

Regular City Council Meeting

August 10, 2015

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: **July 27, 2015**
 Approval of Bills
 Approval of Agenda
 Public Comment

I. Old Business

- 1) Second Reading of Amendment to Ordinance: Chapter 14 - Animals – To Allow For and To Provide Regulations on the Keeping of Female Chickens (Hens)

II. New Business

- 1) Commission Resignations/Appointments:
 - a. Planning Commission – Resignation of Maggie Kurtzziel, Appointment of Michelle Barry
- 2) Purchase of 2 LifePak 1000 Automated External Defibrillators
- 3) Consider adopting revised Construction Permit Fee Schedule
- 4) Consider accepting Donations to the Cultural Arts Commission of South Lyon
 - a. Joseph and Sheila Rzyzi \$75.00
 - b. Mchattie Center Associates \$100.00
 - c. Mayfair Real Estate Group PC \$50.00
 - d. Jan's Skin Spa \$50.00
 - e. Briarpoint Veterinary \$50.00
 - f. Anonymous \$100.00
- 5) Consider the Sale of Surplus Fire Equipment
- 6) Discussion Item: options for Pontiac Trail
- 7) Discussion Item: Dorothy Street Parking Lot
- 8) Discussion Item: 390 Lafayette

IV. Manager's Report

V. Council Comments

VI. Adjournment

The City of South Lyon
Regular City Council Meeting
July 27, 2015

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance.

PRESENT: Mayor Tedd Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
Also Present: City Manager Ladner, Department Head Martin, Chief Collins, Chief Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton

MINUTES

Councilman Kivell stated on page 6, it should state the size of the building envelope.

CM 7-1-15 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kramer, supported by Wedell
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

City Manager Ladner stated a representative of DTE was not available to attend the meeting tonight, therefore she would like to remove item #2 and place it on an Agenda for an August Council Meeting.

CM 7-2-15 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Kramer, supported by Dixon
Motion to approve the Agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

7/27/15

Carl Richards of 390 Lenox stated he will be bringing attention to the Planning Commission the 9 vacant buildings downtown. He stated he and another business lady in the Community do not feel the vacancies have anything to do with Sweetwater closing. Mr. Richards stated he will also be running as a write in for Council. He stated he is running as a write in to stay out of the way and not interfere with the candidates that filed. Mr. Richards stated he also wanted to bring up the City's Tree Ordinance. He stated the City has enough standing trees we could easily have a forester division, and enough logs that are laying around, we could bring in our own sawmill.

Diane Dunlap of 1000 Oak Creek Drive stated she is the first house in the subdivision. She further stated during the wind storm on July 5th she contacted DTE regarding two trees that were arching from a power line. She stated no one came out. If that tree would have fallen, it could have caught her yard on fire and blown up the gas line. She stated 24 hours later, someone showed up and asked about a downed power line. She stated she was calling about the trees arching in the backyard. She further stated they eventually sent someone out and they lopped off the top of the trees. She stated she will take any legal action necessary against DTE for damaging her yard and her wellbeing. She further stated the Township of Bloomfield Hills filed a lawsuit against DTE and they had to get an injunction to make them stop chopping trees down. Ms. Dunlap discussed everything she has done to take care of the trees in her yard and the easement.

Luke Voss of 999 Westbrooke stated he lives across from Ms. Dunlap. He stated we need to be careful with trusting DTE. He stated he received a flyer on his door speaking of tree trimming around power lines. He called the phone number, and they said they were going to clear cut down Nine Mile. He further stated if they need to do this, they need to do this properly. He is happy he was able to discuss this with Councilman Rzyzi to bring this to everyone's attention. Mr. Voss stated if DTE comes in and lops off the tops of the trees, it will change their sightlines when they sit on their deck, it will change their property values. He further stated he is happy DTE will set this aside for now, and come to an August meeting.

OLD BUSINESS

1. Consider Amendment to Ordinance: Chapter 14- Animals- to allow for and to provide regulations on the keeping of female chickens (hens)

City Manager Ladner stated at a previous meeting, Council asked to have the Planner and City Attorney draft an ordinance amendment to allow backyard hens. She further stated they have done that, and they are also reviewing an application as well. Councilman Kivell stated there is no impact on backyard chickens to home values according to house appraisers he has spoken with. Discussion was held regarding the criteria for allowing a hen permit. Attorney Wilhelm stated this type of permit would be an administrative process that does not go through a hearing, unless that is what Council would like. Councilman Kivell stated that is ok, but there needs to be a process each year in case someone is not taking care to follow the rules. There should be some kind of review process. Attorney Wilhelm stated

if there are complaints, the City could take that in to account when reissuing the permits. Councilman Wedell stated when this was discussed earlier, he asked for reasonable setbacks, as well as the concurrence of the neighbors. He feels the setbacks are far too permissive, they will be right on top of each other, and it is reasonable to ask the adjacent neighbors to agree and understand what their neighbors will be doing. Councilman Kopkowski stated she doesn't agree that anyone's neighbor must approve of anything their neighbor is doing with their property if within the ordinance. Councilman Kramer stated the setbacks seem very close. There is a lot of wildlife and who would he call regarding noise if there is something attacking a chicken in the middle of the night, would people call the Police. Chief Collins stated many of the issues surrounding chickens and chicken coops will fall upon the Police Department, because the Ordinance Inspector is only part time and not available as often as the Police are. He further stated he is concerned about the setbacks, he anticipates complaints regarding other domestic animals attacking the hens. Councilman Kramer stated if it is a continuous problem, there will be more neighbors prosecute the noise ordinance complaints. He further stated the setbacks are way too close. Councilman Kopkowski stated hens will sleep at night and are very quiet. Discussion was held regarding the ability of the Homeowner Associations over riding the Ordinance Amendment. Councilmember Kopkowski stated chickens are not easy to raise for egg production. It is time consuming and it is not easy. She doesn't think the City will be overrun with people having backyard hens. There will be a small number of residents that try to do this. Councilman Rzyzi stated this is the first reading and this doesn't mean people can go out and get chickens today, but with this being the first reading, if there are any concerns, we need to look at the permitting process as well as the setbacks. City Manager Ladner stated this ordinance does not address what the process is if someone is denied a permit after they already have chickens, how does the City help re home the animals. Animal Control does not take hens, and people cannot slaughter them. Councilman Kivell stated chickens do not last forever, or live forever and there are processing centers they could take them too. Mayor Wallace stated he doesn't feel this is a City issue. City Manager Ladner stated she recommends looking at the setbacks again, as well as the permitting/approval process and bring this back for a second reading at a later time. More discussion was held regarding setbacks for hen coops as well as the fencing. Councilman Kivell stated he would like this Ordinance to reflect a way for a log to be created for any complaints that any neighbors have, and that should be used when the permitting process is done each year. Councilman Kivell stated he doesn't intend on having hens, but he doesn't understand why we would stop someone from having hens. Councilman Kramer stated he doesn't want chickens in his neighbors back yard. Would the Police come back to take the hens away, if they were annoyed. Councilman Kopkowski stated she would like to see a compromise, but your neighbor shouldn't have to allow someone to have backyard hens. She further stated she visited a friend's home, and she didn't know they had backyard hens until she was there for a few days. They are very quiet animals. Attorney Wilhelm stated he wants to ensure Council is clear regarding the language regarding the setbacks and any outhouse buildings in the neighborhood and what they would like for the setbacks. Steve Kennedy of 1079 Vassar stated he appreciates being able to address Council regarding this issue. Mr. Kennedy then read a letter he previously gave to Council and stated he is not in support of allowing backyard hens.

CM 7-3-15 MOTION TO APPROVE THE FIRST READING WITH CHANGES

Motion by Kivell, supported by Ryzyi

Motion to approve the first reading of the proposed amendment of Chapter 14 to allow for and to provide regulations on keeping of female chickens (hens) with requested changes

ROLL CALL VOTE:

MOTION PASSED- 3 OPPOSED

NEW BUSINESS

1. Consider amendment to Safebuilt Professional Services Agreement

City Manager Ladner stated our Plumbing/Mechanical Inspector Dave Murray is retiring. She has spoken with Safebuilt which she is presenting to Council to approve which will allow their Plumbing/Mechanical Inspector to also handle the City's inspections. She further stated she spoke with Brandon this afternoon who is our Electrical Inspector and he would like to stay on as our Electrical Inspector. Therefore she is asking Council to approve the amendment to our Safe built Contract to allow Safebuilt to also do our Plumbing and Mechanical Inspections. Dennis Smith of Safebuilt stated it is always the most ideal to have one company handling all inspections. There haven't been any major issues in the past, but it is easier to control the whole thing, plan reviews as well as inspections. Councilman Kivell stated it doesn't make sense to stop using our electrical inspector just because our plumbing inspector retired. City Manager Ladner stated the current electrical inspector gets 75% of the permit fee, and it would be the same with Safebuilt.

CM 7-4-15 MOTION TO APPROVE THE AMENDED CONTRACT WITH SAFEUILT

Motion by Kramer, supported by Kivell

Motion to approve the amended contract with Safebuilt to include the mechanical, plumbing And plan review services

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Consider bids for the replacement of the Police Station roof and authorize accepting the bid from low bidder

Chief Collins stated the roof on the Police Administration building is over 24 years old. We have experienced some leaks in the past that have caused damage. He further stated we received 3 bids, and we prefer the low bidder. The contractor is offering to use his best materials at a basic material cost price. He further stated the contractor would like to have this as a show case job. Chief Collins stated this is a budgeted item. Councilman Kramer asked if the bid included the 4'x8' sheet of decking that will be \$35.00 per sheet. Chief Collins stated they do not know how much they will need until they begin the job, but up to the first 10 sheets are included in the bid.

7/27/15

CM 7-5-15 MOTION TO APPROVE LOW BID FROM HOME PRO ROOFING

Motion by Wedell, supported by Rzyzi

Motion to accept the bid by Home Pro Roofing to replace the roof on the police station at a cost of \$15,370; plus \$35.00 per 4'x8' sheet of decking, (over 10 sheets), if needed

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider bids to for the purchase of a new fire truck to replace the 1996 KME engine currently in service known as Engine 1 and authorize accepting the Pierce Saber bid with the Chassis payment option, class A foam system, tool mounting, loose equipment, compartment, and cab customization options for a total purchase price of \$478,683.00

Chief Kennedy stated this is the accumulation of a solid 2 years of work for himself, our mechanic Doug Buers, Lt. Jim Shekel, and Deputy Chief Mike Weir. He stated we believed we would be in the \$550,000 neighborhood in cost, but we were happy all of the bids came under that number. He stated we worked with a series of vendors so we could get competitive bids. Chief Kennedy stated this is a budgeted item as well. He further stated Pierce is a very reputable firm. He stated there is a Chassis prepayment option as well. Councilman Rzyzi stated he is confident Chief Kennedy is making the best decision. Mayor Wallace stated Chief Kennedy is constantly making good decisions, and our Fire Department is outstanding.

CM 7-6-15 MOTION TO APPROVE PURCHASE OF LOW BID FOR FIRE TRUCK

Motion by Rzyzi, supported by Kramer

Motion to approve the authorization to purchase Fire Truck not to exceed \$478,683.00 for Pierce Saber Fire pumper and related equipment

VOTE: MOTION CARRIED UNANIMOUSLY

4. Consider resolution authorizing the City as the Act 51 Agency for the joint Safe Routes to School Grant in partnership with the South Lyon Schools, Lyon Township and the Oakland County Road Commission

City Manager Ladner stated the application is due in August. The resolution authorizes the City to be the Act 51 Agency for the Joint Safe Route to School Grant. She further stated our Attorney Wilhelm has made some changes to the language. City Manager Ladner stated this allows us to partner with Lyon Township, as well as the Oakland County Road Commission. Lyon Township will also be approving a resolution to approve their portion of their funds. Councilman Kivell asked if the agreement holds the City harmless if the ongoing maintenance outside of our City is not kept up. City Manager Ladner stated it does reflect the City is only responsible for any ongoing maintenance within the City. Mayor Wallace

stated he still has some concerns if the Township will add sidewalks to their property. If they don't, the kids will still be walking in the roads to get to the City side of town.

CM 7-7-15 MOTION TO APPROVE RESOLUTION AUTHORIZING THE CITY AS THE ACT 51 AGENCY FOR THE JOINT ROUTES TO SCHOOL GRANT

Motion by Kivell, supported by Kramer

Motion to approve the resolution authorizing the City as the Act 51 Agency for the Joint Safe Routes to School grant in partnership with the South Lyon Schools, Lyon Township and Oakland County Road Commission.

VOTE:

MOTION CARRIED UNANIMOUSLY

5. Consider resolution authorizing the Mayor to sign the required fiduciary letter of commitment for the Joint Safe Routes to School Grant

CM 7-8-15 MOTION TO AUTHORIZE THE MAYOR TO SIGN THE FIDUCIARY LETTER OF COMMITMENT

Motion by Wedell, supported by Kivell

Motion to authorize the Mayor to sign the Safe Routes to School Fiduciary Letter of Commitment

VOTE:

MOTION CARRIED UNANIMOUSLY

6. Consider purchase of an Xtreme XV6000 Vac Leaf Collector

Department Head Martin stated he has been here for 37 years and we have always picked up leaves in the Fall, and we take a lot of heat for getting the leaves picked up quickly. He spoke with his guys, and he asked if they wanted to put money towards a chipper or a new leaf vac. They decided the leaf vacuum is needed. He further stated they pick up leaves for 28 miles of City streets, and it takes a full 8-10 weeks of intensive work. We will keep the old leaf vacuum truck and use it this fall as well. He further stated he believes the new leaf vacuum will service the City for the next 20 years. We will have to build another box, but that will be done in house. By using the old vehicle as well, we will have two crews out picking up leaves. Councilmember Kopkowski stated she feels this is a great service the City offers.

CM 7-9-15 MOTION TO APPROVE PURCHASE OF VACUUM LEAF COLLECTOR

Motion by Kramer, supported by Wedell

Motion to approve the purchase of an Xtreme XV6000 Vac Leaf Collector for the price of \$32,910.00

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VOTE:

MOTION CARRIED UNANIMOUSLY

7. Consider purchase of a 2016 DPW salt/plow dump truck

Department Head Martin stated after leaf season comes the snow. He stated it sometimes lasts up to 8 months. Last year we only had 4 salt trucks because a 20 year old truck broke down and was not fixable. He further stated he and Doug Buers found a consortium of 7 communities that got a MI deal program in place. Since then, there are 29 communities that have joined, which we are a part of. They put a bid package together, and they get the lowest bid available. He further stated in doing so, we recieved a bid for a new salt truck, we buy the cab and chasisis from Wolverine Freight Liner, they will ship that to Flint to Knapheide and they will add the equipment for the snow plow and salt spreader. Department Head Martin stated this is a budgeted item for \$165,000 and the low bid came in at \$163,981.00 He further stated we should receive this truck by February of next year.

CM 7-10-15 MOTION TO APPROVE PURCHASE OF SNOW PLOW/DUMP TRUCK AND SALT SPREADER

Motion by Dixon, supported by Kramer

Motion to approve the purchase of a cab and chassis from Wolverine Fright Liner and equip it with attachments from Knapheide Truck Equipment for a total cost of \$163,981.00

VOTE:

MOTION CARRIED UNANIMOUSLYMANAGERS REPORT

City Manager Ladner stated she received a letter from the State of Michigan which explains Public Act 84 passed which is a one-time funding, and the City will be receiving \$92,000 to be spent on local and major street quarterly, which the first payment will be in November. There are no limitations on which streets we may spend the money on. She will meet with HRC and Department Head Martin to decide which roads should be worked on first. City Manager Ladner stated Kristen Delaney has moved on to a new position outside of the City. She stated she will soon be advertising for that position. She further stated we hired a new Deputy Clerk/Treasurer, Judy Pieper, and she is doing very well.

COUNCIL COMMENTS

Councilmember Dixon stated she would like to remind everyone about the quartet in Paul Baker Park on August 11th, and Lyon Township is having a festival on August 15th.

Councilman Ryzyi stated he has a lengthy list. He stated he wanted to bring attention to the DIA August 11th kick off, violins, showcasing of the art, and a very classy event. He further stated Blues Brews, and Brats is this Saturday at 3:00. Councilman Ryzyi stated he is very pleased we purchased the 390 S Lafayette and he has spoken with many residents and most of them want the building torn down, the sooner the better. He further stated he wanted to let everyone know the history behind the tree and

7/27/15

DTE issue. Last Monday several of his neighbors in Oak Creek Subdivision came to him to let him know they received notices from DTE which stated they would be out to trim and remove trees three days after the notification. There was a lot of confusion and mixed emotions. He stated he did some research and the homeowners concerns have merit. He further stated he contacted the City Manager and asked if she could do anything to help with this. She stated she heard about this in June. Councilman Rzyzi stated he asked for a resolution to ask DTE for responsible tree removal, he also asked to have information placed on our website, and he asked to have DTE meet with Council to answer concerned homeowners questions, which that will be done as well.

Councilmember Kopkowski stated she was passing by Paul Baker Park and there were wedding pictures being taken. It was nice to see they wanted their pictures taken at the park. She further stated he was in his military uniform and the bride was in a beautiful gown. The park is a good asset for our community.

Councilman Kivell stated he is looking forward to the DIA program on August 11th.

Mayor Wallace stated he believes we should tear down the building at 390 S Lafayette as well. It is full of black mold, the back wall is almost caving in, the roof is caving in and there are cracks everywhere. It is an eyesore and it is a detriment to our Community. It could be a small pocket park or used for parking for Active Faith. Mayor Wallace stated he would also like to discuss the condition of Pontiac Trail, it is full of pot holes and in very bad shape, it isn't even safe for bicycles to cross it. Soemthing needs to be done. Mayor Wallace stated he officiated a wedding at Paul Baker Park the previous week. He further stated it was a wonderful event. He stated he has done several weddings at that location. Mayor Wallace asked if we would be repainting the lines for the cross walk. Mayor Wallace stated she spoke with Kristen Delaney and she didn't leave for any personal issues at City Hall, he received a good opportunity for another position and decided to take it. Mayor Wallace stated he would like to thank the DPW for the memorial tree that was planted at Paul Baker Park.

ADJOURNMENT

CM 7-10-15 MOTION TO ADJOURN

Motion by Kopkowski, supported by Kramer
Motion to adjourn meeting at 9:15

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd Wallace Mayor

Lisa Deaton Clerk/Treasurer

7/27/15

The City of South Lyon
Regular City Council Meeting
July 27, 2015

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance.

PRESENT: Mayor Tedd Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
Also Present: City Manager Ladner, Department Head Martin, Chief Collins, Chief Kennedy, Attorney Wilhelm and Clerk/Treasurer Deaton

MINUTES

Councilman Kivell stated on page 6, it should state the size of the building envelope.

CM 7-1-15 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kramer, supported by Wedell
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

City Manager Ladner stated a representative of DTE was not available to attend the meeting tonight, therefore she would like to remove item #2 and place it on an Agenda for an August Council Meeting.

CM 7-2-15 MOTION TO APPROVE AGENDA AS AMENDED

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Motion to approve the Agenda as amended

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PUBLIC COMMENT

7/27/15

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Motion by Kivell, supported by Rzyi

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ROLL CALL VOTE:

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NEW BUSINESS

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Motion to approve the amended contract with Safebuilt to include the mechanical, plumbing And plan review services

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Consider bids for the replacement of the Police Station roof and authorize accepting the bid from low bidder

Chief Collins stated the roof on the Police Administration building is over 24 years old. We have experienced some leaks in the past that have caused damage. He further stated we received 3 bids, and we prefer the low bidder. The contractor is offering to use his best materials at a basic material cost price. He further stated the contractor would like to have this as a show case job. Chief Collins stated this is a budgeted item. Councilman Kramer asked if the bid included the 4'x8' sheet of decking that will be \$35.00 per sheet. Chief Collins stated they do not know how much they will need until they begin the job, but up to the first 10 sheets are included in the bid.

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4. Consider resolution authorizing the City as the Act 51 Agency for the joint Safe Routes to School Grant in partnership with the South Lyon Schools, Lyon Township and the Oakland County Road Commission

City Manager Ladner stated the application is due in August. The resolution authorizes the City to be the Act 51 Agency for the Joint Safe Route to School Grant. She further stated our Attorney Wilhelm has made some changes to the language. City Manager Ladner stated this allows us to partner with Lyon Township, as well as the Oakland County Road Commission. Lyon Township will also be approving a resolution to approve their portion of their funds. Councilman Kivell asked if the agreement holds the City harmless if the ongoing maintenance outside of our City is not kept up. City Manager Ladner stated it does reflect the City is only responsible for any ongoing maintenance within the City. Mayor Wallace

stated he still has some concerns if the Township will add sidewalks to their property. If they don't, the kids will still be walking in the roads to get to the City side of town.

CM 7-7-15 MOTION TO APPROVE RESOLUTION AUTHORIZING THE CITY AS THE ACT 51 AGENCY FOR THE JOINT ROUTES TO SCHOOL GRANT

Motion by Kivell, supported by Kramer

Motion to approve the resolution authorizing the City as the Act 51 Agency for the Joint Safe Routes to School grant in partnership with the South Lyon Schools, Lyon Township and Oakland County Road Commission.

VOTE: MOTION CARRIED UNANIMOUSLY

5. Consider resolution authorizing the Mayor to sign the required fiduciary letter of commitment for the Joint Safe Routes to School Grant

CM 7-8-15 MOTION TO AUTHORIZE THE MAYOR TO SIGN THE FIDUCIARY LETTER OF COMMITMENT

Motion by Wedell, supported by Kivell

Motion to authorize the Mayor to sign the Safe Routes to School Fiduciary Letter of Commitment

VOTE: MOTION CARRIED UNANIMOUSLY

6. Consider purchase of an Xtreme XV6000 Vac Leaf Collector

Department Head Martin stated he has been here for 37 years and we have always picked up leaves in the Fall, and we take a lot of heat for getting the leaves picked up quickly. He spoke with his guys, and he asked if they wanted to put money towards a chipper or a new leaf vac. They decided the leaf vacuum is needed. He further stated they pick up leaves for 28 miles of City streets, and it takes a full 8-10 weeks of intensive work. We will keep the old leaf vacuum truck and use it this fall as well. He further stated he believes the new leaf vacuum will service the City for the next 20 years. We will have to build another box, but that will be done in house. By using the old vehicle as well, we will have two crews out picking up leaves. Councilmember Kopkowski stated she feels this is a great service the City offers.

CM 7-9-15 MOTION TO APPROVE PURCHASE OF VACUUM LEAF COLLECTOR

Motion by Kramer, supported by Wedell

Motion to approve the purchase of an Xtreme XV6000 Vac Leaf Collector for the price of \$32,910.00

7/27/15

VOTE:

MOTION CARRIED UNANIMOUSLY

7. Consider purchase of a 2016 DPW salt/plow dump truck

Department Head Martin stated after leaf season comes the snow. He stated it sometimes lasts up to 8 months. Last year we only had 4 salt trucks because a 20 year old truck broke down and was not fixable. He further stated he and Doug Buers found a consortium of 7 communities that got a MI deal program in place. Since then, there are 29 communities that have joined, which we are a part of. They put a bid package together, and they get the lowest bid available. He further stated in doing so, we recieved a bid for a new salt truck, we buy the cab and chasisis from Wolverine Freight Liner, they will ship that to Flint to Knapheide and they will add the equipment for the snow plow and salt spreader. Department Head Martin stated this is a budgeted item for \$165,000 and the low bid came in at \$163,981.00 He further stated we should receive this truck by February of next year.

CM 7-10-15 MOTION TO APPROVE PURCHASE OF SNOW PLOW/DUMP TRUCK AND SALT SPREADER

Motion by Dixon, supported by Kramer

Motion to approve the purchase of a cab and chassis from Wolverine Fright Liner and equip
It with attachments from Knapheide Truck Equipment for a total cost of \$163,981.00

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

City Manager Ladner stated she received a letter from the State of Michigan which explains Public Act 84 passed which is a one time funding, and the City will be receiving \$92,000 to be spent on local and major street quarterly, which the first payment will be in November. There are no limitations on which streets we may spend the money on. She will meet with HRC and Department Head Martin to decide which roads should be worked on first. City Manager Ladner stated Kristen Delaney has moved on to a new position outside of the City. She stated she will soon be advertising for that position. She further stated we hired a new Deputy Clerk/Treasurer, Judy Pieper, and she is doing very well.

COUNCIL COMMENTS

Councilmember Dixon stated she would like to remind everyone about the quartet in Paul Baker Park on August 11th, and Lyon Township is having a festival on August 15th.

Councilman Ryzyi stated he has a lengthy list. He stated he wanted to bring attention to the DIA August 11th kick off, violins, showcasing of the art, and a very classy event. He further stated Blues Brews, and Brats is this Saturday at 3:00. Councilman Ryzyi stated he is very pleased we purchased the 390 S Lafayette and he has spoken with many residents and most of them want the building torn down, the sooner the better. He further stated he wanted to let everyone know the history behind the tree and

7/27/15

DTE issue. Last Monday several of his neighbors in Oak Creek Subdivision came to him to let him know they received notices from DTE which stated they would be out to trim and remove trees three days after the notification. There was a lot of confusion and mixed emotions. He stated he did some research and the homeowners concerns have merit. He further stated he contacted the City Manager and asked if she could do anything to help with this. She stated she heard about this in June. Councilman Rzyzi stated he asked for a resolution to ask DTE for responsible tree removal, he also asked to have information placed on our website, and he asked to have DTE meet with Council to answer concerned homeowners questions, which that will be done as well.

Councilmember Kopkowski stated she was passing by Paul Baker Park and there were wedding pictures being taken. It was nice to see they wanted their pictures taken at the park. She further stated he was in his military uniform and the bride was in a beautiful gown. The park is a good asset for our community.

Councilman Kivell stated he is looking forward to the DIA program on August 11th.

Mayor Wallace stated he believes we should tear down the building at 390 S Lafayette as well. It is full of black mold, the back wall is almost caving in, the roof is caving in and there are cracks everywhere. It is an eyesore and it is a detriment to our Community. It could be a small pocket park or used for parking for Active Faith. Mayor Wallace stated he would also like to discuss the condition of Pontiac Trail, it is full of pot holes and in very bad shape, it isn't even safe for bicycles to cross it. Soemthing needs to be done. Mayor Wallace stated he officiated a wedding at Paul Baker Park the previous week. He further stated it was a wonderful event. He stated he has done several weddings at that location. Mayor Wallace asked if we would be repainting the lines for the cross walk. Mayor Wallace stated she spoke with Kristen Delaney and she didn't leave for any personal issues at City Hall, he received a good opportunity for another position and decided to take it. Mayor Wallace stated he would like to thank the DPW for the memorial tree that was planted at Paul Baker Park.

ADJOURNMENT

CM 7-10-15 MOTION TO ADJOURN

Motion by Kopkowski, supported by Kramer
Motion to adjourn meeting at 9:15

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd Wallace Mayor

Lisa Deaton Clerk/Treasurer

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REVENUE REPORT
FINANCIAL REPORT FOR JULY 2015

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City of South Lyon

For the Period: 7/1/2015 to 7/31/2015	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,355,935.00	3,355,935.00	-153,317.00	-153,317.00	0.00	3,509,252.00	-4.6
423.000 SOUTH LYON WOODS TAX	920.00	920.00	486.00	486.00	0.00	434.00	52.8
444.000 PAYMENT IN LIEU OF TAXES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
446.000 PENALTIES AND INTEREST	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
451.000 BUILDING PERMITS	150,000.00	150,000.00	11,637.75	11,637.75	0.00	138,362.25	7.8
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	2,200.00	2,200.00	0.00	-2,200.00	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	1,558.00	1,558.00	0.00	-1,558.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	440.00	440.00	0.00	-440.00	0.0
570.000 STATE SHARED REV.	954,210.00	954,210.00	141,570.00	141,570.00	0.00	812,640.00	14.8
630.000 ADMIN FEE PROPERTY TAX	92,047.00	92,047.00	0.00	0.00	0.00	92,047.00	0.0
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	30,000.00	3,105.00	3,105.00	0.00	26,895.00	10.4
642.000 POLICE	0.00	0.00	889.19	889.19	0.00	-889.19	0.0
661.000 PARKING VIOLATION	2,500.00	2,500.00	80.00	80.00	0.00	2,420.00	3.2
662.000 LOCAL COURT FINES	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
664.000 INTEREST	6,000.00	6,000.00	275.72	275.72	0.00	5,724.28	4.6
664.200 PARK AND REC. INTEREST	0.00	0.00	28.99	28.99	0.00	-28.99	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	39.37	39.37	0.00	-39.37	0.0
668.200 RENTS AND ROYALTIES-CABLE	144,000.00	144,000.00	0.00	0.00	0.00	144,000.00	0.0
668.300 LEASE-ANTENNA	50,000.00	50,000.00	6,352.16	6,352.16	0.00	43,647.84	12.7
668.400 RENTAL PROPERTIES	8,800.00	8,800.00	747.09	747.09	0.00	8,052.91	8.5
669.209 CONTRIBUTION-PERPETUAL CARE	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
675.600 DONATIONS TO CULTURAL ARTS COM	1,000.00	1,000.00	325.00	325.00	0.00	675.00	32.5
698.000 MISCELLANEOUS	125,000.00	125,000.00	6,913.19	6,913.19	0.00	118,086.81	5.5
Dept: 000.000	4,996,912.00	4,996,912.00	23,330.46	23,330.46	0.00	4,973,581.54	0.5
Revenues	4,996,912.00	4,996,912.00	23,330.46	23,330.46	0.00	4,973,581.54	0.5

EXPENDITURE REPORT
FINANCIAL REPORT FOR JULY 2015

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City of South Lyon

For the Period: 7/1/2015 to 7/31/2015

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 101 - GENERAL FUND

Expenditures

ADMINISTRATION	1,268,692.00	1,268,692.00	131,914.64	131,914.64	0.00	1,136,777.36	10.4
CEMETERY	91,125.00	91,125.00	7,090.58	7,090.58	0.00	84,034.42	7.8
SENIOR TRANSPORTATION	72,480.00	72,480.00	0.00	0.00	0.00	72,480.00	0.0
POLICE	2,451,146.00	2,451,146.00	161,140.50	161,140.50	0.00	2,290,005.50	6.6
FIRE	998,090.00	998,090.00	22,506.84	22,506.84	0.00	975,583.16	2.3
AMBULANCE	2,075.00	2,075.00	0.00	0.00	0.00	2,075.00	0.0
DEPT. OF PUBLIC WORKS	806,725.00	806,725.00	86,817.60	86,817.60	0.00	719,907.40	10.8
PARKS AND RECREATION	129,785.00	129,785.00	8,774.19	8,774.19	0.00	121,010.81	6.8
HISTORICAL DEPOT	30,275.00	30,275.00	228.70	228.70	0.00	30,046.30	0.8
CABLE COMMISSION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
CULTURAL ARTS	1,750.00	1,750.00	0.00	0.00	0.00	1,750.00	0.0

Expenditures	5,857,143.00	5,857,143.00	418,473.05	418,473.05	0.00	5,438,669.95	7.1
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EXPENDITURE REPORT
FINANCIAL REPORT FOR JULY 2015

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City of South Lyon

For the Period: 7/1/2015 to 7/31/2015

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ACCOUNTANT	3,500.00	3,500.00	610.00	610.00	0.00	2,890.00	17.4
CONSTRUCTION	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
STREET-ROUTINE MAINT.	145,560.00	145,560.00	9,078.17	9,078.17	0.00	136,481.83	6.2
TRAFFIC SERVICES	12,400.00	12,400.00	244.65	244.65	0.00	12,155.35	2.0
SNOW PLOWING	85,550.00	85,550.00	518.86	518.86	0.00	85,031.14	0.6
SNOW REMOVAL	3,700.00	3,700.00	129.91	129.91	0.00	3,570.09	3.5
TRANSFER BETWEEN FUNDS	146,113.00	146,113.00	0.00	0.00	0.00	146,113.00	0.0
STORM SEWER	7,350.00	7,350.00	615.82	615.82	0.00	6,734.18	8.4
Expenditures	604,173.00	604,173.00	11,197.41	11,197.41	0.00	592,975.59	1.9

