

Regular City Council Meeting

February 9, 2015

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: January 26, 2015
 Approval of Bills
 Approval of Agenda
 SLFD Unit Citation
 Public Comment

I. Old Business

None

II. New Business

- 1) Purchase of 2015 F-350 Super Cab Pick Up with Poly V-Plow Blade and 2015 Ford 350 One Ton Dump Truck with Bed and Salt Spreader
- 2) Resolution Updating City's Policy and Guidelines for Granting Exemption from Payment of Property Taxes
- 3) Waiver of Permit Fee for City-Wide Garage Sale
- 4) Acceptance of Monetary Gift from PNC for the Holiday Party
- 5) Contract with Safebuilt

III. Manager's Report

IV. Council Comments

V. Adjournment

The City of South Lyon
Regular City Council Meeting
January 26, 2015

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance

PRESENT: Mayor Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
Also Present: Department Head Martin, Chief Collins,
Chief Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton
ABSENT: City Manager Ladner

MINUTES

Councilman Kivell stated there is a correction needed on page 2. It should state Councilman Kivell stated this has historically worked for the City, and the City still makes contributions to these things, but this will help to defer some costs, not deter.

CM 1-1-15 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 1-2-15 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Kopkowski
Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Ryan Lare of 716 Grand Court stated he is here to give a special gift to the Chief of Police and acknowledge our wonderful Police Department and all the wonderful things they do. Officer Raap

1/26/15

helped a neighbor of his with her child seat because she didn't realize it was in the wrong position. He spent over an hour with her showing her how the seats will need to be moved as the child grows. Mr. Lare stated all of the Officers in our town are wonderful and are never rude and it is tribute to our Police Chief. Mr. Lare presented Chief Collins with a canvas print depicting the Police Department's Seal, Motto, and Mission Statement. Mr. Lare stated that desk clerk Chris assisted him with the project and should be recognized for that. Chief Collins stated that he appreciated Mr. Lare's gesture and read aloud the Mission Statement. Chief Collins stated that he would hang the canvas in the police station or in his office.

Carl Richards of 390 Lennox stated he would like everyone to know the white ribbons that are around town are in honor and memory of the family that had a horrible accident last week in New Hudson.

OLD BUSINESS- None

NEW BUSINESS

1. Safe Routes to School Expenditure and Resolution

Mayor Wallace stated this is a joint expenditure between the City, Township and South Lyon Schools. Councilman Kivell asked if the State establishes the perimeters that can take place. Councilman Kramer stated there are many steps that must take place. There is a list of what the money can and cannot be used for. Councilman Kivell stated the Township will be managing the program and he just wants to make sure everything is established and the program is fulfilled rather than one individual deciding what will take place.

Tracy Hill stated she lives on Lillian Street in Lyon Township. She stated she began working on this 4 years ago. She stated this funding is for children that cross the road behind Millennium because there are no sidewalks and they cross in front of Biggby across Pontiac Trail. They are trying to put money forth to get a grant to make the school route safe for children. She stated between 9 mile and Wendys there is no crossing for children. Councilman Kivell stated he is hoping part of this is educating people that they need to cross where the crossings are, the City added a lighting system across Centennial and kids still cross anywhere they want to. He further stated this is a good first step, but he is hoping we will get more information to ensure we are spending money properly rather than just being hopeful. Mayor Wallace stated the Township may need to assess where they need sidewalks and add assessments to have them put in. Councilman Kivell stated he wants to ensure the City is not spending money for the Township making improvements through this program. The idea for us to help with this program to ensure the Township can get a good deal on adding sidewalks is a concern. Councilman Kramer stated the application process is laid out on the website www.saferoutes.org. It explains the process as well as the projects that are and are not covered. Councilman Wedell referred to the resolution which states the Township will maintain and account for services and expenditures charged to the fund with copies monthly to the City of South Lyon and South Lyon Schools. Councilman Rzyzi stated he is comfortable with this resolution.

CM 1-3-15 MOTION TO APPROVE SAFE ROUTES TO SCHOOL RESOLUTION AND EXPENDITURE

Motion by Rzyzi, supported by Kramer
Motion to approve the resolution concerning safe routes to school. (See attached resolution)

VOTE: MOTION CARRIED UNANIMOUSLY

COUNCIL COMMENTS

Council Members stated they wish City Manager Ladner a quick recovery.

Mayor Wallace stated he has a work assignment and will be missing a couple of meetings and Councilman Rzyzi will be stepping in as Mayor Pro Tem in his absence.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Tedd Wallace, Mayor

Lisa Deaton Clerk/Treasurer



SOUTH LYON FIRE DEPARTMENT

217 Whipple Street, South Lyon, MI 48178

Phone: 248-437-2616 Fax: 248-437-3025

southlyonfire.com

MEMORANDUM

TO: City Manager Lynne Ladner

FROM: Fire Chief Mike Kennedy

DATE: February 4, 2015

RE: Unit Citation – Ticonderoga Drive

I am requesting time prior to the official agenda of the City Council meeting on Monday, February 9, 2015 to recognize the actions of SLFD and assisting agencies on February 2, 2015.

On Monday, February 2 at 11:11 PM, SLFD was dispatched on a smoke investigation in the 62000 block of Ticonderoga. SLFD Chief 1 arrived to find a working fire in a middle of the group unit of a senior citizen condominium complex. A first alarm was transmitted bringing an engine from Green Oak Twp FD and Lyon Twp FD.

South Lyon PD assisted with evacuating all of building's units and digging out a snow covered hydrant. SLFD Engine 2 made an interior attack finding a working basement fire, which was running the floor joists and walls.

The fire extended to the first floor but was contained to the unit of origin. There were no injuries. The fire caused significant damage to the unit of origin. However, all other units in the building were able to be reoccupied the night of fire.

The highly successful outcome of this incident was truly a team effort by the below individuals.

South Lyon FD Engine 2

Lieutenant (acting) Chris Demeniuk
Sergeant Tim Wilson
Sergeant David Johnston
Probationary Firefighter Cindy Conrad

South Lyon FD Ladder 1

Lieutenant Jim Shekell
Firefighter Chad Ulrich
Firefighter Russell Achatz

South Lyon FD Engine 1

Firefighter Ryan Carlington
Firefighter Stephanie Shippe

South Lyon Police

Officer Tim Raap
Officer Travis Stevens

Lyon Township FD Engine 2

Green Oak Township FD Tanker 83

January 2015 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	18.0400	160.00		\$ 2,886.40	\$ -		\$ 2,886.40	
Ciarelli, J.	14.5000	63.75		\$ 964.07	\$ -		\$ 964.07	
Deaton, L.				\$ 4,629.24			\$ 4,629.24	
Delaney, K.	24.0000	83.50		\$ 2,004.00			\$ 2,004.00	
Ladner, L.				\$ 6,923.06			\$ 6,923.06	
Lanning, W.	10.2200	32.50		\$ 332.15			\$ 332.15	
Lyon, Thomas	17.3400	72.00		\$ 1,248.48			\$ 1,248.48	
Mosier, L.				\$ 4,307.34			\$ 4,307.34	
Spaulding, D.	16.1200	136.00		\$ 2,192.32	\$ -		\$ 2,192.32	
TOTAL: Administration		547.75	0.00	\$ 25,487.06	\$ -	\$ -	\$ 25,487.06	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Brannun, L.	11.1600			\$ -			\$ -	
Kimberly, B.	11.1600			\$ -			\$ -	
McLean, W.	11.1600			\$ -			\$ -	
Wauford, S.	11.1600			\$ -			\$ -	
Wedesky, J. W.	11.1600			\$ -			\$ -	
Williamson, N.	11.8600			\$ -			\$ -	
TOTAL: Cemetery		0.00	0.00	\$ -	\$ -	\$ -	\$ -	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	34.0304	160.00	32.00	\$ 5,444.85	\$ 1,670.38		\$ 7,115.23	
Baker, A.	31.3576	176.00	33.00	\$ 5,518.95	\$ 1,583.14		\$ 7,102.09	
Baker, J.	34.0304	176.00	29.00	\$ 5,989.35	\$ 1,507.51		\$ 7,496.86	
Barbour, R.	31.3576	184.00	28.00	\$ 5,769.81	\$ 1,337.21		\$ 7,107.02	
Brooks, T.	31.3576	180.00	40.50	\$ 5,017.22	\$ 1,951.71		\$ 6,968.93	
Collins, L.				\$ 6,851.82			\$ 6,851.82	
Conklin, R.	10.0000	95.00		\$ 950.00			\$ 950.00	
Faught, C.	34.0304	176.00	32.50	\$ 5,989.34	\$ 1,682.42		\$ 7,671.76	
Forgacs, M.	16.2100	8.00		\$ 129.68			\$ 129.68	
Hoydic, S.	31.3576	168.00		\$ 5,268.09	\$ -		\$ 5,268.09	
Krettlin, F.	16.2100	12.00		\$ 194.52			\$ 194.52	
Laraway, P.	16.2100	11.50		\$ 186.42			\$ 186.42	
Piekrik, Marc	10.0000	32.50		\$ 325.00			\$ 325.00	
Raap, T.	31.3576	160.00	38.00	\$ 5,017.22	\$ 1,814.79		\$ 6,832.00	
Regentik, C.	18.0400	160.00		\$ 2,886.40			\$ 2,886.40	
Sederlund, C.	34.0304	188.00	30.50	\$ 6,397.72	\$ 1,585.48	\$ 1,600.00	\$ 9,583.20	Longevity
Sovik, C.	36.2478	160.00	40.50	\$ 5,799.65	\$ 2,248.79		\$ 8,048.44	
Sroufe, T.	31.3576	160.00		\$ 5,017.23	\$ -		\$ 5,017.23	
Stevens, T.	31.3576	176.00	12.00	\$ 5,518.95	\$ 573.09		\$ 6,092.04	
Tomanek, J.	31.3576	160.00	25.00	\$ 5,017.22	\$ 1,199.35	\$ 1,300.00	\$ 7,516.56	Longevity
Walton, T.	31.3576	168.00	22.00	\$ 5,268.09	\$ 1,050.67		\$ 6,318.75	
Wilcox, W.	11.5600	23.50		\$ 271.66			\$ 271.66	
Wilcox, W.	16.2100	12.00		\$ 194.52			\$ 194.52	
Wittrock, M.	31.3576	176.00	28.50	\$ 5,518.94	\$ 1,361.09	\$ 1,000.00	\$ 7,880.03	Longevity
Total: Police		2902.50	391.50	\$ 94,542.61	\$ 19,565.63	\$ 3,900.00	\$ 118,008.24	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Achatz, R.	15.4000	24.25		\$ 373.45			\$ 373.45	
Armstrong, C.	19.8000	40.75		\$ 806.85			\$ 806.85	
Bromley, E.	14.3000	26.25		\$ 375.38			\$ 375.38	
Carlington, R.	16.5000	93.25		\$ 1,538.63			\$ 1,538.63	
Conrad, C.	8.1500	65.50		\$ 533.83			\$ 533.83	
Demeniuk, C.	19.8000	20.00		\$ 396.00			\$ 396.00	
Esper, T.	14.3000	12.75		\$ 182.33			\$ 182.33	
Hefferan, Timothy	8.1500	36.50		\$ 297.48			\$ 297.48	
Johnston, D.	17.6000	30.25		\$ 532.40			\$ 532.40	
Kennedy, M.				\$ 2,182.02			\$ 2,182.02	
LaCroix, L.	14.3000	70.50		\$ 1,008.15			\$ 1,008.15	
Lynn, C.	16.5000	31.00		\$ 511.50			\$ 511.50	
McGillen, T.	16.5000	20.00		\$ 330.00			\$ 330.00	
Mitchell, Dean	9.0000	31.25		\$ 281.25			\$ 281.25	
Moynihan, B.	17.6000	19.75		\$ 347.60			\$ 347.60	
Noechel, J.	19.8000	42.50		\$ 841.50			\$ 841.50	
Olando, Michael	9.0000	37.25		\$ 335.25			\$ 335.25	
Shekell, J.	19.8000	47.00		\$ 930.60			\$ 930.60	
Shippe, S.	16.5000	78.50		\$ 1,295.25			\$ 1,295.25	
Ulrich, C.	16.5000	9.00		\$ 148.50			\$ 148.50	
Weir, M.	22.0000	100.75		\$ 2,216.50			\$ 2,216.50	
Wilson, T.	17.6000	44.00		\$ 774.40			\$ 774.40	
Total: Fire		881.00		\$ 16,238.89		\$ -	\$ 16,238.89	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	16.2800	160.00	31	\$ 2,604.80	\$ 757.02	\$ 280.00	\$ 3,641.82	On-call
Archey, Je.	22.5700	160.00	40.50	\$ 3,611.20	\$ 1,395.63		\$ 5,006.83	
Brock, R.	24.4900	160.00	22.50	\$ 3,918.40	\$ 847.58		\$ 4,765.98	
Buers, D.	22.9500	160.00	6.00	\$ 3,672.00	\$ 213.48		\$ 3,885.48	
Dentai, F.	16.2800	160.00	48.50	\$ 2,604.80	\$ 1,184.37	\$ 480.00	\$ 4,269.17	On-call
Jamison, M.	18.0400	160.00		\$ 2,886.40	\$ -		\$ 2,886.40	
Moritz, M.	20.9700	160.00	5.00	\$ 3,355.20	\$ 160.90		\$ 3,516.10	
Paver, V.	20.9700	160.00	8.50	\$ 3,355.20	\$ 271.66	\$ 80.00	\$ 3,706.86	On-call
Piasecki, T.	18.5900	160.00	48.00	\$ 2,974.40	\$ 1,338.48	\$ 280.00	\$ 4,592.88	On-call
Race, J.	15.1100	120.00	9.00	\$ 1,813.20	\$ 203.99		\$ 2,017.19	
Valencia, A.	15.1100	120.00	4.50	\$ 1,813.20	\$ 101.99		\$ 1,915.19	
Total: D.P.W.		1680.00	223.50	32608.80	6475.09	1120.00	40203.89	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W. & W.W.								
Archey, Ju.	18.0400	160		\$ 2,886.40	\$ -		\$ 2,886.40	
Armstrong, C.	15.8200	143.5		\$ 2,270.17	\$ -		\$ 2,270.17	
Beason, R.	26.5600	160	8.00	\$ 4,249.60	\$ 327.92	\$ 290.00	\$ 4,867.52	On-call
Ciaramitaro, J.	25.0300	160		\$ 4,004.80	\$ -	\$ 280.00	\$ 4,284.80	On-call
Erdmann, Kevin	15.8200	144		\$ 2,278.08	\$ -		\$ 2,278.08	
Gehringer, D.	24.4300	160	16.00	\$ 3,908.80	\$ 594.40	\$ 320.00	\$ 4,823.20	On-call
Martin, R.				\$ 6,404.18	\$ -		\$ 6,404.18	
Popravsky, P.	20.0100	160		\$ 3,201.60	\$ -	\$ 1,500.00	\$ 4,701.60	Longevity
Randall, A.	25.5300	160	22.00	\$ 4,084.80	\$ 863.06	\$ 360.00	\$ 5,307.86	On-call
Sahl, L.	10.0000	45		\$ 450.00	\$ -		\$ 450.00	
Total: W. & W.W.		1292.50	46.00	33738.43	1785.38	2750.00	38273.81	
Grand Total		7,303.75	661.00	\$ 202,615.78	\$ 27,826.11	\$ 7,770.00	\$ 238,211.89	

