

Regular City Council Meeting

April 28, 2014

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: April 14, 2014
 Approval of Bills (none)
 Approval of Agenda
 Public Comment

I. Old Business

1. Construction Bids – Old City, Police/Fire Parking Lot
(Apparent Low Bid – Spartan Paving, \$112,915)
2. Proposed Amendment to the Budget FY13-14
3. Proposed Budget Workshop – April 29, 30 or May 1
4. Lake Street Cruise-In: Street Closure and Temporary Business to Sell T-shirts,
Mugs and Glasses with Cruise-In Logo
Dates: May 28, June 25, July 23 and September 24, 2014. Location: 10 Mile
Between Pontiac Trail and Reese

II. New Business

1. Salem-South Lyon District Library Book'n Trilogy Run Road Closure
Date: May 17, 2014. Location: Road Closure 9 Mile, Pontiac Trail to Dixboro.
2. Tri-Party Agreement with RCOC for 10 Mile Road Construction
3. First Reading: Ordinance Amending Section 58-77 – Begging

III. Manager's Report

IV. Council Comments

V. Adjournment

MEMO

To: Mayor Wallace and Council Members
From: Rodney L. Cook, City Manager
Date: April 21, 2014
Re: Proposed Amendment to the Annual Budget FY 13-14

Enclosed for your review are the various areas in our budget where it is necessary to make adjustments.

General Fund

- | | |
|---------------------------|----------------------------------|
| (a) Administration: | Multiple areas, wages primarily. |
| (b) Cemetery: | Revised downward. |
| (c) Fire Department: | Slight increase. |
| (d) DPW: | Medical primarily. |
| (e) Parks and Recreation: | Minor adjustment |

Drug Forfeiture

Purchase of weapons.

Major Streets

Minor adjustments (HRC)

Local Streets

Minor adjustments (HRC)

DDA

Minor adjustment within expenditures, and an elimination of a project in the alleyway near the Post Office.

Cemetery Perpetual Care

Added income

Capital Improvements

Readjustment of overall cost

My primary focus was the current fiscal year, FY 13-14. Most changes related to increases in wages, medical and minor expenditure readjustments.

The Capital Improvements budget was due to reducing our cost for the 10 Mile Road work given that we will only pay 18.15% of the total construction costs. Also, I tried to estimate the timing of expenditures for the project beginning in May and carrying over into FY 14-15. Overall the Capital Improvements fund balance should look better. I also took the liberty of showing the additional millage for FY 14-15 as being proposed for next year's budget.

Obviously these are estimates and may be adjusted prior to the end of June.

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
April 14, 2014

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Dixon, Kivell, Kramer, Kopkowski, Rzyzi, Wedell,

Also Present: City Manager Cook, Chief Collins, Chief Kennedy,
Department Head Martin, City Attorney Wilhelm,
and Clerk/Treasurer Deaton

MINUTES

Councilman Kivell stated on Page 8 there is a misspelling, the name Thomas should be Thompson.

CM 4-1-14 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Discussion was held regarding the bills.

CM 4-2-14 MOTION TO APPROVE BILLS

Motion by Wedell, supported by Rzyzi
Motion to approve payment of bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

4/14/14

AGENDA

Mayor Wallace stated he would like to add an agenda item for City-wide Yard Sales. He stated he would also like to add an appointment to the Zoning Board of Appeals.

CM 4-3-14 MOTION TO ADD TWO ITEMS TO AGENDA

Motion to Kivell, supported by Kopkowski

Motion to add City-wide Yard sales as #5 under New Business and appointment to ZBA as #6 under Old Business

VOTE: MOTION CARRIED UNANIMOUSLY

CM 4-4-14 MOTION TO APPROVE AGENDA

Motion by Wedell, supported by Dixon

Motion to approve the agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Dr. Jamie Penn of 327 N Lafayette stated the South Lyon Junior Chamber will be having their next meeting at the South Lyon Hotel on May 5th at 7:00 p.m. It is for everyone interested in networking and you must be between 21 and 40 years old.

Jim Copas of 110 Singh Boulevard stated he is a City resident and he has met many wonderful people in the community. He further stated he has attended many Council meetings. Mr. Copas stated he has applied for the City Manager position. He further stated he has contacted Joyce Parker and was told he needs 7 years of experience for the job. Mr. Copas described his work and education experience and asked that Council interview him for the City Manager position.

OLD BUSINESS

1. Second Reading: Cable Ordinance No. 02-14

City Attorney Wilhelm stated this is the second reading and there have been no changes since the last meeting. He further stated this ordinance is basically changing the number of the Committee members from three to five.

CM 4-5-14 MOTION TO APPROVE SECOND READING OF CABLE COMMITTEE ORDINANCE

Motion by Kivell, supported by Wedell

Motion to approve the second reading of Ordinance Number 02-14

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Revised Cable Channel Policies

Attorney Wilhelm stated this policy is based on Council discussion regarding administering and operating the cable channel. He stated he revised page 4 item 7a to reflect the changes Council requested to prohibit commercial advertising. He stated the message boards do not need a lot of detail but if needed it could be added in the future. Attorney Wilhelm stated underwriting has been a concern for Council and what defines underwriting. He stated there were modifications to section 9, 11 and 12. He stated underwriting will be a way for credit to be given to someone for providing support given with the production of the broadcast.

Councilman Kivell stated this is a good baseline to get things going and help maintain the channel. He further stated the underwriting is similar to what you would see at the beginning or end of a public broadcast channel. He stated once the Commission is established and if they have concerns regarding the policy it can be dealt with at that time.

Councilman Rzyzi stated the council packet stated appointments to the Cable Commission cannot be made until after the second reading of the publication and the earliest it can be done will be at the first meeting in May. Councilman Kopkowski stated she requests the appointments to on the agenda for the second meeting in May, because she has a conflict.

Discussion was held regarding the operation of the cable channel being done by the staff and not the Cable Commission. Councilman Kopkowski stated our staff already has their own job descriptions and she doesn't think overseeing everything requested to be shown on the cable channel will be their top priority.

Dan Pelchat of 364 Stanford stated South Lyon has one of the longest running publicly broadcast high school football games. He further stated Council will be effectively making that impossible to continue by not allowing sponsoring by local businesses. He stated South Lyon will be having their first game on August 28th and it will not be televised. He further stated when people ask him why, he will tell them he did everything to continue the broadcast and they will have to ask their elected City Council members why the games will not be on television.

Councilmember Kopkowski stated the underwriting is a way for someone to gain credit for providing support for a program. The name of the supporter can be shown at the beginning or the end of the program. More discussion was held regarding the policy of the Cable Commission and underwriting.

CM 4-6-14 MOTION TO APPROVE THE CABLE CHANNEL POLICY

Motion by Kivell, supported by Dixon

Motion to approve Cable Channel Policy as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Annual Budget Fiscal Year 2014-2016, schedule of meetings, etc.

City Manager Cook stated there are a few options for Council regarding the budget. He stated Council can use the draft budget or use the second year budget that was approved last year and it can be changed. This will also give the new Manager some time to look it over and make adjustments as needed. City Manager Cook stated he will be having a budget amendment for this year based on the increase in wages. Councilman Wedell stated we should go ahead with the base line budget that City Manager Cook has handed out. He stated the new Manager will probably not have time to form a new budget. He stated we should have at least 1 budget workshop session. Councilman Wedell stated the City Manager has prepared and the new City Manager can make adjustments as needed. Discussion was held regarding the date for the budget workshop meeting, two Council Members stated they will be out of town different times next month.

4. Kiwanis Request Use of Volunteer Park for Easter Egg Scramble

Mayor Wallace stated the Kiwanis is requesting the use of Volunteer Park for the Easter Egg Scramble. He further stated a good time to be there is around 11:00, for special features and the scramble is at noon.

CM 4-7-14 MOTION TO APPROVE USE OF VOLUNTEER PARK

Motion by Wedell, supported by Rzyzi

Motion to approve the use of Volunteer Park for the Easter Egg Scramble on April 19th

VOTE:

MOTION CARRIED UNANIMOUSLY

5. 10 Mile Road Federal Aid Project, stamped concrete vs. brick pavers

City Manager Cook stated there was a thought a while back that we may need to switch from brick pavers to stamped concrete. Stamped concrete is much stronger and the DDA has offered \$35,000 to cover the cost of two of the four corners that need to be done. Councilman Kopkowski asked if the DDA paid back the money they owed to the General Fund. City Manager Cook stated they do have the money to pay that, but doesn't think it has been paid yet. He further stated the truck traffic is destroying the brick pavers at the corners in town. The brick pavers which are there now probably do not meet the criteria for the barrier free access.

Mayor Wallace stated Pinckney has some gorgeous stamped concrete, he doesn't like the current pavers we have at the crosswalks. Councilman Kivell stated the pavers are not failing, but they are poorly designed. The transition from the road bed to the pavers is the problem. Councilman Kopkowski stated she doesn't understand why the tray has to be removed, why can't the stamped concrete be poured into the current tray. Councilman Kivell stated there are options. Department Head Martin stated the corners will be restructured. The handicapped and the contour is going to be slanted down more and the radius will be larger. The corners will be down all the way down so trucks will no longer affect the corners. Councilman Kivell stated he is worried about the trucks driving up on the actual sidewalk and the safety issues it raises. Councilman Kramer asked if the City Planner will be involved with this project. City Manager Cook stated the planner can meet with the DDA, but they are really talking about color and design. Councilman Kivell stated we will have to match or coordinate with the current pavers on those roads. Councilman Rzyzi stated he would like to see the breakdown of any estimates they offer.

6. Zoning Board of Appeals

Mayor Wallace stated he would like to appoint Brian Dunn to the ZBA Board. Mr. Dunn of 1087 Stable Lane stated he would like to become more involved with the Community. Councilman Rzyzi stated he would like to welcome him aboard.

CM 4-8-14 MOTION TO APPROVE APPOINTMENT TO ZBA BOARD

Motion by Wallace, supported by Rzyzi

Motion to approve the appointment by Mayor Wallace of Brian Dunn to the ZBA Board

VOTE: **MOTION CARRIED UNANIMOUSLY**

NEW BUSINESS

1. Metro Act Permit Application

City Manager Cook stated we have received a Metro Act Permit Application for overhead fiberoptic work to be done from Ten Mile, down Stryker Street to South Street. City Manager Cook stated we get approximately \$23,000.00 a month under the Metro Act for use on the Major Streets. He stated we have all the paperwork required as well as the proof of insurance. It is a considerable amount of money, but we can only use the funds for certain projects.

CM 4-9-14 MOTION TO APPROVE THE METRO ACT PERMIT APPLICATION

Motion by Kramer, supported by Dixon

Motion to approve the Metro Act Permit Application by Fibertech Networks, LLC

VOTE: **MOTION CARRIED UNANIMOUSLY**

2. Social Security Number Privacy Act Policy

Attorney Wilhelm stated this is a proposed resolution to adopt a Social Security policy which is required by National Social Security Number Privacy Act.

CM 4-10-14 MOTION TO APPROVE THE SOCIAL SECURITY POLICY RESOLUTION

Motion by Kopkowski, supported by Wedell

Motion to approve the Social Security Act Policy as presented

VOTE: MOTION CARRIED UNANIMOUSLY

3. Rescheduling the May 26th Meeting Due to Memorial Day

Mayor Wallace stated he would like to move the Council Meeting to Tuesday the 27th of May, because the regularly scheduled meeting falls on Monday May 26th Memorial Day.

CM 4-11-14 MOTION TO RESCHEDULE COUNCIL MEETING

Motion by Kivell, supported by Kopkowski

Motion to reschedule Monday May 26th Council Meeting to Tuesday May 27th.

VOTE: MOTION CARRIED UNANIMOUSLY

4. Evidentiary Blood Draw Agreement with HVA

Chief Collins stated this agreement will come into play if someone is asked to take a Breathalyzer or urine test and the person refuses. He stated currently if someone refuses a test, the officer must get a Warrant and then take the person to the hospital to have the blood draw done. He further stated it doesn't happen very often, but when it does, the hospital charges us \$220.00 per draw. Chief Collins stated we have investigated using our own HVA and it is the best deal at \$50.00 per draw. Councilmember Kopkowski asked where the blood draw will be done. Chief Collins stated it is required that it has to be done in a medical facility, such as an ambulance or a booking room can be considered a medical facility as long as the procedure is done by a licensed medical professional.

