRIC SERVICE 08/26-9/23/15	20,644.75
10/15/2015	01	67719	6061	MATTHEW EMERY	VIDEO COUNCIL MTG 10/12/15	50.00
10/15/2015	01	67720	1633	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67721	2545	SEAN S. HOYDIE	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67722	0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - 10/16/15	255.59
10/15/2015	01	67723	1509	MARTIN'S DO IT BEST	BLDG SUPPLIES - SEPT 2015	62.76
					SEPT 2015 STATEMENT	124.44
					SEPT 2015 STATEMENT	85.80
					SEPT 2015 STATEMENT	783.35
					SEPT 2015 STATEMENT	40.32
						1,096.67
10/15/2015	01	67724	0470	MISDU	PAYROLL DEDUCTIONS - 10/16/15	328.28
10/15/2015	01	67725	6002	NEW DIRECTIONS BEHAVIORAL	EAP SERVICES OCT - DEC 2015	484.50
10/15/2015	01	67726	5627	MARY NOVROCKI	FARM MKT MGR FEES	125.00
10/15/2015	01	67727	1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - AUG & SEPT 2015	812.50
10/15/2015	01	67728	0462	PETER'S TRUE VALUE HARDWARE	SEPT 2015 STATEMENT	2,166.46
10/15/2015	01	67729	6089	JUDY PIEPER	MILEAGE & MEALS - ELECTION TRAINING	151.40
10/15/2015	01	67730	9010	PROVIDENCE PARK HOSPITAL	4 NARCAN PACKETS	140.00
10/15/2015	01	67731	1634	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67732	0236	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67733	7935	KELLY SMITH	10/3/15 WEDDING	275.00
10/15/2015	01	67734	1586	SOUTH LYON COLLISION	WHEEL ALIGNMENT - PD221	49.99
10/15/2015	01	67735	2405	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67736	0831	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67737	9800	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67738	0768	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67739	0062	VANTAGEPOINT TRANSFERS	PLAN 301149 PAYROLL DED 10/16/15	3,388.14
10/15/2015	01	67740	5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 10/16/15	233.85
10/15/2015	01	67741	1211	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67742	3854	SUSAN L. WINTERS	PAYROLL DEDUCTION 10/16/15	199.96
10/15/2015	01	67743	8996	MICHAEL WITTROCK	OFFICER'S CLEANING ALLOWANCE	100.00
10/15/2015	01	67744	3984	WOW! BUSINESS	INTERNET & CABLE SERVICE	124.45
10/15/2015	01	67745	MISC	MARK BORES	REFUND TAX PYMT 21-18-404-020	2,421.04
10/22/2015	01	67746	5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	19.50
10/22/2015	01	67747	5629	LARRY ARBOUR	FARM MKT ENTERTAINMENT 10/17/15	50.00
10/22/2015	01	67748	0309	DENNIS BRIDSON	HEALTH INS REIMB	500.00
10/22/2015	01	67749	11073	BS & A SOFTWARE	GL, AP, CR, FA, BD & DB SOFTWARE	28,275.00
10/22/2015	01	67750	3911	CITY OF FARMINGTON*	USE OF GUN RANGE 8/27/15	75.00
10/22/2015	01	67751	0058	CITY OF SOUTH LYON	WATER BILLS -335 WARREN, 390 S LAFAYETTE	757.00
10/22/2015	01	67752	3165	CONSUMERS ENERGY*	GAS SERVICE 9/16-10/14/15	25.52
10/22/2015	01	67753	0283	CORRIGAN OIL CO.	GAS & DIESEL - SEPT 2015	5,231.70
10/22/2015	01	67754	5774	COSTCO MEMBERSHIP	MEMBERSHIP RENEWAL	165.00

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 10/15/2015 - 11/05/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/22/2015	01	67755	3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	2,717.58
					RX CHARGES	81.25
						2,798.83
10/22/2015	01	67756	3955	JOHNSON, ROSATI, SCHULTZ &	MI TAX TRIBUNAL MATTERS CITY ATTORNEY RETAINER WORK	507.00
						9,004.60
						9,511.60
10/22/2015	01	67757	6041	MONIQUE LAREAU	FARM MKT MGR FEES 9/12 & 10/10/15	200.00
10/22/2015	01	67758	3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,837.63
10/22/2015	01	67759	5767	MONICODE	ANNUAL WEB HOSTING FEE	650.00
10/22/2015	01	67760	9040	NATIONAL PATENT ANALYTICAL	BREATHALYZER MAINT. AGREEMENT 10/1/15 -	520.00
10/22/2015	01	67761	5627	MARY NOVROCKI	FARM MKT MGR FEES 10/17/15	150.00
10/22/2015	01	67762	5183	OAKLAND COUNTY TREASURERS	CLEMIS, MUGSHOT & LIVESCAN FEES	3,933.25
10/22/2015	01	67763	3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL ADS	1,031.90
10/22/2015	01	67764	1555	PITNEY BOWES	POSTAGE METER REFILL 9/15	1,239.00
10/22/2015	01	67765	0216	PLANTE & MORAN	FINAL AUDIT BILL	9,140.00
10/22/2015	01	67766	9065	PROVIDENCE OCCUPATIONAL	PRE-EMPL PHYSICAL & D.O.T. DRUG SCREEN	108.00
10/22/2015	01	67767	2507	R.R.A.S.O.C.	HAZARDOUS WASTE EVENT - 10/3/15 - 28 CA	770.00
10/22/2015	01	67768	5893	SAFE BUILT MICHIGAN, INC.	SEPT 2015 PERMIT FEES	5,452.96
10/22/2015	01	67769	7935	KELLY SMITH	10/10/15 WEDDING	275.00
10/22/2015	01	67770	1171	STATE OF MICHIGAN - MDOT	LOCAL PROGRESS BILLING - 10 MILE PAVING	4,805.56
10/22/2015	01	67771	3397	STATE OF MICHIGAN -	USE OF PONTIAC LAKE GUN RANGE 9/22 & 9/	450.00
10/22/2015	01	67772	6091	UNEMPLOYMENT INS AGENCY	UNEMPLOYMENT FEES ACCT #0804626000	5,870.30
10/22/2015	01	67773	3984	WOW! BUSINESS	INTERNET SERVICE	46.97
					CABLE SERVICE	107.14
					PARK SECURITY	62.00
						216.11
10/22/2015	01	67774	MISC	PATRICK RYLAND	UB refund for account: STRA-000936-0000	113.60
10/29/2015	01	67775	MISC	546-644 NORTH LAFAYETTE ST, LLC	REFUND MTR 21-20-301-018	13,407.24
10/29/2015	01	67776	4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12
10/29/2015	01	67777	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 10/30/15	578.26
10/29/2015	01	67778	3727	COACTIVE SYSTEMS COMPANY	COMMERCIAL MONITORING SVC.	180.00
10/29/2015	01	67779	0859	LLOYD COLLINS	REIMBURSE PETTY CASH	36.17
10/29/2015	01	67780	3165	CONSUMERS ENERGY^	GAS SERVICE	53.62
					GAS SERVICE	27.23
					GAS SERVICE	50.93
					GAS SERVICE	43.15
					GAS SERVICE	671.29
					GAS SERVICE	80.14
10/29/2015	01	67781	3755	BEVERLY DIXSON	COUNCIL PAY - OCT 2015	926.26
10/29/2015	01	67782	0317	DTE ENERGY	STREETLIGHTS	180.00
						8,019.16
10/29/2015	01	67783	0584	DTE ENERGY	ELECTRIC SERVICE 7/20 - 10/16/15	40.32
					ELECTRIC SERVICE	480.85
					ELECTRIC SERVICE	103.21
						624.38
10/29/2015	01	67784	6061	MATTHEW EMERY	VIDEO COUNCIL MEETING 10/26/15	50.00
10/29/2015	01	67785	5430	DANIEL GEHRINGER	REIMBURSE SHINGLES FOR LIFT STATION ROO	81.09
10/29/2015	01	67786	2586	GLENN KIVELL	COUNCIL PAY - OCT 2015	180.00
10/29/2015	01	67787	1756	ERIN KOPKOWSKI	COUNCIL PAY - OCT 2015	180.00
10/29/2015	01	67788	3398	MICHAEL KRAMER	COUNCIL PAY - OCT 2015	180.00

