

# **Regular City Council Meeting**

## **February 10, 2014**

### **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: January 27, 2014**  
**Approval of Bills**  
**Approval of Agenda**  
**Public Comment**

**I.      Old Business**

1. Public Hearing for Industrial Facilities Tax Exemption Certificate as Requested by Michigan Seamless Tube
  - a. Approval of Tax Exemption Resolution
2. Second Reading of the Sign Ordinance
3. David Murphy/MERS Agreement
4. Authorize Distribution for Parks and Recreation Master Plan
5. Discussion of Cable Commission

**II.     New Business**

1. Letter of Engagement with HRC for Road Inventory
2. Police Department Purchase of New Weapons

**III.   Manager's Report**

**IV.   Council Comments**

**V.     Adjournment**

# MEMO

To: Mayor Wallace and Council Members  
From: Rodney L. Cook, City Manager  
Date: February 3, 2014  
Re: Communication from the City Manager

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## **I. Old Business**

### **1. Second Reading of the Sign Ordinance**

The first reading of Chapter 70 (Signs) took place on the January 27, 2014 meeting. The enclosed reflects changes made by our Planning Consultant and the Ordinance has been put in the proper format by the City Attorney. The Planning Consultant will be in attendance to answer clarify the changes and answer any questions.

### **2. Public Hearing for Industrial Facilities Tax Exemption Certificate as Requested by Michigan Seamless Tube**

#### **a) Approval of Tax Exemption Resolution**

Enclosed for your review is MST's request for a tax exemption. The City Attorney has reviewed the proposal and will provide comments at the meeting.

### **3. David Murphy/MERS Agreement**

Enclosed is a letter from the City Attorney dealing with this issue.

### **4. Authorize Distribution for Parks and Recreation Master Plan**

In December you received a copy of the Parks and Recreation Master Plan. The document was roughly 86 pages. Enclosed is a letter from the Planning Consultant explaining the process that will lead to approval. Council needs to authorize distribution as indicated in his letter.

### **5. Discussion of Cable Commission**

Enclosed is information from the City Attorney for discussion purposes for your review.

## **II. New Business**

### **1. Letter of Engagement with HRC for Road Inventory**

Enclosed is a letter sent to David Murphy in March 2013 for your review. It would be my recommendation to authorize the road inventory. This probably won't start until spring, given the comments in the last paragraph of the letter.

**2. Police Department Purchase of New Weapons**

See enclosed recommendation in regards to Michigan Police Equipment for \$7,363.

## General Information

- 1) People's Express will be providing a proposed contract for services with some changes in routes. The contract will incorporate a grant that People's Express acquired that will allow users to pay only 20% of the fare. I would expect this contract to be available for the February 24<sup>th</sup> meeting.

- 2) Number of Hours Worked

	(2014)	(2013)
1 <sup>st</sup> period	46.25	49
2 <sup>nd</sup>	58.50	59
3 <sup>rd</sup>	63.25	46

- 3) Our earmarked grant for \$89,900 has been approved and moved forward to SEMCOG for approval.
- 4) Appointment: I have appointed Chief Collins to the following position: Assistant to the City Manager.
- 5) Erin Kopkowski will be gone March 15-24<sup>th</sup> which may require some adjustments in the interview schedule.
- 6) I will continue the following with the hope they can provide the City with Building Inspection and plan review on the same basis as the City of Novi. They are as follows:
  - 1) City of Plymouth (withdrew)
  - 2) Green Oak Township
  - 3) Milford Township
  - 4) Safe Built (private company) – Safe Built provides services to City of Troy and Wixom.

Hopefully this issue will be resolved by March 28<sup>th</sup>.

- 7) Earmarked funding: SEMCOG will be dealing with the TIP in March and then forward to the Federal Highway Administration for their approval. If it is on a fast track due to the type of funding, then it could be available by May/June, otherwise July. I am not recommending use for the DWRF proposal to mill and 2" cap on Pontiac Trail (northbound lane). We should continue the proposal submitted to Brico.



CITY OF SOUTH LYON  
REGULAR CITY COUNCIL MEETING  
JANUARY 27, 2014

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Dixon, Kivell, Kramer, Kopkowski, Rzyzi, Wedell

Also Present: City Manager Cook, Chief Collins,  
Department Head Martin, City Attorney Wilhelm,  
and Clerk/Treasurer Deaton

ABSENT: Chief Kennedy

MINUTES

CM 1-1-14 MOTION TO APPROVE MINUTES

Motion by Wedell, supported by Kivell

Motion to approve January 13, 2014 minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CM 1-2-14 MOTION TO APPROVE MINUTES

Motion by Kivell, supported Dixon

Motion to approve January 18, 2014 minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS – None

AGENDA

CM 1-3-14 MOTION TO APPROVE AGENDA

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Motion by Wedell, supported by Rzyzi  
 Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

George Segal of 240 Brookwood Drive stated he enjoyed Channel 19 and he is not happy. He further stated he is a tax payer and he is not happy with the way the board has treated Mayor Wallace, because he has done a good job for the City for many years.

Dan Pelchat of 634 Stanford stated he would like to know why the Cable Commission is not on the agenda. He also asked when the cable channel will be on the air again. Councilman Kivell stated it could possibly begin showing the Council meetings again on Thursday. Mr. Pelchat stated he is interested in helping get the Cable Commission going.

OLD BUSINESS

1. SMART Municipal Credit Program

City Manager Cook stated this is a contract we need to get reimbursed for money the City spent on Peoples Express.

CM 1-4-14 MOTION TO ACCEPT SMART CONTRACT

Motion by Rzyzi, supported by Kopkowski  
 Motion to accept the SMART Contract for fiscal year 2013-2014

VOTE: MOTION CARRIED UNANIMOUSLY

2. 2003 Wastewater Bond Issue

City Manager Cook stated looking at the loss of taxable value; the City will not have enough money by 2015 for the bond that is issued until 2025. He further stated we can transfer funds from Capital Improvement and the 96 Building Authority fund. Councilman Wedell asked why we should deal with this now, and not when the new Manager is hired. City Manager Cook stated when dealing with the budget, if he finds any issues he has always tried to correct it. Councilman Wedell stated he appreciates that but would like to wait until the new City

Manager arrives and he can deal with that. Councilman Kivell stated he has spoken with City Manager Cook regarding this, but he also feels we should wait for the new Manager. City Manager Cook stated he understands that, but the money in the Capital Improvement fund does belong to the debt fund and it will need to be transferred. It was levied in 2002 and 2003 and it was for that purpose. Mayor Wallace stated we can always adjust things in the future and he thinks this needs to be taken care of now.

CM 1-5-14 MOTION TO TABLE THE TRANSFER OF FUNDS

Motion by Wedell, supported by Kramer

Motion to table the transferring of funds until a later time.

VOTE: MOTION FAILED- 3-Yes 4-No

CM 1-6-14 MOTION TO APPROVE THE TRANSFER OF FUNDS

Motion by Ryzyi, supported by Dixon

Motion to transfer funds from the Capital improvement fund to the 2003 W.W. G.O.

VOTE: MOTION PASSED- 5 Yes 2No

4. Designation for Street Administrator

City Manager Cook stated this will be a temporary appointment until the new City Manager is hired.

CM 1-7-14 MOTION TO APPROVE STREET ADMINISTRATOR

Motion by Kivell, supported by Ryzyi

Motion to approve City Manager Rod Cook as Street Administrator

VOTE: MOTION CARRIED UNANIMOUSLY

5. Quotes for forfeited firearms

Chief Collins stated a few months back we sold several department owned weapons for a few thousand dollars for the General Fund. He further stated we can also sell forfeited weapons to

federally licensed dealers. Chief Collins stated they asked for 7 bids, but received 2. He is now asking Council to approve the sale of the forfeited weapons for \$7,200.

CM 1-8-14 MOTION TO ACCEPT OFFER FOR FORFEITED WEAPONS

Motion by Kivell, supported by Dixon

Motion to accept the offer of \$7,200 from Gander Mountain to purchase forfeited Weapons and the money to be deposited into Law Enforcement Forfeiture Fund

VOTE: MOITON CARRIED UNANIMOUSLY

6. Resolution Approving Third Monk Brewing Co., LLC

Jeff Robinson, Darlene Dunlop and Gene Carroll were all present to discuss this issue.

Mr. Robinson of Third Monk Brewing Co. stated they are looking to open a brewing company at 228 S. Lafayette. It is a 1400 square foot building. There will be seating in the front and two thirds of the building will be used for brewing. He stated they are hoping to brew between 338 and 340 barrels of beer annually. Discussion was held regarding the square footage of the building. Mr. Robinson stated Gene Carroll is the owner of the building and he did help with the drawings. He further stated they are expecting about 10 feet per person which is a standard limit. He stated a density of 25-40 people can be expected. Councilman Kopkowski stated that will be tight and they have to keep in mind the number of employees as well. Mr. Robinson stated in the future they would like to have some outside seating as well. Mayor Wallace asked Mr. Carroll when he will be having the house behind the building demolished. Mr. Carroll stated he has already contacted the utility companies to have the utilities removed. Mr. Robinson stated based on the approval from the State and Federal government, they will probably be opening this summer. It normally takes 4-6 months. Carmine Aventini stated they will have to receive zoning approval, and it is an administrative review, not a planning commission review. City Attorney Wilhelm stated this provides the required local government approval, which they will then take to the State. Chief Collins stated this will be a non-quota license. It will not impact the Liquor License's available to the City of South Lyon.

1-9-14 MOTION TO APPROVE MICROBREWERY LICENSE

Motion by Kramer, supported by Kopkowski

Motion to approve microbrewery license for Third Monk Brewing Company, LLC

VOTE: MOTION CARRIED UNANIMOUSLY

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## 7. Proposal to Deal with Absence of City Manager

City Manager Cook stated he would like Council to appoint Chief Collins as Assistant City Manager. He further stated he is asking for 5 hours per week allocated whether used or not. Councilman Kivell asked what is the justification for the 5 hours of pay if he doesn't work 5 hours. City Manager Cook stated it is up to Council how they want to deal with that. City Manager Cook stated it will be very difficult and time consuming for him to keep track of every few minutes that he is communicating with City staff, and he has no way to control it. Councilman Kopkowski stated he will probably be working more than that. He further stated it takes time to keep track of that, and he is proposing a way for him to still have access to the City and help with anything needed. He stated he does not expect his time to go over 5 hours a week while away. He will be accessible with his phone and computer and he doesn't want to keep track of every minute he is working for the City while on vacation. City Attorney stated there is a conflict of interest for the Chief of Police to be Interim City Manager, but he can act as Assistant City Manager. Councilman Rzyzi stated he is happy with City Manager's proposal. Councilman Kramer stated, if our City Manager can work 5 hours a week from Arizona, it doesn't sound like we need a full time City Manager. City Manager Cook stated it is a City Manager form of government and we do need a full time Manager. Councilman Kramer stated he just wants to make sure all issues will be handled while City Manager Cook is away. Councilman Wedell stated this is an imperfect solution to a situation that was thrust upon us unnecessarily.

### CM 1-10-14 MOTION TO ACCEPT PROPOSAL FOR CITY MANAGERS ABSENCE

Motion by Kopkowski, supported by Kivell

Motion to accept City Managers Proposal for the absence of City Manager Cook

VOTE: MOTION PASSED- 1 OPPOSED

### NEW BUSINESS

#### 1. First Reading: Sign Ordinance Chapter 70

Carmin Avantini stated he has been working on this for several months. The Planning Commission has also reviewed it as well as City Attorney Wilhelm. He stated we built a new

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Sign Ordinance. We wanted it to be well organized and business friendly. Mr. Avantini stated they used a middle of the road approach to what has worked in other communities. One of the changes is we are now allowing sandwich board signs anywhere in the City, but they do have to follow the regulations. They have to be professional and within 10 feet of door. Discussion was held regarding the sandwich board signs and what is considered professional. Councilman Rzyzi asked how many non-conforming signs are currently in the City. Mr. Avantini stated he does not know, they would have to drive around and look at each of the signs. Mr. Avantini stated that this is a very businesses friendly ordinance and they held a focus group meeting with the local business and they were happy with the changes. He further stated they are trying to suggest businesses use monument signs and not pylon signs.

CM 1-11-14 MOTION TO APPROVE THE FIRST READING OF SIGN ORDINANCE

Motion by Wedell, supported by Kivell

Motion to approve the First Reading of Sign Ordinance Chapter 70

VOTE: MOTION CARRIED UNANIMOUSLY

2. Liquor License Request for Aubree's Pizzeria and Grill, LLC

Ron Evangelista and Linda Mayor of Lyon Capital were present. Ms. Mayor started since Mr. Evangelista was here last, their plans have been approved by the Planning Commission. She further stated they are here to request the local approval of the liquor license for Aubree's Pizzeria. She further stated they will be employing 30-40 local people, and it is a complete family dining experience.

CM 1-12-14 MOTION TO APPROVE LIQUOR LICENSE APPLICATION FOR AUBREE'S

Motion by Kramer, supported by Wedell

Motion to approve the Liquor License application for Lyon Capital, LLC

VOTE: MOTION CARRIED UNANIMOUSLY

3. Purchase of Vacation Time:

- a. Chief Collins
- b. Superintendent Bob Martin

City Manager Cook stated he was approached by Department Head Martin and Chief Collins about the City paying out part of their vacation time in payments as opposed to taking the paid time off, or a larger lump sum when they retire. This will also pay them at their current hourly rate. Councilman Kivell asked if there is a penalty involved. City Manager Cook stated we are paying them money that is owed to them, not out of a retirement fund. It will go toward their final rate of compensation. City Manager Cook stated they can accrue their time until they retire. Chief Collins and Superintendent Martin do not fall under a contract; they fall under the personnel manual. There is no limit on vacation time for employees that do not fall under a contract.

CM 1-13-14 MOTION TO APPROVE PURCHASE OF VACATION TIME

Motion by Kivell, supported by Rzyzi

Motion to approve the buyout of vacation time for Chief Collins and Superintendent Martin

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Acceptance of Resignation of ZBA Board Member and Nomination of new ZBA Board Member

Mayor Wallace stated he received a resignation letter from Bill Rodman from the ZBA. He further stated Mr. Rodman has done a lot for the City of South Lyon. He was more than a ZBA person; he at one time was on Planning Commission, and many volunteer groups.

Mike Joseph of 1120 Appaloosa stated has worked for over 25 years in the construction business, and he has a bachelor's degree in business. He has worked with the same commercial construction company for over 20 years. Councilman Rzyzi stated he would like to welcome Mr. Joseph on board.

CM 1-14-14 MOTION TO APPOINT MIKE JOSEPH TO ZBA

Motion by Wallace, supported by Kopkowski

Motion to accept the appointment of Mike Joseph to Zoning Board of Appeals

VOTE:

MOTION PASSED UNANIMOUSLY

CM 1-15-14 MOTION TO ACCEPT RESIGNATION FROM ZBA

Motion by Wedell, supported by Kivell

Motion to accept Bill Rodman's resignation with thanks.

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT- None

COUNCIL COMMENTS

Councilman Kopkowski stated she would like to thank Fire Chief Mike Kennedy for the Annual Fire Report. It was a very nice job. She further stated she would like to express her disappointment with what has happened with Channel 19. She stated she was interested in going month to month with the current contract. She was led to believe it would be seamless and she had asked repeatedly how the change was going to work. It has not been seamless, and she feels like there was a vendetta against Mayor Wallace. She further stated she would like to see the information on the equipment that needs to be purchased brought before Council and not purchased from a discretionary fund.

Councilman Rzyzi thanked the Department of Public Works for their hard work with the snow this winter. He further stated he recently had to get his smart phone replaced. He went to Digicomm and the owner helped him out and he had it fixed in one hour. He further stated he went to a big box store and asked them what it would take to have it fixed and their answer was 5 days and more money. Councilman Rzyzi stated that proves it is good to stay in town for business and he would like to thank Jim from Digicomm for his help.

Councilman Kramer asked City Manager Cook if the Novi Building Department have ended our contract with them. City Manager Cook stated they do have a 45 day notice for termination of the contract, and he was told it will happen, they are very busy in Novi. Councilman Kramer stated that we now have to replace our Building Inspector as well as a City Manager.

Mayor Wallace stated he would also like to thank the excellent Fire report by Chief Kennedy, it was done really well.

He also stated he would like to let everyone know our City was voted third safest place in Michigan to live. Mayor Wallace stated that also shows what a great job our Police Department does.



He further stated he will be absent for the next two meetings so the gavel will be passed to Mayor Pro Tem Rzyti

ADJOURNMENT

CM 1-16-14 MOTION TO ADJOURN MEETING

Motion to adjourn by Kopkowski, supported by Dixon

Motion to adjourn meeting at 8:55 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

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Tedd Wallace Mayor

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Lisa Deaton Clerk/Treasurer

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# January 2014 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
Badarak, A.	18.0400	160.00		\$ 2,872.55	\$ -		\$ 2,872.55	
Ciarelli, J.	14.0000	45.00		\$ 630.00	\$ -		\$ 630.00	
Cook, R.	80.0000	104.75		\$ 8,380.00	\$ -		\$ 8,380.00	
Deaton, L.				\$ 4,606.55			\$ 4,606.55	
Delaney, K.	24.0000	44.00		\$ 1,090.00			\$ 1,090.00	
Glenn, M.	12.5000							
Lundy, P.	10.2000	68.00		\$ 690.40	\$ -		\$ 690.40	
Mosier, L.				\$ 4,286.22			\$ 4,286.22	
Parzuchowski, S.	16.1300	128.00		\$ 2,056.84			\$ 2,056.84	
Schulz, P.	17.3400	48.00		\$ 828.24			\$ 828.24	
<b>TOTAL: Administration</b>		<b>597.75</b>	<b>0.00</b>	<b>\$ 25,440.80</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,440.80</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Police</b>								
Baaki, D.	33.6934	160.00		\$ 5,390.94	\$ 1,292.35		\$ 6,683.29	
Baker, A.	31.0471	176.00		\$ 5,464.29	\$ 1,710.36		\$ 7,174.65	
Baker, J.	33.6934	168.00		\$ 5,660.49	\$ 1,389.08		\$ 7,049.57	
Barbour, R.	31.0471	176.00		\$ 5,464.29	\$ 1,324.40		\$ 6,788.69	
Brooks, T.	31.0471	176.00		\$ 5,464.29	\$ 1,050.06		\$ 6,514.35	
Collins, L.				\$ 6,818.23			\$ 6,818.23	
Dowdell, E.	10.2000	97.00		\$ 983.00			\$ 983.00	
Faught, C.	33.6934	176.00		\$ 5,930.04	\$ 1,332.79		\$ 7,262.83	
Forgacs, M.	16.2100	9.00		\$ 145.89			\$ 145.89	
Hoydic, S.	33.6934	162.00		\$ 5,458.33	\$ 1,447.43		\$ 6,905.76	
Krettlin, F.	16.2100	9.00		\$ 145.89			\$ 145.89	
Laraway, P.	16.2100	7.50		\$ 121.58			\$ 121.58	
Raap, T.	31.0471	168.00		\$ 5,215.91	\$ 567.60		\$ 5,783.51	
Regentik, C.	18.0438	160.00		\$ 2,872.55			\$ 2,872.55	
Sederland, C.	31.0471	160.00		\$ 4,967.54	\$ 1,140.24	\$ 1,300.00	\$ 7,407.78	Longevity
Sovik, C.	35.8889	160.00		\$ 5,742.22	\$ 1,814.57		\$ 7,556.79	
Sroufe, T.	31.0471	160.00		\$ 4,967.54			\$ 4,967.54	
Stevens, T.	31.0471	160.00		\$ 4,967.54	\$ 1,303.98		\$ 6,271.52	
Tomanek, J.	31.0471	168.00		\$ 5,215.91	\$ 1,140.24	\$ 1,300.00	\$ 7,656.15	Longevity
Walton, T.	31.0471	168.00		\$ 5,215.91	\$ 283.80		\$ 5,499.72	
Wilcox, W.	11.5566	21.00		\$ 240.60			\$ 240.60	
Wilcox, W.	16.2078	9.00		\$ 145.87			\$ 145.87	
Witrock, M.	31.0471	176.00		\$ 5,464.29	\$ 1,277.10	\$ 1,000.00	\$ 7,741.39	Longevity
<b>Total: Police</b>		<b>2826.50</b>	<b>0.00</b>	<b>\$ 92,063.14</b>	<b>\$ 17,074.00</b>	<b>\$ 3,600.00</b>	<b>\$ 112,737.15</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	14.3000	19.75		\$ 282.43			\$ 282.43	
Armstrong, C.	17.6000	81.25		\$ 1,430.00			\$ 1,430.00	
Bromley, E.	10.0000	18.00		\$ 180.00			\$ 180.00	
Carlington, R.	15.4000	23.75		\$ 365.75			\$ 365.75	
Demeniuk, C.	16.5000	3.00		\$ 49.50			\$ 49.50	
Esper, T.	10.0000	25.75		\$ 257.50			\$ 257.50	
Faraj, J.	10.0000			\$ -			\$ -	
Gearns-Hazlett, J.	16.5000	12.00		\$ 198.00			\$ 198.00	
Glenn, J.	15.4000	16.25		\$ 250.25			\$ 250.25	
Glenn, R.	16.5000	63.25		\$ 1,043.63			\$ 1,043.63	
Hammon, D.	22.0000	49.50		\$ 1,089.00			\$ 1,089.00	
Hitchcock, S.	14.3000	7.50		\$ 107.25			\$ 107.25	
Johnston, C.	18.0000			\$ -			\$ -	
Johnston, D.	17.6000	61.75		\$ 1,086.80			\$ 1,086.80	
Kennedy, M.				\$ 2,108.08			\$ 2,108.08	
Kernohan, D.	10.0000	39.75		\$ 397.50			\$ 397.50	
LaCroix, L.	10.0000	13.75		\$ 137.50			\$ 137.50	
Lynn, C.	15.4000	17.25		\$ 265.65			\$ 265.65	
McGillen, T.	16.5000	22.50		\$ 371.25			\$ 371.25	
Moynihan, B.	17.6000	62.25		\$ 1,095.60			\$ 1,095.60	
Noechel, J.	19.8000	72.75		\$ 1,440.45			\$ 1,440.45	
Shekell, J.	19.8000	36.75		\$ 727.65			\$ 727.65	
Shippe, S.	15.4000	10.75		\$ 165.55			\$ 165.55	
Stanisz, D.	14.3000	9.50		\$ 135.85			\$ 135.85	
Ulrich, C.	16.5000	20.00		\$ 330.00			\$ 330.00	
Vernier, V.	10.0000			\$ -			\$ -	
Weir, M.	20.9000	42.50		\$ 888.25			\$ 888.25	
Wilson, T.	17.6000	23.50		\$ 413.60			\$ 413.60	
<b>Total: Fire</b>		<b>753.00</b>		<b>\$ 14,817.03</b>		<b>\$ -</b>	<b>\$ 14,817.03</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>D.P.W.</b>								
Abramowicz, J.	14.9600	128		\$ 1,914.88	\$ 673.20		\$ 2,588.08	
Archev, Je.	22.3700	160.00		\$ 3,579.20	\$ 1,900.08	\$ 150.00	\$ 5,629.28	On Call
Brock, R.	24.2800	168.00	39.00	\$ 4,079.04	\$ 1,443.00	\$ 210.00	\$ 5,732.04	On Call
Buers, D.	22.7500	160.00		\$ 3,640.00			\$ 3,640.00	
Cavitt, R.	20.7700	160.00		\$ 3,323.20			\$ 3,323.20	
Dentai, F.	14.9600	128.00		\$ 1,914.88	\$ 1,795.20	\$ 210.00	\$ 3,920.08	On Call
Jamison, M.	18.0400	160.00	2.00	\$ 2,872.55	\$ 53.82		\$ 2,926.37	
Kaska, C.	20.7700	160.00	3.00	\$ 3,323.20	\$ 95.40		\$ 3,418.60	
Moritz, M.	20.7700	160.00	8.00	\$ 3,323.20	\$ 267.92	\$ 210.00	\$ 3,801.12	On Call
Paver, V.	20.7700	160.00		\$ 3,323.20			\$ 3,323.20	
Piasecki, T.	17.2600	160.00	57.50	\$ 2,761.60	\$ 1,488.69	\$ 60.00	\$ 4,310.29	On Call
<b>Total: D.P.W.</b>		<b>1576.00</b>	<b>109.50</b>	<b>\$ 32,140.07</b>	<b>\$ 7,044.11</b>	<b>\$ 840.00</b>	<b>\$ 42,612.26</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>W. &amp; W.W.</b>								
Archev, Ju.	17.6900	160		\$ 2,844.55			\$ 2,844.55	
Beason, R.	24.2200	160	19.50	\$ 3,875.20	\$ 721.11	\$ 80.00	\$ 4,676.31	On Call
Bridson, D.	24.6200	160	3.00	\$ 3,939.20	\$ 112.95	\$ 210.00	\$ 4,262.15	On Call
Caramitaro, J.	23.8200	160	10.00	\$ 3,811.20	\$ 360.90	\$ 280.00	\$ 4,452.10	On Call
Gehring, D.	24.2200	160	1.50	\$ 3,875.20	\$ 54.50	\$ 20.00	\$ 3,949.70	On Call
Kelly, M.	20.7700	160		\$ 3,323.20			\$ 3,323.20	
Martin, R.				\$ 6,372.78			\$ 6,372.78	
Miller, D.	27.7300	160	0.50	\$ 4,436.80	\$ 21.16	\$ 150.00	\$ 4,607.96	On Call
Popravsky, P.	20.0100	160		\$ 3,165.90		\$ 1,500.00	\$ 4,665.90	Longevity
Randall, A.	25.3200	160	15.50	\$ 4,051.20	\$ 597.68	\$ 220.00	\$ 4,868.88	On Call
<b>Total: W. &amp; W.W.</b>		<b>1440.00</b>	<b>50.00</b>	<b>\$ 39,715.23</b>	<b>\$ 1,868.30</b>	<b>\$ 2,460.00</b>	<b>\$ 44,043.53</b>	
<b>Grand Total</b>		<b>7,193.25</b>	<b>159.50</b>	<b>\$ 204,176.27</b>	<b>\$ 25,986.41</b>	<b>\$ 6,900.00</b>	<b>\$ 239,650.76</b>	

