

Regular City Council Meeting

August 25, 2014

Agenda

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Approval of Minutes: August 11, 2014
 Approval of Bills
 Approval of Agenda
 Public Comment

I. Old Business

II. New Business

1. Consider approval of the purchase of a 4 x 4 Pickup Truck by the Water Department.
2. Consider approval of road closures for the 2014 Pumpkinfest Run Saturday Sept. 27, 2014
3. Consider approval of road closures for the 2014 Pumpkinfest Parade Saturday Sept. 27, 2014

III. Manager's Report

IV. Council Comments

V. Adjournment

CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
August 11, 2014

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Dixon, Kivell, Kramer, ~~Kopkowski~~, Rzyzi, and Wedell

Also Present: City Manager ~~Ladner~~, Chief Collins,
Attorney ~~Wilhelm~~, Chief Kennedy, and
Clerk/Treasurer Deaton

Absent: Department Head ~~Martin~~

MINUTES

CM 8-1-14 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kramer
Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilman Kivell questioned the bill for Tyler Technologies. Clerk Deaton stated that is the company we use for our Fund Balance system.

CM 8-2-14 MOTION TO APPROVE BILLS

Motion by Kivell, supported by Rzyzi
Motion to approve bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

8/11/14

AGENDA

City Manager Ladner stated we have two additions to the Agenda for a resignation from the Historical Society and an appointment to the Historical Society.

CM 8-3-14 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Kivell, supported by Kramer

Motion to approve agenda as amended

VOTE:

MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

OLD BUSINESS

1. Resignation of Gary Fagin **from the** Downtown Development Authority Board

Mayor Wallace stated Gary Fagin is resigning from **the** DDA Board he has been very busy with the addition to his building.

CM 8-4-14 MOTION TO ACCEPT RESIGNATION OF GARY FAGIN FROM DDA BOARD

Motion by Kopkowski, supported by Dixon

Motion to accept the resignation of Gary Fagin from the Downtown Development Authority Board

- 1b. Resignation of Greg Jacobs from the Historical Society

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 8-5-14 MOTION TO ACCEPT THE RESIGNATION OF GREG JACOBS FROM THE HISTORICAL COMMISSION

Motion by Kopkowski, supported by Wedell

Motion to accept the resignation of Greg Jacobs from the Historical Commission

VOTE:

MOTION CARRIED UNANIMOUSLY

8/11/14

2 b. Appointment to the Historical Commission

Mayor Wallace stated we are very fortunate that Gary Wickersham has applied to be on this board. He has been involved with the village and is a historian himself and has grown up in South Lyon. Gary Wickersham stated he is a 62 resident of South Lyon. He stated he made the movie that is sold at the Historical Depot.

CM 8-6-14 MOTION TO APPROVE APPOINTMENT TO HISTORICAL COMMISSION

Motion by Wedell, supported by Kopkowski

Motion to approve appointment of Gary Wickersham to the Historical Commission

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider approval of revised rental contract for the Historic Village Chapel and Gazebo

City Manager Ladner stated there were many comparisons done with comparable chapels and locations. WE are not raising the rates astronomically. Mayor Wallace stated it sounds as though the job will be more of a planner, and there are 3 or 4 times she will have to meet with people for the event. City Manager Ladner stated that is one reason we are giving her the \$275.00 instead of the \$100.00 she was paid in the past.

CM 8-7-14 MOTION TO APPROVE THE RENTAL CONTRACT FOR THE HISTORIC VILLAGE CHAPEL AND GAZEBO

Motion by Rzyzi, supported by Kivell

Motion to approve the rental contract for the Historical Village Chapel and Gazebo with the revised changes

VOTE: MOTION CARRIED UNANIMOUSLY

3. Consider approval of agreement for Independent Contractor to act as the Historic Village Chapel facilities coordinator

City Manager Ladner stated this contract will treat Kelly Smith as an independent contractor and it formalizes the agreement, and lets her know what the City expects and what she can expect from the City. Councilman Kramer questioned the reimbursement clause in the contract. City Manager Ladner stated everything that will be reimbursed will have to be pre-approved by her if the cost is over \$50.00

CM 8-8-14 MOTION TO APPROVE THE AGREEMENT FOR INDEPENDENT CONTRACTOR TO ACT AS HISTORIC VILLAGE CHAPEL FACILITIES COORDINATOR AND AUTHORIZE THE CITY MANAGER TO SIGN THE CONTRACT ON BEHALF OF THE CITY

Motion by Rzyzi, supported by Kivell

Motion to approve the agreement for **independent** contractor to act as Historic Village Chapel Facilities Coordinator and **authorize** the City Manager to **sign** the contract on behalf of the city.

VOTE:

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. Consider approval of agreement for **street** closure for Witch's Hat Fall Run from 8:30 a.m. to 11 a.m. on **September 27, 2014**

Scott Smith stated this is the 23rd year the South Lyon Cross Country team has presented the Witch's Hat run and they **appreciate** the support they have received from the City and the Police Department. He further **stated** this year they have added a half marathon and more than half the people **that** attend come from all over the state and some from out of state. It brings people in and it is a **good** event. Discussion was held regarding the short time for the road closures.