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/29/2015	01	67789	6636	LYNNE LADNER	OCTOBER CAR ALLOWANCE	350.00
10/29/2015	01	67790	9834	WOODROW MATNEY	CUSTODIAL SVCS AT DEPOT	684.00
10/29/2015	01	67791	0470	MISDU	PAYROLL DEDUCTIONS - 10/30/15	328.28
10/29/2015	01	67792	5627	MARY NOVROCKI	FARM MKT MGR FEES & HALLOWEEN SUPPLIES	196.11
10/29/2015	01	67793	5183	OAKLAND COUNTY TREASURERS	FRMS FEES & IFC FIRE CODES	1,177.96
10/29/2015	01	67794	0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
10/29/2015	01	67795	5364	PEOPLE'S EXPRESS	SEPT SENIOR TRANSPORTATION	6,040.00
10/29/2015	01	67796	1199	PNC BANK	COOL YULE, WEBINAR & CD	576.33
10/29/2015	01	67797	2562	POSTMASTER	FIRST CLASS PRE-SORT PERMIT RENEWAL	225.00
10/29/2015	01	67798	2507	R.R.A.S.O.C.	HAZARDOUS WASTE EVENT - 10/17/15	137.50
10/29/2015	01	67799	0213	ROAD COMMISSION FOR OAKLAND	COLD PATCH	602.40
10/29/2015	01	67800	3756	JOSEPH RYZYI	COUNCIL PAY - OCT 2015	180.00
10/29/2015	01	67801	5554	SALEM-SOUTH LYON DISTRICT	TAXES DUE TO LIBRARY	0.00
10/29/2015	01	67802	3982	Void Reason: INCORRECT AMOUNT		
10/29/2015	01	67803	9248	SEARCH & DESTROY FIRE TRAINING	"THROUGH THE LOCK" REFRESHER CLASS	765.00
10/29/2015	01	67804	0461	SWAFC	2016 MEMBERSHIP DUES	40.00
10/29/2015	01	67805	1732	SOUTH LYON COMMUNITY SCHOOLS	TAXES DUE TO SCHOOLS	0.00
10/29/2015	01	67806	3675	Void Reason: INCORRECT AMOUNT		
10/29/2015	01	67807	0062	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE	2,373.42
10/29/2015	01	67808	5925	TOSHIBA FINANCIAL SERVICES	COPY/PRINTER LEASE	2,759.83
10/29/2015	01	67809	1552	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS 10/30/15 PLAN #30114	3,501.18
10/29/2015	01	67810	1378	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 10/30/15	253.85
11/03/2015	01	67811	0446	TEDD WALLACE	COUNCIL PAY - OCT 2015	220.00
11/04/2015	01	67812	2562	HARVEY WEDELL	COUNCIL PAY - OCT 2015	180.00
11/05/2015	01	67813	2666	SUBWAY	ELECTION DINNER	182.70
11/05/2015	01	67814	0642	POSTMASTER	OCT 2015 REMINDERS & SHUTOFFS	170.00
11/05/2015	01	67815	5310	DAVID ALLEN	ELECTION PAY & TRAINING	170.00
11/05/2015	01	67816	5374	RITA ALLEN	ELECTION PAY & TRAINING	19.50
11/05/2015	01	67817	6099	ARBOR SPRINGS WATER CO., INC.	CELL PHONE SERVICE	381.27
11/05/2015	01	67818	5892	AT&T MOBILITY	ELECTION PAY & TRAINING	180.00
11/05/2015	01	67819	3935	VIRGINIA BELL	FARM MKT ENTERTAINMENT 10/31/15	125.00
11/05/2015	01	67820	5922	BILLY BRANDT	RETAINER, PLAN REVIEWS, ZONING ORD & MI	170.00
11/05/2015	01	67821	5923	CIB PLANNING	ELECTION & TRAINING PAY	200.00
11/05/2015	01	67822	5312	FRANCES CODY	ELECTION & TRAINING PAY	180.00
11/05/2015	01	67823	6103	GERALD CODY	ELECTION & TRAINING PAY	180.00
11/05/2015	01	67824	3165	AUDREY COLLARD	GAS SERVICE	20.84
11/05/2015	01	67825	9432	MARY CONNELL	GAS SERVICE	15.11
11/05/2015	01	67826	3994	CONSUMERS ENERGY^	GAS SERVICE	26.06
11/05/2015	01	67827	6104			62.01
11/05/2015	01	67828	0584	COSTCO	SUPPLIES	16.95
11/05/2015	01	67829	0584	SALLY CROUCH	ELECTION PAY & TRAINING	180.00
11/05/2015	01	67830	3455	DENOLF & ASSOCIATES	F.T.O. TRAINING PROGRAM - WALTON	695.00
11/05/2015	01	67831	3392	DTE ENERGY	ELECTRIC SERVICE	80.18
11/05/2015	01	67832	9106	EMPLOYEE HEALTH INSURANCE MGMT	ELECTRIC SERVICE	324.28
11/05/2015	01	67833	3580	PATRICIA ELLEN COWAN	ELECTRIC SERVICE 9/23-10/21/15	1,089.42
11/05/2015	01	67834	6105	ROSE MARIE HAGERTY	ELECTRIC SERVICE 9/2/-10/26/15	1,199.24
11/05/2015	01	67835	6105	SUZANNE HERROSCHECK		2,693.12
11/05/2015	01	67836	6105	INTERNAL REVENUE SERVICE		1,664.68
11/05/2015	01	67837	6105			3,730.42
11/05/2015	01	67838	6105			212.00
11/05/2015	01	67839	6105			180.00
11/05/2015	01	67840	6105			170.00
11/05/2015	01	67841	6105			21.89