Check Register Report

Checks Written Since 1/12/15

Date: 02/05/2015

Time: 10:28 am

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
65772	01/15/2015	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	17.25
65773	01/15/2015	Printed		0859	LLOYD COLLINS	REIMB FBI MEMBER DUES	35.00
65774	01/15/2015	Printed		0584	DTE ENERGY	ELECTRIC SVC 11/26-12/30/14	333.67
65775	01/15/2015	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX & AGENT FEES	1,666.65
65776	01/15/2015	Printed		2892	ESRI	ANNUAL GIS SOFTWARE MAINT.	1,000.00
65777	01/15/2015	Printed		0925	FBINAA	FBI MEMBER DUES	85.00
65778	01/15/2015	Printed		5998	JONATHAN GEARNES	EMS CONTINUING EDUCATION	50.00
65779	01/15/2015	Printed		0138	LAKELAND PRINTING	PRINT PURCHASE ORDERS & ENV.	569.00
65780	01/15/2015	Printed		5937	SARAH LAMBI	VIDEO COUNCIL MTG - 1/12/15	50.00
65781	01/15/2015	Printed		3375	LOWE'S	DOWNSPOUTS	17.32
65782	01/15/2015	Printed		5627	MARY NOVROCKI	FARM MKT MGR FEES	100.00
65783	01/15/2015	Printed		5183	OAKLAND COUNTY TREASURERS	CLEMIS/MUGSHOT FEES	3,893.25
65784	01/15/2015	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL ADS	70.80
65785	01/15/2015	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
65786	01/15/2015	Printed		5364	PEOPLE'S EXPRESS	DECEMBER 2014 TRANSPORTATION	5,863.00
65787	01/15/2015	Printed		0462	PETER'S TRUE VALUE HARDWARE	DECEMBER 2014 STMT	1,352.71
65788	01/15/2015	Printed		5999	APRIL PHOENIX	WATER REFUND	40.13
65789	01/15/2015	Printed		6000	SCHUTZ HEATING & COOLING	SERVICE P.D. GARAGE HEATER	149.95
65790	01/15/2015	Printed		6001	UL LLC	PUMP & LADDER TESTING	3,005.00
65791	01/15/2015	Printed		3984	WOW! BUSINESS	PARK SECURITY	108.97
65792	01/22/2015	Printed		0364	DOUGLAS BAAKI	UNIFORM CLEANING ALLOWANCE	100.00
65793	01/22/2015	Printed		0708	AUDRA BAKER	UNIFORM CLEANING ALLOWANCE	100.00
65794	01/22/2015	Printed		1110	JARED BAKER	UNIFORM CLEANING ALLOWANCE	100.00
65795	01/22/2015	Printed		3219	RONALD BARBOUR	UNIFORM CLEANING ALLOWANCE	100.00
65796	01/22/2015	Printed		0465	TRACY BROOKS	UNIFORM CLEANING ALLOWANCE	100.00
65797	01/22/2015	Printed		5264	BUSCH'S	SUPPLIES	215.67
65798	01/22/2015	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION 1/23/15	578.26
65799	01/22/2015	Printed		3911	CITY OF FARMINGTON*	USE OF GUN RANGE - 12/16/14	75.00
65800	01/22/2015	Printed		0859	LLOYD COLLINS	UNIFORM CLEANING ALLOWANCE	100.00
65801	01/22/2015	Printed		0283	CORRIGAN OIL CO.	GAS & DIESEL - DECEMBER 2014	5,758.84
65802	01/22/2015	Printed		0317	DTE ENERGY	ELECTRIC SVC 11/24 - 12/22/14	21,632.90
65803	01/22/2015	Printed		1633	CHRISTOPHER FAUGHT	UNIFORM CLEANING ALLOWANCE	100.00
65804	01/22/2015	Printed		5820	FIRST ADVANTAGE LNS OCC HEALTH	PRE-EMPLOYMENT DRUG SCREENINGS	121.50
65805	01/22/2015	Printed		2545	SEAN S. HOYDIC	UNIFORM CLEANING ALLOWANCE	100.00
65806	01/22/2015	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - JAN 2015	250.76
65807	01/22/2015	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	GENERAL LABOR MATTERS	7,300.00
65808	01/22/2015	Printed		3702	MICHAEL KENNEDY	REIMB USPS, FIRE OFCR III FOOD	109.97
65809	01/22/2015	Printed		3768	L-3 COMMUNICATIONS	MAINT AGREEMENT-MOBILE-VISION	2,433.00
65810	01/22/2015	Printed		1509	MARTIN'S DO IT BEST	HARDWARE SUPPLIES	37.07
65811	01/22/2015	Printed		3586	MICHIGAN ASSOCIATION OF MAYORS	2015 MEMBERSHIP DUES-T WALLACE	85.00
65812	01/22/2015	Printed		3445	MICHIGAN FOOD & FARMING SYSTEM	ANNUAL MIFMA MEMBERSHIP	250.00
65813	01/22/2015	Printed		6002	NEW DIRECTIONS BEHAVIORAL	QTRLY PREMIUM - EAP	484.50
65814	01/22/2015	Printed		5627	MARY NOVROCKI	FARM MKT MGR FEES	100.00
65815	01/22/2015	Printed		5183	OAKLAND COUNTY TREASURERS	BS&A TAX SUPPORT FEE	737.64
65816	01/22/2015	Printed		2507	R.R.R.A.S.O.C.	HAZARDOUS WASTE - DEC 2014	22.00

Check Register Report

Checks Written Since 1/12/15

Date: 02/05/2015

Time: 10:28 am

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
65817	01/22/2015	Printed		1634	TIMOTHY RAAP	UNIFORM CLEANING ALLOWANCE	100.00
65818	01/22/2015	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT-NOV 2014	663.19
65819	01/22/2015	Printed		5893	SAFEBUILT MICHIGAN, INC.	BLDG PERMITS - DEC 2014	2,792.84
65820	01/22/2015	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAXES DUE LIBRARY	1,557.49
65821	01/22/2015	Printed		9062	SCHOOLCRAFT COLLEGE	FIRE OFFICER III COURSE - WEIR	380.00
65822	01/22/2015	Printed		0236	CHRISTOPHER SEDERLUND	UNIFORM CLEANING ALLOWANCE	100.00
65823	01/22/2015	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	TAXES DUE SCHOOLS	12,133.34
65824	01/22/2015	Printed		2405	CHRISTOPHER SOVIK	UNIFORM CLEANING ALLOWANCE	100.00
65825	01/22/2015	Printed		0831	TONY SROUFE	UNIFORM CLEANING ALLOWANCE	100.00
65826	01/22/2015	Printed		2781	STATE OF MICHIGAN	PAYROLL DEDUCTION - 1/23/15	405.19
65827	01/22/2015	Printed		3397	STATE OF MICHIGAN -	RIFLE PURCHASE	29.90
65828	01/22/2015	Printed		3698	STATE OF MICHIGAN^^^	EMS LICENSURE	175.00
65829	01/22/2015	Printed		9800	TRAVIS STEVENS	UNIFORM CLEANING ALLOWANCE	100.00
65830	01/22/2015	Printed		6004	THD HOME SERVICES	REFUND PLAN REVIEW FEE-B15004	37.50
65831	01/22/2015	Printed		0768	JOHN TOMANEK	UNIFORM CLEANING ALLOWANCE	100.00
65832	01/22/2015	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 1/23/15	2,963.85
65833	01/22/2015	Printed		5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 1/23/15	253.85
65834	01/22/2015	Printed		1211	TIMOTHY WALTON	UNIFORM CLEANING ALLOWANCE	100.00
65835	01/22/2015	Printed		2060	WELLS FARGO	REF TAX OVERPAYMENT 17-306-030	236.27
65836	01/22/2015	Printed		8996	MICHAEL WITTROCK	UNIFORM CLEANING ALLOWANCE	100.00
65837	01/22/2015	Printed		3984	WOW! BUSINESS	CABLE SERVICE	93.46
65838	01/23/2015	Printed		5384	ACCUNET WEB SERVICES	ANNUAL WEB SVC & HOSTING	346.50
65839	01/29/2015	Printed		6006	ALLCOMM COMMUNICATIONS	PHONE REPAIRS	400.00
65840	01/29/2015	Printed		0219	AMERICAN PUBLIC WORKS ASSOC.	ANNUAL MEMBERSHIP RENEWAL	350.00
65841	01/29/2015	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	17.25
65842	01/29/2015	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12
65843	01/29/2015	Printed		5264	BUSCH'S	SUPPLIES	23.64
65844	01/29/2015	Printed		3117	ERNEST CLOSE	INSTR FEE-FIRE OFCR III COURSE	1,800.00
65845	01/29/2015	Printed		3165	CONSUMERS ENERGY^	GAS SERVICE	13,658.52
65846	01/29/2015	Printed		0381	CSX TRANSPORATION, INC.	ANNUAL PIPELINE CROSSING FEE	530.16
65847	01/29/2015	Printed		5403	KRISTEN DELANEY	MILEAGE REIMBURSEMENT	40.25
65848	01/29/2015	Printed		3755	BEVERLY DIXSON	COUNCIL PAY - JAN 2015	180.00
65849	01/29/2015	Printed		0584	DTE ENERGY	ELECTRIC SVC 12/19/14-1/23/15	1,240.04
65850	01/29/2015	Printed		0317	DTE ENERGY	STREET LIGHTS	8,244.71
65851	01/29/2015	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	CLAIMS FUNDING	6,660.01
65852	01/29/2015	Printed		5646	IACP- MEMBERSHIP	2015 MEMBERSHIP - SOVIK	150.00
65853	01/29/2015	Printed		3702	MICHAEL KENNEDY	REIMB FIRE OFFICER FOOD	95.93
65854	01/29/2015	Printed		2586	GLENN KIVELL	COUNCIL PAY - JAN 2015	180.00
65855	01/29/2015	Printed		1756	ERIN KOPKOWSKI	COUNCIL PAY - JAN 2015	180.00
65856	01/29/2015	Printed		3398	MICHAEL KRAMER	COUNCIL PAY - JAN 2015	180.00
65857	01/29/2015	Printed		6636	LYNNE LADNER	CAR ALLOWANCE JANUARY	350.00
65858	01/29/2015	Printed		5937	SARAH LAMBI	VIDEO COUNCIL MTG - 1/26/15	50.00
65859	01/29/2015	Printed		6005	MCCARTER PROPERTIES	2014 WINTER PROP TAX OVERPYMT	27.63
65860	01/29/2015	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,970.62
65861	01/29/2015	Printed		0662	MICHIGAN STATE FIREMEN'S ASSOC	FIRE INSTR BOOKS - JOHNSTON	86.58
65862	01/29/2015	Printed		1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS - DEC 2014	417.50

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Checks							
65863	01/29/2015	Printed		5183	OAKLAND COUNTY TREASURERS	QTRLY FRMS REPORTING FEES	1,177.96
65864	01/29/2015	Printed		3705	OAKLAND SCHOOLS*	2014 WINTER TAX BILLS MAILING	2,270.56
65865	01/29/2015	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	41.00
65866	01/29/2015	Printed		0044	PITNEY BOWES INC	ANNUAL EQUIPMENT MAINT AGREE.	1,405.90
65867	01/29/2015	Printed		9065	PROVIDENCE OCCUPATIONAL	HEP B VACCINES	643.00
65868	01/29/2015	Printed		2507	R.R.R.A.S.O.C.	HAZARDOUS WASTE COLL-10/18/14	27.00
65869	01/29/2015	Printed		3756	JOSEPH RYZYI	COUNCIL PAY - JAN 2015	180.00
65870	01/29/2015	Printed		1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INS.	2,507.78
65871	01/29/2015	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL - 318 W. LAKE ST.	56.00
65872	01/29/2015	Printed		3596	THE UPS STORE	SHIP EPA WATER TEST SAMPLES	23.45
65873	01/29/2015	Printed		5830	US BANK	WATER BOND INTEREST	3,380.00
65874	01/29/2015	Printed		1552	TEDD WALLACE	COUNCIL PAY - JAN 2015	220.00
65875	01/29/2015	Printed		1378	HARVEY WEDELL	COUNCIL PAY - JAN 2015	180.00
65876	01/29/2015	Printed		3826	WOLVERINE ENERGY SERVICE	PARTIAL PERMIT REFUND - E8311	35.75
65877	01/29/2015	Printed		3984	WOW! BUSINESS	CABLE BOX	42.97
65878	01/30/2015	Printed		3165	CONSUMERS ENERGY^	GAS SERVICE	487.52
65879	01/30/2015	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,082.87
65880	01/30/2015	Printed		2607	IIMC	MEMBERSHIP FEES-L. DEATON	180.00
65881	01/30/2015	Printed		0055	SAM'S CLUB DIRECT	MISC SUPPLIES-POLICE	335.88
65882	01/30/2015	Printed		5919	SPARTAN SEALCOATING, INC.	POL/FIRE PKG LOT PAY #3-FINAL	9,507.49
65883	01/30/2015	Printed		3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	1,715.59
65884	02/04/2015	Printed		2562	POSTMASTER	WATER BILL REMINDERS&SHUTOFFS	184.62
65885	02/05/2015	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 2/6/15	459.00
65886	02/05/2015	Printed		5374	AT&T MOBILITY	CELL PHONE SERVICE	558.96
65887	02/05/2015	Printed		2440	RONALD BEASON	REIMB MILEAGE & PARKING	71.55
65888	02/05/2015	Printed		3019	BIFANO EYE CARE	VISION INS - JANUARY 2015	330.42
65889	02/05/2015	Printed		0309	DENNIS BRIDSON	HEALTH INS REIMB	500.00
65890	02/05/2015	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 2/6/15	578.26
65891	02/05/2015	Printed		5110	CENTER MASS, INC.	DES. MARKSMAN COURSE-BAAKI	299.00
65892	02/05/2015	Printed		0058	CITY OF SOUTH LYON	2014 TAXES	3,908.03
65893	02/05/2015	Printed		9432	COSTCO	CLEANING SUPPLIES - CITY HALL	85.24
65894	02/05/2015	Printed		3276	CUMMINS BRIDGEWAY, LLC	SEMI-ANN. GENERATOR MAINT-WTP	1,188.87
65895	02/05/2015	Printed		5454	CYNERGY PRODUCTS	REPL SIREN-LIGHT CONTROLLER	170.00
65896	02/05/2015	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,355.56
65897	02/05/2015	Printed		5998	JONATHAN GEARNES	CONTINUING EDUCATION CREDITS	50.00
65898	02/05/2015	Printed		5430	DANIEL GEHRINGER	REIMB MILEAGE & PARKING	71.55
65899	02/05/2015	Printed		2350	HARTLAND FIRE DEPARTMENT	BLUE CARD TRAINING-DEMENIUK,	1,200.00
65900	02/05/2015	Printed		6007	TIM HEFFERAN	EMT BACKGROUND CHECK REIMB	50.00
65901	02/05/2015	Printed		2415	HURON VALLEY AMBULANCE. INC	BLOOD DRAW - OWI	50.00
65902	02/05/2015	Printed		3618	IPT BY BIDNET	AUCTION FEES (MECHANIC TRUCK)	199.25
65903	02/05/2015	Printed		0474	LIFE SUPPORT TRAINING	CPR INSTRUCTOR COURSE-DEMENIUK	400.00
65904	02/05/2015	Printed		0190	MICHIGAN ASSOC. OF CHIEFS	MACP MEMBERSHIP DUES THRU 3/16	100.00
65905	02/05/2015	Printed		0967	DAVID MURRAY	MECHANICAL INSP PAY - JAN 2015	861.01
65906	02/05/2015	Printed		5627	MARY NOVROCKI	FARM MKT MGR FEES	175.00
65907	02/05/2015	Printed		3228	OFFICE EXPRESS	OFFICE SUPPLIES	68.37
65908	02/05/2015	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - 2/6/15	593.50
65909	02/05/2015	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - 2/6/15	245.00
65910	02/05/2015	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT -DEC 2014	430.47

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Checks							
65911	02/05/2015	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	SENIOR CENTER CONTRACT	21,397.00
65912	02/05/2015	Printed		0504	TECH RESOURCES, INC.	SVC APPT 1/22/15 AND	5,178.75
65913	02/05/2015	Printed		5707	USBANK A TFS PROGRAM	COPIER LEASE	84.00
65914	02/05/2015	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 2/6/15	2,963.85
65915	02/05/2015	Printed		5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 2/6/15	253.85
65916	02/05/2015	Printed		3720	W4 SIGNS	TRAINING ROOM GRAPHICS	285.00
65917	02/05/2015	Printed		5731	WINDSTREAM	PHONE SERVICE	1,914.97
65918	02/05/2015	Printed		3854	SUSAN L. WINTERS	PAYROLL DEDUCTION - 2/6/15	24.17
65919	02/05/2015	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	32.97
65920	02/05/2015	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSP PAY - JAN 2015	469.50
				Total Checks: 149		Checks Total (excluding void checks):	194,449.59
				Total Payments: 149		Bank Total (excluding void checks):	194,449.59
				Total Payments: 149		Grand Total (excluding void checks):	194,449.59

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Fund: GENERAL FUND						
Dept: ADMINISTRATION						
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	273.04
		OFFICE SUPPLIES				
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	69.00
		"RECEIVED" STAMP				
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	128.33
		OFFICE SUPPLIES				
101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC.	0		02/09/2015	326.75
		(3) SVC CALLS -COMPUTER ISSUES				
101-200.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	57.45
		DUMPSTERS&RECYCLING - FEB 2015				
Total ADMINISTRATION						854.57
Dept: CEMETERY						
101-276.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	75.52
		DUMPSTERS&RECYCLING - FEB 2015				
Total CEMETERY						75.52
Dept: POLICE						
101-300.000-740.000	OPERATING	OFFICE EXPRESS	0		02/09/2015	39.99
		CASE OF PAPER				
101-300.000-745.000	AMMUNITION	KIESLER'S POLICE SUPPLY	0		02/09/2015	724.50
		(3) CASES AMMUNITION				
101-300.000-745.000	AMMUNITION	KIESLER'S POLICE SUPPLY	0		02/09/2015	805.00
		FED. AE223 55GR FMJ AMMUNITION				
101-300.000-801.000	PROFESSION	DYNAMIC ENTERPRISE SOLUTIONS	0		02/09/2015	580.00
		P.D. NETWORK SERVER REPAIR				
101-300.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	37.76
		DUMPSTERS&RECYCLING - FEB 2015				
101-300.000-863.000	VEHICLE MA	LYON AUTO WASH	0		02/09/2015	1,296.00
		POLICE VEHICLE WASHES				
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	135.60
		BATTERY				
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	49.86
		ALT BELT & JUMPER CABLES-PD201				
101-300.000-863.000	VEHICLE MA	VICTORY LANE	0		02/09/2015	28.79
		OIL CHANGE VEH 242				
101-300.000-931.000	BUILDING M	MILL VALLEY VACUUM & SEWING	0		02/09/2015	80.00
		REBUILT VACUUM				
Total POLICE						3,777.50
Dept: FIRE						
101-335.000-721.000	UNIFORMS &	APOLLO FIRE EQUIPMENT CO.	0		02/09/2015	71.65
		TURNOUT GEAR NAME PLATE				
101-335.000-721.000	UNIFORMS &	NORTH EASTERN UNIFORMS	0		02/09/2015	100.00
		EMT UNIFORM - HEFFERAN				
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		02/09/2015	511.76
		FIRE BOOTS, GEAR CLEANER				
101-335.000-721.000	UNIFORMS &	NORTH EASTERN UNIFORMS	0		02/09/2015	8.50
		NAMETAG - WEIR				
101-335.000-721.000	UNIFORMS &	PARKSIDE CLEANERS	0		02/09/2015	36.65
		CLEANING OF RETURNED UNIFORMS				
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		02/09/2015	491.72
		FIRE HELMET&LIGHT,COLLAR BRASS				
101-335.000-727.000	OFFICE SUP	GRAINGER	0		02/09/2015	1,119.64
		HARDWARE SUPPLIES				
101-335.000-802.000	ONGOING RE	CYNERGY PRODUCTS	0		02/09/2015	345.00
		QTRLY RADIO SERVICE CONTRACT				
101-335.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	37.76
		DUMPSTERS&RECYCLING - FEB 2015				
101-335.000-820.000	COMPUTER	DYNAMIC ENTERPRISE SOLUTIONS	0		02/09/2015	199.60
		COMPUTER MONITOR				
101-335.000-851.000	RADIO MAIN	CYNERGY PRODUCTS	0		02/09/2015	931.50
		UHF RADIO LINK - NOVI DISPATCH				
101-335.000-851.000	RADIO MAIN	UNITED COMMUNICATIONS CORP.	0		02/09/2015	240.53
		MINITOR REPAIR				
101-335.000-863.000	VEHICLE MA	HINES PARK FORD, INC.	0		02/09/2015	216.73
		MIRROR COVER CAR 1				
101-335.000-863.000	VEHICLE MA	APOLLO FIRE EQUIPMENT CO.	0		02/09/2015	343.20
		ELBOW REPAIR				