CM 4-12-14 MOTION TO APPROVE BLOOD DRAW AGREEMENT WITH HVA

Motion by Kramer, supported by Kivell

Motion to approve the Blood Draw Agreement with Huron Valley Ambulance

VOTE: MOTION CARRIED UNANIMOUSLY

5. City-wide Yard Sale

Mayor Wallace stated he wanted to add this to the agenda to give more people time to get ready for the City-wide Yard Sales. He further stated it is normally the first weekend in May and people can have yard sales without purchasing a permit. It is a traditional thing that has been done for many years. Chief Collins stated it is his experience that many homeowners like to start their yard sales on Thursday. Mayor Wallace stated he agrees and has no problem changing the sales from 3 days to 4. Chief Collins stated the sign ordinance will still be enforced.

CM 4-13-14 MOTION TO APPROVE THE WAIVER OF YARD SALE PERMITS

Motion by Wedell, supported by Dixon

Motion to approve the waiver of permits for the City Wide Yard Sales of
May 1st – May 4th 2014

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

City Manager Cook stated there is a storm sewer that is in the middle of Ten Mile. There is no basin to jet it, and he is hoping it was discontinued. They are checking their records to find out. He stated he has contacted the County, the Railroad and MDOT regarding the crossing at Ten Mile. It is still in bad shape. He further stated they need to fix it, but they told the State they weren't prepared to do this until 2016, but the original requirement from the onsite hearing stated it had to be completed by the end of 2014. He stated this could affect our east end of our Ten Mile project, but he is still trying to get the information.

COUNCIL COMMENTS

Councilman Kivell asked when Bricco will be working on the restoration. Department Head Martin stated he is having a meeting with them on the 17th of April, and he will have more information then.

Councilmember Kopkowski stated she received the email from Jim Copas in March and she stated it peaked her interest. She further stated she has spoken with some of the Council Members and there is an interest offering Mr. Copas an interview.

Councilman Rzyzi stated he would like everyone to know this week is National Library Week, and they are sponsoring a Book 'n Trilogy Run, and the last day to register is April 16th. The run

itself is May 17th. He further stated he is also looking forward to bringing his son the Easter Egg Hunt and he would like to thank the Kiwanis. Councilman Rzyzi stated he attended the first meeting of the Junior Chamber and it was very productive. Councilman Rzyzi stated he believes the more people interviewed for the City Manager position the better. He stated Mr. Copas is a South Lyon Resident and that would be a plus, as well as outside of government real world experience. He further stated if you can manage at one place, you can manage at another. He stated he doesn't have a problem with interviewing Mr. Copas.

Councilman Kramer asked how many applicants do we have ~~scheduled~~ for Saturday the 26th? City Manager Cook stated he will check with Ms. Parker, ~~but~~ as far as he knows she has contacted all five.

Councilmember Dixson stated she is also interested in interviewing Mr. Copas.

Mayor Wallace stated May 17th is also the Spring Clean Up. We have had help from some of the local churches in the past for the Spring Clean Up. Department Head Martin stated he has spoken with Rob Rhodes regarding a date. He further stated the numbers have dwindled since the first year. Councilmember Kopkowski stated she will not be able to attend; she will be out of town. Mayor Wallace stated he would like to thank Chief Collins for helping out while City Manager Cook was on vacation. Mayor Wallace stated he is disillusioned with the MML process of the City Manager search, he recently met with some other Mayors and there are other ways we could have done this. He further stated he wouldn't mind interviewing 6 people on that Saturday, and it doesn't hurt to give Mr. Copas a chance.

MOTION TO ADJOURN MEETING

Motion by Kopkowski, supported by Kivell
Motion to adjourn the meeting at 9:05 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd Wallace Mayor

Lisa Deaton Clerk/Treasurer



PRINCIPALS

George F. Hubbell
Thomas E. Buehl
Walter H. Alix
Peter F. Roth
Keith D. McCormack
Nancy M. D. Faught
Daniel W. Mitchell
Josie B. VanDeCreek
Roland H. Alix

SENIOR ASSOCIATES

Gary J. Tressel
Kenneth A. Melchior
Randall L. Ford
William B. Davis
Dennis J. Benoit

ASSOCIATES

Jonathan L. Booth
Michael C. MacDonald
Maryin A. Olane
Robert F. DeFrain
Marshall J. Graziop
Thomas D. LaCross
James F. Burton
Jane M. Graham
Donna M. Martin
Charles L. Hart

April 23, 2014

City of South Lyon
335 South Warren
South Lyon, Michigan 48178

Attention: Mr. Rod Cook, Interim City Manager

Re: Fire & Police Parking Lot Rehabilitation
Bid Recommendation

HRC Job No. 20120847.09

Dear Mr. Cook:

We have reviewed the bids received on April 16, 2014 for the above project. Nine (9) contractors purchased plans for review and five (5) bids were received. The low bidder was Spartan Sealcoating, Inc. with a total bid of \$113,858.70.

The bid includes a chain link fence dumpster enclosure. An alternate bid for a split-face block enclosure was also included. If the City decides to include the split face block enclosure then the total bid would be \$123,908.70.

Hubbell, Roth & Clark, Inc. (HRC) has investigated the qualifications of Spartan Sealcoating. They have the required experience with respect to the project and are qualified (equipment and personnel) to perform the work. Spartan Sealcoating reports that their current work schedule will allow for the completion of the Fire & Police Parking Lot Rehabilitation project within the specified time.

Enclosed are copies of the bid tabulation and other information received from Spartan Sealcoating as follows:

- Bid Tabulation
- Bid Proposal
- Bid Bond
- Statement of Qualifications

We recommend that the project be tentatively awarded to Spartan Sealcoating subject to receipt of the appropriate bonds, insurance and executed contract. The other bidders should be notified of the intent to award.

Enclosed with this package is a draft "Notice of Intent to Award" addressed to Spartan Sealcoating, Inc. If the Council agrees to award the Contract, HRC will notify Spartan Sealcoating by correspondence such as this so that they can begin securing the necessary bonds and we can prepare the Contract books for the Contractor's execution.



Mr. Rod Cook, Interim City Manager
April 23, 2014
HRC Job Number 20120847.09
Page 2 of 2

If you have any questions or need additional information, please feel free to contact me at (248) 454-6532.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

A handwritten signature in black ink that reads 'Michael P. Darga'.

Michael P. Darga, P.E.

MPD/mpd

Enclosures

pc: City of South Lyon; Bob Martin, L. Collins, M. Kennedy
HRC; J. VanDeCreek, J. Booth, File

**GENERAL FUND OPERATION
SUMMARY OF EXPENDITURES**

Amended 04/28/2014

Expenditure Description

**Audit
2011-2012**

**Adopted
2012-2013**

**Amended
2012-2013**

**Proposed
2013-2014**

**Amended
2013-2014**

**Proposed
2014-2015**

200 Administration	1,010,815	1,026,400	1,036,400	1,014,095	1,152,313	1,021,314
276 Cemetery	85,797	109,500	109,500	97,200	73,250	97,200
295 Public Transportation	60,780	63,816	63,816	67,007	67,007	67,007
300 Police	2,219,620	2,382,226	2,382,226	2,349,242	2,349,242	2,455,022
335 Fire	534,409	465,317	465,317	492,905	504,950	492,905
346 Ambulance	1,863	2,575	2,575	2,575	2,575	2,575
440 Public Works	796,032	640,350	640,350	634,075	772,125	634,075
690 Parks & Recreation	190,886	133,725	133,725	126,475	133,975	119,475
732 Historical	32,537	27,200	27,200	29,800	29,800	27,200
810 Cultural Arts				6,501	6,501	4,850
Transfers to other funds						
Contingencies						
Totals	4,932,739	4,851,109	4,861,109	4,819,875	5,091,738	4,921,623

101 GENERAL FUND REVENUES							
Amended 04/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Revenue	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
	TAXES						
402	Current Property Tax (10.7375)	3,307,647	3,299,824	3,299,824	3,297,159	3,297,159	3,297,159
423	Mobile Home Park	929	920	920	930	920	930
444	Service fee in lieu of taxes	1,046	3,000	3,000	3,000	3,000	3,000
446	Penalties and interest	30,602	27,400	27,400	28,000	30,000	28,000
	Total	3,340,224	3,331,144	3,331,144	3,329,089	3,331,079	3,329,089
451	LICENSES & PERMITS	58,297	52,000	52,000	56,000	132,000	56,000
	Total	58,297	52,000	52,000	56,000	132,000	56,000
	INTERGOVERNMENTAL REVENUES						
570	State Shared Revenues	823,321	857,540	857,540	897,000	897,000	897,000
570-1	State Shared Revenues-Mid Decade						
571	Federal Grant-DNR						
	Total	823,321	857,540	857,540	897,000	897,000	897,000
	CHARGES FOR SERVICES						
630	Property Tax Admin Fees	93,593	94,000	94,000	93,600	90,500	93,600
634	Grave Openings & Foundations	31,095	30,000	30,000	30,000	31,000	30,000
635	W & S Administration						
668.4	Property Rentals	9,349	9,000	9,000	9,000	8,800	9,000
668-3	Lease-Antenna	55,392	46,000	46,000	46,000	46,000	46,000
668-2	Property Rental-Cable	100,747	88,000	88,000	90,000	144,900	144,900
	Total	290,176	267,000	267,000	268,600	321,200	323,500
	FINES & FORFEITURES						
661	Parking Violations	3,980	6,000	6,000	5,600	4,000	5,600
662	Local Court Fines	20,953	19,000	19,000	19,500	19,500	19,500
	Total	24,933	25,000	25,000	25,100	23,500	25,100
	MISCELLANEOUS REVENUES						
642	Police Miscellaneous					19,540	
664	Interest Income	9,912	11,500	11,500	9,500	6,000	9,500
669-209	Contribution-Perpetual Care		109,500	109,500	97,200	97,200	97,200
699	Transfer from other Funds				25,878	25,878	25,878
692	Grant Money	7,500					
698	Miscellaneous	292,189	201,000	201,000	210,000	160,000	210,000
698.2	Proceeds from Long-term						
698.6	Grant Monies - Fire Dept.	48,949				1,348	
	Grant Monies - Police Dept.	9,800			15,428		15,428
	Total	368,350	322,000	322,000	358,006	290,426	358,006
	TOTAL REVENUES	4,905,301	4,854,684	4,854,684	4,933,795	4,995,205	4,988,695
	BEGINNING FUND BALANCE	3,449,157	3,421,720	3,421,720	3,415,295	3,599,208	3,535,716
	TOTAL REVENUES AVAILABL	8,354,458	8,276,404	8,276,404	8,349,090	8,594,413	8,524,411
	TOTAL EXPENDITURES	4,932,739	4,851,109	4,861,109	4,819,875	5,091,738	4,921,623
	ENDING FUND BALANCE	3,421,720	3,425,295	3,415,295	3,529,215	3,502,675	3,602,788