## Check Register Report

CHECKS WRITTEN SINCE 01/13/14

Date: 02/06/2014

Time: 12:52 pm

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62948	01/16/2014	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	17.75
62949	01/16/2014	Printed		3602	BLUE CROSS BLUE SHIELD OF MICH	BCBS PREMIUMS	44,513.90
62950	01/16/2014	Printed		5264	BUSCH'S	SUPPLIES	16.63
62951	01/16/2014	Printed		0059	CITY OF NOVI TREASURER	DECEMBER 2013 BLDG INSPECTIONS	8,451.76
62952	01/16/2014	Printed		0283	CORRIGAN OIL CO.	GAS, DIESEL & PUMP REPAIR 12/13	10,558.10
62953	01/16/2014	Printed		0962	D&G NATURES WAY LAWN CARE	FERTILIZER/WEED CONTRL WHIPPLE	644.82
62954	01/16/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	810.81
62955	01/16/2014	Printed		3713	DTE ENERGY COMPANY	NEW ST LIGHT 11 MI & PONTIAC TR	376.91
62956	01/16/2014	Printed		0317	DTE ENERGY	ELECTRIC SVC 11/22 TO 12/22/13	25,224.16
62957	01/16/2014	Printed		5819	KAREN DZIERWA	LOGO & BUSINESS CARD DESIGN	100.00
62958	01/16/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	PRESCRIPTION DRUG CHARGES	4,269.19
62959	01/16/2014	Printed		5820	FIRST ADVANTAGE LNS OCC HEALTH	EMPLOYEE DRUG SCREENING	40.50
62960	01/16/2014	Printed		3375	LOWE'S	LAB REFRIGERATOR REPLACED	426.64
62961	01/16/2014	Printed		5822	LUKAS PROPERTIES, LLC	PARTIAL REFUND OF ADMIN REVIEW	125.00
62962	01/16/2014	Printed		1509	MARTIN'S DO IT BEST	DECEMBER 2013 STATEMENT	475.42
62963	01/16/2014	Printed		9834	WOODROW MATNEY	CUSTODIAL SVCS AT DEPOT	684.00
62964	01/16/2014	Printed		3445	MICHIGAN FOOD & FARMING SYSTEM	MIFMA MARKET MANAGER TRAINING	300.00
62965	01/16/2014	Printed		3746	BRADLEY MOYNIHAN	EMT APPLICATION	70.00
62966	01/16/2014	Printed		0967	DAVID MURRAY	MECHANICAL INSPECTOR'S PAY	1,734.03
62967	01/16/2014	Printed		0837	MWEA	OPERATORS DAY-BEASON&GEHRINGER	340.00
62968	01/16/2014	Printed		5627	MARY NOVROCKI	MARKET MASTER FEES-PLANNING	80.00
62969	01/16/2014	Printed		0441	OAKLAND COUNTY	BS&A SUPPORT&CITRIX USER FEES	746.60
62970	01/16/2014	Printed		3228	OFFICE EXPRESS	OFFICE SUPPLIES	720.87
62971	01/16/2014	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
62972	01/16/2014	Printed		5364	PEOPLE'S EXPRESS	TRANSPORTATION SVCS DEC 2013	5,584.00
62973	01/16/2014	Printed		0462	PETER'S TRUE VALUE HARDWARE	CHAIN SAW REPLACEMENT	1,692.81
62974	01/16/2014	Printed		5821	JOHN PLENNERT	TAX REFUND	2,143.87
62975	01/16/2014	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT -NOV 2013	1,277.37
62976	01/16/2014	Printed		2405	CHRISTOPHER SOVIK	FBINAA ANNUAL DUES	85.00
62977	01/16/2014	Printed		3953	UNITEX DIRECT	POLICE PATCHES	19.96
62978	01/16/2014	Printed		3822	LINDSEY WEBSTER	VIDEOTAPE COUNCIL MEETING	50.00
62979	01/16/2014	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	143.10
62980	01/23/2014	Printed		0364	DOUGLAS BAAKI	OFFICER'S CLEANING ALLOWANCE	100.00
62981	01/23/2014	Printed		0708	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE	100.00
62982	01/23/2014	Printed		1110	JARED BAKER	OFFICER'S CLEANING ALLOWANCE	100.00
62983	01/23/2014	Printed		3219	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE	100.00
62984	01/23/2014	Printed		0465	TRACY BROOKS	OFFICER'S CLEANING ALLOWANCE	100.00
62985	01/23/2014	Printed		5264	BUSCH'S	SUPPLIES	29.92
62986	01/23/2014	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	578.26
62987	01/23/2014	Printed		1556	ROBERT CAVITT	REIMB FOR CDL LICENSE RENEWAL	63.00
62988	01/23/2014	Printed		3190	CITY OF NOVI*	LAW ENF TRAINING	150.00
62989	01/23/2014	Printed		0058	CITY OF SOUTH LYON	WATER BILL	271.99
62990	01/23/2014	Printed		0859	LLOYD COLLINS	OFFICER'S CLEANING ALLOWANCE	100.00

## Check Register Report

CHECKS WRITTEN SINCE 01/13/14

Date: 02/06/2014

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
62991	01/23/2014	Printed		0381	CSX TRANSPORTATION, INC.	ANNUAL PIPELINE CROSSING FEE	524.64
62992	01/23/2014	Printed		1334	LISA DEATON	MILEAGE REIMBURSEMENT	71.68
62993	01/23/2014	Printed		5825	KEITH OR KELLY DOMINIC	TAX REFUND 80.21.30.478.054	227.25
62994	01/23/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL CLAIMS FUNDING	7,431.73
62995	01/23/2014	Printed		1633	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE	100.00
62996	01/23/2014	Printed		2545	SEAN S. HOYDIC	OFFICER'S CLEANING ALLOWANCE	100.00
62997	01/23/2014	Printed		5646	IACP- PRESIDENT'S MEMBERSHIP	2014 MEMBERSHIP DUES - SOVIK	120.00
62998	01/23/2014	Printed		0557	INTL UNION OF OPERATING ENG	UNION DUES	227.25
62999	01/23/2014	Printed		3618	IPT BY BIDNET	AUCTION SERVICE FEES	92.05
63000	01/23/2014	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	LEGAL SERVICES	8,077.20
63001	01/23/2014	Printed		0966	KROFF MECHANICAL SERVICE CO.	SERVICE FOR HEATING PROBLEM	247.65
63002	01/23/2014	Printed		5705	LACROIX, LAUREN	REIMBURSEMENT FOR EMT LICENSE	110.00
63003	01/23/2014	Printed		4013	LERMA INC	2014 MEMBERSHIP DUES	35.00
63004	01/23/2014	Printed		5826	LYONS PRIDE LAUNDRY	TAX REFUND 80.99.00.100.450	123.76
63005	01/23/2014	Printed		8877	MAFC*	2014 WINTER MI FIRE CHIEF CONF	160.00
63006	01/23/2014	Printed		5773	DENNIS MAHONEY	TAX REFUND 80.21.29.229.073	316.33
63007	01/23/2014	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL PREMIUMS	4,550.63
63008	01/23/2014	Printed		5823	NATIONAL NOTARY ASSOCIATION	NOTARY SUPPLIES BASIC PACKAGE	89.00
63009	01/23/2014	Printed		5627	MARY NOVROCKI	FARMER'S MARKET MASTER FEES	80.00
63010	01/23/2014	Printed		5434	OAKLAND COUNTY MUTUAL AID	2014 ASSOCIATION DUES	3,000.00
63011	01/23/2014	Printed		5183	OAKLAND COUNTY TREASURERS	CLEMIS FEES	3,875.75
63012	01/23/2014	Printed		3705	OAKLAND SCHOOLS*	WINTER TAX BILL	1,258.87
63013	01/23/2014	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	CDBG LEGAL AD	212.40
63014	01/23/2014	Printed		0462	PETER'S TRUE VALUE HARDWARE	MISC SUPPLIES	16.58
63015	01/23/2014	Printed		5829	PROVIDENT FUNDING	TAX REFUND 21.17.308.006	2,728.45
63016	01/23/2014	Printed		1634	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	100.00
63017	01/23/2014	Printed		3828	ANTHONY & SUZANNE REA	TAX REFUND 80.21.29.151.002	2,057.61
63018	01/23/2014	Printed		5554	SALEM-SOUTH LYON DISTRICT	PILOT TAXES	89.77
63019	01/23/2014	Printed		0236	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE	100.00
63020	01/23/2014	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	PILOT TAXES	1,726.27
63021	01/23/2014	Printed		2405	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE	100.00
63022	01/23/2014	Printed		0831	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE	100.00
63023	01/23/2014	Printed		2781	STATE OF MICHIGAN	PILOT TAXES	359.02
63024	01/23/2014	Printed		3698	STATE OF MICHIGAN***	EMS AGENCY LICENSE	175.00
63025	01/23/2014	Printed		9800	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE	100.00
63026	01/23/2014	Printed		3975	SUNTEL SERVICES	REMOTE VOICE SERVICES	49.50
63027	01/23/2014	Printed		0504	TECH RESOURCES, INC.	SSL RENEWAL	174.95
63028	01/23/2014	Printed		5827	TITLE SELECT	TAX REFUND 80.21.29.453.016	61.50
63029	01/23/2014	Printed		0768	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE	100.00
63030	01/23/2014	Printed		5830	US BANK	WATER BOND INTEREST	6,567.50
63031	01/23/2014	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTION	2,785.00
63032	01/23/2014	Printed		0589	JOSEPH VELTRI	REIMB HEALTH INSURANCE	428.08
63033	01/23/2014	Printed		1211	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE	100.00
63034	01/23/2014	Printed		2764	WELLS FARGO MORTGAGE	TAX REFUND 80.21.20251.154	18.90

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
63035	01/23/2014	Printed		5828	RYAN WINOWIECKI	TAX REFUND 80.21.31.204.012	1,188.24
63036	01/23/2014	Printed		8996	MICHAEL WITTROCK	OFFICER'S CLEANING ALLOWANCE	100.00
63037	01/23/2014	Printed		3984	WOW! BUSINESS	PARK SECURITY (2 MONTHS)	198.83
63038	01/23/2014	Printed		3834	BRANDON ZIRKLE	STREET LIGHT ELECTRICAL REPAIR	615.00
63039	01/28/2014	Printed		1552	TEDD WALLACE	JAN 2014 COUNCIL PAY	220.00
63040	01/30/2014	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	11.50
63041	01/30/2014	Printed		5374	AT&T MOBILITY	WIRELESS PHONE SERVICE	540.07
63042	01/30/2014	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12
63043	01/30/2014	Printed		8935	BECKWAY DOOR	SVC AT 318 WEST LAKE	493.18
63044	01/30/2014	Printed		5264	BUSCH'S	SUPPLIES	73.12
63045	01/30/2014	Printed		0859	LLOYD COLLINS	REIMB PETTY CASH	45.11
63046	01/30/2014	Printed		0998	CONSUMERS ENERGY	GAS SERVICE	7,496.56
63047	01/30/2014	Printed		5833	DERBYSHIRE MARKETING	TAX REFUND 80.21.20.303.004	441.51
63048	01/30/2014	Printed		3755	BEVERLY DIXON	JAN 2014 COUNCIL PAY	180.00
63049	01/30/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	2,053.51
63050	01/30/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	1,668.68
63051	01/30/2014	Printed		7934	EMERGENT HEALTH PARTNERS	EMT COURSE - KERNOHAN	945.00
63052	01/30/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	PRESCRIPTION CLAIMS	2,751.99
63053	01/30/2014	Printed		2892	ESRI	MAINT AGREEMENT ArcGIS	1,000.00
63054	01/30/2014	Printed		5834	GREEN TREE SERVICING	TAX REFUND 80.21.20.363.002	2,081.85
63055	01/30/2014	Printed		5254	HOLBEN PROEFSSIONAL	OPERATOR TRAINING COURSE	300.00
63056	01/30/2014	Printed		2586	GLENN KIVELL	JAN 2014 COUNCIL PAY	180.00
63057	01/30/2014	Printed		1756	ERIN KOPKOWSKI	JAN 2014 COUNCIL PAY	180.00
63058	01/30/2014	Printed		3398	MICHAEL KRAMER	JAN 2014 COUNCIL PAY	180.00
63059	01/30/2014	Printed		5835	LAPREE FAMILY TRUST	TAX REFUND 80.21.19.451.005	32.78
63060	01/30/2014	Printed		2264	LIBERTY TITLE AGENCY	TAX REFUND 80.21.31.203.001	70.86
63061	01/30/2014	Printed		5836	MARIN CONSULTING ASSOCIATES	PERF & ACCOUNTABILITY TRAINING	480.00
63062	01/30/2014	Printed		3746	BRADLEY MOYNIHAN	HOT WATER HEATER INSTALLATION	100.00
63063	01/30/2014	Printed		5627	MARY NOVROCKI	FARMER'S MARKET FEES&SEMINAR	598.01
63064	01/30/2014	Printed		2641	OAKLAND COUNTY TREASURER	DEC 2013 SOUTH LYON WOODS	400.00
63065	01/30/2014	Printed		5183	OAKLAND COUNTY TREASURERS	MOBILE LICENSE MAINT&FRMS FEES	1,071.00
63066	01/30/2014	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
63067	01/30/2014	Printed		5289	VICTOR PAVER	REIMB FOR DIESEL FUEL T-8	40.00
63068	01/30/2014	Printed		9065	PROVIDENCE OCCUPATIONAL	PHYSICAL & DRUG SCREEN	65.00
63069	01/30/2014	Printed		2507	R.R.R.A.S.O.C.	HAZARDOUS WASTE	22.00
63070	01/30/2014	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT. DEC 2013	381.55
63071	01/30/2014	Printed		3756	JOSEPH RYZYI	JAN 2014 COUNCIL PAY	180.00
63072	01/30/2014	Printed		0055	SAM'S CLUB DIRECT	OFFICE SUPPLIES	454.80
63073	01/30/2014	Printed		9900	NICHOLAS SCOFFINS	TAX REFUND MULT PARCELS	3,273.96
63074	01/30/2014	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	SENIOR CITIZEN PROGRAM CONTR	21,601.00
63075	01/30/2014	Printed		1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INS PREMIUMS	2,495.44
63076	01/30/2014	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL	54.00
63077	01/30/2014	Printed		3675	TOSHIBA FINANCIAL SERVICES	EQUIPMENT LEASE	1,687.10
63078	01/30/2014	Printed		3924	ULTRA UNLIMITED SERVICES, INC.	ORD. MOWING-OAKLAND 40-N MILL	533.50
63079	01/30/2014	Printed		3822	LINDSEY WEBSTER	COUNCIL RECORDING	50.00
63080	01/30/2014	Printed		1378	HARVEY WEDELL	JAN 2014 COUNCIL PAY	180.00
63081	01/30/2014	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	42.92
63082	01/30/2014	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSPECTOR'S PAY	798.14
63083	02/04/2014	Printed		2562	POSTMASTER	SHUT OFF & REMINDER MAILINGS	192.78

## Check Register Report

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
63084	02/04/2014	Printed		0061	RODNEY L. COOK	MILEAGE REIMB.	86.57
63085	02/06/2014	Printed		5310	ARBOR SPRINGS WATER CO., INC.	LAB SUPPLIES	15.75
63086	02/06/2014	Printed		5264	BUSCH'S	SUPPLIES	76.17
63087	02/06/2014	Printed		0998	CONSUMERS ENERGY	GAS SERVICE	5,212.92
63088	02/06/2014	Printed		3276	CUMMINS BRIDGEWAY, LLC	ANN GENERATOR MAINT- LIFT STNS	2,862.95
63089	02/06/2014	Printed		0962	D&G NATURES WAY LAWN CARE	1 YR WEED & FEED VOLUNTEER PK	4,587.65
63090	02/06/2014	Printed		3798	D. HILL ENVIRONMENTAL	ACTIVATED SLUDGE COURSE-JC	325.00
63091	02/06/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	2,098.62
63092	02/06/2014	Printed		8877	MAFC*	2014 MEMBERSHIP DUES	95.00
63093	02/06/2014	Printed		3746	BRADLEY MOYNIHAN	EMS LICENSE REIMBURSEMENT	40.00
63094	02/06/2014	Printed		0967	DAVID MURRAY	MECHANICAL INSPECTOR'S PAY	1,036.75
63095	02/06/2014	Printed		5627	MARY NOVROCKI	MARKET MASTER FEES	105.00
63096	02/06/2014	Printed		1232	UNITED STATES POSTAL SERVICE	RECRUITMENT FLYERS	240.98
63097	02/06/2014	Printed		5707	USBANK A TFS PROGRAM	COPIER LEASE	84.00
63098	02/06/2014	Printed		1211	TIMOTHY WALTON	TUITION REIMBURSEMENT	560.00