11/05/2015 11:43 AM

User: Joan

DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 10/15/2015 - 11/05/2015

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/05/2015	01	67835	3618	IPT BY BIDNET	MTN AUCTION FEES	8.18
11/05/2015	01	67836	6098	HUGH IRWIN OF CELTIC MAGIC LLC	FARM MKT ENTERTAINMENT - 10/24/15	75.00
11/05/2015	01	67837	3702	MICHAEL KENNEDY	REIMBURSEMENT SHIPPING, JOHNSTON PLAQUE REIMB SUPPLIES TO SECURE 390 LAFAYETTE	37.41 60.61
11/05/2015	01	67838	2273	JOHN KOPACZ	ELECTION PAY & TRAINING	98.02
11/05/2015	01	67839	5221	ELENI KONSTANTINI LAMBRECHT	ELECTION & TRAINING PAY	180.00
11/05/2015	01	67840	9778	LEXISNEXIS	OCT 2015 CONTRACT FEE	212.00
11/05/2015	01	67841	5627	MARY NOVROCKI	FARM MKT MGR FEES & HALLOWEEN SUPPLES&V	30.00
11/05/2015	01	67842	0044	PITNEY BOWES INC	MAINT AGREE & PART (PRINTHEAD)	371.19
11/05/2015	01	67843	6102	ROBERT RATCLIFFE	ELECTION & TRAINING PAY	2,162.15
11/05/2015	01	67844	9884	MAXINE RINNAS	ELECTION & TRAINING PAY	170.00
11/05/2015	01	67845	0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT - SEPT 2015	170.00
11/05/2015	01	67846	0302	JEANETTE RUSSELL	ELECTION & TRAINING PAY	1,027.45
11/05/2015	01	67847	3078	NORMA JEAN SAWYER	ELECTION & TRAINING PAY	180.00
11/05/2015	01	67848	1648	MADELYN SEIDEN	ELECTION & TRAINING PAY	180.00
11/05/2015	01	67849	3110	STATE OF MICHIGAN,	PUBLIC WATER SUPPLY ANNUAL FEE	180.00
11/05/2015	01	67850	6100	KATHLEEN SWANSON	ELECTION & TRAINING PAY	5,237.59
11/05/2015	01	67851	3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	180.00
11/05/2015	01	67852	6101	JERRIE LEE VALENTINE	ELECTION & TRAINING PAY	84.00
11/05/2015	01	67853	5370	VTI, INC.	ANNUAL LICENSE PRE-PLAN SOFTWARE	170.00
11/05/2015	01	67854	3081	ELINOR WIKOFF	ELECTION & TRAINING PAY	585.00
11/05/2015	01	67855	3984	WOW! BUSINESS	CABLE BOX INTERNET SERVICE INTERNET SERVICE	180.00 10.00 35.97
11/05/2015	01	67856	9829	DENNIS WUTKA	ELECTION & TRAINING PAY	32.97
11/05/2015	01	67857	9830	MARLENE WUTKA	ELECTION & TRAINING PAY	78.94
11/05/2015	01	67858	3834	BRANDON ZIRKLE	ELECTION & TRAINING PAY	200.00
11/05/2015	01	67859	5361	NANCY ZUFELT	ELECTRICAL INSPECTOR'S PAY ELECTION & TRAINING PAY	170.00 908.38
01 TOTALS:						170.00

(2 Checks Voided)

Total of 152 Disbursements:

196,649.05

# **AGENDA NOTE**

Old Business: Item #

**MEETING DATE:** November 9, 2015

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Consider approval of funding for the City's portion of the traffic signal at Pontiac Trail and Marjorie Ann due to possible delay in Safe Routes funding until 2017

**EXPLANATION OF TOPIC:** Following the discussion and questions by the Council at the last meeting regarding the signal light at Pontiac Trail and Marjorie Ann I met with members of the Grant team including the Engineers on this project. Leslie Zawada from CES will be coming to address the Council and answer any questions the council has regarding the signal, the break down of expenditures and how everything in the grant overall is split out between the involved entities.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Overall cost memo, stoplight costs pulled out of the overall expenses

**POSSIBLE COURSES OF ACTION:** Authorize the engineering and construction expenses for the City's portion of the traffic signal related to the Safe Routes to School grant. Deny authorization of the expenditure until the grant is funded

**RECOMMENDATION:** . Authorize the engineering and construction expenses for the City's portion of the traffic signal related to the Safe Routes to School grant

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to authorize the engineering and construction expenses for the City's portion of the traffic signal related to the Safe Routes to School grant.