CM 8-9-14 MOTION TO APPROVE ROAD CLOSURES FOR THE WITCH'S HAT RUN

Motion by Wedell, supported by Rzyzi

Motion to approve Road Closures for the Witch's Hat run on September 27, 2014

VOTE:

MOTION CARRIED UNANIMOUSLY

8/11/14

2. Consider approval of the negotiated contract between the City of South Lyon and the American Federation of State, County and Municipal Employees, (AFSCME) for the period of July 1, 2014 through June 30, 2017

City Manager Ladner stated the key things to note in this contract are a 1% increase the first and second year with a one year payout allotment to help offset the increase in the employees paying for part of their insurance, and a 1 ½% increase the 3rd year. The longevity pay has been brought into alignment with other unions. She further stated the probation period was changed from one year to 180 days. Councilman Rzyzi stated **It is nice to see raises being given to our employees.**

CM 8-10-14 MOTION TO ACCEPT THE AFSCME CONTRACT AS PRESENTED

Motion by Kivell, supported by Kramer

Motion to approve the contact between **the City of South Lyon and the American Federation of State, County and Municipal Employees, (AFSCME)** for the period of July 1, 2014 through June 30, **2017 as presented**

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

City Manager Ladner stated **she provided Council with** a copy of the WOW contract because many residents have had many problems with their service. City Manager Ladner stated she and the City Attorney **will be requesting** a meeting with them. City Manager Ladner stated Council **needs to designate voting delegates** for the MML. The conference is in October and the deadline is **September 9th for the early blrd registration**. The league is offering bus service to the conference.

COUNCIL COMMENTS

Councilman Kivell stated he is happy the City Manager is looking into the WOW contract. Councilman Kivell stated he attended the Milford Memories event the previous weekend and it's a great event. They had over 300 volunteers and it was a beautiful day.

Councilman Rzyzi stated he would like an update on the railroad tracks. City Manager Ladner stated she has received two letters that residents have received from CSX stating the

construction will begin September of this year. Councilman Rzyzi stated Pumpkinfest is looking for volunteers and he encourages everyone to sign up.

Councilman Kramer questioned if we have to continue using WOW. Mayor Wallace stated it is a non-exclusive agreement and any other cable companies could come into the City, but they would have to run their own lines. He further stated he has tried many times to get other companies to come in and Comcast seems to have no interest.

Mayor Wallace stated Depot Day is September 6th and it is a **great** event for kids and adults.

Martin Gaut of 458 W Liberty stated he missed the **public comment** and asked if he could speak. Mayor Wallace stated he could. Mr. Gaut **stated** the City **brought** in some sand for the volleyball courts, but there have been a few **injuries**. He stated he **has spoken** to Parks and Recreation regarding the standing water at **Volunteer Park** and some **holes** in the ground of the fields, and he would like that addressed. City Manager Ladner stated we **will contact** him and meet him at the fields to see the **things** he feels **should be addressed**.

CM 8-11-14 MOTION TO ADJOURN

Motion by Kramer, supported by Kopkowski

Motion to adjourn meeting at 8:10 p.m.

VOTE: **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Tedd Wallace, Mayor

Lisa Deaton Clerk/Treasurer



AGENDA NOTE

New Business: Item #

MEETING DATE: August 25, 2014

PERSON PLACING ITEM ON AGENDA: Robert J. Martin, Water/Sewer Department Superintendent

AGENDA TOPIC: Purchase of Water Department 4x4 Pickup Truck

EXPLANATION OF TOPIC: It is time to replenish the Water Department's fleet with the purchase of a new 4x4 pickup truck. This vehicle will replace the 2002 Dodge Dakota which is now 12 years old with transmission and body trouble (see attached pictures). The new truck will be used for snow plowing, pulling generators and use on pumps and lift stations. The department currently has five working vehicles including the 2002 Dodge Dakota. The City Mechanic, Doug Buers, reviewed and helped write a spec sheet for the Department's truck. This truck will meet our needs for pulling trailers and for complete City service.

I am requesting to purchase a 2015 Ford, F-250, 4X4 Supercab. I have received three quotes (see attached). Varsity Ford is the low quote for \$24,353.00. We have budgeted \$33,000.00 (\$16,500.00 in each Water and Wastewater Departments) in Capital Outlay in the 2014-2015 fiscal year for this purchase.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Pictures of 2002 Dodge Dakota and three quotes for 2015 Ford F250 4x4 Supercab.

POSSIBLE COURSES OF ACTION: Approve/deny the purchase of new 2015 Ford, F-250, 4x4, Supercab.

RECOMMENDATION: Approve purchase of new 2015 Ford F-250, 4x4, Supercab from Varsity Ford.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of new 2015 Ford F-250, 4x4 Supercab.

2002 Dodge Dakota



VARSTY FORD, INC.

FLEET & COMMERCIAL DEPARTMENT.

(734) 996-2300

DATE _____

7-25-14

DELIVERY DATE ORDER

CITY OF SOUTH LYON

BOB MARTIN

DOB 11/14/1972
YEAR 2015 MAKE FORD MODEL F250 4X4 BODYSTYLE SUPERCAB
11/15/11

YEAR 2015 MAKE FORD MODEL 2.2L
NO. CYLINDERS 8 CUBIC INCHES 6.2L WHEELBASE 142"

PRICES QUOTED ON NEW UNIT AND TRADE-IN EXPIRE ON:

Varsity

PAT MAURER

Sales & Leasing / Commercial Sales

3480 JACKSON RD. • P.O. BOX 2507

ANN ARBOR, MI 48103

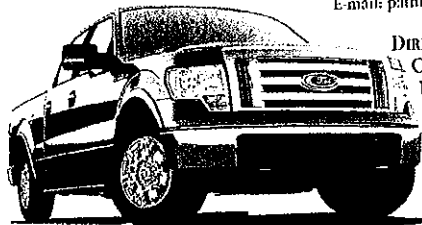
E-mail: patmaurer@varsityford.com

www.varsityouts.com

DIRECT (734) 332-1756

CELL. (734) 678-7638

FAX (734) 996-5784



TOTAL \$24,353.00

BY

Estuck Maurer

Varsity Ford, Inc.