Total Checks: 151

Checks Total (excluding void checks): 237,665.16

Total Payments: 151

Bank Total (excluding void checks): 237,665.16

Total Payments: 151

Grand Total (excluding void checks): 237,665.16

REVENUE REPORT  
FINANCIAL REPORT FOR JAN 2014

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City of South Lyon

For the Period: 7/1/2013 to 1/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,297,159.00	3,297,159.00	3,161,458.86	6,028.63	0.00	135,700.14	95.9
423.000 SOUTH LYON WOODS TAX	930.00	920.00	949.50	80.00	0.00	-29.50	103.2
444.000 PAYMENT IN LIEU OF TAXES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
446.000 PENALTIES AND INTEREST	28,000.00	30,000.00	6,933.55	1,159.61	0.00	23,066.45	23.1
451.000 BUILDING PERMITS	56,000.00	132,000.00	44,539.45	6,092.80	0.00	87,460.55	33.7
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	15,011.00	2,097.00	0.00	-15,011.00	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	9,383.00	926.00	0.00	-9,383.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,952.00	165.00	0.00	-2,952.00	0.0
570.000 STATE SHARED REV.	897,000.00	897,000.00	467,251.80	156,358.00	0.00	429,748.20	52.1
600.000 BOARD OF APPEALS	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
630.000 ADMIN FEE PROPERTY TAX	93,600.00	90,500.00	86,825.77	447.76	0.00	3,674.23	95.9
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	31,000.00	16,970.00	2,400.00	0.00	14,030.00	54.7
642.000 POLICE	0.00	0.00	18,373.90	2,424.50	0.00	-18,373.90	0.0
661.000 PARKING VIOLATION	5,600.00	4,000.00	1,410.00	490.00	0.00	2,590.00	35.3
662.000 LOCAL COURT FINES	19,500.00	25,000.00	3,111.13	0.00	0.00	21,888.87	12.4
664.000 INTEREST	9,500.00	6,800.00	1,980.69	365.95	0.00	4,819.31	29.1
664.200 PARK AND REC. INTEREST	0.00	0.00	193.19	28.91	0.00	-193.19	0.0
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	1,107.30	0.00	0.00	-1,107.30	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	280.30	74.66	0.00	-280.30	0.0
668.200 RENTS AND ROYALTIES-CABLE	90,000.00	90,000.00	68,952.54	0.00	0.00	21,047.46	76.6
668.300 LEASE--ANTENNA	46,000.00	69,900.00	29,184.42	8,015.04	0.00	40,715.58	41.8
668.400 RENTAL PROPERTIES	9,000.00	8,800.00	5,127.08	732.44	0.00	3,672.92	58.3
669.209 CONTRIBUTION-PERPETUAL CARE	97,200.00	130,000.00	37,356.79	0.00	0.00	92,643.21	28.7
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	28.00	0.00	0.00	-28.00	0.0
698.000 MISCELLANEOUS	210,000.00	160,000.00	99,272.05	24,537.01	0.00	60,727.95	62.0
698.600 GRANT MONIES--FIRE DEPT.	0.00	0.00	1,347.50	1,347.50	0.00	-1,347.50	0.0
698.800 GRANT MONIES-POLICE DEPT.	15,428.00	0.00	0.00	0.00	0.00	0.00	0.0
699.000 TRANSFERS IN	25,878.00	25,878.00	0.00	0.00	0.00	25,878.00	0.0
Dept: 000.000	4,933,795.00	5,001,957.00	4,080,599.82	213,770.81	0.00	921,357.18	81.6
Revenues	4,933,795.00	5,001,957.00	4,080,599.82	213,770.81	0.00	921,357.18	81.6



**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR JAN 2014**

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City of South Lyon

For the Period: 7/1/2013 to 1/31/2014

Fund: 101 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ADMINISTRATION	1,014,095.00	1,161,795.00	769,527.87	126,582.90	0.00	392,267.13	66.2
CEMETERY	97,200.00	97,200.00	44,560.17	1,695.31	0.00	52,639.83	45.8
SENIOR TRANSPORTATION	67,007.00	67,007.00	27,920.00	5,584.00	0.00	39,087.00	41.7
POLICE	2,349,242.00	2,349,242.00	1,256,816.23	177,961.06	0.00	1,092,425.77	53.5
FIRE	492,905.00	492,905.00	352,168.93	110,449.61	0.00	140,736.07	71.4
AMBULANCE	2,575.00	2,575.00	671.73	370.02	0.00	1,903.27	26.1
DEPT. OF PUBLIC WORKS	634,075.00	634,075.00	416,943.35	76,722.17	0.00	217,131.65	65.8
PARKS AND RECREATION	126,475.00	136,475.00	56,351.38	2,305.75	0.00	80,123.62	41.3
HISTORICAL DEPOT	29,800.00	29,800.00	13,879.06	2,662.17	0.00	15,920.94	46.6
CULTURAL ARTS	6,501.00	6,501.00	5,179.29	0.00	0.00	1,321.71	79.7
Expenditures	4,819,875.00	4,977,575.00	2,944,018.01	504,332.99	0.00	2,033,556.99	59.1

EXPENDITURE REPORT  
FINANCIAL REPORT FOR JAN 2014

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City of South Lyon

For the Period: 7/1/2013 to 1/31/2014

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
STREET-ROUTINE MAINT.	165,960.00	165,960.00	58,901.07	3,942.31	0.00	107,058.93	35.5
TRAFFIC SERVICES	14,600.00	14,600.00	5,853.26	1,658.92	0.00	8,746.74	40.1
SNOW PLOWING	78,550.00	78,550.00	32,506.43	14,678.42	0.00	46,043.57	41.4
SNOW REMOVAL	3,700.00	3,700.00	75.71	0.00	0.00	3,624.29	2.0
TRANSFER BETWEEN FUNDS	89,000.00	89,000.00	0.00	0.00	0.00	89,000.00	0.0
STORM SEWER	7,400.00	7,400.00	8,363.85	5,175.02	0.00	-963.85	113.0
Expenditures	362,410.00	362,410.00	109,200.32	25,454.67	0.00	253,209.68	30.1

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
STREET-ROUTINE MAINT.	154,770.00	154,770.00	54,584.68	2,561.04	0.00	100,185.32	35.3
TRAFFIC SERVICES	8,200.00	8,200.00	1,437.03	0.00	0.00	6,762.97	17.5
SNOW PLOWING	74,350.00	74,350.00	29,861.96	14,090.48	0.00	44,488.04	40.2
STORM SEWER	13,600.00	13,600.00	5,550.40	2,841.25	0.00	8,049.60	40.8
Expenditures	254,120.00	254,120.00	94,934.07	19,492.77	0.00	159,185.93	37.4

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR JAN 2014**

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City of South Lyon

For the Period: 7/1/2013 to 1/31/2014

Fund: 592 - WATER & SEWER

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
WATER/SEWER CONSTRUCTION	1,647,000.00	1,647,000.00	994,763.25	60,892.94	0.00	652,236.75	60.4
WATER / REPAIR	148,000.00	148,000.00	61,630.97	3,308.58	0.00	86,369.03	41.6
SEWER / REPAIR	122,000.00	122,000.00	45,937.14	1,274.92	0.00	76,062.86	37.7
REFUSE COLLECTION	481,000.00	481,000.00	282,123.53	40,442.79	0.00	198,876.47	58.7
WATER	897,795.00	897,795.00	850,022.65	107,973.52	0.00	47,772.35	94.7
WASTEWATER	1,144,920.00	1,144,920.00	1,021,965.12	177,157.94	0.00	122,954.88	89.3
Expenditures	4,440,715.00	4,440,715.00	3,256,442.66	391,050.69	0.00	1,184,272.34	73.3

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: ADMINISTRATION						
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	90.84
		ELECTION & OFFICE SUPPLIES				
101-200.000-740.000	OPERATING	TYLER TECHNOLOGIES	0		02/10/2014	243.00
		SCAN GUN & HOLSTER				
101-200.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	56.86
		DUMPSTER & RECYCLING FEB 2014				
101-200.000-818.000	ELECTIONS	OFFICE EXPRESS	0		02/10/2014	91.91
		ELECTION & OFFICE SUPPLIES				
Total ADMINISTRATION						482.61
Dept: CEMETERY						
101-276.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	74.33
		DUMPSTER & RECYCLING FEB 2014				
Total CEMETERY						74.33
Dept: POLICE						
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	39.90
		OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	90.99
		OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	16.55
		OFFICE SUPPLIES				
101-300.000-740.000	OPERATING	MICHIGAN TASER DISTRIBUTING	0		02/10/2014	149.96
		MAG. POUCHES				
101-300.000-740.000	OPERATING	W4 SIGNS	0		02/10/2014	515.00
		REPL POLICE VEH GRAPHICS #291				
101-300.000-801.000	PROFESSION	TECH RESOURCES, INC.	0		02/10/2014	18.75
		MOBILE PHONE REPAIR				
101-300.000-801.000	PROFESSION	AMERICAN VIDEO TRANSFER INC	0		02/10/2014	63.75
		SURVEILLANCE SYSTEM SERVICE				
101-300.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	37.17
		DUMPSTER & RECYCLING FEB 2014				
101-300.000-851.000	RADIO MAIN	COMLINK WIRELESS TECHNOLOGIES	0		02/10/2014	246.42
		ADAPTERS FOR PORT. RADIO BATT.				
101-300.000-851.000	RADIO MAIN	L-3 COMMUNICATIONS	0		02/10/2014	54.95
		TRANSMITTER BATTERY				
101-300.000-863.000	VEHICLE MA	COOK AUTOMOTIVE	0		02/10/2014	509.20
		REPLACE TIRES - VEH. 291				
101-300.000-863.000	VEHICLE MA	GRAINGER	0		02/10/2014	237.60
		AIR COMPRESSOR				
101-300.000-863.000	VEHICLE MA	SOUTH LYON AUTO MAINTENANCE	0		02/10/2014	40.93
		OIL CHANGE 2014 TAURUS				
101-300.000-931.000	BUILDING M	BRIGHTON CLEANING SUPPLIES	0		02/10/2014	84.95
		CLEANING SUPPLIES				
101-300.000-931.000	BUILDING M	MCGRAW MECHANICAL	0		02/10/2014	300.00
		REPL FURNACE EXHAUST MOTOR				
101-300.000-957.000	EDUCATION	AERKO INTERNATIONAL MICH. INC.	0		02/10/2014	125.00
		FREEZE +P INSTRUCTOR TRAINING				
101-300.000-958.100	WITNESS FE	DAVID CURTIS	0		02/10/2014	9.00
		WITNESS FEES				
Total POLICE						2,540.12
Dept: FIRE						
101-335.000-721.000	UNIFORMS &	APOLLO FIRE APPARATUS REPAIR	0		02/10/2014	73.86
		FIRE GLOVES				
101-335.000-721.000	UNIFORMS &	PAUL CONWAY SHIELDS	0		02/10/2014	55.15
		SGT HELMET SHIELD				
101-335.000-727.000	OFFICE SUP	GRAINGER	0		02/10/2014	355.98
		CLEANING SUPPLIES				
101-335.000-727.000	OFFICE SUP	W.E. JACKSON & COMPANY	0		02/10/2014	129.50
		CERTIFICATE HOLDERS				
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION	0		02/10/2014	184.98
		OFFICE SUPPLIES				
101-335.000-740.000	OPERATING	AIRVAC	0		02/10/2014	715.50
		DIESEL EXHAUST FILTERS				
101-335.000-740.000	OPERATING	OAKLAND COUNTY MEDICAL	0		02/10/2014	100.00
		EMS RUN FORMS				
101-335.000-802.000	ONGOING RE	CYNERGY PRODUCTS	0		02/10/2014	345.00
		QUARTERLY RADIO CONTRACT				
101-335.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	37.16
		DUMPSTER & RECYCLING FEB 2014				

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Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: FIRE							
101-335.000-820.000		COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	378.75
			IT SUPPORT				
101-335.000-820.000		COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	47.50
			PRINTER CONNECTION ISSUE				
101-335.000-820.000		COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	133.75
			INTERNET REPAIR				
101-335.000-851.000		RADIO MAIN	UNITED COMMUNICATIONS CORP.	0		02/10/2014	19.00
			MONITOR REPAIR				
101-335.000-863.000		VEHICLE MA	HALT FIRE INC.	0		02/10/2014	458.08
			VEHICLE MOUNTING BRACKETS				
101-335.000-930.000		REPAIR MAI	LTM AUTO, TRUCK AND TRAILER	0		02/10/2014	358.65
			SVC HYDRAULIC EXTRICATION TOOL				
101-335.000-931.000		BUILDING M	ANN ARBOR DOOR SYSTEMS, INC.	0		02/10/2014	376.00
			REPAIR GARAGE DOOR REMOTES&REC				
101-335.000-977.000		EQUIPMENT	APOLLO FIRE APPARATUS REPAIR	0		02/10/2014	126.25
			HELMET FLASHLIGHTS				
101-335.000-977.000		EQUIPMENT	DEL FIRE STORE	0		02/10/2014	142.50
			EQUIPMENT BAGS				
101-335.000-977.000		EQUIPMENT	SEARCH & DESTROY FIRE TRAINING	0		02/10/2014	158.10
			LOCK TOOL				
						Total FIRE	4,195.71
Dept: DEPT. OF PUBLIC WORKS							
101-440.000-721.000		UNIFORMS &	PARKSIDE CLEANERS	0		02/10/2014	108.00
			UNIFORMS EMBROIDERED				
101-440.000-727.000		OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	56.33
			OFFICE SUPPLIES				
101-440.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	312.69
			FIRST AID & SAFETY SUPPLIES				
101-440.000-740.000		OPERATING	ATOMIC CLEANING SYSTEMS	0		02/10/2014	105.90
			POWER WASHER PARTS				
101-440.000-740.000		OPERATING	LAKELAND PRINTING	0		02/10/2014	226.00
			REQ & TIME OFF FORMS PRINTED				
101-440.000-740.000		OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/10/2014	79.05
			CYLINDER RENTAL				
101-440.000-740.000		OPERATING	ADVANCE AUTO PARTS	0		02/10/2014	8.48
			FLASHLIGHT & FUSES				
101-440.000-740.000		OPERATING	JACK DOHENY SUPPLIES INC.	0		02/10/2014	31.23
			VACTOR VALVE HANDLE				
101-440.000-740.000		OPERATING	GRAINGER	0		02/10/2014	374.81
			VACUUM CLEANER&DISINFECTANT				
101-440.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	111.41
			1ST AID&SAFETY SUPPLIES&GLOVES				
101-440.000-740.000		OPERATING	ZEP MANUFACTURING CO.	0		02/10/2014	39.58
			SLUDGE PUMP CLEANER&BOWL CLNR				
101-440.000-802.000		ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	116.81
			DUMPSTER & RECYCLING FEB 2014				
101-440.000-820.000		COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	161.55
			ACROBAT XI PRO INSTALLED - BOB				
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		02/10/2014	35.98
			FUSE KIT				
101-440.000-863.000		VEHICLE MA	BADER & SONS CO.	0		02/10/2014	587.30
			HYDR COOLER&LINE REPL-JD1445				
101-440.000-863.000		VEHICLE MA	CUMMINS BRIDGWAY, LLC	0		02/10/2014	2,975.67
			RADIATOR REPLACED T-9				
101-440.000-863.000		VEHICLE MA	O'REILLY AUTO PARTS	0		02/10/2014	41.97
			ANTIFREEZE				
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		02/10/2014	97.98
			HYDRAULIC FLUID				
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		02/10/2014	4.99
			WIPER RELAY T-8				
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		02/10/2014	19.99
			WIPER BLADES FOR T-11				
101-440.000-863.000		VEHICLE MA	ADVANCE AUTO PARTS	0		02/10/2014	218.62
			BATTERIES FOR T-8				
101-440.000-863.000		VEHICLE MA	BADER & SONS CO.	0		02/10/2014	107.60
			HYDRAULIC HOSE FOR JOHN DEERE				
101-440.000-863.000		VEHICLE MA	CARLETON EQUIPMENT COMPANY	0		02/10/2014	162.32
			TOOLCAT SNOWPLOW EDGE				
101-440.000-863.000		VEHICLE MA	INTERSTATE BILLING SERVICE INC	0		02/10/2014	278.72
			HYDR FITTINGS&HOSES FOR LOADER				

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDRAULIC HOSE&FITTINGS - T-7	0		02/10/2014	116.00
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC HYDR FITTINGS, HOSE&FLUID T-8	0		02/10/2014	228.56
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS WASHER & HYDRAULIC FLUIDS	0		02/10/2014	12.38
101-440.000-863.000	VEHICLE MA	W.W. WILLIAMS TRANSMISSION REBUILT T-8	0		02/10/2014	7,584.69
101-440.000-977.000	EQUIPMENT	CARLETON EQUIPMENT COMPANY TOOLCAT FORK FRAME & TEETH	0		02/10/2014	753.00
Total DEPT. OF PUBLIC WORKS						14,957.61
Dept: PARKS AND RECREATION						
101-690.000-801.000	PROFESSION	JOHN'S SANITATION PORTA JOHNS AT PARKS	0		02/10/2014	360.00
Total PARKS AND RECREATION						360.00
Fund Total						22,610.38
Fund: MAJOR STREETS						
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT 100.10 TON	0		02/10/2014	2,590.89
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT 150.27 TON	0		02/10/2014	3,889.44
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (101.2 TON)	0		02/10/2014	2,619.29
Total SNOW PLOWING						9,099.62
Fund Total						9,099.62
Fund: LOCAL STREETS						
Dept: TRAFFIC SERVICES						
203-474.000-740.000	OPERATING	HUNT SIGN CO., LTD STREET SIGN	0		02/10/2014	57.60
Total TRAFFIC SERVICES						57.60
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT 100.10 TON	0		02/10/2014	1,395.10
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT 150.27 TON	0		02/10/2014	2,094.31
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC ROAD SALT (101.2 TON)	0		02/10/2014	1,410.49
Total SNOW PLOWING						4,899.90
Fund Total						4,957.50
Fund: LAND ACQUISITION						
Dept:						
509-000.000-931.000	BUILDING M	BECKWAY DOOR FURN & INSTALL GARAGE DOOR	0		02/10/2014	1,037.00
Total						1,037.00
Fund Total						1,037.00
Fund: WATER & SEWER						
Dept: SEWER / REPAIR						
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE - WHIPPLE	0		02/10/2014	243.00
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE - DOROTHY	0		02/10/2014	234.00
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLED SANITARY LINE 421 WHIPPLE	0		02/10/2014	193.50
Total SEWER / REPAIR						670.50
Dept: REFUSE COLLECTION						

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER							
Dept: REFUSE COLLECTION							
592-555.000-818.100		REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC FEBRUARY 2014 STATEMENT	0		02/10/2014	40,423.09
Total REFUSE COLLECTION							40,423.09
Dept: WATER							
592-556.000-721.000		UNIFORMS &	PARKSIDE CLEANERS	0		02/10/2014	22.00
592-556.000-727.000		OFFICE SUP	UNIFORMS EMBROIDERED	0		02/10/2014	22.62
592-556.000-727.000		OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	30.75
592-556.000-740.000		OPERATING	OFFICE SUPPLIES	0		02/10/2014	74.97
592-556.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	280.50
592-556.000-740.000		OPERATING	GLOVES & PAPER SUPPLIES	0		02/10/2014	120.35
592-556.000-740.000		OPERATING	JCI JONES CHEMICALS INC.	0		02/10/2014	266.00
592-556.000-740.000		OPERATING	CHLORINE	0		02/10/2014	132.18
592-556.000-740.000		OPERATING	ZEP MANUFACTURING CO.	0		02/10/2014	73.98
592-556.000-740.000		OPERATING	CLEANING SUPPLIES	0		02/10/2014	44.05
592-556.000-740.000		OPERATING	ELHORN ENGINEERING COMPANY	0		02/10/2014	40.32
592-556.000-740.000		OPERATING	PHOSPHATE STORAGE TANK/PARTS	0		02/10/2014	47.80
592-556.000-740.000		OPERATING	IDEXX LABORATORIES*	0		02/10/2014	161.55
592-556.000-740.000		OPERATING	LAB SUPPLIES	0		02/10/2014	2,697.04
592-556.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	18.95
592-556.000-740.000		OPERATING	GLOVES & PAPER SUPPLIES	0		02/10/2014	21.00
592-556.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	1,978.00
592-556.000-740.000		OPERATING	FIRST AID SUPPLIES & GLOVES	0		02/10/2014	
592-556.000-740.000		OPERATING	VWR INTERNATIONAL LLC	0		02/10/2014	
592-556.000-802.000		ONGOING RE	LAB SUPPLIES	0		02/10/2014	
592-556.000-820.000		COMPUTER	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	
592-556.000-863.000		VEHICLE MA	DUMPSTER & RECYCLING FEB 2014	0		02/10/2014	
592-556.000-863.000		VEHICLE MA	TECH RESOURCES, INC.	0		02/10/2014	
592-556.000-863.000		VEHICLE MA	ACROBAT XI PRO INSTALLED - BOB	0		02/10/2014	
592-556.000-931.000		BUILDING M	A PLUS TRANSMISSION	0		02/10/2014	
			TRANSMISSION REBUILD W-5	0		02/10/2014	
			O'REILLY AUTO PARTS	0		02/10/2014	
			PUMP SUPPLIES & OIL FILTERS	0		02/10/2014	
			O'REILLY AUTO PARTS	0		02/10/2014	
			BLOWER MOTOR RESISTOR W-5	0		02/10/2014	
			KROPF MECHANICAL SERVICE CO.	0		02/10/2014	
			WELL #1 HEATER REPAIRED	0		02/10/2014	
Total WATER							6,032.06
Dept: WASTEWATER							
592-557.000-721.000		UNIFORMS &	PARKSIDE CLEANERS	0		02/10/2014	22.00
592-557.000-727.000		OFFICE SUP	UNIFORMS EMBROIDERED	0		02/10/2014	22.61
592-557.000-727.000		OFFICE SUP	OFFICE EXPRESS	0		02/10/2014	30.75
592-557.000-740.000		OPERATING	OFFICE SUPPLIES	0		02/10/2014	74.96
592-557.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	106.99
592-557.000-740.000		OPERATING	GLOVES & PAPER SUPPLIES	0		02/10/2014	4,198.50
592-557.000-740.000		OPERATING	ADVANCE AUTO PARTS	0		02/10/2014	74.03
592-557.000-740.000		OPERATING	GENERATOR BATTERY	0		02/10/2014	218.11
592-557.000-740.000		OPERATING	CHEMCO PRODUCTS INC.	0		02/10/2014	26.35
592-557.000-740.000		OPERATING	POLYMER	0		02/10/2014	41.25
592-557.000-740.000		OPERATING	GRAINGER	0		02/10/2014	315.40
592-557.000-740.000		OPERATING	MISC PARTS FOR ACTIFLOW PUMP	0		02/10/2014	5,155.24
592-557.000-740.000		OPERATING	ZEP MANUFACTURING CO.	0		02/10/2014	14.56
592-557.000-740.000		OPERATING	CLEANING SUPPLIES	0		02/10/2014	192.79
592-557.000-740.000		OPERATING	ANN ARBOR WELDING SUPPLY CO	0		02/10/2014	
592-557.000-740.000		OPERATING	CYLINDER RENTAL	0		02/10/2014	
592-557.000-740.000		OPERATING	BRIGHTON ANALYTICAL, INC.	0		02/10/2014	
592-557.000-740.000		OPERATING	WW ANALYSIS	0		02/10/2014	
592-557.000-740.000		OPERATING	CUMMINS BRIDGEWAY, LLC	0		02/10/2014	
592-557.000-740.000		OPERATING	LIFT STATION GENERATOR REPAIR	0		02/10/2014	
592-557.000-740.000		OPERATING	GENERAL CHEMICAL	0		02/10/2014	
592-557.000-740.000		OPERATING	ALUMINUM SULFATE	0		02/10/2014	
592-557.000-740.000		OPERATING	GRAINGER	0		02/10/2014	
592-557.000-740.000		OPERATING	PART FOR ACTIFLO PUMP FITTING	0		02/10/2014	
592-557.000-740.000		OPERATING	GRAINGER	0		02/10/2014	
			ACTIFLO RECIRC. PUMP FITTING	0		02/10/2014	