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,500.00	3,500.00	610.00	610.00	0.00	2,890.00	17.4
CONSTRUCTION	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
STREET-ROUTINE MAINT.	135,045.00	135,045.00	7,493.49	7,493.49	0.00	127,551.51	5.5
TRAFFIC SERVICES	6,600.00	6,600.00	266.05	266.05	0.00	6,333.95	4.0
SNOW PLOWING	73,750.00	73,750.00	312.66	312.66	0.00	73,437.34	0.4
STORM SEWER	13,600.00	13,600.00	583.87	583.87	0.00	13,016.13	4.3
Expenditures	332,495.00	332,495.00	9,266.07	9,266.07	0.00	323,228.93	2.8

EXPENDITURE REPORT
FINANCIAL REPORT FOR JULY 2015

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City of South Lyon

For the Period: 7/1/2015 to 7/31/2015

Fund: 592 - WATER & SEWER

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
WATER / REPAIR	158,100.00	158,100.00	5,033.65	5,033.65	0.00	153,066.35	3.2
SEWER / REPAIR	145,500.00	145,500.00	2,990.71	2,990.71	0.00	142,509.29	2.1
REFUSE COLLECTION	490,000.00	490,000.00	41,751.96	41,751.96	0.00	448,248.04	8.5
WATER	1,031,060.00	1,031,060.00	93,137.52	93,137.52	0.00	937,922.48	9.0
WASTEWATER	1,543,267.00	1,543,267.00	110,192.25	110,192.25	0.00	1,433,074.75	7.1
Expenditures	3,367,927.00	3,367,927.00	253,106.09	253,106.09	0.00	3,114,820.91	7.5

July 2015 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	18.4000	160.00		\$ 2,915.20	\$ -	\$ 162.60	\$ 3,077.80	COLA
Ciarelli, J.	15.8900	89.75		\$ 1,419.15	\$ -		\$ 1,419.15	
Deaton, L.				\$ 4,898.59		\$ 158.72	\$ 4,857.31	COLA
Delaney, K.	24.5000	91.50		\$ 2,231.25			\$ 2,231.25	
Ladner, L.				\$ 6,923.06		\$ 158.72	\$ 7,081.78	COLA
Lanning, W.	10.4200	35.00		\$ 363.00			\$ 363.00	
Lyon, Thomas	17.6700	72.00		\$ 1,262.34			\$ 1,262.34	
Mosier, L.				\$ 4,371.96		\$ 158.72	\$ 4,530.68	COLA
Judy Pieper	16.4500	16.00		\$ 263.20	\$ -		\$ 263.20	
TOTAL: Administration		464.25	0.00	\$ 24,447.75	\$ -	\$ 638.76	\$ 25,086.51	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Bjerke, Michael	11.3800	66.00		\$ 745.38			\$ 745.38	
Brannun, L.	11.3800	82.00		\$ 928.10			\$ 928.10	
Nicholls, William	11.3800	59.00		\$ 667.90			\$ 667.90	
Wauford, S.	11.3800	69.00		\$ 780.82			\$ 780.82	
Wedesky, J. W.	11.3800	64.00		\$ 726.56			\$ 726.56	
Williamson, N.	12.1000	77.00		\$ 926.42			\$ 926.42	
TOTAL: Cemetery		417.00	0.00	4775.16	0.00	0.00	4775.16	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	34.3707	168.00	7.00	\$ 5,762.02	\$ 366.93	\$ 1,770.50	\$ 7,899.45	COLA & Longevity
Baker, A.	31.6712	168.00	3.00	\$ 5,310.81	\$ 145.33	\$ 172.52	\$ 5,628.66	COLA
Baker, J.	34.3707	160.00	21.00	\$ 5,484.33	\$ 1,100.27	\$ 1,477.32	\$ 8,061.92	COLA & Longevity
Barbour, R.	31.6712	160.00	21.00	\$ 5,053.69	\$ 1,012.34	\$ 175.93	\$ 6,241.96	COLA
Brooks, T.	31.6712	168.00	9.00	\$ 5,308.32	\$ 437.94	\$ 169.42	\$ 5,915.68	COLA
Callahan, J.	10.2000	116.00		\$ 1,177.40			\$ 1,177.40	
Collins, L.				\$ 6,955.62		\$ 158.72	\$ 7,114.34	COLA
Faught, C.	34.3707	168.00	6.00	\$ 5,763.37	\$ 312.07	\$ 180.27	\$ 6,255.71	COLA
Forgacs, M.	16.2100			\$ -			\$ -	
Hoydic, S.	31.6712	160.00	21.00	\$ 5,052.77	\$ 1,021.86	\$ 165.23	\$ 6,239.86	COLA
Kretlin, F.	16.2100			\$ -			\$ -	
Laraway, P.	16.2100			\$ -			\$ -	
Pieknik, Marc	10.2000	19.50		\$ 197.60			\$ 197.60	
Raap, T.	31.6712	168.00	8.00	\$ 5,309.56	\$ 387.55	\$ 167.40	\$ 5,864.51	COLA
Regentik, C.	18.4000	160.00		\$ 2,915.20		\$ 342.72	\$ 3,257.92	COLA & Sick Time Payout
Sederlund, C.	34.3707	164.00	22.00	\$ 5,621.81	\$ 1,158.89	\$ 173.29	\$ 6,953.99	COLA
Sovik, C.	36.6103	172.00	6.00	\$ 6,279.69	\$ 336.42	\$ 1,637.38	\$ 8,253.49	COLA & Comp Payout
Sroufe, T.	31.6712	160.00	17.00	\$ 5,052.46	\$ 823.50	\$ 164.46	\$ 6,040.42	COLA
Stevens, T.	31.6712	168.00	5.00	\$ 5,309.56	\$ 239.74	\$ 168.56	\$ 5,717.86	COLA
Tomanek, J.	31.6712	180.00	17.00	\$ 5,688.37	\$ 821.18	\$ 186.00	\$ 6,695.55	COLA
Walton, T.	31.6712	160.00	18.50	\$ 5,053.70	\$ 896.17	\$ 167.87	\$ 6,117.74	COLA
Wilcox, W.	11.7900	22.00		\$ 257.54			\$ 257.54	
Wilcox, W.	16.2100			\$ -			\$ -	
Wittrock, M.	31.6712	168.00	6.00	\$ 5,309.55	\$ 289.37	\$ 176.55	\$ 5,775.47	COLA
Total: Police		2809.50	187.50	\$ 92,863.37	\$ 9,349.56	\$ 7,454.14	\$ 109,667.07	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Achatz, R.	15.7100	20.75		\$ 323.74			\$ 323.74	
Armstrong, C.	21.3200	38.00		\$ 805.86			\$ 805.86	
Bach, R.	8.3100	34.50		\$ 284.30			\$ 284.30	
Bromley, E.	14.5900	6.00		\$ 86.38			\$ 86.38	
Carlington, R.	16.8300	66.50		\$ 1,107.40			\$ 1,107.40	
Conrad, C.	9.1800	52.50		\$ 571.05			\$ 571.05	
Demeniuk, C.	20.2000	31.50		\$ 627.90			\$ 627.90	
Esper, T.	14.5900	12.00		\$ 171.60			\$ 171.60	
Johnston, D.	17.9500	21.25		\$ 377.94			\$ 377.94	
Kennedy, M.				\$ 2,214.76			\$ 2,214.76	
LaCroix, L.	15.7100	58.25		\$ 901.08			\$ 901.08	
Lynn, C.	16.8300	8.75		\$ 145.87			\$ 145.87	
McGillen, T.	16.8300	4.75		\$ 78.38			\$ 78.38	
Mitchell, Dean	9.1800	29.25		\$ 264.74			\$ 264.74	
Moynihn, B.	17.9500	21.50		\$ 383.91			\$ 383.91	
Noechel, J.	20.2000	117.75		\$ 2,356.55			\$ 2,356.55	
Olando, Michael	9.1800	32.50		\$ 313.33			\$ 313.33	
Ortwine, B.	14.5900	3.00		\$ 43.48			\$ 43.48	
Shekell, J.	20.2000	31.75		\$ 632.25			\$ 632.25	
Sherrill, Cody	8.3100	16.75		\$ 138.87			\$ 138.87	
Shippe, S.	16.8300	105.00		\$ 1,747.52			\$ 1,747.52	
Tooman, Brittany	8.3100			\$ -			\$ -	
Ulrich, C.	16.8300	6.75		\$ 112.21			\$ 112.21	
Vanpelt, J.	14.5900	11.50		\$ 165.69			\$ 165.69	
Weir, M.	22.4400	33.00		\$ 738.21			\$ 738.21	
Wilson, T.	17.9500	27.00		\$ 484.30			\$ 484.30	
Total: Fire		790.50		\$ 15,077.32		\$ -	\$ 15,077.32	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	16.8400	160.00		\$ 2,688.00	\$ -	\$ 1,165.85	\$ 3,853.85	Bonus & COLA
Archev, Je.	22.7800	160.00		\$ 3,636.40	\$ -	\$ 1,166.47	\$ 4,802.87	Bonus & COLA
Brock, R.	24.7000	160.00	3.50	\$ 3,943.60	\$ 132.98	\$ 1,162.60	\$ 5,239.18	Bonus & COLA
Buers, D.	23.1600	160.00		\$ 3,697.20	\$ -	\$ 1,158.72	\$ 4,855.92	Bonus & COLA
Dentai, F.	16.8400	160.00	25.50	\$ 2,688.00	\$ 642.69	\$ 1,733.76	\$ 5,064.45	Bonus & COLA & On-call
Jamison, M.	18.4000	160.00	2.00	\$ 2,915.20	\$ 53.82	\$ 160.58	\$ 3,129.60	COLA
Moritz, M.	21.5800	160.00	6.00	\$ 3,444.41	\$ 198.54	\$ 1,442.75	\$ 5,085.70	Bonus & COLA & On-call
Paver, V.	21.1800	160.00	13.50	\$ 3,380.41	\$ 435.65	\$ 1,365.23	\$ 5,181.29	Bonus & COLA & On-call
Piasecki, T.	18.7800	160.00	7.50	\$ 2,997.20	\$ 211.30	\$ 1,170.35	\$ 4,378.85	Bonus & COLA
Race, J.	15.2600	160.00	5.00	\$ 2,435.60	\$ 114.24	\$ 1,250.35	\$ 3,800.19	Bonus & COLA & On-call
Valencia, A.	15.6600	160.00	1.00	\$ 2,499.60	\$ 23.38	\$ 1,170.35	\$ 3,693.33	Bonus & COLA
Total: D.P.W.		1,760.00	64.00	\$ 34,325.62	\$ 1,812.60	\$ 12,947.01	\$ 49,085.23	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W.& W.W.								
Archev, Ju.	18.4000	160		\$ 2,915.20	\$ -	\$ 158.72	\$ 3,073.92	COLA
Armstrong, C.	15.9800	160		\$ 2,550.40	\$ -	\$ 1,502.75	\$ 4,053.15	Bonus & COLA & On-call
Beason, R.	26.7900	160		\$ 4,277.20	\$ -	\$ 1,171.28	\$ 5,448.48	Bonus & COLA
Ciaramitaro, J.	25.2400	160		\$ 4,030.00	\$ -	\$ 1,444.30	\$ 5,474.30	Bonus & COLA & On-call
Erdmann, Kevin	15.8200	160	8.00	\$ 2,550.40	\$ 189.84	\$ 1,184.77	\$ 3,925.01	Bonus & COLA & On-call
Gehringer, D.	24.6400	160	9.50	\$ 3,934.00	\$ 352.93	\$ 1,444.77	\$ 5,731.70	Bonus & COLA & On-call
Martin, R.				\$ 6,500.53	\$ -	\$ 158.72	\$ 6,659.25	COLA
Popravsky, P.	20.4100	160		\$ 3,233.60	\$ -	\$ 1,301.68	\$ 4,535.28	COLA & Sick payout
Randall, A.	25.7400	160		\$ 4,110.00	\$ -	\$ 1,443.53	\$ 5,553.53	Bonus & COLA & On-call
Sahl, L.	10.2000	71		\$ 720.80	\$ -		\$ 720.80	
Total: W.& W.W.		1351.00	17.50	\$ 34,822.13	\$ 542.77	\$ 9,810.52	\$ 45,175.42	
Grand Total		7,592.25	269.00	\$ 206,311.35	\$ 11,704.92	\$ 30,850.43	\$ 248,866.70	

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
67021	07/15/2015	Printed		1703	AMERICAN WATER WORKS ASSOC*	ANNUAL MEMBERSHIP RENEWAL	178.00
67022	07/15/2015	Void	07/16/2015	5892	BILLY BRANDT	7/11 FARMERS MKT ENTERTAINMENT	0.00
67023	07/15/2015	Printed		0309	DENNIS BRIDSON	HEALTH INSURANCE REIMBURSEMENT	500.00
67024	07/15/2015	Printed		0283	CORRIGAN OIL CO.	GAS & DIESEL - JUNE 2015	6,508.91
67025	07/15/2015	Printed		5454	CYNERGY PRODUCTS	QTRLY MAINT AGREEMENT	345.00
67026	07/15/2015	Printed		0317	DTE ENERGY	ELECTRIC SVC - 5/26 - 6/24/15	21,580.75
67027	07/15/2015	Printed		0084	DUNCAN DISPOSAL SYSTEMS, LLC	DUMPSTERS&RECYCLING-JULY 2015	433.62
67028	07/15/2015	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX AND AGENT FEES	2,862.02
67029	07/15/2015	Printed		5998	JONATHAN GEARNS	EMS CEU REIMBURSEMENT	50.00
67030	07/15/2015	Printed		5937	SARAH LAMBI	VIDEO COUNCIL MEETING - 7/13	50.00
67031	07/15/2015	Printed		9778	LEXISNEXIS	JUNE STATEMENT	31.00
67032	07/15/2015	Printed		1165	MICHIGAN RURAL WATER ASSOC.	2015/16 MEMBERSHIP DUES	705.00
67033	07/15/2015	Printed		5627	MARY NOVROCKI	FARMER'S MKT MGR FEES	187.50
67034	07/15/2015	Printed		5183	OAKLAND COUNTY TREASURERS	RADIO PARTS	119.52
67035	07/15/2015	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	NEWSPAPER ADVERTISING	418.90
67036	07/15/2015	Printed		0462	PETER'S TRUE VALUE HARDWARE	MISC SUPPLIES	1,891.19
67037	07/15/2015	Printed		9065	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICAL	569.00
67038	07/15/2015	Printed		2507	R.R.R.A.S.O.C.	HAZARDOUS WASTE DAY	22.50
67039	07/15/2015	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT-JUNE 2015	614.92
67040	07/15/2015	Printed		5893	SAFE BUILT MICHIGAN, INC.	BLDG INSPECTOR SERVICES-JUNE	9,466.66
67041	07/15/2015	Printed		6056	CARRIE SHEPPARD	CONCERT IN PARK 7/10/15	650.00
67042	07/15/2015	Printed		3975	SUNTEL SERVICES	TRIP CHARGE, VOICE SVCS	340.00
67043	07/15/2015	Printed		6033	VISICOM SERVICES, INC.	IT SERVICES	1,995.00
67044	07/15/2015	Printed		3984	WOW! BUSINESS	PARK SECURITY	202.40
67045	07/15/2015	Printed		5805	X-TREME STEAM	COMMERCIAL CARPET CLEANING	290.70
67046	07/16/2015	Printed		5892	BILLY BRANDT	7/11 FARMERS MKT ENTERTAINMENT	125.00
67047	07/23/2015	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	13.00
67048	07/23/2015	Printed		5629	LARRY ARBOUR	7/20 FARMERS MKT ENTERTAINMENT	75.00
67049	07/23/2015	Printed		0364	DOUGLAS BAAKI	CLEANING ALLOWANCE	100.00
67050	07/23/2015	Printed		0708	AUDRA BAKER	CLEANING ALLOWANCE	100.00
67051	07/23/2015	Printed		1110	JARED BAKER	CLEANING ALLOWANCE	100.00
67052	07/23/2015	Printed		3219	RONALD BARBOUR	CLEANING ALLOWANCE	100.00
67053	07/23/2015	Printed		0465	TRACY BROOKS	CLEANING ALLOWANCE	100.00
67054	07/23/2015	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 7/24/15	578.26
67055	07/23/2015	Printed		0859	LLOYD COLLINS	CLEANING ALLOWANCE	100.00
67056	07/23/2015	Printed		5698	JAMES DAVIS	7/17/15 PARK CONCERT	650.00
67057	07/23/2015	Printed		5403	KRISTEN DELANEY	SAFE ROUTES MAPS&MILEAGE	389.00
67058	07/23/2015	Printed		1633	CHRISTOPHER FAUGHT	CLEANING ALLOWANCE	100.00
67059	07/23/2015	Printed		2545	SEAN S. HOYDIC	CLEANING ALLOWANCE	100.00
67060	07/23/2015	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS - 7/24/15	255.59
67061	07/23/2015	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	MICH TAX TRIBUNAL MATTERS	7,996.00
67062	07/23/2015	Printed		6041	MONIQUE LAREAU	FARM MKT MGR SUBSTITUTE-7/18	100.00
67063	07/23/2015	Printed		0137	LYON AUTO WASH	P.D VEHICLE WASHES 1/7-6/16/15	884.00
67064	07/23/2015	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,726.63
67065	07/23/2015	Printed		3658	MICHIGAN SUBURBS ALLIANCE	2015 ANNUAL PAYBACK-LIGHT UPGR	52,134.95
67066	07/23/2015	Printed		0470	MISDU	PAYROLL DEDUCTIONS - 7/24/15	328.28
67067	07/23/2015	Printed		5627	MARY NOVROCKI	FARMER MKT MGR FEES	105.48
67068	07/23/2015	Printed		5183	OAKLAND COUNTY TREASURERS	FRMS REPORT FEES	5,071.21

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Checks							
67069	07/23/2015	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
67070	07/23/2015	Printed		5364	PEOPLE'S EXPRESS	TRANSPORTATION - JUNE 2015	5,863.00
67071	07/23/2015	Printed		1634	TIMOTHY RAAP	CLEANING ALLOWANCE	100.00
67072	07/23/2015	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT	20,817.93
67073	07/23/2015	Printed		0236	CHRISTOPHER SEDERLUND	CLEANING ALLOWANCE	100.00
67074	07/23/2015	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT	146,362.04
67075	07/23/2015	Printed		2405	CHRISTOPHER SOVIK	CLEANING ALLOWANCE	100.00
67076	07/23/2015	Printed		0831	TONY SROUFE	CLEANING ALLOWANCE	100.00
67077	07/23/2015	Printed		9800	TRAVIS STEVENS	CLEANING ALLOWANCE	100.00
67078	07/23/2015	Printed		0768	JOHN TOMANEK	CLEANING ALLOWANCE	100.00
67079	07/23/2015	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 7/24/15	2,923.85
67080	07/23/2015	Printed		6058	VILLAGE OF FOWLerville	PROJECT OPIATE ROE TRAINING	75.00
67081	07/23/2015	Printed		6033	VISICOM SERVICES, INC.	ANNUAL DOMAIN CERTIFICATE	187.50
67082	07/23/2015	Printed		5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 7/24/15	253.85
67083	07/23/2015	Printed		1211	TIMOTHY WALTON	CLEANING ALLOWANCE	100.00
67084	07/23/2015	Printed		3854	SUSAN L. WINTERS	PAYROLL DEDUCTION - 7/24/15	239.39
67085	07/23/2015	Printed		8996	MICHAEL WITTROCK	CLEANING ALLOWANCE	100.00
67086	07/28/2015	Printed		2641	OAKLAND COUNTY TREASURER	PURCHASE OF 390 LAFAYETTE ST.	58,475.07
67087	07/30/2015	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	19.50
67088	07/30/2015	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12
67089	07/30/2015	Printed		5895	NOAH BIZER	7/25 FARM MKT ENTERTAINMENT	75.00
67090	07/30/2015	Printed		5264	BUSCH'S	SUPPLIES	26.80
67091	07/30/2015	Printed		3165	CONSUMERS ENERGY^	GAS SERVICE	484.95
67092	07/30/2015	Printed		6060	JEREMY DELAY	FINAL H2O BILL OVERPYMT REFUND	18.33
67093	07/30/2015	Printed		3755	BEVERLY DIXSON	COUNCIL PAY - JULY 2015	180.00
67094	07/30/2015	Printed		0584	DTE ENERGY	ELEC SERVICE 6/23-7/23/15	1,684.61
67095	07/30/2015	Printed		0317	DTE ENERGY	STREETLIGHTS	8,261.04
67096	07/30/2015	Printed		6061	MATTHEW EMERY	VIDEO COUNCIL MTG - 7/27/15	50.00
67097	07/30/2015	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	4,653.24
67098	07/30/2015	Printed		6062	STEVE GODELL	7/24 PARK CONCERT-SALINE FIDLR	650.00
67099	07/30/2015	Printed		3436	JOSEPH GURSKI	BOARD OF REVIEW - 1/2 DAY	50.00
67100	07/30/2015	Printed		5414	RAMONA HARRIS	BOARD OF REVIEW - 1/2 DAY	50.00
67101	07/30/2015	Printed		2586	GLENN KIVELL	COUNCIL PAY - JULY 2015	180.00
67102	07/30/2015	Printed		1756	ERIN KOPKOWSKI	COUNCIL PAY - JULY 2015	180.00
67103	07/30/2015	Printed		3398	MICHAEL KRAMER	COUNCIL PAY - JULY 2015	180.00
67104	07/30/2015	Printed		6636	LYNNE LADNER	JULY CAR ALLOWANCE	350.00
67105	07/30/2015	Printed		5627	MARY NOVROCKI	FARM MKT MGR FEES&SUPPLIES	202.98
67106	07/30/2015	Printed		4226	BRUCE NUSSBAUM	BOARD OF REVIEW - 1/2 DAY	50.00
67107	07/30/2015	Printed		3756	JOSEPH RYZYI	COUNCIL PAY - JULY 2015	180.00
67108	07/30/2015	Printed		1732	STANDARD INSURANCE COMPANY	DISABILITY & LIFE INS PREMS.	2,285.38
67109	07/30/2015	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL - 318 W LAKE ST	58.00
67110	07/30/2015	Printed		3596	THE UPS STORE	SHIPPING- EPA H2O TEST SAMPLES	181.64
67111	07/30/2015	Printed		6033	VISICOM SERVICES, INC.	E-MAIL SPAM FILTERING	1,619.91
67112	07/30/2015	Printed		1552	TEDD WALLACE	COUNCIL PAY - JULY 2015	220.00
67113	07/30/2015	Printed		1378	HARVEY WEDELL	COUNCIL PAY - JULY 2015	180.00
67114	07/30/2015	Printed		3984	WOW! BUSINESS	CABLE	45.97
67115	08/05/2015	Printed		2562	POSTMASTER	JULY 2015	161.70
67116	08/06/2015	Printed		0561	A.F.S.C.M.E. COUNCIL 25	REMINDERS/SHUTOFFS PAYROLL DEDUCTIONS - AUG 2015	765.00
67117	08/06/2015	Printed		5817	JEFFREY ABRAMOWICZ	DPW UNIFORM ALLOWANCE	240.00
67118	08/06/2015	Printed		5249	JEFF ARCHEY	DPW UNIFORM ALLOWANCE	240.00
67119	08/06/2015	Printed		3740	CORY ARMSTRONG	WATER DEPT UNIFORM ALLOWANCE	160.00
67120	08/06/2015	Printed		5374	AT&T MOBILITY	CELL PHONE SERVICE	405.05

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
67121	08/06/2015	Printed		2440	RONALD BEASON	WATER DEPT UNIFORM ALLOWANCE	240.00
67122	08/06/2015	Printed		3019	BIFANO EYE CARE	VISION INSURANCE - JULY 2015	345.42
67123	08/06/2015	Printed		5895	NOAH BIZER	8/1 FARM MKT ENTERTAINMENT	75.00
67124	08/06/2015	Printed		11083	RONALD BROCK	DPW UNIFORM ALLOWANCE	240.00
67125	08/06/2015	Printed		0050	DOUG BUERS	DPW UNIFORM ALLOWANCE	240.00
67126	08/06/2015	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 8/7/15	578.26
67127	08/06/2015	Printed		3186	JAMES CIARAMITARO	WATER DEPT UNIFORM ALLOWANCE	240.00
67128	08/06/2015	Printed		3935	CIB PLANNING	PLANNING FEES	3,792.50
67129	08/06/2015	Printed		3165	CONSUMERS ENERGY^	GAS SERVICE	60.85
67130	08/06/2015	Printed		9432	COSTCO	BLDG SUPPLIES	447.47
67131	08/06/2015	Printed		6066	BRIAN DELANEY	7/31 PARK CONCERT-ROYAL GARDEN	650.00
67132	08/06/2015	Printed		5926	FRED DENTAI	DPW UNIFORM ALLOWANCE	240.00
67133	08/06/2015	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,134.64
67134	08/06/2015	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,512.10
67135	08/06/2015	Printed		6020	KEVIN ERDMANN	WATER DEPT UNIFORM ALLOWANCE	160.00
67136	08/06/2015	Printed		5430	DANIEL GEHRINGER	WATER DEPT UNIFORM ALLOWANCE	240.00
67137	08/06/2015	Printed		1509	MARTIN'S DO IT BEST	LIGHTBULBS	1,828.34
67138	08/06/2015	Printed		6064	TODD MIELKE	REFUND SUMMER TAX OVERPYMT	953.92
67139	08/06/2015	Printed		0470	MISDU	PAYROLL DEDUCTIONS - 8/7/15	328.28
67140	08/06/2015	Printed		9789	MICHAEL MORITZ	DPW UNIFORM ALLOWANCE	240.00
67141	08/06/2015	Printed		0967	DAVID MURRAY	MECH INSPECTOR'S PAY-JULY 2015	1,453.77
67142	08/06/2015	Printed		5627	MARY NOVROCKI	FARM MKT MGR FEES	187.50
67143	08/06/2015	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
67144	08/06/2015	Printed		5289	VICTOR PAVER	DPW UNIFORM ALLOWANCE	240.00
67145	08/06/2015	Printed		3738	TREVOR PIASECKI	DPW UNIFORM ALLOWANCE	240.00
67146	08/06/2015	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - AUG 2015	599.00
67147	08/06/2015	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - AUG 2015	245.00
67148	08/06/2015	Printed		5982	JOHN RACE	DPW UNIFORM ALLOWANCE	160.00
67149	08/06/2015	Printed		0696	ANDRE RANDALL	WATER DEPT UNIFORM ALLOWANCE	240.00
67150	08/06/2015	Printed		0213	ROAD COMMISSION FOR OAKLAND	COLD PATCH	720.35
67151	08/06/2015	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAXES DUE TO LIBRARY	20,378.23
67152	08/06/2015	Printed		0055	SAM'S CLUB DIRECT	BLDG. SUPPLIES	969.26
67153	08/06/2015	Printed		7935	KELLY SMITH	8/1 WEDDING-LYONS/MCCAHILL	275.00
67154	08/06/2015	Printed		9958	SOUTH LYON AREA RECREATION	MUNICIPAL CONTRIBUTION	28,258.40
67155	08/06/2015	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	TAXES DUE TO SCHOOLS	137,612.15
67156	08/06/2015	Printed		3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	1,567.80
67157	08/06/2015	Printed		3924	ULTRA UNLIMITED SERVICES, INC.	ORDINANCE MOWING-186 WELLINGTN	105.00
67158	08/06/2015	Printed		6032	ADOLFO VALENCIA	DPW UNIFORM ALLOWANCE	160.00
67159	08/06/2015	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 8/7/15	2,963.85
67160	08/06/2015	Printed		5925	W.H. GRIFFIN, TRUSTEE	PAYROLL DEDUCTION - 8/7/15	253.85
67161	08/06/2015	Printed		5731	WINDSTREAM	PHONE SERVICE	1,925.88
67162	08/06/2015	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	32.97
67163	08/06/2015	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSP PAY -JULY 2015	985.77

Total Checks: 143

Checks Total (excluding void checks): 597,555.40

Total Payments: 143

Bank Total (excluding void checks): 597,555.40

Total Payments: 143

Grand Total (excluding void checks): 597,555.40

INVOICE APPROVAL LIST BY FUND
Checks to be Approved 8/10/15

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept:							
101-000.000-035.000	ENGINEERIN		HUBBELL, ROTH, & CLARK, INC. SITE PLAN FEES - 7/7 STMT	0		06/30/2015	5,137.57
Total							5,137.57
Dept: ADMINISTRATION							
101-200.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	173.87
			BINDERS & OTHER OFFICE SUPPLIES				
101-200.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	265.08
			COPY PAPER & INDEX TABS				
101-200.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	54.24
			OFFICE SUPPLIES				
101-200.000-801.000	PROFESSION		HUBBELL, ROTH, & CLARK, INC.	0		06/30/2015	89.21
			GLEN MEADOWS UTILITY DED-7/7				
101-200.000-802.000	ONGOING RE		REVIZE LLC	0		08/10/2015	8,900.00
			WEBSITE DESIGN, SETUP & SUPPORT				
101-200.000-802.000	ONGOING RE		DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	63.13
			DUMPSTERS&RECYCLING-AUG 2015				
101-200.000-900.000	PRINTING		LAKELAND PRINTING	0		08/10/2015	323.05
			ENVELOPES&GREEN APPROVED STKRS				
101-200.000-900.000	PRINTING		PRINTING SYSTEMS	0		08/10/2015	141.89
			A/P LASER CHECKS				
101-200.000-931.000	BUILDING M		GRAINGER	0		08/10/2015	146.52
			LIGHT BULBS				
101-200.000-971.100	LAND/ BEAU		GRAINGER	0		08/10/2015	80.55
			WATER PUMPS				
Total ADMINISTRATION							10,237.54
Dept: CEMETERY							
101-276.000-740.000	OPERATING		BADER & SONS CO.	0		08/10/2015	31.98
			V-BELT FOR TRACTOR				
101-276.000-802.000	ONGOING RE		JOHN'S SANITATION	0		08/10/2015	75.00
			PORTA JOHNS AT CEMETERY				
101-276.000-802.000	ONGOING RE		DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	76.27
			DUMPSTERS&RECYCLING-AUG 2015				
101-276.000-974.000	LAND IMPRO		DEBORD BROS. FENCE CO.	0		08/10/2015	4,750.00
			CHAINLINK FENCE REPL & REPAIR				
Total CEMETERY							4,933.25
Dept: POLICE							
101-300.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	89.99
			TONER				
101-300.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	36.40
			OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	59.58
			OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		08/10/2015	106.24
			PRINTER INK CARTRIDGES				
101-300.000-745.000	AMMUNITION		TASER INTERNATIONAL*	0		08/10/2015	1,656.72
			TASER CARTRIDGES, BATTERY PACK				
101-300.000-802.000	ONGOING RE		DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	38.13
			DUMPSTERS&RECYCLING-AUG 2015				
101-300.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		08/10/2015	64.10
			DIAGNOSTIC SCAN TOOL REPAIR				
101-300.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		08/10/2015	202.56
			DIAGNOSTIC SCANTOOL UPDATE				
101-300.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		08/10/2015	38.47
			TIRE DIAGNOSTIC SCANTOOL UPD.				
101-300.000-863.000	VEHICLE MA		LAWSON PRODUCTS, INC.	0		08/10/2015	4.98
			WHEEL WEIGHTS				
101-300.000-863.000	VEHICLE MA		SHARE CORP.	0		08/10/2015	88.96
			MECHANIC & WWTP SUPPLIES				
101-300.000-863.000	VEHICLE MA		TIRE WHOLESALERS COMPANY, INC.	0		08/10/2015	155.78
			TIRE				
101-300.000-863.000	VEHICLE MA		MID AMERICAN AEL	0		08/10/2015	1,445.00
			LED LIGHT BAR				
101-300.000-931.000	BUILDING M		X-TREME STEAM	0		08/10/2015	329.51
			CARPET CLEANING-PD/ADMIN BLDG				
101-300.000-957.000	EDUCATION		CITY OF FARMINGTON*	0		06/30/2015	75.00
			GUN RANGE - 4/22/15				