**SIGNAL**

**ENGINEERING**

LINE	ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	2020004	Tree, Rem, 6 inch to 18 inch	Ea	1	\$360.00	\$360.00	\$0.00	\$240.00	\$0.00	\$120.00	\$0.00
2	2020008	Stump, Rem, 6 inch to 18 inch	Ea	1	\$130.00	\$130.00	\$0.00	\$86.67	\$0.00	\$43.33	\$0.00
3	2030001	Culv, Rem, Less than 24 inch	Ea	1	\$500.00	\$500.00	\$0.00	\$333.33	\$0.00	\$166.67	\$0.00
4	2030005	Culv, End, Rem, Less than 24 inch	Ea	1	\$200.00	\$200.00	\$0.00	\$133.33	\$0.00	\$66.67	\$0.00
5	2040020	Curb and Gutter, Rem	Ft	42	\$9.00	\$378.00	\$0.00	\$157.50	\$94.50	\$126.00	\$0.00
7	6030090	Saw Cut, Intermediate	Ft	42	\$30.00	\$1,260.00	\$0.00	\$525.00	\$315.00	\$420.00	\$0.00
8	2060002	Backfill, Structure, CIP	Cyd	10	\$19.00	\$190.00	\$0.00	\$126.67	\$0.00	\$63.33	\$0.00
9	2080014	Erosion Control, Filter Bag	Ea	5	\$200.00	\$1,000.00	\$0.00	\$333.33	\$333.33	\$333.33	\$0.00
10	2080036	Erosion Control, Silt Fence	Ft	455	\$2.00	\$910.00	\$0.00	\$309.33	\$309.33	\$309.33	\$0.00
12	2090001	Project Cleanup	LSUM	1	\$2,500.00	\$2,500.00	\$0.00	\$333.33	\$333.33	\$333.33	\$0.00
13	3020010	Aggregate Base, 4 inch	Syd	35	\$6.00	\$210.00	\$0.00	\$70.00	\$70.00	\$70.00	\$0.00
14	4020960	Sewer, CIV, 12 inch, Tr Det A	Ft	64	\$40.00	\$2,560.00	\$0.00	\$1,705.67	\$0.00	\$853.33	\$0.00
16	4030080	Dr Structure Cover, Type R	Ea	1	\$900.00	\$900.00	\$0.00	\$600.00	\$0.00	\$300.00	\$0.00
17	4030210	Dr Structure, 48 inch dia	Ea	1	\$1,700.00	\$1,700.00	\$0.00	\$1,133.33	\$0.00	\$566.67	\$0.00
20	5010001	Pavt, Cleaning	LSUM	1	\$1,000.00	\$1,000.00	\$0.00	\$333.33	\$333.33	\$333.33	\$0.00
24	8030036	Sidewalk Ramp, Conc, 6 inch	Sft	200	\$7.00	\$1,400.00	\$0.00	\$466.67	\$466.67	\$466.67	\$0.00
25	8030044	Sidewalk, Conc, 4 inch	Sft	650	\$5.00	\$3,250.00	\$0.00	\$1,083.33	\$1,083.33	\$1,083.33	\$0.00
26	8110215	Pavt Mrkg, Thermopl, 12 inch, Crosswalk	Ft	130	\$13.00	\$1,690.00	\$0.00	\$563.33	\$563.33	\$563.33	\$0.00
27	8030010	Detectable Warning Surface	Ft	20	\$45.00	\$900.00	\$0.00	\$375.00	\$225.00	\$300.00	\$0.00
28	8160025	Mulch	Syd	400	\$0.35	\$140.00	\$0.00	\$58.33	\$35.00	\$46.67	\$0.00
29	8160038	Seeding, Mixture TGM	Lb	5	\$4.50	\$22.50	\$0.00	\$7.50	\$7.50	\$7.50	\$0.00
30	8160076	Topsoil Surface, Selv, 3 inch	Syd	400	\$1.75	\$700.00	\$0.00	\$233.33	\$233.33	\$233.33	\$0.00
31	8160090	Water, Sodding/Seeding	Unit	180	\$100.00	\$18,000.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
32		Temporary Signage	LS	1	\$1,000.00	\$1,000.00	\$0.00	\$333.33	\$333.33	\$333.33	\$0.00
33		Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$0.00	\$1,666.67	\$1,666.67	\$1,666.67	\$0.00
34		Mobilization (5%)				\$1,995.03	\$0.00	\$665.01	\$665.01	\$665.01	\$0.00
CONSTRUCTION TOTAL						\$47,895.53	\$0.00	\$18,368.34	\$13,562.01	\$15,965.18	\$0.00
Grand total						\$225,868.03	\$0.00	\$59,254.25	\$58,084.34	\$58,529.43	\$50,000.00

### SAFE ROUTES TO SCHOOL PROPOSAL

#### PLANNING

LINE	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	Preparing Grant application				\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
PLANNING TOTAL					\$15,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00

#### SIGNAL

LINE	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	TRAFFIC SIGNAL	Ea	1	\$150,000.00	\$150,000.00	\$0.00	\$33,333.33	\$33,333.33	\$33,333.33	\$50,000.00
SIGNAL TOTAL					\$150,000.00	\$0.00	\$33,333.33	\$33,333.33	\$33,333.33	\$50,000.00

#### ENGINEERING

LINE	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	BASE SURVEY PACKAGE				\$8,280.00	\$0.00	\$2,235.60	\$3,312.00	\$2,760.00	\$0.00
2	TRAFFIC LIGHT DESIGN				\$11,097.50	\$0.00	\$2,996.33	\$4,439.00	\$3,699.17	\$0.00
3	GRADE INSPECTION PACKAGE				\$10,040.00	\$0.00	\$2,710.80	\$4,016.00	\$3,346.67	\$0.00
4	ENGINEERING PLAN PACKAGE				\$10,720.00	\$0.00	\$2,894.40	\$4,288.00	\$3,573.33	\$0.00
5	CONTRACT ADMIN.				\$18,000.00	\$0.00	\$4,860.00	\$7,200.00	\$6,000.00	\$0.00
6	CONSTRUCTION INSPECTION				\$25,000.00	\$0.00	\$6,750.00	\$10,000.00	\$8,333.33	\$0.00
7	RECORD DRAWINGS				\$5,500.00	\$0.00	\$1,485.00	\$2,200.00	\$1,833.33	\$0.00
ENGINEERING TOTAL					\$88,637.50	\$0.00	\$23,932.13	\$35,455.00	\$29,545.83	\$0.00