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Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: GENERAL FUND						
Dept: FIRE						
101-335.000-863.000	VEHICLE MA	PAYETTE SALES & SERVICE, INC.	0		02/09/2015	103.60
		E-1 POWER SHIFT REPAIR				
101-335.000-863.000	VEHICLE MA	HALT FIRE INC.	0		02/09/2015	301.62
		ENGINE 1 -AIR BRAKE COMPRESSOR				
101-335.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		02/09/2015	118.71
		MECHANIC SUPPLIES				
101-335.000-863.000	VEHICLE MA	MID AMERICAN AEL	0		02/09/2015	175.00
		SIREN SPEAKER - CAR 1				
101-335.000-863.000	VEHICLE MA	KNAPHEIDE TRUCK EQUIPMENT	0		02/09/2015	92.29
		DOOR LATCH HANDLE - RESCUE 1				
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	130.00
		HEAVY TRUCK CODE READER				
101-335.000-863.000	VEHICLE MA	FLEETPRIDE	0		02/09/2015	15.24
		LUBRICANT DRUM PUMP				
101-335.000-957.000	EDUCATION	CE SOLUTIONS	0		02/09/2015	315.80
		ONLINE EMS CREDITS-CONRAD,				
101-335.000-957.000	EDUCATION	LAKELAND PRINTING	0		02/09/2015	179.80
		HEALTH&SAFETY OFFICER WORKBOOK				
101-335.000-957.000	EDUCATION	MICHIGAN STATE FIREMEN'S ASSOC	0		02/09/2015	52.19
		FIRE OFFICER WORKBOOK				
101-335.000-977.000	EQUIPMENT	APOLLO FIRE EQUIPMENT CO.	0		02/09/2015	848.94
		FOAM & Y-GATE				
101-335.000-977.000	EQUIPMENT	FIRE EQUIPMENT ASSOC.	0		02/09/2015	3,088.00
		FIRE HOSE				
101-335.000-977.000	EQUIPMENT	SEARCH & DESTROY FIRE TRAINING	0		02/09/2015	371.08
		(2) VULCAN FLASHLIGHTS&CHARGER				
Total FIRE						10,446.51
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	24.68
		OFFICE SUPPLIES				
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	30.13
		OFFICE SUPPLIES				
101-440.000-740.000	OPERATING	ADVANCE AUTO PARTS	0		02/09/2015	39.99
		SPOTLIGHT				
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/09/2015	79.05
		CYLINDER RENTAL				
101-440.000-740.000	OPERATING	GRAINGER	0		02/09/2015	140.65
		2 WAY RADIOS				
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/09/2015	93.75
		WELDING SUPPLIES				
101-440.000-740.000	OPERATING	O'REILLY AUTO PARTS	0		02/09/2015	3.59
		12V POWER PLUG				
101-440.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/09/2015	325.67
		1ST AID, SAFETY SUPPLIES,				
101-440.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	118.68
		DUMPSTERS&RECYCLING - FEB 2015				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	325.00
		BACKRACK GUARD FOR NEW TRUCK				
101-440.000-863.000	VEHICLE MA	CUMMINS BRIDGEWAY, LLC	0		02/09/2015	22.84
		TEMP. SENSOR - T-12				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		02/09/2015	199.05
		ALTERNATOR T-8				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	275.00
		STEP BARS FOR T-4				
101-440.000-863.000	VEHICLE MA	HAROLD'S FRAME SHOP INC.	0		02/09/2015	2,115.77
		REAR SPRINGS INSTALLED - T-7				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	37.27
		MECHANIC SUPPLIES				
101-440.000-863.000	VEHICLE MA	BADER & SONS CO.	0		02/09/2015	2,039.12
		GEAR BOX, SEAT&BRUSHES-JD1445				
101-440.000-863.000	VEHICLE MA	BADER & SONS CO.	0		02/09/2015	837.26
		PTO SHAFT&SWITCH-JD1445				
101-440.000-863.000	VEHICLE MA	BADER & SONS CO.	0		02/09/2015	114.69
		WHEEL RIM-JD1445				
101-440.000-863.000	VEHICLE MA	BLUETARP FINANCIAL, INC.	0		02/09/2015	438.15
		LED LIGHTS				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		02/09/2015	349.70
		AIR HORNS - T-12				

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Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC SUPPLIES	0		02/09/2015	336.35
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS FUEL FILTERS	0		02/09/2015	15.14
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES&HEADLIGHTS	0		02/09/2015	60.26
101-440.000-863.000	VEHICLE MA	BADER & SONS CO. CLUTCH PLATE,SEALS&BRGS-JD1445	0		02/09/2015	1,579.41
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS OIL, AIR&HYDR FILTERS -BACKHOE	0		02/09/2015	171.36
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS AIR&FUEL FILTERS FOR W-2 & T-5	0		02/09/2015	21.85
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS HEAVY TRUCK CODE READER	0		02/09/2015	260.00
101-440.000-863.000	VEHICLE MA	FLEETPRIDE LUBRICANT DRUM PUMP	0		02/09/2015	43.19
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC HOSE&FITTING-TOOLCAT	0		02/09/2015	101.60
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS FILTERS&MIRROR PARTS	0		02/09/2015	68.30
101-440.000-931.000	BUILDING M	BECKWAY DOOR REPAIR GARAGE DOOR	0		02/09/2015	110.00
Total DEPT. OF PUBLIC WORKS						10,377.50
Dept: PARKS AND RECREATION						
101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS @ PARKS	0		02/09/2015	620.00
101-690.000-930.000	REPAIR MAI	CARLETON EQUIPMENT COMPANY TOOLCAT BROOMS	0		02/09/2015	476.78
Total PARKS AND RECREATION						1,096.78
Fund Total						26,628.38
Fund: MAJOR STREETS						
Dept: TRAFFIC SERVICES						
202-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET SIGNS & POST	0		02/09/2015	363.00
Total TRAFFIC SERVICES						363.00
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (201.47 TON)	0		02/09/2015	6,274.08
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (99.75 TON)	0		02/09/2015	3,106.36
202-478.000-740.000	OPERATING	CENTRAL PARTS WAREHOUSE SNOWPLOW HYDRAULIC POWER UNIT	0		02/09/2015	902.75
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (99.92 TON)	0		02/09/2015	3,111.66
202-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC. PLOW BATTERY & CONTROL CABLES	0		02/09/2015	84.12
202-478.000-740.000	OPERATING	MONROE TRUCK EQUIPMENT SALT TRUCK DUMP LOCK STANDS	0		02/09/2015	654.43
202-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC. PLOW HYDRAULIC CYLINDER T-11	0		02/09/2015	104.98
Total SNOW PLOWING						14,238.38
Fund Total						14,601.38
Fund: LOCAL STREETS						
Dept: TRAFFIC SERVICES						
203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET SIGNS & POST	0		02/09/2015	1,833.00
Total TRAFFIC SERVICES						1,833.00
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (201.47 TON)	0		02/09/2015	3,378.35

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The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: LOCAL STREETS						
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC	0		02/09/2015	1,672.66
		ROAD SALT (99.75 TON)				
203-478.000-740.000	OPERATING	CENTRAL PARTS WAREHOUSE	0		02/09/2015	486.09
		SNOWPLOW HYDRAULIC POWER UNIT				
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC	0		02/09/2015	1,675.51
		ROAD SALT (99.92 TON)				
203-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC.	0		02/09/2015	45.29
		PLOW BATTERY & CONTROL CABLES				
203-478.000-740.000	OPERATING	MONROE TRUCK EQUIPMENT	0		02/09/2015	352.39
		SALT TRUCK DUMP LOCK STANDS				
203-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC.	0		02/09/2015	56.53
		PLOW HYDRAULIC CYLINDER T-11				
Total SNOW PLOWING						7,666.82
Fund Total						9,499.82
Fund: WATER & SEWER						
Dept: WATER / REPAIR						
592-540.000-930.000	REPAIR MAI	HORNET CONCRETE CO. INC.	0		02/09/2015	936.00
		ROAD REP FROM WATER VALVE REPL				
Total WATER / REPAIR						936.00
Dept: SEWER / REPAIR						
592-550.000-740.000	OPERATING	JACK DOHENY SUPPLIES INC.	0		02/09/2015	35.00
		VACTOR HOSE GUIDE				
592-550.000-740.000	OPERATING	EJ USA, INC.	0		02/09/2015	504.11
		SEWER MANHOLE LID & COVER				
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE	0		02/09/2015	319.50
		CABLD SANITRY LINE-1153 GENTRY				
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE	0		02/09/2015	252.00
		SANITARY LINE CABLD-429DOROTHY				
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE	0		02/09/2015	171.00
		CABLD SANITARY LINE-956 OAK CR				
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE	0		02/09/2015	216.00
		CABLD SANITARY LINE-330 GIBSON				
Total SEWER / REPAIR						1,497.61
Dept: REFUSE COLLECTION						
592-555.000-818.100	REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	41,239.73
		FEB 1, 2015 STATEMENT				
Total REFUSE COLLECTION						41,239.73
Dept: WATER						
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	37.38
		OFFICE SUPPLIES				
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	18.35
		OFFICE SUPPLIES				
592-556.000-740.000	OPERATING	PARAGON LABORATORIES, INC.	0		02/09/2015	630.00
		WATER ANALYSIS				
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/09/2015	38.98
		GLOVES				
592-556.000-740.000	OPERATING	HACH COMPANY	0		02/09/2015	78.36
		LAB SUPPLIES				
592-556.000-740.000	OPERATING	HACH COMPANY	0		02/09/2015	79.59
		LAB SUPPLIES				
592-556.000-740.000	OPERATING	PARKSIDE CLEANERS	0		02/09/2015	45.00
		EMPLOYEE RETIREMENT PLAQUES				
592-556.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC.	0		02/09/2015	11.50
		LAB SUPPLIES				
592-556.000-740.000	OPERATING	FISHER SCIENTIFIC	0		02/09/2015	118.85
		LAB SUPPLIES				
592-556.000-740.000	OPERATING	BOUND TREE MEDICAL, LLC	0		02/09/2015	207.29
		BATTERY & PADS FOR LIFEPAK				
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/09/2015	104.46
		GLOVES & PAPER SUPPLIES				
592-556.000-740.000	OPERATING	BIG PDQ	0		02/09/2015	12.63
		NEW EMPLOYEE I.D. TAGS				
592-556.000-740.000	OPERATING	FISHER SCIENTIFIC	0		02/09/2015	149.82
		LAB SUPPLIES				

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER						
Dept: WATER						
592-556.000-740.000	OPERATING	REAGENTS HOLDINGS	0		02/09/2015	72.04
		LAB SUPPLIES				
592-556.000-740.000	OPERATING	USA BLUE BOOK	0		02/09/2015	102.59
		BATTERY BACKUP SURGE PROTECTOR				
592-556.000-740.000	OPERATING	USA BLUE BOOK	0		02/09/2015	87.45
		DISTILLED WATER DISPENSER				
592-556.000-740.000	OPERATING	VWR INTERNATIONAL LLC	0		02/09/2015	22.62
		LAB SUPPLIES				
592-556.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/09/2015	48.56
		DUMPSTERS&RECYCLING - FEB 2015				
592-556.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC	0		02/09/2015	310.01
		HYDR FITTING & HOSE - LOADER				
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		02/09/2015	118.71
		MECHANIC SUPPLIES				
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		02/09/2015	15.14
		FUEL FILTERS				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	9.96
		SHIFTER BUSHING W-8				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		02/09/2015	185.56
		BRAKE PARTS&U-JOINTS - W-2				
592-556.000-863.000	VEHICLE MA	HINES PARK FORD, INC.	0		02/09/2015	31.54
		SHIFTER PARTS W-2 & W-7				
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		02/09/2015	34.99
		AIR&FUEL FILTERS FOR W-2 & T-5				
592-556.000-863.000	VEHICLE MA	FLEETPRIDE	0		02/09/2015	15.24
		LUBRICANT DRUM PUMP				
592-556.000-931.000	BUILDING M	PEERLESS MIDWEST, INC.	0		02/09/2015	1,500.00
		CORE SAMPLE IRON FILTERS				
Total WATER						4,086.62
Dept: WASTEWATER						
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	37.38
		OFFICE SUPPLIES				
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/09/2015	18.35
		OFFICE SUPPLIES				
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC.	0		02/09/2015	41.25
		WW ANALYSIS				
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/09/2015	38.98
		GLOVES				
592-557.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC.	0		02/09/2015	28.75
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	PARKSIDE CLEANERS	0		02/09/2015	45.00
		EMPLOYEE RETIREMENT PLAQUES				
592-557.000-740.000	OPERATING	APOLLO FIRE EQUIPMENT CO.	0		02/09/2015	422.04
		EMERGENCY PWR FAIL FLASHLIGHTS				
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/09/2015	26.35
		CYLINDER RENTAL				
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC	0		02/09/2015	118.85
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	GRAINGER	0		02/09/2015	247.69
		FUSES				
592-557.000-740.000	OPERATING	GRAINGER	0		02/09/2015	159.50
		POLYMASTER SOLENOID VALVE				
592-557.000-740.000	OPERATING	HACH COMPANY	0		02/09/2015	146.39
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	PROFESSIONAL PUMP INC	0		02/09/2015	767.60
		DRUM PUMP MOTOR & TUBING				
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/09/2015	31.25
		WELDING SUPPLIES				
592-557.000-740.000	OPERATING	BOUND TREE MEDICAL, LLC	0		02/09/2015	207.29
		BATTERY & PADS FOR LIFEPAK				
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC.	0		02/09/2015	41.25
		WW ANALYSIS				
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC	0		02/09/2015	116.37
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC	0		02/09/2015	209.99
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC.	0		02/09/2015	900.00
		WW ANALYSIS				

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Fund: WATER & SEWER Dept: WASTEWATER						
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		02/09/2015	180.00
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY GLOVES & PAPER SUPPLIES	0		02/09/2015	104.45
592-557.000-740.000	OPERATING	UV DOCTOR SYSTEMS, LLC TERTIARY UV DISINFECTION	0		02/09/2015	2,259.75
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC LAB SUPPLIES	0		02/09/2015	180.79
592-557.000-740.000	OPERATING	BIG PDQ NEW EMPLOYEE I.D. TAGS	0		02/09/2015	12.62
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		02/09/2015	100.87
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		02/09/2015	149.81
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		02/09/2015	250.77
592-557.000-740.000	OPERATING	REAGENTS HOLDINGS LAB SUPPLIES	0		02/09/2015	301.93
592-557.000-740.000	OPERATING	USA BLUE BOOK HOSE NOZZLE FOR CLEANING	0		02/09/2015	175.90
592-557.000-740.000	OPERATING	USA BLUE BOOK BATTERY BACKUP SURGE PROTECTOR	0		02/09/2015	102.59
592-557.000-740.000	OPERATING	USA BLUE BOOK DISTILLED WATER DISPENSER	0		02/09/2015	87.44
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC LAB SUPPLIES	0		02/09/2015	93.76
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC LAB SUPPLIES	0		02/09/2015	22.62
592-557.000-802.000	ONGOING RE	CUMMINS BRIDGEWAY, LLC WWTP GEN. SEMI-ANN. MAINT.	0		02/09/2015	1,452.48
592-557.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS&RECYCLING - FEB 2015	0		02/09/2015	48.56
592-557.000-931.000	BUILDING M	HYDRO DYNAMICS, INC. LIFT STATION PUMP REPAIR	0		02/09/2015	3,267.19
592-557.000-931.000	BUILDING M	I. KRUGER INC. REPAIR ACTIFLO RECIRC PUMP	0		02/09/2015	6,047.57
592-557.000-962.000	MISC EXP	UTILITIES INSTRUMENTATION UPDATE SCADA WINDOWS&DISPLAY	0		02/09/2015	775.00
Total WASTEWATER						19,218.38
Fund Total						66,978.34
Grand Total						117,707.92

The above checks have been approved for payment.