**101-200 GENERAL FUND OPERATION
ADMINISTRATION**

Amended 04/28/2014

Expenditure	Description	Audit 2011-2012	Adopted 2012-2013	Amended 2012-2013	Proposed 2013-2014	Amended 2013-2014	Proposed 2014-2015
702	Wages/Salaries	292,848	281,000	281,000	270,000	367,013	270,000
715-720	Fringe Benefits	111,179	112,000	112,000	108,000	130,000	108,000
727	Offices Supplies	6,354	6,000	6,000	6,000	6,000	6,000
740	Operating Expense	70,988	32,000	32,000	27,000	20,000	27,000
801	Professional Services	77,053	78,800	78,800	80,100	105,000	81,000
802	Contractual Services	87,249	88,000	88,000	88,500	93,500	88,500
807	Auditor	34,450	40,000	40,000	42,000	42,000	44,100
817	Planning Consultant	10,952	60,000	60,000	62,000	45,000	62,000
818	Elections	9,737	12,000	12,000	9,100	12,000	12,000
820	Computers	11,175	10,000	10,000	12,000	9,000	12,000
826	Legal Fees	42,520	50,000	50,000	50,000	70,000	52,500
830	Memberships & Dues	13,174	11,500	11,500	11,500	11,500	11,000
853	Telephone	8,315	8,500	8,500	8,800	8,800	9,000
861	Transportation & Mileage	5,500	4,700	4,700	4,800	4,800	4,800
880	Community Promotions	126,210	105,000	115,000	105,000	112,000	105,000
900	Printing	4,605	5,000	5,000	4,800	4,800	4,600
900-100	Publishing	5,684	5,000	5,000	5,200	7,000	5,200
910	Insurance & Bonds	42,273	49,900	49,900	52,395	45,000	55,014
920	Utilities	18,583	20,000	20,000	19,800	19,800	19,000
931	Building Maintenance	8,285	16,000	16,000	14,000	4,000	14,000
957	Education/Training	1,917	3,000	3,000	5,500	3,000	3,000
962	Miscellaneous Expense		5,000	5,000	5,000	1,000	5,000
969-200	Contribution-Solid Waste	16,865	15,000	15,000	15,000	22,000	15,000
971-100	Beautification	4,795	5,000	5,000	5,000	6,500	5,000
974-100	Rental Properties		2,000	2,000	1,800	1,800	1,800
977	Equipment Miscellaneous	104	1,000	1,000	800	800	800
	TOTAL	1,010,815	1,026,400	1,036,400	1,014,095	1,152,313	1,021,314

101-276 GENERAL FUND OPERATION CEMETERY							
Amended 04/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
702	Wages/Salaries	55,607	59,000	59,000	59,000	45,000	59,000
715-720	Fringe Benefits	8,988	12,500	12,500	12,500	9,000	12,500
740	Operating Expense	6,992	5,850	5,850	5,800	4,000	5,800
801	Professional Services		1,000	1,000	750	500	750
802	Contractual Services	866	700	700	700	2000	700
853	Telephone		250	250	100	100	100
860	Gas & Oil	2,050	1,900	1,900	1,800	1,800	1,800
910	Insurance & Bonds	505	550	550	550	550	550
920	Utilities	646	750	750	600	600	600
930	Repairs & Maintenance	1,198	500	500	2500	2500	2,500
940	Equipment Charges	5,714	4,200	4,200	4,200	4,200	4,200
940-1	Equipment Rental						
970	Capital Outlay						
974	Land Improvements		1,000	1,000	2,000	1,000	2,000
977	Equipment Purchases	3,231	21,300	21,300	6,700	2,000	6,700
TOTAL		85,797	109,500	109,500	97,200	73,250	97,200

101-335 GENERAL FUND OPERATION**FIRE**

Amended 04/28/2014

Expenditure	Description	Audit 2011-2012	Adopted 2012-2013	Amended 2012-2013	Proposed 2013-2014	Amended 2013-2014	Proposed 2014-2015
702	Wages/Salaries	163,264	175,000	175,000	195,000	208,500	200,000
712	S.L. Firefighters Assc.						
715-720	Fringe Benefits	16,534	23,225	23,225	23,000	23,000	24,500
721	Unifroms & Cleaning Allowance	11,919	20,000	20,000	21,000	22,000	22,000
727	Office Supplies	3,272	4,700	4,700	4,700	4,700	4,800
740	Operating Expense	9,260	7,000	7,000	8,000	8,000	8,000
801	Professional Services		1,000	1,000	1,000	1,000	1,000
802	Contractual Services	10,562	10,000	10,000	35,000	35,000	36,000
820	Computers	5,575	1,000	1,000	2,500	2,500	1,000
830	Memberships & Dues	5,307	7,000	7,000	6,000	6,000	6,000
850	Communications/Dispatch	21,063	21,485	21,485			
851	Radio Maintenance	4,005	3,500	3,500	3,000	3,000	2,000
853	Telephone	6,957	6,300	6,300	1,600	1,600	1,600
860	Gas & Oil	8,630	7,000	7,000	9,500	9,500	11,000
863	Vehicle Maintenance	77,539	18,000	18,000	18,000	18,000	20,000
880	Community Promotions			750	1,000	1,000	1,100
910	Insurance & Bonds	18,090	24,000	24,000	21,000	18,500	24,000
920	Utilities	9,605	9,000	9,000	10,000	10,000	9,500
930	Repairs & Maintenance	3,786	5,000	5,000	4,000	4,000	4,500
931	Building Maintenance	7,035	5,000	5,000	5,500	5,500	5,000
944	Hydrant Rental	2,500	2,500	2,500	2,500	2,500	2,500
957	Education/Training	21,841	16,000	15,250	15,500	15,500	16,000
970	Capital Outlay		10,300	10,300			
977	Equipment Purchases	52,178	10,000	10,000	10,000	10,000	11,000
978	Capital Equipment		4,000	4,000	22,000	22,000	
978-1	Transfer to Equipment Fund						
990	Debt-Principal	64,623	66,965	66,965	68,165	67,000	69,389
995	Debt-Interest	10,864	7,342	7,342	4,940	6,150	2,491
TOTAL		534,409	465,317	465,317	492,905	504,950	483,380

**101-440 GENERAL FUND OPERATION
DEPARTMENT OF PUBLIC WORKS**

Amended 4/28/2014

Expenditure	Description	Audit 2011-2012	Adopted 2012-2013	Amended 2012-2013	Proposed 2013-2014	Amended 2013-2014	Proposed 2014-2015
702	Wages/Salaries	196,780	164,000	164,000	165,000	165,000	165,000
715-720	Fringe Benefits	205,490	107,500	107,500	107,500	220,000	107,500
721	Uniforms & Cleaning Allowance	4,800	5,400	5,400	5,500	5,500	5,500
727	Office Supplies	639	1,000	1,000	1,000	1,000	1,000
740	Operating Expense	14,923	15,000	15,000	14,000	14,000	15,000
801	Professional Services	8,989					
802	Contractual Services		6,900	6,900	6,900	6,900	6,900
820	Computer		3,000	3,000	3,000	3,000	5,000
830	Memberships & Dues		250	250	250	400	250
853	Telephone	5,662	5,000	5,000	5,050	5,050	5,000
860	Gas & Oil	26,179	36,500	36,500	37,000	37,000	37,000
861	Transportation & Mileage	289	350	350	375	375	375
863	Vehicle Maintenance	101,997	80,000	80,000	80,000	80,000	80,000
910	Insurance & Bonds	11,388	13,000	13,000	13,000	12,000	13,000
920	Utilities	17,038	22,000	22,000	16,500	16,500	16,500
923	Street Light Expenditures	121,032	103,000	103,000	103,000	129,400	103,000
930	Repairs & Maintenance		3,000	3,000	3,000	3,000	3,000
931	Building Maintenance	23,109	10,000	10,000	10,000	10,000	10,000
935	NPDES Phase II Stormwater		14,000	14,000	16,500	16,500	14,000
940	Equipment Charges	24,034	10,000	10,000	10,000	10,000	10,000
940-1	Equipment Charges						
957	Education/Training	2,224	3,000	3,000	3,000	3,000	3,000
970	Capital Outlay						
974	Land Improvements	25,124	26,000	26,000	26,500	26,500	26,000
977	Equipment Purchases	6,335	11,450	11,450	7,000	7,000	7,000
978	Capital Equipment						
	TOTAL	796,032	640,350	640,350	634,075	772,125	634,025

101-690 GENERAL FUND OPERATION PARKS & RECREATION							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
702	Wages/Salaries	67,015	49,300	49,300	51,000	51,000	51,000
715	Fringe Benefits	19,792	23,500	23,500	23,000	23,000	23,000
740	Operating Expense	8,724	3,200	3,200	3,200	3,200	3,200
801	Professional Services	11,863	9,400	9,400	16,400	22,400	9,400
860	Gas & Oil		4,400	4,400	4,500	6,000	4,500
880	Community Promotions	687	800	800	700	700	700
910	Insurance & Bonds	740	800	800	750	750	750
920	Utilities	1,529	1,700	1,700	1,700	1,700	1,700
930	Repairs & Maintenance	8,548	6,000	6,000	6,000	6,000	6,000
940	Equipment Charges	11,025	11,025	11,025	11,025	11,025	11,025
940-1	Equipment Rental						
962	Miscellaneous Expense	4,925	600	600	600	600	600
977	Equipment Purchases	56,038	1,000	1,000	1,000	1,000	1,000
978	Capital Improvements		22,000	22,000	6,600	6,600	6,000
TOTAL		190,886	133,725	133,725	126,475	133,975	118,875

202 MAJOR STREETS OPERATIONS REVENUES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Revenue	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
569	Federal Grant						
574	State Shared Rev Gas & Wgt Tax	375,365	381,981	381,981	384,279	384,279	386,000
664	Interest Income	886	2,000	2,000	2,000	900	900
669-200	Metro Authority	26,425	23,600	23,600	24,300	24,300	24,300
676-101	Contribution-General Fund						
676-401	Contribution-Capitol Improvement						
694	Other Revenue-Tri Party						
698	Sundry	779					
699	Transfers In						
	TOTAL REVENUES	403,455	407,581	407,581	410,579	409,479	411,200
	BEGINNING FUND BALANCE	452,288	353,050	353,050	706,804	706,804	749,973
	TOTAL REVENUES AVAILABLE	855,743	760,631	760,631	1,117,383	1,116,283	1,161,173
	TOTAL EXPENDITURES	281,214	372,360	372,360	362,410	366,310	363,970
	ENDING FUND BALANCE	574,529	388,271	388,271	754,973	749,973	797,203

202 MAJOR STREETS OPERATION EXPENDITURES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
212	Accountant						
801	Professional Service	2,800	3,200	3,200	3,200	3,500	3,500
	SUBTOTAL	2,800	3,200	3,200	3,200	3,500	3,500
451	Street Construction						
801	Professional Services (HRC)	16,402				3,600	
802	Contractual Services	904					
802-100	Contractual Services						
802-200	Contractual Services Tri-Party	36,740					
	SUBTOTAL	54,046	-	-	-	3,600	-
463	Street Routine Maintenance						
702	Wages/Salaries	84,955	95,400	95,400	88,000	88,000	89,760
715-720	Fringe Benefits	32,981	51,800	51,800	48,400	48,400	48,400
740	Operating Expense	193	2,000	2,000	2,000	2,000	2,000
801	Professional Services						
910	Insurance & Bonds	45	60	60	60	60	60
930	Repair & Maintenance	11,159	12,500	12,500	14,500	14,500	14,500
940	Equipment Charges	13,543	13,550	13,550	13,000	13,000	13,000
940-100	Equipment Rental Charge						
	SUBTOTAL	142,876	175,310	175,310	165,960	165,960	167,720
474	Traffic Services						
702	Wages/Salaries	1,801	2,500	2,500	2,500	2,500	2,500
715-720	Fringe Benefits	814	1,500	1,500	1,600	1,600	1,600
740	Operating Expense	2,572	2,000	2,000	2,500	2,500	2,000
924	Traffic Signals	6,505	8,800	8,800	8,000	8,000	8,000
	SUBTOTAL	11,692	14,800	14,800	14,600	14,600	14,100
478	Snow Plowing						
702	Wages/Salaries	10,525	23,800	23,800	23,000	23,000	23,000
715-720	Fringe Benefits	4,752	15,500	15,500	15,000	15,000	15,000
740	Operating Expense	22,761	25,000	25,000	27,000	27,000	27,000
930	Repair & Maintenance						
940	Equipment Charges	13,543	13,550	13,550	13,550	13,550	13,550
	SUBTOTAL	51,581	77,850	77,850	78,550	78,550	78,550
479	SNOW REMOVAL						
702	Wages/Salaries		2,500	2,500	2,500	2,500	2,500
715-720	Fringe Benefits	66	1,200	1,200	1,200	1,200	1,200
	SUBTOTAL	66	3,700	3,700	3,700	3,700	3,700
485	TRANSFER BETWEEN FUNDS						
969-203	Contribution-Local Streets	13,233	90,000	90,000	89,000	89,000	89,000.00
	SUBTOTAL	13,233	90,000	90,000	89,000	89,000	89,000
491	Storm Sewer						
702	Wages/Salaries	2,393	3,000	3,000	3,000	3,000	3,000
715-720	Fringe Benefits	1,089	2,000	2,000	1,900	1,900	1,900
740	Operating Expense	1,438	2,500	2,500	2,500	2,500	2,500
	SUBTOTAL	4,920	7,500	7,500	7,400	7,400	7,400
	TOTAL EXPENDITURES	281,214	372,360	372,360	362,410	366,310	363,970