#### CONSTRUCTION - MARGERIE ANN (LYON TOWNSHIP)

LINE	ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	2010001	Clearing	Acre	0.2	\$11,750.00	\$2,350.00	\$1,880.00	\$313.33	\$0.00	\$156.67	\$0.00
2	2010005	Thinning, Selective, Type I	Acre	0.2	\$159.00	\$31.80	\$25.44	\$4.24	\$0.00	\$2.12	\$0.00
3	2030001	Culv, Rem, Less than 24 Inch	Ea	0	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	2030005	Culv, End, Rem, Less than 24 Inch	Ea	2	\$200.00	\$400.00	\$320.00	\$53.33	\$0.00	\$26.67	\$0.00
5	2040020	Curb and Gutter, Rem	Ft	60	\$7.00	\$420.00	\$336.00	\$56.00	\$0.00	\$28.00	\$0.00
6	2040050	Pavt, Rem Driveways	Syd	234	\$6.25	\$1,462.50	\$1,170.00	\$195.00	\$0.00	\$97.50	\$0.00
7	2040055	Sidewalk, Rem	Syd	56	\$8.00	\$448.00	\$358.40	\$59.73	\$0.00	\$29.87	\$0.00
8	2050030	Machine Grading	Sta	2.3	\$2,000.00	\$4,600.00	\$3,680.00	\$613.33	\$0.00	\$306.67	\$0.00
9	2060002	Backfill, Structure, CIP	Cyd	174	\$19.00	\$3,306.00	\$2,644.80	\$440.80	\$0.00	\$220.40	\$0.00
10	2080014	Erosion Control, Filter Bag	Ea	21	\$200.00	\$4,200.00	\$3,360.00	\$560.00	\$0.00	\$280.00	\$0.00
11	2080036	Erosion Control, Silt Fence	Ft	1930	\$2.00	\$3,860.00	\$3,088.00	\$514.67	\$0.00	\$257.33	\$0.00
12	2090001	Project Cleanup	LSUM	1	\$10,000.00	\$10,000.00	\$8,000.00	\$1,333.33	\$0.00	\$666.67	\$0.00
13	3020010	Aggregate Base, 4 Inch	Syd	1311	\$5.50	\$7,210.50	\$5,768.40	\$961.40	\$0.00	\$480.70	\$0.00
14	4010012	Culv End Sect, 12 Inch	Ea	2	\$350.00	\$700.00	\$560.00	\$93.33	\$0.00	\$46.67	\$0.00
15	4010015	Culv End Sect, 15 Inch	Ea	2	\$400.00	\$800.00	\$640.00	\$106.67	\$0.00	\$53.33	\$0.00
16	4010018	Culv End Sect, 18 Inch	Ea	2	\$450.00	\$900.00	\$720.00	\$120.00	\$0.00	\$60.00	\$0.00
17	4010083	Culv End Sect, Grate	Lb	600	\$3.50	\$2,100.00	\$1,680.00	\$280.00	\$0.00	\$140.00	\$0.00
18	4020960	Sewer, CI IV, 12 Inch, Tr Det A	Ft	0	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	4020961	Sewer, CI IV, 15 Inch, Tr Det A	Ft	600	\$44.00	\$26,400.00	\$21,120.00	\$3,520.00	\$0.00	\$1,760.00	\$0.00
20	4020962	Sewer, CI IV, 18 Inch, Tr Det A	Ft	0	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	4030005	Dr Structure Cover, Adj, Case 1	Ea	1	\$600.00	\$600.00	\$480.00	\$80.00	\$0.00	\$40.00	\$0.00
22	4030040	Dr Structure Cover, Type G	Ea	16	\$400.00	\$6,400.00	\$5,120.00	\$853.33	\$0.00	\$426.67	\$0.00
23	4030210	Dr Structure, 46 inch dia	Ea	7	\$1,500.00	\$10,500.00	\$8,400.00	\$1,400.00	\$0.00	\$700.00	\$0.00
24	4030220	Dr Structure, 60 inch dia	Ea	7	\$2,500.00	\$17,500.00	\$14,000.00	\$2,333.33	\$0.00	\$1,166.67	\$0.00
25	4030312	Dr Structure, Tap, 12 Inch	Ea	0	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	4030315	Dr Structure, Tap, 15 Inch	Ea	2	\$350.00	\$700.00	\$560.00	\$93.33	\$0.00	\$46.67	\$0.00
27	4030318	Dr Structure, Tap, 18 Inch	Ea	0	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LINE	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
28	5010001 Pavt, Cleaning	LSUM	1	\$5,000.00	\$5,000.00	\$4,000.00	\$666.67	\$0.00	\$333.33	\$0.00
29	5010005 HMA Surface, Rem	Syd	250	\$2.89	\$722.50	\$578.00	\$96.33	\$0.00	\$48.17	\$0.00
30	HMA Approach	Ton	1.6	\$110.00	\$176.00	\$140.80	\$23.47	\$0.00	\$11.73	\$0.00
32	6030090 Saw Cut, Intermediate	Ft	200	\$1.25	\$250.00	\$200.00	\$33.33	\$0.00	\$16.67	\$0.00
33	8010005 Driveway, Nonrelief Conc, 6 inch	Syd	10	\$35.00	\$350.00	\$280.00	\$46.67	\$0.00	\$23.33	\$0.00
34	8020016 Curb and Gutter, Conc, Det B2	Ft	30	\$24.00	\$720.00	\$576.00	\$96.00	\$0.00	\$48.00	\$0.00
35	8020035 Curb and Gutter, Conc, Det F1	Ft	50	\$22.00	\$1,100.00	\$880.00	\$146.67	\$0.00	\$73.33	\$0.00
36	8030036 Sidewalk Ramp, Conc, 6 inch	Sft	260	\$5.75	\$1,495.00	\$1,196.00	\$199.33	\$0.00	\$99.67	\$0.00
37	8030044 Sidewalk, Conc, 4 inch	Sft	11795	\$3.50	\$41,282.50	\$33,026.00	\$5,504.33	\$0.00	\$2,752.17	\$0.00
38	8110022 Pavt Mrkg, Ovly Cold Plastic, 4 inch, White	Ft	240	\$1.55	\$372.00	\$297.60	\$49.60	\$0.00	\$24.80	\$0.00
39	8110045 Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft	102	\$11.48	\$1,170.96	\$936.77	\$155.13	\$0.00	\$78.06	\$0.00
40	8110046 Pavt Mrkg, Ovly Cold Plastic, Ped	Ea	1	\$100.00	\$100.00	\$80.00	\$13.33	\$0.00	\$6.67	\$0.00
41	8110047 Pavt Mrkg, Ovly Cold Plastic, Xing	Ea	1	\$115.00	\$115.00	\$92.00	\$15.33	\$0.00	\$7.67	\$0.00
42	8160025 Mulch	Syd	4500	\$0.25	\$1,125.00	\$900.00	\$150.00	\$0.00	\$75.00	\$0.00
43	8160038 Seeding, Mixture TGM	Lb	90	\$4.00	\$360.00	\$288.00	\$48.00	\$0.00	\$24.00	\$0.00
44	8160076 Topsoil Surface, Salv, 3 inch	Syd	4500	\$1.20	\$5,400.00	\$4,320.00	\$720.00	\$0.00	\$360.00	\$0.00
45	8160090 Water, Sodding/Seeding	Unit	180	\$100.00	\$18,000.00	\$14,400.00	\$2,400.00	\$0.00	\$1,200.00	\$0.00
CONSTRUCTION TOTAL					\$182,627.76	\$146,102.21	\$24,350.37	\$0.00	\$12,175.18	\$0.00