Lisa Deaton, Clerk/Treasurer

Tedd M. Wallace, Mayor

REVENUE REPORT
FINANCIAL REPORT FOR JAN. 2015

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City of South Lyon

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,054,581.00	3,054,581.00	2,944,338.28	7,267.11	0.00	110,242.72	96.4
423.000 SOUTH LYON WOODS TAX	920.00	920.00	982.00	-334.00	0.00	-62.00	106.7
444.000 PAYMENT IN LIEU OF TAXES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
446.000 PENALTIES AND INTEREST	30,000.00	30,000.00	6,732.77	1,508.40	0.00	23,267.23	22.4
451.000 BUILDING PERMITS	132,000.00	132,000.00	24,956.50	616.75	0.00	107,043.50	18.9
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	9,882.50	1,225.00	0.00	-9,882.50	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	5,942.00	503.00	0.00	-5,942.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,205.00	185.00	0.00	-2,205.00	0.0
570.000 STATE SHARED REV.	927,113.00	927,113.00	483,562.95	163,544.00	0.00	443,550.05	52.2
630.000 ADMIN FEE PROPERTY TAX	92,047.00	92,047.00	87,084.54	1,552.31	0.00	4,962.46	94.6
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	32,280.00	4,350.00	0.00	-2,280.00	107.6
642.000 POLICE	0.00	0.00	35,755.71	5,756.71	0.00	-35,755.71	0.0
661.000 PARKING VIOLATION	4,000.00	4,000.00	1,315.00	60.00	0.00	2,685.00	32.9
662.000 LOCAL COURT FINES	25,000.00	25,000.00	13,610.24	2,667.06	0.00	11,389.76	54.4
664.000 INTEREST	8,600.00	8,600.00	2,627.82	400.51	0.00	5,972.18	30.6
664.200 PARK AND REC. INTEREST	0.00	0.00	194.48	29.86	0.00	-194.48	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	337.84	40.65	0.00	-337.84	0.0
668.200 RENTS AND ROYALTIES-CABLE	144,900.00	144,900.00	74,181.49	0.00	0.00	70,718.51	51.2
668.300 LEASE--ANTENNA	50,000.00	50,000.00	21,545.15	400.00	0.00	28,454.85	43.1
668.400 RENTAL PROPERTIES	8,800.00	8,800.00	7,029.63	747.09	0.00	1,770.37	79.9
675.600 DONATIONS TO CULTURAL ARTS COM	0.00	0.00	6.30	0.00	0.00	-6.30	0.0
698.000 MISCELLANEOUS	160,000.00	160,000.00	48,151.37	8,487.33	0.00	111,848.63	30.1
699.000 TRANSFERS IN	33,160.00	33,160.00	0.00	0.00	0.00	33,160.00	0.0
699.209 TRANSFER IN FROM CEMETERY FUND	98,700.00	98,700.00	0.00	0.00	0.00	98,700.00	0.0
Dept: 000.000	4,801,321.00	4,801,321.00	3,802,721.57	199,006.78	0.00	998,599.43	79.2
Revenues	4,801,321.00	4,801,321.00	3,802,721.57	199,006.78	0.00	998,599.43	79.2

EXPENDITURE REPORT
FINANCIAL REPORT FOR JAN. 2015

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City of South Lyon

For the Period: 7/1/2014 to 1/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
ADMINISTRATION	1,172,443.00	1,172,443.00	584,320.52	56,863.50	0.00	588,122.48	49.8
CEMETERY	98,700.00	98,700.00	49,740.89	1,246.75	0.00	48,959.11	50.4
SENIOR TRANSPORTATION	70,360.00	70,360.00	35,178.00	5,863.00	0.00	35,182.00	50.0
POLICE	2,322,597.00	2,322,597.00	1,280,532.39	181,562.00	0.00	1,042,064.61	55.1
FIRE	507,130.00	507,130.00	331,850.31	106,487.76	0.00	175,279.69	65.4
AMBULANCE	2,075.00	2,075.00	1,079.77	793.90	0.00	995.23	52.0
DEPT. OF PUBLIC WORKS	685,170.00	685,170.00	438,373.96	65,685.41	0.00	246,796.04	64.0
PARKS AND RECREATION	126,015.00	126,015.00	61,159.95	3,090.74	0.00	64,855.05	48.5
HISTORICAL DEPOT	26,300.00	26,300.00	15,674.13	2,656.78	0.00	10,625.87	59.6
CULTURAL ARTS	4,850.00	4,850.00	80.64	0.00	0.00	4,769.36	1.7
Expenditures	5,015,640.00	5,015,640.00	2,797,990.56	424,249.84	0.00	2,217,649.44	55.8

EXPENDITURE REPORT
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City of South Lyon

For the Period: 7/1/2014 to 1/31/2015

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ACCOUNTANT	3,500.00	3,500.00	2,320.00	0.00	0.00	1,180.00	66.3
CONSTRUCTION	0.00	0.00	1,900.74	0.00	0.00	-1,900.74	0.0
STREET-ROUTINE MAINT.	155,320.00	155,320.00	71,107.69	5,364.30	0.00	84,212.31	45.8
TRAFFIC SERVICES	15,400.00	15,400.00	3,473.72	720.20	0.00	11,926.28	22.6
SNOW PLOWING	84,850.00	84,850.00	29,591.50	14,146.91	0.00	55,258.50	34.9
SNOW REMOVAL	3,700.00	3,700.00	786.91	690.35	0.00	2,913.09	21.3
TRANSFER BETWEEN FUNDS	89,000.00	89,000.00	0.00	0.00	0.00	89,000.00	0.0
STORM SEWER	7,200.00	7,200.00	2,476.51	185.13	0.00	4,723.49	34.4
Expenditures	358,970.00	358,970.00	111,657.07	21,106.89	0.00	247,312.93	31.1

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,500.00	3,500.00	2,320.00	0.00	0.00	1,180.00	66.3
CONSTRUCTION	0.00	0.00	2,384.18	0.00	0.00	-2,384.18	0.0
STREET-ROUTINE MAINT.	134,645.00	134,645.00	66,370.19	5,312.20	0.00	68,274.81	49.3
TRAFFIC SERVICES	7,400.00	7,400.00	1,322.26	65.46	0.00	6,077.74	17.9
SNOW PLOWING	74,350.00	74,350.00	22,246.76	11,708.84	0.00	52,103.24	29.9
STORM SEWER	13,500.00	13,500.00	5,236.71	536.48	0.00	8,263.29	38.8
Expenditures	233,395.00	233,395.00	99,880.10	17,622.98	0.00	133,514.90	42.8

EXPENDITURE REPORT
FINANCIAL REPORT FOR JAN. 2015

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City of South Lyon

For the Period: 7/1/2014 to 1/31/2015

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 592 - WATER & SEWER

Expenditures

WATER/SEWER CONSTRUCTION	0.00	0.00	306,541.70	0.00	0.00	-306,541.70	0.0
WATER / REPAIR	151,100.00	151,100.00	51,081.93	4,059.28	0.00	100,018.07	33.8
SEWER / REPAIR	124,500.00	124,500.00	108,441.36	72,108.23	0.00	16,058.64	87.1
REFUSE COLLECTION	490,000.00	490,000.00	288,536.30	41,255.61	0.00	201,463.70	58.9
WATER	902,212.00	902,212.00	873,029.84	98,279.25	0.00	29,182.16	96.8
WASTEWATER	1,167,734.00	1,167,734.00	1,065,857.51	164,642.44	0.00	101,876.49	91.3
Expenditures	2,835,546.00	2,835,546.00	2,693,488.64	380,344.81	0.00	142,057.36	95.0

AGENDA NOTE

New Business Item #:

MEETING DATE: February 9, 2015

PERSON PLACING ITEM ON AGENDA: Robert J. Martin, Department of Public Works

AGENDA TOPIC: Purchase of 2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow Blade and the Purchase of a 2015 Ford 350 Chassis One Ton Dump w/ Bed and Salt Spreader w/ 9.6 ft. V-Plow Blade.

EXPLANATION OF TOPIC:

If you recall at the Council Meeting of November 24, 2014 I approached Council for the approval to purchase a 2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow Blade and a 2015 Ford 350 Chassis One Ton Dump w/ Bed and Salt Spreader w/ 9.6 ft. V-Plow Blade. The Council approved the request at that time. On January 16, 2015 Hines Park informed the department that the pricing for both the vehicles could not be honored due to the loss of the discount from the State of Michigan. Hines Park then submitted new quotes for both vehicles (see enclosed) which makes them no longer the low bid.

Varsity Ford initially bid these vehicles on November 7, 2014 and **will still honor their initial bid to us.**

It is time to replenish our vehicle fleet in the Department of Public Works. These vehicles are used on a daily basis throughout the year; for snow plowing, leaf pick-up, wood chipping, streets and sewer maintenance along with other duties.

In our current fleet, the time has come to retire our 1994 large dump truck T-10 (this was put out to bid on the City web page and sold). What is proposed is to purchase a new 2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow Blade and at the same time, purchase a new 2015 F-350 Chassis One Ton Dump w/ Bed and Salt Spreader w/ 9.6 ft. V-Plow Blade. Both of these vehicles have been budgeted for and funds are available.

Both vehicles will be utilized within the department throughout the year from snow plowing, to water main repairs, and assisting with opening and closing of Cemetery plots along with salt spreading with the One-Ton Dump.

In FY 2014-2015 budget a new salt truck was budgeted for in 641 Vehicle Equipment Replacement and due to the cost we did not purchase it. We will use these funds to purchase the Mini Dump and other needed equipment for the department.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

Budgetary language on our Vehicle Inventory and our Vehicle Replacement Expenditures are attached. Also, three (3) truck bids (Varsity Ford/Hines Park Ford/Off Lot).

POSSIBLE COURSES OF ACTION:

To approve or not approve the purchase of a 2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow Blade and a 2015 F-350 Chassis One Ton Dump w/ Bed, Salt Spreader and Plow Blade (the Dump Box and Salt Spreader are Stainless Steel).

RECOMMENDATION:

To purchase a 2015 F-350 Super Cab Pick-up w/ 9.5 ft. Poly V-Plow Blade and a 2015 F-350 Chassis One Ton Dump w/ Bed and Salt Spreader w/ 9.6 ft. V-Plow Blade **from Varsity Ford**.

	2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow	2015 F-350 Dump and Salt Spreader w/ 9.6 ft. Poly V-Plow
Varsity Ford	\$33,786.00	\$56,486.00
Hines Park Ford	\$34,789.32	\$57,034.76
Off Lot	\$44,163.16	\$65,601.00

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase a 2015 F-350 Super Cab Pick-up w/ 9.6 ft. Poly V-Plow Blade and a 2015 F-350 Chassis One Ton Dump w/ Bed and Salt Spreader w/ 9.6 ft. Poly V- Plow **from Varsity Ford**.

863 - Vehicle Maintenance

Two types of vehicle maintenance costs are included in this account. One is the repair of City vehicles and the other is the cost of the tools required by the city mechanic obtains to complete vehicle repairs. These tool costs are divided among the DPW, Water/Waste Water, Fire and Police and Building departments. Specialty tools are charged to the department which requires them. All of the parts for DPW vehicles and equipment repair are included in this account.

Parts for most vehicles are kept in stock for emergency repairs. There are approximately 80 separate items that are maintained by the mechanic.

A list of the major pieces of equipment and year purchased are as follows:

<u>Equipment Type</u>	<u>Year Purchased</u>	<u>Age</u>
F250 4x4 pickup (T1)	2009	(5 yrs)
Ford F350 1-ton dump 4 x 4 (T4)	2009	(4 yrs)
Ford F350 Service Truck 4x4 (T5)	2008	(6 yrs)
Ford F350 1-ton dump (T6)	2007	(7 yrs)
Sterling Large dump (T7)	2003	(11 yrs)
Sterling Large Dump (T8)	2006	(8.5 yrs)
Sterling Large Dump (T9)	2006	(8.5 yrs)
International-Large dump (T10)	1994	(20 yrs)
Ford Service truck 4 x 4 (T11)	2010	(3 yrs)
Volvo tandem dump (T12)	2000	(14 yrs)
John Deere Backhoe	2005	(9 yr)
Sewer Truck (Vactor)	2008	(6 yrs)
Sweeper	2008	(6 yrs)
Crane Cat	2011	(3 yrs)

These vehicles operate in what is considered a harsh environment. They seldom reach speeds greater than 25 mph and are worked hard especially during the winter months. At times, these vehicles operate 24 hrs a day pushing snow and salting. Due to the harsh environment, maintenance is performed more often than manufacturer recommendations for normal use, this is an aging fleet.

②

Pick-up

VARSITY FORD, INC.
FLEET & COMMERCIAL DEPARTMENT
 (734) 996-2300

PROPOSAL TO:

CITY OF SOUTH LYONDATE 11-7-14DELIVERY DATE ORDERBOB MARTINYEAR 2015 MAKE FORD MODEL F350 4X4 BODY STYLE SUPERCABNO. CYLINDERS 8 CUBIC INCHES 6.2L WHEELBASE 142"

PRICES QUOTED ON NEW UNIT AND TRADE-IN EXPIRE ON _____

SPECIFICATIONS	UNIT PRICE
2015 FORD F350 4X4 SUPERCAB 6'3/4" BOX	\$27,134.00
6.2L EFI V-8, 6-SPD AUTOMATIC, AIR CONDITIONING	
AM/FM STEREO/CLOCK, TRAILER TOW PACKAGE, XL TRIM	
OPTIONS:	
LT 245/75R17E BSW ALL SEASON TIRES	STD
3.73 REGULAR AXLE	STD
MOLDED CAB STEPS	316.00
ELECTRONIC 4X4 SHIFT	158.00
SNOW PLOW PREP	73.00
BRAKE CONTROLLER	230.00
UPFITTED SWITCHES	107.00
TOUGH BED SPRAY LINER	405.00
TITLE INCLUDED	
WESTERN 9 1/2' V-FLOW 3 POLY ULTRAHAUNT	
WITH SHOES	5363.00
	\$33,786.00

I WILL HOLD TO THIS PRICING
Patrick Maurer
 VARSITY FORD
 1-22-14

TOTAL \$33,786.00

BY Patrick Maurer

VARSITY FORD, INC.

②

DELIVERY DATE ORDER

BOB MARTIN
YEAR 2015 MAKE FORD MODEL F350 4X4 BODYSTYLE CAB & CHASSIS
NO. CYLINDERS 8 CUBIC INCHES 6.2L WHEELBASE 141"

[illegible]

By Estaback Maurer

2015-01-22 09:48 South Lyon WaterDept

d

New Reply Delete Archive Junk Sweep Move to Categories
 Search email one item jim fountain

Folders

Inbox

Junk

Drafts

Sent

Deleted

POP

120 yrs

COW

Dpw Repairs

Fire

Fire Equip.Testing

Fire Repairs

Home

new fire truck

nozzleman

P.D. Repairs

Stuff

training f.d.

Work

New folder



jim fountain 5/15/14

To: doug buers

Ph



Jim Fount...

Sign up

Hi Doug,

Already on
Facebook?

Sorry I forgot the Staingless Steel RTS, which is priced the
same as the TGS

at:

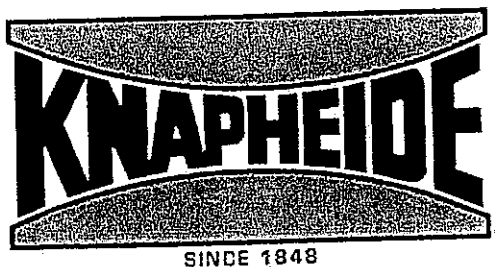
\$4,806.00

Best regards,

Jim Fountain

Knapheide Truck Eq. Co.

Southern Michigan Municipal Sales



SINCE 1948

Phone: 517-

712-4285

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New Reply Delete Archive Junk Sweep Move to Categories

doug buers

Search email

need a quote

jim fountain

Folders

Inbox

Junk

Drafts

Sent

Deleted

POP

120 yrs

COW

Dpw Repairs

Fire

Fire Equip. Testing

Fire Repairs

Home

new fire truck

nozzieman

P.D. Repairs

Stuff

training f.d.

Work

New folder



jim fountain

5/15/14

Documents, Photos

To: doug buers

Actions



Jim Fount...

Sign up

Already on

Facebook?

1 attachment (8.0 MB)

Outlook.com Active View

004021 Knap...



View online

Download as zip

Hi Doug,

Budget price based on Oakland Co. Cooperative Purchasing Contract:

Contract is attached for you to share with your purchasing person.

To purchase off this contract the P.O. needs to reference the following:

"MAINTENANCE CONTRACT NUMBER: 004021"

Dump body and hydraulics to run body and spreader, included
 tarp, STT/BU lights, quick release tailgate, tele host. \$13,310.00

Stainless Steel body with AR400 floor in place of mild steel body.
\$1,975.00

Amber warning lights. \$ 487.00

Switch panel to run hydraulics, warning lights, work lights etc.

\$ 515.00

Spreader work light.

\$ 177.00

Sealed lighting system with junction box on side of body, and

automotive style wire harness.

\$ 531.00

Contractors plate with pintle hitch.

\$ 575.00

Electronic brake controller.

\$ 325.00

Poly fenders.

\$ 675.00

Western MVP3 Poly 9'6" "V" plow.

\$5,790.00

Best regards,

Jim Fountain

Knapheide Truck Eq. Co.