INVOICE APPROVAL LIST BY FUND  
CHECKS TO BE APPROVED 2/10/14

Date: 02/06/2014  
Time: 11:29am  
Page: 5

The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER						
Dept: WASTEWATER						
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS	0		02/10/2014	90.99
		PUMP SUPPLIES & OIL FILTERS				
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC.	0		02/10/2014	180.00
		WW ANALYSIS				
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	73.97
		GLOVES & PAPER SUPPLIES				
592-557.000-740.000	OPERATING	GRAINGER	0		02/10/2014	229.00
		LIFT STATION CONTROL PARTS				
592-557.000-740.000	OPERATING	KENNEDY INDUSTRIES INC.	0		02/10/2014	348.00
		INSPECT SLUDGE PUMP FOR REPAIR				
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		02/10/2014	44.05
		FIRST AID SUPPLIES & GLOVES				
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC	0		02/10/2014	158.51
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC	0		02/10/2014	40.32
		LAB SUPPLIES				
592-557.000-740.000	OPERATING	ZEP MANUFACTURING CO.	0		02/10/2014	222.56
		SLUDGE PUMP CLEANER&BOWL CLNR				
592-557.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		02/10/2014	47.79
		DUMPSTER & RECYCLING FEB 2014				
592-557.000-820.000	COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	37.50
		EMAIL ACCESS ISSUE CORRECTED				
592-557.000-820.000	COMPUTER	TECH RESOURCES, INC.	0		02/10/2014	161.55
		ACROBAT XI PRO INSTALLED - BOB				
592-557.000-931.000	BUILDING M	KROPF MECHANICAL SERVICE CO.	0		02/10/2014	954.58
		METER ROOM HEATER REPAIRED				
592-557.000-931.000	BUILDING M	I. KRUGER INC.	0		02/10/2014	7,970.16
		ACTIFLO RECIRC PUMP REPLACED				
Total WASTEWATER						21,052.52
Fund Total						68,178.17
Grand Total						105,882.67

The above checks have been approved for payment.

\_\_\_\_\_  
Tedd M. Wallace, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer



**REVENUE REPORT**  
**FINANCIAL REPORT FOR JAN 2014**

Page: 1  
2/6/2014  
10:21 am

City of South Lyon

For the Period: 7/1/2013 to 1/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
1: 101 - GENERAL FUND							
ues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,297,159.00	3,297,159.00	3,161,458.86	6,028.63	0.00	135,700.14	95.9
423.000 SOUTH LYON WOODS TAX	930.00	920.00	949.50	80.00	0.00	-29.50	103.2
444.000 PAYMENT IN LIEU OF TAXES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
446.000 PENALTIES AND INTEREST	28,000.00	30,000.00	6,933.55	1,159.61	0.00	23,066.45	23.1
451.000 BUILDING PERMITS	56,000.00	132,000.00	44,539.45	6,092.80	0.00	87,460.55	33.7
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	15,011.00	2,097.00	0.00	-15,011.00	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	9,383.00	926.00	0.00	-9,383.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,952.00	165.00	0.00	-2,952.00	0.0
570.000 STATE SHARED REV.	897,000.00	897,000.00	467,251.80	156,358.00	0.00	429,748.20	52.1
600.000 BOARD OF APPEALS	0.00	0.00	600.00	0.00	0.00	-600.00	0.0
630.000 ADMIN FEE PROPERTY TAX	93,600.00	90,500.00	86,825.77	447.76	0.00	3,674.23	95.9
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	31,000.00	16,970.00	2,400.00	0.00	14,030.00	54.7
642.000 POLICE	0.00	0.00	18,373.90	2,424.50	0.00	-18,373.90	0.0
661.000 PARKING VIOLATION	5,600.00	4,000.00	1,410.00	490.00	0.00	2,590.00	35.3
662.000 LOCAL COURT FINES	19,500.00	25,000.00	3,111.13	0.00	0.00	21,888.87	12.4
664.000 INTEREST	9,500.00	6,800.00	1,980.69	365.95	0.00	4,819.31	29.1
664.200 PARK AND REC. INTEREST	0.00	0.00	193.19	28.91	0.00	-193.19	0.0
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	1,107.30	0.00	0.00	-1,107.30	0.0
666.000 INTEREST-EQUALIZ & CONTINGENCY	0.00	0.00	280.30	74.66	0.00	-280.30	0.0
668.200 RENTS AND ROYALTIES-CABLE	90,000.00	90,000.00	68,952.54	0.00	0.00	21,047.46	76.6
668.300 LEASE--ANTENNA	46,000.00	69,900.00	29,184.42	8,015.04	0.00	40,715.58	41.8
668.400 RENTAL PROPERTIES	9,000.00	8,800.00	5,127.08	732.44	0.00	3,672.92	58.3
669.209 CONTRIBUTION-PERPETUAL CARE	97,200.00	130,000.00	37,356.79	0.00	0.00	92,643.21	28.7
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	28.00	0.00	0.00	-28.00	0.0
698.000 MISCELLANEOUS	210,000.00	160,000.00	99,272.05	24,537.01	0.00	60,727.95	62.0
698.600 GRANT MONIES--FIRE DEPT.	0.00	0.00	1,347.50	1,347.50	0.00	-1,347.50	0.0
699.600 GRANT MONIES-POLICE DEPT.	15,428.00	0.00	0.00	0.00	0.00	0.00	0.0
700 TRANSFERS IN	25,878.00	25,878.00	0.00	0.00	0.00	25,878.00	0.0
Dept: 000.000	4,933,795.00	5,001,957.00	4,080,599.82	213,770.81	0.00	921,357.18	81.6
Revenues	4,933,795.00	5,001,957.00	4,080,599.82	213,770.81	0.00	921,357.18	81.6

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR JAN 2014**

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City of South Lyon

For the Period: 7/1/2013 to 1/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
ADMINISTRATION	1,014,095.00	1,161,795.00	769,527.87	126,582.90	0.00	392,267.13	66.2
CEMETERY	97,200.00	97,200.00	44,560.17	1,695.31	0.00	52,639.83	45.8
SENIOR TRANSPORTATION	67,007.00	67,007.00	27,920.00	5,584.00	0.00	39,087.00	41.7
POLICE	2,349,242.00	2,349,242.00	1,256,816.23	177,961.06	0.00	1,092,425.77	53.5
FIRE	492,905.00	492,905.00	352,168.93	110,449.61	0.00	140,736.07	71.4
AMBULANCE	2,575.00	2,575.00	671.73	370.02	0.00	1,903.27	26.1
DEPT. OF PUBLIC WORKS	634,075.00	634,075.00	416,943.35	76,722.17	0.00	217,131.65	65.8
PARKS AND RECREATION	126,475.00	136,475.00	56,351.38	2,305.75	0.00	80,123.62	41.3
HISTORICAL DEPOT	29,800.00	29,800.00	13,879.06	2,662.17	0.00	15,920.94	46.6
CULTURAL ARTS	6,501.00	6,501.00	5,179.29	0.00	0.00	1,321.71	79.7
Expenditures	4,819,875.00	4,977,575.00	2,944,018.01	504,332.99	0.00	2,033,556.99	59.1

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR JAN 2014**

Page: 1  
2/6/2014  
10:23 am

City of South Lyon

For the Period: 7/1/2013 to 1/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 202 - MAJOR STREETS							
Expenditures							
ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
STREET-ROUTINE MAINT.	165,960.00	165,960.00	58,901.07	3,942.31	0.00	107,058.93	35.5
TRAFFIC SERVICES	14,600.00	14,600.00	5,853.26	1,658.92	0.00	8,746.74	40.1
SNOW PLOWING	78,550.00	78,550.00	32,506.43	14,678.42	0.00	46,043.57	41.4
SNOW REMOVAL	3,700.00	3,700.00	75.71	0.00	0.00	3,624.29	2.0
TRANSFER BETWEEN FUNDS	89,000.00	89,000.00	0.00	0.00	0.00	89,000.00	0.0
STORM SEWER	7,400.00	7,400.00	8,363.85	5,175.02	0.00	-963.85	113.0
Expenditures	362,410.00	362,410.00	109,200.32	25,454.67	0.00	253,209.68	30.1
Fund: 203 - LOCAL STREETS							
Expenditures							
ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
STREET-ROUTINE MAINT.	154,770.00	154,770.00	54,584.68	2,561.04	0.00	100,185.32	35.3
TRAFFIC SERVICES	8,200.00	8,200.00	1,437.03	0.00	0.00	6,762.97	17.5
SNOW PLOWING	74,350.00	74,350.00	29,861.96	14,090.48	0.00	44,488.04	40.2
STORM SEWER	13,600.00	13,600.00	5,550.40	2,841.25	0.00	8,049.60	40.8
Expenditures	254,120.00	254,120.00	94,934.07	19,492.77	0.00	159,185.93	37.4

**EXPENDITURE REPORT  
FINANCIAL REPORT FOR JAN 2014**

Page: 1  
2/6/2014  
10:24 am

City of South Lyon

For the Period: 7/1/2013 to 1/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER							
Expenditures							
WATER/SEWER CONSTRUCTION	1,647,000.00	1,647,000.00	994,763.25	60,892.94	0.00	652,236.75	60.4
WATER / REPAIR	148,000.00	148,000.00	61,630.97	3,308.58	0.00	86,369.03	41.6
SEWER / REPAIR	122,000.00	122,000.00	45,937.14	1,274.92	0.00	76,062.86	37.7
REFUSE COLLECTION	481,000.00	481,000.00	282,123.53	40,442.79	0.00	198,876.47	58.7
WATER	897,795.00	897,795.00	850,022.65	107,973.52	0.00	47,772.35	94.7
WASTEWATER	1,144,920.00	1,144,920.00	1,021,965.12	177,157.94	0.00	122,954.88	89.3
Expenditures	4,440,715.00	4,440,715.00	3,256,442.66	391,050.69	0.00	1,184,272.34	73.3

# MEMO

To: Mayor Wallace and Council Members  
From: Rodney L. Cook, City Manager  
Date: January 31, 2014  
Re: Industrial Facilities Tax Exemption Certification

---

Enclosed is the application submitted by MST requesting a tax abatement for 12 years based on the following real and personal property improvements:

Total project cost	
Real	\$6,800,657
Personal	\$18,412,109
Total:	\$25,212,766

Assuming taxable is 50% or \$12,606,383 the certificate would mean that we would only collect taxes on \$6,303,195.

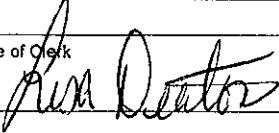
Oakland County will have a representative at the public hearing.

On Thursday, January 30<sup>th</sup>, I met with the General Manager and was informed that Novi has nearly finished their review of the building plans.

## Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk 	Date received by Local Unit 1/3/14
STC Use Only	
Application Number	Date Received by STC

### APPLICANT INFORMATION

All boxes must be completed.


1a. Company Name (Applicant must be the occupant/operator of the facility) Michigan Seamless Tube LLC		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3317	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 400 McMunn St, South Lyon, MI 48176		1d. City/Township/Village (indicate which) South Lyon	1e. County Oakland
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))		3a. School District where facility is located South Lyon 3b. School Code 63240	
4. Amount of years requested for exemption (1-12 Years) 12 years after completion			
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. See attached			

6a. Cost of land and building improvements (excluding cost of land) ..... ▶ \$6,800,657.00 * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun. Real Property Costs	
6b. Cost of machinery, equipment, furniture and fixtures ..... ▶ \$18,412,109.00 * Attach itemized listing with month, day and year of beginning of installation, plus total Personal Property Costs	
6c. Total Project Costs ..... ▶ \$25,212,766.00 * Round Costs to Nearest Dollar Total of Real & Personal Costs	
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.	
Real Property Improvements ▶	Begin Date (M/D/Y) 3/1/14 End Date (M/D/Y) 11/30/14 ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	1/10/14 1/31/15 ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
9. No. of existing jobs at this facility that will be retained as a result of this project. 18	10. No. of new jobs at this facility expected to create within 2 years of completion. 11
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation. a. TV of Real Property (excluding land) ..... b. TV of Personal Property (excluding inventory) ..... c. Total TV .....	
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District	
12b. Date district was established by local government unit (contact local unit) 6/13/11	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Cindy Hendon</b>	13b. Telephone Number <b>(260) 490-2121</b>	13c. Fax Number <b>(260) 490-1707</b>	13d. E-mail Address <b>chendon@valutec.com</b>
14a. Name of Contact Person <b>Cindy Hendon</b>	14b. Telephone Number <b>(260) 490-2121</b>	14c. Fax Number <b>(260) 490-1707</b>	14d. E-mail Address <b>chendon@valutec.com</b>
▶ 15a. Name of Company Officer (No Authorized Agents) <b>James Royce</b>			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number <b>(248) 486-0296</b>	15d. Date <b>12/23/13</b>
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <b>400 McMunn St, South Lyon, MI 48078</b>		15f. Telephone Number <b>(248) 486-0133</b>	15g. E-mail Address <b>jroyce@mstube.com</b>

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit  <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application:  <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input checked="" type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input checked="" type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		
16c. LUCI Code		16d. School Code
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number		19f. Fax Number

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
**P.O. Box 30471**  
**Lansing, MI 48909-7971**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

<b>STC USE ONLY</b>				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

**Annealing Furnace Project Description:**

This project with a **new furnace** will allow Michigan Seamless Tube to process an additional 300 finished tons per month bringing MST to a total finished capacity of 4,460 tons per month.

**Reason for Project:**

This project is intended to:

- Provide an additional 300 tons / month of similar product finishing capacity by increasing furnace capacity.
- Improve Material flow through the mill

The new furnace will allow MST to eliminate a two furnace anneal process.

**Pilger Mill Project Description:**

As part of the Michigan Seamless Tube growth strategy, the **Pilger** project is the final phase that will contribute additional finishing capacity that will consume the full 6500 tons / month of Hot Mill capacity.

This Phase 2 project consists of constructing a new "Pilger" building extension integrated with the existing main plant housing a Cold Pilger Mill and a new crane. This will provide for 1400 tons per month of additional finished product capacity.

**Reason for Project:**

This project is intended to:



- Provide an additional 1400 tons / month of small diameter finishing capacity using the cold pilgering process.
- Improve Material flow through the mill.
- Provide a new crane to serve the Pilger Mill and load the new furnace.
- Provide new substation for adequate electrical capacity to support all mill operations including Pilger requirements.



(80) 21-30-205-001

<b>CVT:</b>	City of South Lyon	<b>PIN:</b>	(80) 21-30-205-001
<b>Status:</b>	Active	<b>Parcel Type:</b>	Land
<b>Add Date:</b>		<b>Delete Date:</b>	
		<b>Last Activity:</b>	4/16/2010 9:35:47 AM

Tax Description	
1	T1N, R7E, SEC 19 & 30
2	PART OF NE 1/4 OF SEC 30 &
3	PART OF SE 1/4 OF SEC 19
4	BEG AT N 1/4 COR OF SEC 30,
5	TH N 01-13-00 E 62.41 FT,
6	TH S 81-47-25 E 276.04 FT,
7	TH S 00-34-45 E 332.54 FT,
8	TH N 89-25-30 E 43.50 FT,
9	TH S 01-10-45 E 424.41 FT,
10	TH ELY 352.42 FT,
11	TH N 198 FT,
12	TH E ALG S LINE OF 'KINGSLEY
13	CALKINS ADD' 642.73 FT,
14	TH S ALG W LINE OF WEST ST
15	910.25 FT,
16	TH WLY ALG NLY LINE OF GTRR
17	R/W 1261.25 FT TO
18	N & S 1/4 LINE,
19	TH N 01-28-00 W 1550.52 FT
20	TO BEG 31.27 A
21	CJ12

Address Information			
Primary Mailing Address	Site Address Indicator	Addressee(s)	Address
		★Michigan Seamless Tube	400 McMunn Att Tx Controll South Lyon MI 48178
		★Michigan Seamless Tube	400 McMunn St South Lyon MI 48178-1379

#### Address Info Legend

	= Primary Mailing
	= Primary Site
	= Extra Site
★	= Primary
◆	= Secondary
●	= Care Of
○	= Other
Black	= Individual
Brown	= Organization
Green	= Trust

**Michigan Seamless Tube Property Expenditure Schedule  
Attachment B**

<u><b>Machinery &amp; Equipment</b></u>	<u><b>Equipment</b></u>	<u><b>Start Date</b></u>	<u><b>Finish Date</b></u>
Annealing Furnace	6,080,025	1/10/2014	3/31/2014
Pilger Mill	12,069,584	10/1/2014	1/31/2015
10 Ton Crane	262,500	10/1/2014	1/31/2015
	<u>18,412,109</u>		
<u><b>Building</b></u>			
Building Extension Costs	6,779,657	3/1/2014	11/30/2014
Crane Rail - 240 lineal feet	21,000	6/30/2014	11/30/2014
	<u>6,800,657</u>		
<b>Total Expenditures Real &amp; Personal Property</b>	<u><u>25,212,766</u></u>		

**AFFIDAVIT OF INSTALLATION**

STATE OF MICHIGAN     )  
  )ss.  
COUNTY OF                    )

The undersigned, being duly sworn, states as follows:

1. That he is the CONTROLLER and is knowledgeable of the following facts as they relate to the installation of the new equipment as described in the Application for Industrial Facilities Exemption Certificate dated December 23, 2013.

2. Installation of the equipment as described in the Application will commence on January 10, 2014 and will be completed on or about January 31, 2015.

Dated: 12/23/13

Michigan Seamless Tube

By: [Signature]  
Its: JAMES M. ROYCE  
CONTROLLER

Subscribed and sworn to before me this 23 day of December 2013.

[Signature]

Notary Public

OAKLAND County, Michigan

My Commission Expires: 12/24/16

BUILDING PERMIT WILL BE PROVIDED WHEN AVAILABLE

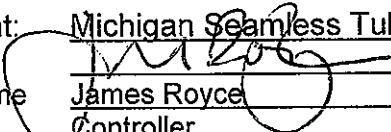
## INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payment in lieu of taxes," "donations," or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

City of South Lyon

Signed \_\_\_\_\_  
Print Name \_\_\_\_\_  
Title \_\_\_\_\_  
Dated \_\_\_\_\_

Applicant: Michigan Seamless Tube  
Signed   
Print Name James Royce  
Title Controller  
Dated 12/23/13

Applicant Name **Michigan Seamless Tube LLC**

# **Fiscal Statement (to be completed by local unit)**

	<u>YES</u>	<u>NO</u>
Is this project:		
Real Property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personal Property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both Real and Personal Property - New Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Both Real and Personal Property - Rehabilitation Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Both New and Replacement Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Estimated Project Investment (not assessed value):

Real Property \$6,800,657.00	Personal Property \$18,412,109.00	Total \$25,212,766.00
---------------------------------	--------------------------------------	--------------------------

	<u>YES</u>	<u>NO</u>	<u>REMARKS</u>
1. A. Has the proper local authority reviewed the plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
B. Is the project located in a certified industrial park?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
C. Is this a renovation or expansion of an existing building?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
2. Will this project require improvement of your road service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
3. Will this project require improvement of your sanitary sewer services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
4. Will this project require improvement of your storm sewer services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
5. Will this project require improvement of your water services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
6. Will this project require additional police personnel, police equipment or a need for new police building expansion?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
7. Will this project require the need for additional fire personnel, additional or specialized fire equipment or the need for a new fire building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
8. Will this project require other costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
9. Are costs of infrastructure elements to be provided through Local Development Finance Authority or Tax Increment Finance Authority Bonds?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

If you answered yes to any of questions 2 through 8, the appropriate sections of the Supplement to Fiscal Statement form must be completed and accompany the IFT application. Call (517) 373-3272 to obtain that form.