203 LOCAL STREET OPERATIONS							
REVENUES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Revenue	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
574	Gas & Wgt. Tax	163,173	164,497	164,497	165,558	165,558	165,558
626-100	Major & Local Misc. Revenue	695					
664	Interest Income	211	200	200	200	200	200
676-101	Contribution-General Fund						
676-202	Contribution Major Street	13,233	90,000	90,000	89,000	89,000	89,000
676-401	Contribution-Capitol Improvement			106,900			
694	Other Revenue-Tri Party						
698	Proceeds from Sale of Bonds						
TOTAL		177,312	254,697	361,597	254,758	254,758	254,758
BEGINNING FUND BALANCE		128,222	2,004	2,004	118,879	118,879	104,217
TOTAL REVENUES AVAILABLE		305,534	256,701	363,601	373,637	373,637	358,975
TOTAL EXPENDITURES		256,125	250,897	357,797	254,120	269,420	253,220
ENDING FUND BALANCE		49,409	5,804	3,800	119,517	104,217	105,755

203 LOCAL STREET OPERATION EXPENDITURES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
212 Accountant							
801	Professional Services	2,800	3,200	3,200	3,200	3,500	3,500
	SUBTOTAL	2,800	3,200	3,200	3,200	3,500	3,500
451 Construction							
801	Professional Services	18,385					
801-220	Pro. Services 12/13 Stanford						
	Pro. Services 12/13 N. Hagadorn						
	Contractual Services (HRC)					15,000	
802	Contractual Services	46,634		106,900			
	Contract. Services N. Hagadorn						
	SUBTOTAL	65,019	-	106,900	-	15,000	-
463 Street Routine Maintenance							
702	Wages/Salaries	79,259	85,202	85,202	85,225	85,225	85,225
715-720	Fringe Benefits	31,912	45,100	45,100	44,000	44,000	44,000
740	Operating Expense	801	1,400	1,400	1,400	1,400	1,400
801	Professional Services						
910	Insurance & Bonds	45	65	65	65	65	65
930	Repair & Maintenance	3,317	7,100	7,100	8,600	8,600	8,600
940	Equipment Charges	13,329	15,480	15,480	15,480	15,480	15,480
940-100	Equipment Rental Charges						
	SUBTOTAL	128,663	154,347	154,347	154,770	154,770	154,770
474 Traffic Services							
702	Wages/Salaries	1,863	2,000	2,000	2,000	2,000	2,000
715-720	Fringe Benefits	833	1,000	1,000	1,000	1,000	1,000
740	Operating Expense	3,378	4,000	4,000	5,200	5,200	4,000
	SUBTOTAL	6,074	7,000	7,000	8,200	8,200	7,000
478 Snow Plowing							
702	Wages/Salaries	9,765	24,000	24,000	24,000	24,000	24,000
715-720	Fringe Benefits	4,428	15,300	15,300	15,000	15,000	15,000
740	Operating Expense	12,652	20,000	20,000	22,000	22,000	22,000
930	Repair & Maintenance						
940	Equipment Charges	13,350	13,350	13,350	13,350	13,350	13,350
	SUBTOTAL	40,195	72,650	72,650	74,350	74,350	74,350
491 Storm Sewer							
702	Wages/Salaries	6,698	3,500	3,500	3,500	3,500	3,500
715-720	Fringe Benefits	2,892	2,200	2,200	2,100	2,100	2,100
740	Operating Expense	3,784	6,000	6,000	6,000	6,000	6,000
930	Repair & Maintenance		2,000	2,000	2,000	2,000	2,000
940	Equipment Charges						
	SUBTOTAL	13,374	13,700	13,700	13,600	13,600	13,600
	TOTAL EXPENDITURES	256,125	250,897	357,797	254,120	269,420	253,220

265 DRUG FORFEITURE							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Revenue	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
447	Drug Forfeiture Funds	232				8,500	
664-1	Interest Income	46	100	100	100	100	
698	Miscellaneous Income						
	TOTAL REVENUES	278	100	100	100	8,600	0
Expenditure	Description	Audit	Adopted	Amended	Proposed	Amended	Proposed
		2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
702	Wages/Salaries						
715-20	Fringe Benefits						
740	Operating Expense						
964	Capital Expenditures		0	0		7,772	
960	Miscellaneous Expenditures						
	TOTAL EXPENDITURES	0	0	0	0	7,772	0
	BEGINNING FUND BALANCE	40,339	34,979	34,979	35,079	35,079	35,907
	TOTAL REVENUES	278	100	100	100	8,600	-
	TOTAL EXPENDITURES	-	-	-	-	7,772	-
	ENDING FUND BALANCE	40,617	35,079	35,079	35,179	35,907	35,907

**DOWNTOWN DEVELOPMENT AUTHORITY
OPERATING FUND
280**

Amended 04/28/2014

Revenue	Description	Audit 2011-2012	Adopted 2012-2013	Amended 2012-2013	Proposed 2013-2014	Amended 2013-2014	Proposed 2014-2015
402	Current Property Taxes (Capture	40,937	38,500	38,500	30,967	30,847	30,967
570	State Shared Revenues						
664	Interest Income	279	330	330	300	300	300
675	Contribution - Private Sources	10,340					
675-1	Contribution - Summer Events						
675-2	Contribution - Winter Events						
675-401	Transfer In-Capital Improvement			28,588			
	Professional Service - Premise						
	Professional Service - Consult.						
	Contrib. City of South Lyon						
	Other Revenues					6623	7500
698	Donations						
	Total Revenues	51,556	38,830	67,418	31,267	37,770	38,767
Expenditure	Description	Audit 2011-2012	Adopted 2012-2013	Amended 2012-2013	Proposed 2013-2014	Amended 2013-2014	Proposed 2014-2015
969-369	Contribution to Bldg. Auth. TIF F	34,285	33,950	33,950	18,740	37,480	36,425
702	Wages/Salaries	7,490	2,500	2,500	2,500	7,000	7,000
715-20	Fringe Benefits						
740	Operating Expense	2,159	500	500	500	3,500	3,500
740-2	Seasonal Improvements	4,487				6,600	
801	Professional Services						
802	Contractual Services	9,083			12,000		
807	Auditor						
880	Community Promotion	2,747	1,800	11,800	9,557	2,000	2,000
880.1	Community Prom. CBD Winter						
880.2	Community Promo. Design						
900	Printing/Publishing	608					
962	Miscellaneous Expense	279					1,000
970	Capital Expenditure			18,588			
	Total Expenditures	61,138	38,750	67,338	43,297	56,580	49,925
	BEGINNING FUND BALANCE	108,419	116,849	116,849	98,917	124,699	105,889
	TOTAL REVENUES**	159,975	155,679	184,267	130,184	162,469	144,656
	TOTAL EXPENDITURES	61,138	38,750	67,338	43,297	56,580	49,925
	ENDING FUND BALANCE	98,837	116,929	116,929	86,887	105,889	94,731

* Total Revenues include captured taxes (TIF)

401 CAPITAL IMPROVEMENT FUND REVENUES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Revenue	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
402	Current Property Tax (.156)	47,844	47,942	47,942	47,902	47,902	391,746
402-5	Current Property Tax- Treatment Plant						
446	Penalties & Interest						
510	Huron Valley Aid				426,556	0	
566-1	Transporation Enhancement(Urban Design)						
570	State Shared Revenues						
571-1	Federal Grant-Stimulus-9 Mile						
571-4	Federal Grant-S. W. Connector	72,807					
571-5	Federal Grant-Pontiac Trail/9 Mile Rd. ¹						
571-001	Federal Grant Comm. Development		82,156	82,156			
583	Contrib.-Road Comm. Lake Street Tri-Party				73,637	73,637	
664	Interest Income	5,737			5,000	5,000	5,000
675	Contrib.-Road Comm. Pontiac Trail-Tri-Party						
675-001	Contrib. Road Comm. Southeast Connector						
676-274	Transfer In CDBG						
698-7	DELEG Grant	7,954					
TOTAL REVENUES		134,342	130,098	130,098	553,095	126,539	396,746
BEGINNING FUND BALANCE		2,477,529	2,325,875	2,325,875	2,112,372	1,895,218	1,059,460
TOTAL REVENUES		2,611,871	2,455,973	2,455,973	2,665,467	2,021,757	1,456,206
TOTAL EXPENDITURES		367,609	126,500	261,988	843,090	962,297	120,430
ENDING FUND BALANCE		2,244,262	2,329,473	2,193,985	1,822,377	1,059,460	1,335,776

401 CAPITAL IMPROVEMENT FUND							
EXPENDITURES							
Amended 4/28/2014		Audit	Adopted	Amended	Proposed	Amended	Proposed
Expenditure	Description	2011-2012	2012-2013	2012-2013	2013-2014	2013-2014	2014-2015
451							
801-001	Prof. Svcs.-CDBG Whipple St. Lot		25,300	25,300			
801-170	Prof. Svcs.-S. W. Connector	136,427					
801-190	Prof. Svcs.-Urban Design Engineering				31,600	25,280	6,320
801-300	Prof. Svcs.-Police/Fire Parking Lot						
801-002	Prof. Svcs.-Storm Water Master	856					
801-110	Prof. Svcs.-Lake St. Design Engineering				80,000	30,000	50,000
802-001	Cont. Svcs.-CDBG Whipple St.Lot		101,200	101,200			
802-110	Cont. Svcs.- Lake Street Project				586,520	79,590	34110
802-210	Cont. Svcs.-S.W. Connector	160,687					
802-300	Cont. Svcs.-Police/Fire Parking Lot				126,230	100,000	30000
802-190	Cont. Svcs.-Urban Design Transportation						
802.4	Contractual Svcs. - DELEG	69,639					
969-202	Contribution-Major Streets						
969-203	Contribution-Local Streets			106,900			
969-280	Transfer to DDA			28,588	18,740	0	
969.307	Contribution to W.W Bond D.R.					727,427	
970-000	Parking Lot improvements						
TOTAL EXPENDITURES		367,609	126,500	261,988	843,090	962,297	120,430



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

5/28, 6/25, 7/23, 8/27, 9/24

Date Application Submitted: 04/09/14 Requested Date of Event: 2014
Applicant / Contact's Name: PUMPKINFEST PRESENTS LAKE ST. CRUISE-IN
MARY POOLE PH #: 248-345-5980
Applicant Address: 127 E. LAKE ST, SOUTH LYON

Business / Organizations Name (if Applicable): PUMPKINFEST'S LAKE ST. CRUISE-IN
Bus. Ph#: _____ Bus. Address: P.O. Box 696 SOUTH LYON, MI 48178
VICE
President / CEO (Responsible for Event): MARY POOLE Direct Ph#: 248-345-5980

EVENT
Parade START Time: 6:30 a.m. (p.m.) EVENT
Parade END Time: 9:30 a.m. (p.m.)

Approximate Number of PERSONS: _____ Organization Names: _____

Approximate Number of VEHICLES: 50-100 Types of Vehicles: VINTAGE, CLASSIC, HOT RODS

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: _____

Route to be traveled (Include Street Names and Turning Directions): STATIONARY CAR SHOW
ON LAKE ST. BETWEEN PONTIAC TRAIL (LAFAYETTE) AND
REESE ST. TO THE EAST. WELLS ST. TO REMAIN OPEN.