Southern Michigan Municipal Sales

Total ^{\$} 29,166.00

Phone: 517-712-4285



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THE MARK THREE™

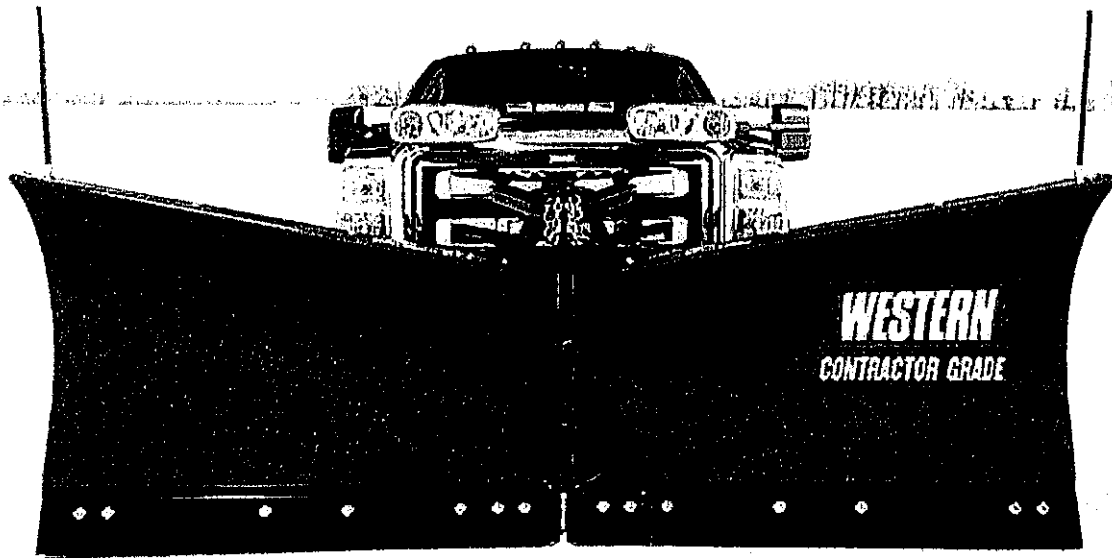
Utility-sized dump body for unsurpassed versatility.

Henderson



Available in 13" and 18" side heights (18" shown).

mini Dump



Model # MVP-3 Poly w/Fleet Flex Wiring
9'6"

Both Vehicles

HinesPark



Pick up

January 24, 2015

Mr. Bob Martin
City Of South Lyon - Water Department
23500 Dixboro Road
South Lyon, MI 48178

Dear Bob,

I am providing vehicle specs and pricing quote for a 2015 Ford F350 4x4 Super Cab Pick Up.

Please review this information and contact me with any questions.

2015 Ford F350 Super Cab Pick Up Features

- 2015 Ford F350 4x4 SC Pick Up
- White
- 6.2L V8 Engine
- 142" Wheelbase
- 6 Speed Auto Trans
- 3.73 E Locking Axle
- 10,500 GVWR Package
- Electronic Shift On the Fly
- Snow Plow Pkg
- Upfitter Switches
- LT245/75R AT Tires
- 12.5K Trailer Hitch
- Engine Block Heater
- Trailer Brake Controller
- Reverse Alarm
- Aft Axle Fuel Tank
- Day Time Running Lights
- Molded Cab Steps
- Molded Step Bumper
- Air Conditioning
- XL Trim
- AM/FM/Clock

Ford F350 CC 4x4	\$28,792.32
Doc Fee	\$ 199.00
Title	\$ 8.00
Selling Price	\$28,999.32

Thank you for this opportunity and I look forward to hearing from you.

Tim Sullivan

Tim Sullivan
Commercial Vehicle Sales

www.HinesPark.com

Hines Park Ford
56558 Pontiac Trail
New Hudson, MI 48165
248.437.8700
888.440.FORD
HinesParkFord.com

Hines Park Ford Collision
53162 Pontiac Trail
Milford, MI 48381
248.437.4989
HPFCollision.com

Hines Park Lincoln
40601 Ann Arbor Road
Plymouth, MI 48170
734.453.2424
800.550.LINC
HinesParkLincoln.com

Make it Easy, Make it Hines Park

HinesPark



Mini
Dump

Mr. Bob Martin
City Of South Lyon - Water Department
23500 Dixboro Road
South Lyon, MI 48178

January 24, 2015

Dear Bob,

I am providing vehicle specs and pricing quote for a 2015 Ford F350 4x4 Chassis Cab.

Please review this information and contact me with any questions.

2015 Ford F350 Chassis Features

- 2015 Ford F350 4x4 Chassis - White
- 6.2L V8 Engine
- 141" Wheelbase
- 6 Speed Auto Trans
- 4.30 Limited Slip Axle
- 14,000 GVWR Package
- Electronic Shift On the Fly
- Snow Plow Pkg
- LT245/75R AT Tires
- Engine Block Heater
- Reverse Alarm
- Trailer Brake Controller
- HD Service Suspension
- Aft Axle Fuel Tank
- Molded Cab Steps
- Day Time Running Lights
- Air Conditioning
- XL Trim
- AM/FM/Clock
- 40/20/40 Seats

Ford F350 CC 4x4	\$27,661.76
Doc Fee	\$ 199.00
Title	\$ 8.00
Selling Price	\$27,868.76

Thank you for this opportunity and I look forward to hearing from you.

Tim Sullivan

Tim Sullivan
Commercial Vehicle Sales

www.HinesPark.com

Hines Park Ford
56558 Pontiac Trail
New Hudson, MI 48165
248.437.6700
888.440.FORD
HinesParkFord.com

Hines Park Ford Collision
53162 Pontiac Trail
Milford, MI 48361
248.437.4989
HPFCollision.com

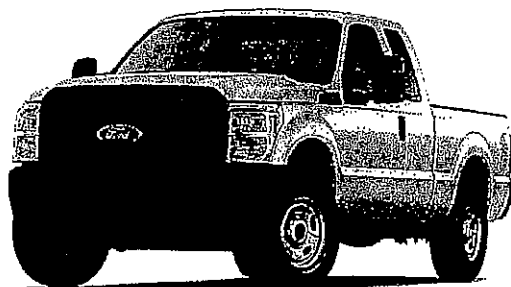
Hines Park Lincoln
40601 Ann Arbor Road
Plymouth, MI 48170
734.453.2424
800.550.LINC
HinesParkLincoln.com

Make it Easy, Make it Hines Park



Go Further

2015 F-350 XL



Your Selections

Model

- 2015 Ford F-350 XL SuperCab, 4x4, SRW, 6-3/4' Box, 6.2L 2-Valve SOHC EFI NA V8 (Flex-Fuel) Engine, TorqShift® 6-Speed Auto, O/D w/Tow/Haul Mode, 3.73 Non-Limited Slip Axle Ratio **\$36,940**

Packages^{S4}

- Snow Plow Prep Package **\$85**

Exterior^{S4}

- Oxford White **\$0**
- Center High Mount Stop Lamp **\$0**
- Extra Heavy Duty Alternator **\$0**
- Tough Bed® (Spray-In Bedliner) **\$475**
- Manual Trailer Tow Mirrors with Manual Glass **\$0**
- 6" Angular Black Molded in Color Running Board **\$370**
- 17" Argent-Painted Steel Wheels (SRW) **\$0**
- LT245/75R17E BSW A/S (5) Tires **\$0**

Interior^{S4}

- Steel **\$0**
- Heavy Duty Vinyl **\$0**

Colors

Exterior: Oxford White

Interior: Steel

Pricing

Base MSRP ^{S1}	\$36,940
Total of Options ^{S4}	\$1,510
Destination Charges	\$1,195
Subtotal	\$39,645
Available Incentives ^{S3}	-
	\$1,000

Ford Credit Retail Bonus Customer Cash:

Program #12610: \$1,000.00 Ford Credit Bonus cash requires Ford Credit financing. Not all buyers will qualify. Take new retail delivery from dealer stock by 09/02/2014. Not all F-Super Duty models may qualify. See dealer for residency restrictions, qualifications and complete details. Amount: \$1,000, Offer Valid: 7/16/2014-9/1/2014

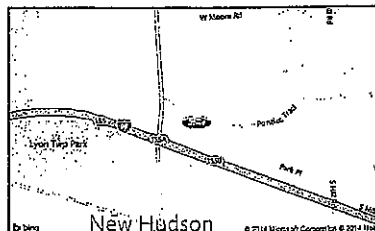
Net Price^{S5} **\$38,645**

Monthly Payment^{S6} **\$557**

Based on \$3,965 down payment, 72 month term and 4.9% APR

Dealer Information

Hines Park Ford, Inc
56558 Pontiac Trail
New Hudson, MI, 48165
Phone: (248) 437-6700

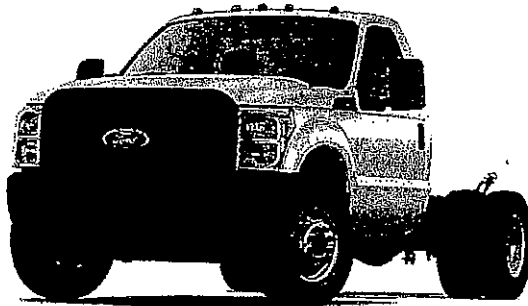


OFF LGT

Mini
Dump

Go Further

2015 F-350 XL



Your Selections

Model

- 2015 Ford F-350 Chassis Cab XL Regular Cab, 141" Wheelbase, 6.7L OHV Power Stroke® Diesel V8 (B20) Engine, TorqShift® 6-Speed SelectShift Automatic® Transmission, 4x4, 3.73 Non-Limited Slip Axle Ratio, DRW **\$34,905**

Packages ^{S4}

- Snow Plow Prep Package **\$85**

Exterior ^{S4}

- Oxford White **\$0**
- Jack **\$0**
- Exterior Backup Alarm **\$125**
- Spare Tire & Wheels **\$350**
- Manually Telescoping Trailer Tow with Manual Glass **\$0**
- 6" Angular Black Molded-in-Color Running Board **\$320**
- 17" Argent Painted Steel Wheels **\$0**
- LT245/75R17E BSW A/S (6) Tires **\$0**

Interior ^{S4}

- Steel **\$0**
- Vinyl **\$0**

Colors

Exterior: Oxford White

 Interior: Steel

Pricing

Base MSRP ^{S1}	\$34,905
Total of Options ^{S4}	\$1,335
Destination Charges	\$1,195
Subtotal	\$37,435
Available Incentives ^{S3}	-
	\$1,000

Ford Credit Retail Bonus Customer Cash:

Program #12610: \$1,000.00 Ford Credit Bonus cash requires Ford Credit financing. Not all buyers will qualify. Take new retail delivery from dealer stock by 09/02/2014. Not all F-Super Duty models may qualify. See dealer for residency restrictions, qualifications and complete details. Amount: \$1,000, Offer Valid: 7/16/2014-9/1/2014

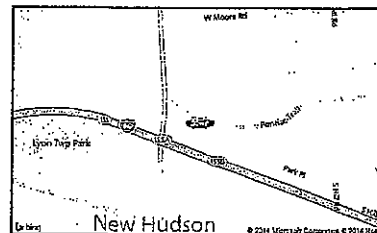
Net Price ^{S5} **\$36,435**

Monthly Payment ^{S6} **\$525**

Based on \$3,744 down payment, 72 month term and 4.9% APR

Dealer Information

Hines Park Ford, Inc
56558 Pontiac Trail
New Hudson, MI, 48165
Phone: (248) 437-6700



AGENDA NOTE

New Business: Item #

MEETING DATE: February 9, 2015

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Resolution Updating our Policy and Guidelines for Granting Exemption from Payment of Property Taxes

EXPLANATION OF TOPIC: In 2008 Council adopted a resolution Establishing Policies and Guidelines for Granting Exemption from Payment of Property Taxes (Poverty Exemption) which incorporated and adopted by reference the Federal Poverty Income Standards as set annually by the United States Office of Management and Budget. Our Assessor requested we add some language to the resolution stating just meeting the federal guidelines does not guarantee 100% exemption.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Resolution Updating the Policies and Guidelines for Granting Exemption from Payment of Property Taxes

POSSIBLE COURSES OF ACTION: Approve/do not approve the Resolution Establishing the Policies and Guidelines for Granting Exemption from Payment of Property Taxes

RECOMMENDATION: Approve the Resolution Establishing the Policies and Guidelines for Granting Exemption from Payment of Property Taxes

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Resolution Establishing the Policies and Guidelines for Granting Exemption from Payment of Property Taxes

CITY OF SOUTH LYON RESOLUTION
ESTABLISHING POLICIES AND GUIDELINES FOR GRANTING
EXEMPTION FROM PAYMENT OF PROPERTY TAXES

WHEREAS, Public Act 390 of 1994 requires the governing body of each city to determine and make available to the public the policies and guidelines to be followed by the local assessing unit in processing and granting exemptions on account of poverty in the collection of ad valorem property taxes; and

WHEREAS, it is the intent of the Council to adopt guidelines in compliance with said act;

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SOUTH LYON RESOLVES:

The following guidelines shall be followed by the Board of Review in the exercise of its discretions in determining who is eligible and whether exemption from taxation in whole or in part shall be granted under the General Property Tax Act, PA 206 (1893), as amended:

1. All applicants must obtain an application for exemption for the City Assessor's office. Handicapped applicants may call the Assessor's office to make necessary arrangements for assistance.
2. Applicants will not be eligible for consideration for an exemption if they do not meet the income and asset tests as established in these guidelines.
3. All applicants must be an owner of and occupy as a homestead the property for which the exemption is being requested. All applicants may be asked to verify ownership of the property and provide personal identification upon request of the Board of Review.
4. All applicants are required to complete each section of the form attached to this resolution which is hereby adopted by the City Council and return said application to the City Assessor's office of the City of South Lyon, subject to alternate procedures which may be allowed pursuant to the City's obligation in the application of the American Disabilities Act.
5. All applications must be notarized before being considered.
6. All applicants must submit a copy of the prior year's:
 - a. Federal income tax return- 1040 or 1040A
 - b. Senior Citizen Homestead Property Tax form MI-1040CR (if applicable)
 - c. General Homestead Property Claim Form MI-1040CRNote: All requested forms must be submitted. The Board of Review will not consider any application that is presented which is incomplete or unaccompanied by the appropriate tax forms.
7. All documents shall be filed with the city Assessor's office after January 1 of each year, but before the day prior to the last day upon which the Board of Review is scheduled to meet.
8. Applicants need not appear before the Board of Review; however the Board of Review reserves the right to request further information or clarification of any item presented on the application form or any tax form submitted. Applicants may be asked to make a physical appearance to respond to questions at the Board of Review's discretion.

9. The City of South Lyon does hereby adopt and incorporate by reference into this Resolution the Federal Poverty Income Standards as set annually by the United States Office of Management and Budget. If either, or both, the applicant and the applicant's spouse is 65 years of age or more as of January 1st the effective household size will increase by 1 person.
10. The value of the applicant's total assets (excluding the property for which the exemption is requested and one automobile), including, but not limited to all savings, retirement accounts, stocks and bonds and other real estate. The value of the applicant's assets cannot exceed two times the adjusted household income. An ownership interest in an any real estate other than the applicant's principal residence automatically disqualifies the applicant from consideration for a hardship exemption under normal circumstances.
11. Utilizing these guidelines, the Board of Review shall grant full, partial, or no exemption based upon the income ranges and asset levels set forth above. The Board of Review shall exercise its discretion in weighing the interest of the City and the applicant's ability to pay based upon the available information as collected pursuant to these guidelines.

THEREFORE BE IT RESOLVED, that meeting the income level guidelines does not guarantee 100% exemption. At their discretion, the Board of Review may approve a full or partial exemption if deemed appropriate. Those applicants granted partial exemptions will be required to pay a property tax equal to 3.5% (three and one-half percent) of their annual gross income.

BE IT FURTHER RESOLVED, that to conform to the provisions of P.A. 390 of -1994, this Resolution is hereby given immediate effect and will stay in effect for subsequent years until amended or voided.

VOTE:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public acts of Michigan, 1076, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

AGENDA NOTE

New Business: Item

MEETING DATE: February 9, 2015

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Waiver of Permit Fee for City-wide Garage/Yard Sale

EXPLANATION OF TOPIC: Years ago, City Council established an annual City-wide garage/yard sale. Many residents look forward to the annual City-wide garage/yard sale. It has become a large event with many households participating drawing a large number of people to our community. At a Council Meeting in 2014, Council agreed to change the number of days from 3 to 4. If Council agrees to that again this year, the dates for the City-wide sales will be Thursday April 30th thru Sunday May 3rd.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve the waiver of fees for those residents wishing to participate in the 2015 City-wide Garage/Yard Sale to be held on Thursday, Friday, Saturday and Sunday April 30th – May 3rd

RECOMMENDATION: Waive the \$5 per household permit fee for those who wish to participate in the City-wide Yard Sale

SUGGESTED MOTION: Motion by _____, supported by _____ to waive the Garage/Yard Sale permit fees for Thursday April 30th, Friday May 1st, Saturday May 2nd and Sunday May 3rd for households who wish to participate in the City-wide Yard Sale.

AGENDA NOTE

New Business: Item #

MEETING DATE: February 9, 2015

PERSON PLACING ITEM ON AGENDA: Clerk/Treasurer

AGENDA TOPIC: Acceptance of monetary gift for the Holiday Party

EXPLANATION OF TOPIC: We recently received another donation for our Holiday Gathering 2014. PNC delivered a check for \$100.00 and apologized for the delay.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Accept/do not accept donation

RECOMMENDATION: Accept the monetary donation

SUGGESTED MOTION: Motion by _____, supported by _____ to accept the donation of \$100.00 from PNC Bank for our Holiday Gathering in December 2014.



January 28, 2015

Lynne Ladner, City Manager
South Lyon City Hall
335 S. Warren Street
South Lyon, MI 48178

RE: Agreement for Professional Services effective March 28, 2014, between the City of South Lyon, Michigan, ("City") and SAFEbuilt Michigan, Inc., ("SAFEbuilt").