## **LOCAL UNIT CERTIFICATION**

This is to certify that the following has been provided as accurately as possible.

Signature	Name and Title of Local Governmental Unit Official

AGREEMENT # \_\_\_\_\_  
PROPERTY TAX ABATEMENT AGREEMENT

**THIS PROPERTY TAX ABATEMENT AGREEMENT** entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2014 between the City of South Lyon, a Michigan municipal corporation, the business address of which is 335 S. Warren St., South Lyon, Michigan 48178 (the "City"), and Michigan Seamless Tube, (the "Company"), with a business address of 400 McMunn St., South Lyon, MI 48178

**RECITALS**

- A. The Company has filed with the City Clerk an Application (the "Application") for an Industrial Facilities Exemption Certificate (the "Certificate") pursuant to Act 198, Public Acts of Michigan of 1974, as amended.
- B. To encourage the granting of the Certificate and in recognition of the forbearance of the City and other taxing entities to immediately receive the full benefit of the economic growth of the Company, the parties wish to ensure the City and other taxing entities will ultimately share in the benefits from this growth.

**NOW, THEREFORE**, in exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

**AGREEMENT**

- 1. The Application a copy of which is attached as Exhibit A, is an integral part of this Agreement and details the Company's proposed investment, creation of new jobs, retention of existing jobs and other development efforts.
- 2. The Company will submit a letter to the City no later than March 10<sup>th</sup> immediately following the second year after the issuance of the Certificate certifying:
  - a. Comply with State Administrative Rule 55, regarding the filing of actual costs for personal property acquisitions related to the abatement request.
  - b. An explanation of any difference in the total project costs differ from those described in the Application.
- 3. The Company understands and agrees that if the expansion of improvement was not completed as described in the Application, the City may recommend reducing the term of, or revoking the Certificate.
- 4. If the company ceases operation of its facility in the City so that it is no longer employing people and producing goods at the facility and no successor employer is occupying the facility and providing industrial employment during the term of the Certificate than (i) if less than two (2) years has transpired since the approval of the Application, the City may require one hundred percent (100%) of the abated ad valorem property taxes be repaid by the Company to the City and other affected taxing units; (ii) if between two (2) years and less than four (4) years of the time has transpired since the approval of the Application, the City may require seventy-five percent

(75%) of the abated ad valorem property taxes be repaid by the Company to the City and other affected taxing units; (iii) if between four (4) years and less than six (6) years has transpired since the approval of the Application, the City may require fifty percent (50%) of the abated ad valorem property taxes be repaid by the company to the City and other affected taxing units; and (iv) if more than six (6) years has transpired since the approval of the Application, then no funds shall be repayable by the Company. In each situation, however, the Certificate may be prospectively revoked.

5. If the City recommends revocation of the Certificate and the abated taxes are not repaid within thirty (30) days after such revocation, the City may add those unpaid, abated taxes to the property tax statement of any other premises previously or then currently occupied by the Company. To the extent permitted by law, such amount shall be a lien in the same nature as property taxes due and payable upon such premises.

By their signature below, representative of both the Company and the City acknowledge they are signing under the authority and on the behalf of the parties.

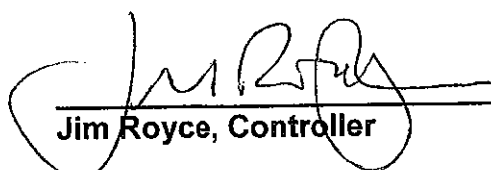
#### **AFFIDAVIT**

In addition to the terms of this agreement, we affirm this affidavit stating that no payment of any kind in excess of the fee allowed by Act 198, as amended, has been made or promised in exchange for favorable consideration of an exemption certificate application.

City of South Lyon

Michigan Seamless Tube Company

\_\_\_\_\_  
Tedd M. Wallace, Mayor

  
\_\_\_\_\_  
Jim Royce, Controller

Date: \_\_\_\_\_

Date: 12/23/13



# Tax Abatement Analysis - Certificate Application

Certificate Applicant: Michigan Seamless Tube

Property Address: 400 McMunn St

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
	1	2	3	4	5	6	7	8	9	10	11	12	13
Taxable Value Estimates													
Taxable Value: REAL PROPERTY COMPONENT	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250	321,250
Tax Estimates													
Taxing Authority	Rate												
City of South Lyon	15.2222	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890
South Lyon Schools (240) - Operating	18.0000	5,783	5,783	5,783	5,783	5,783	5,783	5,783	5,783	5,783	5,783	5,783	5,783
South Lyon Schools (240) - Debt	10.7000	3,437	3,437	3,437	3,437	3,437	3,437	3,437	3,437	3,437	3,437	3,437	3,437
State Education Tax (SET)	6.0000	1,928	1,928	1,928	1,928	1,928	1,928	1,928	1,928	1,928	1,928	1,928	1,928
Community College - Oakland	1.5844	509	509	509	509	509	509	509	509	509	509	509	509
Intermediate Schools - Oakland	3.3690	1,082	1,082	1,082	1,082	1,082	1,082	1,082	1,082	1,082	1,082	1,082	1,082
Oakland County - Operating	4.1900	1,346	1,346	1,346	1,346	1,346	1,346	1,346	1,346	1,346	1,346	1,346	1,346
Oakland County - Parks & Rec.	0.2415	78	78	78	78	78	78	78	78	78	78	78	78
H.C.M.A.	0.2146	69	69	69	69	69	69	69	69	69	69	69	69
Art Institute Authority	0.2000	64	64	64	64	64	64	64	64	64	64	64	64
Zoological Authority	0.1000	32	32	32	32	32	32	32	32	32	32	32	32
Total W/THOUT Exemption Granted	59.8217	19,218	19,218	19,218	19,218	19,218	19,218	19,218	19,218	19,218	19,218	19,218	19,218
City Portion W/OUT Exemption	15.2222	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890	4,890
Tax Obligation IF Exemption Granted	29.9109	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609
City Portion IF Granted	7.6111	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445
Potential Tax Savings for Applicant	29.9109	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609	9,609
Potential Loss to City IF Granted	7.6111	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445	2,445

**ANALYSIS IS FOR EQUIPMENT PURCHASES DETAILED IN APPLICATION USING CURRENT APPLICABLE STATUTES**

**Tax Abatement Analysis - Certificate Application**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
	1	2	3	4	5	6	7	8	9	10	11	12	13
<b>Taxable Value: PERSONAL PROPERTY COMPO</b>													
<b>Taxing Authority</b>	<b>Rate</b>	<b>Taxable Value Estimates</b>											
		2,705,610	7,798,190	6,723,000	5,955,260	5,341,230	4,819,270	4,389,370	4,051,520	#####	3,222,980	#####	2,793,080
<b>City of South Lyon</b>	<b>15.2222</b>	<b>41,185</b>	<b>118,706</b>	<b>102,339</b>	<b>90,652</b>	<b>81,305</b>	<b>73,360</b>	<b>66,816</b>	<b>61,673</b>	<b>57,006</b>	<b>52,326</b>	<b>49,061</b>	<b>45,320</b>
South Lyon Schools (240) - Operating	0.0000	-	-	-	-	-	-	-	-	-	-	-	-
South Lyon Schools (240) - Debt	10.7000	28,950	83,441	71,936	63,721	57,151	51,566	46,966	43,351	40,071	36,781	34,486	31,856
State Education Tax (SET)	0.0000	-	-	-	-	-	-	-	-	-	-	-	-
Community College - Oakland	1.5844	4,287	12,355	10,652	9,436	8,463	7,636	6,955	6,419	5,933	5,446	5,106	4,717
Intermediate Schools - Oakland	3.3690	9,115	26,272	22,650	20,063	17,995	16,236	14,788	13,650	12,617	11,581	10,858	10,030
Oakland County - Operating	4.1900	11,337	32,674	28,169	24,953	22,380	20,193	18,391	16,976	15,691	14,403	13,504	12,474
Oakland County - Parks & Rec.	0.2415	653	1,883	1,624	1,438	1,290	1,164	1,060	978	904	830	778	719
H.C.M.A.	0.2146	581	1,673	1,443	1,278	1,146	1,034	942	869	804	738	692	639
Art Institute Authority	0.2000	541	1,560	1,345	1,191	1,068	964	878	810	749	688	645	595
Zoological Authority	0.1000	271	780	672	596	534	482	439	405	374	344	322	298
<b>Total WITHOUT Exemption Granted</b>	<b>35.8217</b>	<b>96,920</b>	<b>279,344</b>	<b>240,829</b>	<b>213,328</b>	<b>191,332</b>	<b>172,634</b>	<b>157,235</b>	<b>145,132</b>	<b>134,150</b>	<b>123,137</b>	<b>115,453</b>	<b>100,053</b>
<b>City Portion WITHOUT Exemption</b>	<b>15.2222</b>	<b>41,185</b>	<b>118,706</b>	<b>102,339</b>	<b>90,652</b>	<b>81,305</b>	<b>73,360</b>	<b>66,816</b>	<b>61,673</b>	<b>57,006</b>	<b>52,326</b>	<b>49,061</b>	<b>45,320</b>
<b>Tax Obligation IF Exemption Granted</b>	<b>17.9109</b>	<b>48,460</b>	<b>139,672</b>	<b>120,415</b>	<b>106,664</b>	<b>95,666</b>	<b>86,317</b>	<b>78,617</b>	<b>72,566</b>	<b>67,075</b>	<b>61,569</b>	<b>57,726</b>	<b>50,026</b>
<b>City Portion IF Granted</b>	<b>7.6111</b>	<b>20,593</b>	<b>59,353</b>	<b>51,169</b>	<b>45,326</b>	<b>40,653</b>	<b>36,680</b>	<b>33,408</b>	<b>30,837</b>	<b>28,503</b>	<b>26,163</b>	<b>24,530</b>	<b>21,258</b>
<b>Potential Tax Savings for Applicant</b>	<b>17.9109</b>	<b>48,460</b>	<b>139,672</b>	<b>120,415</b>	<b>106,664</b>	<b>95,666</b>	<b>86,317</b>	<b>78,617</b>	<b>72,566</b>	<b>67,075</b>	<b>61,569</b>	<b>57,726</b>	<b>50,026</b>
<b>Potential Loss to City IF Granted</b>	<b>7.6111</b>	<b>20,593</b>	<b>59,353</b>	<b>51,169</b>	<b>45,326</b>	<b>40,653</b>	<b>36,680</b>	<b>33,408</b>	<b>30,837</b>	<b>28,503</b>	<b>26,163</b>	<b>24,530</b>	<b>21,258</b>

# Tax Abatement Analysis - Certificate Application

## Summary of Thirteen (13) Year Totals

	Real Property	Personal Property	Total
Total ALL Authorities WITHOUT Exemption Granted	249,830	2,076,195	2,326,026
City Portion WITHOUT Exemption Granted	63,572	882,266	945,837
Applicant Tax Obligation IF Exemption Granted	124,915	1,038,098	1,163,013
City Portion IF Exemption Granted	31,786	441,133	472,919
Potential Tax Savings for Applicant IF Exemption Granted	124,915	1,038,098	1,163,013
Potential Loss to City IF Exemption Granted	31,786	441,133	472,919

### Considerations:

The REAL & PERSONAL PROPERTY of an IFT New Facility are valued as if on the Ad Valorem Roll, however, taxed at HALF MILLAGE RATES excluding the SET Millage and the Local School District O Millage for Industrial Personal Property the duration of the certificate.

The REAL PROPERTY value has been determined using building dimensions and attributes provided by the Applicant. The Value, though subject to annual indexing, has NOT been indexed in this pre All PERSONAL PROPERTY assets currently assumed to be Section B assets with construction period ending in 2015.

2013 Millage Rates have been used for each year in this presentation though Millage Rates are subject to change annually, attributable to new or expired millages AND/OR permanent rollbacks.

The calculated figures in this presentation have been rounded, as applicable, using common rounding.

Total WITHOUT Exemption Granted, Tax Obligation IF Exemption Granted and Potential Tax Savings for Applicant details are inclusive of City Millage Rates and Taxes, though Administration Fees at 1% have been excluded in this presentation.

This parcel is NOT within the boundaries of a TIF District therefore there will be no capture related to tax collections.

**RESOLUTION NO. \_\_-14**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION      APPROVING      APPLICATION      FOR  
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE  
FROM MICHIGAN SEAMLESS TUBE, LLC**

At a regular meeting of the City Council of the City of South Lyon, County of Oakland, State of Michigan, held on the \_\_\_\_ day of \_\_\_\_\_, 2014, at \_\_\_\_ o'clock p.m., with those present and absent being,

PRESENT:

ABSENT:

the following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_:

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on June 13, 2011, the City of South Lyon City Council by resolution established an Industrial Development District; and

WHEREAS, Michigan Seamless Tube, LLC has filed an application for an Industrial Facilities Tax Exemption Certificate with respect to an expansion of their facility to be installed within the Industrial Development District; and

WHEREAS, before acting on said application, the City of South Lyon held a hearing on February 10, 2014, at the City and School Administration Building located at 335 S. Warren, South Lyon, Michigan at 7:30 p.m., at which hearing the applicant, the Assessor and a representative of the affected units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment had not begun earlier than six (6) months before February 10, 2014, the date of acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the City of South Lyon; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of South Lyon, after granting this certificate will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South Lyon, that:

1. The City Council finds and determines that the granting of the Industrial Facilities Tax Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the City of South Lyon or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of South Lyon.

2. The application from Michigan Seamless Tube, LLC for an Industrial Facilities Tax Exemption Certificate with respect to a Plant Improvement on the following described parcel of real property situated within the Industrial Development District:

T1N, R7E, SEC 19 & 30  
PART OF NE ¼ OF SEC 30 &  
PART OF SE ¼ OF SEC 19  
BEG AT N ¼ COR OF SEC 30,  
TH N 01-13-00 E 62.41 FT,  
TH S 81-47-25 E 276.04 FT,  
TH S 00-34-45 E 332.54 FT,  
TH N 89-25-30 E 43.50 FT,  
TH S 01-10-45 E 424.41 FT,  
TH ELY 352.42 FT,  
TH N 198 FT  
TH E ALG S LINE OF 'KINGSLEY CALKINS ADD' 642.73 FT,  
TH S ALG W LINE OF EST ST  
910.25 FT,  
TH WLY ALG NLY LINE OF GTRR  
R/W 1261.25 FT TO  
N & S ¼ LINE,  
TH NO 01-28-00 W 1550.52 FT  
TH BEG 31.27 A

Be and the same is hereby approved.

3. The Industrial Facilities Tax Exemption Certificate when issued shall be and remain in force for a period of 12 years after completion.

VOTE: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting on \_\_\_\_\_, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Lisa Deaton, City Clerk

## INDUSTRIAL PROPERTY TAX ABATEMENT (PA 198 OF 1974, AS AMENDED) *continued*

The exemption applies to buildings, building improvements, machinery, equipment, furniture and fixtures. Real and personal property are eligible whether owned or leased (provided the lessee is liable for payment of taxes on the property).

The exemption covers only the specific project that is the subject of the application. Any buildings and equipment that existed prior to construction of a new facility are not exempt. If the project is for rehabilitation, the value of any pre-existing obsolete property is exempt from ad valorem property taxes, but will be used as the base for the IFT. Similarly, any structures or equipment added after completion of the project are fully taxable.

Land is specifically excluded from the benefits of the act and is fully taxable.

### TAX IMPACT

#### ***Industrial Personal Property Exemption and IFT Treatment***

Industrial personal property situated on industrial parcels is automatically exempt from the 6-mill State Education Tax (SET) and 18 mills for local schools. The automatic exemption of 24 mills continues after the IFT expires. The remaining local mills will be abated 50% under PA 198.

#### ***Real and Non-Industrial Personal Property IFT Treatment***

The IFT on a new plant and non-industrial personal property, such as some high-tech personal property, is computed at half the local property tax millage rate. This amounts to a reduction in property taxes of approximately 50%. In addition, the 6-mill SET may be abated 100%, 50% or not at all. Any SET abatement must be negotiated with the MEDC.

#### ***Rehabilitation of Real or Personal Property IFT Treatment***

For an obsolete plant or machinery that is being replaced or restored, the IFT is frozen at the assessed value of the plant prior to improvement. This results in a 100% exemption from property tax on the value of the improvements.

#### ***Speculative Building IFT Treatment***

In order for a speculative building to qualify for abatement, the local unit must approve a resolution declaring it as a speculative building prior to identifying occupants. Initial construction and finishing costs would be eligible for a reduction in property taxes of approximately 50%.

#### ***Commercial Personal Property Tax Relief***

Commercial personal property will receive an automatic reduction of 12 mills for local schools on their property tax bill.

#### ***Extension Under Personal Property Tax Reform***

Personal property abated under PA 198 and eligible in the future for the Personal Property Tax (PPT) exemption will automatically continue to be abated under PA 198 until that property may be claimed as exempt from the PPT in the current tax year. Businesses with a PA 198 extension will continue to pay the IFT until the property becomes eligible for the PPT exemption.

PPT reform is subject to voter approval. If voters reject the PPT reform in August 2014, the PA 198 extension for eligible personal property will extend only until the end of 2014.

### CONTACT INFORMATION

For more information, contact the MEDC Customer Contact Center at 517.373.9808.



## INDUSTRIAL PROPERTY TAX ABATEMENT (PA 198 OF 1974, AS AMENDED)

Industrial property tax abatements provide incentives for eligible businesses to make new investments in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High technology operations are also eligible for the abatement.

High-technology activity is defined in the Michigan Economic Growth Authority (MEGA) Act as: advanced computing, advanced materials, biotechnology, electronic device technology, engineering or laboratory testing related to product development, medical device technology, product research and development and advanced vehicles technology or technology that assists in the assessment or prevention of threats or damage to human health or the environment. Abatements under PA 198 can significantly reduce property taxes on new investment for eligible firms.

### ESTABLISHING THE DISTRICT

Tax benefits are granted by the legislative body of the city, township or village in which the investment will be located. A public hearing is held and a resolution is adopted to approve the establishment of an Industrial Development District (for a new project) or a Plant Rehabilitation District (for a rehabilitation project). A written request to establish the district must be filed with the clerk of the local unit of government prior to commencement of construction, alteration or installation of equipment.

Once the district is established, the company may apply for an abatement on real and personal property taxes for up to 12 years.

### APPLICATION PROCESS

Industrial property tax abatements must be approved at both the local and state levels. The eligible business files an application (Michigan Department of Treasury Form 1012) with the local clerk after the district has been established and no later than six months after commencement of the project. The local unit adopts a resolution approving the application and determines

the length of years for the abatement. After a local public hearing, the application is filed and reviewed by the State Tax Commission (STC) and the Michigan Economic Development Corporation<sup>SM</sup> (MEDC). The STC then grants final approval and issues the exemption certificate. Locally approved applications with required attachments must be received by the STC no later than October 31, in order to receive consideration and action by December 31.

Applications to the STC must include an agreement signed by the local unit and the operator of the facility outlining the conditions of the abatement. This shall include an affidavit that no payment of any kind in excess of the fee allowed under the Act has been made or promised in exchange for favorable consideration of the exemption application.

Once approved, the firm pays an Industrial Facilities Tax (IFT), instead of the property tax, which reflects the abatement savings.

### ELIGIBLE FACILITIES

Industrial plants eligible for tax abatement are those that primarily manufacture or process goods or materials by physical or chemical change. Related facilities of Michigan manufacturers such as offices, engineering, research and development, warehousing or parts distribution are also eligible for exemption.

Research and development laboratories, high-tech facilities and large communications centers can qualify throughout Michigan.

Facilities used for warehousing, distribution or logistics purposes can be eligible if they locate in specific border counties. At least 90% of the property, excluding the surrounding green space, must be used for a warehouse, distribution, logistics or communications center and occupy a building or structure that is more than 100,000 square feet. Eligible border counties include Berrien, Branch, Cass, Chippewa, Dickinson, Gogebic, Hillsdale, Iron, Lenawee, Menominee, Monroe, St. Clair, St. Joseph and Wayne.



# MEMORANDUM



**TO:** ROD COOK, CITY MANAGER  
**FROM:** THOMAS M. WALSH, BUILDING OFFICIAL  
**SUBJECT:** MICHIGAN SEAMLESS TUBE MST ADDITION  
**DATE:** FEBRUARY 4, 2014

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Rod,

Here is a quick recap of our meeting last week with Michigan Seamless Tube.

- Reviewed code study and construction documents for MST 18,603 square feet building addition.
- Discussed options for code compliance and we agree to look at a code modification per section 104.10. Action for granting modification will be recorded and entered in the files of City of South Lyon building department.
- Permits timeline, NSA, Architects, Engineers, Planners will be dropping of construction documents next week for our review along with a code modification request. Plan review and code modification review should take about two weeks.
- Construction to start mid-March.

Please let me know if you have any question or if I can be of assistance.

Thank You.