CNGP530

VEHICLE ORDER CONFIRMATION

07/11/14 15:09:12

Dealer: F48426

Page: 1 of 2

==>

2015 F-SERIES SD

Order No: 8888 Priority: J1 Ord FIN: QD957 Order Type: 5B Price Level: 515
 Ord PEP: 600A Cust/Flt Name: SOUTH LYON PO Number:

| | RETAIL | | RETAIL |
|----------------------|---------|---------------------|--------|
| x2B F250 4X4 S/C | \$36040 | 18B MOLDED BLK STEP | \$370 |
| 142" WHEELBASE | | 10000# GVWR PKG | |
| N1 BLUE JEANS MET | | 213 ELECTRONIC SOF | 185 |
| A VNYL 40/20/40 | | 41H ENG BLK HEATER | NC |
| S STEEL | | 473 SNOW PLOW PKG | 85 |
| 30A PREF EQUIP PKG | | SPARE TIRE/WHL5 | NC |
| .XL TRIM | | 52B BRAKE CONTRLLR | 270 |
| .TRAILER TOW PKG | | | |
| 572 .AIR CONDITIONER | NC | | |
| .AM/FM STER/CLK | | | |
| 996 .6.2L EFI V8 ENG | NC | | |
| 44P 6-SPD AUTOMATIC | NC | | |
| TBM LT245 BSW AT 17 | 125 | | |
| x3E 3.73 ELOCKING | 390 | | |
| JOB #1 BUILD | | | |
| 12.5K TRLR HTCH | NC | | |
| JACK | | | |
| 66S UPFITTER SWTCH | 125 | | |
| 794 PRICE CONCESSN | | | |
| REMARKS TRAILER | | | |
| 85S TOUGH BED | 475 | | |
| SP DLR ACCT ADJ | | | |
| SP FLT ACCT CR | | | |
| FUEL CHARGE | | | |
| B4A NET INV FLT OPT | NC | | |
| PRICED DORA | NC | | |
| DEST AND DELIV | 1195 | | |

TOTAL BASE AND OPTIONS 39260

\$24,353.00
 VARSITY Ford



Mr. Bob Martin
City Of South Lyon – Water Department
23500 Dixboro Road
South Lyon, MI 48178

July 21, 2014

Dear Bob,

I am providing vehicle specs and a pricing quote for the purchase of a 2015 Ford F250 4x4.

Please review this information and contact me with any questions.

2015 Ford F250 4x4 Quote

- 2015 Ford F250 4x4
- Super Cab / White
- 6.2L V8 Engine
- 6 Speed Auto Trans
- 3.73 Electronic Locking Axle
- 10,000 GVWR Pkg
- Engine Block Heater
- Snow Plow Prep Pkg
- Upfitter Switches
- 12.5 Trailer Hitch
- Trailer Brake Controller
- Roof Clearance Lights
- Spare Tire & Wheel
- Air Conditioning
- Power Equipment Group
- XL Trim
- XI Décor Group
- XL Value Pkg – Cruise Control / AM/FM CD Clock
- Steering Wheel Audio Controls
- SYNC Voice Activated Control
- 40/20/40 Seats

| | |
|----------------------|-----------------|
| Ford F250 4x4 | \$25,950 |
| Doc Fee | \$ 199 |
| Title | \$ 8 |
| Selling Price | \$26,157 |

Thank you for this opportunity and I look forward to hearing from you.

Tim Sullivan

Commercial Vehicle Sales



Go Further

2015 F-250 XL



Your Selections

Model

- 2015 Ford F-250 XL SuperCab, 4x4, SRW, 6-3/4' Box, 6.2L 2-Valve SOHC EFI NA V8 (Flex-Fuel) Engine, TorqShift® 6-Speed Auto, O/D w/Tow/Haul Mode, 3.73 Non-Limited Slip Axle Ratio **\$36,040**

Packages^{S4}

- Snow Plow Prep Package **\$85**

Exterior^{S4}

- Blue Jeans **\$0**
- Center High Mount Stop Lamp **\$0**
- Tough Bed® (Spray-In Bedliner) **\$475**
- Manual Trailer Tow Mirrors with Manual Glass **\$0**
- 6" Angular Black Molded in Color Running Board **\$370**
- 17" Argent-Painted Steel Wheels (SRW) **\$0**
- LT245/75R17E BSW A/S (5) Tires **\$0**

Interior^{S4}

- Steel **\$0**
- Heavy Duty Vinyl **\$0**
- 4X4 Electronic-Shift-On-the-Fly **\$185**

Colors

 Exterior:Blue Jeans

 Interior:Steel

Pricing

| | |
|------------------------------------|----------------|
| Base MSRP ^{S1} | \$36,040 |
| Total of Options ^{S4} | \$1,510 |
| Destination Charges | \$1,195 |
| Subtotal | \$38,745 |
| Available Incentives ^{S3} | - |
| | \$1,000 |