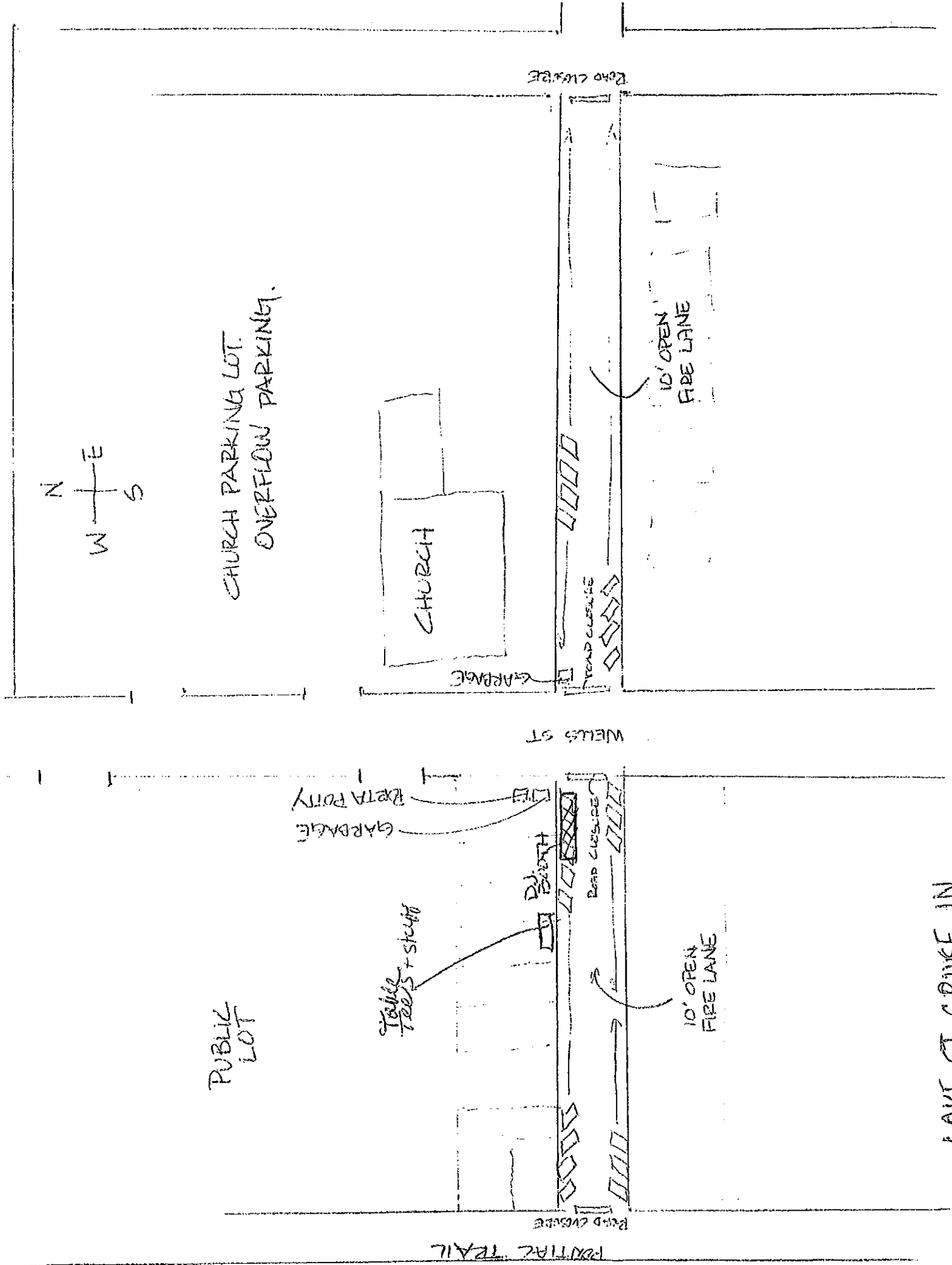
PAUL PETERS WILL DJ EVENT MUSIC. PORTAJOHNS & WASTE
RECEPIALS INCL. CHURCH PARKING LOT FOR OVERFLOW. ONE TABLE
FOR PROMOTIONAL SALES ITEMS.

M. Poole on behalf of Pumpkinfest. M. Poole V.P. Pumpkinfest on Behalf
Applicant's SIGNATURE Responsible Party's SIGNATURE
M. Poole

APPROVED [✓] DENIED []

Chief Lloyd T. Collins
Lloyd T. Collins, Chief of Police 04/22/14

LAKE ST CRUISE IN





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/03/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CANTOR INSURANCE GROUP, LLC. 26777 CENTRAL PARK BLVD SUITE 250 SOUTHFIELD MI 48076	CONTACT NAME: Kenneth B. Cantor PHONE (A/C No., Ext.): (248) 848-0200 FAX (A/C No.): (248) 848-0202 E-MAIL: preiter@cantorinsurance.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Scottsdale Insurance Company NAIC # 41297 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED	PUMPKINFEST OF THE SOUTH LYON AREA PO BOX 696 SOUTH LYON MI 48178	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DISR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR NO	POLICY NUMBER	POLICY EFF DATE	POLICY EXP DATE	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC.			NDO1558250	05/21/2014	05/21/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPO/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUS: <input type="checkbox"/> OTH- TORY LIMITS: <input type="checkbox"/> LER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder & Additional Insured Shown As: The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.

Location: E. Lake St. South Lyon, Michigan 48178

CERTIFICATE HOLDER	CANCELLATION
CITY OF SOUTH LYON 335 S WARREN SOUTH LYON MI 48178-	AI 001HBX SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kenneth B. Cantor</i>

HOLD HARMLESS AGREEMENT

I, the undersigned applicant, agree that to the fullest extent permitted by law,

Pumpkinfest's Lake St. Cruise-In [Business and/or Owner Name]

agrees to defend, pay on behalf of, and hold harmless, the City of South Lyon, its elected and appointed officials, employees, volunteers, attorneys, insurers, representatives and others working on behalf of the City of South Lyon against any and all claims, demands, suits, losses, including all costs connected therewith, for any damages which may be asserted, claimed or recovered against or from the City of South Lyon, its elected and appointed officials, employees, volunteers, attorneys, insurers, representatives and others working on behalf of the City of South Lyon, by reason of personal injury, including bodily injury and death, and property damage, including loss of use therefore which arises out of or is in any way connected or associated with the Block Party Permit for the South Lyon Area Pumpkinfest's Lake Street Cruise-In events scheduled for May 28, June 25, July 23, August 27 and September 24, 2014.

Date: 4-4-14

Mary Poole v.p. Pumpkinfest
Signature on behalf of Pumpkinfest

Mary Poole
Printed name

[If applicable]

Company/ Business Name:

By: Mary Poole on behalf of Pumpkinfest

Signature

MARY POOLE

Printed name

V.P. Pumpkinfest

Title

Pumpkinfest's Lake Street Cruise-In

ABOUT OUR EVENT:

Again this summer, our committee made up of business owners, citizens and friends are interested in bringing more customers to the downtown area to keep life in the city. This will be our third season and has proven that it attracts families to downtown, creating an active evening life in South Lyon.

WHERE:

On Lake Street between Reese Street and Pontiac Trail (Wells Street will remain open).

DATES:

The fourth Wednesday of each month, May thru September 2014.

TIME: 6:30 – 9:30pm

The event will host area classic car clubs each month. A DJ will provide music for entertainment. Awards will be given to selected autos for; Best in Show, Engine, and Paint.

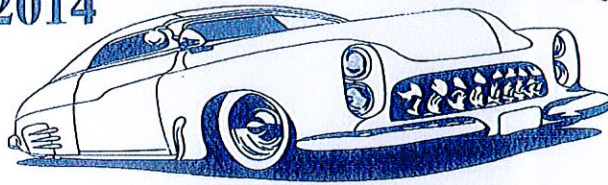
We will request that parking not be allowed on the Lake Street after 5pm to keep the road clear for the event.

We are providing insurance for the city and the event.

[illegible]

LAKE STREET CRUISE-IN 2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the fourth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25, 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

We appreciate your consideration, and thanks again for your support and contribution in making this event a huge success!

Deb Cook

Lake Street Cruise-In Committee

586-506-2598

I approve the closure of Lake Street between Wells St. and Reese St. 2/6 Disapprove _____

Print Name: Polpy Bumpkin

Signature: [Signature]

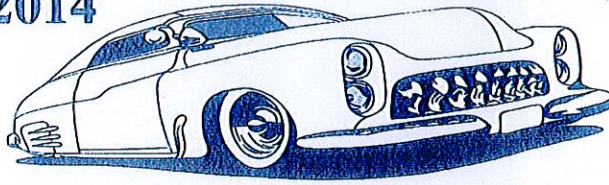
Address: 216 E Lake Street

Comments: need access in & out of driveway during entire cruise event



LAKE STREET CRUISE-IN 2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the forth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25, 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

We appreciate your consideration, and thanks again for your support and contribution in making this event a huge success!

Deb Cook

Lake Street Cruise-In Committee

586-506-2598

I approve the closure of Lake Street between Wells St. and Reese St. ✓ Disapprove _____

Print Name: Lisa Meit

Signature: Lisa Meit

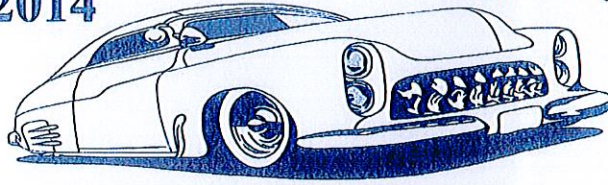
Address: 232 E. Lake #3

Comments: _____



LAKE STREET CRUISE-IN 2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the forth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25, 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

We appreciate your consideration, and thanks again for your support and contribution in making this event a huge success!

Deb Cook
Lake Street Cruise-In Committee
586-506-2598

I approve the closure of Lake Street between Wells St. and Reese St. ☒ Disapprove ☐

Print Name: Milee Wade

Signature: Milee Wade

Address: 232 E. Lake #1567011

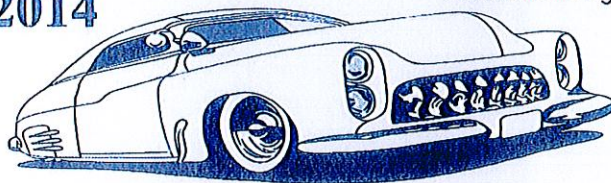
Comments: _____



LAKE STREET CRUISE-IN

2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the forth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25, 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

We appreciate your consideration, and thanks again for your support and contribution in making this event a huge success!

Deb Cook

Lake Street Cruise-In Committee

586-506-2598

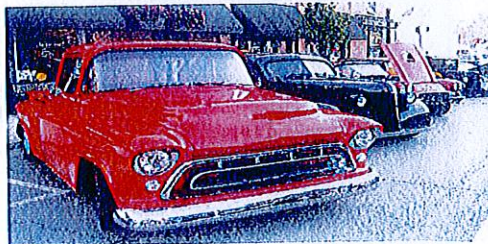
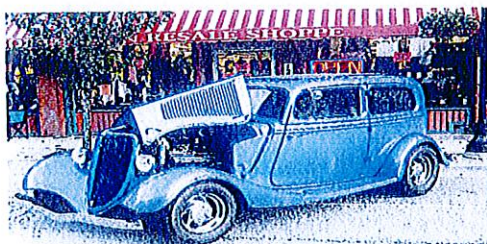
I approve the closure of Lake Street between Wells St. and Reese St. ☒ Disapprove ☐

Print Name: Sandra J. Reed

Signature: Sandra J. Reed

Address: 232 E. Lake St #2

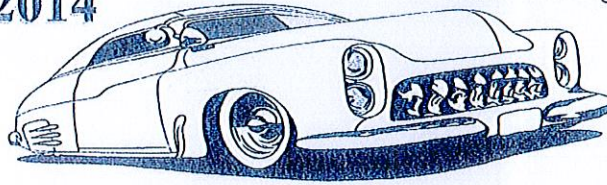
Comments: Let the fun begin!!



LAKE STREET CRUISE-IN

2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the forth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

Thanks again for your support and contribution in making this event a huge success!