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**Chapter 70 - SIGNS**

- Sec. 70-1. - Purpose.
- Sec. 70-2. - Sign Definitions.
- Sec. 70-3. - Prohibited Signs.
- Sec. 70-4 - Exemptions to Permitting.
- Sec. 70-5. - General Standards for Permitted Signs.
- Sec. 70-6. - Specific Sign Standards.
- Sec. 70-7. - Additional Sign Standards.
- Sec. 70-8. - Nonconforming Signs.
- Sec. 70-9. - Dangerous, Unsafe, Abandoned and Illegally Erected Signs.
- Sec. 70-10. - Permits and Application Procedures.
- Sec. 70-11. - License and Insurance.
- Sec. 70-12. - Administration, Enforcement, Violations, and Penalties.
- Sec. 70-13. - Appeals and Variances.
- Sec. 70-14. - Ground Sign Variances for Business Centers.
- Sec. 70-15. - Substitution Clause
- Sec. 70-16. - Severability Clause

**Sec. 70-1. - Purpose**

The purpose of this Chapter is to permit and regulate signs and to minimize outdoor advertising within the City so as to protect public safety, health and welfare; minimize abundance and size of signs to reduce visual clutter, motorist distraction, and loss of sight distance; promote public convenience; preserve property values; support and complement land use objectives as set forth in the City of South Lyon Master Plan and Zoning Ordinance; and enhance the aesthetic appearance and quality of life within the City. The standards contained herein are intended to be content neutral. These objectives are accomplished by establishing the minimum amount of regulations necessary concerning the size, placement, construction, illumination, and other aspects of signs in the City so as to:

- a. Protect the public right to receive messages, especially noncommercial messages such as religious, political, economic, social, philosophical and other types of information protected by the First Amendment of the U.S. Constitution.
- b. Recognize that the proliferation of signs is unduly distracting to motorists and nonmotorized travelers, reduces the effectiveness of signs directing and warning the public, causes confusion, reduces desired uniform traffic flow, and creates potential for accidents.
- c. Prevent signs that are potentially dangerous to the public due to structural deficiencies or disrepair.
- d. Reduce visual pollution and physical obstructions caused by a proliferation of signs which would diminish the City's image, property values and quality of life.
- e. Recognize that the principal intent of commercial signs, should be for identification of an establishment on the premises, and not for advertising special events, brand names, or off-premises activities; alternative channels of advertising communication and media are available for advertising which do not create visual blight and compromise traffic safety.

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- f. Enable the public to locate goods, services and facilities without excessive difficulty and confusion by restricting the number and placement of signs.
- g. Prevent placement of signs which will conceal or obscure signs of adjacent uses.
- h. The regulations and standards of this Chapter are considered the minimum necessary to achieve a substantial government interest for public safety, aesthetics, protection of property values, and are intended to be content neutral.
- i. Prevent off-premise signs from conflicting with other allowed land uses.
- j. Maintain and improve the image of the City by encouraging signs of consistent size which are compatible with and complementary to related buildings and uses, and harmonious with their surroundings.
- k. Prohibit portable commercial signs in recognition of their significant negative impact on traffic safety and aesthetics.
- l. Preserve and enhance the image of the City's downtown.

**Sec. 70-2. - Sign Definitions**

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Chapter, except where the context clearly indicates a different meaning.

**Animated Sign:** A sign which uses lights, moving parts, or other means to depict movement, motion, action, the impression or appearance thereof, or create an image of a living creature or person.

**Awning or Canopy Sign:** A non-rigid fabric marquee or awning-type structure which is attached to the building by supporting framework, which includes a business identification message, symbol and/or logo. See "wall sign."

**Business Center:** A grouping of two (2) or more business establishments on one (1) or more parcels of property which may share parking and access and are linked architecturally or otherwise present the appearance of a unified grouping of businesses. A business center shall be considered one (1) use for the purposes of determining the maximum number of ground signs. An automobile or vehicle dealership shall be considered a business center regardless of the number or type of models or makes available, however, used vehicle sales shall be considered a separate use in determining the maximum number of signs, provided that the used vehicle sales section of the lot includes at least twenty-five percent (25%) of the available sales area.

**Changeable Message Sign:** A sign on which the message is changed mechanically, electronically or manually, including time/temperature signs and gasoline price signs.

**Construction Sign:** A temporary sign identifying the name(s) of project owners, contractors, developers, realtors representing developers, architects, designers, engineers, landscape architects, and financiers of a project being constructed or improved; and not including any advertising of any product or announcement of availability of leasing space.

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**Device Sign:** Permanent signs on vending machines, gas pumps, ice containers and similar items indicating only the contents of such devices.

**Directional Sign:** A sign which assists motorists in determining or confirming a correct route such as, enter, exit and parking signs.

**Entranceway Sign:** A sign which marks the entrance to a subdivision, apartment complex, condominium development, senior housing complexes, manufactured housing communities, office and industrial parks and similar uses.

**Flashing Sign:** A sign which contains an intermittent or sequential flashing light source.

**Ground or Monument Sign:** A three dimensional, self supporting, base-mounted freestanding identification sign, consisting of two (2) or more sides extending up from the base, and upon which a message, business, group of businesses or center name is affixed.

**Illegal Sign:** A sign which does not meet the requirements of this Chapter and does not have legal non-conforming status.

**Incidental Sign:** A small sign, emblem, or decal informing the public of goods, facilities, or services available on the premises. Examples of incidental signs include credit card signs, signs indicating the hours of business, no smoking signs, signs used to designate bathrooms, and signs providing information on credit cards and business affiliations.

**Mansard:** A sloped roof or roof-like facade. Signs mounted on the face of a mansard roof shall be considered wall signs.

**Marquee:** A permanent roof-like structure or canopy, supported by and extending from the face of the building. A marquee sign is a sign attached to or supported by a marquee structure.

**Moving Sign:** A sign in which the sign itself or any portion of the sign moves or revolves. A "rotating sign" is a type of moving sign. This definition does not include "changeable message signs."

**Mural or Painted Wall Sign:** A design or representation which is painted or drawn on the exterior surface of a structure and which does not advertise a business, product, service, or activity.

**Nameplate:** A non-electric, on-premise identification sign giving only the name, address, and/or occupation of an occupant or group of occupants.

**Non-conforming Sign:** A sign that does not comply with the size, placement, construction or other standards or regulations of this Chapter, but were lawfully established prior to its adoption. Signs for which the Zoning Board of Appeals has granted a variance are exempt and shall not be defined as non-conforming.

**Obsolete Sign:** A sign that advertises a product that is no longer made or that advertises a business that has closed.

**Off-Premise Advertising or Billboard Sign:** A sign which identifies a use or advertises products and services not available on the site or parcel on which the sign is located; a sign which directs

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travelers or provides a message unrelated to the site on which the sign is located, e.g. billboards. Off-premise advertising signs also include video signs and similar technologies.

**Portable Sign:** A sign designed to be moved from place to place, whether or not it is permanently attached to the ground or structure. This includes hot-air and gas-filled balloons, pennants, streamers, festoons, ribbons, tinsel, pinwheels, non-government flags, and searchlights and signs mounted on a portable structures including those with wheels.

**Projecting Sign:** A sign, other than a wall sign, that is affixed to any building or wall and whose leading edge extends more than twelve (12) inches beyond such building or wall.

**Pylon or Pole Sign:** A sign supported on the ground by a pole or braces, without a monument base, and not attached to any building or other structure.

**Real Estate Development Sign:** A sign that is designed to promote the sale or rental of lots, homes, or building space in a real estate development (such as a subdivision or shopping center) which is under construction on the parcel on which the sign is located.

**Real Estate Open House sign:** Temporary signs which advertise and direct the public to an open house for a building which is available for sale or lease, with the event held on a specific day.

**Real Estate Sign:** An on-premise temporary sign advertising the property or structure's availability for sale or lease.

**Regulatory Sign:** A sign installed by a public agency to direct traffic flow, regulate traffic operations and provide information in conformance with the Michigan Manual of Uniform Traffic Control Devices.

**Roof Sign:** Any sign that extends above the roofline or is erected over the surface of the roof.

**Sandwich Board Sign:** Also known as a poster panel or "A" frame sign, a moveable nonpermanent sign placed within the pedestrian public right-of-way of a public sidewalk during regular business hours consisting of an "A" frame or "inverted T" frame or other temporary style, with not more than two flat surfaces containing messages, and not permanently affixed to any structure or to the sidewalk itself.

**Sign:** Any device, structure, fixture, figure, symbol, banner, pennant, flag, balloon, logo, or placard consisting of written copy, symbols, logos and/or graphics, designed for the purpose of conveying, bringing attention to, identifying or advertising an establishment, product, goods, services, or other message to the general public. Unless otherwise indicated, the definition of "sign" includes interior and exterior signs which are visible from any public street, sidewalk, alley, park, or public property, but not signs which are primarily visible to and directed at persons within the premises upon which the sign is located.

**Snipe Sign:** A snipe sign is a sign made on any material and attached to any object and having no application to the premises where located.

**Temporary Sign:** A sign not constructed or intended for long-term or permanent use. Examples of temporary signs include signs which announce a coming attraction, a new building under construction, a community or civic event or project, or other special events that occur for a limited

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period of time such as a garage, yard or estate sale.

**Vehicle Business Sign:** Signs affixed to a parked vehicle or truck trailer which is being used principally for advertising purposes, rather than for transportation purposes.

**Wall Sign:** A sign attached parallel to and extending not more than twelve (12) inches from the wall of a building. Painted signs, signs which consist of individual letters, cabinet signs, and signs mounted on the face of a mansard roof shall be considered wall signs. Permanent signs which are not affixed directly to a window or are positioned next to a window so that they are visible from the outside, shall also be considered wall signs.

**Window Sign:** A sign located in or on a window which is intended to be viewed from the outside. Permanent window signs which are not affixed directly to a window or are positioned next to a window so that they are visible from the outside shall be considered wall signs.

**Sec. 70-3. - Prohibited Signs**

The following signs are prohibited in all districts:

- a. Signs which obstruct free access or egress from any building, including those that obstruct any fire escape, required exit way, window, or door opening or that prevent free access to the roof by firefighters.
- b. Moving signs and signs having moving members or parts, excluding barber shop poles.
- c. Animated signs.
- d. Inflatable signs.
- e. Signs which in any way simulate or could be confused with the lighting of emergency vehicles or traffic signals; there shall be no flashing, oscillating or intermittent, or red, yellow, or green illumination on any sign located in the same line of vision as a traffic control system, nor interference with vision clearance along any highway, street, or road or at any intersection of two (2) or more streets.
- f. Signs which obstruct or impair the vision of motorists or non-motorized travelers at any intersection, driveway, within a parking lot or loading area.
- g. Snipe signs, including non-regulatory signs placed in any public right-of-way, as well as those attached to a utility pole, affixed to a tree, street furniture, fences, or waste receptacle.
- h. Off-premise signs, including video signs or similar technologies.
- i. Roof signs unless specifically permitted elsewhere in this Chapter.
- j. Portable signs, as defined, not provided for in this Chapter.
- k. Pylon or pole signs not provided for in this Chapter.
- l. Illegal signs.

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- m. Obsolete signs and any sign or sign structure which:
  - 1. Is structurally unsafe.
  - 2. Constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, or abandonment.
  - 3. Is capable of causing electric shock to person who come in contact with it.
  - 4. Is not kept in good repair, such that it has broken parts, missing letters, or non-operational lights.
- n. Flashing Signs
- o. Any sign which makes use of the words "Stop", "Look", or "Danger", or any other words, phrases, symbols, or characters, in such a manner as to interfere with, mislead, or confuse traffic.
- p. Any sign not expressly permitted.

**Sec. 70-4. -Exemptions to Permitting**

The following signs shall not require a permit provided such signs are outside of the public street right-of-way, are located to ensure adequate sight distance, and meet the requirements of Section 70-6 of this ordinance:

- a. Address signs
  - 1. In all single family zoning districts, such sign shall not exceed two (2) square feet in area.
  - 2. In all other zoning districts, such signs shall not exceed six (6) square feet in area.
- b. Barber shop poles noting that the bottom of the barber pole must be at least eight (8) feet from the ground or sidewalk and the top must be lower than the height of the building.
- c. Community entrance or welcome signs.
- d. Construction signs meeting the size requirements for Temporary Signs under Section 70-6.
- e. Temporary signs meeting the requirements of Section 70-6.
- f. Device signs with the following conditions:
  - 1. Sign area of each device shall not exceed three (3) square feet in area.
  - 2. Limit of one (1) sign per device, such as vending machines, gas pumps or ice containers.
- g. Directory signs. A building with business occupants on the upper floors or the interior space on the first floor of a building may have a directory sign plaque not to exceed ten (10) square feet in area at the street entryway.
- h. Employment signs. "Help wanted" signs soliciting employees for the place of business where posted, provided that the maximum area for all such signs shall be six (6) square feet with a maximum height of four (4) feet.



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- i. Essential service signs denoting utility lines, hazards and precautions or other similar information.
- j. Flags
  1. Not to exceed three (3) per zoning lot; and
  2. Not to exceed four (4) feet by six (6) feet.
- k. Historic markers.
- l. Incidental signs shall not exceed a total of two (2) square feet, a total of two (2) signs per business, indicating acceptance of credit cards, the location of public telephones, restrooms, restrictions on smoking and restrictions on building entrances or describing business affiliations and are attached to a permitted sign, exterior wall, building entrance, or window.
- m. Interior signs including any sign which is located completely within an enclosed building, and which is not visible from outside the building or which is primarily directed at persons within the premises upon which the sign is located.
- n. Memorial signs or tablets shall not exceed four (4) square feet in area, having the name of the building and/or the date of erection and cut, cast or engraved into a masonry or metal surface and made an integral part of the structure.
- o. Murals or painted wall signs painted on the exterior surfaces of a building or structure shall be less than twelve (12) square feet in area. Such signs shall not have raised borders, raised letters, raised characters, decorations, or lighting appliances. Mural or painted wall signs greater than twelve (12) square feet shall be only as approved by the Planning Commission if such sign enhances the architecture of the building.
- p. Nameplates.
- q. Political signs not exceeding twenty-four (24) square feet in area per side, meeting corner clearance requirements of this ordinance, and not located in the public right-of-way.
- r. Real estate signs and real estate open house signs.
- s. Real estate development signs, conditioned upon removal when the building or development is completed.
- t. Regulatory signs including traffic control and street identification signs.
- u. Vehicle business signs.
- v. Warning signs that are publicly authorized, such as no trespassing, warning of electrical currents or animals provided such signs do not exceed two (2) square feet in area.

**Sec. 70-5. - General Standards for Permitted Signs**

Signs which are permitted as on-premise accessory uses serving a commercial or informational purpose may be permitted subject to the requirements of this Chapter; provided, that no such sign

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shall be erected or altered until approved by the Building Official and until a sign permit has been issued.

a. **Sign Setbacks.**

1. All signs, unless otherwise provided for, shall be set back a minimum of ten (10) feet from any public or private street right-of-way line or access drive in all districts. This distance shall be measured from the nearest edge of the sign, measured at a vertical line perpendicular to the ground to the right-of-way.
2. Side yard setbacks for signs shall be the same as that required for the main structure or building, provided that all nonresidential signs shall be set back at least one hundred (100) feet from any Residential District.

b. **Clear Vision Area.** In order to ensure adequate sight distance for motorists, bicyclists and pedestrians, a minimum clear vision area shall be maintained between a height of twenty-four (24) inches and six (6) feet within a triangular area measured twenty-five (25) feet back from intersection of public right-of-way lines. Furthermore, signs shall not be permitted where they obstruct motorist vision of regulatory signs, traffic-control devices or street signs.

c. **Design and Construction.** Signs, as permitted in the various zoning districts, shall be designed to be compatible with the character of building materials and landscaping to promote an overall unified and aesthetic effect in accordance with the standards set forth herein. Signs shall not be constructed from materials that are remnants or manufactured for a different purpose.

d. **Illumination.**

1. Signs may be illuminated, but only by steady, stationary, shielded light sources directed solely at the sign or internal to it.
2. Use of glaring undiffused lights, including bare bulbs, neon, or flames, is prohibited.
3. Lighting shall be shielded and/or pointed downward so as not to project onto adjoining properties or thoroughfares.
4. Underground wiring shall be required for all illuminated signs not attached to a building.

e. **Maintenance and Construction.**

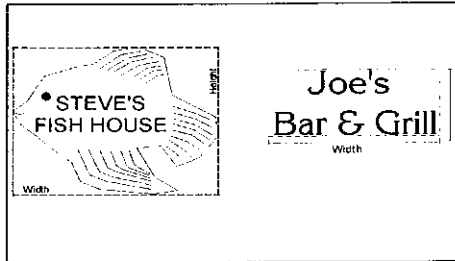
1. Every sign shall be constructed and maintained in a manner consistent with the building code provisions and maintained in good structural condition at all times. All signs shall be kept neatly painted, stained, sealed or preserved including all metal, wood or other materials used for parts and supports.
2. All signs erected, constructed, reconstructed, altered or moved shall be constructed in such a manner and of such materials so that they shall be able to withstand wind pressure of at least twenty (20) pounds per square foot or seventy-five (75) mph.
3. All signs, including any cables, guy wires, or supports shall have a minimum clearance of four (4) feet from any electric fixture, street light, or other public utility pole or standard.



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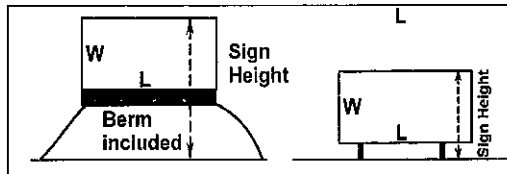
f. **Sign Area.** Measurement of allowable sign area is as follows:

1. The allowable area for signs shall be measured by calculating the square footage of the sign face and any frame or base of other material or color forming an integral part of the display or used to differentiate it from the background against which it is placed as measured by enclosing the most protruding points or edges of a sign within a parallelogram or rectangle.
2. When a sign has two (2) or more faces, the area of all faces shall be included in calculating the area of the sign except that where two (2) such faces are placed back to back, only larger face shall be considered, provided that both faces are part of the same structure, contain the same message and are separated by no more than two (2) feet.
3. For purposes of calculating sign area allowed as a wall sign, the wall sign square footage shall be determined by measuring a parallelogram (box) which includes the portion of the canopy which contains a message, symbol and/or logo.
4. When a sign consists solely of lettering or other sign elements printed, painted or mounted on a wall of a building without any distinguishing border, panel or background, the calculation for sign area shall be measured by enclosing the most protruding edges of the sign elements within a parallelogram or rectangle.



g. **Sign Height.**

1. The permitted height of all signs supported by the ground shall be measured from the level of the ground, finished surface, adjacent to the sign.
2. Sign height shall not be measured from an area of the ground that has been built-up or constructed in a manner that would have the effect of allowing a higher sign height than permitted by these regulations (e.g. the height of signs erected on a berm shall be measured from the finished grade adjacent to the berm).



**Sec. 70-6. - Specific Sign Standards**

The number, display area, and height of signs within the various zoning districts are provided in the Sign Dimensional Standards and Regulations Table and its accompanying footnotes. Additional standards for specific types of signs are given below.

Sign Dimensional Standards and Regulations			
	WALL, CANOPY, OR PROJECTING SIGN	GROUND SIGN	TEMPORARY SIGNS (c)

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DISTRICT	Number #	Max. Size	Number # (b)	Max. Size per sign face	Max. Height	Max. Size per sign	Total Area per Parcel	Max. Height
R1-A, R-1, R-2, R-3	-	10% of front facade for all uses other than single-family residential units, duplexes, and attached condominiums	1	24 square feet	6 feet	6 square feet	14 square feet	4 feet
R-T, RM-1, RM-2, RM-3, MH								
B-1, B-2, B-3 & PD commercial uses	1 per business (a)	10% of front facade or 100 square feet, whichever is less (a)	1	72 square feet	6 feet	24 square feet	48 square feet	6 feet
OS-1, & PD office uses								
I-1, I-2								
P-1								

*Footnotes to the Sign Dimensional Standards and Regulations Table*

- (a) **Wall Signs.** One (1) wall sign shall be allowed per business, in addition to any other allowed ground signs. Businesses located on a corner lot shall be allowed up to two (2) wall signs, one (1) for each front façade. The maximum wall sign area shall not exceed ten percent (10%) of the front facade of the building (any facade which faces a public street), per use or business establishment. However, for a commercial structure containing one (1) use or business establishment, as determined by the Planning Commission, the size of the wall sign may be increased up to the maximum square footage as follows:

201 - 400 linear feet of building frontage facing a public street and having a public entrance	150 square feet
Greater than 400 linear feet of building frontage facing a public street and having a public entrance	200 square feet

- (1) **Window Signs.** Window signs shall be permitted not to exceed twenty-five percent (25%) of the window area of the façade.
- (2) No wall sign shall extend above the roof or parapet of the structure to which it is attached by more than one (1) foot.

- (b) **Ground Signs.** Only one (1) ground sign is permitted per use, including uses which occupy more than one (1) parcel and business centers containing more than one (1) business or use, with additional signs permitted according to the following table, however, no site shall have more than two (2) ground signs, regardless of the number of street frontages or the amount of frontage. Single uses on a single parcel do not qualify for this consideration:

Frontage along 2 or more rights-of-way	1 sign up to the maximum sign face area shall be allowed along 2 frontages
300 feet of frontage along 1 right-of-way	1 ground sign along that frontage
Greater than 300 feet of frontage along 1 right-of-way	2 ground signs

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(c) **Temporary Signs**

1. All temporary signs must comply with the sign size and height standards as specified in the *Sign Dimensional Standards and Regulations Table*.
2. Location of Temporary Signs shall comply with the following:
  - a. Temporary signs shall not be attached to any utility pole, tree, fence, or be located within any public right-of-way.
  - b. Temporary signs shall not be located closer than twenty (20) feet to the edge of the traveled portion of the roadway, nor shall they be located within any dedicated right-of-way.
  - c. Temporary signs shall not be erected in such a manner than they will or may reasonably be expected to interfere with, obstruct, confuse or mislead traffic.
  - d. Temporary signs cannot be placed or constructed so as to create a hazard of any kind.
  - e. Temporary signs may not be posted on private property without first obtaining the permission of the property owner.
  - f. Signs shall not be located within any clear vision triangle, as described in *Section 70.4(b)*.
3. Each temporary sign shall be removed within ~~sixty~~ (60) days of placement. Furthermore, no sign may be erected on a single parcel for more than ~~sixty~~ (60) calendar days out of every ~~one hundred twenty~~ (120) calendar days. Although a permit is not required for temporary signs, property and business owners must maintain a log of dates when temporary sign(s) have been in place showing compliance with the above standard.
4. Political Signs must be removed within ten (10) days after the applicable election.