#### CONSTRUCTION - PONTIAC TRAIL (LYON TOWNSHIP)

CONSTRUCTION - PONTIAC TRAIL (LYON TOWNSHIP)											
LINE	ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL	GRANT ELIGIBLE	TWP MATCH	CITY MATCH	SCHOOL MATCH	RCOC MATCH
1	2010005	Thinning, Selective, Type I	Acre	0.23	159	\$36.57	\$29.26	\$4.88	\$0.00	\$2.44	\$0.00
2	2040020	Curb and Gutter, Rem	Ft	24	7	\$168.00	\$134.40	\$22.40	\$0.00	\$11.20	\$0.00
3	2040055	Sidewalk, Rem	Syd	44	8	\$352.00	\$281.60	\$46.93	\$0.00	\$23.47	\$0.00
4	2080014	Erosion Control, Filter Bag	Ea	6	200	\$1,200.00	\$960.00	\$160.00	\$0.00	\$80.00	\$0.00
5	2080036	Erosion Control, Silt Fence	Ft	1320	2	\$2,640.00	\$2,112.00	\$352.00	\$0.00	\$176.00	\$0.00
6	2090001	Project Cleanup	LSUM	1	4000	\$4,000.00	\$3,200.00	\$533.33	\$0.00	\$266.67	\$0.00
7	4010012	Culv End Sect, 12 inch	Ea	2	350	\$700.00	\$560.00	\$93.33	\$0.00	\$46.67	\$0.00
8	4030005	Dr Structure Cover, Adj, Case 1	Ea	1	600	\$600.00	\$480.00	\$80.00	\$0.00	\$40.00	\$0.00
9	5010001	Pavt, Cleaning	LSUM	1	2000	\$2,000.00	\$1,600.00	\$266.67	\$0.00	\$133.33	\$0.00
10	5010005	HMA Surface, Rem	Syd	170	2.89	\$491.30	\$393.04	\$65.51	\$0.00	\$32.75	\$0.00
11	6030090	Saw Cut, Intermediate	Ft	24	1.25	\$30.00	\$24.00	\$4.00	\$0.00	\$2.00	\$0.00
12	8030036	Sidewalk Ramp, Conc, 6 inch	Sft	400	5.75	\$2,300.00	\$1,840.00	\$306.67	\$0.00	\$153.33	\$0.00
13	8030044	Sidewalk, Conc, 4 inch	Sft	6580	3.5	\$23,030.00	\$18,424.00	\$3,070.67	\$0.00	\$1,535.33	\$0.00
14	8160025	Mulch	Syd	30	0.25	\$7.50	\$6.00	\$1.00	\$0.00	\$0.50	\$0.00
15	8160038	Seeding, Mixture TGM	Lb	20	4	\$80.00	\$64.00	\$10.67	\$0.00	\$5.33	\$0.00
16	8160076	Topsoil Surface, Salv, 3 inch	Syd	30	1.2	\$36.00	\$28.80	\$4.80	\$0.00	\$2.40	\$0.00
17	8160090	Water, Sodding/Seeding	Unit	180	40	\$7,200.00	\$5,760.00	\$960.00	\$0.00	\$480.00	\$0.00
18	2050030	Machine Grading	Sta	3	2000	\$6,000.00	\$4,800.00	\$800.00	\$0.00	\$400.00	\$0.00
19	3020010	Aggregate Base, 4 inch	Syd	731	5.5	\$4,020.50	\$3,216.40	\$536.07	\$0.00	\$268.03	\$0.00
CONSTRUCTION TOTAL						\$54,913.87	\$43,913.50	\$7,318.92	\$0.00	\$3,659.46	\$0.00

# AGENDA NOTE

Old Business: Item #

**MEETING DATE:** November 9, 2015

**PERSON PLACING ITEM ON AGENDA:** Parks & Rec Commission

**AGENDA TOPIC:** Consider the revised Athletic field/court use application and permit policy and procedures and Athletic field/court use permit application

**EXPLANATION OF TOPIC:** The Parks and Rec Commission held a special meeting after the last City Council meeting to review the input of the City Council in relation to their proposed policies and procedures, use permit application and to verify the ability to charge an application fee for the fields located at Volunteer Park as it was partially funded by State DNR grant funds. The City Manager was able to verify through the DNR that as long as any fees charged were not punitive to non-South Lyon residents and that the park and the fields remain open to the public fees may be charged either as an administrative fee or for the use of fields or courts. The Council was also concerned that the application of an application fee would deter City residents from using the fields and courts for one time or spur of the moment games and uses. The Commission has worked diligently to take these concerns into consideration while acknowledging what they believe is a use of the SLARA Recreation Director's administrative time to manage the scheduling of the fields and courts for SLARA and the many groups that use schedule/reserve these locations for entire sport seasons at one time.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Copies of the application policy and procedures both as presented at the previous council meeting and the revised copy. Copies of the Field/Court use permit application as it was previously presented and the revised copy. Copy of the email from the DNR stating that the City can charge fees at Volunteer Park.

**POSSIBLE COURSES OF ACTION:** Adopt and authorize the use of the revised application and permit policy and procedure and use permit application. Reject the policy and procedure and or application.

**RECOMMENDATION:** . Adopt and authorize the use of the revised application and permit policy and procedure and use permit application.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to adopt and authorize the use of the revised application and permit policy and procedure and use permit application.

# South Lyon Area Recreation Authority

318 W. Lake Street, South Lyon, MI 48178  
Phone: (248) 437-8105 Fax: (248) 437-4324



## CITY OF SOUTH LYON ATHLETIC FIELD/COURT USE APPLICATION AND PERMIT POLICY & PROCEDURE

### Intent and Purpose

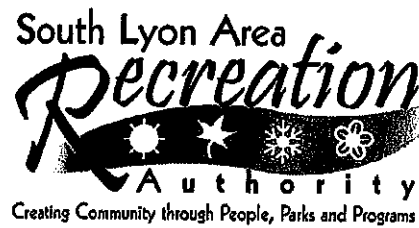
The intent and purpose of this policy is to provide for the fair and equitable permitting of use of City athletic fields and courts by individuals and groups.

### City Athletic Field and Court Permit Application Procedures

- Applications to obtain permit for use of City athletic fields and courts will be accepted by SLARA beginning the 2nd Monday of January at 8:00 am of the calendar year for dates in that year.
- Applications should be submitted a minimum of thirty (30) days prior to the requested date of use to obtain a permit for use of the field or court.
- Applications shall be submitted in person, in the drop box, or via facsimile directly to the Recreation Director
- **There will be a \$25 application fee payable to the "SLARA" due upon submission. For modifications requested to approved permits, a \$5 fee will be charged for each request. Absolutely no permits will be approved until the application fee is paid.**
  - \* A Permit Modification is defined as a requests to change times or change locations on a previously approved permit. *If any dates approved in the original permit need to be cancelled and not rescheduled, please inform the SLARA as soon as possible. No charges will be assessed.*
  - \* For activity cancellations due to inclement weather, an alternate date may be requested without incurring the "Permit Modification Fee". These makeup requests must be submitted within 7 calendar days of the cancelled date and requested dates are not guaranteed and are based on field availability.
  - \* Any additional dates requested (not included in the original Permit Application) throughout the calendar year constitute a new Permit Application and all applicable fees will be charged.
- Applications will be received and reviewed by SLARA on behalf of the City of South Lyon. A permit shall not be valid until approved by the Director of SLARA in writing.
- Only completed applications will be accepted, reviewed and considered. A completed application must include the following:
  - \* A completed Athletic Field/Court Use Permit Application Form, including a signature acknowledging and agreeing to the Field/Court Terms of Use and Waiver of Liability and Hold Harmless agreement.
  - \* A list of requested practice dates and games, including additional dates for rescheduling rainouts or other canceled games or practices.
  - \* A current copy of the applicant's articles of organization or incorporation, if applicable.
  - \* A certificate of general liability insurance coverage for injuries to persons or damage to property that may arise from or in connection with the permitted use of the athletic field or court and/or the activities associated with it in a minimum amount of \$1,000,000 per occurrence and aggregate with the following wording added as Additional Insured: "It is understood and agreed that the following shall be Additional Insured: The City of South Lyon, including its elected and appointed officials, all employees and volunteers, all boards, departments, and/or authorities and their board members, employees, and volunteers." The applicant's insurance shall be primary and non-contributory.

**South Lyon Area Recreation Authority**

318 W. Lake Street, South Lyon, MI 48178  
(248) 437-8105



**Permitting Priority Guidelines**

The City athletic fields and courts are public property. The City acknowledges its right to establish a reasonable method of permitting and scheduling the use of fields and courts. To protect these fields and courts from unregulated use that could potentially cause harm to them, four categories of athletic field and court users are defined to promote orderly and timely accessibility and use of the fields and courts as well as identify factors considered in the review, scheduling and approval of permits for use of same.