7.1 Term. This Agreement shall be effective on March 28, 2014, (the "Effective Date") and shall terminate on March 27, 2015. At the end of the one-year (1) year period, and upon mutual agreement of the Parties as approved by City Council and SAFEbuilt, this Agreement may be renewed for up to a two (2) year period.

This letter shall serve as the official written instrument extending the term of Agreement for a two (2) year period from March 28, 2015 to March 27, 2017.

All other provisions of the Agreement for Services are unchanged by this letter and remain in effect as per the executed Agreement and exhibits.

If this extension meets with your approval, please sign below and return one electronic copy of this letter to SAFEbuilt at smarquez@safebuilt.com; dsmith@safebuilt.com.

City of South Lyon, MI

Signature

Name: _____

Title: _____

Date: ____/____/____

Witness Signature

Witness Printed Name

SAFEbuilt Michigan, Inc.


Signature

Name: Matthew Royer

Title: Vice President

Date: 01 / 28 / 15



**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF SOUTH LYON, MI
AND SAFEbuilt MICHIGAN, INC.**

This Agreement for Professional Services ("Agreement") is entered into by and between the City of South Lyon, a Michigan municipal corporation, 335 S. Warren Street, South Lyon, Michigan 48178, ("City") and SAFEbuilt Michigan, Inc., ("SAFEbuilt"), licensed to do business in the State of Michigan, whose address is 500 West Big Beaver Road, Troy, Michigan 48083. City and SAFEbuilt are individually referred to as a "Party" and may be collectively referenced as the "Parties."

RECITALS AND REPRESENTATIONS

WHEREAS, the City has the responsibility under State laws and City Ordinance to adopt and enforce certain building codes and other ordinances, conduct inspections, review building plans, and conduct other professional services as described in this Agreement; and

WHEREAS, the City of South Lyon and the City of Novi had entered into an Intergovernmental Agreement for Building Inspection Services under which the City of Novi, through its Building Department and personnel, provided to the City of South Lyon building inspection and other construction code-related services;

WHEREAS, the City of Novi notified the City of South Lyon that it could no longer continued to provide the building inspection and other code-related services to the City of South Lyon and provided notice of termination of the Intergovernmental Agreement effective March 28, 2014;

WHEREAS, the City of South Lyon desires to enter into an agreement with an entity under which the entity will provide the same building inspection and other code-related services to the City of South Lyon as were provided by the City of Novi;

WHEREAS, SAFEbuilt has represented to the City of South Lyon that it has substantial knowledge and experience in the interpretation and application of the City of South Lyon's adopted Code of Ordinances with regard to various building construction, including but not limited to, the inspection of buildings to determine compliance with Federal and State laws and City ordinances, which include building codes, the review of building plans and other building code services.

WHEREAS, SAFEbuilt represents that SAFEbuilt has the skill, ability, and expertise to perform the services described in this Agreement; and

WHEREAS, SAFEbuilt has represented that it is capable of providing and desires to provide to the City of South Lyon the same building inspection and code-related services previously provided to South Lyon by the City of Novi;

WHEREAS, the City desires to engage SAFEbuilt to provide the services described in this Agreement subject to the terms and conditions of the Agreement.

NOW, THEREFORE, in consideration of the benefits and obligations of this Agreement, the Parties mutually agree as follows:

1.0 AGREEMENT

1.1 References to "SAFEbuilt" shall include any employees of SAFEbuilt, its contractors, subcontractors, or independent contractors.

- 1.2 References to the "City Manager" shall mean the City Manager for the City of South Lyon or his or her designee.

2.0 SERVICES

- 2.1 Services. As directed by and under the supervision of the City Manager, SAFEbuilt agrees to and shall provide the City with the services described in Exhibit A - Scope of Services, which generally include, but are not limited to, building official services, plan review services, inspection services, disaster and emergency response services, and reporting, using qualified and licensed professionals, and SAFEbuilt will perform services in accordance with the State of Michigan adopted codes and City adopted amendments and ordinances.
- 2.2 Building Official. SAFEbuilt shall employ one qualified and licensed individual who will be designated as an independent contractor for the City to perform the responsibilities of the City Building Code Official ("Building Official") as allowed by State of Michigan Public Act 103 of 2012. The City shall not have any obligation to compensate the Building Official in any way and all compensation, fringe benefits, including retirement programs and insurance, and training shall be provided by SAFEbuilt. The City shall have the sole discretion to approve or disapprove of any individual selected by SAFEbuilt to perform the services required under this Agreement, which discretion the City may exercise at any time throughout the term of this Agreement, with or without cause.
- 2.3 Changes to Services. The City may request a change or changes in the Services. Any changes to Services that are mutually agreed upon between the City and SAFEbuilt shall be made in writing which shall specifically designate any changes in compensation for the Services and be made an amendment to the Agreement after approval by City Council. To be effective, any changes must be mutually approved by SAFEbuilt and City Council, and signed by SAFEbuilt and the Mayor and City Clerk.
- 2.4 Commencement of Services. Following execution of this Agreement by both Parties, on the Effective Date, SAFEbuilt shall be authorized to commence performance of the Services subject to the requirements and limitations on compensation as provided in Section 3 of this Agreement.
- 2.5 Transition Period. Prior to the Effective Date, SAFEbuilt agrees to attend transition training and meetings provided by the City at no charge to the City. The purpose of this transition period is to allow SAFEbuilt to do what is necessary to become fully functional for the performance of Services under this Agreement as soon as possible. During the transition period, SAFEbuilt may: i) review current permits and projects pending; ii) meet with City staff and other departments and review current staff procedures and policies; iii) meet with the City's former building services provider; and iv) take other actions that are mutually acceptable to both Parties to ensure a smooth transition and ensure that SAFEbuilt can provide Services on March 28, 2014.

3.0 COMPENSATION

- 3.1 Compensation for Services. In consideration of SAFEbuilt providing Services, the City shall pay SAFEbuilt in accordance with Exhibit B - Fee Schedule for Services.
- 3.2 Hourly Fees. Where the compensation to be paid to SAFEbuilt for a specific services is not provided for in Exhibit B - Fee Schedule for Services, or if SAFEbuilt is requested or required by the City to perform any service not included in Exhibit A - Scope of Services, the City shall be responsible for the hourly rate listed in Exhibit B (\$85.00 per hour) unless otherwise agreed upon in writing by the Parties as provided for in this Agreement. All compensation, fees, and hourly rates includes pay rate, overhead, profit, travel necessary to perform the Service or task and all other costs to SAFEbuilt.

3.3 Collection of Fees. The City, through its Building Department, shall collect Building Department and other applicable fees on behalf of the City as authorized by the City Council.

3.3.1 No Reimbursable Expenses. No "reimbursable expenses" or other fee, cost, charge, or fee for the value or expense of any materials, goods, travel, mileage, depreciation, or other item related to the performance of the Services shall be paid by the City. Any cost, charge, fee, or expense incurred by SAFEbuilt in the performance of the Services shall be deemed a non-reimbursable cost and shall be borne by SAFEbuilt and shall not be billed or invoiced to the City and shall not be paid by the City.

3.3.2 Free or Reduced Cost Services. The Parties recognize and understand that the City is or may be required by law to waive inspection fees on a limited number of projects during a calendar year or may, at its discretion, waive or reduce inspection fees for certain projects that provide a substantial and direct public benefit (e.g., City owned buildings, inspection related to court cases or following up services directed by a court of law). The City shall notify SAFEbuilt of such circumstance(s) at the earliest opportunity and the City may request SAFEbuilt to perform building and inspection services at no cost or at a reduced cost.

3.3.3 Increases in Compensation or Addition of Reimbursable Expenses. Any increases or modification of compensation or the addition of a reimbursable expense(s) shall be subject to written amendment of this Agreement approved by City Council and executed by both Parties.

3.4 Payment Processing. SAFEbuilt shall submit invoices and requests for payment in a form acceptable to the City. Invoices shall be submitted by the 15th of each month unless otherwise approved by this Agreement or in writing by the City. All invoices shall contain sufficient information and supporting documentation to account for all SAFEbuilt time or other appropriate measure(s) of work or effort for the Services during the stated period of the invoice. The City shall have thirty (30) days from receipt of the invoice to issue payment to SAFEbuilt's corporate offices at: SAFEbuilt; 3755 Precision Drive, Suite 140; Loveland, CO 80538, unless there is a dispute as to the amount due and owing. If there is a dispute, the parties shall use the procedures set out in paragraph 3.5.

3.5 City's Dispute of Invoices and Amount of Payment. The City may request, in writing, additional information and/or documentation from SAFEbuilt substantiating any and all compensation sought by SAFEbuilt before approving any invoice for payment. If the City disputes an item or invoice and additional information is requested, the City shall pay SAFEbuilt within thirty (30) days of approval of the item or invoice by the City following receipt of the information requested and resolution of the dispute. To the extent possible, undisputed charges within the same invoice as disputed charges shall be timely paid in accordance with this Agreement. Payment by the City shall be deemed made and completed upon hand delivery to SAFEbuilt or designee of SAFEbuilt or upon deposit of such payment in the U.S. Mail, postage pre-paid, addressed to SAFEbuilt.

4.0 GENERAL RESPONSIBILITIES

4.1 Responsibility for Outstanding Permits. SAFEbuilt shall be responsible for providing Services relating to all Building Department permits issued by the City prior to and after the Effective Date of this Agreement.

4.2 The City may supply SAFEbuilt with individual identification badges ("ID badges") for the particular SAFEbuilt employee(s) assigned and accepted by the City to perform the services under this Agreement. The City shall have the discretion to determine the type, size and design for the ID badges. SAFEbuilt shall require that the employee(s) have the ID badges visible to the

public at all times while performing services under this Agreement. Lost ID badges shall be immediately reported to the City Manager.

4.3 SAFEbuilt shall provide to the City the work telephone numbers of all employees, including any mobile telephones that will be used while performing services under this Agreement.

4.4 The City shall provide copies and amendments of the City Code of Ordinances, street maps or other relevant City-specific materials to SAFEbuilt. These Code of Ordinances, street maps and all other materials shall remain the property of the City and shall be returned to the City at the termination of this Agreement. SAFEbuilt shall have knowledge of and provide copies of all federal and state Codes, manuals, etc. SAFEbuilt shall become familiar with the applicable codes and any unusual applications of those codes to City issues. SAFEbuilt is obligated to affirmatively request from the City such information that SAFEbuilt, based on SAFEbuilt's professional experience, should reasonably expect is available and which would be relevant to the performance of the Services under this Agreement.

4.5 SAFEbuilt shall perform the Services in accordance with this Agreement and shall promptly inform the City concerning ambiguities and uncertainties related to SAFEbuilt's performance that are not addressed by the Agreement.

4.6 SAFEbuilt shall employ a sufficient number of employees sufficiently experienced and knowledgeable to perform the Services in a timely and prompt manner and such employees shall at all times act in a professional, polite, and courteous manner to all persons regardless of the circumstances.

4.7 SAFEbuilt shall not allow employees, contractors, subcontractors or independent contractors that are convicted of specific crimes to do work in the City. Those crimes include, but are not limited to, fraud, theft, criminal sexual conduct, assaultive or violent behavior, serious moral turpitude, gambling, prostitution, weapons violations, tax evasion, controlled substances, or excessive use of alcohol. SAFEbuilt shall certify, that the employees, contractors, subcontractors or independent contractors have not been convicted of these specific crimes.

4.8 SAFEbuilt shall promptly comply with any written City requests for the City or any of its duly authorized representatives to reasonably access and review any books, documents, and papers, other than SAFEbuilt's financial records, that are pertinent to SAFEbuilt's performance under this Agreement for the purpose of the City performing an audit, examination, or other review of the Services.

4.9 SAFEbuilt shall comply with all applicable federal, state and local laws, ordinances, regulations, and resolutions.

4.10 SAFEbuilt shall be responsible, at SAFEbuilt's expense, for obtaining, and maintaining in a valid and effective status, all licenses and permits necessary to perform the Services unless specifically stated otherwise in this Agreement. SAFEbuilt shall supply copies to the City of appropriate licenses and permits for any individual performing Services under this Agreement.

4.11 If requested by the City, and at no cost to the City, SAFEbuilt shall make the appropriate employees, contractors, subcontractors, and independent contractors available for court proceeding, as witnesses, expert witnesses or otherwise, instituted by or involving the City in either criminal or civil matters which involve services performed under this Agreement, including but not limited to, appearances at pre-trials, bench trials, jury trial and at all other times requested by the City,

4.12 SAFEbuilt shall, at no cost to the City, make the appropriate employee, contractor, subcontractor, and independent contractor available for consultation with the City Manager and

the City Attorney, or their designees, to discuss issues regarding litigation and/or matters of interest to City Council or the public.

5.0 PERFORMANCE STANDARDS

5.1 In performing the Services, SAFEbuilt shall use that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services in the State of Michigan. SAFEbuilt represents to the City that SAFEbuilt is, and its employees performing such Services are, properly licensed and/or registered within the State of Michigan for the performance of the Services (if licensure and/or registration is required by applicable law) and that SAFEbuilt and employees possess the skills, knowledge, and abilities to competently, timely, and professionally perform the Services in accordance with this Agreement.

5.2 SAFEbuilt shall inform the City Manager of all oral complaints and submit a copy of all written complaints it receives from third parties against any employee, contractor, subcontractor or independent contractor of SAFEbuilt to the City Manager and inform the City Manager of any responses to the complaint or of any actions taken. Notification shall be made to the City Manager within twenty-four (24) hours of receipt of the oral or written complaint.

5.3 The Parties mutually agree that SAFEbuilt's actions reflect on the reputation of the City. It is imperative to the City that SAFEbuilt treats the City and the public with the utmost fairness and respect. SAFEbuilt shall strictly comply with all the terms and conditions set out in this Agreement.

6.0 MISCELLANEOUS INVENTORY & SUPPLIES

6.1 SAFEbuilt shall supply all of its own vehicles, vehicle expenses, fuel, and insurance. Any time SAFEbuilt uses the name "City of South Lyon" or the City logo on letterhead, documents, envelopes, business cards, or other printed materials, it should also include a SAFEbuilt designation approved by the City.

7.0 TERM AND TERMINATION

7.1 Term. This Agreement shall be effective on March 28, 2014, (the "Effective Date") and shall terminate on March 27, 2015. At the end of the one-year (1) year period, and upon mutual agreement of the Parties as approved by City Council and SAFEbuilt, this Agreement may be renewed for up to a two (2) year period. This Agreement may also be terminated as provided for in Section 7.3.

7.2 Continuing Services Required. SAFEbuilt shall perform the Services in accordance with this Agreement commencing on the Effective Date until such Services are terminated or suspended in accordance with this Agreement. SAFEbuilt shall not temporarily delay, postpone, or suspend the performance of the Services without the written consent of the City Council, City Manager, or a person expressly authorized in writing to direct SAFEbuilt's services.

7.3 Termination. This Agreement may be terminated at any time by either Party for any or no reason upon written notice delivered at least thirty (30) days prior to termination. In the event either Party exercises the right of termination provided for in this Section 7.3:

7.3.1 Unless directed otherwise by the City, SAFEbuilt, shall continue performing work and the required services under this Agreement during the thirty (30) day period prior to termination; and

7.3.2 All finished or unfinished documents, data, studies and reports prepared by SAFEbuilt pursuant to this Agreement shall be delivered by SAFEbuilt to the City and shall become the property of the City; and

- 7.3.3 SAFEbuilt shall submit to the City a final accounting and final invoice of charges for all outstanding and unpaid Services and reimbursable expenses performed prior to SAFEbuilt's receipt of notice of termination and for any services authorized to be performed by the notice of termination as provided by this section. Such final accounting and final invoice shall be delivered to the City within thirty (30) days of the date of termination; thereafter, no other invoice, bill, or other form of statement of charges owing to SAFEbuilt shall be submitted to or accepted by the City.

7.4 Termination for Non-Performance. Should a Party to this Agreement fail to materially perform in accordance with the terms and conditions of this Agreement, this Agreement may be terminated by the performing Party if the performing Party first provides written notice to the non-performing Party which notice shall specify the non-performance, provide both a demand to cure the non-performance and reasonable time to cure the non-performance, and state a date upon which the Agreement shall be terminated if there is a failure to timely cure the non-performance. For purpose of this Section 7.4, "reasonable time" shall be not less than five (5) business days. In the event of a failure to timely cure a non-performance and upon the date of the resulting termination for nonperformance, SAFEbuilt shall prepare a final accounting and final invoice of charges for all performed but unpaid Services and authorized reimbursable expenses. Such final accounting and final invoice shall be delivered to the City within fifteen (15) days of the date of termination; thereafter, no other invoice, bill, or other form of statement of charges owing to SAFEbuilt shall be submitted to or accepted by the City. Provided that notice of non-performance is provided in accordance with this Section, nothing in this Section shall prevent, preclude, or limit any claim or action for default or breach of contract resulting from non-performance by a Party.

8.0 INSURANCE

- 8.1 Insurance Generally. SAFEbuilt, its employees, contractors, subcontractors, and independent contractors, shall obtain and shall continuously maintain during the term of this Agreement insurance of the kind and in the amounts specified as follows ("Required Insurance"):

☒ Certificates of insurance shall be provided to the City prior to the commencement of any work under this Agreement. The City, its elected and appointed officials, employees, volunteers and bodies, shall be added as additional insured's on the insurance coverage.

☒ Worker's Compensation Insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability Insurance with minimum limits of one hundred thousand dollars (\$100,000) each accident, five hundred thousand dollar (\$500,000) disease - policy limit, and one hundred thousand dollars (\$100,000) disease - each employee.