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Fund: GENERAL FUND						
Dept: POLICE						
101-300.000-977.000	EQUIPMENT	TASER INTERNATIONAL*	0		08/10/2015	976.41
		TASER & BATTERY				
101-300.000-978.000	CAPITOL EQ	SIGNATURE FORD	0		08/10/2015	51,242.00
		(2) 2016 FORD INTERCEPTOR				
Total POLICE						56,609.83
Dept: FIRE						
101-335.000-721.000	UNIFORMS &	APOLLO FIRE EQUIPMENT CO.	0		08/10/2015	467.16
		ALPHA X GLOVES				
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		08/10/2015	2,568.36
		BOOTS, HELMETS&GLOVES				
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS	0		08/10/2015	49.99
		UNIFORM PANTS - CARLINGTON				
101-335.000-721.000	UNIFORMS &	PAUL CONWAY SHIELDS	0		08/10/2015	61.14
		FIRE HELMET SHIELD				
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP	0		08/10/2015	176.99
		FIREFIGHTER BADGES				
101-335.000-721.000	UNIFORMS &	W4 SIGNS	0		08/10/2015	22.00
		HELMET NAMES				
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION	0		08/10/2015	270.81
		OFFICE&KITCHEN SUPPLIES				
101-335.000-727.000	OFFICE SUP	GRAINGER	0		08/10/2015	131.23
		ZIP TIES, PAPER TOWEL				
101-335.000-740.000	OPERATING	LAKELAND PRINTING	0		08/10/2015	55.50
		EMS REPORTS				
101-335.000-740.000	OPERATING	W4 SIGNS	0		08/10/2015	164.75
		VACANT BLDG SIGNS				
101-335.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	38.14
		DUMPSTERS&RECYCLING-AUG 2015				
101-335.000-863.000	VEHICLE MA	PAYETTE SALES & SERVICE, INC.	0		08/10/2015	858.69
		KUNKLE VALVE - LADDER 1				
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	38.46
		DIAGNOSTIC SCAN TOOL REPAIR				
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	121.54
		DIAGNOSTIC SCANTOOL UPDATE				
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	23.07
		TIRE DIAGNOSTIC SCANTOOL UPD.				
101-335.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015	17.55
		MECHANIC SUPPLIES				
101-335.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015	2.98
		WHEEL WEIGHTS				
101-335.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015	139.86
		MECHANIC & WWTP SUPPLIES				
101-335.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015	20.35
		OIL DRUM TOP PADS				
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	14.62
		METAL POLISH				
101-335.000-863.000	VEHICLE MA	MID AMERICAN AEL	0		08/10/2015	279.60
		MIC MOUNTS				
101-335.000-863.000	VEHICLE MA	AW DIRECT	0		08/10/2015	48.66
		TRAFFIC CONE HOLDER				
101-335.000-880.000	COMMUNITY	COLORFULLY YOURS INC.	0		08/10/2015	275.55
		STICK-ON BADGES				
101-335.000-880.000	COMMUNITY	NFPA	0		08/10/2015	444.97
		COLORING BOOKS				
101-335.000-930.000	REPAIR MAI	DELAU FIRE SERVICES	0		08/10/2015	585.00
		AIR TANK PRESSURE TESTING				
101-335.000-931.000	BUILDING M	ANN ARBOR DOOR SYSTEMS, INC.	0		08/10/2015	297.00
		GARAGE DOOR SENSOR REPAIR				
101-335.000-931.000	BUILDING M	ROBIN AIRE HEATING & COOLING	0		08/10/2015	499.00
		REPAIR AIR CONDITIONING				
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	0		08/10/2015	169.66
		GLOVES, GLUCOSE				
101-335.000-977.000	EQUIPMENT	GRAINGER	0		08/10/2015	166.21
		(3) TARPS				
101-335.000-977.000	EQUIPMENT	WITMER PUBLIC SAFETY GROUP	0		08/10/2015	26.98
		AJAX RESCUE TOOL				
101-335.000-977.000	EQUIPMENT	WITMER PUBLIC SAFETY GROUP	0		08/10/2015	1,040.25
		LADDER SAFETY BELTS				

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Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: GENERAL FUND							
Dept: FIRE							
Total FIRE							9,076.07
Dept: DEPT. OF PUBLIC WORKS							
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		08/10/2015		21.28
		OFFICE SUPPLIES					
101-440.000-740.000	OPERATING	LAKE LAND PRINTING	0		06/30/2015		24.50
		BUSINESS CARDS					
101-440.000-740.000	OPERATING	COUGAR SALES & RENTAL, INC.	0		08/10/2015		138.74
		CONCRETE TOOLS					
101-440.000-740.000	OPERATING	ADVANCE AUTO PARTS	0		08/10/2015		21.92
		MOWER PARTS					
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		08/10/2015		80.55
		CYLINDER RENTAL					
101-440.000-740.000	OPERATING	GRAINGER	0		08/10/2015		68.60
		TRASH CAN LINERS					
101-440.000-740.000	OPERATING	RESIDEX LLC	0		08/10/2015		203.00
		GRASS SEED					
101-440.000-740.000	OPERATING	ADVANCE AUTO PARTS	0		08/10/2015		20.37
		BATTERY BOX FOR LEAF MACHINE					
101-440.000-740.000	OPERATING	BLUETARP FINANCIAL, INC.	0		08/10/2015		27.30
		BRINE TANK COUPLINGS					
101-440.000-740.000	OPERATING	BROWN EQUIPMENT CO., INC.	0		08/10/2015		16.46
		PART FOR LEAF MACHINE					
101-440.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015		119.86
		DUMPSTERS&RECYCLING-AUG 2015					
101-440.000-820.000	COMPUTER	VISICOM SERVICES, INC.	0		08/10/2015		38.72
		COMPUTER REPAIR - MECHANIC'S					
101-440.000-863.000	VEHICLE MA	ATCO INTERNATIONAL	0		08/10/2015		83.34
		GREASE					
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		08/10/2015		39.84
		EXHAUST PARTS T-8					
101-440.000-863.000	VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC	0		08/10/2015		289.24
		U-JOINT FOR SWEEPER					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		108.98
		DIAGNOSTIC SCAN TOOL REPAIR					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		344.36
		DIAGNOSTIC SCANTOOL UPDATE					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		65.39
		TIRE DIAGNOSTIC SCANTOOL UPD.					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		234.04
		BATTERIES FOR T-9					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		705.00
		SUSPENSION SUPPORTS T-6&T-					
101-440.000-863.000	VEHICLE MA	AW DIRECT	0		08/10/2015		235.92
		LED LIGHTS & SHOVEL HOLDERS					
101-440.000-863.000	VEHICLE MA	AW DIRECT	0		08/10/2015		41.90
		MARKER LIGHTS - JD1575					
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015		49.73
		MECHANIC SUPPLIES					
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015		8.46
		WHEEL WEIGHTS					
101-440.000-863.000	VEHICLE MA	MICHIGAN CAT	0		08/10/2015		617.72
		OIL PAN & GASKET T-9					
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		08/10/2015		231.66
		FILTERS FOR T-9 & T-8					
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		08/10/2015		204.66
		FUEL, OIL, AIR&COOLANT FILTERS					
101-440.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015		510.30
		MECHANIC & WWTP SUPPLIES					
101-440.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015		57.67
		OIL DRUM TOP PADS					
101-440.000-863.000	VEHICLE MA	WOLVERINE TRUCK SALES, INC.	0		08/10/2015		52.02
		AIR TANK STRAPS FOR T-9					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		11.98
		LED BULBS					
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015		108.94
		FUEL TREATMENT					
101-440.000-863.000	VEHICLE MA	BADER & SONS CO.	0		08/10/2015		1,996.34
		WEATHER ENCLOSURE-JD1445					

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Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS BEARING PULLER	0		08/10/2015	195.99
101-440.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR W-3 & T-4	0		08/10/2015	678.96
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS AIR CONDITIONER RECHARGE	0		08/10/2015	105.56
101-440.000-863.000	VEHICLE MA	ATOMIC CLEANING SYSTEMS POWER WASHER HOSE	0		08/10/2015	110.94
101-440.000-863.000	VEHICLE MA	BADER & SONS CO. PARTS-JD1445 TRACTOR, BROOM&	0		08/10/2015	5,312.26
101-440.000-863.000	VEHICLE MA	BADER & SONS CO. HUB,RIM&BOLT-LANDPRIDE MOWER	0		08/10/2015	325.52
101-440.000-863.000	VEHICLE MA	CORRIGAN TOWING SWEEPER TOWED	0		08/10/2015	350.00
101-440.000-863.000	VEHICLE MA	FLEETPRIDE MISC PARTS FOR T-3,T-6&VACTOR	0		08/10/2015	122.82
101-440.000-863.000	VEHICLE MA	HINES PARK FORD, INC. T-11 GRILLE &T-5 WEATHER STRIP	0		08/10/2015	427.42
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC HOSE REPAIR	0		08/10/2015	77.00
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC CYLINDER&SEAL KIT - TOOLCAT	0		08/10/2015	1,079.70
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. PRIMER & MAINTENANCE PAINT	0		08/10/2015	301.07
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS EXHAUST PARTS	0		08/10/2015	40.23
101-440.000-863.000	VEHICLE MA	FLEETPRIDE AIR HOSE & FITTINGS - T-7	0		08/10/2015	91.86
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS AIR BRAKE DRYER&PUMP LUBE	0		08/10/2015	240.77
101-440.000-974.000	LAND IMPRO	TERRY SWEENEY & COMPANY ADA SIDEWALK TILES	0		08/10/2015	230.00
101-440.000-974.000	LAND IMPRO	HORNET CONCRETE CO. INC. CONCRETE - SIDEWALK REPAIR	0		08/10/2015	362.50
101-440.000-974.000	LAND IMPRO	HORNET CONCRETE CO. INC. ELEC LINE/PARKING LOT REPAIR	0		08/10/2015	426.00
Total DEPT. OF PUBLIC WORKS						17,257.39
Dept: PARKS AND RECREATION						
101-690.000-740.000	OPERATING	GRAINGER TRASH CAN LINERS	0		08/10/2015	137.20
101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS AT PARKS	0		08/10/2015	550.00
101-690.000-930.000	REPAIR MAI	STONE DEPOT CRUSHED CONCRETE-BIKE TRAIL	0		08/10/2015	54.00
Total PARKS AND RECREATION						741.20
Dept: HISTORICAL DEPOT						
101-732.000-931.000	BUILDING M	GRAINGER TRASH CAN LINERS	0		08/10/2015	68.60
Total HISTORICAL DEPOT						68.60
Fund Total						104,061.45
Fund: MAJOR STREETS						
Dept: STREET-ROUTINE MAINT.						
202-463.000-930.000	REPAIR MAI	BROWN EQUIPMENT CO.,INC. IMPELLER, BRGS&BELT -LEAF MACH	0		08/10/2015	1,458.46
Total STREET-ROUTINE MAINT.						1,458.46
Dept: TRAFFIC SERVICES						
202-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET SIGNS	0		08/10/2015	143.10
Total TRAFFIC SERVICES						143.10
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT PLOW EDGES & SALT TARPS	0		08/10/2015	729.91

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Fund: MAJOR STREETS						
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	GRAINGER VALVE FOR BRINE TANK	0		08/10/2015	274.73

Total SNOW PLOWING						1,004.64
Dept: STORM SEWER						
202-491.000-740.000	OPERATING	BEST BLOCK COMPANY CATCH BASIN BLOCK/BRICK	0		08/10/2015	175.82
202-491.000-740.000	OPERATING	EJ USA, INC. CATCH BASIN FRAME & GRATE	0		08/10/2015	304.39
202-491.000-740.000	OPERATING	JACK DOHENY SUPPLIES INC. CATCH BASIN NOZZLE	0		08/10/2015	102.00
202-491.000-740.000	OPERATING	TERRY SWEENEY & COMPANY BRICK&TIE BAR-CATCH BASIN REP.	0		08/10/2015	253.00

Total STORM SEWER						835.21

Fund Total						3,441.41
Fund: LOCAL STREETS						
Dept: STREET-ROUTINE MAINT.						
203-463.000-930.000	REPAIR MAI	BROWN EQUIPMENT CO.,INC. IMPELLER, BRGS&BELT -LEAF MACH	0		08/10/2015	1,458.45

Total STREET-ROUTINE MAINT.						1,458.45
Dept: TRAFFIC SERVICES						
203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET SIGNS	0		08/10/2015	207.40

Total TRAFFIC SERVICES						207.40
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT FLOW EDGES & SALT TARPS	0		08/10/2015	393.03
203-478.000-740.000	OPERATING	GRAINGER VALVE FOR BRINE TANK	0		08/10/2015	147.93

Total SNOW PLOWING						540.96
Dept: STORM SEWER						
203-491.000-740.000	OPERATING	BEST BLOCK COMPANY CATCH BASIN BLOCK/BRICK	0		08/10/2015	117.22
203-491.000-740.000	OPERATING	EJ USA, INC. CATCH BASIN FRAME & GRATE	0		08/10/2015	304.39
203-491.000-740.000	OPERATING	HORNET CONCRETE CO. INC. CONCRETE - CATCH BASIN REPAIR	0		08/10/2015	431.00
203-491.000-740.000	OPERATING	HORNET CONCRETE CO. INC. CONCRETE - CATCH BASIN REPAIR	0		08/10/2015	695.50
203-491.000-740.000	OPERATING	HORNET CONCRETE CO. INC. CONCRETE - CATCH BASIN REPAIR	0		08/10/2015	1,053.00
203-491.000-740.000	OPERATING	JACK DOHENY SUPPLIES INC. CATCH BASIN NOZZLE	0		08/10/2015	102.00

Total STORM SEWER						2,703.11

Fund Total						4,909.92
Fund: DOWNTOWN DEVELOPMENT AUTHORITY						
Dept:						
280-000.000-970.000	CAPITOL IM	GRAINGER WATER PUMPS	0		08/10/2015	80.55

Total						80.55

Fund Total						80.55
Fund: WATER & SEWER						
Dept: WATER/SEWER CONSTRUCTION						
592-452.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. WATER SYS UPGRADES-DWRF-7/7	0		06/30/2015	699.66

Total WATER/SEWER CONSTRUCTION						699.66
Dept: WATER / REPAIR						

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Fund: WATER & SEWER						
Dept: WATER / REPAIR						
592-540.000-740.000	OPERATING	ETNA SUPPLY	0		08/10/2015	129.51
		HYDRANT WRENCH & TILE PROBE				
592-540.000-740.000	OPERATING	EJ USA, INC.	0		08/10/2015	335.49
		HYDRANT REPAIR PARTS				
592-540.000-930.000	REPAIR MAI	HORNET CONCRETE CO. INC.	0		08/10/2015	227.00
		CONCRETE FOR REPAIRS				
Total WATER / REPAIR						692.00
Dept: SEWER / REPAIR						
592-550.000-740.000	OPERATING	JACK DOHENY SUPPLIES INC.	0		08/10/2015	70.50
		MANHOLE HOOKS				
592-550.000-740.000	OPERATING	BLACKBURN MANUFACTURING COM	0		08/10/2015	103.18
		MISS DIG FLAGS				
Total SEWER / REPAIR						173.68
Dept: REFUSE COLLECTION						
592-555.000-818.100	REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	41,751.96
		AUGUST 1, 2015 STATEMENT				
Total REFUSE COLLECTION						41,751.96
Dept: WATER						
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		08/10/2015	10.64
		OFFICE SUPPLIES				
592-556.000-740.000	OPERATING	BADGER METER INC.	0		08/10/2015	64.00
		METER WASHERS				
592-556.000-740.000	OPERATING	PARAGON LABORATORIES, INC.	0		08/10/2015	24.00
		WATER ANALYSIS				
592-556.000-740.000	OPERATING	PVS NOLWOOD CHEMICALS	0		08/10/2015	2,040.85
		FLUORIDE				
592-556.000-740.000	OPERATING	SUMMIT ENVIRONMENTAL TECH	0		06/30/2015	2,466.70
		EPA TESTING SUPPLIES				
592-556.000-740.000	OPERATING	GRAINGER	0		08/10/2015	161.10
		WATER PUMPS				
592-556.000-740.000	OPERATING	JCI JONES CHEMICALS INC.	0		08/10/2015	445.70
		CHLORINE				
592-556.000-740.000	OPERATING	ANN ARBOR CLEANING SUPPLY CO	0		08/10/2015	55.99
		CLEANING SUPPLIES				
592-556.000-740.000	OPERATING	USA BLUE BOOK	0		08/10/2015	44.00
		LAB & SAFETY SUPPLIES				
592-556.000-801.211	WELLHEAD P	PRINT-TECH, INC.	0		08/10/2015	341.23
		CONS. CONFIDENCE REPORTS PRINT				
592-556.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		08/10/2015	49.05
		DUMPSTERS&RECYCLING-AUG 2015				
592-556.000-820.000	COMPUTER	USA BLUE BOOK	0		08/10/2015	149.57
		COMPUTER BACKUP SURGE PROTECTR				
592-556.000-820.000	COMPUTER	VISICOM SERVICES, INC.	0		08/10/2015	38.73
		COMPUTER REPAIR - MECHANIC'S				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	38.46
		DIAGNOSTIC SCAN TOOL REPAIR				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	121.54
		DIAGNOSTIC SCANTOOL UPDATE				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	23.07
		TIRE DIAGNOSTIC SCANTOOL UPD.				
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		08/10/2015	18.33
		WINDSHIELD WASHER NOZZLE W-3				
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015	17.55
		MECHANIC SUPPLIES				
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		08/10/2015	2.98
		WHEEL WEIGHTS				
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		08/10/2015	11.20
		FUEL, OIL, AIR&COOLANT FILTERS				
592-556.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015	53.38
		MECHANIC & WWTP SUPPLIES				
592-556.000-863.000	VEHICLE MA	SHARE CORP.	0		08/10/2015	20.35
		OIL DRUM TOP PADS				
592-556.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC.	0		08/10/2015	339.48
		TIRES FOR W-3 & T-4				
592-556.000-900.000	PRINTING	LAKELAND PRINTING	0		06/30/2015	24.50
		BUSINESS CARDS				

INVOICE APPROVAL LIST BY FUND
Checks to be Approved 8/10/15

Date: 08/06/2015
Time: 10:20am
Page: 7

The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER						
Dept: WATER						
592-556.000-931.000	BUILDING M	UTILITIES INSTRUMENTATION NEW WIRE TO FLOATS-WATER TANK	0		08/10/2015	610.18
592-556.000-931.000	BUILDING M	UTILITIES INSTRUMENTATION WTP GEN SWITCHGEAR MAINT COMPL	0		08/10/2015	1,764.00
592-556.000-970.000	CAPITOL IM	UTILITIES INSTRUMENTATION ADD WTP GENERATOR INPUTS-SCADA	0		08/10/2015	3,895.00
592-556.000-970.000	CAPITOL IM	BADGER METER INC. (120) 3/4" METER HEADS &BODIES	0		08/10/2015	9,570.00
Total WATER						22,401.58
Dept: WASTEWATER						
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS OFFICE SUPPLIES	0		08/10/2015	29.91
592-557.000-740.000	OPERATING	ATCO INTERNATIONAL GREASE	0		08/10/2015	166.66
592-557.000-740.000	OPERATING	ARBOR SPRINGS WATER CO., INC. LAB SUPPLIES	0		08/10/2015	39.00
592-557.000-740.000	OPERATING	CHEMCO PRODUCTS INC. POLYMER	0		08/10/2015	5,076.00
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		08/10/2015	180.00
592-557.000-740.000	OPERATING	CARLSON-DIMOND & WRIGHT, INC. RDT PUMP PARTS & BLOWER BELTS	0		08/10/2015	122.09
592-557.000-740.000	OPERATING	COMPLETE BATTERY SOURCE CAMERA BATTERY	0		08/10/2015	13.46
592-557.000-740.000	OPERATING	FORD HALL COMPANY INC. CLARIFIER BRUSHES	0		08/10/2015	735.06
592-557.000-740.000	OPERATING	KENNEDY INDUSTRIES, INC. SLUDGE PUMP PISTON	0		08/10/2015	1,300.00
592-557.000-740.000	OPERATING	SHARE CORP. MECHANIC & WWTP SUPPLIES	0		08/10/2015	359.10
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		08/10/2015	26.85
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC. WW ANALYSIS	0		08/10/2015	41.25
592-557.000-740.000	OPERATING	ADVANCE AUTO PARTS GENERATOR BATTERY	0		08/10/2015	98.49
592-557.000-740.000	OPERATING	GRAINGER COMPACTOR VALVE	0		08/10/2015	142.59
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS SLUDGE PUMP LUBE	0		08/10/2015	38.28
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		08/10/2015	180.00
592-557.000-740.000	OPERATING	ANN ARBOR CLEANING SUPPLY CO CLEANING SUPPLIES	0		08/10/2015	55.99
592-557.000-740.000	OPERATING	CHEMTRADE CHEMICALS US LLC ALUMINUM SULFATE	0		08/10/2015	5,122.43
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS AIR BRAKE DRYER&PUMP LUBE	0		08/10/2015	47.88
592-557.000-740.000	OPERATING	USA BLUE BOOK LAB & SAFETY SUPPLIES	0		08/10/2015	119.99
592-557.000-802.000	ONGOING RE	KROPF MECHANICAL SERVICE CO. SUMMER HVAC INSPECTION	0		08/10/2015	1,125.00
592-557.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS&RECYCLING-AUG 2015	0		08/10/2015	49.04
592-557.000-820.000	COMPUTER	USA BLUE BOOK COMPUTER BACKUP SURGE PROTECTR	0		08/10/2015	149.56
592-557.000-900.000	PRINTING	LAKELAND PRINTING BUSINESS CARDS	0		06/30/2015	24.50
592-557.000-931.000	BUILDING M	FERGUSON ENTERPRISES WATER LINE&TOILET REPL PARTS	0		08/10/2015	549.07
592-557.000-970.000	CAPITOL IM	BADGER METER INC. (120) 3/4" METER HEADS &BODIES	0		08/10/2015	9,570.00
Total WASTEWATER						25,362.20
Fund Total						91,081.08
Grand Total						203,574.41

The preceding checks have been approved for payment.

_____ Lisa Deaton, City Clerk/Treasurer

_____ Tedd M. Wallace, Mayor

AGENDA NOTE

Old Business: Item ____

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: Lynne Ladner City Manager

AGENDA TOPIC: Second reading of ordinance to amend Chapter 14 of the Code of Ordinances to allow for keeping of female chickens (hens).

EXPLANATION OF TOPIC: In response to requests from residents that the City consider amending its ordinances to allow for the keeping of chickens in residential areas of the City, the Council consider a proposed ordinance amendment on July 27, 2015 and approved a first reading. Council and resident comments raised concerns which have been addressed in a revised proposed ordinance amendment.

A summary of the proposed revised ordinance amendment follows:

- The ordinance would permit the keeping of female chickens in the single family residential districts (requires single family detached structure)
- Maximum of 4 chickens
- No roosters
- Slaughtering prohibited
- Coop and fenced enclosure required
 - 14 square feet minimum for each chicken - 4 square feet of per chicken in coop and 10 square feet per chicken in enclosure
 - Must comply with fence ordinance
 - Must be fully enclosed
 - Must be properly designed to avoid vermin and nuisance conditions
 - Must be located in rear yard
 - Must be 35 feet from any dwelling on neighboring property - including decks and patios
 - Must be 15 feet from any property line
- Sketch plan of coop and enclosure and materials required
- Permit required and fee to be paid
- Permit valid for 1 year period
- Permit can be renewed for 1 year period
- Permit not transferable
- Droppings must be removed
- Feed to be kept in manner to avoid vermin and nuisance conditions
- Must comply with other applicable ordinances - noise, odors
- If permit issued, notice will be mailed to adjacent owners
- Failure to comply with ordinances and conditions is a civil infraction and can be basis for revocation of permit
- Private restrictions shall take precedence over ordinance
- Variance procedure via ZBA (revised - not recommended)

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

Revised ordinance amendment

POSSIBLE COURSES OF ACTION: approve/do not approve 2nd reading

RECOMMENDATION: Do not approve this ordinance. This ordinance will in fact only be able to be applied to a small portion of the residents in the City of South Lyon those on smaller lots without HOA's to regulate uses in the neighborhood.

SUGGESTED MOTION:

ORDINANCE NO. __-15

CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 14 - ANIMALS – TO ALLOW FOR AND TO PROVIDE REGULATIONS ON THE KEEPING OF FEMALE CHICKENS (HENS)

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment to Chapter 14, Article I. Chapter 14– Animals, Article I - General, Section 14-4 Domestic animals and fowl is amended as follows:

Sec. 14-4. - Domestic animals and fowl.

No person shall keep or house any animals or domestic fowl within the city except dogs, cats, birds, fowl or animals commonly classified as pets unless permitted pursuant to the provisions of this Chapter.

PART II. Amendment to Chapter 14, Article V. Chapter 14 – Animals is amended to add the following Article V - Female Chickens (Hens):

ARTICLE V. - FEMALE CHICKENS (HENS)

Sec. 14.94. - Keeping Female Chickens (Hens) in Single-Family Residential Districts.

(a) Any person residing in a detached single-family structure in a Single-Family Residential District in the city may keep female chickens (hens) in compliance with the following standards:

(a)(b) A maximum of four (4) chickens are permitted for personal use only and not for any business or commercial use.

(b)(c) Roosters and male chickens are prohibited.

(c)(d) Slaughtering is prohibited.

(d)(e) Chickens shall be provided, and remain within, at all times, a fully enclosed coop and fenced enclosure, ~~with a maximum area of 300 square feet for both,~~ meeting the standards of Section 102-437. - Fences.

(e)(f) The following chicken coop and enclosure requirements must be met:

- i. ~~Minimum size~~ Must provide a minimum of four (4) square feet per chicken in the coop and a minimum of ten (10) square feet per chicken in the enclosure;

- ii. ~~Must be fully enclosed, except for the opening leading to additional fenced area (if included) and;~~
 - iii. ~~Must be designed, constructed, repaired and maintained and repaired so as to prevent rats, mice, or vermin from being harbored underneath, inside, or by the enclosure~~ coop and/or coop enclosure;
 - iv. ~~Must be designed, constructed, maintained and repaired to be clean, dry, odor free and kept in a neat and sanitary condition and in compliance with all city ordinances;~~
 - v. ~~May not be located within any side or front yard and may not be any closer than twenty-three (23) feet from any dwelling (including any deck or patio attached to dwelling) on a neighboring property or ten (10) feet from any property line;~~
 - vi. ~~Remains~~ Shall be and remain subject to the standards of Section 102-431. - Accessory buildings, structures and uses, except setbacks and maximum size, which shall meet those identified ~~above~~ in this section.
- (f)(g) A sketch plan of the chicken coop and enclosure must be submitted along with a permit application indicating the location of the coop and enclosure and coop or other structure(s), along with any associated fencing, all dimensions and the setbacks from the property lines, and identification of materials.
- (g)(h) All feed and other items associated with the keeping of chickens that are likely to attract or become infested shall be so protected so as to prevent rats, mice, and vermin from gaining access to or coming to contact with them.
- (h)(i) Removal or appropriate disposal of droppings is required (information to be provided on permit). Droppings not used for composting or fertilizer shall be removed.
- (i)(j) All provisions of this Code relating to noise, odor, and sanitation, including the provisions of this article, shall apply to the keeping of chickens under this section.
- (j)(k) A permit must be obtained from the City along with payment of a permit fee set by City Council to ensure continued compliance with the above standards. Permits shall be for one (1) year and shall be renewable for one (1) year periods. A permit shall provide a limited license for the activity, and no vested zoning rights shall arise from the issuance of a permit. Permits are non-transferrable and do not run with the land.
- (l) Upon issuance of a permit under this section, a written notice of same shall be mailed by first class mail, postage prepaid, to the owners of record of all adjacent lots or parcels. Property owners of record shall be those names that appear in the assessor's records. The cost of providing the written notice under this section may be included in a fee set by City Council.

(k)(m) Failure to remain in compliance with these standards and the provisions of this section shall be deemed a civil infraction and may result in revocation of a permit.

(l)(n) Notwithstanding the issuance of a permit by the City, private restrictions on the use of property shall remain enforceable and take precedence over a permit. Private restrictions include, but are not limited to, deed restrictions, condominium master deed restrictions, neighborhood association by-laws, and covenant deeds. A permit issued to a person whose property is subject to private restrictions that prohibit the keeping of chickens is void. The interpretation and enforcement of the private restriction is the sole responsibility of the private parties involved.

PART III. Severability. Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART IV. Savings Clause. The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

PART V. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART VI. Effective Date; Publication. The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the South Lyon City Council this ____ day of _____, 2015.

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the _____ day of _____, 2015.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

July 10, 2015

Lisa Deaton
Clerk of the City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

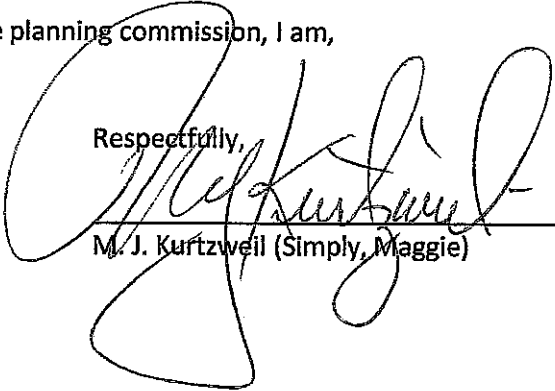
Dear Lisa,

Effective immediately, I am resigning from the planning commission in order to run for elected office as a member of city council. No doubt, I will miss my fellow commissioners as they are some of the most dedicated individuals I have ever met with respect to public service. I owe them a debt of gratitude.

Many, many residents have encouraged me to embark on this next journey into elected office. With their support, I look forward to continued public service to the City of South Lyon.

Best wishes to all, especially, the planning commission, I am,

Respectfully,



M. J. Kurtzweil (Simply, Maggie)

Cc: Planning Commission
City Council

CITY OF SOUTH LYON
Application for Appointment

Date: 8-4-15

Name: Michelle Barry
Address: 954 Oxford Ave.
City, State, Zip Code: South Lyon, MI. 48178
Home/Cell Phone: (248) 752-6476
E mail address: mdberry954@gmail.com
Occupation: Operations Manager
Employer: Allcomm, Inc.
Education & Related Experience: Bachelors of Business Administration

Are you a citizen of the United States? Yes ☒ No ☐

Are you in default to the City? Yes ☐ No ☒

Is any member of your family an elected official of the City? Yes ☐ No ☒

If so, who? _____

Please select which position(s) you are interested in

Board/Commission	
Planning Commission	<input checked="" type="checkbox"/>
Parks & Recreation Commission	<input type="checkbox"/>
Board of Review	<input type="checkbox"/>
Housing Commission	<input type="checkbox"/>
Zoning Board of Appeals	<input type="checkbox"/>
Historical Commission	<input type="checkbox"/>
Building Authority	<input type="checkbox"/>
Construction Board of Appeals	<input type="checkbox"/>
Cultural Arts Commission	<input type="checkbox"/>

Other	<input type="checkbox"/>
-------	--------------------------

Special qualifications: Strong analytical skills, organized, great at managing projects, verbal & written communications are exemplar on all levels.

Describe why you are interested in this position: I have lived in South Lyon since I was 3, and love my community. I chose to raise my children here and hope to contribute to the future of our great city.

How long have you lived in South Lyon? 39.5 years

Previous place of Residence? Livonia, MI

References:

1. Tedd Wallace (248) 207-4258
2. Tray Thompson (614) 800-3628
3. Bryan Berry (248) 255-1479

Applicant's Signature: M.D. Berry

Date: 8/5/15

Please print this application and submit to:

City of South Lyon
Attn: Clerk's Office
335 S. Warren Street
South Lyon, MI 48178
Tel. (248) 437-1735

You may also copy & paste application into an email message and send to: Ideaton@southlyonmi.org

For Office Use Only

Comments: _____

Appointed to: _____

Date: _____

Michelle Berry

954 Oxford ♦ South Lyon, MI 48178
248.752.6476 ♦ mdberry954@gmail.com

Business Operations Manager

A highly regarded, well qualified, innovative, dynamic, and dedicated Business Operations Manager with advanced expertise providing support in all areas of the business process including Decision Making, Human Resources, Logistics, Customer Technical Support, and Administration. Recognized for expert level communication skills, and the ability to remain detail- and results-focused in support of increased revenues and customer satisfaction. Seeking new opportunities as a Business Analyst, Business Manager, Operations Manager, or similar position.