Permit Applications will be reviewed and considered according to the following priorities:

Type I: Programs and activities provided and/or sponsored by the City of South Lyon.

Type II: South Lyon based, non-profit organizations, including but not limited to South Lyon Area Recreation Authority, South Lyon Junior League, South Lyon Soccer Club, South Lyon Lacrosse, Boy Scouts, Girl Scouts, Church Groups, etc.

Type III: South Lyon private individuals, businesses and organizations.

Type IV: Non-South Lyon based non-profit organizations, private individuals, businesses, etc.

In reviewing an application, in addition to the above user priorities, the City may also consider other factors, including, without limitation: the programming of the City, the City's affiliations with certain organizations and groups, the applicant's need (whether season, multiple or single dates and/or facilities), number of participants, residency of applicants and participants, and the overall impact of the requested use on the City's established recreational needs and goals. A South Lyon organization, group, or individual is defined as one having a business or residential address in the corporate boundaries of the City.

If multiple applications are submitted for the same field(s)/court(s), the SLARA Director will contact all organizations involved to arrange a meeting to best determine field/court usage and finalize permits for use. A decision will be reached that allows fair and equitable time for each applicant based on needs and other relevant factors. This meeting shall take place within a reasonable time following receipt of the applications or the scheduling conflict becomes known. Priority will be given to those sports and uses which are to be considered "in season" during the requested dates.

**Additional Terms**

Permit applications for full season use of athletic fields and courts must be submitted annually. Future permit applications will not be automatically approved based on the previous year's approved permit.

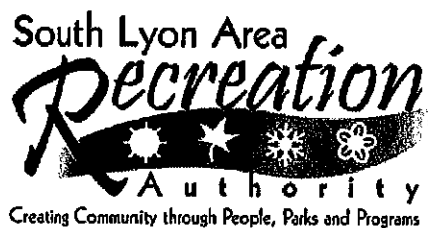
The liability of the City of South Lyon for failure to honor an issued permit for use of an athletic field or court as a result of an act of God, field or court condition, or other incident beyond the reasonable control of the City shall be limited to providing a reasonably satisfactory alternate date and/or time for the event or activity scheduled under the Permit.

The City reserves the right to waive policies, in whole or in part; to waive restrictions and conditions; to impose restrictions and conditions; to require special security; to waive fees, in whole or in part; to impose additional insurance requirements; to require municipal inspections and approvals; and to take such steps as may be necessary to ensure the health, safety and welfare of the residents of the City and the users of the athletic fields and courts.

The City of South Lyon reserves the right to deny any application for a permit to use an athletic field or court if deemed in the best interest of the City.

Applicants and Permittees agree to abide by all ordinances, policies, and rules and regulations applicable to athletic fields and courts.





South Lyon Area Recreation Authority  
Attn: DIRECTOR  
318 W. Lake Street  
South Lyon, MI 48178  
Tel. 248.437.8105 Fax. 248.437.4324

## City of South Lyon: Athletic Field/Court Use Permit Application

Name of Applicant/League/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant/Contact Person: \_\_\_\_\_

Mailing Address of Contact: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Requested Date(s) of Use: \_\_\_\_\_

*\*If more space is needed, please attach an organized schedule of dates/times requested.*

Exact Time of Event(s) (Beginning & End): \_\_\_\_\_

Expected # of Participants: \_\_\_\_\_

### Please select which park and facility you are requesting to use: (check all that apply)

McHattie East Baseball Field \_\_\_\_\_  
McHattie Sand Volleyball Courts \_\_\_\_\_

McHattie West Baseball Field \_\_\_\_\_  
McHattie Park/Dorothy Street Green Space \_\_\_\_\_

Volunteer North Ball Field \_\_\_\_\_  
Volunteer North Soccer Field \_\_\_\_\_  
Volunteer Sand Volleyball Court \_\_\_\_\_

Volunteer South Ball Field \_\_\_\_\_  
Volunteer South Soccer Field \_\_\_\_\_

Are you a non-profit organization: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, Fed ID # \_\_\_\_\_

Does your membership base consist of 2/3 South Lyon residents: \_\_\_\_\_ No \_\_\_\_\_ Yes

Name of Insurance Carrier: \_\_\_\_\_

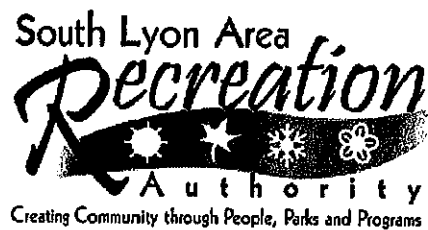
*\*Attach a copy of current insurance certificate*

Athletic Activity or Event Description: \_\_\_\_\_

Will an admission fee for spectators be charged on the dates requested: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, please detail: \_\_\_\_\_

Will concessions be sold onsite: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, please attach a copy of your permit

*\*Public sale or distribution of food requires a concession permit through the Oakland County Health Department.*



## FIELD/COURT TERMS OF USE

- Applicant/Permittee agrees to abide by all City and park use policies, ordinances and other applicable laws.
- Applicant/Permittee shall not charge a parking fee.
- Vehicles must be parked only in designated spaces and areas.
- No alcoholic beverages are allowed at City athletic fields, courts or parks without a separate event permit.
- Fields and surrounding areas must be cleaned up after the event. If the City is required to clean up after the use, the Applicant/Permittee will be charged a clean-up fee.
- Any damages caused by the Applicant/Permittee shall be immediately reported to the City Clerk. Costs incurred by the City to repair damage will be charged to the Applicant/Permittee.
- The City of South Lyon is not responsible for any damage to property or personal injury arising out of use of City athletic fields or courts or other park facilities.
- **WAIVER OF LIABILITY & HOLD HARMLESS AGREEMENT.** To the fullest extent permitted by law, \_\_\_\_\_ [Applicant Name/League/Organization] agrees to defend, pay, on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees, and volunteers and other working on behalf of the City of South Lyon against any and all claims, demands, suits or losses, including all costs, connected therewith, and for any damages which may be asserted or claimed or recovered against or from the City of South Lyon, its elected officials, employees, volunteers or others working on behalf of the City of South Lyon, by reason of personal injury or death, and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with the use.

I have read and agree to the above Field/Court Terms of Use.