☒ Commercial General Liability Insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent Contractors, an Annual Contract Aggregate Limit endorsement, and products and completed operations. The policy shall be endorsed to include the City, all elected and appointed officials, all employees and volunteers, councils, commissions and/or authorities and their board members, employees, and volunteers as additional insured. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

☒ Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than of One Million Dollars (\$1,000,000) each

occurrence with respect to each of SAFEbuilt's owned, hired and non-owned vehicles assigned to or used in performance of the Services. Such insurance coverage must extend to all levels of subcontractors. Such coverage must include all automotive equipment used in the performance of the Agreement, both on the work site and off the work site, and such coverage shall include non-ownership and hired cars coverage. Such insurance shall be endorsed to name the City as Certificate Holder and name the City, and its elected officials, councils, officers, employees, volunteers and agents shall be named as additional insured parties.

☒ Professional Liability (errors and omissions) Insurance with a minimum limit of coverage of One Million Dollars (\$1,000,000) per claim and annual aggregate. Such insurance shall be maintained for three (3) years following completion of services under this agreement. Such policy of insurance shall be endorsed to include the City as a Certificate Holder.

☒ Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, Automobile Liability Insurance, and Professional Liability Insurance as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: City of South Lyon, Attn.: City Manager, 335 S. Warren Street, , South Lyon, Michigan 48393 in writing from SAFEbuilt and the insurance carrier.

8.2 Additional Insurance Requirements. In addition to specific requirements imposed on insurance by this Section 8 and its subsections, insurance shall conform to all of the following:

8.2.1 Insurance carried or obtained by the City, its councils, commissions and boards, its officers, elected officials, or its employees shall be in excess of an not contributory insurance to that provided by SAFEbuilt; provided, however, that the City shall not be obligated to obtain or maintain any insurance whatsoever for any claim, damage, or purpose arising from or related to this Agreement or the Services. SAFEbuilt shall not be an insured party for any City-obtained insurance policy or coverage.

8.2.2 SAFEbuilt shall be solely responsible for any deductible losses for Required Insurance.

8.2.3 No insurance policy shall contain any exclusion for bodily injury or property damage arising from completed operations.

8.3 Failure to Obtain or Maintain Insurance. SAFEbuilt's failure to obtain and continuously maintain insurance policies in accordance with this Section 8 and its subsections shall not limit, prevent, preclude, excuse, or modify any liability, claims, demand, or other obligations of SAFEbuilt arising from performance or non-performance of this Agreement. Failure on the part of SAFEbuilt to obtain and to continuously maintain policies providing the required coverage, conditions, restrictions, notices and minimum limits shall constitute a material breach of this Agreement upon which the City may immediately terminate this Agreement, or at its discretion, the City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the City shall be repaid by SAFEbuilt to the City immediately upon demand by the City, or at the City's sole discretion, the City may offset the cost of the premiums against any monies due to SAFEbuilt from the City pursuant to this Agreement.

8.4 Insurance Certificates. Prior to commencement of the Services, SAFEbuilt shall submit to the City certificates of insurance for all Required Insurance. All insurance will be placed with an insurance company acceptable to the City.

9.0 OWNERSHIP OF DOCUMENTS

9.1 Any work product, materials, and documents produced by SAFEbuilt pursuant to this Agreement shall be and remain the property of the City and shall not be made subject to any copyright unless authorized by the City. SAFEbuilt hereby assigns to the City the copyright to all works prepared, developed, or created pursuant to the Services outlined in this Agreement, including the rights to: (1) reproduce the work; (2) prepare derivative works; (3) distribute copies to the public by sale, rental, lease, or lending; (4) perform the works publicly; and (5) to display the work publicly. SAFEbuilt waives its rights to claim authorship of the works, to prevent its name from being used in connection with the works, and to prevent distortion of the works.

Other materials, methodology and proprietary work used or provided by SAFEbuilt to the City not specifically created and delivered pursuant to the Services outlined in this Agreement may be protected by a copyright held by SAFEbuilt and SAFEbuilt reserves all rights granted to it by any copyright. The City shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by City staff and/or employees; or (2) pursuant to a request under the Michigan Freedom of Information Act (FOIA), MCL 15.231 et. seq., or any Federal open records act, to the extent that such statutes apply; or (3) pursuant to law, regulation, or court order. SAFEbuilt waives any right to prevent its name from being used in connection with the Services.

9.2 The City is responsible for responses to FOIA requests and SAFEbuilt shall not directly respond to any third parties regarding any received FOIA requests. Upon receipt of a FOIA request, SAFEbuilt shall immediately give that request to the City Clerk. SAFEbuilt shall provide specific information requested by the City for response to the FOIA request by the date and time requested by the City Clerk or in a specific format is so requested by the City Clerk.

9.3 If SAFEbuilt receives a claim for damages, a Summons or Complaint, a subpoena or other document concerning a request for money damages, a threat of a law suit, or any court action proceeding relating to the City, this Agreement, or any services performed under this Agreement, SAFEbuilt shall immediately hand deliver these documents to the City Clerk.

10.0 INDEPENDENT CONTRACTOR

10.1 SAFEbuilt shall perform the Services as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee or other relationship with the City other than as a contracting party and Independent contractor. The City shall not be obligated to secure, and shall not provide, any insurance coverage or employment benefits of any kind or type to or for SAFEbuilt or SAFEbuilt's employees, sub-consultants, contractors, agents, or representatives, including coverage or benefits related but not limited to: local, state, or federal income or other tax contributions; insurance contributions (e.g., FICA); workers' compensation; disability, injury, or health; professional liability insurance, errors and omissions insurance; or retirement account contributions.

11.0 CONFLICT OF INTEREST

11.1 SAFEbuilt shall refrain from providing services to other persons, firms, or entities that would create a conflict of interest for SAFEbuilt with regard to providing the Services pursuant to this Agreement. SAFEbuilt shall not offer or provide anything of benefit to any City official or employee that would place the official or employee in a position of violating the public trust as provided under the City Charter, City Code of Ordinance, state or federal statute, case law or ethical principles.

12.0 REMEDIES

12.1 In addition to any other remedies provided for in this Agreement, and without limiting its remedies available at law, the City may exercise the following remedial actions if SAFEbuilt substantially fails to perform the duties and obligations of this Agreement. Substantial failure to perform the duties and obligations of this Agreement shall mean a significant, insufficient, incorrect, or improper performance, activities or inactions by SAFEbuilt. The remedial actions include:

- 12.1.1 Suspend SAFEbuilt's performance pending necessary corrective action as specified by the City without SAFEbuilt's entitlement to an adjustment in any charge, fee, rate, price, cost, or schedule; and/or
- 12.1.2 Withhold payment to SAFEbuilt until the necessary services or corrections in performance are satisfactorily completed; and/or
- 12.1.3 Deny payment for those services which have not been satisfactorily performed, and which, due to circumstances caused by SAFEbuilt, cannot be performed, or if performed would be of no value to the City; and/or
- 12.1.4 Terminate this Agreement in accordance with this Agreement.

The foregoing remedies are cumulative and the City, in its sole discretion, may exercise any or all of the remedies individually or simultaneously.

13.0 MISCELLANEOUS PROVISIONS

13.1 No Waiver of Rights. A waiver by any Party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either Party. The City's approval or acceptance of, or payment for, services shall not be construed to operate as a waiver of any rights or benefits to be provided under this Agreement. No covenant or term of this Agreement shall be deemed to be waived by the City except in writing signed by the City Commission or by a person expressly authorized to sign such waiver by resolution of the City Commission of the City and any written waiver of a right shall not be construed to be a waiver of any other right or to be a continuing waiver unless specifically stated.

13.2 No Waiver of Governmental Immunity. Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to the City, its officials, employees, contractors, or agents, volunteers or any other person acting on behalf of the City and, in particular, governmental immunity afforded or available pursuant to the Michigan Governmental Immunity Act, MCL 691.1401, et. seq.

13.3 Affirmative Action. SAFEbuilt will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. SAFEbuilt will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

13.4 Discrimination & ADA Compliance. SAFEbuilt will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The SAFEbuilt agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity laws. SAFEbuilt shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other

applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by the Municipality at any time during the term of this Agreement.

13.5 Prohibition Against Employing Illegal Aliens. SAFEbuilt shall not knowingly employ or contract with an illegal alien to perform work under this contract and will verify immigration status to confirm employment eligibility. SAFEbuilt shall not enter into a contract with a subcontractor that fails to certify to the SAFEbuilt that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. SAFEbuilt is prohibited from using the program or the Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed. SAFEbuilt is registered with and is authorized to use and uses the federal work authorization program commonly known as E-Verify. SAFEbuilt's federal work authorization user identification number is 254821; authorization date of September 23, 2009.

13.6 Binding Effect. The Parties agree that this Agreement, by its terms, shall be binding upon the successors, heirs, legal representatives, and assigns.

13.7 No Third Party Beneficiaries. Nothing contained in this Agreement is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party, including any agent, Sub-consultant or subcontractor of SAFEbuilt. Absolutely no third party beneficiaries are intended by this Agreement. Any third-party receiving a benefit from this Agreement is an incidental and unintended beneficiary only.

13.8 Governing Law, Venue, and Enforcement. This Agreement shall be governed by and interpreted according to the law of the State of Michigan. Venue for any action arising under this Agreement shall be in Oakland County, Michigan. If there is any conflict between the language of this Agreement and any exhibit or attachment, the language of this Agreement shall govern.

13.9 Survival of Terms and Conditions. The Parties understand and agree that all terms and conditions of the Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.

13.10 No Assignment. Neither Party shall assign all or part of the rights, duties, obligations, responsibilities, or benefits set forth in this Agreement to another entity without written approval of both Parties.

13.11 Paragraph Captions. The captions of the paragraphs are set forth only for the convenience and reference of the Parties and are not intended in any way to define, limit or describe the scope or intent of this Agreement.

13.12 Integration and Amendment. This Agreement represents the entire and integrated agreement between the City and SAFEbuilt and supersedes all prior negotiations, representations, or agreements, either written or oral, unless specified herein. Any amendments to this must be in writing and be signed by both the City and SAFEbuilt.

13.13 Severability. Invalidation of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

13.14 Incorporation of Exhibits. Unless otherwise stated in this Agreement, exhibits, applications, or documents referenced in this Agreement shall be incorporated into this Agreement for all purposes. In the event of a conflict between any incorporated exhibit and this Agreement, the provisions of this Agreement shall govern and control.

- 13.15 Notices. Unless otherwise specifically required by a provision of this Agreement any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified mail or registered mail, postage and fees prepaid, addressed to the Party to whom such notice is to be given at the address set forth below or at such other address as has been previously furnished in writing, to the other Party. Such notice shall be deemed to have been given when deposited in the United States Mail properly addressed to the intended recipient.

If to the City:	If to SAFEbuilt:
Rod Cook, Interim City Manager City of South Lyon 335 S. Warren Street South Lyon, MI 48178	David Thomsen, Vice President SAFEbuilt, Inc. 3755 Precision Drive, Suite 140 Loveland, CO 80538
With Copy to:	
Timothy S. Wilhelm Johnson, Rosati, Schultz & Joppich, P.C. 27555 Executive Drive, Suite 250, Farmington Hills, Michigan 48331 Farmington Hills, MI 48331	

14.0 SPECIAL PROVISIONS

- 14.1 Indemnification and Hold Harmless. To the fullest extent permitted by law, SAFEbuilt shall be liable for and agrees to defend, pay on behalf of, indemnify, and hold harmless the City, its elected and appointed officials, councils, commissions, boards, employees and volunteers and others working on behalf of the City, from and against any and all claims, demands, suits, costs (including reasonable legal costs and attorney fees), expenses, and liabilities by reason of personal injury, including bodily injury or death and/or property damage to the extent that any such injury, loss or damage is caused by any error or omission or the negligence or breach of duty of SAFEbuilt or any officer, employee, representative, or agent of SAFEbuilt, or its contractors, subcontractors or independent contractors. If either Party becomes aware of any incident likely to give rise to a claim, it shall notify the other and both parties shall cooperate fully in investigating the incident.
- 14.2 Force Majeure. Neither SAFEbuilt nor the City shall be liable for any delay in, or failure of performance of, any covenant or promise contained in this Agreement, nor shall any delay or failure constitute default or give rise to any liability for damages if, and only to extent that, such delay or failure is caused by "force majeure." As used in this Agreement, "force majeure" means acts of God, acts of the public enemy, unusually severe weather, fires, floods, epidemics, quarantines, strikes, labor disputes and freight embargoes, to the extent such events were not the result of, or were not aggravated by, the acts or omissions of the non-performing or delayed party.
- 14.3 Authority. The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of City and SAFEbuilt and bind their respective entities.

THIS AGREEMENT is executed and made effective as provided above.

City of South Lyon

SAFEbuilt Michigan, Inc.

By: T. M. Wallace
Tedd M. Wallace, Mayor

Date: 3-25-14

Witness Anne E. Badarak

ANNE E. BADARAK

Printed Name:

By: Lisa Deaton
Lisa Deaton, Clerk

Date: 3/25/14

Witness Anne E. Badarak

ANNE E. BADARAK

Printed Name:

By: David Thansen
Name: David Thansen
Title: Vice President

Date: 3-31-14

EXHIBIT A – SCOPE OF SERVICES

1. SCOPE OF SERVICES

Plan Review Services

SAFEbuilt's ACT 54 registered plans examiners provide consistent plan review services in accordance with State codes and local ordinances. The Plans Examiner will be a resource to applicants on submittal requirements and be available to them throughout the process. They will work with other City departments and trade reviewers on the concurrent review process and be available for pre-submittal meetings. They are, of course, a resource for other members of the team as well and will provide support in the field.

Our building plan review services include the following:

- ✓ Our Inspector(s) will pick up and drop off plans on days that we are there to perform inspections or as needed or requested
- ✓ Our examiners will determine type of construction, use, and occupancy classification and review plans to determine that they comply with applicable codes and ordinances using ACT 54 registered examiners in the appropriate discipline.
- ✓ We will work with applicants on submittal requirements and provide timely feedback to jurisdiction staff to keep plan review process on schedule. Furthermore, we will coordinate plan review tracking, reporting, and interaction with applicable departments.
- ✓ Experienced plan examiners will interpret legal requirements and recommend compliance procedures as well as address any issues by comment and corrections in writing.
- ✓ We will meet or exceed agreed upon plan review turnaround times and return a set of finalized plans and all supporting documentation.
- ✓ Our ongoing support includes review of all revisions and we will be available to the applicant after the review is completed.
- ✓ Plot plan reviews for single family residences/homes (but not site plan review for non-residential developments)

At the City's request, SAFEbuilt can also perform fire code, alarm, sprinkler, fire access, and hazmat storage plan review services.

Inspection Services

This team of customer-oriented professionals recognizes that an educational, informative approach is the most effective way to improve the customer's experience. They will provide on-site inspections and consultations to citizens and contractors as part of their responsibility. They will also be a resource to other departments and provide feedback on issues that have been highlighted as important in the community.

With regard to Building Inspection Services we will:

- ✓ Perform consistent code compliant building inspections with ACT 54 registered staff to determine that construction activity complies with approved plans and/or applicable codes and ordinances.
- ✓ Meet or exceed agreed upon performance metrics regarding inspections.
- ✓ Provide training for our inspectors on South Lyon specific codes and amendments, we will also provide onsite inspection consultations to citizens and contractors.
- ✓ Identify and document any areas of non-compliance and suggest alternate means and leave a copy of the inspection ticket.
- ✓ Issue stop-work notices for non-conforming activities – as directed by Building Official and subject to City Manager review
- ✓ Report results of inspections and other services in a timely manner
- ✓ Commercial Certificate of Occupancy inspections

With regard to Occupancy Inspections we will:

SAFEbuilt will provide occupancy inspection services on an as needed basis in compliance with City of South Lyon ordinances. As requested we will:

- ✓ Verify occupancy compliance for new and existing businesses as per ordinance
- ✓ Provide customized service, based on ordinance and/or occupancy checklist
- ✓ Provide a clear and detailed list of violations
- ✓ Provide City of South Lyon with Letter of Compliance

With regard to Fire Inspections we will:

- ✓ Provide fire code, sprinkler, alarm system, fire access, and hazmat storage inspections
- ✓ Provide on-site inspection consultations

With regard to Property Maintenance, Zoning, and Building Code Complaint Inspections we will:

- ✓ Perform these inspections only on an as needed basis with a mutually agreed upon written document defining number of hours authorized, amount authorized and scope of services.

With regard to Electrical, Plumbing, Mechanical and Rental Inspections we will:

- ✓ Not perform any of these inspections at the current time as the City of South Lyon has resources available for these services

Building Official Services

The SAFEbuilt employee designated to be the City's Building Official will be the primary point of contact for South Lyon.

Building Official Services include the following:

- ✓ Designate a SAFEbuilt employee to serve as the City's Building Official
- ✓ The Building Official will work with department managers to manage and coordinate department activities, staff, performance issues, and ensure we are acting as a seamless extension of your own staff
- ✓ We will review documentation for compliance with state and local requirements and be available for consultations to highlight building code requirements that could affect projects and recommend local ordinances as they relate to building codes.
- ✓ As the technical lead in the office, they will be a resource for other team members, applicants, and you to help guide people through the complexities of the codes. They will closely monitor changes to the codes and any state or local requirements and determine how they may impact projects in the area.
- ✓ We will provide back-up for building department team members as needed – at no charge.
- ✓ We will attend staff, board, and council meetings upon your request
- ✓ The Building Official will oversee our quality assurance program in the office

Disaster and Emergency Response Services

In cases of natural disaster, SAFEbuilt will provide emergency disaster response. This response will consist of a rapid assessment of the structural integrity of damaged buildings using appropriate forms. The purpose of these evaluations is to determine whether damaged or potentially damaged buildings are safe for use, or if entry should be restricted or prohibited. SAFEbuilt will post the structure with the appropriate placard and coordinate any disaster or emergency response with the appropriate local, state or federal agency. SAFEbuilt will track all hours and expenses for reimbursement from federal agencies if appropriate.