AREAS OF EXPERTISE

General Accounting ♦ Team Player ♦ Business Administration ♦ Strong Oral and Written Communications ♦ Problem Solving ♦ Leadership ♦ Operations ♦ Budgeting ♦ Process Management and Improvements ♦ Microsoft Office Suite ♦ Human Relations ♦ Job Staging ♦ Customer Support ♦ Logistics CRM ♦ Pre-Sales Support ♦ Organization ♦ Detail-Oriented ♦ Motivation ♦ Decision Making ♦ Planning ♦ Organizing ♦ Information Processing ♦ Quantitative Data Analysis ♦ Software Expertise ♦ Reports ♦ Influence and Persuasion

EDUCATION

Bachelor of Business Administration, Baker College, Online
Concentration in marketing
Coursework, Business Administration, Oakland Community College, Oakland, MI

EXPERIENCES AND ACHIEVEMENTS

ALLCOMM, INC., Commerce Township, MI

1/2006 - Present

Business Manager

Perform routine Accounts Payable and Accounts Receivables tasks, and manage collections. Perform all purchasing by establishing vendor relationships, or maintaining current relationships. Create quotes for customer. Provide Tier 1 level customer service and telephone support. Conduct pre-sales support for CCTV equipment and services; administrator for the company CRM. Ensure that the business is fully insured. As the HR Manager, brief employees on all benefits and policies. Manage and track all RMAs and job orders. Assist with shipping and receiving. Prepare and deliver weekly financial reports to the CEO.

Key Achievements:

- Developed a warehouse system to control inventory.
- Streamlined the purchasing and job assignment processes, thereby reducing margins for error.
- Implemented a CRM program to efficiently manage customer relationships.
- Review contracts with vendors and manufacturers and make recommendations on the information

THOMAS P. MCKENNEY, PLC, Bloomfield Hills, MI

5/2002 - 12/2006

Legal Secretary

Provided routine office and administrative assistance in support of the firm's estate planning services. Draft and proofread correspondence, and interact with customers to obtain data.

AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Purchase of 2 LifePak 1000 Automated External Defibrillators.

EXPLANATION OF TOPIC: Our current AEDs (LifePak 500) are out of warranty, but working and in service. Manufacturer Physio-Control will no longer service the outgoing LifePak 500 AEDs should repair become necessary. We anticipate replacing all six over the next three years as outlined in FY Budget 2015-16. The increase in line item 977 (Equipment Purchases) from FY 2014-15 includes the purchase of 2 LifePak 1000 AEDs with \$250 credit per LifePak 500 AED as part of Physio-Control's exchange purchase agreement.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Overview, Description & Pictures of LifePak 1000 AED, Invoice from Physio-Control detailing purchase of (2) LifePak 1000 AEDs with exchange of 2 LifePak 500 AEDs, Memo recommending LifePak 1000 AEDs.

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve purchase of 2 LifePak 1000 AEDs for \$4,035.00.

RECOMMENDATION: Approve the purchase of two 2 LifePak 1000 AEDs for \$4,035.00

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of 2 LifePak 1000 AEDs.

08/10/15

SOUTH LYON POLICE DEPARTMENT MEMORANDUM

Subject: LifePak 1000 AEDs

To: Chief Collins

From: Lt. Sovik

Date: July 31, 2015

I recommend replacing 2 current LifePak 500s with 2 LifePak 1000 AEDs. Manufacturer Physio-Control will discount this purchase with \$250.00 for each LifePak 500 exchange. We plan on exchanging two units this year and two more units over the next two years until we are current with 6 LifePak 1000 AEDs. I recommend the LifePak 1000s because the South Lyon Fire Department and Huron Valley Ambulance currently carry and administer the 1000 model when necessary. Interoperability between agencies is extremely important. Being trained on the same model/unit allows our officers to provide seamless assistance to SLFD and HVA and vice versa.

Overview, Pictures and Invoice attached.



Proforma Invoice

PAGE:2

PHYSIO-CONTROL, INC.
11811 WILLOWS RD NE
PO BOX 97006
REDMOND, WA 98073
UNITED STATES
TELEPHONE
FAX:
F.E.I.N.

Invoice

S3587399

ORDER DATE: 07/22/15

BILL TO ACCOUNT: **15636001**SHIP TO ACCOUNT: **15636001**Sold To: **15636001**

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

Please return top portion with payment.

DATE SHIPPED	PURCHASE ORDER NUMBER	SALES/SERVICE REPRESENTATIVE	TAXABLE / EXEMPT
	DOUGLAS BAAKI	CELLP6 WEMM54	local govt/mj

CARRIER	CARRIER TRACKING NUMBER	SALES ORDER	PAYMENT TERMS
GRD		S3587399	Net 30 Days

LINE	CATALOG NUMBER	DESCRIPTION	QTY ORD	UM	QTY SHP	QTY B/O	UNIT PRICE	EXT TOTAL	T/E
6	11996-000017 00681490580656	QUIK-COMBO ELECTRODES WITH RE DI-PAK PRE-CONNECT SYSTEM	4.00	EA	0.00	4.00	42.80	0.00	T
7	26500-003457 00883873893890	OP INST,W RCHG BTY,LIFEP AK 1000,ENGLISH	2.00	EA	0.00	2.00	16.00	0.00	T
8	26500-002930 00885074984919	OTHER LABELING, MIN LABEL FOR UPS FORM	2.00	EA	0.00	2.00	0.00	0.00	T
9	26500-002743 00885074923765	OTHER LABELING, TRADE-IN INST RUCTIONS	1.00	EA	0.00	1.00	0.00	0.00	T
10	99401-000390 00721902174353	LP500,EN,B,2	-2.00	EA	0.00	-2.00	0.00	0.00	T
30353092 and 30341309									

CURRENCY:	USD	LINE TOTAL:	3,970.00
		Freight - Sales/Service:	40.00
		Handling Charge Service:	0.00
		Handling Charge Sales:	25.00
		TOTAL TAX:	0.00
		TOTAL:	4,035.00

***** CONTINUED *****

4,035.00



Proforma Invoice

PAGE:1

PHYSIO-CONTROL, INC.
11811 WILLOWS RD NE
PO BOX 97006
REDMOND, WA 98073
UNITED STATES
TELEPHONE
FAX:
F.E.I.N.

Invoice

S3587399

ORDER DATE: 07/22/15

BILL TO ACCOUNT: **15636001**

SHIP TO ACCOUNT: **15636001**

Sold To: **15636001**

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

S LYON PD
219 WHIPPLE ST
SOUTH LYON, MI 48178
UNITED STATES

Please return top portion with payment.

DATE SHIPPED	PURCHASE ORDER NUMBER	SALES/SERVICE REPRESENTATIVE	TAXABLE / EXEMPT
	DOUGLAS BAAKI	CELLP6 WEMM54	local gov/mj

CARRIER	CARRIER TRACKING NUMBER	SALES ORDER	PAYMENT TERMS
GRD		S3587399	Net 30 Days

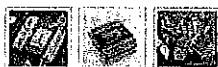
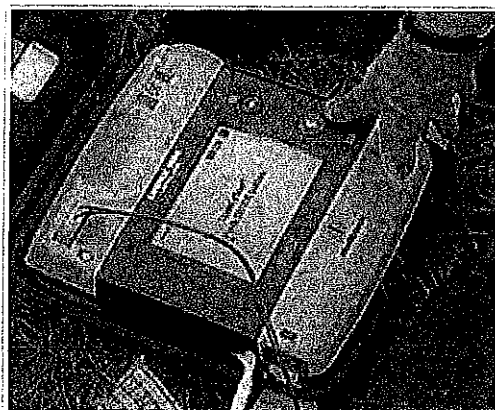
LINE	CATALOG NUMBER	DESCRIPTION	QTY ORD	UM	QTY SHP	QTY B/O	UNIT PRICE	EXT TOTAL	TIE
1	99425-000023 00885074698878	LP1000,EN,STD,M	2.00	EA	0.00	2.00	2,725.00	3,970.00	T
<p>Trade-in units must be returned to Physio-Control Inc within 60 days of receiving your new equipment. If not received in 60 days you will be billed the trade in discount amount.</p> <p>Your Return Material Authorization number is the Sales Order number. In the accessory box you will find the trade-in return instructions and return label. If there is no accessory box your labels will be shipped in a separate envelope.</p> <p>Your device pricing reflects a trade in discount of:250EACH The devices you are trading in are:30353092 and 30341309 If the devices are not received in 60 days you will be invoiced for \$</p>									
2	41425-000034 00883873894040	SHIP KIT-LITERATURE, LIF EPAK 1000, ENGLISH	2.00	EA	0.00	2.00	0.00	0.00	T
3	11425-000007 00885074853826	BAG ASSEMBLY, NO STRAP, LIFEP AK 1000	2.00	EA	0.00	2.00	135.90	0.00	T
4	11425-000012 00883873927830	STRAP-BAG ASSEMBLY, STANDARD, LP1000	2.00	EA	0.00	2.00	41.70	0.00	T
5	11141-000156 00883873919477	ASSY-BATTERY,PRIMARY,5/4 C CELL,LIMN02,LP1000	2.00	EA	0.00	2.00	0.00	0.00	T

***** CONTINUED *****

4,035.00


[HOME](#)[ABOUT US](#)[WEB STORE](#)

LIFEPAK 1000 DEFIBRILLATOR

[Overview](#)[Documents](#)[Accessories](#)[Request Information](#)[Customer Support](#)

Specific Information:

- [For Workplace and Community](#)
- [For Military](#)

 [LIFEPAK TOUGH](#) [LIFEPAK 1000 Demo - Ray McCahery](#)

Not every cardiac emergency is the same. Neither is every responder. Your world demands flexibility—and that's exactly what the LIFEPAK® 1000 defibrillator delivers.

The rugged LIFEPAK 1000 defibrillator is an easy-to-use automatic external defibrillator (AED) from the leader in defibrillation technology. But it's also a defibrillator powerful and adaptable enough for professional responders, featuring advanced capabilities that can help improve lifesaving outcomes and speed the transition of cardiac patients to the next critical level of care.

LIFEPAK TOUGH

Rugged Construction – Rigorously drop-tested device and protective case and bumpers.

Vehicle Friendly – Designed to ride along in any vehicle without damage from continuous vibrations and other movement.

Clinically Effective

360 Joules – Can escalate defibrillation power to an industry leading 360J.

cprMAX™ Technology – Minimizes CPR interruptions by allowing compressions to continue during AED charging.

CPR Countdown Timer – Provides direction for length of hands-on time for each CPR period based on system protocol.

Operational Partner

ECG Capability – 3-lead ECG function is available when needed.

Shock Counter – Digitally records and displays delivered shocks for added insight.

Large Display – Large easy-to-read LCD screen provides more information at a glance.

Compatible Technology – Electrodes are fully compatible with all other LIFEPAK defibrillators and monitors.

Programmable – Adjust settings to match your team's CPR and resuscitation protocols.

Easy-To-Use AED – Loud voice prompts and on-screen graphics provide guidance on applying electrodes and initiating a shock.

All claims valid as of November 2011.

Important Disclosure and Safety Information



AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: City Manager Lynne Ladner

AGENDA TOPIC: Consider adopting revised Construction Permit Fee Schedule.

EXPLANATION OF TOPIC: The City of South Lyon has not updated or increased Construction Permit fees in the past 10 years. With the implementation of BS&A software and the need to convert our paper files to electronic files so that they are readily accessible not only to staff but to the general public to reduce time and cost under the new FOIA regulations we are able to increase our fees to recoup the costs associated with this modernization and software upgrades.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Attached you will find a memo from Dennis Smith at SAFEbuilt discussing the fee modifications, explaining the changes and the reasoning behind them as well as how doing so can streamline some of our processes. Second is a copy of the new proposed fee structure and a new potential residential Heating and HVAC permit application sample. Lastly you will find copies of fee structures from several communities around the State including: Essexville, Lathrop Village, Davison, Richmond, Novi and Wixom

POSSIBLE COURSES OF ACTION: Accept/Reject revised Construction Permit Fee Schedule

RECOMMENDATION: Accept the Revised Permit Fee Schedule

SUGGESTED MOTION: Motion by _____, supported by _____ to accept the Revised Construction Permit Fee Schedule.

08/10/15

CONSTRUCTION & DEVELOPMENT SERVICES MEMORANDUM

TO: Lynn Ladner, City Manager

FROM: Dennis Smith, Building Official

DATE: April 8, 2015

SUBJECT: Construction Permit Fee Schedule Modifications

As we discussed, over the last several months I have had the opportunity to review and work with the currently adopted construction permit fee schedule. Over the course of that time I have determined that the fee schedule could use some significant upgrades in order for it to be more efficient for the user and city residents at-large.

When establishing budgets or proper fee assessments, the total cost of obtaining service must be assessed by looking at costs incurred by customers not just the internal cost of delivering service. Automation and simple understanding of the fee and application process can actually save time for subsequent users of the data by enhancing communication.

There are basically three parts to my recommended changes.

First:

The traditional way of writing government documents has not worked well. Too often, complicated and jargon-filled documents have resulted in frustration and a lack of trust between citizens and their government. To overcome this legacy, we have a great responsibility to communicate clearly. Studies show that clearly written information improve compliance. Writing that considers our readers' needs improves the relationship between the government and the public it serves. Clear writing reduces the burden on the public. It also reduces our burden because we don't have to deal with the consequences of unclear communication.

Understanding fee schedules requires comprehending the distinction between the different types of fees being assessed, regardless of the permit type. It is my opinion that by creating a document that clearly states the required fees owed for any required construction plan review or permit, expidites the permit process and provides better transparency. The portion of the revised Construction Permit Fee schedule is:

- Clear to understand
- Does raise existing fees to assist in covering costs associated with actual expenses
- Keeps the City of South Lyon's fee structure in-line with surrounding communities

Second:

Taking full advantage of automation will greatly enhance customer service capacity by providing accurate information quickly which helps allow decisions to be made more promptly. It is my opinion, that automation has not been deployed fully because of inadequate revenue. If this is true, a restructuring of fees and the use of an electronic archiving fee should be added to the fee structure. The archiving fee could be used to establish a fund that will be utilized for the purposes of establishing an electronic document-management system which could finally lead to the so called "paperless" office. Retention of documents in paper format is no longer cost effective because conversion to electronic storage has become more economical in the long term. The restructuring of the fee schedule will assist South Lyon in the purchase of the BS&A Permit Software package. Besides expiditing the plan review and epermit process, this system (BSA) has the capability of attaching electronic documents to either plan review or permit files. Paper documents that have been scanned and converted to an electronic format or e-files can also be attahed directly.

However there still is a large number of existing documents that are in paper that should be converted to electronic images. The advantages of converting to electronic files is quite extensive. Having files stored electronically allows them to be assessed rapidly.

- It greatly reduces the amount of space allocated to document storage.
- It provides the ability to protect files through low (or no) cost redundant back-ups, thus providing greater security from being damaged or lost.
- It eliminates misfiling of documents so files are no longer misplaced or permanently lost.
- It allows rapid access to documents from any PC and allows multiple users to view documents simultaneously.
- It could allow documents to be made available for direct access to the public.
- The use of an off-site storage facility would reduce over-all costs to the City
- FOIA requests involving this department have the potential of being fulfilled quicker and more efficiently.

The Building Department possesses an enormous volume of data and the management of this data is key to cost containment. The archiving fee (along with restructuring the fee schedule) could generate approximately \$10,000.00 annually in additional fee's for a separate archiving fund. After the fund is established, it would be my additional recommendation that South Lyon create an RFP to determine which storage medium is best to meet the particular storage needs of the development related departments. Also, keep in mind that transitioning to an electronic submittal process will initially take care of only new plans that are submitted electronically. Therefore, a document imaging technology will still be needed to deal with the necessary archiving of existing materials.

I have also included two documents with this memo. The first is a copy of the current fee schedule. The second is the proposed fee document.

Third:

The State of Michigan requires that for simple trade projects such as water heater change-outs or furnace and air conditioner changes. Two permits are required, a mechanical permit along with a plumbing or electrical permit. Based on our current fee structure, two permits for these types of projects would require an applicant to pay \$75.00 dollars, well below the cost of providing the service. In my proposal I am recommending that we modify that part of our fee structure and add two new permit applications. I have enclosed copies of the proposed new applications. These applications would only be used for single family dwellings and are specifically for either a homeowner or a contractor to replace either of the water heater or furnace and/or air conditioner.

- I am recommending a one-time fee of \$108.00. This fee would cover the administration cost and the one required inspection by each of the trade inspectors.
- It would be more in-line with the actual costs associated with the inspection of this work.
- The "new" format would also help encourage homeowners and contractors to obtain the required permits for this type of work.
- These forms and process is also in keeping with the applications used by the State of Michigan for these limited projects.

Conclusion:

Finally, I would recommend re-design of all of our applications so they are formatted more in-line with approved State of Michigan Applications. Also, the use of a building permit application for such items as fences and other projects that are specifically prohibited from requiring a building permit should cease. I can assist in developing other applications as are necessary to fulfill the needs of the city's requirements.

Replacement Residential Heating System/HVAC Permit Application

City of South Lyon
335 Warren Street
South Lyon, MI 48178
P: (248)-437-1735 F: (248)-486-0049
www.southlyonmi.org

Permit# _____

Date of
Application _____**SINGLE FAMILY DWELLINGS ONLY****I. PROJECT OR FACILITY INFORMATION**

Name of Owner/Agent	CHECK ALL DISCIPLINES THAT REQUIRE DIRECT REPLACEMENT CONNECTIONS <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical
---------------------	--

Street Address and Job Location (Street Number & Name)

II. APPLICANT/FACILITY CONTACT INFORMATION

INDICATE WHO THE APPLICANT IS

☐ CONTRACTOR☐ HOMEOWNER

NAME OF MECHANICAL CONTRACTOR OR HOMEOWNER

Address (Street Number & Name)

City

State

Zip Code

Telephone Number (include Area Code)

Contact E-mail

INSTRUCTIONS

This permit is for replacement of residential heating systems/HVAC. 1956 PA 217 and the Michigan Electrical Part 8 Rules allow mechanical contractors to perform certain electrical wiring as defined in the act as well as secure electrical permits and inspections.

III. FEE SCHEDULE	FEE	# ITEMS	TOTAL
Permit Fee	\$108.00	1	\$108.00
Archiving Fee	\$5.00		\$5.00
Inspection Needed <input type="checkbox"/> Furnace <input type="checkbox"/> Air Conditioning <input type="checkbox"/> Humidifier			
Registration Fee (if applicable)	\$15.00		\$
TOTAL PERMIT FEE			\$

IV. SIGNATURE

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES.

SIGNATURE OF CONTRACTOR (Contractor must hold both Plumbing & Mechanical Licenses)

MECHANICAL LICENSE NUMBER

EXPIRATION DATE

FEDERAL EMPLOYER ID NUMBER (or reason for exemption)

UIA NUMBER (or reason for exemption)

WORKERS COMP. INSURANCE CARRIER (or reason for exemption)

V. HOMEOWNER AFFIDAVIT

I hereby certify the electrical, mechanical and/or plumbing work described on this permit application shall be installed **by myself, in my own home** in which I am living or about to occupy. All work shall be installed in accordance with all Michigan Codes and **shall not be enclosed, covered up, or put in operation** until it has been **inspected** and **approved** by the City of South Lyon Inspector. I will cooperate with the City of South Lyon Inspector and assume the responsibility to arrange for necessary inspections.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (HOMEOWNER SIGNATURE INDICATES COMPLIANCE WITH SECTION V. HOMEOWNER AFFIDAVIT)

DATE

PROPOSED

City of South Lyon Construction Permit Fee Schedule Construction and Development Services Department April 2015

1. BUILDING PERMIT FEES:

A. General: Fee basis/value of construction shall be determined by use of the *Building Valuation Data* (BVD) document published by the *International Code Council* (ICC), including any and all schedules and tables. Square foot construction costs shall be determined from the most recent published *ICC Building Valuation Data*.

Value of construction for both Building Permits and Building Plan Review shall be determined from the most recent published *ICC Building Valuation Data*. An executed contract may be considered by the Building Official but the value determination shall be the Building Official's decision.

B. Permit Fee Multiplier: The Permit Fee Multiplier used in conjunction with calculation of Permit Fees shall be apportioned according to value as follows:

The first \$0 to \$1 million dollars in value	\$ 10.00 per \$1000
Additional values over \$1 million to \$5 million	\$ 7.00 per \$1000
Additional values over \$5 million	\$ 5.00 per \$1000

C. Building Permit Fees: Building Permit Fees shall be calculated by the following method as contained in the *ICC Building Valuation Data*:

Building Permit Fee = Gross Area (square footage) x Square Foot Construction Cost (Building Valuation Data) x Permit Fee Multiplier (section 1B above)

D. Plan Review: Building, Plumbing, Electrical, Mechanical Plan Review Fees shall be determined by using the Plan Review Fee Schedules adopted by the City Council and amended from time to time. Projects requiring consultation by the city attorney, planner and/or engineer, may require the applicant to deposit a fee pursuant to published professional service rates. Any balance will be refunded to the applicant.

E. New Occupancy of an Existing Building: A new occupancy of an existing commercial and/or industrial building will need a building inspection. The existing building will require a zoning review of the proposed business and activities proposed on the site. Violations found during an inspection are required to be corrected and reinspected by the respective trade inspector prior to a Certificate of Occupancy being issued. (Includes one initial and one final inspection).

PROPOSED

F. Zoning and Miscellaneous Reviews: Zoning Reviews shall be conducted when associated with a building permit application or with a request for property use not involving a building permit as required by the Zoning Ordinance. Examples include: administratively approved building additions, residential sheds under 200 square feet, temporary special events, signs, fences, driveways or other items regulated by city ordinances.

Determination of zoning compliance generally requires one (1) inspection. Additional inspections may be required for such items as foundation location, posthole placement, etc., as determined by the City. Additional fees for inspections may be required.

G. Fire Suppression and Fire Alarm Plan Review Fees shall be determined by using the Fire Safety, Life Safety and Fire Protection Systems Plan Review Fee Schedule as adopted by the City Council, and amended from time to time.

H. Refunds: Refunds will be considered for processing only if work has not commenced. If no work has started and no inspections have been made, a refund will be considered for the permit amount less the administrative fee. No refunds will be considered for plan reviews after the review has commenced.

1.1 - Residential

<u>A. New Construction/Alterations</u>	Administrative Fee.....	\$39.00
	+ Zoning Review Fee.....	\$27.00
	+ Plan Review Fee.....	Table A
	+ Building Permit.....	1B & 1C
	+ <u>Electronic Archiving Fee..</u>	1% of permit fee <small>(minimum \$5.00)</small>
	Total Building Permit Fee	

B. Miscellaneous Construction/Repairs: Miscellaneous repairs, and other work requiring no structural changes, review or site review, and no certificate of occupancy, such as roofing, windows, siding, fences, concrete, asphalt work, etc..... \$39.00 +1B

If zoning review is required add.....\$27.00

C. Swimming pools1B + Table A
+ Plumbing, mechanical and electrical permits if required

D. Additional Inspection/Re-Inspection.....\$54.00

E. Zoning Permit

Each required inspection.....\$54.00

PROPOSED

1.2 – Non-Residential

A. New Construction, Alterations, or Additions

Administrative Fee.....	\$39.00
+ Zoning Review Fee.....	\$27.00
+ Plan Review Fee.....	Table A and/or Table B
+ Building Permit.....	1B & 1C
+ Electronic Archiving Fee....	1% of fee (minimum \$5.00)
Total Building Permit Cost	

B. Zoning Permit

Each required inspection.....	\$54.00
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1.3 – Miscellaneous Inspections

A. Special inspection.....	\$108.00
B. Demolition	
Administration Fee.....	\$39.00
+ Contractor registration Fee.....	\$25.00 (if applicable)
+ Permit Fee.....	0.10 per square foot of area
Total Building Permit Cost	
C. Weekend inspection.....	minimum 4 hour x \$108.00

1.4 – Plot Plan Grade Review

For projects that the City of South Lyon deems necessary for consultation by the City attorney, planner and/or engineer, the applicant shall be required to deposit a fee pursuant to published professional service rates. Any balance will be refunded to the applicant.

1.5 – Registration Fees (non-refundable)

Registration fees are non-refundable and apply to all permit application types. Registration shall be valid for the term of the registrant's license. First time registrants are to appear in person with picture identification.

A. Builders Registration.....	\$25.00
B. Electrical Contractors Registration.....	\$25.00
C. Mechanical Contractors Registration.....	\$15.00
D. Other Types of Contractors Registration.....	\$10.00
E. Plumbing Contractors/Master Registration.....	\$1.00
F. Sign Contractors Registration.....	\$25.00

PROPOSED

1.6 – Temporary Permits and Miscellaneous Fees

A. Temporary construction trailers (See Section 15.24 of the Zoning Ordinance):

Administrative Fee	\$39.00
+ Zoning Review Fee.....	\$27.00
+ Plan Review Fee.....	Table A
+ Electronic Archiving Fee....	1% of fee (minimum \$5.00)
+ Permit Fee.....	\$250.00
<u>Total Permit Cost</u>	

B. Duplicate Certificate of Occupancy.....\$20.00

C. Certificate of Occupancy for Existing Buildings requiring field inspections.

Administrative Fee.....	\$39.00
+ Zoning Review Fee.....	\$27.00
+ Electronic Archiving Fee....	1% of fee (minimum \$5.00)
+ Inspections.....	\$54.00 (each insp. per trade)
<u>Total Fee</u>	

2. ELECTRICAL PERMIT FEES

2.1 – New Residential Construction

A. Administrative Fee.....	\$39.00+
B. New single family residence (up to 150 amps, 30 circuits).....	\$250.00
Up to 200 amps, 40 circuits.....	\$275.00
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

2.2 – All Other Electrical Permits

A. Administrative Fee.....	\$39.00 +
B. Application Fee	\$50.00 +
1. Services – per 100 amps.....	\$15.00
2. Circuits (each).....	\$7.00
3. Lighting fixtures, per 25 – and fraction thereof (sockets).....	\$10.00
4. Dishwasher, garbage disposal and range hood.....	\$10.00
5. Furnace – Unit Heater – Air Conditioner.....	\$10.00

PROPOSED

6. Power outlets including ranges, dryers and all 220 V.....	\$10.00
7. Signs – per circuit.....	\$25.00
8. Feeders, bus ducts, etc. – per 50 feet or fraction thereof.....	\$10.00
9. Motors/Transformers (K.V.A. and H.P. each unit)	
Up to 20 K.V.A or H.P.....	\$10.00
21 to 50 K.V.A. or H.P.....	\$15.00
51 K.V.A or H.P. and over.....	\$20.00
10. Generators – up to 15 K.V.A.....	\$50.00
Over 20 K.V.A.....	\$75.00
11. Underground inspection – per 100 feet.....	\$20.00
12. Additional inspection/re-inspection/safety.....	\$54.00 ea.
13. Swimming Pools – includes 2 inspections.....	\$135.00
14. Heat or smoke detector First device (connection only).....	\$7.00
Each additional alarm signal device.....	\$4.00
15. Alterations or additions to existing systems.....	\$30.00
16. Fire Alarms – up to 10 stations and horns.....	\$50.00
11-20 stations and horns.....	\$100.00
Over 20 stations each.....	\$5.00
17. Special Inspection	\$108.00
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

3. MECHANICAL PERMIT FEES

3.1 – New Residential Construction

A. Administrative Fee.....	\$39.00 +
B. New single family residence includes:	
Furnace, vents, ducts, chimney, air conditioning and two (2) inspections....	\$155.00
+ Second furnace – no additional inspections.....	\$80.00
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

PROPOSED

3.2 – All Other Mechanical Permits

A. Administrative Fee.....	\$39.00 +
B. Application Fee.....	\$50.00 +
1. Gas/oil burning equipment (furnace) new and/or conversion units or boilers.....	\$30.00
2. Gas burning Fireplace.....	\$30.00
3. Water Heater.....	\$15.00
4. Flue/Vent Damper.....	\$10.00
5. Solid Fuel Equipment (includes chimney).....	\$30.00
6. Gas Burning Fireplace.....	\$30.00
7. Gas Piping (includes 1 test & 5 opening).....	\$30.00
each additional opening beyond first 5.....	\$5.00
8. Air Conditioning (includes split systems).....	\$30.00
9. Residential heating zones.....	\$15.00
10. Residential Bath & Kitchen exhaust.....	\$10.00
11. Humidifiers.....	\$10.00
12. Piping/Process Piping (minimum \$25.00).....	\$.05 / ft.
13. Duct (minimum \$25.00).....	\$.10 / ft.
14. Heat Pumps; Commercial (pipe not included).....	\$20.00
15. Air Handlers/Heat Wheels	
Under 10,000 CFM.....	\$20.00
Over 10,000 CFM.....	\$60.00
16. Commercial Hoods.....	\$15.00
17. Heat Recovery Units.....	\$10.00
18. V.A.V. Boxes.....	\$25.00
19. Commercial Unit Ventilators & Exhaust fans.....	\$25.00

PROPOSED

20. Fire Suppression/Protection (minimum \$20.00).....	\$.75 per head
21. Evaporator Coils.....	\$30.00
22. Refrigeration (split system).....	\$30.00
23. Chiller.....	\$30.00
24. Cooling Towers.....	\$30.00
25. Compressor.....	\$30.00
26. Systems using ASME containers	
1,000 lb. Capacity.....	\$15.00
1,001 lbs. To 2,500 lbs.....	\$20.00
2,501 lbs. To 5,000 lbs.....	\$30.00
Over 5,000 lbs.....	\$40.00
27. Special Inspection	\$108.00
28. Additional inspection /re-inspection.....	\$54.00
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

4. **PLUMBING PERMIT FEES**

4.1 – **New Residential Construction**

A. Administrative Fee.....	\$39.00 +
B. New single family residence includes:	
Homes over 1,750 square feet or more than 1- ½ baths.....	\$150.00
(includes 3 inspections)	
Homes over 3,000 square feet or more than 3 baths.....	\$180.00
(includes 3 inspections)	
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

4.2 – **All Other Plumbing Permits**

A. Administrative Fee.....	\$39.00 +
B. Application Fee	\$50.00 +

PROPOSED

1. Fixtures, Flr. Drains, Special Drains, Water Connected Appliances...	\$9.00
2. Stacks, Vents, Conductors.....	\$9.00
3. Interceptor (grease trap 750 gallon & up).....	\$75.00
4. Manholes/Catch Basins.....	\$20.00
5. Sub-soil drains.....	\$15.00
6. Water Service Less than 2 inch.....	\$30.00
7. Water Service from 2 inch to 6 inch.....	\$50.00
8. Sewage sumps, sewage ejectors.....	\$15.00
9. Water distribution pipe system ¾ inch.....	\$15.00
10. Water distribution pipe system 1 inch.....	\$20.00
11. Water distribution pipe system 1 ¼ inch.....	\$25.00
12. Water distribution pipe system 1 ½ inch.....	\$30.00
13. Water distribution pipe system 2 inch.....	\$35.00
14. Water distribution pipe system above 2 inch.....	\$40.00
15. Connection (bldg. drain – bldg. sewer).....	\$20.00
16. Sewers: sanitary or storm less than 6 inches.....	\$25.00
17. Sewers: 6 inches & over-each additional 2 inches.....	\$10.00
18. Reduced pressure zone back-flow preventer.....	\$20.00
19. Water Heater.....	\$15.00
20. Special Inspection	\$108.00
21. Additional inspection /re-inspection or Safety Insp.....	\$54.00
C. + Electronic Archiving Fee.....	1% of fee (minimum \$5.00)

PROPOSED

Table A – New Building Construction Plan Review Fee Schedule (a), (b)

Size	One Trade	Two Trades	Three Trades	Four Trades
Up to 60,000 cu. ft.	325.00	407.00	488.00	650.00
60,001 – 80,000 cu. ft.	400.00	500.00	600.00	800.00
80,001 – 100,000 cu. ft.	510.00	637.50	765.00	1,020.00
100,001 – 15,000 cu. ft.	585.00	731.25	877.50	1,170.00
150,001 – 200,000 cu. ft.	665.00	831.25	997.50	1,330.00
200,001 + cu. ft.	784.00 + 8.00 per 10,000 cu. ft.	One Trade x 1.25	One Trade x 1.5	One Trade x 2.0

(a) One and Two Single Family Dwellings		
Up to 3,000 sq. ft. (including basement)		\$450.00
Over 3,000 sq. ft. (including basement)		\$.15 per additional sq. ft.
Hood & Duct Plan Review		\$300.00
Spray Booth Plan Review		\$250.00
Miscellaneous Plan Review		\$125.00 (per hr./one hr. minimum)
In-Ground Pool Plan Review		\$450.00
Above-Ground Pool		\$100.00 (per pool)
Residential Decks		\$54.00

(b) All plan reviews will be assessed an Electronic Archiving Fee of 1% of the plan review fee (minimum \$5.00)

PROPOSED

Table B – Fire Protection Systems Plan Review Fee Schedule (a)

1. Fire Alarm Systems: The review is based on number of devices in the proposed system. A device is considered any of the following: control panels, power supplies, notification devices, initiating devices, and any other component that is critical to system operation.