Ford Credit Retail Bonus Customer Cash:

Program #12610: \$1,000.00 Ford Credit Bonus cash requires Ford Credit financing. Not all buyers will qualify. Take new retail delivery from dealer stock by 09/02/2014. Not all F-Super Duty models may qualify. See dealer for residency restrictions, qualifications and complete details. Amount: \$1,000, Offer Valid: 7/16/2014-9/1/2014

| | |
|-------------------------------|-----------------|
| Net Price ^{S5} | \$37,745 |
| Monthly Payment ^{S6} | \$544 |

Based on \$3,875 down payment, 72 month term and 4.9% APR

Dealer Information

Hines Park Ford, Inc
56558 Pontiac Trail
New Hudson, MI, 48165
Phone: (248) 437-6700



| | |
|---|-------|
| • Upfitter Switches (4) - Located on Instrument Panel | \$125 |
| • Trailer Brake Controller | \$270 |
| • AM/FM Stereo with Digital Clock and Two Speakers | \$0 |
| • Heavy Duty Vinyl Front 40/20/40 Split Bench Seat | \$0 |

Accessories^{S8}

- None Selected

Standard Features

Interior Features

- Air Conditioning – Manual Temperature Control
- Dash-top tray
- Dome Lamp – door-activated instrument panel switch operated with delay
- Door Trim – armrest/grab handle and reflector
- Floor Covering - black vinyl
- Grab handles – driver and front passenger and roof ride handles; front passenger (also over rear doors with Crew Cab)
- Headliner – color coordinated cloth
- Instrument Cluster - multifunction message center
- Instrument panel – color coordinated
- Instrumentation with tachometer and Message Center including odometer, trip odometer, distance-to-empty, average fuel economy, engine hour meter and warning messages
- Map lights – dual (front and rear with Crew Cab)
- Powerpoint - auxiliary, 2 , instrument panel mounted
- Rearview Mirror - 11.5" day/night
- Steering Wheel - Black vinyl
- Storage – secondary glove box (4x4 requires Electronic-Shift-On-the-Fly)
- Sun visors - color coordinated vinyl, single driver with pocket, single passenger with mirror insert
- Tilt/telescoping steering wheel
- Windshield wipers – interval control

Power and Handling

- Alternator - Single, Heavy-Duty, 157-amp
- Axle - Twin I-beam front axle with coil spring suspension – 4x2 (F-250, F-350)
- Axle - Mono-beam front axle with coil spring suspension – 4x4 (F-250, F-350)
- Brakes – 4-wheel power disc brakes with Anti-lock Brake System (ABS); vacuum-boost (SRW)
- AdvanceTrac® with Roll Stability Control® (RSC) – SRW
- Trailer Sway Control
- 26 Gallon Fuel Tank (Diesel Engine) – 137" Wheelbase
- 26 Gallon Fuel Tank (Diesel Engine) – 142" & 156" Wheelbase
- 35 Gallon Fuel Tank (Gas Engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (SRW only; excludes spare)
- Trailer Hitch Receiver – 12.5K Built Ford Tough® Trailer Hitch Receiver (SRW)
- Trailer Tow Package (F-250/F-350)
- Transfer Case - Manual 4-Wheel-Drive System with manual locking hubs (4x4 models only)
- Engine - 6.2L SOHC 2-valve Flex Fuel V8 engine (F-250/350)
- Transmission - TorqShift® Heavy-Duty 6-speed SelectShift™ Automatic
- Wheels - 17" Argent-Painted Steel (SRW)

- Audio - AM/FM Stereo, Digital Clock, Two Speakers
- Seats - Front, Vinyl 40/20/40 Split Bench
- Seats - Front, Manual Lumbar Support, Driver Side
- Seats - Rear, Vinyl 60/40 Fold-Up Bench Seat (SuperCab)
- Seats - Rear, 60/40 Flip-Up/Fold-Down Bench Seat (Crew Cab)

- LT245/75Rx17E BSW A/S (5-SRW / 7-DRW) (Lariat requires DRW)
- Tire - Spare, wheel, lock and frame-mounted carrier

Exterior Features

- Bumpers, front and rear - black painted steel with front grained molded-in-color top cover and black lower air dam
- Door Handles - black
- Grille - black bar-style
- Headlamps - Dual beam halogen
- Lights - Pickup box and cargo area
- Mirrors - Manual Telescoping Trailer Tow with Manual Glass
- Pickup box - partitionable and stackable
- Tailgate - Tailgate Assist™ and quick-release
- Tie-down hooks - pickup box (four with 6 ¾' box; six with 8' box)
- Tow hooks - (2) front, black
- Moldings - tailgate and box rail, black
- Glass - solar tinted
- Window - rear, fixed
- Window - flip-open rear quarter (SuperCab)

Safety

- Airbags - front seat front with passenger side deactivation switch (Regular Cab and SuperCab only)
- Airbags - front seat side
- Airbags - Safety Canopy® System with roll-fold side-curtain airbags
- Belt-Minder®, chime and flashing warning light on instrument cluster if belts not buckled
- Child tethers (Regular Cab, front passenger and all rear seating positions)
- Seat Belts - color coordinated with height adjustment (front outboard seating positions only)
- SOS Post Crash Alert System
- SecuriLock® Anti-Theft Ignition
- MyKey®

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: 2014 Pumpkinfest Run

Date: August 19, 2014

I have received a permit request for the above-mentioned event. I reviewed the proposed route, which is similar to previous years. The event is scheduled to begin at 10:00 a.m. on Saturday, September 27, 2014. It will conclude by 11:00 a.m.