Miscellaneous Services

- ✓ Attend City Council, Planning Commission, Zoning Board of Appeals, Construction Board of Appeals meetings, upon request.
- ✓ Pre-submittal consultations and meetings

- ✓ Consultations and meetings with permit holders
- ✓ Address and respond to inquiries related to Building Department processes, permits, approvals
- ✓ Annual or other periodic reporting

Roles and Responsibilities

It is our understanding at this time, that South Lyon will provide the following:

- ✓ All trade inspections, fire reviews and inspections, and plan review along with rental inspections
- ✓ Front counter staffing – although SAFEbuilt can provide back up support if needed
- ✓ Scheduling of inspections, provide site location, inspection type being requested, and tracking of permits
- ✓ All mailing, meeting space, and clerical support for building department related meetings
- ✓ Monitor Soil Erosion and Sedimentation Control administration, permitting and inspections by Oakland County
- ✓ Necessary forms needed to conduct plan reviews, issue permits and maintain permit and project files

Reporting

We will work with South Lyon to develop a reporting schedule and format that meets your needs. We can provide monthly, quarterly, and annual reports summarizing activity levels; adherence to our performance metrics; and other items that are of special interest to you.

EXHIBIT B – FEE SCHEDULE FOR SERVICES

1. COMPENSATION FEE STRUCTURE

SAFEbuilt compensation and fees for Services provided pursuant to this Agreement will be as follows:

SAFEbuilt's fees are all inclusive with no separate billing for wages/benefits, mileage, vehicle expense, materials, travel time and disbursements, such as copying, telephone rates, and courier services.

Services	Percentage of Fees
Building Inspection Services	75% of building permit fee – issued after effective date of this Agreement
Building Plan Review Services	75% of building plan review fee – issued after effective date of this Agreement
Existing permits – issued prior to 3/31/14	Inspections - \$35 per inspection Plan Review - \$75 an hour for revisions to approved plans
Commercial Certificate of Occupancy Inspection Services	\$50 per inspection \$50 per half hour for follow-up inspections
Property Maintenance, Zoning, and Building Code Compliant Inspection Services	\$100 per hour <ul style="list-style-type: none"> - minimum charge of \$50 per property - South Lyon to send SAFEbuilt a written request, if possible, with details of request.
Building Official Services	\$85 per hour – minimum charge of ¼ hour.
Fire Plan Review and Inspection Services	\$85 per hour – minimum charge of ¼ hour
Meetings – type and frequency to be mutually agreed upon	SAFEbuilt will attend 1 evening meeting (e.g. Zoning Board of Appeals meetings) per month at no charge – any meetings over that number will be billed at \$85 an hour with a one hour minimum. SAFEbuilt will not charge for pre-submittal meetings with applicants

2. INVOICE MILESTONES

It is our standard practice to invoice monthly and our terms are Net 30. Our billing will include all supporting documentation.

2. **TIME OF PERFORMANCE**

SAFEbuilt will perform Services commencing upon execution of the agreement. All Services will be performed during normal business hours (8:00 a.m. – 5:00 p.m., Monday-Friday; excluding Municipal holidays).

Deliverable	Detail	Benefit to South Lyon
NEXT-DAY INSPECTIONS	We will perform 100% of all inspections called in by 4:00pm the next business day.	This gives contractors confidence that their projects can remain on schedule and is reported against regularly.
PRE-SUBMITTAL MEETINGS	We offer pre-submittal meetings to applicants for large projects.	This is a great tool to get large projects kicked off properly and saves time and effort further down the process.
PLAN REVIEW TURNAROUND TIMES	We will meet our commitment on plan review turn-around times 100% of the time. We will provide first comments on single-family projects within 5 business days, multi-family projects within 10 days, small commercial projects (under \$2M in valuation) in 10 days, and large commercial projects within 15 working days.	Meetings these deadlines will require cooperation with other departments and agencies, but is integral to keeping applicants happy and their schedules on track. We regularly report against this metric.
APPLICANT SATISFACTION	We will put a survey in place that allows applicants to provide feedback on their experience throughout the process.	This provides excellent insight into what is working well and what we can do better going forward. We will report on the results of this feedback regularly.



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2015 MML Capital Conference

How does Michigan's new crowdfunding law work and how can my community benefit? What options are available to finance local transportation solutions? What are the pros and cons of using TIF to boost a municipality's economy?

Capital Conference is the source for answers on all the state and federal issues that impact local communities. It's also the best place to network and make your voice heard on matters of public policy. Don't lose your place in Lansing. We're saving you a seat at the League's 2015 Capital Conference.

Sessions include:

- Crowdfunding
- Transportation
- TIF/Economic Development
- Municipal Finance
- Proactive Legislative Agenda
- Personal Property Tax
- Energy
- Green Initiatives

Cost:

Member Communities

Early Bird, through 2/24/15 (\$175 per person)

Regular, after 2/25/15 (\$210 per person)

Liability Pool & Workers Comp Fund Member: \$100 per person

Nonmember Government Entities

Regular Rate: \$280 per person

Liability Pool & Workers Comp Fund Member: \$205 per person

University/College Student Rates

\$75 per person

The University/College student rate is available for full-time undergrad or graduate students, who are not municipal officials or employees, or members of the Business Alliance Program.

Registration

To register online, click the "Register Myself" or "Register Someone Else" button below.

[Click here](#) for a faxable registration form.

When: 3/24/2015 - 3/25/2015

Where: Lansing Center
Phone: (517) 483-7400
333 E. Michigan Avenue
Lansing, MI 48933

Sign In

Username

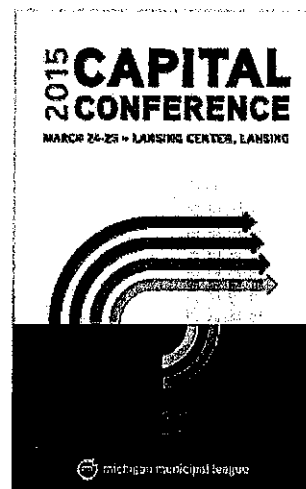
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General Information

NEW! Legislative Breakfast

Wednesday, March 25, 7:30-8:30 am

New this year is the Legislative breakfast which will take the place of the legislative reception of years past. Enjoy breakfast in a relaxed setting as you network with senators, representatives, key legislative staff members, and other top state officials and hear their perspectives on state issues.

Registration

Online

Register now — *My League* is your secure, interactive online account for event registration. It's available to all members and non-members with a quick and easy sign-up process. *My League* is the only way to pay via credit card.

Printable Form

Download and print a faxable registration form. Complete and fax the form to 734-669-4223. Then mail a check payable to:

Michigan Municipal League
PO Box 7409
Ann Arbor, MI 48107-7409

Housing

Housing reservations for registered conference attendees are only accepted at the headquarters hotel. Within 48 hours of the League receiving your conference registration form, you will receive a confirmation email containing your registration information and your personalized housing code.

Headquarters Hotel

The Radisson Hotel, Lansing
111 N. Grand Ave., Lansing, MI 48933
Phone: 517-482-0188

Room rate: \$122.95 (plus 7% city occupancy and 6% state sales tax). After February 21, 2015, reservations accepted on a space-available basis only.

Crowne Plaza Lansing West

Contact the hotel directly for reservations.
925 S. Creyts Rd., Lansing, MI 48917
Phone: 517-323-7100

Room rate: \$115 (plus 7% city occupancy and 6% state sales tax). After February 23, 2015, reservations accepted on a space-available basis only.

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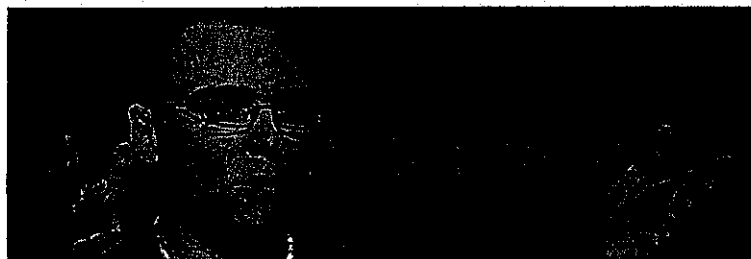
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Conference Agenda-at-a-glance

Tuesday, March 24



9:00 am – 4:00 pm

*Pre-Conference Workshop:*Essential Skills for the Elected Official *(additional fee)*

9:00 am – 4:30 pm

MAMA Annual Advanced Institute *(additional fee)*

10:00 am – 1:00 pm

MML Board of Trustees Meeting & Lunch

Noon – 6:00 pm

Conference Registration

1:00 – 4:00 pm

*Pre-Conference Workshops:*Liquor Licensing: What You Need to Know Now! *(additional fee)*

Michigan's Future is Rooted in Place: What you Need to Know about the Miplace Initiative

Crowdfunding: Local Investing by and for the Community

Community Engagement: How to Constructively Bring the Public into Decision-Making *(additional fee)*

4:15 – 5:30 pm

Capital Conference Welcome

Lieutenant Governor Brian Calley

5:30 – 7:30 pm

MML Liability & Property Pool Capital Conference Kick-Off Party

5:45 – 6:30 pm

EOA Board Meeting





Wednesday, March 25

7:30 am	Registration Open
7:30 – 8:30 am	NEW! Legislative Breakfast
8:30 – 9:45 am	General Session
9:30 am – 3:15 pm	Annual Expo
9:45 – 10:30 am	Networking Break
10:30 – 11:45 am	Breakout Sessions
11:45 am – 1:00 pm	Awards Luncheon
1:00 – 1:30 pm	Dessert Break in the Expo Hall
1:30 – 2:45 pm	Breakout Sessions
2:45 – 3:15 pm	Networking Break in the Expo Hall
3:15 – 4:30 pm	General Session
4:30 – 5:30 pm	MBC-LEO Annual Meeting

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Conference Sessions

Tuesday, March 24

League Legislative Team Breaks it Down

What is happening at this year's Capital Conference? Join the League's advocacy team as we preview the exciting sessions at this year's event. The next 24 hours will be packed with information about many subjects including transportation, economic development and town gown. Come get the inside scoop!

Speakers

Nikole Brown, Legislative Associate, State Affairs
Michigan Municipal League

Chris Hackbarth, Director, State Affairs
Michigan Municipal League

John LaMacchia II, Legislative Associate, State Affairs
Michigan Municipal League

Summer Minnick, Director, External Relations & Federal Affairs
Michigan Municipal League

Wednesday, March 25

8:30 – 9:45 am

From Local to Lansing

Do former mayors and councilmembers really forget where they came from once they're elected to the state Legislature? Who comes first: your citizens or your political party? The tough questions will be asked of former local officials now serving in public office at the state level.

10:15 – 11:30 am

Changes to the Freedom of Information Act

Moving Forward in the Wake of Proposal 1 (PPT)

The passage of Proposal 1 in August 2014 became the catalyst for the personal property tax repeal to go into effect. Join us as we discuss the implementation of personal property tax reform and its impact on communities.

Lobbying 2.0

The Legislature is constantly changing and taking on new issues. How can you keep up with it all? Join members of the League's lobbying staff as we discuss the ins and outs of understanding the Michigan Legislature. This session is for members who are just diving into the Lansing arena as well as veterans seeking a refresher. Earn an Elected Officials Advocacy Credit in this session!

Speakers

Nikole Brown, Legislative Associate, State Affairs
Michigan Municipal League

John LaMacchia II, Legislative Associate, State Affairs
Michigan Municipal League

Urban Farming

Urban farming is a frequently-used buzzword, especially in the wake of the changes made last spring to the Generally Accepted Agricultural and Management Practices (GAAMPs). Recognizing the growing trend of self-production, local communities are trying to figure out how urban farming can work within their boundaries. This session will provide an overview of the GAAMP changes, challenges facing local communities, and potential solutions.

1:30 – 2:45 pm

The Leading Edge of Asset Management

A presentation by Michigan's industry leading Transportation Asset Management Council (TAMC) on the value of asset management in your community. The TAMC was established to expand the practice of asset management statewide to enhance the productivity of investing in Michigan's roads and bridges. Part of the TAMC's mission is to collect physical inventory and condition data on all roads and bridges in Michigan.

Shining a Light on Renewable Energy Options

In 2008, the legislature passed an energy package that included renewable energy standards and energy optimization. Part of the focus of the 2015's legislature is to review that legislation, including a major focus on renewable energy. Join us as we discuss this legislative effort with representatives from commercial and municipal utilities.

Lobbying 3.0

The League is a successful grassroots organization largely because of the involvement of active members. In the Lobbying 2.0 session, you heard about the nuts and bolts of lobbying. Now, learn about upcoming issues we will be working on in this legislative session and how you can become actively engaged in the conversation.

Protecting our Environment/Recycling

From recycling to Brownfield cleanup to public works infrastructure – there are myriad issues that the Department of Environmental Quality is pursuing that affect our communities. Let's have a discussion about current environmental efforts and their impact on our communities, as well as potential efforts going forward.

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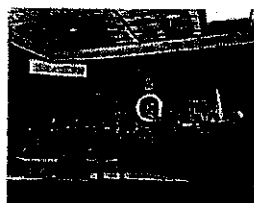


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Pre-Conference Workshops

Tuesday, March 24, 2015

These workshops are available for an additional fee, unless otherwise noted. Advance registration is requested for all pre-conference workshops. Click on the workshop title for registration details.



Essential Skills for the Elected Official

9:00 am-4:00 pm

This session is not only for those recently elected, but for every elected official who wants to serve his or her municipality more effectively. This day-long session can clarify many of the questions that you have had since you assumed office, and it covers basic information about the responsibilities of your office. At this session, you will be able to network with many new and experienced elected officials. Topics such as conducting meetings, the Open Meetings Act, the Freedom of Information Act, ethics, working with the media, and civic engagement will be covered.

Speakers

Matt Bach, Director, Media Relations
Michigan Municipal League

Sarah Craft, Program Coordinator
Michigan Municipal League

Chris Hackbarth, Director, State Affairs
Michigan Municipal League

Steve Mann, Miller Canfield

Bill Mathewson, General Counsel
Michigan Municipal League

Coco Siewert, Professional Parliamentarian



Michigan Association of Municipal Attorneys 29th Annual Advanced Institute

9:00 am-4:30 pm

Stay current on the latest legal issues affecting Michigan local governments. Attendees will hear presentations from experts who will review recent legislation and court decisions as well as current challenges, strategies and examples. You will leave this session with a better understanding of current legal issues and the impact they have on the municipalities you represent. This is also the perfect opportunity to network with your colleagues and exchange ideas and experiences.

Speakers

Panel of experienced experts



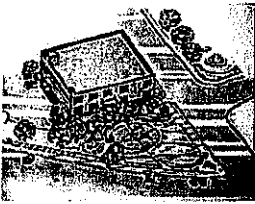
Liquor Licensing: What You Need to Know Now!

1:00-4:00 pm

The Michigan Liquor Code is constantly changing. Municipalities should be asking: how do redevelopment licenses work? What is the municipalities' role in approving liquor licenses and permits? Do we have an appropriate ordinance in place to address the fact that there is less local control in some instances? How much money does the municipality receive from the State for its share of application fees? Is there legislation pending to increase fines for licensees who violate the Michigan Liquor Code, and will the municipalities be entitled to any portion of increased fines? Are we aware of Conditional Licensing and the effect Conditional Licensing may have on

the transfer of liquor licenses in cities, townships and villages? All of these questions and more will be answered during this program.

Speakers



Crowdfunding: Local Investing by and for the Community

FREE, advance registration required

1:00-4:00 pm

Crowdfunding is a new, innovative way to fund civic and private projects. Michigan is at the forefront of this movement and offers several types of crowdfunding that can spark community growth and revitalization. This session will explore investment crowdfunding, MEDC's matching grant crowdfunding initiative for public spaces, and other options that will help community leaders effect positive change.

Speakers

Summer Minnick, Director, Policy Initiatives and Federal Affairs
Michigan Municipal League



Michigan's Future Is Rooted in Place: What You Need to Know about the Mipace Initiative

FREE, advance registration required

1:00-4:00 pm

This interactive workshop is part of the Mipace partnership training curriculum. Attendees will learn about placemaking, why it's important, and how to apply placemaking into local decision-making and community planning. This session will also feature a discussion on how state agencies and the League are using placemaking as a strategic planning tool and what opportunities communities have to access additional resources and assistance.

Speakers

Sarah Craft, Program Coordinator, Information & Policy Research
Michigan Municipal League

Richard Murphy, Program Coordinator, Information & Policy Research
Michigan Municipal League



Community Engagement: How to Constructively Bring the Public into Decision-Making

1:00-4:00 pm

Public participation is a powerful part of the decision-making process but often challenging, if not frustrating. This interactive session explains best practices on how to engage with the community in a more meaningful way through careful design, implementation and communication of community engagement efforts. A workbook with resources and worksheets to guide your future efforts is included along with hands-on activities.

Speakers

Megan Masson-Minock, ENP Associates

Megan Masson-Minock, ACIP, has over a decade of professional planning experience, including numerous projects with creative approaches to public participation. She has trained professional planners and elected and appointed officials, as well as taught at the graduate school level. As principal of ENP & Associates, Ms. Masson-Minock combines on the ground experience in Michigan with best practices from across the nation.

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