**Sec. 70-7. - Additional Sign Standards**

- a. **Directional Signs.** No more than one (1) directional sign shall be permitted for each approved driveway, with a maximum sign area of four (4) square feet per sign, and a maximum height of four (4) feet. Any directional sign which includes a business name, symbol or logo shall be calculated as part of the allowable ground sign square footage, as specified in the Sign Dimensional Standards and Regulations Table.
- b. **Off-Premise Advertising or Billboard Signs.** New off-premise advertising or billboard signs are not permitted but ~~existing ones may be maintained and repaired. existing ones can be replaced. This section is not intended to prohibit First Amendment views or speech but instead regulates community aesthetics. This section is not intended to prohibit First Amendments views but instead regulates community aesthetics.~~
- c. **Projecting, Awning and Canopy Signs.** Projecting signs, awnings and canopy signs may be used as an alternative to wall signs listed in the Sign Dimensional Standards and Regulations Table, provided that they meet the following standards:
  1. Any sign area on a canopy shall be included in calculations of maximum wall sign square footage.
  2. Projecting or canopy signs in the B-1 District shall be set back at least two (2) feet from any street curb line, shall not extend more than six (6) feet over the public right-of-way, and shall leave a minimum clearance of eight (8) feet above the ground.
  3. Projecting, awning or canopy signs, other than those in the B-1 District, shall have a



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minimum ground clearance of ten (10) feet, shall be set back at least six (6) feet from any adjacent public right-of-way, nor project over an alley or private access lane. A projecting sign shall not extend for more than two (2) feet from the building to which it is attached.

4. No awning, canopy or projecting sign shall extend above the roof or parapet of the structure to which it is attached by more than one (1) foot.
  5. Wood posts or supporting arms shall not be used in conjunction with any projecting sign, unless it is decorative in nature and part of the character of the sign.
  6. Projecting signs shall not exceed ten (10) three (3) square feet in area on each side or three (3) feet in width. The area of such sign shall be in addition to any permitted sign provided for herein.
  7. Canopy signs shall not be internally illuminated and must be blackened out on the underside.
- d. **Entranceway Signs.** One (1) permanent sign per vehicular entrance identifying uses such as subdivisions, apartment complexes, condominium communities, senior housing complexes, manufactured housing communities, office and industrial parks and similar uses, provided that the sign is set back a minimum of fifteen (15) feet from any property line or public right-of-way is permitted.
- e. **Changeable Message Signs.** Changeable message signs may be permitted as a portion of, and accessory to, a ground or monument sign in the B-2, B-3, I-1 and I-2 Districts, and when associated with a commercial or office use within an OS-1 or PD District, in accordance with the following:
1. One (1) changeable message sign or one (1) gasoline price sign shall be permitted per premises.
  2. Message or gasoline price may be changed electronically or manually.
  3. The area of a changeable message sign or gasoline price sign shall not exceed one-third (1/3) the total area of the sign.
  4. Illumination shall be concentrated within the face of the sign to prevent glare upon adjoining properties and thoroughfares.
  5. Electronic messages or gasoline prices shall not flash, fade in or out, or scroll.
  6. Electronic messages or gasoline prices shall be displayed for at least one (1) hour, and changes shall take less than one (1) second.
  7. Any voids or burned out bulb in an electronic display shall be replaced within seven (7) days and any malfunctioning signs must be turned off until repaired.
  8. Electronic changeable message signs shall be at least one hundred (100) feet from any residential district or use.
  9. Electronic changeable message signs shall use only one (1) color of lighting or bulbs to prevent nuisances and distractions upon adjoining properties and thoroughfares.
- f. **Sandwich Board Signs.** Sandwich board or portable A-frame signs are permitted in the B-1, B-2 and B-3 Districts at the customer building entrances to businesses subject to the following requirements:
1. One (1) sign per customer entrance shall be permitted regardless of the number of tenants on the premises.
  2. The sign is permitted only during operating business hours and must be stored inside when the establishment is not open to the general public.
  3. Each sign shall not exceed an overall height of forty-two (42) inches and an overall

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- width of twenty-four (24) inches.
4. The sign must be located adjacent to the building, no more than ten (10) feet from the customer entrance to the business, be a minimum of two (2) feet from the edge of the curb, and be located so that at least a five (5) foot wide sidewalk is maintained.
  5. No sign shall be located in such a manner as to interfere with vehicular or pedestrian traffic flow or visibility.
  6. All signs must be constructed of weather-proof, durable material and kept in good repair.
  7. The sign shall not be illuminated in any manner.
  8. Sandwich board signs within the public right-of-way may be moved/removed by the city for municipal purposes (i.e. code enforcement, snow removal, traffic issues, maintenance, etc

**Sec. 70-8. - Non-Conforming Signs**

Nonconforming signs are those signs that do not comply with the size, placement, construction or other standards or regulations of this Chapter, but were lawfully established prior to its adoption. Signs for which the Zoning Board of Appeals has granted a variance are exempt and shall not be defined as nonconforming. It is the intent of this Chapter to bring about, in an expeditious and timely manner, the eventual elimination of signs and their supporting structures that are not in conformity with the provisions of this Chapter. The following provisions apply to nonconforming signs, including the replacement of nonconforming signs with less nonconforming signs to encourage a quicker upgrade. A nonconforming sign may be continued and shall be maintained in good condition as described elsewhere in this Chapter, however, the following alterations are regulated:

- a. A nonconforming sign shall not be structurally altered so as to prolong the life of the sign or to change the shape, size, type or design of the sign unless the change shall make the sign conforming.
- b. A nonconforming sign shall not be replaced by another nonconforming sign with the exception of pole signs, which can be replaced with a ground or monument sign that is not in compliance with the requirements for ground signs in this Chapter, subject to review and approval by the Planning Commission.
- c. A nonconforming sign shall not be re-established after damage or destruction of the estimated expense of reconstruction exceeds fifty percent (50%) percent of the appraised replacement cost as determined by the Building Official or if fifty percent (50%) or more of the face of the sign is damaged or destroyed.
- d. A nonconforming sign shall not have any changes made in the words or symbols used or the message displayed on the sign unless the sign is designed for periodic change of message.
- e. Signs having a construction design that permits a complete change of the face portion of the sign display area shall not have any faces changed unless the change does not prolong the life of the total sign structure or alter the shape and size of the sign display area.
- f. A nonconforming sign shall not be re-established after the activity, business or usage to which it relates has been discontinued for a period of 90 days or longer as defined in Sec. 70-9 Dangerous, Unsafe, Abandoned, and Illegally Erected Signs.
- g. Nonconforming and illegal freestanding pole signs that are replaced with conforming,



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freestanding monument signs within two (2) years of adoption of this ordinance shall be granted an additional twenty percent (20%) of sign area above the maximum permitted.

**Sec. 70-9. - Dangerous, Unsafe, Abandoned, and Illegally Erected Signs**

- a. **Dangerous Signs.** Any sign constituting an immediate hazard to health or safety shall be deemed a nuisance per se and may be immediately removed by the City without notice and the cost thereof charged against the owner of the property on which it was installed.
- b. **Unsafe Signs.** Any sign that becomes insecure, in danger of falling, or otherwise unsafe but not considered an immediate danger by the Building Official to the health or safety of the public shall be removed or repaired within thirty (30) days after written notice from the City Building Official.
- c. **Abandoned Signs.** Any sign that advertises a business that has been discontinued for at least ninety (90) days or that advertises a product or service that is not longer offered shall be deemed abandoned. Permanent signs applicable to a business temporarily suspended by a change in ownership or management shall not be deemed abandoned unless the structure remains vacant for at least six (6) months. An abandoned sign shall be removed by the owner or lessee of the premises within ten (10) days after written notice from the City Building Official.
- d. **Illegally Erected Signs:** Any sign erected or displayed illegally in violation of this Chapter shall be removed or made to comply with this Chapter within ten (10) days after written notice from the City Building Official

**Sec. 70-10. - Permits and Application Procedures**

- a. **Required.** Except as expressly provided in Section 70-4 relating to signs allowed without a permit, and Section 70-6(c) relating to temporary signs, it shall be unlawful for any person to erect, alter, relocate, or maintain any sign or other structure designed to display a message without first obtaining a permit therefor from the city and payment of a fee provided for in this section.
- b. **Application.** Applications for permits to erect, construct, maintain, use, display, alter, convert, repair a sign shall be made upon forms provided for by the City, and shall contain or have attached thereto the following information:
  - 1. Name, address and telephone number of the applicant, property owner(s), and if applicable, the tenant(s) and occupant(s);
  - 2. Location of building, structure, or lot to which the sign is to be attached or erected;
  - 3. Position of the sign in relation to nearby buildings, structures, and property lines;
  - 4. Two (2) drawings of the plans and specifications and method of construction and attachment to the building or in the ground;
  - 5. Copy of stress sheets and calculations, if deemed necessary by the Building Official,

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showing the structure as designed for dead load and wind pressure in accordance with regulations adopted by the City;

6. Name and address of the person erecting the structure and any applicable licenses;
  7. Any electrical permit required and issued for such sign;
  8. Insurance policy or bond as required by this Chapter;
  9. Such other information as the Building Official, or his or her designee, may require to show full compliance with this and all other applicable laws of the City and the State;
  10. In the discretion of the Building Official, or his or her designee, when in his or her opinion the public safety requires it, the application containing the material required by this Section shall, in addition, bear the certificate or seal of a registered architect or engineer as a condition to the issuance of a permit;
  11. In all applications for entranceway signs, the Building Official, or his or her designee, shall require that appropriate provisions have been made to ensure continued maintenance of the sign.
- c. **Fees.** A application, permit, review and inspection fees shall be paid to the City for each permanent permit and each temporary permit required by this Chapter as shall be set by resolution of the council from time to time.
- d. **Ordinary maintenance.** No permit is required for the ordinary servicing or repainting of an existing sign message, the cleaning of a sign, the changing of information on a directory sign, or the changing of advertising on a permitted sign specifically designed for regular change of message without change in structure.

**Sec. 70-11. - License and Insurance**

Every person who engages in the business of erecting, altering or dismantling signs in the City shall first submit proof of appropriate licenses and a liability insurance policy that indemnifies the City and its prior, present and future officials, representatives and employees from all damage suits or actions of every nature brought or claimed against the erector for injuries or damages to persons or property sustained by any person or persons through any act of omission or negligence of said erector, his servants, agents or employees. Said policy shall contain a clause whereby it cannot be canceled or changed until after written notice has been filed with the City Building Department at least thirty (30) days prior to the date of cancellation. The Building Official shall issue a permit for the sign upon determining that the proposed sign meets the provisions, standards and regulations of this Chapter and any other applicable City Ordinance and after payment of the prescribed fees and deposit.

**Sec. 70-12. - Administration, Enforcement, Violations, and Penalties**

- a. **Generally.** The regulations of this Chapter shall be administered and enforced by the City Building Official or his or her designee.

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- b. **Violations.** It shall be unlawful for any person to erect, construct, maintain, use, display, enlarge, alter, convert, repair, or move, any sign in the City, or cause or permit the same to be done, contrary to or in violation of any of the provisions, standards and regulations of this Chapter. Each act of violation, and on each day upon which any such violation shall occur, shall constitute a separate offense.
- c. **Public Nuisance Per Se.** Any sign erected, constructed, maintained, used, displayed, enlarged, altered, converted, repaired, or moved in violation of any of the provisions, standards, and regulations of this Chapter, including the failure to remove a sign when directed under the authority of this Chapter, is hereby declared to be a public nuisance per se, and may be abated by order of any court of competent jurisdiction,
- d. **Municipal Civil Infraction.** Any person, firm or corporation determined to have violated or been in violation of the provisions, standards or regulations of this Chapter shall be responsible for a municipal civil infraction and subject to the penalties and provisions contained in Sections 1-13, 1-14, ~~2-242 through 2-249~~ and Chapter 2, Article VII - Municipal Civil Infractions, Sections 2-241 through 2-249 of the City's Code of Ordinances.
- e. **Other Relief.**
  - 1. In addition to the remedies otherwise provided for, the City may remove and dispose of an unlawful sign on public property.
  - 2. In addition to ordering the defendant determined to be responsible for a municipal civil infraction to pay a civil fine, costs, damages and expenses, the Judge or Magistrate shall be authorized to issue any judgment, writ or order necessary to enforce or enjoin violation of this chapter.
  - 3. In addition to any remedies provided for by the Code of Ordinances, any equitable or other remedies available may be sought and granted.

**Sec. 70-13. - Appeals and Variances.**

- a. **Appeals.** Appeal from the ruling of any officer, department, board or bureau of the City, including the Building Official, concerning the enforcement of the provisions, standards and regulations of this Chapter may be made by any aggrieved party within thirty (30) days of the ruling to the Zoning Board of Appeals, sitting as an administrative appeal board under this Chapter.
- b. **Variances.** With the exception of requests for variances for multi-tenant ground signs as contemplated in Section 70-14, which shall be considered by the Planning Commission, the Zoning Board of Appeals shall have the authority to grant variances from the requirements of this Chapter according to the criteria in Section 102-85(2). In making a decision on whether a practical difficulty exists, the Board may also consider the following for sign variance requests:
  - 1. In determining whether a variance is appropriate, the Zoning Board of Appeals shall study the sign proposal, giving consideration to any extraordinary circumstances, such as those listed below, that would cause practical difficulty in complying with the



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sign standards. The presence of any of the circumstances listed may be sufficient to justify granting a variance; however, the Zoning Board of Appeals may decline to grant a variance even if certain of the circumstances are present.

2. In granting a variance the Zoning Board of Appeals may attach such conditions regarding the location, character, and other features of the proposed sign as it may deem reasonable. In granting or denying a variance, the Zoning Board of Appeals shall state the grounds and findings upon which it justifies granting or denying the variance based on the following criteria:
  - i. Permitted signage could not be easily seen by passing motorists due to the configuration of existing buildings, trees, or other obstructions.
  - ii. Permitted signage could not be seen by passing motorists in sufficient time to permit safe deceleration and exit. In determining whether such circumstances exist, the Zoning Board of Appeals shall consider the width of the road, the number of moving lanes, the volume of traffic, and speed limits.
  - iii. Existing signs on nearby parcels would substantially reduce the visibility or identification impact of a conforming sign on the subject parcel.
  - iv. Construction of a conforming sign would require removal or severe alteration to natural features on the parcel, such as but not limited to: removal of trees, alteration of the natural topography, filling of wetlands, or obstruction of a natural drainage course.
  - v. Construction of a conforming sign would obstruct the vision of motorists or otherwise endanger the health or safety of passers-by.
  - vi. Variance from certain sign regulations would be offset by increased building setback, increased landscaping, or other such enhancements, so that the net effect is an improvement in appearance of the parcel, compared to the result that would be otherwise achieved with construction of a conforming sign.
  - vii. A sign which exceeds the permitted height or area standards of this Chapter would be more appropriate in scale because of the large size or frontage of the parcel or building.

**Sec. 70-14. - Ground Sign Variances for Business Centers**

The dimensional requirements (height and area) of Section 70-5, Specific Sign Standards, may be modified by the Planning Commission for business center or shopping center ground signs with multiple tenants and over 20,000 square of gross floor area when the following criteria have been met:

- a. Where the objectives and intent of this Chapter are better served by such modifications, rather than through the strict application of the requirements contained therein.
- b. The sign will provide clearer, uncluttered identification to passing motorists than would otherwise be possible under the dimensional requirements of this Chapter.

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- c. The requested modification will improve the aesthetics of the site by minimizing the number of individual signs on the property.
- d. For larger centers, the sign will identify anchor tenants as opposed to all businesses.
- e. The area of a changeable message sign or gasoline price sign still cannot exceed one-third (1/3) the total area of the sign for which a modification is granted.

**Sec. 70-15. - Substitution Clause**

Notwithstanding any provision, standard, or regulation in this Chapter to the contrary, a noncommercial message may be substituted, in whole or in part, for any commercial message on any sign permitted pursuant to this Chapter. If a noncommercial message is substituted, the sign must still comply with the provisions, standards, and regulations of this Chapter applicable to the original sign prior to any substitution. The purpose of this provision is to prevent any inadvertent favoring of commercial speech or messages over noncommercial speech or messages.

**Sec. 70-13. - Severability Clause**

If any provision, standard, or regulation of this Chapter, or the application thereof to any person or circumstance, shall be found invalid by a Court, such invalidity shall not affect the remaining portion or application, or validity of the remaining provisions, standards, or regulations of this Chapter as a whole, provided such remaining portions are not determined by the Court to be invalid. It is hereby declared to be the legislative intent that this Chapter would have been adopted, had such invalid provision not been included.



JOHNSON ROSATI SCHULTZ JOPPICH PC

34405 W. Twelve Mile Road, Suite 200 ~ Farmington Hills, Michigan 48331-5627

Phone: 248.489.4100 | Fax: 248.489.1726

Timothy S. Wilhelm  
twilhelm@jrsjlaw.com

www.jrsjlaw.com

January 30, 2014

Rod Cook, City Manager  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

RE: Murphy/MERS Agreement

Enclosed please find an Agreement for Council review and approval which memorializes the arrangements and understandings between the City and David Murphy as to the six months' pay he received pursuant to Section VI(B) of his City Manager Contract following his termination. The Agreement is necessary to address concerns raised by MERS regarding the treatment of this pay for purposes of the City's MERS retirement plan, and to ensure Murphy receives the MERS benefit related to the six months' pay as provided for under Section VI(B). David Murphy has reviewed and approved the proposed Agreement.

As background, the City Council's termination of David Murphy's employment as City Manager on October 28, 2013, triggered Section VI(B) of the City Manager Contract dated June 9, 2008, which states, in pertinent part:

The employer agrees, however, in the event of the manager's termination by affirmative vote of the City Council, he will receive six (6) months' pay and benefits then in effect commencing on the date of this termination.

Pursuant to Section VI(B), on November 1, 2013, the City paid Murphy six months' pay totaling \$45,197.50, among other amounts. Under the City's MERS Retirement Plan this pay triggered an employee contribution by Murphy to MERS in the amount of \$547.01 and an employer contribution by the City in the amount of \$9,251.93. When the City attempted to report and contribute the employer contribution, MERS advised that, absent an agreement between the parties, MERS would not treat the six months' pay to Murphy as reportable and includable wages for purposes of the City's MERS Retirement Plan and determining Murphy's final average compensation and service credit.

The proposed Agreement memorializes the following:

- i. The City's payment of \$45,197.50 representing six months pay to Murphy pursuant to Section VI(B) of the City Manager Contract are reportable and

Murphy/MERS  
Letter to R. Cook  
January 29, 2014  
Page 2

includable wages for purposes of the City's MERS Retirement Plan and determining Murphy's final average compensation (FAC).


- ii. The City will make its employer contribution of \$9,251.93 to MERS.
- iii. The City will pay the previously withheld amount of \$547.01 to MERS as Murphy's employee contribution.
- iv. Murphy will receive six months' additional service credit based on the six months' pay.

Please place this matter on the next City Council agenda, with a request that City Council approve this Agreement and authorize the Mayor and Clerk to sign it.

Should you have any questions or concerns regarding the foregoing, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.



Timothy S. Wilhelm

TSW/am  
Enclosure

## AGREEMENT

This Agreement is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of South Lyon ("City"), a Michigan municipal corporation, 335 S. Warren Street, South Lyon, Michigan 48178, and David M. Murphy ("Murphy"), an individual residing at 9871 Alger Drive, Brighton, Michigan 48114.

A. On October 28, 2013, the City of South Lyon City Council terminated Murphy's employment as City Manager of the City of South Lyon as authorized pursuant to, inter alia, Article VI of the City Manager Contract dated June 9, 2008.

B. Section VI(B) of the City Manager Contract states, in pertinent part:

"The Employer agrees, however, in the event of the Manager's termination by affirmative vote of the City Council, he will receive six (6) months pay and benefits then in effect commencing on the date of his termination."

C. On November 1, 2013, pursuant to Section VI(B), the City paid Murphy six (6) months pay totaling \$45,197.50, among other amounts, and under the City's MERS retirement plan, this pay triggered an employee contribution by Murphy to MERS in the amount of \$547.01 ( $\$45,197.50 \times 1.27\%$ ), which the City withheld, and it also triggered an employer contribution by the City in the amount of \$9,251.93 ( $\$45,197.50 \times 20.47\%$ ).

D. The City reported the foregoing pay to MERS, and MERS advised that it requires an agreement memorializing the parties' agreement as to the pay to Murphy and how it is to be addressed for purposes of the City's MERS retirement plan and Murphy's participation therein, and the parties desire to memorialize their agreement.

The parties hereby agree as follows:

1. The City's payment of \$45,197.50 to Murphy pursuant to Section VI(B) of the City Manager Contract is regular, reportable, and includable wages and will be considered as such for purposes of determining the City's and Murphy's required employee and employer contributions to the City's MERS retirement plan, and, if applicable, for determining Murphy's final average compensation.