Number of Alarm Devices	Plan Review Cost
1 to 21	\$195.00
22 to 45	\$305.00
46 to 75	\$425.00
76 to 100	\$535.00
101 to 125	\$645.00
126 to 150	\$750.00
Over 150 Devices	\$750.00 plus \$1.30 on all devices over 150

2. Automatic Sprinkler Systems: Automatic sprinkler plan review is based on the number of sprinkler heads that will be installed, added or relocated. New system installation that includes standpipes and/or a fire pump is included in the following list of fees.

Number of Sprinkler Heads	Plan Review Cost
1 to 15	\$205.00
16 to 45	\$350.00
46 to 100	\$450.00
101 to 200	\$550.00
201 to 300	\$645.00
301 to 400	\$755.00
401 to 500	\$865.00
Over 500	\$865 plus \$0.80 for each sprinkler over 500

3. Special Hazard Fire Suppression Systems:

a. Wet Chemical, Kitchen Hood Fire Suppression Systems: A system is usually based on how the system discharges. A single system can have multiple tanks and one pull station, which is considered one system.

Number of Systems	Plan Review Cost
1	\$230.00
2	\$325.00
3 or Greater	\$325 plus \$100.00 for every system over 2

b. Special Hazard Suppression Systems: This section includes clean agent, carbon dioxide, and similar systems.

Pounds or gallons of suppression agent	Plan Review Cost
1 to 50	\$250.00
51 to 100	\$300.00
101 to 200	\$350.00
201 to 300	\$400.00
301 to 400	\$450.00
401 to 500	\$500.00
501 to 750	\$550.00
751 to 1,000	\$600.00
Over 1,000	\$600.00 plus \$0.30 per pound over 1,000

(a) All plan reviews will also be assessed an Electronic Archiving Fee of 1% of the plan review fee (minimum \$5.00)

CITY OF RICHMOND
COUNTIES OF MACOMB AND ST. CLAIR
STATE OF MICHIGAN

FY 2015-16 FEE SCHEDULE

As adopted at the June 15, 2015 City Council Meeting

ADMINISTRATION

Attorney Services	Actual Cost
Auction Fees:	
Cash Bond	\$2,000 when auctioning jewelry, precious metal items, or precious or semi-precious stones
License Fee	\$5.00
Auction Sale Permit Fee	\$5.00
Auction Inspection Fee	\$10.00 per each day of auction
Bags, Garbage; per 80-count box	\$21.00
Bags, Yard Waste; per 5-count bundle	\$2.25
Certifications, each	\$2.00
Fax Service	\$2.00 first page; \$1.00 each additional page
FOIA Fee	Per FOIA Policy
Industrial Development/Plant Rehabilitation District Establishment Application Fee	\$500.00
Industrial Development/Plant Rehabilitation Tax Exemption Application Fee	1/10 of 1% of total value of project to be subject to Industrial Facilities Exemption Certificate
Livestock Application/Permit Fee (non-refundable)	\$25.00
Peddlers/Solicitors:	
Cash Bond	\$100.00
License Fee	\$20.00
Photostatic Copies	\$0.25 per one-sided sheet; \$0.30 per two-sided sheet
Tape Recording Copies (video and audio), each	\$25.00
Voter Registry List	\$0.01 per voter name
Voter Registry List (on CD)	\$5.00 + \$0.01 per voter name
Voter Registry Labels	\$5.00 + \$0.01 per voter name

ADMINISTRATION - PLANS AND REPORTS

Business District Master Plan	\$25.00
City Audit Report	\$5.00
City Budget, as adopted with detail	\$10.00
City Budget, as amended – computer printout without detail	\$5.00
City Master Plan	\$35.00
Sanitary Sewer System Master Plan	\$50.00
Tax Increment Finance Authority Development and Financing Plan	\$25.00
Transportation Master Plan	\$25.00
Water System Master Plan	\$50.00
Zoning Ordinance	\$30.00

ASSESSING OFFICE

Lot Splits	\$100.00
Lot Combinations	\$50.00
Processing Labels	\$0.02 per label (\$10.00 deposit)
Property Field Sheets	\$1.00
Copy of Current Tax Roll on CD	\$500.00
All other document copies	\$0.25 per one-sided page / \$0.30 two-sided

BUILDING DEPARTMENT

General Fees

Board of Construction Code Appeals	\$250.00
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Building Work

Minimum Permit Fee	\$75.00
Residential – New Construction:	
Minimum fee (includes up to 7 inspections)	\$375.00 + \$0.30 per sq. ft.
Residential – Additions, Alterations, Attached Garages:	
Minimum fee (includes up to 3 inspections)	\$175.00 + \$0.22 per sq. ft.
Residential – Detached Garages, Accessory Buildings, Sheds, Decks:	
Minimum fee (includes up to 2 inspections)	\$125.00 + \$0.18 per sq. ft.
Commercial and Industrial – New Construction and Additions:	
Minimum fee (does not incl. planning and engineering fees) .	\$350.00 + \$0.25 per sq. ft.
Commercial and Industrial – Alterations:	
Minimum fee (does not incl. planning and engineering fees) .	\$250.00 + \$0.25 per sq. ft.
Demolition Permit	\$100.00
Additional Inspections, each	\$65.00
Red Tag Fee, each	\$100.00
Administration Fee - projects started without permit	\$100.00
Construction Plan Review Deposit (applied towards permit fee):	
Residential – New construction	\$75.00
Commercial and Industrial	\$75.00
Cash Bonds Required on All Construction Projects:	
New construction	\$500.00 per building
Additions, alterations, garages, sheds, pools, ponds, decks	\$200.00
Temporary occupancy permits	\$500.00 additional
for a period of 30 days; refunded only if all codes met within the 30-day period	

Electrical Work

Permit Application Fee (non-refundable)	\$65.00
Service, subpanels:	
Up to 200 AMP	\$15.00
Over 200 AMP. through 600 AMP	\$20.00
Over 600 AMP through 800 AMP	\$25.00
Over 800 AMP through 1200 AMP	\$30.00
Over 1200 AMP (GFI only)	\$50.00
Circuits	
First 25	\$10.00
Each additional 25	\$5.00
Lighting Fixtures	
First 25	\$10.00
Each additional 25	\$5.00
Dishwasher	\$6.00
Furnace – unit heater/reconnect	\$10.00
Electrical Heating Units (baseboard)	\$6.00
Power Outlets (electric ranges, ovens, dryers, water heaters, disposals, sump pumps, dishwashers, sub-panels, air conditioners, refrigeration, etc.	\$8.00
Signs:	
Unit	\$10.00
Letter	\$15.00
Neon – each 25 feet	\$20.00
Feeders – bus ducts, etc. – per 50 feet	\$6.00
Mobile Home Park Site:	
Setting mobile home in park - Application fee + site fee + feeder fee	\$6.00
Exhaust Fans	\$6.00
Wind, Solar, KVA, HP, Wind Turbines, EVSE ¹ , PV ² Modules	\$35.00
Units up to 20 K.V.A. & H.P/per PV Module or Motor	\$6.00
Units 21 to 50 K.V.A. or H.P/per PV Module or Motor	\$10.00
Units 51 K.V.A. or H.P. and over/per PV Module or Motor	\$12.00
¹ Electric Vehicle Supply Equipment	
² Photovoltaic	
Fire Alarms – each device	\$5.00
Smoke Detectors	\$5.00
Sump pumps	\$6.00
Disposal	\$6.00
Swimming Pools	\$25.00
Hot Tubs	\$25.00
A/C Units	\$18.00
Generators	\$25.00
Geo-Thermal	\$25.00
Special/Safety Inspection (includes certification fee)	\$65.00
Additional Inspection	\$65.00
Trench Inspection	\$65.00

Final Inspection	\$65.00
Registration Fee	\$25.00

Mechanical Work

Permit Application Fee (non-refundable)	\$65.00
Residential Heating System New House (includes duct and pipe)	\$150.00
Furnace	\$30.00
Boiler	\$30.00
Water Heater Residential	\$20.00
Water Heater Commercial	\$30.00
Solid Fuel Equipment (includes chimney)	\$30.00
Gas Burning Fireplace	\$30.00
Chimney, Factory-built – installed separately	\$25.00
Solar; set of 3 panels (includes piping)	\$20.00
Gas Piping; Main up to 2" Diameter	\$20.00
Gas Outlets	\$5.00
Air Conditioning (includes split systems)	\$30.00
Bath and Kitchen Exhaust	\$5.00
Pool Heater (includes gas piping)	\$55.00
Refrigeration - All Types (per conditioning unit)	\$30.00
Commercial Clothes Dryer	\$25.00
Gas Generator (includes gas piping)	\$30.00
Humidifiers	\$10.00
All Dampers (Fresh Air, Combustion, Vent)	\$5.00
Duct Zone (Up to 4 Zones)	\$10.00
Hydronic Baseboard	\$20.00
Duct	\$0.10 per foot (minimum \$25.00)
HVAC Rooftop	\$60.00
Air Handlers	\$20.00
Spray Booth (Includes Duct and Exhaust Fan)	\$90.00
Commercial Hoods (Includes Duct, Exhaust Fan, & Test)	\$90.00
Heat Recovery Units	\$10.00
V.A.V. Boxes	\$10.00
Unit Ventilators	\$10.00
Unit Heaters (terminal units)	\$15.00
Fire Suppression/Protection	\$0.75 per head (minimum \$20.00)
Evaporator Coils	\$30.00
Chiller	\$30.00
Cooling Towers	\$30.00
Compressor	\$30.00
Special / Safety Inspection (includes certification fee)	\$65.00
Additional Inspection	\$65.00
Underground Inspection	\$65.00
Final Inspection	\$65.00
Registration Fee	\$25.00

Plumbing Work

Permit Application Fee (non-refundable)	\$65.00
Mobile Home Park Site:	
Setting mobile or modular home in park – App. fee + Mobile home park site	\$30.00
Fixtures, floor drains, special drains, water connected appliances, water heater – each	\$5.00
Stacks (soil, waste, vent, and conductor) – each	\$3.00
Sewage Ejectors and Sumps – each	\$5.00
Sub-soil Drains	\$5.00
Water Service:	
Less than 2"	\$5.00
2" to 6"	\$25.00
Over 6"	\$50.00
Connection building drain – building sewers	\$5.00
Sewers (sanitary or storm):	
Less than 6"	\$5.00
6" and over	\$25.00
Manholes and Catchbasins – each	\$5.00
Watering Distribution Pipe (system):	
¾" Water Distribution Pipe	\$5.00
1" Water Distribution Pipe	\$10.00
1-¼" Water Distribution Pipe	\$15.00
1-½" Water Distribution Pipe	\$20.00
2" Water Distribution Pipe	\$25.00
Over 2" Water Distribution Pipe	\$30.00
Reduced Pressure Zone Back-flow Preventer – each	\$5.00
Domestic water treatment and filtering equipment only	\$5.00
Medical gas system	\$45.00
Special/Safety Inspection (includes certification fee)	\$65.00
Additional Inspection	\$65.00
Underground Inspection	\$65.00
Final Inspection	\$65.00
Registration Fee	\$25.00

CABLE TELEVISION SERVICES

Video Tape Recordings – copies:	
All Programs (VHS or DVD)	\$10.00
Videotaping Services (non-city related with prior approval from City Manager):	
ENG Style (operator, camcorder, tripod and microphone):	
Per hour	\$50.00
Per half day (4 hours or less)	\$175.00
Per full day (more than 4 hours up to 8 hours)	\$325.00
Video Editing Services (non-city related with prior approval from City Manager):	
Digital NLE (cuts only, no graphics, no music), per hour	\$75.00

A/B roll with graphics and music, per hour \$100.00

CEMETERY

Lot Purchase:

Resident, single grave \$500.00
 Non-resident, single grave \$1,200.00
 Resident, Babyland grave \$225.00
 Non-resident, Babyland grave \$450.00

Grave Opening and Closing: (Includes Graveside Service Fees)

Single grave:

Weekdays, resident \$550.00
 Weekdays, non-resident \$750.00
 Saturdays, resident \$600.00
 Saturdays, non-resident \$800.00
 Sundays and holidays, resident \$650.00
 Sundays and holidays, non-resident \$850.00

Infant/Child Grave (under one year):

Weekdays, resident \$175.00
 Weekdays, non-resident \$200.00
 Saturdays, resident \$200.00
 Saturdays, non-resident \$225.00
 Sundays and holidays, resident \$225.00
 Sundays and holidays, non-resident \$250.00

Cremains (grave):

Weekdays, resident \$275
 Weekdays, non-resident \$450
 Saturdays, resident \$400
 Saturdays, non-resident \$500
 Sundays and holidays, resident \$450
 Sundays and holidays, non-resident \$550

Mausoleum Crypt:

Weekdays \$350
 Saturdays \$400
 Sundays and holidays \$450

Columbarian Niche:

Weekdays \$150
 Saturdays \$200
 Sundays and holidays \$250

Winter Rates:

December 15 thru April 15 add \$100.00 to opening/closing fees, except infants, Mausoleum, and Columbarian.

Chapel Service \$add \$25.00 to Opening/Closing Fee

Ownership/Title Transfer:

Mausoleum Crypt & Columbarian Niche \$25.00

Lots:

Resident-to-resident \$25.00

Non-resident-to-non-resident \$25.00

Non-resident-to-resident \$25.00

Resident-to-non-resident Per grave difference in resident / non-resident purchase price

Monument Foundation \$40.00 per cubic foot of concrete

EMERGENCY SERVICES

Emergency Medical Services Response Actual Cost as Determined by Contractor

ENGINEERING SERVICES

Engineering Plan Review, Inspection, and Other Services Actual Cost as Determined by Consultant

FIRE SERVICES**Alarm Systems:****False Alarm Fees:**

First alarm within 12-month period No Charge

Second alarm within 12-month period \$100.00

Third alarm and each thereafter within 12-month period \$200.00

Fire Reports:

First Page \$10.00

Each Additional Page \$1.00

Photograph Prints (12, 24, or 36 exposures) Actual developing cost + 15% admin. fee

D.U.I. Incident Fire Run and Extrication Cost Recovery:

Fire Apparatus – per run \$450.00

Manpower costs – Regular/Overtime Wages Actual Cost

All Fringe Benefits Actual Cost

Materials Actual Cost

Haz-Mat Response Run Cost Recovery:

Fire Apparatus – per run \$450.00

Manpower costs – Regular/Overtime Wages Actual Cost

All Fringe Benefits Actual Cost

Materials Actual Cost

Contaminated Equipment Actual Cost of Decontamination or Replacement

County Haz-Mat Response Team Services Actual Cost

Containment Equipment Actual Costs as Charged by Appropriate Agency

LIBRARY SERVICES

Fax Service	\$2.00 first page; \$1.00 each additional page
Non-Member Courtesy Card, per year	\$75.00
Non-Member Full-Access Library Card to Suburban Library Cooperative, per year	\$200.00
Overdue Fines:	
Audio Books	\$0.20 per day (\$25.00 maximum)
Books	\$0.20 per day (\$10.00 maximum)
DVDs	\$1.00 per day (\$10.00 maximum)
Kindle	\$1.00 per day (\$25.00 maximum)
Magazines	\$0.20 per day (\$5.00 maximum)
Music Compact Discs	\$0.20 per day (\$10.00 maximum)
Interlibrary Loans (outside of Cooperative)	Set by lending institution
Interlibrary Loans (inside Cooperative)	Set by lending institution
Photo static Copies, per sheet	\$0.20
Printer Copies, per sheet	\$0.20
Replacement Fees	Actual cost + \$5.00 processing
Replacement Library Card	First replacement free, \$1 for each replacement thereafter

MAYOR

Marriages	\$10.00
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PARKING VIOLATIONS BUREAU

Parking Fines	As set forth in Section 90-56 of City Code of Ordinances
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PLANNING AND ZONING SERVICES

Fence Permit:

Residential (excluding decorative fences)	\$75.00
Commercial (excluding decorative fences)	\$75.00
Decorative (as defined in the Zoning Code)	\$15.00

Subdivision Plat Reviews:

County Filing and Recording Fee (required by Land Division Act)	\$20.00
State Plat Review Fee (required by Land Division Act)	\$150.00 + 15.00 for each lot over 4 lots (fee made payable to "State of Michigan")
Tentative (Stage 1) Preliminary Plat Review	\$300.00 + \$6.00 per lot
Final (Stage 2) Preliminary Plat Review	\$300.00 + \$3.00 per lot
Final Plat Review	\$100.00 + \$3.00 per lot

Site Plan Reviews (does not include independent planning consultant or engineering review fees):

Application Deposit (all site plans)	\$1,000.00
Multiple Family or Mobile Home Park Development	\$300.00 + \$5.00 per unit
Cluster Housing Development	\$300.00 + \$5.00 per unit
Commercial Development	\$300.00 + \$50.00 per acre

Industrial Development	\$500.00 + \$50.00 per acre
Public or Semi-Public Uses	\$200.00 + \$20.00 per acre
Planned Unit Development:	
Preliminary Review	\$300.00 + \$10.00 per lot
Final Review	\$200.00
Wireless Communications Support Facilities (including replacements)	\$500.00
Wireless Communications Antenna (co-location)	\$250.00
Special Approval or Conditional Use	\$250.00
Rezoning Petition	\$350.00+ \$5.00 per acre
Variances – Dimensional:	
Commercial, each	\$250.00
Residential, each	\$150.00
Variances – Use	\$350.00
Appeal of Administrative Decision	\$150.00
Zoning Ordinance Text and Map Interpretation	\$150.00
Alley Vacations	\$200.00
Sign Review:	
Planning Commission Approval Required	\$150.00
Administrative Approval Only	\$75.00
Administrative Approval Only – Temporary Signs	\$15.00
Site and Traffic Impact Analyses	Actual Cost
Special Meetings – Planning Commission, each	\$175.00
Special Meetings – Board of Zoning Appeals	\$175.00
Zoning Ordinance Text Amendment (not initiated by City)	\$350.00
Temporary Use	\$200.00
Tree Preservation:	
Site Plans and Plats	\$200.00
Single Family Lot (one acre or less)	\$25.00
Single Family Lot (greater than one acre)	\$50.00
Reoccupancy (not including site plan revisions or changes in use)	\$100.00
Outdoor Display	\$150.00
Zoning Base Maps (color):	
24 x 36, each	\$10.00
36 x 48, each	\$20.00
Zoning Verification Letter	\$50.00

POLICE DEPARTMENT

Audio 911 (wav.file)	\$20.00
Bicycle License	No Charge
Burning Permit	No Charge
Civil Infraction / Equipment Violation Sign-Offs	\$3.00
Civil Infraction / Equipment Violation Sign-Offs for non- residents	\$5.00
Crash Reports UD-10	\$5.00
Crash Report UD-10 for non-residents	\$10.00
Crash Reports Private Property	\$3.00

Crash Report Private Property for non-residents	\$5.00
False Alarms (per ordinance)	
1 st Offence	No Charge
2 nd Offence (within 12 month time period)	No Charge
3 rd Offence (within 12 month time period)	\$50.00
Fingerprinting (Plus any applicable state & federal fees)	\$20.00
FOIA Fee	Per FOIA Policy
Interview / Crime Scene DVD	\$30.00
In-Car DVD	30.00
O.W.I. Cost Recovery (in addition to Fire Department and EMS costs):	
Administrative/Legal Fee	\$100.00
Hospital Expenses (blood samples and other services charged by provider) .	Actual Cost
Manpower (regular/overtime wages, all fringe benefits)	Actual Cost
Digital/AFIS Mug Shot – per photograph	\$10.00
Transportation	Mileage fees based on current city mileage reimbursement rates
In-car audio/video equipment use	\$10.00
PBT Testing	\$10.00
Photo contact sheets or CD	\$25.00
Police Report	\$3.00
Police Report for non-residents	\$5.00
Video DVD copy (Building Security Cameras / Lockups)	\$30.00
Vehicle Impound Fee	\$20.00
Vehicle / VIN Inspection Fee	\$20.00

PUBLIC WORKS

Equipment Rental	Hourly rate as determined annually by MDOT
Late Fee	10% of amount due and owing
Manpower (also referred to as "Time")	Hourly wage rate + total fringe benefit costs
Materials – sale to other governmental entities	Actual Cost
Overhead Fees	Determined by MDOT Trunkline Maintenance Contract

RECREATION

Camp Richmond:

Resident, Full Week	\$95.00
Non-Resident, Full Week	\$105.00
Resident, By the Day	\$21.00/day
Non-Resident, By the Day	\$23.00/day
Sitter Service	\$5.00/day
Late Pick-Ups (After 5:30 p.m.)	\$1.00/minute

Community Pool:

Daily Swim, per person per day	\$3.00
Pool Rental (1-3 hour block of time; includes lifeguards and exclusive access) ..	\$200.00
Seasonal Pass, per individual per season, resident	\$45.00

Seasonal Pass, per individual per season, non-resident	\$55.00
Seasonal Pass, per family per season, resident	\$100.00
Seasonal Pass, per family per season, non-resident	\$115.00
Seasonal Pass, Senior	\$30.00
Adult Aqua Fit (For a punch card of 12 pre-paid admissions)	\$48.00
Swim Lessons:	
Level A Resident	\$20.00
Level A, Non-Resident	\$25.00
Level B/Preschool, Resident	\$30.00
Level B/Preschool, Non-Resident	\$35.00
Level 1-6, Resident	\$35.00
Level 1-6, Non Resident	\$40.00
Gazebo Rental (city residents)	\$15.00 + \$50.00 refundable deposit
Gazebo Rental (non-residents)	\$25.00 + \$50.00 refundable deposit
(Richmond Non Profit Groups are not charged for Gazebo Rentals)	
Pavilion Rental (city residents)	\$40.00 + \$50.00 refundable deposit
Pavilion Rental (non-residents)	\$80.00 + \$50.00 refundable deposit
Alcohol Permit in addition to Pavilion Rental	\$30.00
(Richmond Non Profit Groups are not charged for Pavilion Rentals)	
Seasonal/Special Programs	Established by separate resolution of the City Council
Community Center Full Room	\$50.00/hour + \$50.00 refundable deposit
Community Center Large Room	\$30.00/hour + \$50.00 refundable deposit
Community Center Small Room	\$20.00/hour + \$50.00 refundable deposit
Community Center Kitchen	\$15.00/Flat Rate
(Richmond Non Profit Groups are not charged for Community Center Rentals)	

SANITARY SEWER SERVICE

Connection Fee Time and Material (minimum \$500 with \$500 deposit required)

Capital Charges (In-City):

<u>Water Meter Size</u>	<u>Meter Ratio</u>	<u>Charge</u>
5/8" or 3/4"	1.0	\$1,800.00
1"	1.4	\$2,520.00
1-1/4"	1.6	\$2,880.00
1-1/2"	1.8	\$3,240.00
2"	2.9	\$5,220.00
3"	11.0	\$19,800.00
4"	14.0	\$25,200.00
6"	21.0	\$37,800.00
8"	29.0	\$52,200.00

>8" to be calculated according to same mathematical proportion as above

Capital Charges (Out-of-City): 1.5 times the In-City capital charges

Inspection/Permit Fee (residential)	\$35.00
Inspection/Permit Fee (commercial)	\$35.00
Inspection/Permit Fee (industrial waste producers)	\$45.00
Readiness-To-Serve Charge (residential), per quarter	\$10.00
Readiness-To-Serve Charge (non-residential), per quarter	\$10.00
Use Charge (except that the two billing cycles falling in the summer are calculated with a 25% discount from the normal rate):	
Metered:	Effective July 1, 2012 - \$6.80 per 1,000 gallons per quarter
Non-Metered (In-City):	\$113.20/quarter (based on 16,500 gallons/quarter)
Non-Metered (Out-of-City):	\$113.20/quarter (based on 16,500 gallons/quarter)
Surcharge for High Strength Waste Water:	
For BOD in excess of 280 mg/l	\$0.22 per pound of BOD
For SS in excess of 300 mg/l	\$0.29 per pound of SS
For Phosphorus (P) in excess of 15 mg/l	\$3.32 per pound of P
For Total Kjeldahl Nitrogen (TKN) in excess of 70 mg/l	\$0.35 per pound of TKN
Bill Payment Late Fee	10% of amount due and owing

STORM SEWER SERVICE

Connection Permit	\$200.00
Connection Fees:	
Installed by City	Time and Materials (Minimum \$500.00 with \$500.00 deposit)
Installed by Private Contractor	No Charge
Inspection Fee	\$35.00

TREASURY DEPARTMENT

Property Tax Collection Fee	1% of tax amount
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WATER SERVICE

Connection Fee	Time and Material (minimum \$500 with \$500 deposit required)
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Capital Charges (In-City):

<u>Water Meter Size</u>	<u>Meter Ratio</u>	<u>Charge</u>
5/8" or 3/4"	1.0	\$1,800.00
1"	1.4	\$2,520.00
1-1/4"	1.6	\$2,880.00
1-1/2"	1.8	\$3,240.00
2"	2.9	\$5,220.00
3"	11.0	\$19,800.00
4"	14.0	\$25,200.00
6"	21.0	\$37,800.00
8"	29.0	\$52,200.00
>8" to be calculated according to same mathematical proportion as above		

Capital Charges (Out-of-City): 1.5 times the In-City capital charges

Meter Charges with remote reader, each Actual cost + 10% + \$35.00 installation fee

Inspection/Permit Fee (residential) \$35.00

Inspection/Permit Fee (commercial) \$35.00

Inspection/Permit Fee (industrial) \$45.00

Readiness-To-Serve Charge (residential), per quarter \$10.00

Readiness-To-Serve Charge (non-residential), per quarter \$10.00

Removal / Replacement / Testing of Disputed Water Meter Actual cost of labor & materials
unless determined that meter is faulty

Use Charge:

Metered: Effective July 1, 2015 - \$4.26 per 1,000 gallons per quarter

Non-Metered (In-City): \$70.39 /quarter (based on 16,500 gallons/quarter)

Non-Metered (Out-of-City): \$70.39 /quarter (based on 16,500 gallons/quarter)

Bill Payment Late Fee 10% of amount due and owing

Account Name Change \$10.00

Water Turn-On Fee: \$40.00, except that there shall be no charge when request is due to
water leak on user's side of curb stop or burst plumbing in a building

Hydrant Rental Fee \$75.00

CITY OF DAVISON

July 1, /2015

SCHEDULE OF FEES

SCHEDULE PART 1 - PLANNING, ZONING AND APPEAL FEES

A. Rezoning Petitions	\$425.00
B. Zoning Ordinance Amendments	\$425.00
C. Site Plan Review	
Up to \$10,000.00 in Construction Cost	\$425.00
\$10,001 to \$20,000 in Construction Cost	\$450.00
\$20,001 to \$50,000 in Construction Cost	\$500.00
\$50,001 to \$100,000 in Construction Cost	\$550.00
Over \$100,000 in Construction Cost	\$600.00
For New Construction Projects pass on Engineering Review Fees with an escrow account	\$1500-\$3000
D. Conditional Use Permit Approval	\$425.00
E. Zoning/Construction Board of Appeals Hearing/Interpretation	\$300.00
F. Zoning/Construction Board of Appeals Hearing/Interpretation - Single Family Residential	\$150.00
For New Construction Projects - Pass through of Engineering Review Fees with an escrow account	\$1500-\$3000
G. Variance Requests through the ZBA	\$300.00
H. Variance Requests through the ZBA - Single Family Residential	\$150.00
I. Special Planning Commission/Board of Appeals Meetings	PLUS REGULAR FEE \$200.00
J. Preliminary Plat Review	\$425.00
K. Final Plan Review	(Plus \$5.00 per lot in Plat) \$425.00
L. Zoning Map of City	\$1.00
M. Zoning Ordinance Book	\$50.00
N. Codified Ordinance Book	\$95.00
O. Future Land Use Plan - Master Plan	\$75.00
P. General Map of City	\$1.00
Q. Site Plan/Map Removal from City Hall Deposit	\$50.00

SCHEDULE PART 2 - SEWER AND WATER DEPARTMENT FEES

A. Water tap-in fee (City)	First Two Units each	\$1,000.00
	Each Additional Units	\$600.00
B. Water tap-in fee (Subdivider/Developer)	First Two Units each	\$600.00
	Each Additional Units	\$450.00
C. Water Meter Installation (New)	(5/8" - 3/4" inch) (Minimum Cost)	\$450.00
All meter fees include (1) one hour labor	(1" inch) (Minimum Cost)	\$600.00
installation cost, additional labor time will be billed at \$52.60 per hour.	(1-1/2" inch Turbo/Omni) (Minimum Cost)	\$1,550.00
	(2" inch Turbo/Omni) (Minimum Cost)	\$1,800.00
Optional Meter (All costs to be paid by property owner)		
Water Meter Testing (1 hour minimum at 52.60 per hour)		\$52.60
D. Water Base Charge per Meter Size per Billing Cycle	5/8" or 3/4" Meter	\$84.40
The Following fees will have a 2.5% cost of living increase annually for the next two (2) years 2016-2017. This will be reevaluated in two (2) years.	1" Meter	\$118.17
	1 1/4" Meter	\$135.04
	1 1/2" Meter	\$151.92
	2" Meter	\$244.76
	3" Meter	\$928.40
	4" Meter	\$1,181.60
	6" Meter	\$1,772.40
	8" Meter	\$2,447.60
	10" Meter	\$3,291.60
	Plus \$4.91 per 1000 Gallons	
E. Downsizing of a water meter: Will be at the cost to the owner what a new meter would be for the meter downsizing too. Owner must do all needed plumbing and takes all responsibility if smaller meter is not adequate. Fee for new meter will not be refunded and there will be a 1 hour charge of \$52.60 to reinstall the old meter.		
F. Frozen/Stolen/Damaged meter charge: There will be a charge to replace any frozen or stolen water meter equal to what a meter of the same size is at the time it is needed plus a 1 hour charge of \$52.60		
G. Hydrants and Sprinklers		
Metered Hydrants		\$50.00
Unmetered Hydrants		\$100.00
Unmetered Sprinkler		\$150.00
Hydrant Rental for In City Construction		
Hydrants may be rented for in city construction after approval from the DPW Supervisor. The cost will be \$300.00 per 30-days and a flat rate of \$150.00 for water used per 30 days. Before any use of the hydrant is permitted the contractor must install a RBZ backflow device on the hydrant and provide a certified test report to the DPW. This rental will only be allowed from April 15th through October 31st. The first of the month fees must be paid in advance along with a \$500.00 deposit at City Hall before any use of the hydrant.		

I. Return Payment Collection Fee (NSF Check)			\$35.00
J. Business & Gaming Permit Fees			
Animal Shows	Per day		\$10.00
	Per Month		\$200.00
Billiard Rooms	Per Table		\$40.00
	Per Game		\$40.00
Exhibitions	Per Day		\$10.00
	Per Month		\$200.00
Public Liability	Each Person		\$200,000.00
	Each Occurrence		\$600,000.00
Game Rooms per Game	Property Damage Each Occurrence		\$50,000.00
Outdoor Assemblies			\$40.00
	Per Event		\$50.00
Public Liability	Each Person		\$200,000.00
	Each Occurrence		\$600,000.00
Annual Off-Site Sign Fee	Property Damage Each Occurrence		\$50,000.00
Theaters Annual Fee			\$100.00
			\$20.00
K. Invoice Late Fee	2% per month on bills not paid 30 days after billing date.		
L. Delinquent Utility Bill Fee	(Tax Roll)		\$30.00
M. Delinquent Invoice Fee	Transfer to Taxes	10% of Unpaid Invoice	
N. Firewood (downed) Tree Removal in City Parks Permit Program			
First Permit			\$25.00
Second and Third Permit			\$15.00
O. Chicken Raising Permit (good for 2 years)			\$25.00
P. Fireworks Display Application			\$25.00
Q. FOIA Request Information Gathering/Redacting		\$11.00/hr. + fringe rate	
R. FOIA Postage		Actual Postage Amount	

SCHEDULE PART 7 - DPW PERMITS AND FEES

A. DPW Construction Inspection Fees	
Base Inspection Fee for New Construction (First 2 hours, hourly rate of \$25.00 after)	\$50.00
The following are additional fees for construction observation:	
per linear foot for all water main & service leads within the public easement or right-of-way	\$1.25
per linear foot for sanitary sewer & service leads within the public easement or right-of-way	\$1.25
per linear foot for all storm sewer & service leads within the public easement or right-of-way	\$1.25
for all structures (storm, sanitary, & water) each	\$15.00
for all taps into water, storm & sanitary mains each	\$15.00
for all taps into existing structures or pipes each	\$15.00
each hydrant assembly	\$15.00
each main line valve	\$15.00
each mechanical joint including (T's, 22's, 45's, 90's, etc.)	\$15.00
per linear foot for all curbing.	\$0.75

Any inspection done before 7:00 a.m. or after 2:30 p.m. will be at a rate of 1 ½ times the inspection fee.

All Saturday hours will be at a rate of 1 ½ times the inspection fee.

All Sunday and Holiday hours will be quoted on a case to case basis.

CITY OF LATHRUP VILLAGE

FEE SCHEDULE



A HERITAGE OF GOOD LIVING

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Amendments to Fee Schedule

Adopted by City Council 6/19/2006

Sections amended by City Council 8/18/2008:

- ✓ Page 3 Police Fees amended to include Parade & Athletic Events permits
- ✓ Page 7-9 Electrical permit fee updates
- ✓ Page 15 Zoning amended to include Ordinance 393-07 (Review Expense Reimbursement Fee) and the Lot Split fee

Sections amended by City Council in 2011

- ✓ Page 2 Vacant Property Registration
- ✓ Page 15 Zoning Fees Updated

Section Amended by City Council 2014

- ✓ Document Reorganization
- ✓ Page 6 Water Service Fees
- ✓ Page 6 Police Fees
- ✓ Page 8 Fence Permits
- ✓ Page 13 Residential Oil Storage
- ✓ Page 18 Site Plan Review Fees

Sections Amended by City Council 2015

- ✓ Page 3 FOIA Policy
- ✓ Page 4 Updates to Business License Fees
- ✓ Page 4 Addition of "Commercial" To Fee Description
- ✓ Page 5 Fee for Returned Check

CITY CLERK FEES

<u>AUDIT REPORT</u>	\$ 25
<u>BUDGET BOOKLET</u>	\$.50/pp
<u>FREEDOM OF INFORMATION ACT REQUEST (FOIA)</u> Please see the City's FOIA Policy For Additional Information	\$.10 pp + hourly rate
<u>MUNICIPAL REFERENCE BOOKS</u>	
➤ City Charter	\$ 5
➤ Municipal Code of Ordinances (not bound)	\$ 75
➤ Municipal Code of Ordinances (bound)	\$ 125
➤ Zoning Book	\$ 25
<u>NOTARY SERVICE</u>	\$ 10
<u>PRECINCT MAP/CITY MAP</u>	\$ 2
<u>VOTER REGISTRATION</u>	
➤ List	\$ 30
➤ Labels	\$ 35
➤ CD or Memory Stick	\$ 50

LICENSES AND REGISTRATIONS

BUSINESS LICENSE

- New \$55
- Renewal \$25
- Late Fee \$45

GARAGE SALE

- 2 Signs \$ 5.00
- 3 Signs \$ 7.00

HANDBILL DISTRIBUTION LICENSE

- Application fee \$ 25.00 plus
- Per Day \$ 5
- Per Week \$ 10
- Per Year \$ 50

LIQUOR LICENSE APPLICATION

- Plus per person with management or financial interest \$ 500
- \$ 200

OUTSIDE REFUSE CONTAINERS

- \$ 25 with \$50 Bond
- *Applies to roll-off dumpsters and storage containers (SAM, PODs, etc.)

PEDDLERS, SOLICITORS & TRANSIENT MERCHANTS

- Application fee \$25.00 plus
- One year license \$25.00
- 90 day Registration for Independent Individual or Group \$15.00
- 90 day Registration for each individual in a group \$ 5.00/per person
- Charitable Solicitors no fee, must register

PET LICENSE

- Dog or Cat \$ 6 until March 1st
- \$11 thereafter

RESIDENTIAL& COMMERCIAL RENTAL LICENSING

- Prior to Occupancy \$ 75.00*
- After Occupancy \$ 100.00*
- Re-inspection \$ 40.00

*Both fees include cost of initial inspection

VACANT PROPERTY REGISTRATION

\$200 Annually

FILM PERMIT APPLICATION

PERMIT APPLICATION FEE (NON-REFUNDABLE)

Motion Picture, Television, or Video Shoot:	\$150
Commercial Advertisement Production of four (4) hours or less:	\$ 75
Still photography:	\$ 50

Additional fee for expedited processing if less than normal processing time is required. (Late applications processed at the discretion of the City Administrator or his/her designee): \$150

DAILY PUBLIC PROPERTY USE FEE (FROM PREP TO CLEAN-UP TIME)

Motion Picture, Television, or Video – per day:	\$Varies *
Public Property Location Holding – per day:	\$ 75

EXTENDED HOURS OF PERMITTED FILMING ACTIVITY (PUBLIC OR PRIVATE PROPERTY)

Any film permitted activity beyond 7am to 7pm Monday Through Saturday OR driving scenes on major, minor or neighborhood roads requiring special barricades, noticing, and/or public safety personnel (hourly rates for staff time to be calculated and charged separately). \$ 75

SECURITY DEPOSIT

A refundable security deposit may be required to cover any unanticipated City staff costs, clean-up costs, refund fees to user groups affected by the film permit activities, and/or other expenses not included/anticipated in the initial film permit fee calculation. \$Varies*

STAFF COSTS

Monitoring fee for additional police, fire, ordinance enforcement, Public works, recreation & parks, or other staff as determined by the City Administrator or his/her designee; Fee will be estimated based on hours needed and scheduled. \$Varies**

DEPARTMENT OF PUBLIC SERVICE

RECYCLING BIN \$ 12.00

WATER SERVICE

- WATER SHUTOFF/RESTORATION FOR NON-PAYMENT: \$ 50.00
- REMOVE/REPLACE METER FOR WINTER: \$ 50.00
- METER TEST: \$ 25.00, first time is free
- WATER METER REPLACEMENT/INSTALLATION
 - Meter Size Installation Cost
 - 5/8 Inch \$ 133.21
 - 3/4 Inch \$ 171.32
 - 1 Inch \$ 215.25
 - 1 1/2 Inch \$ 415.42
 - 2 Inch \$ 556.45
- PENALTY FOR LATE WATER BILL PAYMENT 10% of Overdue Bill

FINANCE DEPARTMENT

RETURNED CHECK FEE \$50.00

POLICE FEES

FIRE DIVISION

248.796 5700

Southfield Fire Inspector

- For Fire Alarm Permit & Inspections
- Fire Suppression Permit & Inspections

PATROL DIVISION

- Vehicle Impound Release \$ 20.00
- Adm. Warrant Fee \$ 10.00 (All Warrant Situations)

RECORDS BUREAU

- Accident Reports \$ 10.00
- Incident Reports \$ 10.00
- Police Clearance \$ 10.00
- Notary Fee (See City Clerk fee section)
- Alarm Permit Registration \$ 20.00
- Parade, Athletic Event and Public Assembly Permit \$ 165.00
(Per Ordinance 399-08)
- Court Ordered Preliminary Breath Test (PBT) \$ 20.00

BUILDING AND CODE ENFORCEMENT

GENERAL FEES

LICENSING AND REGISTRATION FEE \$ 15.00

COMMERCIAL INSPECTION \$ 75.00/per unit

INSPECTION FEE \$ 40.00/each

RENEWALS \$25.00

Any permit issued shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after time to commencing the work.

PERMIT CANCELLATION REFUND

- Before Work Begins 50% of permit fee returned
- After Work Begins 0% of permit fees returned

DOUBLE FEE

Work started prior to obtaining a permit will be charged at "double fee" rates.

NUISANCE CUT \$ 160.00 per hour*

*calculated in 15 minutes increments

BUILDING AND CODE ENFORCEMENT

MISCELLANEOUS PERMITS

NOTE: Time permits, rough inspections, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination.

ACCESSORY STRUCTURES

\$ 65.00

- Fences, Sheds, Dumpster Enclosures, Satellites and flagpoles

DEMOLITION

- Residential \$ 300.00
- Commercial \$ 1,000.00
- Plus CASH bond \$ 1,000.00

EXTRA CEMENT PERMITS

Sidewalk (Right of Way sidewalk only)	\$.10 per linear ft (\$10.00 min)
Approach	\$40.00
Culvert	\$40.00
Inspections	\$40.00

FENCE INSTALLATION

\$ 65.00

RIGHT-OF-WAY

<u>Construction Cost</u>	<u>Deposit (% of construction cost)</u>
0 - \$25,000	\$1,250 minimum
\$25,000 - \$100,000	\$1,250 + 4% of amt. over \$25,000
\$100,000 - \$250,000	\$4,250 + 3.5% of amt. over \$100,000
Over \$250,000	\$9,500 + 3% of amt. over \$250,000
*Separate applications must be completed and submitted for each location	

SIGNS

- Permanent Signs
 - Up To \$1,000.00 \$ 55.00
 - \$1,001.00 and above \$ 110.00
- Temporary Signs (14 day maximum, per event) \$ 15.00

SITE PLAN REVIEW –

\$ 500.00

When a consultant is used, the actual costs of those services and five percent (5%) processing fee will be charged.

SOIL EROSION

Issued by Oakland County

SWIMMING POOLS AND HOT TUBS

- Portable-Above Ground \$ 50.00
- In-Ground, Built in \$ 110.00

TELECOMMUNICATIONS PERMIT

\$ 500.00

BUILDING PERMIT FEES

APPLICATION REVIEW

\$ 50.00

PLAN REVIEW

\$75.00 Minimum or Twenty (20) percent of the permit fee

PERMIT FEE

- 0 TO \$1,000.00
- \$1,001.00 TO \$10,000.00
- 10,001.00 and above

\$ 50.00
\$ 50.00 plus \$15.00 per
1,001.00 TO \$10,000.00
\$ 250.00 plus \$7.00 per
1,001.00 and above

BOND- PERFORMANCE/CLEAN UP

Rates may be increased or decreased at the discretion of the Building Official. Bonds will be forfeited for failing to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.

- Residential in ground pools \$ 250.00
- Residential new structures or additions
 - Under \$ 1,000.00 \$ 100.00
 - \$1,000 - \$10,000 \$ 150.00
 - Over \$10,000 2% of cost
- Multi-family (per building) \$ 5,000.00
- Sign erection or alteration \$ 50.00
- Commercial new structures and alterations
 - Under \$ 1,000.00 \$ 100.00
 - \$1,000 - \$10,000 \$ 150.00
 - Over \$10,000 2% of cost

All fees shall be based on the estimated cost of improvements as determined by the most current Department of Labor, Bureau of Construction Codes, square foot construction costs table (see attached table).

ELECTRICAL PERMIT FEES

REGISTRATION FEES:

Registration for Electrical Contractors	\$ 15.00
---	----------

NOTE: Time permits, rough inspections, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other items.

BASE PERMIT FEE

With additional line items, includes one rough and one final inspection	\$ 40.00
---	----------

ADDITIONAL INSPECTION FEE

\$ 40.00/each

CIRCUITS

- | | |
|-----------------------------------|----------|
| ➤ First circuit | \$ 15.00 |
| ➤ Each additional (same location) | \$ 8.00 |

LAMPS or FIXTURES

- | | |
|--------------------------------------|----------|
| ➤ First 25 lamps or fraction thereof | \$ 25.00 |
| ➤ Next 25 lamps or fixtures | \$ 15.00 |

400 WATTS OR OVER –SEE ELECTRICAL POWER UNITS

SERVICE

New service or change of service

- | | |
|--|----------|
| ➤ 100 Amp or less | \$ 30.00 |
| ➤ 101 to 500 Amp | \$ 40.00 |
| ➤ 501-900 Amp | \$ 55.00 |
| ➤ 901 and above | \$ 65.00 |
| ➤ Primary service-permanent or temporary | \$ 40.00 |

ELECTRICAL POWER UNITS:

Includes motors, transformers, heating units, power plugs, generators, rectifiers, capacitors, welders, light fixtures (400 watts or over), heating and/or power units based on HP, KW, KVA ratings

	<u>EACH</u>	<u>EA.ADD.</u>
➤ ½ to 10 HP or KVA power plug	\$20.00	\$ 8.00
➤ 10 to 30 HP or KVA power plug	\$25.00	\$ 8.00
➤ 30 to 100 HP or KVA power plug	\$35.00	\$ 10.00
➤ Over 100 HP or KVA power plug	\$45.00	\$ 25.00

ELECTRICAL PERMIT FEES

APPLIANCES

➤ Range	First unit	\$20.00
	• Each additional unit	\$15.00
➤ Dryer	First unit	\$20.00
	• Each additional unit	\$15.00
➤ Water heater	First unit	\$20.00
	• Each additional unit	\$15.00
➤ Disposal	First unit	\$20.00
	• Each additional unit	\$15.00
➤ Dishwasher	First unit	\$20.00
	• Each additional unit	\$15.00
➤ Sump	First unit	\$20.00
	Each additional unit	\$15.00

The additional unit fee is if there is multiples of the SAME appliance.

FURNACES: SINGLE FAMILY RESIDENTIAL

➤ For installation, alteration, or repairing or electrical wiring. Complete installation of any one furnace (circuit/including air cleaner)	\$30.00
---	---------

RESIDENTIAL ELECTRICAL SPACE HEATING

➤ First room	\$20.00
➤ Each additional room	\$ 8.00

UNDER FLOOR RACEWAYS, HEADERS FOR CELLULAR FLOORS, ETC.

➤ First 100 feet or less	\$35.00
➤ Each additional 100 feet or fraction thereof	\$15.00

GENERAL REPAIRS, INVESTIGATIONS, SPECIALS, ETC.

➤ For the general repairs and alterations to electrical equipment not specifically covered in the above classifications, a charge of \$30.00 per hour or \$15.00 per ½ hour or fraction thereof shall be made for inspection rendered with a minimum fee of	\$40.00
---	---------

AIR CONDITIONING:

➤ RESIDENTIAL: Central Air with circuit	\$25.00
Interruption service	\$10.00
➤ COMMERCIAL: Up to and including	
5 ton (with circuit)	\$35.00
Over 5 and up to 40 ton	\$50.00
Over 40 ton	\$70.00

SWIMMING POOLS

➤ The following fees include one motor:	
In-ground pool	\$40.00
Above ground pool	\$40.00
Hot tub/spa	\$40.00
➤ Each additional motor	\$15.00

ELECTRICAL PERMIT FEES

SIGNS

- One circuit \$25.00
- Each additional sign \$ 8.00

(Provided the permits are obtained at the same time for inspection to be made at the same time at any one location.)

FEEDERS AND BUS DUCTS

- Each Feeder and Bus Duct \$50.00

FEEDER IS ACTUALLY A CIRCUIT, BUT FOR LARGER AND MULTIPLE THINGS
BUS DUCT HAS MULTIPLE OPENINGS TO FEED MACHINES.

SIGNS (TAG INSPECTION)

- Each sign with one circuit \$25.00
- Each additional circuit \$ 8.00

(Provided inspection is made at the same time and same location)

OUTLINE TUBING (TAG INSPECTION)

- First 25 feet or fraction thereof \$25.00
- Each additional 25 feet or fraction thereof \$ 8.00

STANDBY GENERATOR (ANY OPERATION)

- Up to 30 total KW or KVA \$ 40.00
- Over 30 total KW or KVA \$ 90.00

Please Note: Permit Cancellation Refund –

Before Work Begins	50% permit fee returned
After Work Begins	0 permit fee returned

MECHANICAL PERMIT FEES

REGISTRATION FEES

Registration for Mechanical Contractors \$ 15.00

NOTE: Time permits, rough inspections, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination with other items.

INSPECTION FEE

➤ Re-inspection Fee \$ 40.00/each
\$ 40.00/each

PERMIT TO INSTALL NEW/REPL. FURNACE

➤ Up to 200,000 BTU \$ 35.00
➤ 200,001 to 1,000,000 BTU \$ 50.00
➤ 1,000,001 to 3,000,000 BTU \$ 75.00
➤ Over 3,000,000 BTU \$100.00

GAS PIPING

➤ *Gas Piping up to 5 openings \$ 25.00
➤ Each additional openings \$ 5.00
➤ Each additional metered system/building \$ 10.00
➤ *Gas Piping Pressure Test (1st meter) \$ 30.00
➤ Each additional metered system/building (tested at same time) \$ 10.00

*** PRESSURE TEST REQUIRED ON ALL GAS PIPING ***

INSTALLATION OF DUCTS/DISTRIBUTION

(HOT WATER OR STEAM PIPING)-PER SYSTEM

➤ Residential: Single/Multiple Family \$ 25.00
➤ Commercial \$ 30.00
➤ Alterations to existing systems (all occupancies) \$ 25.00
➤ Commercial exhaust fans including duct (over 1,000 cfm) \$ 30.00
➤ Commercial welded exhaust with hoods \$ 40.00
➤ Bath Vent Fans (up to 3) \$ 25.00
➤ Prefab Fireplace \$ 25.00

INSTALLATION OF FURNACE ACCESSORIES

➤ Humidifiers \$ 15.00
➤ Chimney Liners \$ 15.00
➤ Swimming Pool Heater \$ 15.00

AIR CONDITIONING AND REFRIGERATION

➤ 5 HP or less \$ 25.00
➤ 5 HP to 50 HP \$ 40.00
➤ 50 HP to 100 HP \$ 50.00
➤ Over 100 HP \$100.00

HOT WATER HEATER

➤ Gas and Electric \$ 25.00

PLUMBING PERMIT FEES

REGISTRATION FEES

Registration for Plumbing Contractors

\$ 15.00

WORK STARTED PRIOR TO OBTAINING A PERMIT WILL BE CHARGED DOUBLE THE PERMIT FEES

INSPECTION FEE

➤ Re-inspection Fee

\$ 40.00/each

\$ 40.00/each

FIXTURES-NEW AND REPLACEMENT

➤ Stacks	\$ 15.00
➤ Sinks	\$ 15.00
➤ Baths	\$ 15.00
➤ Water closet (toilet)	\$ 15.00
➤ Lavatory	\$ 15.00
➤ Water heater	\$ 15.00
➤ Laundry tray	\$ 15.00
➤ Floor drains	\$ 15.00
➤ Sewer ejector	\$ 15.00
➤ Drinking fountain	\$ 15.00
➤ Sump	\$ 15.00
➤ Shower	\$ 15.00
➤ Urinal	\$ 15.00
➤ Dishwasher	\$ 15.00
➤ Humidifier	\$ 15.00
➤ Garbage disposal	\$ 15.00
➤ Washing machine	\$ 15.00
➤ Rainwater leaders	\$ 15.00
➤ Grease traps	\$ 15.00
➤ Hose bibs	\$ 15.00
➤ Rain leaders or conductors	\$ 15.00
➤ Air Admittance Valves	\$ 15.00
➤ Miscellaneous	\$ 15.00
➤ Whirlpool Tubs	\$ 20.00
➤ Vacuum Systems	\$ 20.00
➤ Medical Air	\$ 20.00
➤ Nitrous Oxide	\$ 20.00
➤ Oxygen	\$ 20.00
➤ Catch basin/interceptors	\$ 20.00
➤ Dental chairs/each piece of equipment	\$ 20.00
➤ Water softener	\$ 20.00
➤ Beverage machine	\$ 20.00

PLUMBING PERMIT FEES

WATER SERVICE

➤ Underground plumbing (residential)	\$ 10.00
➤ Water pressure back flow preventer-up to 4"	\$ 15.00
➤ Crock to iron	\$ 37.00
➤ Septic Tank by-pass	\$ 35.00
➤ Sprinkler System	\$ 35.00

UNDERGROUND EXCAVATION

➤ Cash or Surety bond must be paid (Drain layers bond)	\$25,000.00
Must have state excavator license & copy of current insurance must be provided	
➤ Inspection	\$80.00

WATER DISTRIBUTION

➤ ¾" (0.75)	\$ 25.00
➤ 1" (1.0)	\$ 25.00
➤ 1 ¼" (1.25)	\$ 25.00
➤ 1 ½" (1.5)	\$ 30.00
➤ 2" (2.0)	\$ 35.00
➤ 2 ½" (2.5)	\$ 45.00
➤ 3" (3.0)	\$ 50.00
➤ 4" (4.0)	\$ 70.00
➤ Exceeding 4"	\$100.00

Fees for complete new systems shall be based on the size of the distribution pipe at meter.

NOTE: If water distribution piping is the only plumbing is or replaced, the minimum permit shall be the size of the piping.

Fees for alterations, enlargements, and extensions shall be charged for each new branch or extension according to its size at its connection with an existing water distribution system.

WATER TAP-IN

➤ ¾" Meter	\$ 1,100.00
➤ 1" Meter	\$ 1,200.00
➤ 1½" Meter	\$ 1,300.00
➤ 2" Meter	\$ 1,500.00

BUILDING SEWER TO BUILDING DRAIN CONNECTION

➤ Each connection when a new sewer and/or main drain is installed	\$ 30.00
➤ Sewer Clean-out	\$ 25.00
➤ Sewer repair	\$ 25.00
➤ Sewer tap-in	\$1,250.00

PLUMBING PERMIT FEES

WATER TREATMENT DEVICES ONLY

- Sprinkler system vacuum breaker \$ 10.00
- Swimming pools and boilers \$ 30.00
- Ice Machine \$ 20.00

SPECIAL EQUIPMENT

- For each automatic laundry machine (domestic), humidifier, or beverage vending machine installed separately, the minimum permit fee shall be: \$ 30.00
- If more than one unit is installed at the same time and at the same location, each additional unit shall require an additional fee of \$ 5.00
- If included on application for permit covering other fixtures, including replacements, the regular \$5.00 rate for each machine shall be charged, with a minimum fee of \$ 15.00

ZONING

All noted fees are Plus Expenses, such as City Attorney Fees, per Resolution 01-11 amending Section 7.10 of the Zoning Ordinance

Lot Split	\$ 500.00
Rezoning	\$ 500.00 up to 2 acres \$ 50.00 per each acre after 2
Special Land Use Request	\$ 400.00 Application
Site Plan Review	\$ 500.00 Plus:
Engineering Review	\$ 500.00 if Required
Zoning Board of Appeals Requests	Residential \$125.00* Business \$200.00

* See ordinance for further information on fees that may apply to Zoning Board of Appeals requests.

2015 SCHEDULE OF MISCELLANEOUS FEES AND CHARGES (EFFECTIVE JULY 1, 2015)

Service	Fee/Charge
Site Plan Review	\$ 100.00
Review Plat Applications	\$ 250.00
Variance – Board of Zoning Appeals	\$ 200.00
Zoning Amendment Planning Commission	\$ 150.00
Special Land Use Permit Application	\$ 150.00
Code of Ordinances (bound copy)	\$ 100.00
Zoning Ordinance (bound copy)	\$ 100.00
Zoning Map (color copy)	\$ 25.00
Peddler License Application (approved)	\$ 100.00
Peddler License Application (denied)	\$ 100.00
Peddler License Application (daily fee)	\$ 20.00
Amusement Facility License (annual fee)	\$ 250.00
Re-occupancy Inspection (each permit)	\$ 100.00
Reissue Occupancy Permit	\$ 100.00
IFT Application	\$ 700.00
Use of Picnic Pavilion (per day on weekends; non-profits exempt)	\$ 25.00 with \$50/dep
Marijuana Dispensary Annual License	\$ 500.00
Rental Registration/ Rental Inspection each per unit	\$ 35.00/\$40.00
Special Assessment Processing Fee	\$ 50.00
Permit Renewal	\$ 20.00
Demolition Permit (residential)	\$ 35.00
Demolition Permit (commercial)	\$ 50.00
Curb Cut Permit	\$ 50.00
Marriage Ceremony	\$ 50.00
Water Tap (outlawn)	\$ 1,000.00
Water Tap (in street)	\$ 1,500.00 +DPW cost
Water Meter 5/8"	\$ 135.00
Water Meter 1"	\$ 200.00
Water Meter Test	No Charge
Sewer Tap (outlawn)	\$ 1,000.00
Sewer Tap (in street)	\$ 1,500.00 +DPW cost
Replace Water Meter (damaged due to freezing)	\$ 200.00
Delinquent Account (shut or restore service during regular business hours)	\$ 25.00
Non-Emergency Call Out	\$ 100.00
Grass Cutting (residential property)	\$ 100.00
Grass Cutting (commercial property)	cost + 10%
Extra Trash Removal (per load)	\$ 100.00
Snow Removal	cost + \$25.00
NSF Check Fee	\$ 25.00
Copies (per sheet)	\$ 1.00
Assessment Card	\$ 4.00
Duplicate Tax Bill	\$ 3.00
Tax File Export	\$ 35.00
Notary Service (resident)	No Charge
Notary Service (non-resident)	\$ 10.00
Voter List (paper copy)	\$ 25.00
Voter List (electronic copy)	\$ 35.00
Voter Labels	\$ 2.00/page
Delinquent Accounts Receivable*	1½%/month
Finger Printing	\$ 25.00
Facsimile (first page)	\$ 3.00
Facsimile (each additional page)	\$ 1.00
Laminating (per page)	\$ 1.00
Parking Violations** (except handicapped parking)	\$ 10.00
Unpaid Parking Tickets (5 days)	\$ 20.00
Unpaid Parking Tickets (30 days)	\$ 50.00
Police/Fire Reports	\$ 6.00
Police/Fire Reports Supplemental Documentation (per page)	\$ 1.00
Police/Fire Reports on a CD	\$ 10.00
Bicycle License	\$ 3.00
Portable Breathalyzer Test (per series)	\$ 100.00
Portable Breathalyzer Test (single test)	\$ 5.00
Release Fee for Impounded Vehicles	\$ 50.00

*If placed on tax roll add \$25.00 to cover cost of notifications, mailing and wages

** Does not include additional penalties set forth in section 1.306 of the City Code. Handicapped parking violations are covered by state law.

CITY OF NOVI COMMUNITY DEVELOPMENT DEPARTMENT



cityofnovi.org

PLAN REVIEW AND PERMIT FEES SCHEDULE MAY 27, 2014



BUILDING DIVISION

Mission Statement:

Partnering with our Community to Build and Maintain a Safer Novi



COMMUNITY DEVELOPMENT DEPARTMENT

45175 Ten Mile Road
Novi, MI 48375
(248) 347-0415 Phone
(248) 735-5600 Facsimile
www.cityofnovi.org

BUILDING PERMIT FEES

APPLICATION FEES

A nonrefundable application fee shall accompany each building permit application. This fee shall be as follows:

1. Residential
 - a. New Single Family Residence, Additions, Alterations, Repairs & Zoning..... \$30
2. Nonresidential
 - a. New Commercial/Industrial & Additions, Other Non-Single Family..... \$30
3. Other
 - a. Construction Board of Appeals application fee, each meeting... \$300
 - b. Zoning Boards of Appeals.....
 - i. Single Family Residential (Existing) \$200
 - ii. Single Family Residential With Violation \$250
 - iii. Single Family Residential (New) \$250
 - iv. Multiple/Commercial/Industrial..... \$300
 - v. Multiple/Commercial/Industrial With Violation \$400
 - vi. Sign..... \$300
 - vii. Sign With Violation \$400
 - viii. House Moves \$300
 - ix. Special Meeting (At Discretion of the Board) \$600

CONTRACTOR REGISTRATIONS/LICENSES

1. Residential: Builder or Maintenance & Alterations..... \$15

PLAN REVIEW FEES

The building plan review fee shall be based on the total estimated cost of the project as noted or as computed from the current International Code Council (ICC) Building Valuation Data Report exclusive of site work. Plan review fees shall be as follows:

- Decks = \$19.47 per square foot; cedar and composite decks = \$28.22 per square foot
 - Unfinished basements (all use group) = \$13.40 per square foot and \$4 per square foot for finished basements
 - For nonresidential shell only buildings at 50% of table cost; New nonresidential building including tenant build out at 95% of table cost
 - New nonresidential interior tenant improvements and mezzanine at 45% of table cost (30% for existing)
1. Residential and Utility plan review
 - a. Additions, alterations, & repairs etc. reviews..... \$25
 - b. Single family plan reviews..... \$155
 - c. MRC/Structural Review
 - i. Initial plan review \$161
 - ii. Additional reviews \$132.25
 - d. Similar/Dissimilar review
 - i. Initial review \$138
 - ii. Additional reviews \$109.25
 2. Nonresidential
 - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.
 - b. Nonresidential trade plan reviews to be computed at .0015 (base fee) X .25 of the estimated construction cost.
 - c. Minor change from original plan review \$100



COMMUNITY DEVELOPMENT DEPARTMENT

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BUILDING PERMIT FEES

- d. Major change from the original plan review to be computed at .500 of the estimated construction cost.
- e. Design build phases \$200
- f. Deferred submittal items \$200
- g. Rear yard façade review \$40.25

PERMIT & INSPECTION FEES

ADDRESSES

- 1. Addresses (each new or reassigned) \$10

BUILDING PERMIT VALUATION

The building permit fee shall be based on the total estimated cost of the project as noted or as computed from the current International Code Council (ICC) Building Valuation Data Report exclusive of site work. The fee shall be based on the building construction valuation as follows:

- Residential, one and two-family = \$44.20; Private Garages = \$13.40
- Decks = \$19.47 per square foot; cedar and composite decks = \$28.22 per square foot
- Unfinished basements (all use group) = \$13.40 per square foot and \$4 per square foot for finished basements
- For nonresidential shell only buildings at 50% of table cost; New nonresidential building including tenant build out at 95% of table cost
- New nonresidential interior tenant improvements and mezzanine at 45% of table cost (30% for existing)

1. Nonresidential Construction Valuation

- a. Under \$1,000 \$30
- b. \$1,001 and over \$30

Plus \$5 for each additional \$1,000 or part thereof over \$1,001

2. Residential Construction Valuation

- a. Under \$1,000 \$60
- b. \$1,000 and over to be computed at .00514 of the estimated construction cost.

CERTIFICATE OF OCCUPANCY TEMPORARY BONDS

Additional bond will be required of the permit holder to insure completion of work and/or correction of violations noted by the Community Development Department.

- 1. New Single Family Temporary C/O \$1,000
- 2. Administrative Temporary C/O (\$100 nonrefundable) \$1,100

COMPLETION AGREEMENTS (REQUIRED UNDER CHAPTER 26.5)

- 1. Completion agreement administrative fee (per phase) \$950

DIGITAL IMAGING

All projects are required to have the project documents digitally scanned to a CD for record retention. The following is a list that will determine the amount of digital imaging fees to be charged based on the size of the project submitted. These fees will be included in the permit fee calculation for the project. A 15% fee will be added to cover the administrative cost of this task.

- 1. Minor tenant alteration / residential with a total of twelve 24"x36" architectural sheets or less a flat fee \$100
- 2. Tenant alterations with a total of 13-50 24"x36" architectural sheets and under 275 8 1/2"x11" pages a flat fee \$260
- 3. New nonresidential building with a total of 51-100 24"x36" architectural sheets and under 475 8 1/2"x11" pages a flat fee \$400

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BUILDING PERMIT FEES

4. New nonresidential building exceeding 100 sheets architectural sheets and 475 8 1/2"x11" the project documents will be counted by Community Development Department to calculate the fees to match what the Community Development Department is being charged for this service.

DEMOLITION

1. Base fee \$50
2. Per structure, up to 1,000 square feet of floor area \$100
3. Each additional square feet of floor area \$0.05
4. Plan Review Fee (min.) \$100+

MOBILE/PRE-MANUFACTURE HOME PARK SITE

1. Within the MH district, per dwelling unit \$160
2. In other districts, the fee shall be the same as the building permit valuation.

LAND IMPROVEMENT

1. Review \$115
2. Each review for builder initiated change \$115
3. Footing elevation inspection \$155.25
4. Additional footing elevation inspection \$115
5. Final grade inspection (certification) \$155.25
6. Each additional inspection \$155.25
7. Minor Land Permit
 - a. Review \$86.25
 - b. Inspection fee \$86.25
 - c. Additional inspection fee \$86.25

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee \$50

SAFETY AND SPECIAL INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Administrative \$100
2. Residential & Nonresidential (per trade, includes fire inspection), each \$40
3. Re-inspection (re-inspection fees to be paid prior to re-inspection) \$40
4. Brick ledge inspection \$20
5. Special inspection (Change of occupancy) each \$150
6. Any other (per trade) \$40
7. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (2 hour minimum), per hour \$40
 - b. Overtime, Sunday & Holidays (2 hour minimum), per hour \$60



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BUILDING PERMIT FEES

SIGNS

1. Community Special Event Sign(s)	\$0
2. Ground Sign: New	\$75
3. Ground Sign: Change of Face	\$75
4. Temporary Sign	\$75
5. Wall Sign	\$75
6. Projecting Sign	\$75
7. Canopy Sign	\$75

TEMPORARY STRUCTURES (Tents, Construction/Sales Trailers, & all other mobile units)

a. Minimum fee	\$100
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ZONING REVIEW AND OTHER REVIEWS/INSPECTION FEES

1. Temporary Special Exception or Temporary Special Land Use	\$100
2. Seasonal Outdoor Seating	\$400
3. Seasonal Outdoor Seating Renewal (annual)	\$70
4. Re-inspection or on-site inspection	\$40
5. Floodplain use permits	
a. Major floodplain use permit	\$2,000
b. Minor floodplain use permit	\$300
c. Individual residential floodplain use permit	\$150
d. Bonds	
i. Major floodplain use permit	\$10,000
ii. Minor floodplain use permit	\$2,500
iii. Individual residential floodplain use permit	\$1,000



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ELECTRICAL FEES

APPLICATION FEE on all permits (non-refundable)..... \$30

CONTRACTOR REGISTRATION/LICENSES

All contractors shall register their license with the City of Novi before work is commenced.

Registration shall be renewed each license year.

1. Electrical Contractor (1 Year Registration) \$15
2. Sign Specialty Contractor..... \$15

PLAN REVIEW FEES

1. Plan review

- a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

SERVICE (Temporary or Permanent)

1. 200 ampere or less – each service..... \$10
2. 201 – 600 ampere – each service..... \$15
3. 601 – 800 ampere – each service..... \$20
4. 801 – 1,200 ampere – each service..... \$25
5. Over 1,200 ampere – GFI only..... \$50

CIRCUITS (New, Extended or Altered)

1. Each..... \$5
2. The fees below are in addition to the circuit fee:
 - a. Lighting Fixtures – per 25 \$6
 - b. HVAC
 - i. Furnace (unit heater) \$5
 - ii. Air Conditioner..... \$7
 - c. Generator..... \$7
 - d. Appliances
 - i. Electric Heating Units (baseboard) \$4
 - ii. Power Outlets (range, oven, water heater, dryer, water pump, dishwasher, etc.)- each..... \$7
 - e. Signs
 - i. Unit connections – each sign \$10
 - ii. Letters \$15
 - iii. Neon –each 25 feet \$20
 - f. Feeders – Bus Ducts, etc. – per 50 feet \$6
 - g. Energy Retrofit – Temperature control equipment \$45
 - h. Grounding Electrode \$10
 - i. Transformers
 - i. 0 to 20 KVP & HP \$6
 - ii. 21 to 50 KVP & HP \$10
 - iii. Over 51 JVP & HP..... \$10
 - j. Smoke detectors – per 5..... \$5



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ELECTRICAL FEES

MOBILE/PRE-MANUFACTURED HOME PARK SITE

1. When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. \$6
2. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. (by a licensed electrical contractor) \$6
3. When setting a HUD mobile home or a pre-manufacture home on private property, a permit must include the application fee, service and feeder. \$6

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee \$50

SAFETY AND SPECIAL INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Administrative \$100
2. Residential & Nonresidential (per trade, includes fire inspection), each \$40
3. Re-inspection (re-inspection fees to be paid prior to re-inspection) \$40
4. Final inspection \$30
5. Any other (per trade) \$40
6. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (2 hour minimum), per hour \$40
 - b. Overtime, Sunday & Holidays (2 hour minimum), per hour \$60



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MECHANICAL FEES

APPLICATION FEE on all permits (non-refundable) \$30

CONTRACTOR REGISTRATION/LICENSES

1. Heating & Cooling and/or Commercial Boiler (3 Year Registration) \$15

PLAN REVIEW FEES

1. Plan review

a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

HEATING EQUIPMENT/SYSTEMS

1. Residential heating system (includes duct and gas line pipe) \$30
New building only (replacement system should be itemized)
2. Gas/oil burning equipment (furnace, rooftop units) \$30
 - a. Compressors (split/combination) rooftop units only \$30
 - b. Gas fired generator \$30
3. Residential boiler \$30
Residential boiler must be installed by a licensed boiler installer
4. Water heater \$5
5. Fuel/vent damper/chimney liner \$5
6. Solid fuel equipment (includes chimney) \$30
7. Gas burning fireplace (includes chimney) \$30
8. Chimney, factory built-installed separately \$25
9. Solar; set of 3 panels (includes piping) \$20
10. Gas piping; each opening (new installation/gas pressure test) \$5
11. Heat pumps (complete residential) \$30
12. Bath and kitchen exhaust ducts \$5
13. LP Tanks; A homeowner must own tank to install. If homeowner does not own tank, a license mechanical contractor must install tank.
 - a. Aboveground \$20
 - b. Underground \$20
 - c. LP tank connection \$20
14. Humidifiers \$10
15. Ducts \$25 minimum \$.10/ft
16. Heat pumps; nonresidential (pipe not included) \$20
17. Air handlers/heat wheels
 - a. Under 10,000 CFM \$20
 - b. Over 10,001 CFM \$60
18. Commercial hoods/grease ducts \$15
19. Heat recovery units \$10
20. V.A.V. boxes \$10
21. Unit heaters \$15

PIPING SYSTEMS

1. Process Piping \$25 minimum \$.05/ ft
2. Gas Piping \$25 minimum \$.05/ft



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MECHANICAL FEES

REFRIGERATION AND AIR CONDITIONING

1. Air conditioning (includes split systems)	\$30
2. Evaporator coils	\$30
3. Refrigeration (includes split systems)	\$30
4. Chiller	\$30
5. Cooling towers	\$30
6. Compressor	\$30
7. Ducts \$25 minimum	\$.10/ft

MOBILE/PRE-MANUFACTURE HOME PARK SITE

1. Modular Home Installation (one visit)	\$130
2. Pressure Test (per inspection)	
a. Residential	\$5

RE-STATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee	\$50
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SAFETY AND SPECIAL INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Administrative	\$100
2. Residential & Nonresidential (per trade, includes fire inspection), each	\$40
3. Re-inspection (re-inspection fees to be paid prior to re-inspection)	\$40
4. Final inspection	\$30
5. Any other (per trade)	\$40
6. Overtime Fees (Subject to staff availability)	
a. Overtime, Evenings and Saturday (2 hour minimum), per hour	\$40
b. Overtime, Sunday & Holidays (2 hour minimum), per hour	\$60



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PLUMBING FEES

APPLICATION FEE on all permits (non-refundable)..... \$30

CONTRACTOR REGISTRATION/LICENSES

1. Water & Sewer Excavator..... \$25
2. Plumbing Contractor (1 Year Registration)..... \$1

PLAN REVIEW FEES

1. Plan review
 - a. Nonresidential to be computed at .0015 (base fee) X 1.75 of the estimated construction cost. This includes (trade) electrical, mechanical and plumbing plan reviews.

FIXTURES (each)

As follows:

Bath Related

Bathtub	\$5
Bidet	\$5
Lavatories	\$5
Shower Pan	\$5
Urinal	\$5
Water Closet (toilet)	\$5

Kitchen/Bar Related

Disposal.....	\$5
Dishwasher	\$5
Grease Trap.....	\$5
Ice Making Machine.....	\$5
Refrigerator.....	\$5
Sink.....	\$5

Business/Medical Related

Bed Pan Washer.....	\$5
Carbonated Beverage Dispenser	\$5
Cuspidors	\$5
Dental Chair (Cuspidor).....	\$5
Drinking Fountain.....	\$5
Embalming Table	\$5
Emergency Eye Washer	\$5
Emergency Shower	\$5
Slop Sink.....	\$5

Other Misc. Fixture, Drains, etc.

Acid Drain	\$5
Autopsy.....	\$5
Building Drains	\$5
Lavatories	\$5
Condensate Drain	\$5
Floor Drain	\$5
Hot Water Tank (Heater).....	\$5
Laundry Trays	\$5
Manholes, Catch Basins.....	\$5
Mobile Home Park Site	\$5
Outlet/Connection to Heating System.....	\$5
Outlet/Connection to Make-up Water Tank	\$5
Plaster Trap	\$5
Pump (Sump, Ejector, Wtr. Drv) (backflow) ..	\$5
Roof Sump/Drains (Conductor)	\$5
Sprinkler System (Irrigation)	\$5
Starch Trap	\$5
Sterilizer	\$5
Stub Ups (underground only)	\$5
Sub Soil Drains	\$5
Washing Machine	\$5
Water Connected Still	\$5
Water Softener/Filtering Equip	\$5
Fixtures not listed above	\$5

MOBILE HOME UNIT SITE

1. When item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites.
2. When setting a mobile home in a park, or a mobile or modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service distribution pipe.
3. Mobile Home Park Site

\$5



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PLUMBING FEES

RE-STATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

I. Minimum Fee	\$50
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SAFETY AND SPECIAL INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Administrative	\$100
2. Residential & Nonresidential (per trade, includes fire inspection), each	\$40
3. Re-inspection (re-inspection fees to be paid prior to re-inspection)	\$40
4. Final inspection	\$30
5. Any other (per trade).....	\$40
6. Overtime Fees (Subject to staff availability)	
c. Overtime, Evenings and Saturday (2 hour minimum), per hour.....	\$40
d. Overtime, Sunday & Holidays (2 hour minimum), per hour.....	\$60

WATER SERVICE (Includes any repair work)

1. Less than 2" line.....	\$5
2. 2" to 6"line.....	\$25
3. Over 6"line.....	\$50

SEWERS (Sanitary, Storm, or Combined)

1. Less than 6" line.....	\$5
2. 6" line and over	\$25

WATER DISTRIBUTION PIPE (SYSTEMS)

1. 3/4" line.....	\$5
2. 1" line.....	\$10
3. 1 1/4" line.....	\$15
4. 1 1/2" line.....	\$20
5. 2" line.....	\$25
6. Over 2" line	\$30



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FIRE ALARM FEES

APPLICATION FEE on all permits (non-refundable)..... \$30

CONTRACTOR REGISTRATION/LICENSES

1. Fire Alarm Contractor..... \$15

FIRE ALARM SYSTEMS

1. New systems (*New building fire alarm plans must first be submitted to one of our third party plan review consultants and approval prior to submission to the City of Novi.*)

- Plans need to be signed and sealed by a Professional Engineer or N.I.C.E.T. level III (or above) Certified Individual
- Five (5) sets of plans are to be submitted to one of our third party plan review consultants
- Four (4) sets of folded plans approved by one of our third party plan review consultants
- Review and approval by Novi Electrical Inspector
- Field inspections and acceptance test will be performed by the Fire Department
- A Deferred Submittal Letter from the Design Professional in Responsible Charge must be included with all plan submittals

2. Alterations to existing systems

- System is designed by N.I.C.E.T. level III (or above) Certified Individual
- Four (4) sets of plans are to be submitted to Community Development Department for review
- Review and approval by Novi Electrical Inspector
- Field inspections and acceptance test will be performed by the Fire Department
- A "Deferred Submittal Letter" from the Design Professional in Responsible Charge must be included with all plan submittals

PLAN REVIEW FEES

1. Plan review performed by city employees..... \$200
2. Additional plan review performed by city employees..... \$100

FIRE ALARM SYSTEMS FEES

1. Circuits..... \$5 EA
2. Fire alarms – up to 10 devices \$50
3. Fire alarm – 11 to 20 devices..... \$100
4. Fire alarm – over 20 devices \$5 EA

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee \$50



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FIRE SUPPRESSION FEES

APPLICATION FEE on all permits (non-refundable)..... \$30

CONTRACTOR REGISTRATION/LICENSES

1. Fire Suppression Contractor..... \$15

FIRE SUPPRESSION SYSTEMS

- **Fire Sprinkler Plans** – Sign, sealed and folded
- **Special Suppression System**
 - Wet chemical fire extinguishing system, dry chemical fire extinguishing system, foam fire extinguishing system, carbon dioxide fire extinguishing system, halon fire extinguishing system, and clean agent fire extinguishing system
- **Limited Area Sprinkler System** (domestic water supply)
- **Modified Fire Sprinkler Plans** – 20 heads or less or as determined by the Mechanical Inspector (plan must be drawn by person with a N.I.C.E.T. level III (or above) Certification or plans shall be signed and sealed by a design professional)

AUTOMATIC SPRINKLER SYSTEMS

1. New systems or alterations & additions to existing systems (*New building fire suppression plans must first be submitted to one of our third party plan review consultants and approval prior to submission to the City of Novi.*)
 - Plans need to be signed and sealed by a Professional Engineer or N.I.C.E.T. level III (or above) Certified Individual
 - Five (5) sets of plans are to be submitted to one of our third party plan review consultants
 - Four (4) sets of folded plans approved by one of our third party plan review consultants
 - Review and approval by Novi Mechanical Inspector
 - Field inspections and acceptance test will be performed by the Fire Department
 - A Deferred Submittal Letter from the Design Professional in Responsible Charge must be included with all plan submittals
2. Minor alterations of existing systems (*20 heads or less or as determined by the Novi Mechanical Inspector*)
 - System is designed by N.I.C.E.T. level III (or above) Certified Individual
 - Four (4) sets of plans are to be submitted to Community Development Department for review
 - Review and approval by Novi Mechanical Inspector
 - The applicant must also provide verification that the equivalent of the piping being modified are not greater than the equivalent lengths of existing system
 - Field inspections and acceptance test will be performed by the Fire Department
 - A "Deferred Submittal Letter" from the Design Professional in Responsible Charge must be included with all plan submittals
3. Special suppression systems
 - Plans need to be signed and sealed by a Professional Engineer or N.I.C.E.T. level III (or above) Certified Individual
 - Five (5) sets of plans are to be submitted to one of our third party plan review consultants
 - Four (4) sets of folded plans approved by one of our third party plan review consultants
 - Review and approval by Novi Mechanical Inspector
 - Field inspections and acceptance test will be performed by the Fire Department
 - A Deferred Submittal Letter from the Design Professional in Responsible Charge must be included with all plan submittals



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FIRE ALARM FEES

PLAN REVIEW FEES

1. Where review of construction documents is performed by third party plan review consultants, the review fee shall be charged at 1.5 times the actual cost. Payment shall be in advance of the review based on estimated cost.
2. Plan review performed by city employees \$200
3. Additional plan review performed by city employees \$100

FIRE SUPPRESSION SYSTEMS FEES

1. Fire suppression/protection minimum \$20
2. Sprinkler heads (per head) \$.75
3. Flushing of pipe inspection \$40
4. Hydro inspection \$40
5. Hood/duct systems
 - a. minimum for one (1) \$15
 - b. Each additional \$5
6. Certification fee \$10

RE-INSTATEMENT (Expiration of Permit)

All permits remain valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work.

1. Minimum Fee \$50

SAFETY AND SPECIAL INSPECTION FEE

For the purpose of determining conformance with codes: (Observable components for Life/Safety issues only)

1. Additional inspection \$40
2. Re-inspection (re-inspection fees to be paid prior to re-inspection) \$40
3. Rough inspection \$40
4. Final inspection \$30
5. Special/safety inspection/hood system \$45
6. Overtime Fees (Subject to staff availability)
 - a. Overtime, Evenings and Saturday (2 hour minimum), per hour \$40
 - b. Overtime, Sunday & Holidays (2 hour minimum), per hour \$60

**FEES FOR NEW SINGLE FAMILY HOMES
EFFECTIVE NOVEMBER 2013**

CITY OF NOVI
Community Development Department
(248) 347-0415 • (248) 735-5600 fax • cityofnovi.org

INITIAL SUBMITTAL FEE:

Land Improvement review	\$115.00
Boca Review	\$161.00
Similar / Dissimilar	\$138.00
Application Fee	\$30.00

TOTAL:	\$444.00
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Land Improvement Fees - Residential:

Review	\$115.00
Each review for Builder Initiated Change	\$115.00
Footing inspection	\$135.00
Additional footing inspections	\$115.00
Final grade inspection (certification)	\$155.25
Each additional final grade inspection	\$155.25

Minor Land Permit:

Review	\$86.25
Inspection fee	\$86.25
Total fee:	\$172.50

BOCA / Structural Review:

Initial Plan Review	\$161.00
Additional reviews	\$132.25

Similar / Dissimilar Review:

Initial Review	\$138.00
Additional reviews	\$109.25

If applicable:

Woodland:

Additional revised plans after (2) reviews	\$345.00
Additional revised plans after (2) reviews	\$115.00

Wetland:

Initial Plan Review & Second Review	\$345.00
Additional revised plans after (2) reviews	\$115.00

Rear yard façade:	\$40.25
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Please make checks payable to the City of Novi.

City of Wixom

Construction Permit Fee Schedule

Construction and Development Services Department

1. CONSTRUCTION PERMIT FEES:

A. General:

Fee basis/value of construction shall be determined by use of the *Building Valuation Data* (BVD) document published by the *International Code Council* (ICC), including any and all schedules and tables. Square foot construction costs shall be determined from the most recent published *ICC Building Valuation Data*.

Value of construction for both Building Permits and Building Plan Review shall be determined from the most recent published *ICC Building Valuation Data*. An executed contract may be considered by the Building Official but the value determination shall be the Building Official's decision.

B. Permit Fee Multiplier:

The Permit Fee Multiplier used in conjunction with calculation of Permit Fees shall be apportioned according to value as follows:

The first \$0 to \$1 million dollars in value	\$10.00 per \$1,000
Additional values over \$1 million to \$5 million	\$7.00 per \$1,000
Additional values over \$5 million	\$5.00 per \$1,000

C. Building Permit Fees:

Building Permit Fees shall be calculated by the following method as contained in the *ICC Building Valuation Data*:

Building Permit Fee = Gross Area (square footage) x Square Foot Construction Cost (Building Valuation Data) x Permit Fee Multiplier (section 1B above)

D. Plan Review:

Building, Plumbing, Electrical and Mechanical Plan Review Fees shall be determined by using the Plan Review Fee Schedules adopted by the City Council and amended from time to time. Projects requiring consultation by the city attorney, planner and/or engineer, may require the applicant to deposit a fee pursuant to published professional service rates. Any balance will be refunded to the applicant.

E. New Occupancy of an Existing Building:

A new occupancy of an existing commercial and/or industrial building will need a building inspection. The existing building will require a zoning review of the proposed business and activities proposed on the site. Violations found during an inspection are

required to be corrected and reinspected by the respective trade inspector prior to a Certificate of Occupancy being issued. This includes one initial and one final inspection.

F. Zoning and Miscellaneous Reviews:

Zoning Reviews shall be conducted when associated with a building permit application or with a request for property use not involving a building permit as required by the Zoning Ordinance. Examples include: administratively-approved building additions, residential sheds under 200 square feet, temporary special events, signs, fences, driveways or other items regulated by City ordinances.

Determination of zoning compliance generally requires one (1) inspection. Additional inspections may be required for such items as foundation location, posthole placement, etc., as determined by the City. Additional fees for inspections may be required.

G. Fire Suppression and Fire Alarm Plan Review Fees:

Shall be determined by using the Fire Safety, Life Safety and Fire Protection Systems Plan Review Fee Schedule as adopted by the City Council, and amended from time to time.

H. Refunds:

Refunds will be considered for processing only if work has not commenced. If no work has started and no inspections have been made, a refund will be considered for the permit amount less the administrative fee. No refunds will be considered for plan reviews after the review has commenced.

1.1 – Residential

A. New Construction/Alterations:

Administrative Fee	\$39.00
+ Zoning Review Fee	\$27.00
+ Plan Review Fee	Table A (Page 9)
+ Building Permit.....	1B & 1C
+ Electronic Archiving Fee	1% of permit fee (minimum \$5.00)
= Total Building Permit Fee	

B. Miscellaneous Construction/Repairs:

Miscellaneous repairs, and other work requiring no structural changes, review or site review, and no certificate of occupancy, such as roofing, windows, siding, fences, concrete, asphalt work, etc: \$39.00 + 1B

+ Zoning review (if required): \$27.00

C. Swimming Pools:..... 1B + Table A
+ Plumbing, mechanical and electrical permits (if required)

D. Additional Inspection/Re-Inspection: \$54.00

E. Zoning Permit (each required inspection): \$54.00

1.2 – Non-Residential

A. New Construction, Alterations, or Additions:

Administrative Fee\$39.00

+ Zoning Review Fee\$27.00

+ Plan Review FeeTable A and/or Table B

+ Building Permit.....1B & 1C

+ Electronic Archiving Fee.....1% of permit fee (minimum \$5.00)

= Total Building Permit Fee

B. Zoning Permit (each required inspection): \$54.00

1.3 – Miscellaneous Inspections

A. Special Inspection: \$108.00

B. Demolition:

Administration Fee.....\$39.00

+ Contractor Registration Fee\$25.00 (if applicable)

+ Permit Fee\$0.10 per square foot of area

= Total Building Permit Cost

C. Weekend Inspection: minimum 4 hour X \$108.00

1.4 – Plot Plan Grade Review

For projects that the City of Wixom deems necessary for consultation by the City attorney, planner and/or engineer, the applicant shall be required to deposit a fee pursuant to published professional service rates. Any balance will be refunded to the applicant.

1.5 – Registration Fees (non-refundable)

Registration fees are non-refundable and apply to all permit application types. Registration shall be valid for the term of the registrant's license. First time registrants are to appear in person with picture identification.

A. Builders Registration: \$25.00

B. Electrical Contractors Registration: \$25.00

C. Mechanical Contractors Registration: \$15.00

D. Other Types of Contractors Registration: \$10.00

- E. Plumbing Contractors/Master Registration: \$1.00
 F. Sign Contractors Registration: \$25.00

1.6 – Temporary Permits and Miscellaneous Fees

- A. Temporary Construction Trailers (See Section 15.24 of the Zoning Ordinance):

Administrative Fee\$39.00
 + Zoning Review Fee\$27.00
 + Plan Review FeeTable A
 + Electronic Archiving Fee.....1% of fee (minimum \$5.00)
+ Permit Fee\$250.00
 = Total Permit Cost

- B. Duplicate Certificate of Occupancy: \$20.00

- C. Certificate of Occupancy for Existing Buildings requiring field inspections:

Administrative Fee\$39.00
 + Zoning Review Fee\$27.00
 + Electronic Archiving Fee.....1% of fee (minimum \$5.00)
+ Inspections\$54.00 (each inspection per trade)
 = Total Fee

2. ELECTRICAL PERMIT FEES

2.1 – New Residential Construction

- A. Administrative Fee: \$39.00+
 B. New Single Family Residence:
 Up to 150 amps, 30 circuits \$250.00
 Up to 200 amps, 40 circuits \$275.00
 C. + Electronic Archiving Fee:..... 1% of fee (minimum \$5.00)

2.2 – All Other Electrical Permits

- A. Administrative Fee: \$39.00+
 B. Application Fee: \$50.00+
 1. Services (per 100 amps): \$15.00
 2. Circuits (each): \$7.00
 3. Lighting Fixtures (per 25) – and fraction thereof (sockets): \$10.00

4. Dishwasher, Garbage Disposal and Range Hood:..... \$10.00
5. Furnace – Unit Heater – Air Conditioner: \$10.00
6. Power Outlets (including ranges, dryers and all 220 V): \$10.00
7. Signs (per circuit): \$25.00
8. Feeders, Bus Ducts, etc (per 50 feet or fraction thereof): \$10.00
9. Motors/Transformers (K.V.A. and H.P. each unit)
 - Up to 20 K.V.A or H.P \$10.00
 - 21 to 50 K.V.A. or H.P..... \$15.00
 - 51 K.V.A or H.P. and over..... \$20.00
10. Generators – up to 15 K.V.A: \$50.00
 - Over 20 K.V.A \$75.00
11. Underground inspection – per 100 feet: \$20.00
12. Additional Inspection/Re-inspection/Safety:\$54.00 ea.
13. Swimming Pools (includes 2 inspections): \$135.00
14. Heat or Smoke Detector – first device (connection only): \$7.00
 - Each additional alarm signal device \$4.00
15. Alterations or Additions to Existing Systems: \$30.00
16. Fire Alarms (up to 10 stations and horns): \$50.00
 - 11-20 stations and horns \$100.00
 - Over 20 stations each \$5.00
17. Special Inspection: \$108.00
- C. + Electronic Archiving Fee: 1% of fee (minimum \$5.00)

3. MECHANICAL PERMIT FEES

3.1 – New Residential Construction

- A. Administrative Fee:..... \$39.00 +
- B. New Single Family Residence includes:
 - Furnace, vents, ducts, chimney, air conditioning and two (2) inspections: \$155.00
 - + Second furnace – no additional inspection \$80.00
- C. + Electronic Archiving Fee:..... 1% of fee (minimum \$5.00)

3.2 – All Other Mechanical Permits

- A. Administrative Fee:..... \$39.00 +

B. Application Fee:	\$50.00 +
1. Gas/Oil Burning Equipment (Furnace) new and/or conversion units or boilers:	\$30.00
2. Gas Burning Fireplace:	\$30.00
3. Water Heater:	\$15.00
4. Flue/Vent Damper:	\$10.00
5. Solid Fuel Equipment (includes chimney):	\$30.00
6. Gas Burning Fireplace:	\$30.00
7. Gas Piping (includes 1 test & 5 opening):	\$30.00
Each additional opening beyond first five (5):	\$5.00
8. Air Conditioning (includes split systems):	\$30.00
9. Residential Heating Zones:	\$15.00
10. Residential Bath & Kitchen Exhaust:	\$10.00
11. Humidifiers:	\$10.00
12. Piping/Process Piping (minimum \$25.00):	\$0.05/ft.
13. Duct (minimum \$25.00):	\$0.10/ft.
14. Heat Pumps; Commercial (pipe not included):	\$20.00
15. Air Handlers/Heat Wheels:	
Under 10,000 CFM	\$20.00
Over 10,000 CFM	\$60.00
16. Commercial Hoods:	\$15.00
17. Heat Recovery Units:	\$10.00
18. V.A.V. Boxes:	\$25.00
19. Commercial Unit Ventilators & Exhaust Fans:	\$25.00
20. Fire Suppression/Protection (minimum \$20.00):	\$0.75 per head
21. Evaporator Coils:	\$30.00
22. Refrigeration (split system):	\$30.00
23. Chiller:	\$30.00
24. Cooling Towers:	\$30.00
25. Compressor:	\$30.00
26. Systems using ASME Containers:	
1,000 lb. Capacity	\$15.00
1,001 lbs. To 2,500 lbs.	\$20.00
2,501 lbs. To 5,000 lbs.	\$30.00

Over 5,000 lbs.	\$40.00
27. Special Inspection:	\$108.00
28. Additional Inspection/Re-Inspection:	\$54.00
C. + Electronic Archiving Fee:	1% of fee (minimum \$5.00)

4. PLUMBING PERMIT FEES

4.1 – New Residential Construction

A. Administrative Fee:	\$39.00 +
B. New Single Family Residence includes:	
Homes over 1,750 square feet or more than 1- ½ baths (includes 3 inspections)	\$150.00
Homes over 3,000 square feet or more than 3 baths (includes 3 inspections)	\$180.00
C. + Electronic Archiving Fee:	1% of fee (minimum \$5.00)

4.2 – All Other Plumbing Permits

A. Administrative Fee:	\$39.00 +
B. Application Fee:	\$50.00 +
1. Fixtures, Floor Drains, Special Drains, Water Connected Appliances:	\$9.00
2. Stacks, Vents, Conductors:	\$9.00
3. Interceptor (grease trap 750 gallon & up):	\$75.00
4. Manholes/Catch Basins:	\$20.00
5. Sub-Soil Drains:	\$15.00
6. Water Service (less than 2 inches):	\$30.00
7. Water Service (from 2 inches to 6 inches):	\$50.00
8. Sewage Sumps, Sewage Ejectors:	\$15.00
9. Water Distribution Pipe System (¾ inch):	\$15.00
10. Water Distribution Pipe System (1 inch):	\$20.00
11. Water Distribution Pipe System (1-1/4 inch):	\$25.00
12. Water Distribution Pipe System (1-1/2 inch):	\$30.00
13. Water Distribution Pipe System (2 inch):	\$35.00

Table A

New Building Construction Plan Review Fee Schedule (a), (b)

Size	One Trade	Two Trades	Three Trades	Four Trades
Up to 60,000 cu. ft.	\$325.00	\$407.00	\$488.00	\$650.00
60,001 - 80,000 cu. ft.	\$400.00	\$500.00	\$600.00	\$800.00
80,001 - 100,000 cu. ft.	\$510.00	\$637.50	\$765.00	\$1,020.00
100,001 - 15,000 cu. ft.	\$585.00	\$731.25	\$877.50	\$1,170.00
150,001 - 200,000 cu. ft.	\$665.00	\$831.25	\$997.50	\$1,330.00
200,001+ cu. ft.	\$784.00 + \$8.00 per 10,000 cu. ft.	One Trade x 1.25	One Trade x 1.5	One Trade x 2.0

(a) One and Two Single Family Dwellings:

Up to 3,000 sq. ft. (including basement)\$450.00

Over 3,000 sq. ft. (including basement)\$0.15 per additional sq. ft.

Hood & Duct Plan Review\$300.00

Spray Booth Plan Review\$250.00

Miscellaneous Plan Review\$125.00 (per hour/one hour minimum)

In-Ground Pool Plan Review\$450.00

Above-Ground Pool.....\$100.00 (per pool)

Residential Decks\$54.00

(b) Electronic Archiving Fee:

All plan reviews will be assessed an Electronic Archiving Fee of 1% of the Plan Review Fee (minimum \$5.00).

Table B

FIRE PROTECTION SYSTEMS PLAN REVIEW FEE SCHEDULE (a)

1. Fire Alarm Systems: The review is based on number of devices in the proposed system. A device is considered any of the following: control panels, power supplies, notification devices, initiating devices, and any other component that is critical to system operation.

Number of Alarm Devices	Plan Review Cost
1 to 21	\$195.00
22 to 45	\$305.00
46 to 75	\$425.00
76 to 100	\$535.00
101 to 125	\$645.00
126 to 150	\$750.00
Over 150 devices	\$750.00 plus \$1.30 on all devices over 150

2. Automatic Sprinkler Systems: Automatic sprinkler plan review is based on the number of sprinkler heads that will be installed, added or relocated. New system installation that includes standpipes and/or a fire pump is included in the following list of fees.

Number of Sprinkler Heads	Plan Review Cost
1 to 15	\$205.00
16 to 45	\$350.00
46 to 100	\$450.00
101 to 200	\$550.00
201 to 300	\$645.00
301 to 400	\$755.00
401 to 500	\$865.00
Over 500	\$865 plus \$0.80 for each sprinkler over 500

3. Special Hazard Fire Suppression Systems:

a. Wet Chemical, Kitchen Hood Fire Suppression Systems: A system is usually based on how the system discharges. A single system can have multiple tanks and one pull station, which is considered one system.

Number of Systems	Plan Review Cost
1	\$230.00
2	\$325.00
3 or greater	\$325 plus \$100.00 for every system over 2

b. Special Hazard Suppression Systems: This section includes clean agent, carbon dioxide, and similar systems.

Pounds or gallons of suppression agent	Plan Review Cost
1 to 50	\$250.00
51 to 100	\$300.00
101 to 200	\$350.00
201 to 300	\$400.00
301 to 400	\$450.00
401 to 500	\$500.00
501 to 750	\$550.00
751 to 1,000	\$600.00
Over 1,000	\$600.00 plus \$0.30 per pound over 1,000

(b) All plan reviews will also be assessed an Electronic Archiving Fee of 1% of the Plan Review Fee (minimum \$5.00).