Deb Cook

Lake Street Cruise-In Committee

586-506-2598

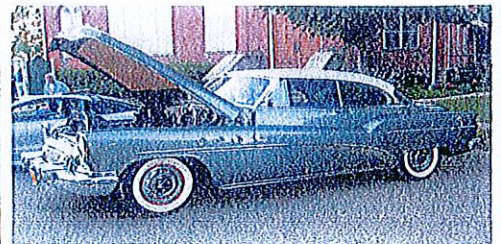
I approve the closure of Lake Street between Wells St. and Reese St. ☒ Disapprove ☐

Print Name: Shawn Perttunen

Signature: Shawn Perttunen

Address: 222 E. Lake St

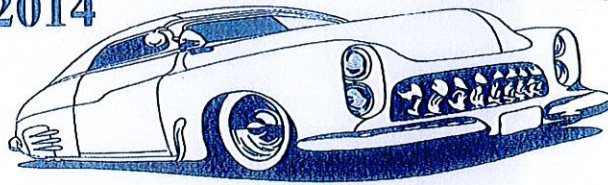
Comments: _____



LAKE STREET CRUISE-IN

2014

Downtown South Lyon



Dear Lake Street Neighbors,

We would like to thank you for your support in 2012 and in 2013 for the expansion of parking places for our monthly "Pumpkinfest's Lake Street Cruise-In" Car Show. Our event happens in the evening on the forth Wednesday of the month between May and September.

Again this year barricades will be placed at Reese Street and Pontiac Trail to detour the traffic around the downtown area on the evenings of our event. We will allow you access to your driveways by an open lane in the center of the street. We would ask consideration to only use this in an emergency as pedestrians will be mingling on the street. We understand that this could be a bit of inconvenience to you and your family, however, appropriate steps will be taken to make sure your property is accessible should the need arise. We are asking you to have your cars positioned in or out of the show boundary prior to 6:30 pm. The road will re-open at 9:30 pm.

Our committee members will be monitoring and supervising all activities during these events. If for some reason you have questions or concerns, please do not hesitate to contact me or any committee member during the events.

Again the event dates are the fourth Wednesday, May through September. Show dates for this year are as follows:

May 28, 2014	July 23, 2014	
June 25, 2014	August 27, 2014	September 24, 2014

We are required to provide the city with the response by the residents and business that this event impacts. I have enclosed two copies of this letter in which one can be returned to us to present to City Council. We can pick up your signed form, or it can be dropped off at the Lake Street Tavern. Contact Deb Cook at 586-506-2598 with any questions or a request to pick up your form. We ask that your response be prompt as we are required to submit paperwork to the Chief of Police and Oakland County for approval, then a presentation to City Council.

We appreciate your consideration, and thanks again for your support and contribution in making this event a huge success!

Deb Cook

Lake Street Cruise-In Committee

586-506-2598

I approve the closure of Lake Street between Wells St. and Reese St. ☒ Disapprove ☐

Print Name: Michael Horlocker

Signature: Michael Horlocker

Address: 223 E. Lake St

Comments: _____





CITY OF SOUTH LYON

335 S. Warren
South Lyon, MI 48178
(248) 437-1735 • Fax: (248) 486-0049

APPLICATION FOR INITIAL/TRANSIENT/TEMPORARY MERCHANT & SEASONAL BUSINESS LICENSE

Date: _____

SECTION I - APPLICANT INFORMATION

Applicant's Name DEBORAH COOK
Address 25701 MCCRORY LANE
City, State, Zip SOUTH LYON, MI 48178
Telephone 586-506-2598
Date of Birth 3-29-51
Driver's License No. C200-139-461-249

Relationship to Proposed Business COMMITTEE MEMBER

Relationship to Property Owner SAME

Other experience with similar business in past 18 months (Include locations)
N/A

Have you ever been arrested? ____ Yes X No
If yes, please provide details _____

Have you ever been convicted of a crime? ____ Yes X No
If yes, please provide details _____

SECTION II - TEMPORARY BUSINESS INFORMATION

Location/Address of Proposed Business PUMPKINFEST LAKE ST. CRUISE-IN

Business Name (Including assumed names and DBAs) SAME

Description of Temporary Business (e.g. types of items to be offered for sale)
SELLING T-SHIRTS, MUGS, GLASSES W/CRUISE-IN LOGO

Requested Term of License SEE ATT.

Days and Hours of Operation SEE ATT

Owner's Name _____
Address _____
City, State, Zip _____
Telephone _____
Date of Birth _____
Driver's License No. _____

Will you be erecting any temporary structures? ____ Yes ☒ No
If yes, the temporary structure(s) will require Planning Commission review and approval
and a building code review, inspection, and approval

Will electricity be used? ____ Yes ☒ No
If yes, you must apply for and obtain an electrical permit and the work must be
inspected and approved by the Electrical Inspector

Will you be displaying signs? ____ Yes ☒ No
If yes, you must apply for and obtain a sign permit for all signs.

Is the business a non-profit/charitable entity claiming exemption from fees? ____ Yes ____ No
If yes, submit evidence of non-profit, charitable status or 501(c)(3) designation

SECTION III - EMERGENCY CONTACT

Name _____
Address _____
Primary Phone _____
Alternative Phone _____

SECTION IV - ADDITIONAL DOCUMENTS REQUIRED

The following documents must be submitted along with this completed Application:

____ Sketch plan, drawn to scale, and/or photos that clearly shows and identifies the
following:

- i. The parcel on which the proposed business is to be located and its boundaries
- ii. Existing conditions on the parcel with dimensions including buildings, structures, sidewalks, rights of way, light poles, street signs, planters, trees, fire hydrants, curb cuts, etc
- iii. The exact location (with dimensions) of the proposed business, including structures, display cases, tables, chairs, staff areas, cash registers, signs (including dimensions, location, method of support, etc), staff and customer

parking areas, restroom facilities, landscaping, other information necessary to review the proposed business, etc

iv. Adjacent parcels (if impacted).

- ___ Building permit application and all required drawings and specifications for all temporary buildings and structures *(if applicable)*
- ___ Electrical permit application and all required drawings and specifications *(if applicable)*
- ___ Sign permit applications and all required information and documentation for proposed signs *(if applicable)*
- ___ Signed, dated, and notarized written proof that applicant owns or leases the location for the proposed business or has permission from the property owner to operate the proposed business at the proposed location
- ___ Articles of Incorporation, Organization or other documentation showing existence of the applicant or business owner, including all assumed names and d/b/a names
- ___ Executed Hold Harmless Agreement
- ___ If applicant is a non-profit or charitable entity claiming exemption from fees, evidence of 501(c)(3) designation or non-profit or charitable character or status
- ___ License fee of \$___

Note: This application and any license issued pursuant to it does not relieve the applicant from complying with all other applicable federal, state, and local laws, statutes, regulations and requirements.

SECTION V - AFFIRMATION

I, the undersigned applicant, hereby acknowledge and subscribe to the foregoing information and declare all statements to be true. I authorize the City, its agents and employees, to seek information and conduct an investigation to verify the information provided, including police records checks of all individuals listed in on this application.

Deborah Cook
Applicant's Signature

FOR CLERK'S OFFICE USE ONLY

_____ Denied
By: _____ Date: _____
Reason for denial

Pumpkinfest Lake Street Cruise In:

I give you my permission to set up a table on the sidewalk in front of our business during the Cruise In dates for 2014.

Sign: Brian Olander

Date: 3-31-14

Name(print):

BRIAN OLANDER

Business:

STATE FARM

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on May 28, June 25, July 23, August 27, and September 24, 2014 and the related road closures: Lake Street between Reese St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of April 28, 2014 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 4/2/14 04/08/14 Requested Date of Event: 5/17/14
Applicant / Contact's Name: Ed Bartone PH #: 248-946-1501
Applicant Address: 49651 Deer Run Northville MI 48167

Business / Organizations Name (if Applicable): Salem-South Lyon District Library
Bus. Ph#: 248 437-6431 Bus. Address: 9800 PONTIAC TRAIL, South Lyon
President / CEO (Responsible for Event): Doreen Hannan Direct Ph#: 248-437-6431 x204

Parade START Time: 9:00 (a.m.) / p.m. Parade END Time: 11:00 (a.m.) / p.m.

Approximate Number of PERSONS: 250 Organization Names: Book'n Trilogy 10k 3 5K Foot Run

Approximate Number of VEHICLES: 0 Types of Vehicles: _____

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: _____

Route to be traveled (Include Street Names and Turning Directions): _____

Please see attached

- As in Previous years, request 9 mile between Millennium Middle School, and Path (See map) Closed

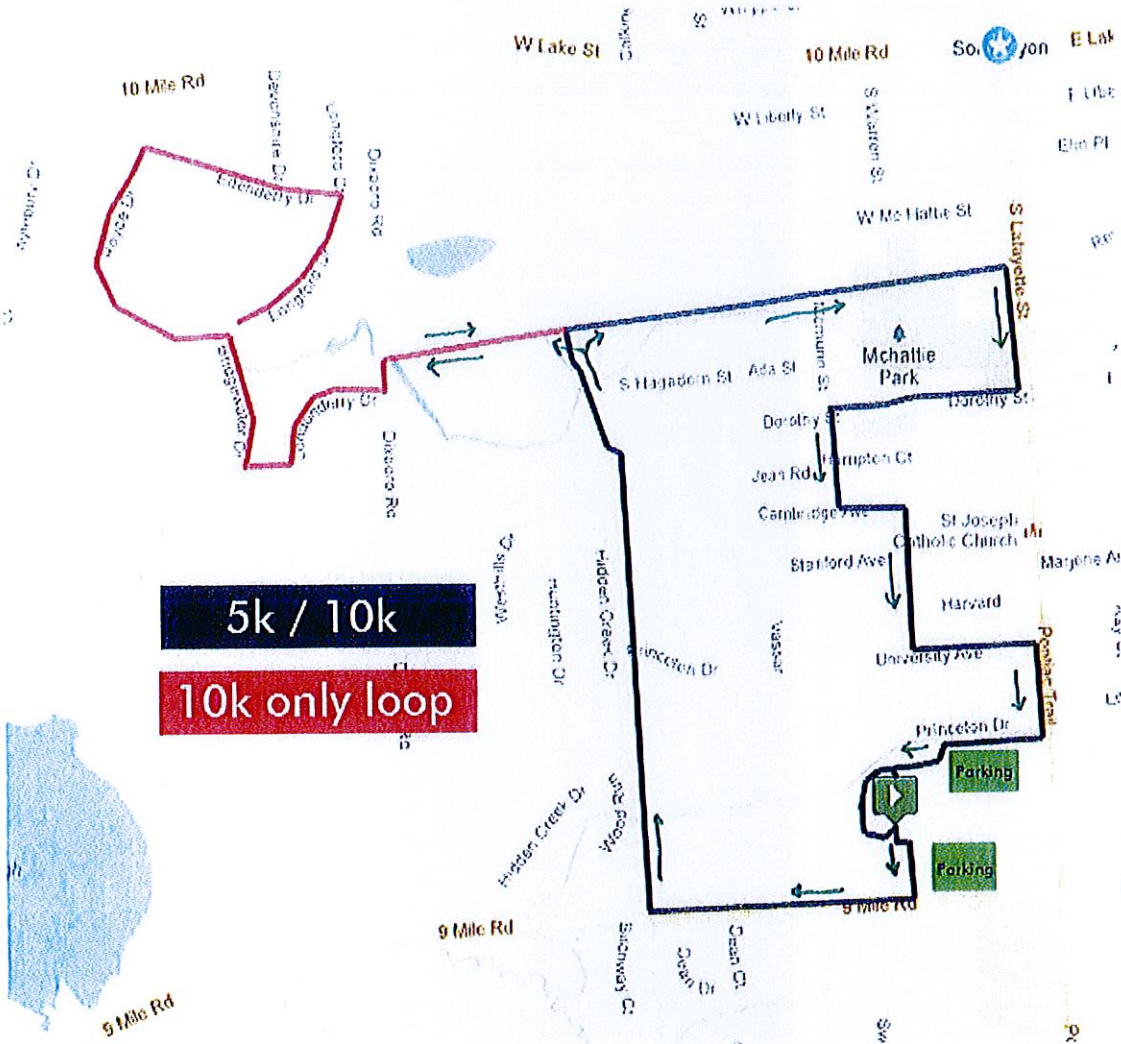
[Signature]
Applicant's SIGNATURE

9:00 AM - 9:15 AM Westbound w
Doreen S. Hannan Police Lead
Responsible Party's SIGNATURE Car.