A copy of the application for permit is attached for your information.

The planned event will be held in conjunction with the Pumpkinfest Parade. The Police Department will provide support for the event, as well as for the Pumpkinfest Parade.

I am requesting City Council consideration of the Pumpkinfest Run at the meeting of August 25, 2014.

cc: Lt. Chris Sovik
Bob Martin, DPW Supt.
Chief M. Kennedy, SLFD
Lisa Deaton, Clerk/Treasurer



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: July 7, 2014 Requested Date of Event: Sept 27, 2014
Applicant / Contact's Name: Scott Smith / South Lyon High School Track Field PH#: 248-207-5135
Applicant Address: 9734 Silverstone Dr., South Lyon, MI 48178
Business / Organizations Name (if Applicable): South Lyon High School Track Field
Bus. Ph#: 248-207-5135 Bus. Address: 1000 N. Lafayette, South Lyon, MI 48178
President / CEO (Responsible for Event): Scott Smith Mike Tegen Direct Ph#: 248-207-5135
Race Director Athletic Director
Parade START Time: 10 AM a.m. / p.m. Parade END Time: 11 AM a.m. / p.m.
Approximate Number of PERSONS: 300 Organization Names: Runners

Approximate Number of VEHICLES: 4 Types of Vehicles: _____

2 Cars / 2 Bikes

Approximate Number of ANIMALS: 0 SPECIFIC Animals: _____

Amount of space to be maintained between and /all units in Parade: Minimal - Runners ^{45 minutes} start to finish

Route to be traveled (Include Street Names and Turning Directions): Start at the Millennium M.S. parking lot. Exit via North driveway (by Bigby) onto Portine Trail. Proceed North on Portine Trail into town. Turn left onto W. Liberty. Turn left onto Washington. Turn Right on Bike Path, Cross McMan. Take bike path west & bike path south. Left on Pinckney. Right into Millennium North parking lot. Finish on the Millennium Track.

Scott Smith
Applicant's SIGNATURE
Race Director

Mike Tegen
Applicant's SIGNATURE
Athletic Director

Scott Smith
Responsible Party's SIGNATURE
Race Director

Mike Tegen
Responsible Party's SIGNATURE
Athletic Director

APPROVED [] DENIED []

Lloyd T. Collins, Chief of Police

Pumpkinfest Run Route 2014

Start at 9:45 or 10 AM 3.1 Mile Run

We would prefer a 10 AM start if possible. If the police would prefer a 9:45 start, that can be accommodated too.

Start in the Millennium Middle School parking Lot on the north end of Millennium. Turn left onto Pontiac Trail. Turn left on West Liberty. Turn Left on Washington crossing McHattie Street into McHattie Park. Turn right onto the bike path. Cross McMunn and continue west on the bike path. Turn left on the bike path heading south. Turn left on Princeton Drive. Turn right onto the sidewalk that borders Pontiac Trail between Princeton Dr. and the North Millennium driveway. Turn right into the Millennium Middle School North parking lot. Finish on the Millennium Middle School track.

CERTIFICATE OF INSURANCE

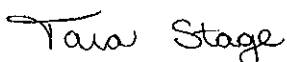
| | |
|---|---|
| Producer SET SEG 415 W. Kalamazoo Street Lansing, MI 48933 | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |
| COMPANIES AFFORDING COVERAGE | |
| Insured South Lyon Community Schools 345 S Warren South Lyon, MI 48178-1358 | A MASB-SEG Property/Casualty Pool, Inc. |
| <small>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.</small> | |

| CO LTR | TYPE OF INSURANCE | POLICY NUMBER | EFFECTIVE DATE | EXPIRATION DATE | LIMITS | |
|----------|--|-----------------|----------------|-----------------|-----------------------------|-------------|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury | PC-00474-201311 | 11/1/13 | 11/1/14 | BI & PD COMBINED OCCURRENCE | \$1,000,000 |
| | | | | | BI & PD COMBINED AGGREGATE | N/A |
| | | | | | PERSONAL INJURY OCCURRENCE | \$1,000,000 |
| | | | | | PERSONAL INJURY AGGREGATE | N/A |
| | | | | | | |

DESCRIPTION The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as additional insureds but only as respects to the activities performed by or on behalf of the named Insured as it represents the Districts' participation in the Pumpkinfest 5K Run being held September 27, 2014.

| | |
|---|---|
| CERTIFICATE HOLDER City of South Lyon 335 South Warren South Lyon, MI 48390 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. |
|---|---|

AUTHORIZED REPRESENTATIVE

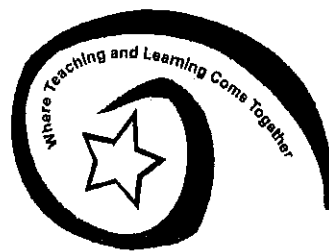

TARA STAGE
 PROPERTY/CASUALTY DEPARTMENT

Date July 10, 2014

South Lyon Community Schools

345 South Warren • South Lyon, Michigan • 48178

James Graham, RSBA
Assistant Superintendent for Business and Finance
E-mail: grahamj@southlyon.k12.mi.us
Phone: (248) 573-8119
Fax: (248) 437-8136



Event Name: Witch's Hat Run (9/6/2014)
Event Name: Pumpkinfest Run (9/27/2014)

To Whom It May Concern:

To the fullest extent permitted by law, South Lyon Community Schools agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with these events.

Sincerely,

A handwritten signature in black ink, appearing to read "James Graham", written over a horizontal line.

James Graham
Asst. Supt. For Business and Finance

2/15/14
Date

Mission Statement

In support of our community, the mission of the South Lyon Community Schools is to provide the highest quality educational process so that all students can excel as individuals and become contributing members of society.

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins

Chief



Memorandum

To: Lynne Ladner, City Manager

From: Chief Lloyd T. Collins

Subject: 2014 Pumpkinfest Parade

Date: August 19, 2014

I have received a permit request for the annual South Lyon Area Pumpkinfest Parade, which is scheduled for Saturday, September 27, 2014, at 10:00 a.m. I have reviewed the proposed route, and find that it is similar to last year. The parade line-up is planned for Lyon Trail Subdivision in Lyon Township. The starting point of the parade will be Lyon Trail at Pontiac Trail. The parade will proceed north on Pontiac Trail, turn left on West Liberty, and proceed through side streets, ending in the vicinity of Bartlett Elementary School.

I have approved the request and have so notified the organizers. The Police Department will work closely with event organizers, city staff, and the Oakland County Sheriff's Office to facilitate a safe and successful Pumpkinfest. I have attached a copy of the application and approval, (plus the certificate of insurance), for your review and for inclusion on the City Council agenda relative to the necessary road closures.

c: Lt. Chris Sovik
Bob Martin, DPW Superintendent
Lisa Deaton, Clerk/Treasurer
Chief Mike Kennedy, SLFD

APPROVAL OF ROAD CLOSURES-

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade on September 27, 2014 at 10:00 a.m. and the related street closures: Pontiac Trail from 9 Mile Road to Liberty Street.

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of _____, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 8/7/14

Requested Date of Event: 9/27/14

Applicant / Contact's Name: PHIL WEIPERT

PH #: 248 486 1100

cell 248 773 9423

Applicant Address: 400 S. LAfayette South Lyon MI 48178

Business / Organizations Name (if Applicable): Pumpkin Fest at the South Lyon Area, Inc.

Bus. Ph#: 248 486 1100

Bus. Address: C/O 400 S. LAfayette

South Lyon MI 48178

President/CEO (Responsible for Event): SCOTT BLACK

Direct Ph#: 248 207 2035

Parade START Time: 10 a.m. / p.m.

Parade END Time: 11:30 a.m. / p.m.

Approximate Number of PERSONS: _____ Organization Names: _____

Appx 80-120 FLOATS/Participants

Approximate Number of VEHICLES: 60 Types of Vehicles: MISC, CAR, TRUCK

FLOATS

Approximate Number of ANIMALS: 4 SPECIFIC Animals: possibly 4 horses

UNKNOWN

Amount of space to be maintained between and /all units in Parade: (SAFE) 20-30 ft

Route to be traveled (Include Street Names and Turning Directions): _____

SEE A HUGHES ROUTE

[Signature]
Applicant's SIGNATURE

[Signature]
Responsible Party's SIGNATURE

APPROVED [✓]

DENIED []

Chief Lloyd T. Collins 08/19/14
Lloyd T. Collins, Chief of Police

ADDITIONAL INFORMATION

Similar to the Parade of 2013, the following additional information is provided:

- 1) Appx. 8-12 volunteers will be stationed at the Church of Christ to assist in Drop Off and Parking-ALONG WITH SIGNAGE.
- 2) Appx. 4-8 volunteers will be positioned at Lyon Trail to assist in providing direction on set-up.
- 3) Orange cones/barrels will be placed at driveways along parade route along with 25-30 volunteers will be used and stationed at the driveways along the parade route to keep traffic out.
- 4) South Lyon Police and Oakland County Sheriff's Department will assist along the parade route in their respective jurisdictions.
- 5) Appx. 4-8 volunteers will be at the end of the parade route to assist in giving direction for ending the parade.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law the Pumpkinfest of the South Lyon Area, a non-profit corporation agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Pumpkinfest of the South Lyon Area,
a non-profit corporation


Scott Black, President

July 28, 2014

Charter Township of Lyon
Lannie Young-Supervisor
Honorable Township Trustees

Re: Pumpkinfest Parade-Road Closures

Dear Lannie and the Honorable Board of Trustees,

I am writing to you on behalf of the Pumpkinfest of the South Lyon Area and the annual request for permission to close roads for the parade. Please consider this e-mail a formal request for permission to close Pontiac Trail on Saturday September 27, 2014 from 10:00 a.m. to appx. 11:30 a.m.


A drawing of the parade route is attached. The parade route begins with a line-up in the Lyon Trail Subdivision (Lyon Township) and proceeds NORTH into the City of South Lyon to Liberty Street, then West on Liberty Street to Warren Street. The Parade then proceeds NORTH on Warren Street to Bartlett School Parking lot.

I have attached Certificates of Insurance naming all of the entities as an ADDITIONAL INSURED.

I have also attached a Parade Application which you are free to copy and circulate.

Please place this matter on the next available agenda. If you have any questions, please feel free to call me.

Very truly yours,


Philip J. Weipert
Member Parade Committee
Pumpkinfest of the South Lyon Area, Inc.

Park

Subj: **RE: Pumpkinfest Parade**
Date: 7/2/2014 10:37:13 PM Eastern Daylight Time
From: scmichener@sbcglobal.net
To: PJWeipert@aol.com
CC: soldabe@comcast.net

Phil,

I am still the President of Lyon Trail HOA. I don't see any issues with staging the parade again.

Stan Michener

From: PJWeipert@aol.com [mailto:PJWeipert@aol.com]
Sent: Wednesday, July 02, 2014 10:13 AM
To: scmichener@sbcglobal.net
Cc: PJWeipert@aol.com
Subject: Pumpkinfest Parade

Steve, are you still the contact? And can you confirm permission based on insurance rider???

Thx Phil

Abe,

We received a letter from Phil Weipert on behalf of the Pumpkinfest Parade Committee. They are once again seeking our approval to stage the parade in our subdivision. Can you please forward this email to Phil and let him know we plan to send him a concurrence letter contingent upon the committee adding our HOA as an "Additionally Insured" onto their policy for the parade. As soon as we receive written confirmation (e-mail is fine) that this request has been honored, I'll prepare a letter with our concurrence/authorization to stage the parade in our sub. Let me know if there are any questions. Thanks!!!

Regards,

Stan Michener
Lyon Trail HOA

Homeowners
Lyon Trail



Vibe Credit Union Pumpkinfest of the South Lyon Area Parade Application



Saturday, September 27, 2014 – Parade Line-up starts at 8:00am
All participants must be lined up by 9:30am, Parade starts at 10:00am

Theme: The 80's

Name of Applicant (Organization): _____
Contact Person: _____
Phone Number: _____ Email Address: _____
Address: _____
City/State/Zip: _____

We wish to enter as:

Car (Year/Model): _____ Tractor (Year/Model): _____

Motorcycle (Year/Model): _____ Fire Truck (Year/Model): _____

Float:

Length of Entire Unit (including vehicle pulling float): _____

Music on Float: YES ☐ NO ☐

Animals (All animals must have someone that will clean up after them):

Number of Horses: _____ Number of Other Animals: _____

Number of individuals walking in the Unit: _____

Parade Information

Parade Route:

- Start/Line-up: Lyon Trail Subdivision (located on the east side of Pontiac Trail just south of McDonalds). Enter the subdivision via Lyon Trail South Drive.
- End: Bartlett Elementary School
- Walkers should be dropped off on Lyon Trail South Drive. Vehicles will NOT BE ALLOWED TO PARK in the parking lot of The South Lyon Church of Christ located in front of the subdivision.
- All vehicles must be a minimum 30% decorated according to the parade theme (unless the vehicle is pulling a float or is a classic car).
- Units that wish to be judged must be in the line-up by 8:30am.
- Parade route is approximately 2.1 miles long. Small children should either ride on a float or in a wagon.

Notice: It is directly understood that by completing this form and/or participating in the parade you and the participants hereby release and hold harmless the Pumpkinfest of the South Lyon Area Committee, its officers, agents and volunteers from any loss, injury or damages of any kind to any person or article while participating in or exhibiting in the Pumpkinfest Parade. South Lyon Police and Oakland County Sheriff's rules prohibit the throwing of candy or any other objects from a float or motor driven vehicle. Anyone caught throwing anything from any vehicle or float will be asked to leave the parade and may not be permitted to participate in the future. Festival Executive Committee reserves the right to refuse permission to any entry.

I have read the attached Parade Participant Instructions provided by the City of South Lyon Department of Police and agree to abide by them.

Authorized signature: _____

Printed Name: _____

APPLICATION DEADLINE:
FRIDAY, SEPTEMBER 12, 2014

SUBMIT via MAIL/FAX/EMAIL:
Pumpkinfest Parade Committee – Att: Dayna Johnston
400 S. Lafayette St.
South Lyon, MI 48178
Fax: 248-486-4620
Email: parade@southlyonpumpkinfest.com



CERTIFICATE OF LIABILITY INSURANCE

PUMPK-1

OP ID: KAT

DATE (MM/DD/YYYY)

08/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hartland Insurance Agency Inc.
PO Box 129
Hartland, MI 48353-0129
James W. Campbell

CONTACT NAME: James W. Campbell

PHONE (A/C, No, Ext): 810-632-5161

FAX (A/C, No): 810-632-6775

E-MAIL ADDRESS: jamescampbell@hartlandinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Secura Insurance

22543

INSURED
Pumpkinfest of the South Lyon
Area
P.O. Box 696
South Lyon, MI 48178

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADOL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | X | | 32240654 | 06/02/2014 | 06/02/2015 | EACH OCCURRENCE \$ 1,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 |
| | | | | | | | MED EXP (Any one person) \$ excluded |
| | | | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | | | | | | | GENERAL AGGREGATE \$ 3,000,000 |
| | | | | | | | PRODUCTS - COMP/OP AGG \$ 3,000,000 |
| | | | | | | | \$ |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | |
| | OTHER: | | | | | | |
| A | AUTOMOBILE LIABILITY | | | 32240654 | 06/02/2014 | 06/02/2015 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) \$ |
| | <input type="checkbox"/> ALL OWNED AUTOS | | | | | | BODILY INJURY (Per accident) \$ |
| | <input checked="" type="checkbox"/> HIRED AUTOS | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> SCHEDULED AUTOS | | | | | | \$ |
| | <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | | | | |
| | | | | | | | |
| | UMBRELLA LIAB | | | | | | EACH OCCURRENCE \$ |
| | <input type="checkbox"/> EXCESS LIAB | | | | | | AGGREGATE \$ |
| | <input type="checkbox"/> OCCUR | | | | | | \$ |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | |
| | DED | | | | | | PER STATUTE |
| | RETENTION \$ | | | | | | OTH-ER |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | E.L. EACH ACCIDENT \$ |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CITYSO3

City of South Lyon
335 S Warren St.
South Lyon, MI 48178

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
James W. Campbell

© 1988-2014 ACORD CORPORATION. All rights reserved.

NOTEPAD:

HOLDER CODE CITYSO3
INSURED'S NAME Pumpkinfest of the South Lyon

PUMPK-1
OP ID: KAT

PAGE 2

Date 08/20/2014

City of South Lyon, South Lyon Church of Christ, Lyon Trail Homeowners Association, and Charter Township of Lyon are listed as certificate holder and additional insured with respects to general liability where required within a written contract.



PRINCIPALS

George E. Hubbell
Thomas E. Biehl
Walter H. Alix
Peter T. Roth
Keith D. McCormack
Nancy M.D. Faught
Daniel W. Mitchell
Jesse B. VanDeCreek
Roland N. Alix

SENIOR ASSOCIATES

Gary J. Tressel
Kenneth A. Melchior
Randal L. Ford
William R. Davis
Dennis J. Benoit

ASSOCIATES

Jonathan E. Booth
Michael C. MacDonald
Marvin A. Olane
Robert F. DeFrain
Marshall J. Grazioli
Thomas D. LaCross
James F. Burton
Jane M. Graham
Donna M. Martin
Charles E. Hart

HUBBELL, ROTH & CLARK, INC.
OFFICE 105 W. Grand River
Howell, MI 48843
PHONE 517 552 9199
FAX 517 552 6099
WEBSITE www.hrc-engr.com
EMAIL info@hrc-engr.com

August 11, 2014

Bricco Excavating Company, LLC
21201 Meyers Road
Oak Park, MI 48237

Attn: Mr. Dino Cervi

Re: DWRP Water System Improvements
City of South Lyon

HRC Job No. 20090414.09

Dear Mr. Cervi:

On January 21 & 22, 2014 the City of South Lyon Department of Public Works repaired the leaking water services at 214 Lyon Boulevard and 315 Stryker. Please see the attached invoices for a breakdown of the labor, equipment, materials and administrative fees that the City encumbered for the repair of these water services. A total of \$7,196.91 will be subtracted from the total amount earned in future pay estimates for this work.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Michael P. Darga, P.E.

MPD/mpd

Attachment

pc: City of South Lyon; L. Ladner, B. Martin
HRC; J. VanDeCreek, J. Booth, File



City of South Lyon
Department of Public Works
Robert J. Martin, Superintendent

January 24, 2014

Bricco

RE: – Water Repair Completed

INVOICE

January 21, 2014

Water Repair @ 315 Stryker

| | |
|--------------------|--------------------|
| Labor | \$2,311.06 |
| Equipment | \$1,473.45 |
| Materials | \$ 224.72 |
| Administration Fee | <u>\$ 15.00</u> |
| TOTAL | \$ 4,024.23 |

TOTAL DUE UPON RECEIPT \$4,024.23

PLEASE MAKE PAYMENT TO:

**The City of South Lyon
335 S. Warren
South Lyon, MI 48178
(Attention: DPW)**

Mailing: 335 S. Warren St., South Lyon, MI. 48178

Phone: (248) 437-6914

Office: 520 Ada St., South Lyon, MI 48178

Fax (248) 587- 0080

E-Mail: bmartin@southlyonmi.org

Web Site: www.southlyonmi.org



City of South Lyon
Department of Public Works
Robert J. Martin, Superintendent

January 24, 2014

Bricco

RE: – Water Repair Completed

INVOICE

January 22, 2014

Water Repair @ 214 Lyon Blvd.

| | |
|--------------------|--------------------|
| Labor | \$1,612.80 |
| Equipment | \$1,498.37 |
| Materials | \$ 46.51 |
| Administration Fee | \$ 15.00 |
| TOTAL | \$ 3,172.68 |

TOTAL DUE UPON RECEIPT \$3,172.68

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Fax: (313) 486-1001
www.hrc-engineers.com

August 11, 2014

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Michael P. Darga, P.E.

MPD/mpd

Attachment

pc: City of South Lyon; L. Ladner, B. Martin
HRC; J. VanDeCreek, J. Booth, File



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Department of Public Works
Robert J. Martin, Superintendent

January 24, 2014

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A Professional Accounting Corporation
Associated Offices in Principal Cities of the United States
www.pncpa.com

System Review Report

To the Partners of Plante & Moran, PLLC
and the AICPA National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC (the firm) applicable to non-SEC issuers in effect for the year ended June 30, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, audits performed under FDICIA and examinations of service organizations (SOC 1 and SOC 2).

In our opinion, the system of quality control for the accounting and auditing practice of Plante & Moran, PLLC, applicable to non-SEC issuers in effect for the year ended June 30, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Plante & Moran, PLLC has received a rating of *pass*.

A handwritten signature in cursive script that reads 'Postlethwaite & Netterville'.

Baton Rouge, Louisiana
November 15, 2013