2. Based on the City's payment to Murphy referenced in paragraph 1 above, the City shall make its employer contribution of \$9,251.93 to MERS, and the City shall pay to MERS Murphy's employee contribution of \$547.01.

3. Based on the City's payment to Murphy referenced in paragraph 1 above, Murphy shall receive an additional six (6) months service credit for purposes of the City's MERS retirement plan.

CITY OF SOUTH LYON

By: \_\_\_\_\_  
Tedd M. Wallace, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Lisa Deaton, Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
David M. Murphy

Date: \_\_\_\_\_



JOHNSON ROSATI SCHULTZ JOPPICH PC

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February 3, 2014

City Council  
City of South Lyon  
c/o Rod Cook, City Manager  
335 S. Warren Street  
South Lyon, MI 48178

**RE: City Cable Channel**

Dear City Council Members:

Based on the Council comments indicating a desire to have a resident cable commission or resident input on how to proceed with the City's government cable channel, below is basic information regarding some of the alternatives that would allow for resident input on this issue.

The Chapter 26 of the City's Code of Ordinances pertains to Cable Communications, and Section 26-20 establishes the South Lyon Cable Communications Commission which is to be made up of three (3) residents of the City who are appointed by Council. The purpose of Chapter 26 is:

The purpose of this chapter is to provide fair regulation of cable communications service in the City of South Lyon in the interest of the public to promote and encourage adequate, economical and efficient cable communications service for the residents of the City of South Lyon, to promote and to encourage harmony between cable communications companies and their subscribers and to provide for the furnishing of cable communications system service to the residents of the City of South Lyon without unjust discrimination, undue preferences or advantages.

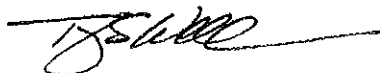
Unfortunately, this purpose statement is outdated as Chapter 26 pre-dates the Michigan Legislature's adoption of the Uniform Video Services Local Franchise Act, Public Act 480 of 2006, MCL 484.3301 et seq., which largely eliminated local control over most aspects of local cable franchise agreements, and the City's Ordinance has not been updated. Nonetheless, Section 26-20(c) allows the City to direct the Cable Communications Commission, by resolution, to undertake additional tasks as it deems appropriate. It states, in pertinent part, "The commission, in addition to the functions and responsibilities that the city council or city manager may delegate to it from time to time by resolution, shall review plans and suggest and assist in the development of locally originated programs."

It is my understanding that the City's Cable Communications Commission is not currently populated or functioning, but nonetheless, the City could appoint members to the Commission and use it to evaluate and recommend how to proceed with the operation of the City's cable channel. I have concerns that a three (3) member commission may not be large enough to provide for all perspectives and may not provide enough members to share and handle the work. The Ordinance could be amended to provide for more members, but if Council is interested in providing for a larger group, it may make more sense to create a temporary ad hoc committee to evaluate the issues and report to or recommend a course of action to Council. Using a new ad hoc committee would avoid problems that might arise from the Cable Communications Commission existing under an outdated Ordinance and an amended statutory regulatory scheme, and it would allow Council to better control the number of members and the purpose of the committee.

There are other alternatives which Council might choose for proceeding on this issue. If you have any questions, or if I can provide any additional information regarding this issue, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.

A handwritten signature in dark ink, appearing to read 'Tim Wilhelm', with a long horizontal flourish extending to the right.

Timothy S. Wilhelm





## **South Lyon Parks and Recreation Master Plan 5-Year Update**

### **Proposed Schedule**

**January 29, 2014: Kick off Meeting**

**Data Collection and Survey Generation: January 29 - February 12**

**Present Survey Format and Content: February 12, Parks and Recreation Commission Meeting.**

**Revise Survey and Upload to City Web Site: February 13; survey continues to March 14**

**Public Workshop: March 12, Parks and Recreation Commission Meeting.**  
*Publish Formal Public Invitation*

**Draft Plan Documentation: February 12 - March 28**

**Submit Draft Plan to Parks and Recreation Commission: March 31**

**Review Draft Plan: April 9, Parks and Recreation Commission Meeting**

**Incorporate Draft Plan Comments into Final Plan and submit to Parks and Recreation: April 18. Begins 30 day review process.**

**Attend Special Parks and Recreation Meeting for Approval: April 30, or regular scheduled meeting May 7**

**Submit Final Plan to City Council: May 15**

**Attend City Council for Master Plan Presentation and possible Adoption and Resolution: May 27. *Publish Formal Public Invitation***

**Attend City Council for Adoption and Resolution if not given at May 27 meeting: June 9**

**Submit Final Master Plan to DNR, on or about June 30**

Sincerely,  
RUSSELL DESIGN, INC.

A handwritten signature in black ink that reads "MARC R. RUSSELL" with a stylized flourish at the end.

Marc R. Russell, ASLA  
Principal





**HUBBELL, ROTH & CLARK, INC**

**Consulting Engineers**

**Principals**

George E. Hubbell  
Thomas E. Biehl  
Walter H. Alix  
Peter T. Roth  
Michael D. Waring  
Keith D. McCormack  
Nancy M.D. Faught  
Daniel W. Mitchell

**Senior Associates**

Gary J. Tressel  
Kenneth A. Melchior  
Randal L. Ford  
Timothy H. Sullivan

**Associates**

Jonathan E. Booth  
Michael C. MacDonald  
Marvin A. Olane  
William R. Davis  
Jesse B. VanDeCreek  
Robert F. DeFrain  
Marshall J. Grazioli  
Thomas D. LaCross  
Dennis J. Benoit  
James F. Burton  
Jane M. Graham  
Donna M. Martin  
Charles E. Hart

March 5, 2013

City of South Lyon  
335 S. Warren Ave  
South Lyon, Michigan 48178

Attn: Mr. David M. Murphy, City Manager

Re: Roads Inventory  
City of South Lyon

HRC Job No. 20130054.86

Dear Mr. Murphy:

As requested by the City of South Lyon, Hubbell, Roth & Clark, Inc. (HRC) has reviewed the City's need for updating the Roads Inventory and offers the following:

In previous years, the Road Commission for Oakland County (RCOC) offered to perform a Pavement Quality Index (PQI) assessment for City roads at a discounted rate. This was completed in the City in 2005 and formed the basis for the annual Road Improvement Program. However, in 2010, RCOC switched to a local road rating program using the Pavement Surface Evaluation and Rating (PASER) system to rate roads and is no longer offering the PQI. PASER uses visual inspection to evaluate pavement surface conditions based on the pavement material and types of deterioration present and assigns a rating on a scale of 1 to 10, with 1 being a pavement in a failed condition and 10 being a pavement in excellent condition.

RCOC does not have the capacity to complete PASER evaluations of all local roads and therefore encourages local communities to attend PASER training and rate their own roads or have their engineering consultant complete this task. HRC currently has six people trained in PASER that can qualify the City to be eligible for a nominal reimbursement from the Transportation Asset Management Council (TAMC), as described further herein.

Each community is requested to submit information to the TAMC regarding road improvements on a three-year basis, using the Investment Reporting Tool (IRT). In future years, Act 51 money will be in jeopardy if the IRT is not completed. Each community is also encouraged to submit local road ratings to SEMCOG and the TAMC as they are collected. Each community that receives Act 51 Road Funding is permitted to spend up to 50 percent on Local Roads. However, to be eligible to move more than 50 percent of Act 51 Major Road Funds to Local Roads, an Asset Management Plan must be adopted by the City and then approved by TAMC. This would provide some flexibility in funding local roads as projects move forward with limited reporting beyond the updates to the asset management plan.

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50 Cherry Street  
Mt. Clemens, Michigan 48043  
Telephone 586 569 5000 Fax 586 569 0119  
www.hrc-engr.com

**Engineering. Environment. Excellence.**



PASER is used in conjunction with RoadSoft, which is a free program developed by Michigan Technological University's Local Technical Assistance Program (LTAP). RoadSoft allows for data to be collected and summarized efficiently. The City can request a copy of RoadSoft from LTAP which is set up based on individual communities. HRC can provide this request letter should the City elect to move forward.

The RoadSoft program data output will enable HRC to assist the City with determining the level of road funding necessary to maintain the overall level of service which could be accomplished through a potential annual maintenance program (joint/crack sealing, patching etc.) before a full reconstruction is necessary. The one drawback of the RoadSoft program is the format in which the reports are output. The reports list the roads in a fashion that may not be easily interpreted by those unfamiliar with the program. Therefore additional effort is required to reformat the output into a report that the City can readily utilize for decision making purposes.

It must be noted that we anticipate RCOC will perform PASER ratings on County Federal Aid roads. The Federal Aid Roads in the City are: 11 Mile Road, 9 Mile Road, 8 Mile Road, Dixboro Road, Dorothy Street, Lafayette Street, Lake Street, Martindale Road, McMunn Street, Pontiac Trail and Reynolds Sweet Parkway. Of these roads, 9 Mile Road (portion), Dorothy Street, McMunn Street and Reynolds Sweet Parkway are City-owned roads. Therefore, the total mileage of paved roads owned by the City is approximately 28 miles. As the Federal Aid Roads listed above would not need to be assessed as part of the PASER rating described herein, the total length to be inspected is approximately 26 miles. Based on the miles of roads and tasks below, we anticipate the following level of effort and cost:

#### Road Inventory and Improvement Plan

Task	Hours	Cost
Software and data file set up	4	\$400.00
Data collection of road rating	16 * 2 people = 32	\$3,200.00
Data download	10	\$1,000.00
Summary Reports	40	\$4,000.00
Roadway Mapping	40	\$4,000.00
Funding & Add'l Analysis	40	\$4,000.00
Public Information Meeting	10	\$1,000.00
TAMC Approved Asset Management Plan	10	\$1,000.00
<b>Totals</b>	<b>186</b>	<b>\$18,600.00</b>

In order to save costs (\$1,600), the second person riding with our evaluator could be City staff. Additionally, the TAMC will reimburse agencies to rate 100% of their (paved) non-federal-aid system at a rate of \$11.65 per mile. Therefore, the total reimbursement for City roads would be approximately \$303. Each community is eligible for reimbursement once during the 2011-13 cycle. Reimbursement requires only an email to the TAMC Coordinator at MDOT. To be eligible for reimbursement, one member of the rating team must have had PASER training in 2012, i.e. the HRC staff.



**The total project costs for updating the road improvement program, preparing a roadway asset management plan would be \$18,600.**

Finally, HRC has vast experience with preparing bid packages for our clients that entail selection of as-needed annual road rehabilitation contract. This would allow the City to perform yearly road rehabilitation projects without the need to fully engineer and re-bid the work each fiscal year, thereby reducing future road rehabilitation design and bid engineering costs. A scope and fee to provide this service can be negotiated with City if this type of program fits into the yearly forecasting.

We would recommend that this study be completed and used to form the basis for the 2014-2016 projects. Upon authorization and receipt of the RoadSoft program from the City, HRC would proceed to have the draft report written within 90 days then another 30 days for review at a City Council meeting and host a Public Information Meeting before finalizing.

If you have any questions, or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Accepted By:  
CITY OF SOUTH LYON

A handwritten signature in black ink that reads "Jesse B. VanDeCreek".

Jesse B. VanDeCreek, P.E.  
Associate

Signature: \_\_\_\_\_

Written Name: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

TJK/  
pc: City of South Lyon, Bob Martin  
HRC; K. McCormack, T. Kniga, File



# **SOUTH LYON POLICE DEPARTMENT**

## **Memorandum**

**Subject: Gun Quote for 18 new Glock handguns**

**From: Sgt Baker**

**To: Lt Sovik / Chief Collins**

**Date: 01/28/2014**

The following Quotes were received for the purchase of 16 Glock G22's and 2 Glock G27's with night sights and 3 magazines.

1. Michigan Police Equipment 7,363.00 (18 guns at 409.00 per gun)
2. Cabela's 10,259.82 \*with no night sights (18 guns at 569.99 per gun)
3. Randy's Hunting Center 8,820.00 \* with no night sights (18 guns at 490.00 per gun)

I also contacted the following Firearms Dealers who are unable to provide the requested firearms due to a manufacturing gun shortage. In addition they are unable to provide us with an estimated delivery date.

1. Guns Galore, Fenton
2. Dunhams Sports, All stores in Michigan

\*It is important to note that Michigan Police Equipment is the only Law Enforcement division dealer in Michigan authorized by Glock. No other Firearm Dealer will be able to match the price of Michigan Police Equipment due to this. They receive special Law Enforcement only pricing.



Community Image Builders

## CIB PLANNING

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January 14, 2014

City Council  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Attention: Mr. Rod Cook, Interim City Manager

Subject: **Review Process-Draft Master Plan**

Dear Council Members:

As you are aware, the Planning Commission and staff have been working on a new South Lyon Master Plan with a team of consultant's including LSL Planning, CIB Planning, and Russell Design. A draft of that plan is now complete and at last Thursday's regular meeting the Planning Commission recommended that the City Council accept it for distribution under the Michigan Planning Enabling act of 2008. Section 125.3841(2) of that law states:

"If the legislative body approves the distribution of the proposed master plan, it shall notify the secretary of the planning commission, and the secretary of the planning commission shall submit, in the manner provided in section 39(3), a copy of the proposed master plan, for review and comment, to all of the following:

- Contiguous communities;
- The Oakland County Planning Commission;
- Each public utility company, railroad company, and public transportation agency owning or operating a public utility, railroad, or public transportation system within the local unit of government; and
- The Oakland County Road Commission and the state transportation department."

Under this act, the above reviewers have 63 days to provide comments back to the Planning Commission for consideration and possible plan revisions. The Planning Commission would then hold a public hearing on the revised draft and recommend approval to City Council for final adoption. Based upon this process, the City Council will see the plan again, probably in about 3-4 months. It is also worth mentioning that prior to distribution, we will have to make some minor edits to the document, including details such as the names of new Planning Commissioners and meeting dates.

17195 Silver Parkway, #309  
Fenton, MI 48430

Phone: 810-335-3800  
Email: [avantini@cibplanning.com](mailto:avantini@cibplanning.com)

City of South Lyon Council  
**Master Plan Distribution Letter**  
January 14, 2014  
Page 2

I look forward to discussing this with you at an upcoming City Council meeting and if you should have any questions before then, please contact us at 810-335-3800.

Sincerely,

**CIB PLANNING**

A handwritten signature in cursive script, reading "Carmine P. Avantini".

Carmine P. Avantini, AICP

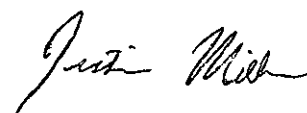
Jan 14, 14

Dear Mayor Tedd Wallace,

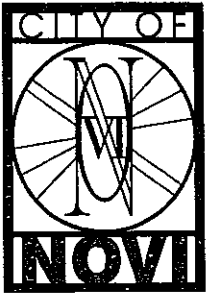
I just wanted to thank you for everything you do for the city of South Lyon. I just moved to South Lyon from my hometown Livonia three years ago, and since I have lived here I have grown to favor the South Lyon community over the Livonia community. Driving through town for the first time I knew I would love this town. I remember my first time I drove into South Lyon I was looking for things to dislike about the area because I was against me and my family moving here, but there was little to complain about. Things seemed to be under control and it seemed to have a much safer environment than the Livonia area. Everyone was friendly and I remember seeing all the different shops supporting the football teams and seeing the pride this town had made the move here very easy. I also thought it was cool how there was such a strong rivalry between SLHS and SLEHS, it gave everyone something to get excited for. But even with the rivalry everyone seemed to get along just fine.

Your city is ran very well because of your involvement and it's hard not to have pride for such a great city. I also appreciate your involvement with the South Lyon television station. I'm on the football team here at South Lyon High School and I remember hearing that there was a television station that covers our games but I never knew our mayor was the man covering it. I thought that was so cool that you were so involved with the communities athletics and it was cool to learn the mayor was a fan of the team I'm a part of. I also thought it was cool that South Lyon hosts the festivals that they do. I had one complaint when i moved here and it was that South Lyon doesn't have a Spree festival like Livonia had. But then, sure enough, this year the Spree festival came to South Lyon. The city of South Lyon is my new home and I wouldn't want to live anywhere else. Thank you for your involvement in the little things; it means a lot.

Sincerely,







January 27, 2014

Mr. Rod Cook, City Manager  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

**CITY COUNCIL**

**Mayor**  
Bob Gatt

**Mayor Pro Tem**  
Dave Staudt

Andrew Mutch

Justin Fischer

Wayne Wrobel

Laura Marie Casey

Gwen Markham

**City Manager**  
Clay J. Pearson

**Community Development  
Director**  
Charles Boulard

**Deputy Director of  
Community Development**  
Barbara E. McBeth

**Building Official**  
Tom Walsh

**Building Division**  
248.347.0415  
248.735.5600 fax

**Planning Division**  
248.347.0475  
248.735-5633 fax

**Ordinance Enforcement  
Division**  
248.735.5678  
248.735.5600 fax

Re: Notice to Terminate provision of Building Review and Inspection  
Services for the City of South Lyon

Dear Mr. Cook,

As you are surely aware, the City of Novi currently provides Plan Review and Building Inspection Services for the City of South Lyon. I believe this intergovernmental relationship has been positive for both communities and I cannot speak highly enough of the South Lyon staff that we have had the pleasure to work with in serving your citizens.

As the economy generally and specifically the development and construction industries continue to recover it has become increasingly challenging to maintain a high level of service to our customers in both South Lyon and Novi.

With this increasing challenge in mind, the City of Novi will terminate provision of the above services to South Lyon beyond March 28, 2014. I trust this notice, somewhat longer than the minimum 45 days specified in the agreement will allow smooth hand off to the team you choose going forward. Building Official Tom Walsh, myself and all our staff will do whatever we can to assist to make this transition as efficient as possible.

Please let me know if you have any questions or if I can be of assistance,  
Thank you.

Respectfully,

Charles Boulard  
Community Development Director

Cc: Clay Pearson, City Manager

**City of Novi**  
45175 W. Ten Mile Road  
Novi, Michigan 48375

cityofnovi.org

**City of South Lyon**  
**2013 Solid Waste and Recycling Dashboard Metrics**

Materials Recycled (tons)	543.40
Household Hazardous Waste (tons)	3.00
Yard Waste (tons)	1,622.50
Total Tons Utilized <sup>1</sup>	2,168.90
Utilization Rate, i.e. Total Recycling Rate	40.7%
Landfilled (tons)	3,162.10
Total Solid Waste (tons)	5,331

Rubbish and Recycling Expenditures <sup>2</sup> (per capita)	\$44.29
Regional Median for Southeast Michigan	\$69.01

Environmental Impact <sup>3</sup>	
Energy Saved (million Btu)	5,420.6
Energy Saved (annual household equivalents)	53.7
Reduced Airborne Pollution Emissions (tons)	607.9
Reduced Waterborne Pollution Emissions (tons)	2.3
Mined Resource Savings (tons)	32.9
Number of Trees Saved	4,058.7

<sup>1</sup> Michigan's *Solid Waste Policy* recognizes solid waste as a resource that should be managed to promote economic vitality, ecological integrity, and improved quality of life in a way that fosters sustainability. By recognizing solid waste as a resource, Michigan can more fully realize the economic, environmental, and social benefits of utilizing materials that may be thought of as waste but that still have inherent value. Utilization includes recycling materials into new products, capturing the energy content of waste materials, and composting organic materials into useful products.

<sup>2</sup> *RRRASOC Solid Waste Expenditure Benchmark Study, 2012*. RRRASOC compared the FY 2012-2013 expenditures of municipalities in southeast Michigan on sanitation, solid waste and recycling activities.

<sup>3</sup> Lifecycle analyses of materials allows for the comparison of recycling materials to the use of virgin materials for industrial feedstock.



City of South Lyon- January 2014

City of South Lyon- Month of JAN 2014				
Week Starting	Trash (tons)	Recycle (tons)	YW (tons)	
	58.8	8.00	0	
	73.55	9.10	0	
	66.04	10.50	0	
	66.16	9.04	0	
<b>TOTAL</b>	<b>264.55</b>	<b>36.64</b>	<b>0.00</b>	

2484860049

Duncan Disposal Systems, LLC

2/4/2014



Chief Lloyd Collins  
So. Lyon Police Dept.  
So Lyon, Mich., 48176

January 26, 2014

Chris!  
Excellent job!  
I thank you for providing the high-level of service to which our citizens have become accustomed.  
Chief Collins

Dear Chief Collins,

About six weeks ago, I had just arrived at my mother's place from Boston. I had come to begin cleaning out mother's place on Lexington Drive. The car had left and as I tried to use the key to open the door, it broke off in the lock. My cell phone was running low and the temp. was I think below zero; but somehow the 911 operator got me in touch w/ the South Lyon Police,

I just want you to know in no uncertain terms how happy and lucky and grateful I was when officer Chris Sederlund came rolling up to the house parking lot within 5 or 6 minutes. He was a real Super man — helpful and knowledgeable and kind. Talk about going out of one's way to assist a lady in distress! He first walked me over



to my next door neighbors so I could get  
out of the cold while he asked for a pair  
of pliers and was able to get the broken  
key out of the lock and used another key  
to get the door open. He then gave me  
some good advice about getting a new dead-  
bolt lock for safety in the future. He even  
called a locksmith he knew just to keep  
him on call in case his key didn't work.

I am enclosing a small gift to  
your Palueman's Benevolent Fund because I  
want to do at least a small something  
after such a beautifully, gentlemanly  
handling of a situation. The cookies  
are for officer Sederlund, again  
much too small a something for such a  
big impression! God bless you all.  
Happy New Year.

Sincerely,  
Kathy Urban  
25665-40 Lexington Drive