04/08/14 1453 Ed Bartone was advised of necessity of 2 officers on overtime (3hr. min. each) to handle road closure. Mr. Bartone agreed library will reimburse City for cost, etc

APPROVED ☒ DENIED ☐
pending Council Approval
of road closure. etc

Chief Lloyd T. Collins 04/11/14
Lloyd T. Collins, Chief of Police





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kenrick Corporation 1700 Opdyke Court Auburn Hills, MI 48326	CONTACT NAME: Kevin C. Decker	FAX:
	PHONE (A/C No, Ext): 269-327-2700	FAX (A/C No): 269-327-8578
INSURED Salem South Lyon Library 9800 Pontiac Trail South Lyon, MI 48178	E-MAIL: kdecke@dkagency.com	
	ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: U.S. Specialty Ins. Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY	X		HMTP-212281	10/01/2013	10/01/2014	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ INCLUDED
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ UNLIMITED
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COM/PO/AGG \$ INCLUDED
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of South Lyon and South Lyon Schools are an Additional Insured regarding the 'Book'n Trilogy' event, including a 5k walk and story time are taking place on City property May 17th, 2014.

CERTIFICATE HOLDER**CANCELLATION**

City of South Lyon 335 S. Warren Street South Lyon, MI 48178	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Kevin C. Decker</i>

©1988-2010 ACORD CORPORATION. All rights reserved.



Workers Compensation and Employers Liability Insurance Policy

Policy Number	Policy Period	
	From	To
WCV 0228803	10/26/2013 12:01 A.M. Standard Time at the described location	10/26/2014

Transaction	
INFORMATION PAGE RENEWAL OF POLICY WCV 0228803	
Named Insured and Address	Agent
SALEM SOUTH LYON LIBRARY 9800 PONTIAC TRL SOUTH LYON MI 48178	MCM GROUP INC. 9848 PORTAGE ROAD STE 101 PORTAGE MI 49002 Telephone: 269-327-6262 9008379
Other Workplaces Not Shown Above: See schedule attached	
Extended Named Insured: Absence of an entry means no exception	
Interstate ID:	Intrastate ID:
Insured Is: GOVERNMENT ENTITY	FEIN # 383119690
Bureau/Risk ID: 2074010A	NCCI #: 19968
Unemployment Id Number:	

ITEM 2. POLICY PERIOD is from 12:01 A.M., 10/26/2013 to 12:01 A.M., 10/26/2014 Standard Time at the insured's mailing address.

ITEM 3. COVERAGE

A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: MI

B. Employers Liability Insurance: Part TWO of the policy applies to work in each state listed in Item 3A.
The limits of our liability under Part TWO are:

Bodily Injury by Accident	\$	100,000	each accident
Bodily Injury by Disease	\$	500,000	policy limit
Bodily Injury by Disease	\$	100,000	each employee

C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here: All states and U.S. territories except monopolistic states, Puerto Rico, the U.S. Virgin Islands, and states designated in Item 3. A. of the Information Page.

D. This policy includes these endorsements and schedules:

DISCLOS	(9/10)	WC000403	(4/84)	AF-NTI21	(10/10)	WC000000B	(7/11)
WC000406	(8/95)	WC000419	(1/01)	WC000421C	(9/08)	WC000422A	(9/08)
WC210303A	(6/97)	WC210304	(4/84)	WC990304	(4/98)	WC992101	(2/07)

ITEM 4. PREMIUM

The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans. All information required below is subject to verification and change by audit.

C L A S S I F I C A T I O N S

SEE SCHEDULE OF CLASSIFICATIONS ON FOLLOWING PAGE(S)

Minimum Premium	Deposit Premium	Total Estimated Annual Premium	Premium Adjustment Period:
\$750	\$779	\$779	Annual - Reporting

INSURED COPY



Accident Fund®
INSURANCE COMPANY OF AMERICA
PO BOX 40790
LANSING, MI 48901-7990

**Workers Compensation and Employers Liability
Insurance Policy**

Policy Number	Policy Period	
	From	To
WCV 0228803	10/26/2013 12 01 A.M. Standard Time at the described location	10/26/2014

Transaction	
INFORMATION PAGE RENEWAL OF POLICY WCV 0228803	
Named Insured and Address	Agent
SALEM SOUTH LYON LIBRARY 9800 PONTIAC TRL SOUTH LYON MI 48178	MCM GROUP INC. 9848 PORTAGE ROAD STE 101 PORTAGE MI 49002 Telephone: 269-327-6262 9008379
Other Workplaces Not Shown Above: See schedule attached	
Extended Named Insured: Absence of an entry means no exception	
Interstate ID:	Intrastate ID:
Insured Is: GOVERNMENT ENTITY	FEIN # 383119690
Bureau/Risk ID: 2074010A	NCCI #: 19968
Unemployment Id Number:	

ITEM 2. POLICY PERIOD is from 12:01 A.M., 10/26/2013 to 12:01 A.M., 10/26/2014 Standard Time at the insured's mailing address.

ITEM 3. COVERAGE

- A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here: MI
- B. Employers Liability Insurance: Part TWO of the policy applies to work in each state listed in Item 3A.
The limits of our liability under Part TWO are:
- | | | | |
|---------------------------|----|---------|---------------|
| Bodily Injury by Accident | \$ | 100,000 | each accident |
| Bodily Injury by Disease | \$ | 500,000 | policy limit |
| Bodily Injury by Disease | \$ | 100,000 | each employee |
- C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here: All states and U.S. territories except monopolistic states, Puerto Rico, the U.S. Virgin Islands, and states designated in Item 3. A. of the Information Page.
- D. This policy includes these endorsements and schedules:
- | | | | | | | | |
|-----------|--------|----------|--------|-----------|---------|-----------|--------|
| DISCLOS | (9/10) | WC000403 | (4/84) | AF-NTI21 | (10/10) | WC000000B | (7/11) |
| WC000406 | (8/95) | WC000419 | (1/01) | WC000421C | (9/08) | WC000422A | (9/08) |
| WC210303A | (6/97) | WC210304 | (4/84) | WC990304 | (4/98) | WC992101 | (2/07) |

ITEM 4. PREMIUM

The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans. All information required below is subject to verification and change by audit.

C L A S S I F I C A T I O N S

SEE SCHEDULE OF CLASSIFICATIONS ON FOLLOWING PAGE(S)

Minimum Premium	Deposit Premium	Total Estimated Annual Premium	Premium Adjustment Period:
\$750	\$779	\$779	Annual - Reporting

INSURED COPY



MCM Municipak

RECEIVED
11-8-13

Declaration of Coverages

Member:

SALEM SOUTH LYON LIBRARY
9800 PONTIAC TRAIL
SOUTH LYON, MI 48178
WASHTENAW COUNTY

EFFECTIVE DATE: 10/01/2013
EXPIRATION DATE: 10/01/2014

LIMIT	DESCRIPTION	CARRIER	COVERAGE
7,789,187	PROPERTY	HMTTP # 212281	INCLUDED
2,000,000 / 0	LIABILITY	"	INCLUDED
2,000,000 / 0	WRONGFUL ACTS	"	INCLUDED
0 / 0	LAW ENFORCEMENT		EXCLUDED
2,000,000	AUTOMOBILE	"	INCLUDED
100,000	BOND	"	INCLUDED
100,000	CRIME	"	INCLUDED
25,000	INLAND MARINE	"	INCLUDED
7,789,187	BOILER	"	INCLUDED
260,750	EDP	"	INCLUDED
Statutory	WORKERS' COMPENSATION	ACCIDENT FUND #0228803	INCLUDED
	DENTAL		EXCLUDED
	OFFICIALS ACCIDENT		EXCLUDED

Coverage is provided only in those sections where the word "INCLUDED" is indicated. This Declaration is inclusive of all policies whether agency or direct bill. Please see Summary of Coverages and/or Policies for specific coverage details.

MCM Group, Inc.

Insurance and Related Services

3100 Covington Road, Suite D
Kalamazoo, Michigan 49001-0846

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578



MCM Municipak

RECEIVED
11-8-13

Declaration of Coverages

Member:

SALEM SOUTH LYON LIBRARY
9800 PONTIAC TRAIL
SOUTH LYON, MI 48178
WASHTENAW COUNTY

EFFECTIVE DATE: 10/01/2013
EXPIRATION DATE: 10/01/2014

LIMIT	DESCRIPTION	CARRIER	COVERAGE
7,789,187	PROPERTY	HMTTP # 212281	INCLUDED
2,000,000 / 0	LIABILITY	"	INCLUDED
2,000,000 / 0	WRONGFUL ACTS	"	INCLUDED
0 / 0	LAW ENFORCEMENT		EXCLUDED
2,000,000	AUTOMOBILE	"	INCLUDED
100,000	BOND	"	INCLUDED
100,000	CRIME	"	INCLUDED
25,000	INLAND MARINE	"	INCLUDED
7,789,187	BOILER	"	INCLUDED
260,750	EDP	"	INCLUDED
Statutory	WORKERS' COMPENSATION	ACCIDENT FUND #0228803	INCLUDED
	DENTAL		EXCLUDED
	OFFICIALS ACCIDENT		EXCLUDED

Coverage is provided only in those sections where the word "INCLUDED" is indicated. This Declaration is inclusive of all policies whether agency or direct bill. Please see Summary of Coverages and/or Policies for specific coverage details.

MCM Group, Inc.

Insurance and Related Services

3100 Covington Road, Suite D
Kalamazoo, Michigan 49001-0846

(888) 626-0077
(800) 678-4100

Local: (269) 327-2700
Fax: (269) 327-8578

Hold Harmless Clause:

To the fullest extent permitted by the law the "Salem-South Lyon District Library" agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Doreen L. Hannon

Doreen Hannon
Library Director

4-8-2014

Date

Rod Cook

From: Brudzinski, Stephen M <brudzinski@semcog.org>
Sent: Monday, April 21, 2014 10:16 AM
To: Williams, Olatunbosun (MDOT); Mike Craine; Rod Cook; devancoe@rcoc.org
Cc: Palombo, Carmine; Tumidanski, Jeff; Johnson, Calvin E
Subject: Administrative Modifications, Livingston County & City of South Lyon
Attachments: 14 Second Period.xlsx

The following administrative modifications have been made to the TIP and are effective immediately:

- 2014 Livingston 11361 GPA Local Pavement. CHANGE: Add \$100,000 federal and \$25,000 local for Pontiac Trail project.
- 2014 Livingston 11361 GPA Local Pavement. CHANGE: Decrease to fund Pontiac Trail as it is an HPP project.
- 2014 Oakland 11968 Pontiac Trail. CHANGE: Added by removing from 11361 GPA.

A copy of the latest e-File is attached for your reference. If you have any questions about these administrative modifications, please let me know.