**CITY OF WIXOM RESOLUTION 2014-51
COUNTY OF OAKLAND, STATE OF MICHIGAN**

CONSTRUCTION PERMIT FEE SCHEDULE

WHEREAS, Sections 15.04.026 and 15.04.050 of Chapter 15.04, State Construction Code Enforcement, of the City of Wixom Municipal Code grant authority to the Wixom City Council to, from time to time, review, establish or amend fees charged by the City for administration of State Construction Code; and,

WHEREAS, City staff has conducted an analysis of the current Building Permit Fee Schedule, dated April 1, 2008 and determined that said Fee Schedule should be updated; and,

WHEREAS, utilizing information contained in the document Building Valuation Data published by the International Code Council, staff has prepared an updated Construction Permit Fee Schedule; and,

WHEREAS, the proposed Construction Permit Fee Schedule will be simplified and continue to maintain Wixom's fees in the seventy percentile of area communities.

NOW, THEREFORE, BE IT RESOLVED, that the Wixom City Council hereby approves the Construction Permit Fee Schedule with a date of October 14, 2014.

BE IT FURTHER RESOLVED that the Construction Permit Fee Schedule shall be effective immediately.

AYES: (7) Beagle, Giddings, Hinkley, Kennedy, Rich, Rzeznik, Ziegler
NAYS: (0)

RESOLUTION DECLARED ADOPTED.

CERTIFICATION OF CLERK:

I, Catherine Buck, City Clerk for the City of Wixom, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Wixom City Council at a regular meeting duly called and held on Tuesday, the 14th day of October, 2014.



Catherine Buck
Catherine Buck, City Clerk

DESCRIPTION	FEE	# ITEMS	TOTAL
Administrative Fee	\$39.00	1	
Application Fee	\$50.00	1	
Registration Fee	\$25.00	1	
New single family residence:			
up to 150 amps, 30 circuits (includes 2 inspections)	\$250.00		
up to 200 amps, 40 circuits (includes 2 inspections)	\$275.00		
Service: Per 100 AMPS	\$15.00		
Circuits	\$7.00		
Lighting Fixtures: Per 25	\$10.00		
Appliances (dishwasher, range hood, garbage disposal)	\$10.00		
Furnace - Unit Heater - Air Conditioners	\$10.00		
Power Outlets (ranges, dryers, etc.)	\$10.00		
Sign Circuits	\$25.00		
Feeders-Bus Ducts, etc. - per 50 feet	\$10.00		
Units up to 20 K.V.A. or H.P.	\$10.00		
Units 21 to 50 K.V.A. or H.P.	\$15.00		
Units 51 K.V.A. or H.P. and over	\$20.00		
Automatic Central Smoke & Fire Alarm Systems			
Heat or Smoke Detector first device (connection only)	\$7.00		
Each additional alarm signal device	\$4.00		
Alterations or additions to existing systems	\$30.00		
Fire Alarms - up to 10 devices	\$50.00		
Fire Alarms - 11 to 20 devices	\$100.00		
Fire Alarms - over 20 devices	\$5.00 each		
Underground inspection - per 100 feet	\$20.00		
Swimming Pools (includes 2 inspections)	\$135.00		
Generators - up to 15 K.V.A.	\$50.00		
Generators - over 15 K.V.A.	\$75.00		
Special/Safety Inspection (includes cert. fee)	\$54.00		
Additional Inspection	\$54.00		

DESCRIPTION	FEE	# ITEMS	TOTAL
Administrative Fee	\$39.00	1	
Application Fee	\$50.00	1	
Registration Fee	\$15.00	1	
New single family residence includes: furnace, vents, ducts, chimney, A/C & 2 inspections	\$155.00		
each additional furnace	\$80.00		
Gas/Oil Burning Equipment (furnace) new and/or Conversion Units or Boilers	\$30.00		
Water Heater	\$15.00		
Flue/Vent Damper	\$10.00		
Solid Fuel Equipment (includes chimney)	\$30.00		
Gas Burning Fireplace	\$30.00		
Gas Piping (includes 1 test & 5 opening) each additional opening beyond first 5	\$30.00 \$5.00		
Air Conditioning (includes split systems)	\$30.00		
Residential heating zones	\$15.00		
Residential Bath & Kitchen exhaust	\$10.00		
Humidifiers	\$10.00		
Piping/Process Piping (minimum \$25.00)	\$0.05 / ft.		
Duct (minimum \$25.00)	\$0.10 / ft.		
Heat Pumps; Commercial (pipe not included)	\$20.00		
Air Handlers/Heat Wheels			
Under 10,000 CFM	\$20.00		
Over 10,000 CFM	\$60.00		
Commercial Hoods	\$15.00		
Heat Recovery Units	\$10.00		
V.A.V. Boxes	\$25.00		
Commercial Unit Ventilators & Exhaust fans	\$25.00		
Fire Suppression/Protection (minimum \$20.00)	\$0.75 per head		
Evaporator Coils	\$30.00		
Refrigeration (split system)	\$30.00		
Chiller	\$30.00		
Cooling Towers	\$30.00		
Compressor	\$30.00		
Systems using ASME containers			
1,000 lb. Capacity	\$15.00		
1,001 lbs. To 2,500 lbs.	\$20.00		
2,501 lbs. To 5,000 lbs.	\$30.00		
Over 5,000 lbs.	\$40.00		
Special/Safety Inspection (includes cert. Fee)	\$45.00		
Additional Inspection	\$54.00		

City of Wixom Planning & Zoning Review Fee Schedule

(Adopted 3-26-13)

	Review Fee
Lot Splits	
Lot Split Consolidation-single split	\$325
Lot Split Consolidation-two parcels or greater	\$325 each plus \$45 per resulting lot plus all consulting fees necessary as determined by administration
Site Plan Review	
Commercial or Industrial	\$750 + \$60 per acre or fraction thereof
Institutional (Schools, Public Services, Hospitals)	\$725 + \$50 per acre
Apartment/Townhouse	\$850 + \$8.50 per unit
Manufactured Housing Community	\$975 + \$8.00 per unit
Planned Unit Development/Mixed Use Develop.	\$850 + \$80 per acre
Preliminary Site Plan Review	75% of site plan review fee
Revised Site Plan Revision/Review (within 60 days of previous review)	75% of plan review plus any and all consulting fees necessary as determined by administration
Site Plan Requiring Review by City Engineer	All cost by owner/applicant-escrow
Special meetings with Planner/Engineer	All cost by owner/applicant-escrow
Other Reviews	
Re-zoning	\$850 + \$9.00 per acre or fraction thereof
Special Land Use (in addition to site plan review fee)	\$500 + \$9.00 per acre
Regular Planning Commission Meetings: Applicant escrows will be charged for planning consultant time spent on the development request at the Planning Commission meeting or special meetings.	
Dimensional Variances	
Residential	\$230.00 per variance
Commercial	\$650.00 per variance + escrow
Use Variances	\$1,000.00 + \$700.00 escrow
Subdivision	
- Preliminary/Tentative	\$1000 + \$8.00 per lot
- Preliminary/Final	\$500 + \$4.00 per lot
- Final Plat Review	\$750 + \$6.50 per lot
Temporary Land Use Application-Administrative	\$75 per seasonal & special event. For larger type events – fees & approval process is dependent upon request. All events are subject to site plan compliance.
Temporary Land Use Application-ZBA Review	\$700 per season
Consultant Fees for Planning, Zoning, Engineering & Related Reviews	
To better enable the City of Wixom to provide the highest quality review services, it retains the assistance of specialized consultants and contractors on an as-needed basis. This includes consultants in the fields of engineering, planning, traffic, environmental, sound, attorney fees, etc., with the involvement based upon the specific development request. To ensure that these services do not negatively impact the City's general fund, the cost of said services is passed on to the applicants in the form of review fees and associated escrow accounts. These review fees are detailed in the above schedule and supplemented with the consultant escrow policy below.	
For every project other than a single family detached residence, and accessory buildings, structures, and uses thereto, a cash deposit of ONE THOUSAND FIVE HUNDRED (\$1,500.00) dollars shall be placed with the City of Wixom to retain qualified consultants. The city may, at its discretion, request either a higher or lower escrow amount depending upon the size, complexity and level of consulting services needed on a project. Any fees in excess of the deposits shall be paid, in full, immediately to the City of Wixom by the owner and/or agent. All approvals may be withheld by the City until receipt of such payment. Should there be funds remaining in the account after completion of the project, the balance will be remitted to the depositor.	

DESCRIPTION	FEE	# ITEMS	TOTAL
Administrative Fee	\$39.00	1	
Application Fee	\$50.00	1	
Registration Fee	\$1.00	1	
New single family residence:			
Homes up to 1 1/2 baths (includes 3 inspections)	\$125.00		
Homes over 1,750 sq ft or more than 1 1/2 baths	\$150.00		
Homes over 3,000 sq ft or more than 3 baths	\$180.00		
Fixtures: see below for examples	\$9.00		
Water heater	\$15.00		
Stakes (soil, waste, vent and conductor)	\$9.00		
Sewage ejectors, sumps	\$15.00		
Sub-soil drains	\$15.00		
Water service less than 2 inches	\$30.00		
Water service 2 inches and above	\$50.00		
connection (bldg drain - bldg sewer)	\$20.00		
Sewers: sanitary or storm less than 6 inches	\$25.00		
Sewers: 6 inches & over-each additional 2 inches	\$10.00		
Manholes, catch Basins	\$20.00		
Water Distrubuting Pipe System:			
3/4" Water Distribution Pipe	\$15.00		
1" Water Distribution Pipe	\$20.00		
1 1/4" Water Distribution Pipe	\$25.00		
1 1/2" Water Distribution Pipe	\$30.00		
2" Water Distribution Pipe	\$35.00		
Over 2" Water Distribution Pipe	\$40.00		
Reduced pressure zone back-flow preventer	\$20.00		
Special/Safety Inspection (medical gas system)	\$65.00		
Additional Inspection	\$54.00		
Interceptor/Grease Trap 750 gallon & up	\$75.00		

FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:

Sink (any Description)	Drinking Fountain	Water Closet	Bathtub	Water Outlet or Connection to any make-up water tank
Emergency Eye Wash	Condensate drain	Shower Stall	Bidet	Water Outlet or Connection to any Heating System
Emergency Shower	Washing Machine	Laundry Tray	Urinal	Water Outlet or Connection to Filters
Water Outlet Cooler	Acid Waste Drain	Dishwasher	Slop Sink	Water Connected Sterilizer
Water Connected Still	Embalmng Table	Refrigerator	Autopsy	Water Connected Dental Chair
Ice Making Machine	Bed Pan Washer	Cuspidor	Plaster Trap	Connection to sprinkler system (irrigation)
Water Softener	Garbage Grinder	Lavatories	Roof Drain	Floor Drain Grease Trap Starch Trap
Water Connection to Carbonated Beverage Dispensers				

AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: City Manager Lynne Ladner

AGENDA TOPIC: Consider accepting donations to the Cultural Arts Commission.

EXPLANATION OF TOPIC: The Cultural Arts commission has recently received several donations that need to be formally accepted by the City. They are as follows:

a.	Joseph and Sheila Rzyzi	\$75.00
b.	Mchattie Center Associates	\$100.00
c.	Mayfair Real Estate Group PC	\$50.00
d.	Jan's Skin Spa	\$50.00
e.	Briarpoint Veterinary	\$50.00
f.	Anonymous	\$100.00

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Copies of the donations except the Anonymous donation that was made in Cash.

POSSIBLE COURSES OF ACTION: Accept/Reject the Donations

RECOMMENDATION: Accept the donations to the Cultural Arts Commission

SUGGESTED MOTION: Motion by _____, supported by _____ to accept the donations to the Cultural Arts Commission.

08/10/15

Cultural Arts Commission of South Lyon 2015 Partnership Donations

Joseph & Sheila Rzyzi	\$75.00
Mchattie Center Associates	\$100.00
Mayfair Real Estate Group PC	\$50.00
Jan's Skin Spa	\$50.00
Briarpont Veterinary	\$50.00

Total:	\$325.00
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McHATTIE CENTER ASSOCIATES
415 SOUTH LAFAYETTE
SOUTH LYON, MI 48178

FIRST MERIT BANK

56-55-412

Check Fraud
Protection for Business

7/8/2015

TO THE
ORDER OF City of South Lyon -

\$ **100.00

One Hundred and 00/100*****

DOLLARS

City of South Lyon -
335 S. Warren St.
South Lyon, MI 48178

[Signature]
AUTHORIZED SIGNATURE

MEMO

Arts Commission Donation

⑈007944⑈ ⑆041200555⑆ ⑈0530065450⑈

MAYFAIR REAL ESTATE GROUP PC
417 S LAFAYETTE ST
SOUTH LYON MI 48178-1458

07-11

1244

9-80720 MI

⑈1348⑈

DATE 7-8-15

PAY
TO THE
ORDER OF

City of South Lyon

\$ 50

DOLLARS

Bank of America

ACH R/T 072000806

FOR CAC

⑈001244⑈ ⑆072000805⑆ 375008593095⑈

JAN'S SKIN SPA
105 N. Lafayette St., Ste. 205
South Lyon, MI 48178

1160

6-12-410

Pay to the order of City of South Lyon
Fifty Dollars & 00/100

6/9/15

\$ 50.00

DOLLARS

PNC BANK

FOR Cultural Arts

Janice Y. Eldon

⑈00001160⑈ ⑆041000124⑆ 4267706196⑈

BRIARPOINTE VETERINARY CLINIC
47330 TEN MILE ROAD
NOVI, MI 48374

DATE

8/5/15

PAY
TO THE
ORDER OF

City of South Lyon

\$ 50.00

DOLLARS

FIRSTMERIT South Lyon Office

www.firstmerit.com

FOR

CAC

[Signature]

⑆0008009⑆ ⑆04⑆200559⑆ ⑆4533544799⑆

JOSEPH D. RYZYI 05-05
SHEILA M. RYZYI
916 S. PARKWOOD DR.
SOUTH LYON, MI 48178

74-8679/724

No. 1498

Pay to the order of

City of South Lyon

\$ 75.00

Seventy Five and 00/100

DOLLARS

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FINANCIAL

400 Town Center Drive
Dearborn, MI 48126
www.dfcufinancial.com

Cultural Arts Commission

[Signature]

⑆1⑆07248679⑆ ⑆00⑆1401898⑆ 1498

AGENDA NOTE

New Business: Item #

MEETING DATE: August 8, 2015

PERSON PLACING ITEM ON AGENDA: Fire Chief Mike Kennedy

AGENDA TOPIC: Sale of surplus fire equipment

EXPLANATION OF TOPIC: In 2010, SLFD received a federal grant for new self-contained breathing apparatus (SCBA). With the sale of Squad 1 in 2012 and the replacing of Engine 1, we are continuing to evaluate our operational needs. We have more SCBA than we currently need or are projected to need in the foreseeable future. There is a continual cost of flow testing and annual maintenance that goes into each SCBA. By selling off part of this excess inventory, we eliminate these legacy costs.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: None

POSSIBLE COURSES OF ACTION: Approve/do not the authorization to sale four Viking ISI SCBA with air tanks with a reserve of \$500.00. Two local departments who use identical SCBA have expressed interest, and there are several national vendors who purchase SCBA.

RECOMMENDATION: Approve the sale of four Viking ISI SCBA for the minimum price of \$500.00 each.

SUGGESTED MOTION:

Motion by _____, supported by _____ to approve the sale of four Viking ISI SCBA for the minimum price of \$500.00 each.

AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Discussion – repair/resurface options Pontiac Trail.

EXPLANATION OF TOPIC: The Mayor asked that we have a discussion during this meeting related to issues concerning repair and resurfacing options for Pontiac Trail. HRC has provided three cost estimates for different options but would actually recommend that this item and the next item be tabled indefinitely and that a separate work session be scheduled to discuss and finalize the Roadway Asset Management Assessment, determine annual spending expectations and develop a plan to move the city in that direction.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Three potential cost estimates for options to repair/resurface Pontiac Trail

POSSIBLE COURSES OF ACTION: Table all three options and schedule a work session on Streets and Roads

RECOMMENDATION: Table all options and schedule a work session

SUGGESTED MOTION: N/A this is a discussion item on the agenda

08/10/15

PONTIAC TRAIL - SLURRY SEAL
ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE
HRC NO. 20150017
August 4, 2015

This estimate includes a slurry seal over the existing asphalt pavement on Pontiac Trail (Lafayette) from the South City Limit to the North City Limit. Anticipated 2018 Construction.

Item	Quantity	Unit	Unit Price	Total Cost
1. Slurry Seal	80,000	syd @	\$5 =	\$400,000
2. Joint & Crack Overbanding	50,000	ft @	\$5 =	\$250,000
3. Temporary Traffic Control	1	LS @	\$50,000 =	\$50,000
4. Permanent Traffic Signs & Striping	1	LS @	\$125,000 =	\$125,000
5. Audio Video Route Survey	1	LS @	\$20,000 =	\$20,000
6. Mobilization	1	LS @	\$50,000 =	\$50,000

Subtotal Construction Cost = **\$895,000**

Estimated Contingencies (15%) = **\$134,300**

Estimated Engineering/Administration = **\$224,000**

Subtotal Estimated Project Cost: = **\$1,253,300**

Notes:

1. HRC has serious concerns if this method of pavement treatment will be allowed by RCOC.
2. No sidewalk, ramp or pedestrian crossings are included.
3. No concrete curb & gutter removal/replacement is included.
4. No sanitary/storm/water structure improvements are included.
5. Cost estimate does not include upsizing any of the storm sewers from downtown to the Yerkes Drain.
6. Cost estimate does not include any removals or replacements of any driveway approaches.

PONTIAC TRAIL RESURFACING
ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE
HRC NO. 20150017
August 4, 2015

This estimate includes a 2 inch mill and overlay of the existing asphalt pavement on Pontiac Trail (Lafayette) from the South City Limit to the North City Limit. The existing asphalt pavement will be milled and overlaid from curb to curb or edge to edge (including accel/decel and passing lanes). Anticipated 2018 Construction.

Item	Quantity	Unit	Unit Price	Total Cost
1. Pavt, Rem	8,000	syd @	\$10 =	\$80,000
2. Curb and Gutter, Rem	4,000	ft @	\$10 =	\$40,000
3. Sidewalk, Rem	500	syd @	\$6 =	\$3,000
4. Cold Milling HMA Surface, 2 inches	73,400	syd @	\$2 =	\$146,800
5. Earthwork	1,400	cyd @	\$15 =	\$21,000
6. Aggregate Base, 21AA	3,300	ton @	\$25 =	\$82,500
7. Maintenance Gravel	600	ton @	\$20 =	\$12,000
8. HMA, 5E3	8,900	ton @	\$95 =	\$845,500
9. Hand Patching	2,700	ton @	\$150 =	\$405,000
10. Shoulder, CI I	1,620	ton @	\$25 =	\$40,500
11. Curb and Gutter, Conc	4,000	ft @	\$25 =	\$100,000
12. Sidewalk, Conc, 4 inch	2,000	sft @	\$6 =	\$12,000
13. Sidewalk Ramp, Conc, 6 inch	2,500	sft @	\$13 =	\$32,500
14. Dr Structure Cover, Adj	50	ea @	\$1,700 =	\$85,000
15. Dr Structure, Temp Lowering	75	ea @	\$200 =	\$15,000
16. Sanitary Structure Cover, Adj	10	ea @	\$1,500 =	\$15,000
17. Water Valve Structure Cover, Adj	15	ea @	\$1,500 =	\$22,500
18. Joint and Crack Cleanout	3,000	ft @	\$5 =	\$15,000
19. Railroad Crossing Allowance	1	ea @	\$50,000 =	\$50,000
20. Storm Sewer Allowance	1	LS @	\$100,000 =	\$100,000
21. Soil Erosion Control Allowance	1	LS @	\$50,000 =	\$50,000
22. Greenbelt Restoration Allowance	1	LS @	\$75,000 =	\$75,000
23. Temporary Traffic Control	1	LS @	\$100,000 =	\$100,000
24. Permanent Traffic Signs & Striping	1	LS @	\$125,000 =	\$125,000
25. Audio Video Route Survey	1	LS @	\$20,000 =	\$20,000
26. Permit Fee Allowance	1	LS @	\$20,000 =	\$20,000
27. Mobilization	1	LS @	\$100,000 =	\$100,000

Subtotal Construction Cost = **\$2,613,300**

Estimated Contingencies (15%) = **\$392,000**

Estimated Engineering/Administration = **\$654,000**

Subtotal Estimated Project Cost: = **\$3,659,300**

Notes:

1. Cost estimate does not include upsizing any of the storm sewers from downtown to the Yerkes Drain.
2. Cost estimate does not include any removals or replacements of any driveway approaches.
3. No work is proposed in the Pontiac Trail/Lake Street Intersection.
4. It is assumed that all work will be performed within the existing road right-of-way. Therefore, no allowance has been made for the acquisition of easements.
5. No new sidewalk ramp improvements from Reynold Sweet Parkway to Whipple St.
6. Pavement cores need to be secured to confirm thickness of existngt pavement to confirm 2" milling will work.

PONTIAC TRAIL - CHIP SEAL
ENGINEER'S PRELIMINARY PROJECT COST ESTIMATE
HRC NO. 20150017
August 4, 2015

This estimate includes a chip seal over the existing asphalt pavement on Pontiac Trail (Lafayette) from the South City Limit to the North City Limit. Anticipated 2018 Construction.

Item	Quantity	Unit	Unit Price	Total Cost
1. Chip Seal	80,000	syd @	\$4.50 =	\$360,000
2. Joint & Crack Overbanding	50,000	ft @	\$5 =	\$250,000
3. Temporary Traffic Control	1	LS @	\$50,000 =	\$50,000
4. Permanent Traffic Signs & Striping	1	LS @	\$125,000 =	\$125,000
5. Audio Video Route Survey	1	LS @	\$20,000 =	\$20,000
6. Mobilization	1	LS @	\$50,000 =	\$50,000
Subtotal Construction Cost =				\$855,000
Estimated Contingencies (15%) =				\$128,300
Estimated Engineering/Administration =				\$214,000
Subtotal Estimated Project Cost: =				\$1,197,300

Notes:

1. HRC has serious concerns if this method of pavement treatment will be allowed by RCOC.
2. No sidewalk, ramp or pedestrian crossings improvements are included.
3. No concrete curb & gutter removal/replacement is included.
4. No sanitary, storm or water structure improvements are included.
5. Cost estimate does not include upsizing any of the storm sewers from downtown to the Yerkes Drain.
6. Cost estimate does not include any removals or replacements of any driveway approaches.

AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: Councilman Rzyzi

AGENDA TOPIC: Discussion – options to improve Dorothy St. Parking Lot.

EXPLANATION OF TOPIC: The Dorothy St. parking lot is in serious disrepair. The options are to either mill and remove all hard surfacing material and return this to a gravel parking lot in violation of city ordinances, mill, fill and build up the parking lot then resurface, or to do nothing and let it continue to deteriorate.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Cost estimate to repair and mill and resurface Dorothy St. parking lot

POSSIBLE COURSES OF ACTION: Table with the Pontiac Trail discussion and add to the road and street work session

RECOMMENDATION: Table and add to work session agenda

SUGGESTED MOTION: N/A this is a discussion item on the agenda

08/10/15

Dorothy Street Parking Lot Rehabilitation City of South Lyon

Conceptual Project Cost Estimate

Conceptual Engineering ☒
 Preliminary Engineering ☐
 Detailed Design ☐ _____ % Complete

August 4, 2015

HRC Job No. 20150616.02

No.	Item	Qty		Price	Cost
1.	Pulverize Existing Pavement	1,900 syd	@	\$4	\$7,600
2.	21AA Aggregate, 4"	400 ton	@	\$30	\$12,000
3.	Sub-grade Undercutting	300 cyd	@	\$50	\$15,000
4.	HMA, 4"	500 ton	@	\$85	\$42,500
5.	HMA Wing Curb	600 lft	@	\$5	\$3,000
6.	Sidewalk/Approach Allowance	Lump Sum	@	\$20,000	\$20,000
7.	Drainage Allowance	Lump Sum	@	\$30,000	\$30,000
8.	LED Light Pole	3 each	@	\$13,000	\$39,000
9.	Electrical Service Allowance	Lump Sum	@	\$20,000	\$20,000
10.	Pavement Marking	Lump Sum	@	\$2,000	\$2,000
11.	Maintaining Traffic	Lump Sum	@	\$5,000	\$5,000
12.	Mobilization	Lump Sum	@	\$10,000	\$10,000
Construction subtotal					\$206,100
Contingencies (~15%)					\$30,915
Engineering					\$57,985
Total Conceptual Project Cost					\$295,000

Design factors/assumptions

1. Scope of work - pulverize existing pavement, regrade, place 4" 21AA agg on top of agg & 4" HMA
2. Installing 3 light poles, utilizing LED fixtures, to illuminate the parking area
3. Light pole unit cost includes conduit, handholes, wiring, etc.
4. Sidewalk/approach allowance includes R&R of existing walk, ramps and other ROW improvements

Unresolved items that may affect cost

1. Poor soils encountered during construction
2. Confirmation of quantities, areas and elevations
3. On-site utility conflicts or required improvements
4. Light level study and input from adjacent residents on proposed lighting
5. Actual style of light pole and fixture selected
6. Changes in scope of work through the approval process

AGENDA NOTE

New Business: Item #

MEETING DATE: August 10, 2015

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Discussion – 390 Lafayette.

EXPLANATION OF TOPIC: The City has recently obtained the title to 390 Lafayette by purchasing from the County at tax foreclosure sale. The purpose of this item is for the Council to discuss items up to and including demolition of the structure. Attached is a review letter for Carmine at CIB planning related to this property and what can and cannot be done if the structure were to be removed based upon the existing zoning and district classifications in the area.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Review letter from CIB Planning

POSSIBLE COURSES OF ACTION: Discussion

RECOMMENDATION: Develop a subcommittee to bring bring back to the council three proposals for the immediate options for this location's use in the near term and possible long term options with and without considerations of the soon to be proposed zoning ordinance changes.

SUGGESTED MOTION: N/A this is a discussion item on the agenda

08/10/15



CIB PLANNING

August 6, 2015

Ms. Lynne Ladner, City Manager
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Subject:	390 S. Lafayette Zoning Requirements
Site Location:	Northwest corner of S. Lafayette and Mc Hattie Streets
Zoning:	B-3, General Business

Dear Lynne:

At your request, we have reviewed the zoning requirements applicable to the above property, which was recently purchased by the City of South Lyon. Since this property is located in the B-3, General Business District, a wide range of commercial uses are permitted, including those allowed in the B-1 and B-2 Districts. With this particular site, the biggest constraint is the 50' by 340' dimensions of the site. Under the B-3 District, there are no minimum lot area requirements but the maximum building height is 35 feet. The minimum front yard setback is 30 feet, the rear yard setback is 20 feet, and each side yard setback is 10 feet. The current zoning requirements, however, are not in-line with the proposed City of South Lyon Master Plan and Zoning Ordinance.

As shown on the attached sheet from the Draft South Lyon Master Plan, this location is designated "Downtown" on the Future Land Use map and is intended for zero lot line, traditional development. This form of development also relies on both public and on-street parking within 500 feet of the subject site. Likewise, the draft zoning ordinance, which is currently under review, designates this location as CBD, Central Business District/PUD, Planned Unit Development and will require traditional, zero lot line buildings. These zoning regulations will allow for a range of uses typical for a traditional downtown and also permit the use of both public lot and on-street parking within 500 feet of the site.

CONCLUSION

Based upon the above comments, the current ordinance does not meet the intended development that is being planned for the subject property. City Council should consider holding on to the site until the new zoning ordinance is in place and then market the property for traditional development.

I look forward to discussing this with you further at the upcoming City Council meeting. If you have any questions before then, please contact us at 810-335-3800.

17195 Silver Parkway, #309
Fenton, MI 48430

Phone: 810-335-3800
Email: avantini@cibplanning.com

Ms. Lynne Ladner, City Manager
390 S. Lafayette Zoning Requirements
August 6, 2015
Page 2

Sincerely,

CIB PLANNING

A handwritten signature in cursive script, reading "Carmine P. Avantini".

Carmine P. Avantini, AICP

ARTICLE 8

CENTRAL BUSINESS DISTRICT (B-1)

Sec. 102-110 Intent

The Central Business District (B-1) is intended to provide for a traditional mixture of small office buildings, specialty retail stores, entertainment, public spaces, and related activities that are mutually supporting and serve the needs of both the City and surrounding communities. The intent of these district regulations is to encourage a lively social environment and economically viable downtown with a wide variety of uses in a pedestrian oriented unified setting, with shared parking. The district makes special provisions for vertical zoning, allowing the upper floors to be used as residential dwellings. The B-1 District is also designated as a Planned Unit Development (PUD) which covers the entire Central Business District to help ensure that the development/redevelopment of sites matches the Preliminary PUD Plan for Downtown South Lyon, is cohesive with surrounding uses, and meets higher site design standards for this district.

Sec. 102-111 Permitted Uses

In the B-1 District, land, buildings, and other structures shall be used only for one (1) or more of the uses specified in the table below. Uses denoted by a "P" are permitted by right, whereas uses denoted by "S" are considered special land uses and may be approved by the Planning Commission subject to the applicable general and specific standards in *ARTICLE 13 SPECIAL LAND USES*.

Permitted Uses in the Central Business District	
	CBD
Residential	
Home Occupations	S
Upper floor residential	P
Multiple-Family Dwellings	P
Residential dwellings, existing single-family detached only	P
Nursing & Convalescent Homes	S
Senior Housing, not including Nursing & Convalescent Homes	S
Single-Family Attached Dwellings	P
Two-Family Dwellings	P
Care Facilities	
Adult & child residential care facilities in accordance with <i>Section 102-10 Adult and Child Care Facilities</i> .	S
Entertainment & Recreational	
Banquet, Conference, Dance, Lodge & Union Halls & Private Clubs	S
Health Clubs & Fitness Centers	S
Recreation Facilities, Private	S
Recreation Facilities Public	P
Theaters, Cinemas & Similar Assembly Buildings	S
Finance, Medical & Professional Office & Research & Development	
Banks, S & L, Credit Unions & Similar with No Drive-Throughs	P

CITY OF SOUTH LYON ZONING ORDINANCE

Banks, S & L, Credit Unions & Similar with Drive-Throughs	S
Banking Centers, including ATMs which are Separate from a Financial Institution	S
Business Service Establishments	P
Offices & Medical Clinics including Chiropractors, Osteopaths, Optometrists & Similar or Allied Professions	P
Professional Services	P
Service & Retail Trade	
Bars, Taverns, Lounges, Microbreweries (Accessory Only) & Brewpubs	S*
Bed & Breakfast Inns	S
Brew Pubs	S
Bus & Rail Passenger Stations	S
Commercial Parking Lots & Parking Garages	S
Convenience Stores without Gasoline Service	P
Dry Cleaners, Retail Outlet	P
Funeral Homes & Mortuaries, not including Crematoriums	S
Garden Centers	S
Hotels & Motels including Accessory Convention/Meeting Facilities & Restaurants	S
Newspaper & Publisher's Offices	P
Outdoor Display, Sales & Storage	S
Personal Service Establishments	P
Restaurants, including Carry-out, Delicatessens, Fast-food & Standard Restaurants	P
Restaurants with Open Front Restaurant Windows & Seasonal Outdoor Seating	S
Retail Businesses & Centers up to 18,000 sq.ft. GLA	P
Retail Business & Centers exceeding 18,000 sq.ft. GLA	S
Storage on Upper Levels, provided no storage shall be allowed on a floor having residential dwellings & all storage shall be related to a principal use within the structure	P
Studios of Art, Photography, Music, Dance & Similar Uses	P
Video Rental Establishments	P
Public, Institutional, & Utilities	
Churches, Temples, & other Places of Worship or Public Assembly	S
Essential Public Services	P
Public & Quasi-Public Institutional Buildings, Structures & Uses	P
Accessory	
Accessory buildings, structures & uses, customarily incidental to any of the above principal uses	P
Accessory buildings, structures & uses customarily incidental to any of the above special land uses	S

Sec. 102-112 Site Development Requirements

All principal uses and special land uses are subject to the following site development requirements:

- a. *ARTICLE 2 GENERAL PROVISIONS.*
- b. *ARTICLE 14 SCHEDULE OF REGULATIONS.*
- c. *ARTICLE 15 SITE PLAN REVIEW.*
- d. *ARTICLE 18 OFF-STREET PARKING AND LOADING STANDARDS.*
- e. *ARTICLE 19 ACCESS MANAGEMENT AND DRIVEWAY STANDARDS.*
- f. *ARTICLE 20 LANDSCAPE STANDARDS AND TREE REPLACEMENT.*
- g. *ARTICLE 21 LIGHTING STANDARDS.*
- h. *CHAPTER 70 SIGNS.*