\_\_\_\_\_  
Applicant/Permittee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

### For Office Use ONLY

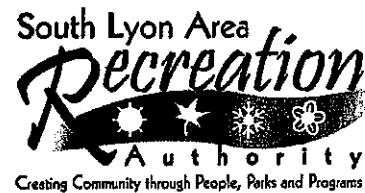
Application Received:    Date \_\_\_\_\_ Time \_\_\_\_\_

Permit Approved:        Date \_\_\_\_\_ Printed Name \_\_\_\_\_

REVISED

South Lyon Area Recreation Authority

318 W. Lake Street, South Lyon, MI 48178  
Phone: (248) 437-8105 Fax: (248) 4374324



**CITY OF SOUTH LYON**  
**ATHLETIC FIELD/COURT USE APPLICATION AND PERMIT POLICY & PROCEDURE**

**Intent and Purpose**

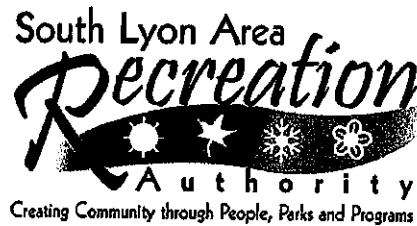
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- Applications should be submitted a minimum of thirty (30) days prior to the requested date of use to obtain a permit for use of the field or court.
- Applications shall be submitted in person, in the drop box, or via facsimile directly to the Recreation Director
- Applications for permits for multiple dates shall be subject to a \$25 non-refundable application fee which shall be due and payable to the "SLARA". Absolutely no permits will be approved until applicable application fees are paid. For modifications requested to approved permits, a \$5 fee will be charged for each request.
  - \* A Permit Modification is defined as a requests to change times or change locations on a previously approved permit. *If any dates approved in the original permit need to be cancelled and not rescheduled, please inform the SLARA as soon as possible. No charges will be assessed.*
  - \* For activity cancellations due to inclement weather, an alternate date may be requested without incurring the "Permit Modification Fee". These makeup requests must be submitted within 7 calendar days of the cancelled date and requested dates are not guaranteed and are based on field availability.
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**South Lyon Area Recreation Authority**

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**Permitting Priority Guidelines**

The City acknowledges its right to establish a reasonable method of permitting and scheduling the use of fields and courts. To protect these fields and courts from unregulated use that could potentially cause harm to them, five categories of athletic field and court users are defined to promote orderly and timely accessibility and use of the fields and courts as well as identify factors considered in the review, scheduling and approval of permits for use of same. The City athletic fields and courts are public property. Any unreserved fields or courts are available to the public on a first come, first served basis.

Permit Applications will be reviewed and considered according to the following priorities:

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**Type II:** South Lyon based, non-profit organizations, including but not limited to South Lyon Area Recreation Authority, South Lyon Junior League, South Lyon Soccer Club, South Lyon Lacrosse, Boy Scouts, Girl Scouts, Church Groups, etc.

**Type III:** South Lyon private individuals.

**Type IV:** South Lyon for profit businesses, organizations or activities.

**Type V:** Non-South Lyon based non-profit organizations, private individuals, businesses, etc.

In reviewing an application, in addition to the above user priorities, the City may also consider other factors, including, without limitation: the programming of the City, the City's affiliations with certain organizations and groups, the applicant's need (whether season, multiple or single dates and/or facilities), number of participants, residency of applicants and participants, and the overall impact of the requested use on the City's established recreational needs and goals. A South Lyon organization, group, or individual is defined as one having a business or residential address in the corporate boundaries of the City.

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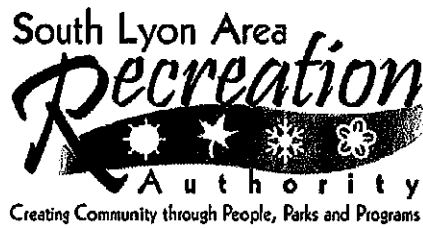
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Applicants and Permittees agree to abide by all ordinances, policies, and rules and regulations applicable to athletic fields and courts.

revised



South Lyon Area Recreation Authority  
Attn: DIRECTOR  
318 W. Lake Street  
South Lyon, MI 48178  
Tel. 248.437.8105 Fax. 248.437.4324

## City of South Lyon: Athletic Field/Court Use Permit Application

Name of Applicant/League/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Applicant/Contact Person: \_\_\_\_\_

Mailing Address of Contact: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Requested Date(s) of Use: \_\_\_\_\_

*\*If more space is needed, please attach an organized schedule of dates/times requested.*

Exact Time of Event(s) (Beginning & End): \_\_\_\_\_

Expected # of Participants: \_\_\_\_\_

### Please select which park and facility you are requesting to use: (check all that apply)

McHattie East Baseball Field \_\_\_\_\_  
McHattie Sand Volleyball Courts \_\_\_\_\_

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Volunteer North Ball Field \_\_\_\_\_  
Volunteer North Soccer Field \_\_\_\_\_  
Volunteer Sand Volleyball Court \_\_\_\_\_

Volunteer South Ball Field \_\_\_\_\_  
Volunteer South Soccer Field \_\_\_\_\_

Are you a non-profit organization: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, Fed ID # \_\_\_\_\_

Does your membership base consist of 2/3 South Lyon residents: \_\_\_\_\_ No \_\_\_\_\_ Yes

Name of Insurance Carrier: \_\_\_\_\_

*\*Attach a copy of current insurance certificate*

Athletic Activity or Event Description: \_\_\_\_\_

Will an admission fee for spectators be charged on the dates requested: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, please detail: \_\_\_\_\_

Will concessions be sold onsite: \_\_\_\_\_ No \_\_\_\_\_ Yes: If yes, please attach a copy of your permit

*\*Public sale or distribution of food requires a concession permit through the Oakland County Health Department.*



## FIELD/COURT TERMS OF USE

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- Applicant/Permittee shall not charge a parking fee.
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- Any damages caused by the Applicant/Permittee shall be immediately reported to the City Clerk. Costs incurred by the City to repair damage will be charged to the Applicant/Permittee.
- The City of South Lyon is not responsible for any damage to property or personal injury arising out of use of City athletic fields or courts or other park facilities.
- **WAIVER OF LIABILITY & HOLD HARMLESS AGREEMENT.** To the fullest extent permitted by law, [Applicant Name/League/Organization] agrees to defend, pay, on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees, and volunteers and others working on behalf of the City of South Lyon against any and all claims, demands, suits or losses, including all costs, connected therewith, and for any damages which may be asserted or claimed or recovered against or from the City of South Lyon, its elected officials, employees, volunteers or others working on behalf of the City of South Lyon, by reason of personal injury or death, and/or property damage, including loss thereof, which arises out of or is in any way connected or associated with the use.

I have read and agree to the above Field/Court Terms of Use.

\_\_\_\_\_  
Applicant/Permittee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

### For Office Use ONLY

Application Received: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Received by: \_\_\_\_\_

### **Permit Application Fee \$25 / Permit Modification \$5**

Please circle payment method:      Credit Card      Check # \_\_\_\_\_      Cash

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ 3 Digit PIN: \_\_\_\_\_

Permit Approved: Date \_\_\_\_\_ Printed Name \_\_\_\_\_ Signature: \_\_\_\_\_