Stephen Brudzinski, Planner

Transportation Finance, TIP, CMAQ

Direct: 313.324.3321 | brudzinski@semcog.org



SEMCOG, the Southeast Michigan Council of Governments

1001 Woodward Avenue, Suite 1400, Detroit, MI 48226 | www.semcog.org

Main: 313.961-4266 | Fax: 313.961-4869

SEMCOG . . . *Shaping the Future of Southeast Michigan*

COST PARTICIPATION AGREEMENT

CONSTRUCTION

10 Mile Road

Dixboro Road to Stryker Street

City of South Lyon

Board Project No. 52441

This Agreement, made and entered into this _____ day of _____, 2014, by and between the Board of Road Commissioners for the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of South Lyon, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY, in cooperation with the Michigan Department of Transportation, hereinafter referred to as MDOT, have programmed the milling and resurfacing of 10 Mile Road from Dixboro Road to Stryker Street, as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD and within the COMMUNITY, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$626,121; and

WHEREAS, the COMMUNITY will enter into a contract with MDOT for partial funding of the PROJECT with federal dollars under the Surface Transportation Program in the amount of \$512,480; and

WHEREAS, the COMMUNITY, as the requesting party therein, will be the party financially responsible to MDOT to bear all costs of the PROJECT in excess of federal funds, hereinafter referred to as the LOCAL MATCH; and

WHEREAS, the COMMUNITY'S share of said LOCAL MATCH involves certain designated and approved Tri-Party Program funding in the amount of \$85,456, which shall be paid through equal contributions by the BOARD, the COMMUNITY, and the Oakland County Board of Commissioners, hereinafter referred to as the COUNTY; and

WHEREAS, all the parties hereto have reached a mutual understanding regarding the cost sharing for the LOCAL MATCH and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY shall forthwith undertake and complete the PROJECT, as above described, under Road Commission for Oakland County permit; and shall perform or cause to be performed all preliminary engineering, construction engineering, and administration in reference thereto.
2. The PROJECT shall include total payments to the contractor.
3. The COMMUNITY shall comply with the provisions as set forth in Exhibit "B" and Exhibit "C" attached hereto.
4. The estimated total LOCAL MATCH is \$113,641 and shall be funded in the following order:
 - a. Tri Party Program funding in the amount of \$85,456.
 - b. The COMMUNITY shall contribute \$28,185 toward the LOCAL MATCH.
 - c. Any LOCAL MATCH above the COMMUNITY'S Tri-Party Program funding of \$85,456 and the COMMUNITY contribution of \$28,185 will be funded first with any available Tri-Party Program funds. If no Tri-Party Program funds are available, any LOCAL MATCH costs above \$113,641 will be funded 100% by the COMMUNITY.
5. Upon execution of this agreement, the COMMUNITY shall submit two invoices to the BOARD:

- a. The first invoice shall be payable by the BOARD in the amount of \$28,485 (being 100% of the COMMUNITY'S Tri-Party contribution).
- b. The second invoice shall be payable by the COUNTY in the amount of \$28,485 (being 100% of the COUNTY'S Tri-Party contribution).
- c. The invoices shall be sent to:

Julie Enders, Engineering Aide
Road Commission for Oakland County
31001 Lahser Road
Beverly Hills, MI 48025

- 6. Within 90 days of completion of the PROJECT, the COMMUNITY shall submit to the BOARD the following:
 - a. A cover letter originated by the COMMUNITY certifying that the PROJECT is now complete.
 - b. A copy of the FINAL payment estimate paid to the contractor.
 - c. One copy of the complete set of the as built construction plans containing the adjusted quantities of the PROJECT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS FOR THE
COUNTY OF OAKLAND
A Public Body Corporate

By _____

Its _____

CITY OF SOUTH LYON

By _____

Its _____

EXHIBIT A
TRI-PARTY PROGRAM
 10 Mile Road
 Dixboro Road to Stryker Street
 City of South Lyon
 Board Project No. 52441

Milling and resurfacing of 10 Mile Road from Dixboro Road to Stryker Street (1.0 miles).

ESTIMATED PROJECT COST

Contractor Payments	\$626,121
Less Federal Funds	<u>\$512,480</u>
Total Estimated Local Share	<u><u>\$113,641</u></u>

COST PARTICIPATION BREAKDOWN

	COMMUNITY	COUNTY	BOARD	TOTAL
FY12 Tri-Party Program	\$8,487	\$8,487	\$8,487	\$25,461
FY12 Add'l Tri-Party Program	\$11,136	\$11,136	\$11,136	\$33,408
FY13 Tri-Party Program	\$8,863	\$8,862	\$8,862	\$26,587
Contribution	\$28,185	\$0	\$0	\$28,185
TOTAL SHARES	\$56,671	\$28,485	\$28,485	\$113,641

Exhibit B PROVISIONS

Bidding: The COMMUNITY shall select the contractor for its share of the work, on a competitive basis by advertising for sealed bids in accordance with its established practices.

Bonds – Insurance: The COMMUNITY shall require the contractor provide payment and performance bonds for the PROJECT; said bonds to be in compliance with the provisions of 1963 PA 213 as amended, compiled at MCL 129.201, et seq.

Further, the COMMUNITY shall require the contractor to provide insurance naming the Road Commission for Oakland County as additional named insured's. Coverage's shall be substantial as set forth in Exhibit "C", attached hereto.

Records: The parties shall keep records of their expenses regarding the PROJECT in accordance with generally accepted accounting procedures, and shall make said records available to the other during business hours upon request giving reasonable notice. Such records shall be kept for three (3) years from final payment.

Final costs shall be allocated after audit of the records and adjustments in payments shall be invoiced and paid within thirty (30) days thereafter.

EEO: The COMMUNITY shall require its contractor to specifically agree that it will comply with any and all applicable State, Federal, and Local statutes ordinances, and regulations, and with RCOC regulations during performance of the SERVICES and will require compliance of all subcontractors and subconsultants.

In accordance with Michigan 1976 PA 453, the COMMUNITY hereto agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, because of race, color, religion, national origin, age, sex, height, weight or marital status. Further, in accordance with Michigan 1976 PA No. 220, as amended, the parties hereby agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.

The COMMUNITY further agrees that it will require all subconsultants and subcontractors for this PROJECT comply with this provision.

Governmental Function, Scope: It is declared that the work performed under this AGREEMENT is a governmental function. It is the intention of the parties hereto that this AGREEMENT shall not be construed to waive the defense of governmental immunity held by the RCOC, and the COMMUNITY.

Third Parties: This AGREEMENT is not for the benefit of any third party.

EXHIBIT C
LIABILITY AND INSURANCE REQUIREMENTS

Hold Harmless Agreement: The Contractor shall hold harmless, represent, defend and indemnify the Board of County Road Commissioners of Oakland County, the Road Commission for Oakland County, its officers and employees; the County of Oakland; the Water Resources Drain Commissioner and relevant drainage district(s), if applicable; the Michigan State Transportation Commission; the Michigan Department of Transportation; and the local unit(s) of government, within which the Project is located against all claims for damages to public or private property, for injuries to persons, or for other claims arising out of the performance or non-performance of the contracted work, whether during the progress or after the completion thereof.

Insurance Coverage: The Contractor, prior to execution of the contract, shall file with the Road Commission for Oakland County, copies of complete certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

a. **Workmen's Compensation Insurance:** To provide protection for the Contractor's employees, to the statutory limits of the State of Michigan and \$500,000 employer's liability. The indemnification obligation under this section shall not be limited in any ways by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor under worker's disability compensation coverage established by law.

b. **Bodily Injury and Property Damage Other than Automobile:** To afford protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operations for one year after completion of the work.

1.	Bodily Injury Liability	or:	Single Limit: Bodily Injury and Property Damage
	Each Person:		Each Occurrence: \$1,000,000
	Each Occurrence	\$1,000,000	Aggregate: \$2,000,000
	Aggregate	\$2,000,000	
	Property Damage Liability:		
	Each Occurrence:	\$250,000	
	Aggregate:	\$250,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion,

excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations; (3) contractual liability; and (4) independent contractors coverage.

2. Bodily Injury Liability and Property Damage Liability - Automobiles (Comprehensive Auto Liability).

The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury Liability	or	Single Limit: Bodily Injury and Property Damage Liability
Each Person	\$500,000	Each Occurrence: \$2,000,000
Each Occurrence	\$1,000,000	

Property Damage Liability:
Each Occurrence: \$1,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The Contractor may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The Contractor shall provide for and on behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the Contractor's Public Liability Insurance.
- e. Notice – The Contractor shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30 day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the Contractor. The Contractor shall cease operations on the occurrence of any such cancellation or reduction, and shall not resume operations until new insurance is in force. If the Contractor cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports – The Contractor or his insurance carrier shall immediately report all claims received which relate to the Contract, and shall also report claims investigations made, and disposition of claims to the County Highway Engineer.

EXHIBIT C PAGE

2

AGENDA NOTE

New Business: Item ____

MEETING DATE: April 28, 2014

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: First reading of Ordinance Amending Section 58-77 - Begging

EXPLANATION OF TOPIC: In November 2013, I advised the City that the Sixth Circuit Court of Appeal's opinion in *Speet v Schuette*, 726 F3d 367 (2013) held that a Michigan statute making begging in a public place a misdemeanor was facially unconstitutional under First Amendment principles. The ACLU contacted me and requested that the City repeal its begging ordinance on the basis of the similarities between its ordinance section 58-77 and the statute in *Speet*. I responded to the ACLU that the City was not enforcing section 58-77 and would evaluate whether to repeal or amend its begging ordinance.

Attached please find proposed Ordinance 03-14 amending Section 58-77 to prohibit "aggressive begging." Several communities in Southeast Michigan have adopted ordinances containing similar language, and it appears that this approach to prohibiting aggressive begging is constitutional and acceptable to ACLU based its lack of objection.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Proposed Ordinance Amending Begging Ordinance Section 58-77

POSSIBLE COURSES OF ACTION: Approve/do not approve first

RECOMMENDATION: Approve first reading

SUGGESTED MOTION: Motion by _____, seconded by _____, to approve the first reading of Ordinance 03-14 amending Section 58-77 to prohibit aggressive begging.

ORDINANCE NO. 03-14

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON
CODE OF ORDINANCES, CHAPTER 58 - OFFENSES AND
MISCELLANEOUS PROVISIONS, ARTICLE II - OFFENSES
AGAINST PUBLIC PEACE, SECTION 58-77 - BEGGING, IN
ORDER TO REVISE EXISTING REGULATIONS RELATING TO
BEGGING AND TO PROVIDE A SPECIFIC PROHIBITION
AGAINST AGGRESSIVE BEGGING.**

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment of Section 58-77 - Begging.

Section 58-77 "Begging," Article II, "Offenses Against Public Peace," Chapter 58 "Offenses and Miscellaneous Provisions," of the City of South Lyon Code of Ordinances is amended to read as follows in its entirety:

Section 58-77 - Begging.

- (a) Except as otherwise provided in this Code of Ordinances, or authorized by law, it shall be unlawful for a person to beg or solicit for immediate payment of money or goods from another person under any of the following circumstances:
- (1) On property of, or in a building containing, a bank, credit union, or other financial institution that as a principal business, maintains accounts for on-site deposits and withdrawals of cash by customers.
 - (2) Within 20 feet of an automated teller (ATM) machine.
 - (3) On an area of private property that is physically or visually separated and distinguishable from all public sidewalks where begging is prohibited by a posted sign that is visible to a reasonably observant person.
 - (4) In a manner which includes any of the following:
 - (i) Touching the solicited person without that person's consent.
 - (ii) Blocking the path of the person being solicited, or the entrance to any building, facility, or vehicle, in a manner that hinders or impedes free and uninterrupted movement.
 - (iii) Making additional requests after a refusal by the person being solicited.
 - (iv) With the intent to continue to solicit, following behind, alongside or ahead of a person who walks away from the solicitor after having been solicited.

- (v) Using abusive language during or following refusal of a solicitation.
- (vi) Making any statement, threat, or gesture, or engaging in any conduct that would cause a reasonable person to feel intimidated, fearful, or compelled to make a donation.

(b) This provision is intended to protect persons from threatening, intimidating, or harassing behavior; to keep public places safe for use by all members of the community; and to maintain and preserve public places as places where all members of the community can interact in a peaceful manner. This provision is also intended to facilitate the free flow of pedestrian and vehicular traffic on streets and sidewalks in the City. It is not the City's intent to limit people from exercising their constitutional rights to solicit funds or engage in other constitutionally-protected activities. Rather, this provision is intended to protect the First Amendment rights of all people within the City, as well as the rights of non-participating people and their property, and to ensure they will be free from duress, threats, or intimidation to the extent possible.

PART II. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause.

The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the South Lyon Code of Ordinances set forth in this Ordinance.

PART IV. Repealer.

All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART V. Effective Date: Publication.

The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the South Lyon City Council this ____ day of _____, 2014.

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2014.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective: