

# **Regular City Council Meeting**

**April 14, 2014**

## **Agenda**

**7:30 p.m.**      **Call to Order**  
                  **Pledge of Allegiance**  
                  **Roll Call**  
                  **Approval of Minutes: March 24, 2014**  
                  **Approval of Bills**  
                  **Approval of Agenda**  
                  **Public Comment**

### **I.      Old Business**

1. Second Reading: Cable Ordinance No. 02-14
2. Revised Cable Channel Policies
3. Annual Budget Fiscal Year 2014-2016, Schedule of Meetings, etc.
4. Kiwanis Request Use of Volunteer Park for Easter Egg Scramble
5. 10 Mile Road Federal Aid Project, Stamped Concrete vs. Brick Pavers

### **II.     New Business**

1. Metro Act Permit Application
2. Social Security Number Privacy Act Policy
3. Rescheduling May 26<sup>th</sup> Meeting Due to Memorial Day Holiday
4. Evidentiary Blood Draw Agreement With HVA

### **III.    Manager's Report**

### **IV.    Council Comments**

### **V.      Adjournment**

# MEMO

To: Mayor Wallace and Council Members  
From: Rodney L. Cook, City Manager  
Date: April 9, 2014  
Re: Communication from the City Manager

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## **I. Old Business**

### **1) Second Reading: Cable Ordinance 02-14**

Enclosed is the proposed amendment to Section 26-20, Chapter 26 for the second reading. No changes were made at the first reading. Please see the enclosed draft copy. The first reading was held on March 24, 2014.

### **2) Revised Government Access cable Channel Policy**

Enclosed is the revised policy for your review and adoption. It is my understanding that the original policy has been discussed and the enclosed represents that discussion. Council should approve as written. The City Clerk has the clean copy.

### **3) Annual Budget Fiscal Year 2014-2016, Schedule Meeting Dates, etc.**

We probably need to set a workshop date for discussion in early May. We do have a draft to work from which isn't finished. It would be my suggestion to move through the process and adopt a budget. Once a new City Manager is hired, he will have some time to review and decide what if anything needs to be adjusted or modified.

### **4) Kiwanis Request to Use Volunteer Park for the Easter Egg Scramble**

Enclosed are the following:

- (1) Letter requesting use
- (2) Proof of insurance

Council needs to approve the request.

### **5) 10 Mile Road Federal Aid Project, Stamped Concrete Crosswalk vs. Brick Pavers**

Based on recent discussions with our engineers and the original pre-construction meeting in November/December, there is an additional cost for installing stamped concrete crosswalks in place of the existing brick paver crosswalks. The best estimate I have is that an increase

in cost to the project will be \$55,000 - \$65,000 (4 corners) less any credits from the project. I hope to have good estimates before the April 14, 2014 meeting.

Also, the DDA has voted to contribute up to \$35,000 toward the north/south crosswalks on Pontiac Trail. Furthermore, I have requested HRC take a quick look at the barrier free sidewalks which are in need of repair. The bid for 10 Mile Road came in at \$626, 121.

## **II. New Business**

### **1) Metro Act Permit Application**

Pursuant to PA 48 of 2002 Metro Extension Telecommunications ROW Oversight Act, we are being requested to approve access to our ROW. Enclosed are the following:

- (1) Introductory Letter
- (2) Cover of the Application
- (3) Additional Summary of Work
- (4) Map Showing Location

FiberTech will be installing broadband fiber for commercial/industrial customers. This includes internet, wireless phone and dark fiber (dark fiber means the customer provides all equipment). The work is all overhead (no underground). We have a time frame for approval and we have no reason not to approve. They have provided all appropriate insurance, etc. including the application fee of \$500.

### **2) Social Security Number Privacy Policy**

See enclosed Agenda Note and policy provided by the City Attorney.

### **3) Rescheduling May 26<sup>th</sup> Meeting Due to Memorial Day Holiday**

We need to reschedule this meeting due to Memorial Day. The recommended new date for the second May meeting is Tuesday, May 27<sup>th</sup>. I would recommend that we should also approve a budget on that date as well.

### **4) Evidentiary Blood Draw Agreement with HVA**

See enclosed Agenda note and Agreement as prepared by the City Attorney.

## **General Information**

- Earmarked Federal Funds of \$89,900: Evidently there was a delay getting the approval from the Livingston County Federal Aid Committee to SEMCOG. However the appropriate information was provided on April 8, 2014. Based on my following up with SEMCOG they have administratively approved the project scope and once I receive their e-mail it will become effective.

- We are scheduled for meeting in mid-April (17<sup>th</sup> – 23<sup>rd</sup>) with Bricco and Cadillac Asphalt.
- Appoint to Cable Commission: Appointment should not be made until the effective date of the ordinance after publication. I would guess that, at the earliest, the first meeting in May or more likely the second meeting that is rescheduled.
- As you can see, I was optimistic above regarding the earmarked funds, however the enclosed e-mail says the opposite and that is totally due to the Managing Directors, Livingston County, failure to follow through with SEMCOG. I have contacted the appropriate individual and they indicated they would attempt to see if something else would work to expedite the approval.

CITY OF SOUTH LYON  
REGULAR CITY COUNCIL MEETING  
MARCH 24, 2014

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace

Council Members: Dixon, Kivell, Kramer, Ryzyl and Wedell

Also Present: Chief Collins, Chief Kennedy,  
Department Head Martin, City Attorney Wilhelm,  
and Clerk/Treasurer Deaton

Absent: Councilmember Kopkowski

CM 3-1-14 MOTION TO EXCUSE ABSENCE OF COUNCILMEMBER KOPKOWSKI

Motion by Ryzyl, supported by Dixon

Motion to excuse the absence of Councilmember Kopkowski

Mayor Wallace stated she tried to attend the meeting, but her flight was delayed.

VOTE: MOTION CARRIED UNANIMOUSLY

MINUTES

Councilman Kramer stated on page 3 Councilman Kivell stated Rich Perry works on the 3 Minute Film Festival, not Councilman Kramer.

CM 3-2-14 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Wedell, supported by Kramer

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

3/24/14

BILLS- None

AGENDA

Chief Collins stated City Attorney Wilhelm has asked to add a closed session to item #6. City Attorney Wilhelm stated that would be under section 8F of the Open Meetings Act to review applications for the City Manager position candidates that have asked for confidentiality.

CM 3-3-14 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Kramer, supported by Wedell  
Motion to approve the agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PRESENTATION BY THE SOUTH LYON FIRE DEPARTMENT

Chief Kennedy stated the Fire Department has gone through a promotional process, they try to do this annually and they just completed that process. He stated he would like to recognize some outstanding members of his department. He further stated one of his officers who will be promoted tonight was involved with an off duty incident. David Johnston was at home off duty when he heard a neighbor screaming fire; he went to his neighbor's apartment and found a fire in the kitchen and the neighbor still in the apartment. He quickly evacuated the apartment and grabbed a fire extinguisher and put out the fire before the Fire Department was dispatched. Chief Kennedy stated he is sure that saved many people from being displaced from their homes.

Chief Kennedy stated he would like the City Clerk to swear in the 3 Sergeants and Lieutenant. He stated David Johnston, Brad Moynihan and Chris Demeniuk are all being promoted to Sergeant and Cory Armstrong is being promoted to Lieutenant. Clerk Deaton swore the Sergeants and Lieutenant in.

PUBLIC COMMENT

Erin McKenzie of 671 E Crest Lane stated she is representing the Michigan Junior Chamber and they would like to invite anyone interested to their meeting at 7:00 p.m. on April 7<sup>th</sup> at the South Lyon Hotel.

OLD BUSINESS

1. Proposed Ordinance Amending Section 26-20 of the Code of Ordinances: Cable Communications Commission

Attorney Wilhelm stated this is an ordinance that amends the Cable Commission to change the number of members from 3 people to 5 people. He further stated it expands the purpose and the function of the Commission to address the regulations and policies of the government access channel.

He further stated that when Council appoints members to the Cable Commission they will also have to assign the terms of office to each commission members.

#### CM 3-4-14 MOTION TO APPROVE THE FIRST READING OF ORDINANCE 02-14

Motion by Kivell, supported by Rzyti

Motion to approve the first reading of Ordinance 02-14 amending section 26-20 of the Code of Ordinances to expand the number of members of the Cable Communications Commission from three to five members, amend terms of service and amend the Commissions functions and Responsibilities.

VOTE:

MOTION CARRIED UNANIMOUSLY

#### 2. Building Inspection Services Contract

Chief Collins stated as of March 28<sup>th</sup> The Novi Building Department will no longer be under contract with us for building inspection services. He stated Interim City Manager Cook spoke with a couple of different communities as well as a private company. We have two solid proposals for Council to consider. Chief Collins stated Interim City Manager Cook suggests Council strongly consider the SAFEbuilt contract. Attorney Wilhelm stated he has spoken with Carmine Avantini from our Planning firm and he has dealt with this company and he has had a good working experience with them. They currently are contracted with Wixom for their Building Department services. Councilman Kivell questioned a paragraph on page 14 regarding the inspections of zoning and building codes. Attorney Wilhelm stated The City has a part time person who works on code enforcement. Councilman Kivell stated the contract speaks to disaster and emergency response and SAFEbuilt being the one to give notice the governmental agencies. Attorney Wilhelm stated this seems as though it is designed post disaster and regards to homes being inhabitable or not. Chief Collins stated there could be certain instances where he would have to report dollar amount of damages to different agencies and SAFEbuilt could be very helpful with that. Councilman Kivell stated the proposal was very thorough and well written document. He further stated if we contracted Milford, they could fulfill our needs, but with if they get too busy they may not be able to continue with the contract and Building services. Steve Burns and Dennis Smith of SAFEbuilt were present.

Mr. Burns stated they have been in business for 23 years, and they only contract with municipalities, not with private business so there is no conflict of interest. They have been doing business in Michigan since 2010, starting with the City of Troy. He further stated they are a customer service orientated company.

#### CM 3-5-14 MOTION TO WAVE BID PROCESS

3/24/14

Motion by Kramer, supported by Kivell

Motion to wave the bid process due to the time constraint

VOTE: MOTION CARRIED UNANIMOUSLY

CM 3-6-14 MOTION TO APPROVE CONTRACT WITH SAFEbuilt MICHIGAN, INC

Motion by Kramer, supported by Wedell

Motion to approve the proposed contract with SAFEbuilt Michigan, Inc. to provide building inspection services to the City of South Lyon for one year.

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. Use of Whipple Street Parking Lot for Blues, Brews and Brat Event

Kim Thompson representing the Chamber stated they are requesting the use of Whipple Street for the Blues, Brews and Brat Event. She stated they will enclose any area that isn't already enclosed. They will have a stage with four bands. This will help with the pressure of set up and the break down after such a short event. Moving it to a lot that can be closed off a day or two before, will be easier for the setup than trying to do everything within a few hours the day of the event.

Mayor Wallace stated at last year's event the food vendor was held up and luckily Sweetwater and IGA were able to supply the need for brats. Mayor Wallace stated there will be a lot of traffic parked on the streets. Ms. Thompson stated there will be some parking displaced but with the lots of the ECC and the Bartlett parking lot, that will help. Chief Collins stated he doesn't think the people will have trouble finding legal parking for the event.

CM 3-7-14 MOTION TO APPROVE USE OF WHIPPLE STREET PARKING LOT

Motion by Kramer, supported by Kivell

Motion to authorize the use of the Whipple Street parking lot by the South Lyon Chamber of Commerce for the 2014 Blues, Brews and Brats event, subject to timely submission of an updated certificate of insurance

VOTE: MOTION CARRIED UNANIMOUSLY

2. South Lyon High School Project



Kathie Evans stated she is the treasurer for this year's Project Graduation. They are hoping to get a license for a reverse raffle for a fundraiser. It will be the biggest fund raising event for this year's graduation. She stated graduation night they have a lock in party where the seniors can have a safe and fun graduation night. She stated each year there is different fundraising. Ms. Evans stated it is hard to get people to staff the different events they have had in the past. She stated it is typically \$15,000 to \$17,000 dollars and because of the larger amount of money, they need a license. She further stated to get the gaming license, they are requesting that Council recognize the group as a nonprofit. Councilman Kivell stated this is a great deal and sounds like a much easier way to raise funds rather than the Ford Field event that was held in the past.

Councilman Rzyzi stated this is a great event. He stated he and his wife attended another fund raiser with the senior all night committee to Greek town and they had a great time. He stated the auction date is May 16<sup>th</sup> at Bakers in Milford. Ms. Evans explained how the reverse raffle works. They sell 149 tickets for \$150.00 each. The ticket gets people two people a pizza dinner at Bakers. There will be a board that is posted with 150 slots. She stated people draw and if your number is drawn you lose. Until they get down to the last 10 people. The big prize is \$10,000. If all 10 people decide to split the money they each get \$1,000. If not, they keep drawing numbers and have to decide to split or not, if not each time a number is drawn a person is dropped out. She further stated it gets to be very entertaining towards the end.

#### CM 3-8-14 MOTION TO APPROVE RESOLUTION FOR CHARITABLE GAMING LICENSE

Motion by Kramer, supported by Kivell

Motion to approve resolution to recognize South Lyon High School

Project Graduation as a non-profit organization for purpose of obtaining a Charitable Gaming License.

VOTE:

MOTION CARRIED UNANIMOUSLY

#### 3. South Lyon Pumpkinfest Presentation

Scott Black stated he is here to represent the Pumpkinfest Committee. He stated they are not looking for any Council action tonight, just some guidance and feedback. Mr. Black stated each year the Committee meets to find ways to make the event better, not necessarily bigger, but better. He further stated this is primarily about moving the beer tent. Mr. Black presented a PowerPoint presentation of the layout they would like to have for Pumpkinfest this year. He stated they would like to move the beer tent from Lafayette to the Wells Street parking lot. He further stated they have met with Police and Fire and they have given some comments. Next they will be meeting with the business owners to get their input. He stated the beer tent will not have any tables and chairs which will allow more people inside the tent. He further stated there will be more areas for people to watch the bands. Mr. Black stated there will be multiple egress points. He stated there will be easier emergency access if needed. He further stated they are pushing to open up the downtown. The tents got really big and they want to

open up the store fronts. They would also like to have the downtown more family friendly with Wells Street being more of the adult zone. He stated they would like more pumpkin activities and bounce houses for the kids. Councilman Kivell stated he likes the configuration, but it will be much louder for the neighbors in the area.

Councilman Rzyzi stated he would like to commend the department heads regarding last year's pumpkinfest and the police officers were very organized and very prepared, and the Fire Department was on top of everything and made sure there were no violations and the department of Public works did a great job. Councilman Rzyzi asked with these changes will this allow for more people to be inside the beer tent as opposed to last year. Chief Kennedy stated each year we continue to learn new lessons and we have not made the same mistakes, but we are trying to prevent new ones. The discussion regarding the 2014 Pumpkinfest began right after last year's Pumpkin fest. He stated this has been a continual process. He further stated this needs to be approached as a concert venue. Chief Kennedy stated he has spoken with other cities on other events. He stated they are now going to try to base the number of occupancy on the sale of tickets and doing a pre-sale of tickets. The short answer is yes, this increases the square footage of the tent. What will help the customer experience is if you are a city resident and you get your ticket before the event or earlier in the day, you will be able to go in and out of the beer tent all day and you won't have to go back into the queue line. However, when they sell out, just like other events and venues, once they are sold out, they are sold out. This gives our community an advantage. There were many residents last year who weren't able to get into the beer tent because the tent was sold out at 8:00. Councilman Rzyzi stated there were a lot of people very upset. He stated all he could say is he doesn't know why the Pumpkinfest Committee didn't address this two years ago. He further stated he is glad this is finally being addressed now. Councilman Kramer stated the band that was used the last few years was very popular and well known and that contributed to the problem. He further stated this will open up the downtown and this is a step in the right direction. Councilman Rzyzi stated this is a much needed step because from what people have told him, they were extremely upset and it is nice to see the Committee finally taking some action.

Mr. Black stated there were many things that were done between 2012 and 2013. He stated they had security, additional points of egress, changed configuration of the tent, and they recognize there were issues, and they are always trying to improve the event. Councilman Kivell stated he feels it is important to mention the vast majority of people were thrilled with the event and if you had the misfortune of stepping out at the wrong time and couldn't get back in that is unfortunate, but it was a great event. Councilman Rzyzi stated there were people standing in line for over an hour and a half. There were thousands of people that were very upset.

Holly Gerdin of the Pumpkinfest Committee stated she doesn't want this to become negative. She stated they are trying to improve on the event and they are excited because they have new volunteers. She stated they appreciate all the department heads for their support. Ms. Gerdin stated there are only a few people on this committee and they put their heart and soul into it. She stated they are bringing this to Council today to get their feedback, to move forward with talking about this with the business owners, or if they should take a step back and rework it. Councilman Rzyzi stated he was not being negative, he was just pointing out what he was seeing and what he was told by the residents. He further stated he appreciates what the Committee is bringing before Council. Councilman Kivell stated he is all

for this idea, and he thinks it is a step in the right direction and it is a chance to improve on this festival. Chief Kennedy stated no matter what set up we do and where we do it, we will run the risk of people coming down to the event and it being sold out. As Councilman Kivell stated most communities would love to be in this predicament, of having more people coming to our town than we have space for. Mayor Wallace stated he likes this idea.

#### 4. Drug Enforcement Administration (DEA) Agreement

Chief Collins stated the DEA has offered the South Lyon Police Department to take part in a Tactical Diversion Task Force. Dave Grant and Fred Smith of the DEA were present. Mr. Grant stated he is a supervisory special agent for the DEA. Unfortunately working in the DEA they have job security. He further stated they try to find and make the investigations on the biggest and baddest drug dealers, and their organizations and put them in jail. He further stated back in 2009 they developed a Tactical Diversion Squad. He stated the diversion component is more regulatory. They do investigations on doctors, pharmacies, manufacturers and distributors of pharmaceuticals. Mr. Grant stated there is a very bad epidemic of opiate abuse. He stated Detroit has two Tactical Diversion Squads. He further stated he has representatives from different Police and Sheriff agencies as members of this task force. Mr. Grant stated because of the reputation of Chief Collins and the South Lyon Police Department, and the geographical area, it is an ideal fit. Mr. Grant stated it is a two year agreement, but if necessary the Police Department could always pull their officer out of the squad. Councilman Kramer asked how we will accommodate for that officer being away for that time period. Chief Collins stated instead of asking to hire a new officer, they will make internal staffing adjustments and utilize the one officer who is used as an overlap unit and traffic car. Mr. Grant stated there will be two weeks training for the officer at Quantico. Discussion was held regarding the training of the officer. Kathy Sims Weir stated they have started a group for Families Against Narcotics. It is based in Oakland and Livingston County. It is something that everyone needs to do as a family. The integral part of the Families Against Narcotics is to remove the stigma of addiction through education and to inform the community of people of all ages and the growing use of heroin by our young people.

#### CM 3-9-14 MOTION TO APPROVE PROPOSED AGREEMENT WITH DEA

Motion by Ryzyi, supported by Dixon

Motion to approve the proposed agreement with DEA for participating in the Tactical Diversion Task Force, and authorize signature of the Federal Certification form.

VOTE:

MOTION CARRIED UNANIMOUSLY

#### 5. Appointment to the Parks and Recreation Commission

Mayor Wallace stated Jeff Thomas has resigned from the Parks and Recreation Commission and he has received an application from Alenxandra Clark. He further stated we will need more candidates and if anyone is interested please fill out an application for the board.

CM 3-10-14 MOTION TO APPROVE THE APPOINTMENT TO PARKS AND RECREATION COMMISSION

Mayor Wallace stated he would like to appoint Alexandra Clark to the Parks and Recreation Commission, supported by Kivell

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGERS REPORT

Chief Collins stated the Department of Public Works has contacted the Road Commission for Oakland County regarding pot holes on Lake Street. He stated the Police Department has also contacted the Road Commission for the condition of Dixboro Road. Department Head Martin stated they actually graded Dixboro today. Chief Collins stated Deputy Clerk/Treasurer Parzuchowski resigned today and there will be an ad placed on the MML website this week.

COUNCIL COMMENTS

Councilman Ryzyi stated he has noticed the Police website has received a facelift. Chief Collins stated they have made some internal adjustments and the new Lieutenant has taken the reigns and run with them. Councilman Ryzyi stated their website is [www.southlyonpolice.com](http://www.southlyonpolice.com) and it is very helpful that they also post on Facebook and reaching out to the community. He further stated he is happy to see the Jaycees are coming to the South Lyon Area. It will be very helpful to all of our young professionals, and benefit our community. Councilman Ryzyi stated he would like to give credit to Powerhouse Gym. Last year they won an award for comeback gym of the year, he goes to that gym and it is elbow to elbow and they are doing great. Councilman Ryzyi stated he would like to congratulate Joe Odem, he does a good job for this community. He coordinates events with the high schools and various different teams and it is a great example of a community center that we can support.

Mayor Wallace stated he would like to congratulate Josh Tropea who is a South Lyon graduate who is now a Coach for the Milan Big Red who won the Class B Basketball Championship for the state of Michigan. He further stated Brad Ortwine who grew up in the City of South Lyon, he is a fireman for the Flint Fire Department and last week he saved two little girls from sure death. He would like to congratulate Brad Ortwine and thank him for what he does.

6. CLOSED SESSION ACCORDING TO SECTION 8F OF THE OPEN MEETINGS ACT FOR DISCUSSION WITH MML CONSULTANT REGARDING THE CITY MANAGER SEARCH

CM 3-11-14 MOTION TO ADJOURN INTO CLOSED SESSION

Motion by Kivell, supported by Wedell

Motion to adjourn to enter into closed session based on section 8F of the Open Meetings Act

ROLL CALL VOTE: MOTION CARRIED UNANIMOUSLY

Council reconvened the regular council meeting at 9:45 p.m.

CM 3-12-14 MOTION TO DIRECT THE MML CONSULTANT TO SCHEDULE INTERVIEWS

Motion by Kramer, supported by Kivell

Motion to direct MML Consultant to schedule interviews with candidate numbers 7, 14, 19, 32, and 41

VOTE: MOTION CARRIED UNANIMOUSLY

CM 3-13-14 MOTION TO ADJOURN MEETING

Motion by Kramer, supported by Kivell

Motion to adjourn meeting at 10:55 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

\_\_\_\_\_  
Tedd Wallace Mayor

\_\_\_\_\_  
Lisa Deaton Clerk/Treasurer

DRAFT

# March 2014 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
Badarak, A.	18.0400	160.00	5.00	\$ 2,886.40	\$ 134.45		\$ 3,020.85	
Ciarelli, J.	14.0000	28.00		\$ 392.00	\$ -		\$ 392.00	
Cook, R.	80.0000	22.00		\$ 1,760.00			\$ 1,760.00	
Deaton, L.				\$ 4,629.24			\$ 4,629.24	
Delaney, K.	24.0000	99.00		\$ 2,376.00			\$ 2,376.00	
Lundy, P.	10.2000	80.00		\$ 816.00	\$ -		\$ 816.00	
Mosier, L.				\$ 4,307.34		\$ 1,500.00	\$ 5,807.34	Longevity
Parzuchowski, S.	16.1300	160.00	14.50	\$ 2,580.80	\$ 350.83		\$ 2,931.63	
Schulz, P.	17.3400	50.00		\$ 867.00			\$ 867.00	
<b>TOTAL: Administration</b>		<b>599.00</b>	<b>19.50</b>	<b>\$ 20,614.78</b>	<b>\$ 485.28</b>	<b>\$ 1,500.00</b>	<b>\$ 22,600.06</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Police</b>								
Baaki, D.	33.6934	160.00	19.00	\$ 5,390.94	\$ 982.18		\$ 6,373.13	
Baker, A.	31.0471	160.00		\$ 4,967.54	\$ -		\$ 4,967.54	
Baker, J.	33.6934	160.00	1.50	\$ 5,390.94	\$ 77.17		\$ 5,468.12	
Barbour, R.	31.0471	160.00	7.50	\$ 4,967.54	\$ 354.75		\$ 5,322.29	
Brooks, T.	31.0471	160.00		\$ 4,967.54	\$ -		\$ 4,967.54	
Collins, L.				\$ 6,851.82			\$ 6,851.82	
Conklin, R.	10.0000	96.00		\$ 960.00			\$ 960.00	
Dowdell, E.	10.2000	29.50		\$ 300.90			\$ 300.90	
Faught, C.	33.6934	160.00	5.50	\$ 5,390.94	\$ 281.94		\$ 5,672.88	
Forgacs, M.	16.2100	16.00		\$ 259.36			\$ 259.36	
Hoydic, S.	33.6934	160.00	13.00	\$ 5,390.94	\$ 672.02		\$ 6,062.96	
Krettlin, F.	16.2100	16.00		\$ 259.36			\$ 259.36	
Laraway, P.	16.2100	15.00		\$ 243.15			\$ 243.15	
Raap, T.	31.0471	160.00	3.00	\$ 4,967.54	\$ 141.90		\$ 5,109.44	
Regentik, C.	18.0400	160.00		\$ 2,886.40			\$ 2,886.40	
Sederland, C.	31.0471	160.00	4.50	\$ 4,967.54	\$ 213.80		\$ 5,181.33	
Sovik, C.	35.8889	160.00	7.00	\$ 5,742.22	\$ 384.91		\$ 6,127.13	
Sroufe, T.	31.0471	160.00		\$ 4,967.54	\$ -		\$ 4,967.54	
Stevens, T.	31.0471	160.00	10.00	\$ 4,967.54	\$ 473.00	\$ 14.40	\$ 5,454.94	OT Corr
Tomanek, J.	31.0471	168.00	5.50	\$ 5,215.91	\$ 261.31		\$ 5,477.22	
Walton, T.	31.0471	160.00		\$ 4,967.54	\$ -		\$ 4,967.55	
Wilcox, W.	11.5600	27.00		\$ 312.12			\$ 312.12	
Wilcox, W.	16.2100	15.00		\$ 243.15			\$ 243.15	
Wittrock, M.	31.0471	160.00		\$ 4,967.54	\$ -		\$ 4,967.54	
<b>Total: Police</b>		<b>2782.50</b>	<b>76.50</b>	<b>\$ 89,546.00</b>	<b>\$ 3,842.97</b>	<b>\$ 14.40</b>	<b>\$ 93,403.38</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	14.3000	21.50		\$ 307.45			\$ 307.45	
Armstrong, C.	19.8000	87.50		\$ 1,678.05			\$ 1,678.05	
Bromley, E.	10.0000	48.50		\$ 485.00			\$ 485.00	
Carlington, R.	15.4000	31.25		\$ 481.25			\$ 481.25	
Demeniuk, C.	17.6000	40.25		\$ 702.63			\$ 702.63	
Esper, T.	10.0000	45.00		\$ 450.00			\$ 450.00	
Gearns-Hazlett, J.	16.5000	7.75		\$ 127.88			\$ 127.88	
Glenn, J.	15.4000	19.25		\$ 296.45			\$ 296.45	
Glenn, R.	16.5000	68.50		\$ 1,130.25			\$ 1,130.25	
Hammon, D.	22.0000	31.00		\$ 682.00			\$ 682.00	
Hitchcock, S.	14.3000							
Johnston, D.	17.6000	29.50		\$ 519.20			\$ 519.20	
Kennedy, M.				\$ 2,118.46			\$ 2,118.46	
Kernohan, D.	10.0000	15.25		\$ 152.50			\$ 152.50	
LaCroix, L.	10.0000	51.25		\$ 512.50			\$ 512.50	
Lynn, C.	15.4000	18.50		\$ 284.90			\$ 284.90	
McGillen, T.	16.5000	11.75		\$ 193.88			\$ 193.88	
Mitchell, D.	8.0000	19.50		\$ 156.00			\$ 156.00	
Moynihn, B.	17.6000	77.75		\$ 1,368.40			\$ 1,368.40	
Noechel, J.	19.8000	74.75		\$ 1,480.05			\$ 1,480.05	
Olando, M.	8.0000	33.75		\$ 270.00			\$ 270.00	
Shekell, J.	19.8000	30.00		\$ 594.00			\$ 594.00	
Shippe, S.	15.4000	12.75		\$ 196.35			\$ 196.35	
Stanisz, D.	14.3000	10.00		\$ 143.00			\$ 143.00	
Ulrich, C.	16.5000	11.75		\$ 193.88			\$ 193.88	
Weir, M.	20.9000	60.00		\$ 1,254.00			\$ 1,254.00	
Wilson, T.	17.6000	20.50		\$ 360.80			\$ 360.80	
<b>Total: Fire</b>		<b>877.50</b>		<b>\$ 16,138.87</b>		<b>\$ -</b>	<b>\$ 16,138.87</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>D.P.W.</b>								
Abramowicz, J.	14.9600	160.00	6.5	\$ 2,393.60	\$ 145.86		\$ 2,539.46	
Archev, Je.	22.3700	160.00	33.00	\$ 3,579.20	\$ 1,119.69	\$ 210.00	\$ 4,908.89	On Call
Brock, R.	24.2800	160.00	24.50	\$ 3,884.80	\$ 906.50	\$ 210.00	\$ 5,001.30	On Call
Buers, D.	22.7500	160.00		\$ 3,640.00			\$ 3,640.00	
Cavitt, R.	20.7700	160.00		\$ 3,323.20			\$ 3,323.20	
Dentai, F.	14.9600	160.00	26.00	\$ 2,393.60	\$ 583.44	\$ 60.00	\$ 3,037.04	On Call
Jamison, M.	18.0400	160.00		\$ 2,886.40			\$ 2,886.40	
Kaska, C.	20.7700	160.00	2.00	\$ 3,323.20	\$ 63.60		\$ 3,386.80	
Moritz, M.	20.7700	160.00	24.50	\$ 3,323.20	\$ 772.24	\$ 210.00	\$ 4,305.44	On Call
Paver, V.	20.7700	160.00	0.50	\$ 3,323.20	\$ 15.77	\$ 150.00	\$ 3,488.97	On Call
Piasecki, T.	17.2600	160.00	19.50	\$ 2,761.60	\$ 504.86		\$ 3,266.46	
<b>Total: D.P.W.</b>		<b>1760.00</b>	<b>130.00</b>	<b>\$ 32,438.40</b>	<b>\$ 3,966.09</b>	<b>\$ 840.00</b>	<b>\$ 39,783.95</b>	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>W. &amp; W.W.</b>								
Archev, Ju.	18.0400	160		\$ 2,886.40			\$ 2,886.40	
Beason, R.	24.2200	160	18.00	\$ 3,875.20	\$ 665.64	\$ 230.00	\$ 4,770.84	On Call
Bridson, D.	24.6200	160		\$ 3,939.20		\$ 30.00	\$ 3,969.20	On Call
Ciaramitaro, J.	23.8200	160	4.50	\$ 3,811.20	\$ 162.41	\$ 210.00	\$ 4,183.61	On Call
Gehring, D.	24.2200	160	15.00	\$ 3,875.20	\$ 550.35	\$ 220.00	\$ 4,645.55	On Call
Kelly, M.	20.7700	50		\$ 1,038.50		\$ 7,726.44	\$ 8,764.94	Vacation payout
Martin, R.				\$ 6,404.18			\$ 6,404.18	
Miller, D.	27.7300	160		\$ 4,436.80			\$ 4,436.80	
Popravsky, P.	20.0100	160		\$ 3,201.60			\$ 3,201.60	
Randall, A.	25.3200	160	3.00	\$ 4,051.20	\$ 115.68	\$ 230.00	\$ 4,396.88	On Call
<b>Total: W. &amp; W.W.</b>		<b>1330.00</b>	<b>40.50</b>	<b>\$ 37,519.48</b>	<b>\$ 1,494.08</b>	<b>\$ 8,646.44</b>	<b>\$ 47,660.00</b>	

<b>Grand Total</b>		<b>7,349.00</b>	<b>266.50</b>	<b>\$ 196,257.52</b>	<b>\$ 9,788.42</b>	<b>\$ 11,000.84</b>	<b>\$ 219,586.25</b>	
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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>Checks</b>							
63363	03/13/2014	Printed		0219	AMERICAN PUBLIC WORKS ASSOC.	ANNUAL MEMBERSHIP (BALANCE)	25.00
63364	03/13/2014	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER & RENTAL FOR CITY HALL	29.25
63365	03/13/2014	Printed		4234	AVAYA*, INC.	WATER DEPT PHONE SYSTEM	226.26
63366	03/13/2014	Printed		3602	BLUE CROSS BLUE SHIELD OF MICH	BCBS PREMIUMS	42,235.80
63367	03/13/2014	Printed		5264	BUSCH'S	SUPPLIES	47.20
63368	03/13/2014	Printed		9432	COSTCO	MISC SUPPLIES & ELECTION FOOD	138.84
63369	03/13/2014	Printed		5833	DERBYSHIRE MARKETING	TAX REFUND 80.21.20.303.004	5.66
63370	03/13/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	974.07
63371	03/13/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	8,474.39
63372	03/13/2014	Printed		1509	MARTIN'S DO IT BEST	ALUM. STEPLADDER & SUPPLIES	283.99
63373	03/13/2014	Printed		5775	MGM PLUMBING, INC.	REFUND CONTRACTOR FEE	15.00
63374	03/13/2014	Printed		5369	MICHIGAN MUNICIPAL RISK	LIABILITY INSURANCE	23,933.50
63375	03/13/2014	Printed		0462	PETER'S TRUE VALUE HARDWARE	MISC SUPPLIES FOR ALL DEPTS	819.37
63376	03/13/2014	Printed		0943	PLUMBERS SERVICE	CABLD SANITARY LINE 546 MCMUNN	76.50
63377	03/13/2014	Printed		9900	NICHOLAS SCOFFINS	TAX REFUND 80.21.20.303.00x	42.01
63378	03/13/2014	Printed		3596	THE UPS STORE	BLUE PRINT COPIES	29.10
63379	03/13/2014	Printed		3822	LINDSEY WEBSTER	VIDEO TAPE COUNCIL MTG 3/10/14	50.00
63380	03/13/2014	Printed		5731	WINDSTREAM	PHONE SERVICE	1,884.24
63381	03/13/2014	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	143.41
63382	03/20/2014	Printed		0516	ALLMAX SOFTWARE, INC	ANNUAL SOFTWARE SUPPRT RENEWAL	880.00
63383	03/20/2014	Printed		0364	DOUGLAS BAAKI	TUITION REIMBURSEMENT	520.00
63384	03/20/2014	Printed		3019	BIFANO EYE CARE	MARCH 2014 PREMIUMS	355.71
63385	03/20/2014	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	578.26
63386	03/20/2014	Printed		5851	CITY OF NORTHVILLE	OAKLAND COUNTY MAYORS ASSOC	228.11
63387	03/20/2014	Printed		0059	CITY OF NOVI TREASURER	INSPECTION SERVICES	580.50
63388	03/20/2014	Printed		0059	CITY OF NOVI TREASURER	DISPATCH SERVICE	27,393.00
63389	03/20/2014	Printed		0998	CONSUMERS ENERGY	GENERATOR/ATS EQUIPMNT&INSTALL	29,030.00
63390	03/20/2014	Printed		0283	CORRIGAN OIL CO.	GAS & DIESEL - FEB 2014 STMT	11,808.81
63391	03/20/2014	Printed		0381	CSX TRANSPORATION, INC.	ANNUAL PIPELINE CROSSING FEE	523.41
63392	03/20/2014	Printed		1334	LISA DEATON	PETTY CASH	24.90
63393	03/20/2014	Printed		2058	DETROIT SALT COMPANY LLC	ROAD SALT	1,937.64
63394	03/20/2014	Printed		0317	DTE ENERGY	ELECTRIC SVC 1/27 - 2/24/14	22,513.95
63395	03/20/2014	Printed		5820	FIRST ADVANTAGE LNS OCC HEALTH	EMPLOYEE DRUG SCREENING	40.50
63396	03/20/2014	Printed		3436	JOSEPH GURSKI	MARCH B.O.R.	200.00
63397	03/20/2014	Printed		5414	RAMONA HARRIS	MARCH B.O.R.	200.00
63398	03/20/2014	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS	250.76
63399	03/20/2014	Printed		3618	IPT BY BIDNET	MITN AUCTION FEES	11.53
63400	03/20/2014	Printed		3955	JOHNSON, ROSATI, SCHULTZ &	ATTORNEY RETAINER WORK	6,620.80
63401	03/20/2014	Printed		9778	LEXISNEXIS	FEB 2014 CONTRACT FEE	30.00
63402	03/20/2014	Printed		4963	MICHIGAN ASSOC. OF PLANNING	MAP TRAINING	105.00
63403	03/20/2014	Printed		5369	MICHIGAN MUNICIPAL RISK	RETENTION FUND	4,250.00
63404	03/20/2014	Printed		0436	LORI MOSIER	REIMB FOR MEETING REFRESHMENTS	33.00
63405	03/20/2014	Printed		5627	MARY NOVROCKI	FARMER'S MARKET FEES	160.00
63406	03/20/2014	Printed		4226	BRUCE NUSSBAUM	MARCH B.O.R.	200.00
63407	03/20/2014	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL NOTICES-ELECTION, ASSESS	489.70
63408	03/20/2014	Printed		5364	PEOPLE'S EXPRESS	FEB TRANSPORTATION	5,584.00
63409	03/20/2014	Printed		0462	PETER'S TRUE VALUE HARDWARE	FRICTION TAPE	94.80
63410	03/20/2014	Printed		1555	PITNEY BOWES	POSTAGE METER	1,239.00

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<b>Checks</b>							
63411	03/20/2014	Printed		5701	QUENCH	WATER COOLER LEASE	234.00
63412	03/20/2014	Printed		0840	ROAD COMM. FOR OAKLAND COUNTY	GRADE & CHLORIDE VOLUNTEER PARK	1,110.00
63413	03/20/2014	Printed		3948	RUSSELL DESIGN, INC.	PARKS & REC MASTER PLAN	2,023.10
63414	03/20/2014	Printed		5554	SALEM-SOUTH LYON DISTRICT	LIBRARY & LIBRARY DEBT	191.67
63415	03/20/2014	Printed		3009	SCHINDLER ELEVATOR CORP.	MONTHLY MAINTENANCE	946.65
63416	03/20/2014	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	SCHOOL OPERATING & DEBT	1,578.95
63417	03/20/2014	Printed		3675	TOSHIBA FINANCIAL SERVICES	COPIER LEASE	1,744.68
63418	03/20/2014	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS	2,785.00
63419	03/20/2014	Printed		1552	TEDD WALLACE	REIMB PARKING & MILEAGE - MML	72.08
63420	03/20/2014	Printed		3984	WOW! BUSINESS	CABLE SERVICE	130.83
63421	03/27/2014	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER FOR CITY HALL	32.50
63422	03/27/2014	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	17.12
63423	03/27/2014	Printed		0364	DOUGLAS BAAKI	UNIFORM ALLOWANCE	100.00
63424	03/27/2014	Printed		0708	AUDRA BAKER	UNIFORM ALLOWANCE	100.00
63425	03/27/2014	Printed		1110	JARED BAKER	UNIFORM ALLOWANCE	100.00
63426	03/27/2014	Printed		3219	RONALD BARBOUR	UNIFORM ALLOWANCE	100.00
63427	03/27/2014	Printed		0465	TRACY BROOKS	UNIFORM ALLOWANCE	100.00
63428	03/27/2014	Printed		0859	LLOYD COLLINS	UNIFORM ALLOWANCE	100.00
63429	03/27/2014	Printed		0998	CONSUMERS ENERGY	GAS SERVICE 2/16 - 3/19/14	74.47
63430	03/27/2014	Printed		3755	BEVERLY DIXSON	MARCH COUNCIL PAY	180.00
63431	03/27/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE 1/17 - 3/19/1	31.64
63432	03/27/2014	Printed		0317	DTE ENERGY	STREETLIGHTS	8,224.75
63433	03/27/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL WRAP ADMIN FEE	11,856.59
63434	03/27/2014	Printed		1633	CHRISTOPHER FAUGHT	UNIFORM ALLOWANCE	100.00
63435	03/27/2014	Printed		2545	SEAN S. HOYDIC	UNIFORM ALLOWANCE	100.00
63436	03/27/2014	Printed		2586	GLENN KIVELL	MARCH COUNCIL PAY	180.00
63437	03/27/2014	Printed		1756	ERIN KOPKOWSKI	MARCH COUNCIL PAY	180.00
63438	03/27/2014	Printed		3398	MICHAEL KRAMER	MARCH COUNCIL PAY	180.00
63439	03/27/2014	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL PREMIUMS	4,494.74
63440	03/27/2014	Printed		5627	MARY NOVROCKI	FARMER'S MARKET FEES	80.00
63441	03/27/2014	Printed		1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TRAILER TAX	387.50
63442	03/27/2014	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	86.00
63443	03/27/2014	Printed		9065	PROVIDENCE OCCUPATIONAL	PHYSICALS FOR 3 NEW EMPLOYEES	914.00
63444	03/27/2014	Printed		1634	TIMOTHY RAAP	UNIFORM ALLOWANCE	100.00
63445	03/27/2014	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT-FEB 2014	90.46
63446	03/27/2014	Printed		3756	JOSEPH RYZYI	MARCH COUNCIL PAY	180.00
63447	03/27/2014	Printed		0236	CHRISTOPHER SEDERLUND	UNIFORM ALLOWANCE	100.00
63448	03/27/2014	Printed		9248	SMAFC	SE FIRE CHIEFS VENDOR SHOW	70.00
63449	03/27/2014	Printed		2405	CHRISTOPHER SOVIK	UNIFORM ALLOWANCE	100.00
63450	03/27/2014	Printed		0831	TONY SROUFE	UNIFORM ALLOWANCE	100.00
63451	03/27/2014	Printed		1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE	2,503.96
63452	03/27/2014	Printed		9800	TRAVIS STEVENS	UNIFORM ALLOWANCE	100.00
63453	03/27/2014	Printed		3975	SUNTEL SERVICES	VOICE SERVICE CHANGES	24.75
63454	03/27/2014	Printed		0768	JOHN TOMANEK	UNIFORM ALLOWANCE	100.00
63455	03/27/2014	Printed		0589	JOSEPH VELTRI	MEDICAL INS. REIMBURSEMENT	482.08
63456	03/27/2014	Printed		1552	TEDD WALLACE	MARCH COUNCIL PAY	220.00
63457	03/27/2014	Printed		1211	TIMOTHY WALTON	UNIFORM ALLOWANCE	100.00
63458	03/27/2014	Printed		3822	LINDSEY WEBSTER	VIDEO TAPE 3/24/14 COUNCIL MTG	50.00
63459	03/27/2014	Printed		1378	HARVEY WEDELL	MARCH COUNCIL PAY	180.00
63460	03/27/2014	Printed		8996	MICHAEL WITTROCK	UNIFORM ALLOWANCE	100.00
63461	03/27/2014	Printed		3984	WOW! BUSINESS	CABLE SERVICE	9.95
63462	03/31/2014	Printed		2562	POSTMASTER	WATER BILL MAILING	1,119.96
63463	04/03/2014	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS - 4/4/14	526.40
63464	04/03/2014	Printed		5374	AT&T MOBILITY	PHONE SERVICE	525.81

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<b>Checks</b>							
63465	04/03/2014	Printed		5441	BRIGHTON AREA FIRE DEPT.	AERIAL APPARATUS OPER TRAINING	300.00
63466	04/03/2014	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION - 4/4/14	578.26
63467	04/03/2014	Printed		0058	CITY OF SOUTH LYON	WATER BILL	1,090.78
63468	04/03/2014	Printed		0859	LLOYD COLLINS	PETTY CASH	43.72
63469	04/03/2014	Printed		0998	CONSUMERS ENERGY	GAS SERVICE	19,351.43
63470	04/03/2014	Printed		2442	DONNER SIGNS	FINAL PAYMENT FOR CITY SIGN	370.00
63471	04/03/2014	Printed		0584	DTE ENERGY	ELECTRIC SERVICE	4,132.17
63472	04/03/2014	Printed		3436	JOSEPH GURSKI	B.O.R. - PAY CORRECTION	100.00
63473	04/03/2014	Printed		5414	RAMONA HARRIS	B.O.R. - PAY CORRECTION	100.00
63474	04/03/2014	Printed		3702	MICHAEL KENNEDY	REIMB FOR TRAINING REFRESHMENT	23.50
63475	04/03/2014	Printed		1509	MARTIN'S DO IT BEST	MISC SUPPLIES	88.44
63476	04/03/2014	Printed		1777	KEN MICHALIK	BANNERS & FRAME	90.17
63477	04/03/2014	Printed		0967	DAVID MURRAY	MECHANICAL INSPECTOR'S PAY	1,482.15
63478	04/03/2014	Printed		5627	MARY NOVROCKI	FARMER'S MARKET FEES	351.00
63479	04/03/2014	Printed		4226	BRUCE NUSSBAUM	B.O.R. - PAY CORRECTION	100.00
63480	04/03/2014	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS - 4/4/14	588.10
63481	04/03/2014	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS - 4/4/14	238.75
63482	04/03/2014	Printed		5219	RAFT	RISK MGMT SEMINAR - SOVIK	40.00
63483	04/03/2014	Printed		0213	ROAD COMMISSION FOR OAKLAND	COLD PATCH	1,162.30
63484	04/03/2014	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL - 318 W. LAKE ST.	54.00
63485	04/03/2014	Printed		3675	TOSHIBA FINANCIAL SERVICES	EQUIPMENT RENTAL	3,419.90
63486	04/03/2014	Printed		5707	USBANK A TFS PROGRAM	COPIER LEASE	84.00
63487	04/03/2014	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS - 4/4/14	2,945.00
63488	04/03/2014	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	32.97
63489	04/03/2014	Printed		3834	BRANDON ZIRKLE	ELECTRICAL INSPECTOR'S PAY	603.65
63490	04/10/2014	Printed		5856	ABSTRACT TITLE	OTAX 21-18-401-017	11.70
63491	04/10/2014	Printed		5291	ADVANCE URGENT CARE & ARBOR SPRINGS WATER CO., INC.	EMPLOYEE DRUG SCREENING WATER & RENTAL FOR CITY HALL	57.00 23.50
63493	04/10/2014	Printed		5857	BANK OF ANN ARBOR	OTAX 21-29-151-007	12.98
63494	04/10/2014	Printed		5858	BRUCE BUCHAN	OTAX 21-18-451-082	10.58
63495	04/10/2014	Printed		5264	BUSCH'S	SUPPLIES	51.31
63496	04/10/2014	Printed		5859	CAPITAL TITLE	OTAX 21-31-202-002	60.00
63497	04/10/2014	Printed		3935	CIB PLANNING	PLANNING CONSULTANT FEES	4,701.25
63498	04/10/2014	Printed		0059	CITY OF NOVI TREASURER	BLDG INSPECTION FEES	24,487.88
63499	04/10/2014	Printed		5860	CO-OP SERVICES CREDIT UNION	OTAX 21-20-361-022	5.21
63500	04/10/2014	Printed		5454	CYNERGY PRODUCTS	RADIO SERVICES CONTRACT	345.00
63501	04/10/2014	Printed		1334	LISA DEATON	REIMB. FOR WEB DOMAIN RENEWAL	63.98
63502	04/10/2014	Printed		0584	DTE ENERGY	ELECTRICE SERVICE	1,320.79
63503	04/10/2014	Printed		0317	DTE ENERGY	ELECTRIC SVC 2/25 - 3/25/14	22,982.96
63504	04/10/2014	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	RX CHARGES	3,078.98
63505	04/10/2014	Printed		5861	JOHNATHAN FELLOWS	OTAX 21-31-202-005	7.20
63506	04/10/2014	Printed		5862	HP FINANCIAL SERVICES	OTAX 99-00-002-060	27.02
63507	04/10/2014	Printed		5871	JOE'S TOWING	TOWING SERVICE	85.00
63508	04/10/2014	Printed		5863	HELEN LAROWE	OTAX 21-20-301-036	9.32
63509	04/10/2014	Printed		1509	MARTIN'S DO IT BEST	MARCH 2014 STATEMENT	1,418.87
63510	04/10/2014	Printed		5864	THOMAS MCDERMOTT	OTAX 21-30-377-001	13.87
63511	04/10/2014	Printed		5865	MICHIGAN SCHOOLS & GOVERNMENT	OTX21-18-401-018&21-19-403-003	22.70
63512	04/10/2014	Printed		2024	NATIONAL FIRE PROTECTION	ANNUAL MEMBERSHIP	165.00
63513	04/10/2014	Printed		3838	NORTH EASTERN UNIFORMS	EMT COURSE UNIFORM-OLANDO	70.75
63514	04/10/2014	Printed		5627	MARY NOVROCKI	FARMERS MKT FEES & UTILITY CART	534.09
63515	04/10/2014	Printed		5183	OAKLAND COUNTY TREASURERS	CLEMIS MEMBRSHIP&PART. FEES &	3,875.75

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<b>Checks</b>							
63516	04/10/2014	Printed		0218	PARKSIDE CLEANERS	RUG CLEANING	43.00
63517	04/10/2014	Printed		5364	PEOPLE'S EXPRESS	MARCH TRANSPORTATION	5,584.00
63518	04/10/2014	Printed		0462	PETER'S TRUE VALUE HARDWARE	MARCH 2014 STATEMENT	1,898.42
63519	04/10/2014	Printed		9065	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICAL - BLUMER	350.00
63520	04/10/2014	Printed		5598	REGISTER.COM	WEB SITE ADDRESS RENEWAL	87.00
63521	04/10/2014	Printed		5866	CHRISTOPHER ROMAN	OTAX 21-30-204-006	6.93
63522	04/10/2014	Printed		5867	ALEXANDER SAVESKI	OTAX 21-17-309-016	17.37
63523	04/10/2014	Printed		5868	ROBERT STOGDELL	OTAX 21-30-376-029	12.12
63524	04/10/2014	Printed		5869	VIBE CREDIT UNION	OTAX 21-18-452-015	89.56
63525	04/10/2014	Printed		5870	MARTIN WAGNER	OTAX 21-19-403-009	5.24
63526	04/10/2014	Printed		3652	WASHTENAW AREA MUTUAL AID	FIRE OFFICER COURSES -MOYNIHAN	445.00
63527	04/10/2014	Printed		2060	WELLS FARGO	9/30/13 OVERPAYMENT	30.00
63528	04/10/2014	Printed		5731	WINDSTREAM	PHONE SERVICE	1,861.21
63529	04/10/2014	Printed		3984	WOW! BUSINESS	INTERNET SERVICE	93.97
63530	04/10/2014	Printed		5384	ACCUNET WEB SERVICES	DDA WEBSITE HOSTING	358.00
63531	04/10/2014	Printed		3170	COMMERCIAL SIGN COMPANY	REPLACE RESIDENTIAL MAILBOX	425.00
63532	04/10/2014	Printed		0283	CORRIGAN OIL CO.	UNLEADED & DIESEL FUEL	9,204.78
63533	04/10/2014	Printed		1552	TEDD WALLACE	REIMBURSE MILEAGE & PARKING	46.44

Total Checks: 171

Checks Total (excluding void checks): 362,007.63

Total Payments: 171

Bank Total (excluding void checks): 362,007.63

Total Payments: 171

Grand Total (excluding void checks): 362,007.63

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Fund: GENERAL FUND						
Dept:						
101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	1,292.75
		SITE PLAN FEES - 3/12/14 STMT				
101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	1,997.89
		SITE PLAN FEES - 3/28/14 STMT				
Total						3,290.64
Dept: ADMINISTRATION						
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		04/14/2014	40.44
		OFFICE SUPPLIES				
101-200.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		04/14/2014	18.86
		OFFICE SUPPLIES				
101-200.000-802.000	ONGOING RE	KROPF MECHANICAL SERVICE CO.	0		04/14/2014	375.35
		SERVICE REPAIR				
101-200.000-802.000	ONGOING RE	TECH RESOURCES, INC.	0		04/14/2014	69.95
		REMOTE BACKUP & CASH RECEIPT				
101-200.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		04/14/2014	56.86
		DUMPSTERS&RECYCLING - 4/2014				
101-200.000-820.000	COMPUTER	TECH RESOURCES, INC.	0		04/14/2014	1,761.69
		COMPUTER FOR FRONT DESK				
101-200.000-900.000	PRINTING	LAKELAND PRINTING	0		04/14/2014	57.00
		BUSINESS CARDS - PHIL SCHULZ				
101-200.000-931.000	BUILDING M	GRAINGER	0		04/14/2014	283.20
		SPIRAL CFL LIGHT BULBS(32)				
101-200.000-974.100	RENTAL HOU	GALLAGHER FIRE EQUIPT.CO.	0		04/14/2014	62.00
		FIRE EXTINGUISHER CHECK & REPL				
101-200.000-977.000	EQUIPMENT	TECH RESOURCES, INC.	0		04/14/2014	872.90
		REMOTE BACKUP & CASH RECEIPT				
Total ADMINISTRATION						3,598.25
Dept: CEMETERY						
101-276.000-740.000	OPERATING	ADVANCE AUTO PARTS	0		04/14/2014	2.18
		FUEL HOSE - CONTRACTOR 5				
101-276.000-740.000	OPERATING	BADER & SONS CO.	0		04/14/2014	44.27
		MOWER FILTER				
101-276.000-740.000	OPERATING	BADER & SONS CO.	0		04/14/2014	228.86
		FILTER KITS FOR TRACTORS				
101-276.000-740.000	OPERATING	O'REILLY AUTO PARTS	0		04/14/2014	14.80
		MOWER PARTS				
101-276.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		04/14/2014	74.33
		DUMPSTERS&RECYCLING - 4/2014				
Total CEMETERY						364.44
Dept: POLICE						
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		04/14/2014	46.98
		OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		04/14/2014	37.99
		OFFICE SUPPLIES				
101-300.000-727.000	OFFICE SUP	SCOTT MERRIMAN INC.	0		04/14/2014	209.10
		VEHICLE IMPOUND STICKERS				
101-300.000-740.000	OPERATING	MICHIGAN TASER DISTRIBUTING	0		04/14/2014	122.25
		EXTEND DIGITAL POWER MAGAZINE				
101-300.000-740.000	OPERATING	BROCO	0		04/14/2014	294.96
		(10)TACTICAL PRY BAR - "JIMMY"				
101-300.000-740.000	OPERATING	NATIONAL PEN COMPANY	0		04/14/2014	395.90
		LANTERN PENS				
101-300.000-740.000	OPERATING	OFFICE EXPRESS	0		04/14/2014	93.07
		INK CARTRIDGES				
101-300.000-740.000	OPERATING	COMPLETE BATTERY SOURCE	0		04/14/2014	150.00
		50 LITHIUM BATTERIES				
101-300.000-740.000	OPERATING	W4 SIGNS	0		04/14/2014	307.00
		P.D. BLEG MISSION STMT &				
101-300.000-740.000	OPERATING	RO DON CORPORATION	0		04/14/2014	189.10
		12" LED STOP PADDLE				
101-300.000-801.000	PROFESSION	TECH RESOURCES, INC.	0		04/14/2014	1,552.50
		REPL SECURITY NETWORK APPL.				
101-300.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		04/14/2014	37.17
		DUMPSTERS&RECYCLING - 4/2014				
101-300.000-851.000	RADIO MAIN	CYNERGY PRODUCTS	0		04/14/2014	42.00
		REPL POWER PLUG- P.D. 221				
101-300.000-863.000	VEHICLE MA	SOUTH LYON AUTO MAINTENANCE	0		04/14/2014	75.55
		OIL CHG - UNITS 221 & 271				

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Fund: GENERAL FUND						
Dept: POLICE						
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS EXHAUST PARTS P.D. 204	0		04/14/2014	111.45
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS THERMOSTAT,GASKET, ANTI-FREEZE	0		04/14/2014	24.77
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BRAKE PADS & ROTORS-P.D. 201	0		04/14/2014	167.24
101-300.000-863.000	VEHICLE MA	HINES PARK FORD, INC. HEADLIGHT BULBS P.D. 221	0		04/14/2014	57.02
101-300.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR P.D. 204	0		04/14/2014	155.18
101-300.000-863.000	VEHICLE MA	VICTORY LANE OIL CHANGES (3)	0		04/14/2014	89.32
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S WORK LIGHTS	0		04/14/2014	38.29
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MUFFLER&EXHAUST PIPE-P.D.204	0		04/14/2014	131.50
101-300.000-863.000	VEHICLE MA	LIBERTY CHEVROLET REPL IGNITION CYLINDER-VEH 242	0		04/14/2014	406.94
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS BATTERY FOR P.D. 271	0		04/14/2014	109.99
101-300.000-958.100	WITNESS FE	LISA COLLINS WITNESS FEE	0		04/14/2014	7.00
101-300.000-958.100	WITNESS FE	CORINNE KOROLY WITNESS FEES	0		04/14/2014	9.00
Total POLICE						4,861.27
Dept: FIRE						
101-335.000-721.000	UNIFORMS &	PAUL CONWAY SHIELDS CAPT & LT HELMET SHIELDS	0		04/14/2014	135.00
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS CLASS A UNIFORMS-DEMEINIUK &	0		04/14/2014	392.46
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS DRESS UNIFORM-MOYNIHAN	0		04/14/2014	374.47
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS DRESS UNIFORMS-JOHNSTON&HOECHE	0		04/14/2014	491.78
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP FIRE BOOTS - ARMSTRONG	0		04/14/2014	392.74
101-335.000-721.000	UNIFORMS &	ALLIE BROTHERS UNIFORMS BELT-MITCHELL,BUTTONS-ARMSTRONG	0		04/14/2014	88.98
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP HELMET RATCHET REPAIR	0		04/14/2014	44.48
101-335.000-721.000	UNIFORMS &	WITMER PUBLIC SAFETY GROUP LENS PROTECTORS	0		04/14/2014	74.46
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION OFFICE SUPPLIES	0		04/14/2014	79.53
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION OFFICE SUPPLIES	0		04/14/2014	112.26
101-335.000-727.000	OFFICE SUP	QUILL CORPORATION COFFEE,PAPER,CLEANING SUPPLIES	0		04/14/2014	141.34
101-335.000-740.000	OPERATING	GRAINGER MISC HARDWARE SUPPLIES	0		04/14/2014	296.08
101-335.000-740.000	OPERATING	QUICKSILVER MARKETING SOLUTION BUSINESS CARDS	0		04/14/2014	142.00
101-335.000-740.000	OPERATING	W4 SIGNS GRAPHICS FOR HELMETS (5)	0		04/14/2014	20.00
101-335.000-740.000	OPERATING	QUICKSILVER MARKETING SOLUTION BUSINESS CARDS - WEIR	0		04/14/2014	39.00
101-335.000-740.000	OPERATING	LEGEND DATA SYSTEMS ACCOUNTABILITY TAGS	0		04/14/2014	43.75
101-335.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS&RECYCLING - 4/2014	0		04/14/2014	37.16
101-335.000-863.000	VEHICLE MA	PAYETTE SALES & SERVICE, INC. PORTABLE LIGHT REPAIR-LADDER 1	0		04/14/2014	111.30
101-335.000-863.000	VEHICLE MA	PAYETTE SALES & SERVICE, INC. LIGHTED GAUGE& HARNESS (2)	0		04/14/2014	386.63
101-335.000-863.000	VEHICLE MA	FLEETPRIDE MARKER LIGHTS E-2	0		04/14/2014	56.64
101-335.000-863.000	VEHICLE MA	MID AMERICAN AEL LENS - E-2	0		04/14/2014	79.75
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MECHANIC'S WORK LIGHTS	0		04/14/2014	22.97

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Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: FIRE							
101-335.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		04/14/2014	27.42
101-335.000-880.000	COMMUNITY		HEADLIGHT BULBS LADDER 1	0		04/14/2014	158.91
101-335.000-930.000	REPAIR MAI		EACCESS SOLUTIONS, INC.	0		04/14/2014	90.00
101-335.000-930.000	REPAIR MAI		CO DETECTORS	0		04/14/2014	368.90
101-335.000-930.000	REPAIR MAI		SUPER VAC	0		04/14/2014	751.94
101-335.000-930.000	REPAIR MAI		FAN BRAKE PARTS	0		04/14/2014	586.00
101-335.000-930.000	REPAIR MAI		MICHIGAN LAUNDRY MACHINERY	0		04/14/2014	200.00
101-335.000-931.000	REPAIR MAI		REPAIR UNIMAC WASHER	0		04/14/2014	787.00
101-335.000-931.000	REPAIR MAI		MIDWEST GAS INSTRUMENT SERVICE	0		04/14/2014	491.50
101-335.000-931.000	BUILDING M		GAS SENSORS & CALIBRATION GAS	0		04/14/2014	167.13
101-335.000-931.000	BUILDING M		PAUL J FALLERT	0		04/14/2014	
101-335.000-931.000	BUILDING M		REPAIR ROOFTOP UNIT/REPL	0		04/14/2014	
101-335.000-931.000	BUILDING M		MACDONALD ELECTRIC	0		04/14/2014	
101-335.000-931.000	BUILDING M		EXTERIOR LIGHT REPAIR	0		04/14/2014	
101-335.000-931.000	BUILDING M		ANN ARBOR DOOR SYSTEMS, INC.	0		04/14/2014	
101-335.000-931.000	BUILDING M		GARAGE DOOR MOTOR REPLACEMENT	0		04/14/2014	
101-335.000-931.000	BUILDING M		BRUTTELL ROOFING	0		04/14/2014	
101-335.000-931.000	BUILDING M		ROOF LEAK REPAIR	0		04/14/2014	
101-335.000-957.000	EDUCATION		MICHIGAN STATE FIREMEN'S ASSOC	0		04/14/2014	
101-335.000-957.000	EDUCATION		FIRE OFFICER BOOKS	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		BOUND TREE MEDICAL, LLC	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		N-95 MASKS	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		BOUND TREE MEDICAL, LLC	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		PEDIATRIC AED PADS	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		BOUND TREE MEDICAL, LLC	0		04/14/2014	
101-335.000-977.000	EQUIPMENT		COMBITUBE AIRWAYS (3)	0		04/14/2014	
Total FIRE							7,500.75
Dept: DEPT. OF PUBLIC WORKS							
101-440.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		04/14/2014	61.04
101-440.000-727.000	OFFICE SUP		OFFICE SUPPLIES	0		04/14/2014	38.16
101-440.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		04/14/2014	
101-440.000-740.000	OPERATING		OFFICE SUPPLIES	0		04/14/2014	
101-440.000-740.000	OPERATING		ADVANCE AUTO PARTS	0		04/14/2014	10.45
101-440.000-740.000	OPERATING		AIR LINE FITTINGS	0		04/14/2014	89.28
101-440.000-740.000	OPERATING		GRAINGER	0		04/14/2014	
101-440.000-740.000	OPERATING		GLOVES	0		04/14/2014	
101-440.000-740.000	OPERATING		ANN ARBOR WELDING SUPPLY CO	0		04/14/2014	71.40
101-440.000-740.000	OPERATING		CYLINDER RENTAL	0		04/14/2014	
101-440.000-740.000	OPERATING		GRAINGER	0		04/14/2014	58.80
101-440.000-740.000	OPERATING		ELECTRICAL CONDUIT FITTINGS	0		04/14/2014	
101-440.000-740.000	OPERATING		HRDIRECT	0		04/14/2014	64.99
101-440.000-740.000	OPERATING		FEDERAL LABOR LAW POSTER RENEW	0		04/14/2014	
101-440.000-740.000	OPERATING		QUALITY FIRST AID & SAFETY	0		04/14/2014	239.76
101-440.000-740.000	OPERATING		1ST AID, SAFETY, PAPER & GLOVES	0		04/14/2014	
101-440.000-740.000	OPERATING		O'REILLY AUTO PARTS	0		04/14/2014	54.78
101-440.000-740.000	OPERATING		MOWER PARTS	0		04/14/2014	
101-440.000-740.000	OPERATING		OLD GLORY FLAGS & FLAG POLES	0		04/14/2014	147.33
101-440.000-740.000	OPERATING		USA FLAGS	0		04/14/2014	
101-440.000-802.000	ONGOING RE		DUNCAN DISPOSAL SYSTEMS, LLC	0		04/14/2014	116.81
101-440.000-802.000	ONGOING RE		DUMPSTERS&RECYCLING - 4/2014	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		04/14/2014	129.25
101-440.000-863.000	VEHICLE MA		BRAKE PADS & WHEEL SENSOR T-5	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		FLEETPRIDE	0		04/14/2014	271.10
101-440.000-863.000	VEHICLE MA		HEADLIGHT ASSY T-6 & FUEL DECAL	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		HAROLD'S FRAME SHOP INC.	0		04/14/2014	17.24
101-440.000-863.000	VEHICLE MA		MOTOR RELAY KITS	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		INTERSTATE BILLING SERVICE INC	0		04/14/2014	112.72
101-440.000-863.000	VEHICLE MA		HYDRAULIC FITTINGS&HOSE T-9	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		LAWSON PRODUCTS, INC.	0		04/14/2014	127.54
101-440.000-863.000	VEHICLE MA		PAINT & PRIMER	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		TIRE WHOLESALERS COMPANY, INC.	0		04/14/2014	513.48
101-440.000-863.000	VEHICLE MA		TIRES FOR W-2 & P.D.	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		GREEN OAK TIRE, INC.	0		04/14/2014	580.00
101-440.000-863.000	VEHICLE MA		TIRE FOR T-8	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		04/14/2014	61.27
101-440.000-863.000	VEHICLE MA		MECHANIC'S WORK LIGHTS	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		ATCO INTERNATIONAL	0		04/14/2014	74.68
101-440.000-863.000	VEHICLE MA		UNDERCOATING	0		04/14/2014	
101-440.000-863.000	VEHICLE MA		FLEETPRIDE	0		04/14/2014	217.20
101-440.000-863.000	VEHICLE MA		TARP CONTROLLERS	0		04/14/2014	

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Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	HINES PARK FORD, INC.	0		04/14/2014	220.00
		VACUUM LEAK REPAIRED T-6				
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		04/14/2014	973.12
		HYDRAULIC HOSE				
101-440.000-863.000	VEHICLE MA	ANN ARBOR WELDING SUPPLY CO	0		04/14/2014	318.63
		WELDING SUPPLIES				
101-440.000-863.000	VEHICLE MA	CONTRACTORS STEEL COMPANY	0		04/14/2014	864.34
		STEEL FOR HYDRAULIC WORK				
101-440.000-863.000	VEHICLE MA	CUMMINS BRIDGEWAY, LLC	0		04/14/2014	1,085.59
		FUEL INJECTOR PUMP REPL-SWEEPR				
101-440.000-863.000	VEHICLE MA	CARLETON EQUIPMENT COMPANY	0		04/14/2014	941.02
		HYD MTR,TIRES&RIMS&MAINT ON				
101-440.000-863.000	VEHICLE MA	GREEN OAK TIRE, INC.	0		04/14/2014	21.00
		TIRE DISPOSAL				
101-440.000-863.000	VEHICLE MA	SHARE CORP.	0		04/14/2014	188.90
		MECHANICS TOOLS				
101-440.000-863.000	VEHICLE MA	CARLETON EQUIPMENT COMPANY	0		04/14/2014	1,609.76
		AXLE SHAFT, SEAL&SPRING FOR				
101-440.000-863.000	VEHICLE MA	HINES PARK FORD, INC.	0		04/14/2014	430.30
		TRAILER HITCH W-9				
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC	0		04/14/2014	1,343.58
		CYLINDER FOR LOADER				
101-440.000-863.000	VEHICLE MA	SOUTHEASTERN EQUIPMENT CO INC	0		04/14/2014	533.55
		HYDRAULIC LINE REPL-SWEEPER				
101-440.000-935.000	NPDES PHAS	STONE DEPOT	0		04/14/2014	106.00
		CRUSH CONCRETE-STORM DRAIN@DPW				
Total DEPT. OF PUBLIC WORKS						11,697.07
Dept: PARKS AND RECREATION						
101-690.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		04/14/2014	39.99
		1ST AID,SAFETY,PAPER&GLOVES				
101-690.000-740.000	OPERATING	ADVANCE AUTO PARTS	0		04/14/2014	7.91
		FOUNTAIN CLEANER				
101-690.000-740.000	OPERATING	OLD GLORY FLAGS & FLAG POLES	0		04/14/2014	147.32
		USA FLAGS				
101-690.000-801.000	PROFESSION	JOHN'S SANITATION	0		04/14/2014	360.00
		PORTA JOHNS @ PARKS				
101-690.000-962.000	MISC EXP	WINTER EQUIPMENT CO. INC.	0		04/14/2014	125.35
		CURB RUNNERS-TOOLKAT SNOWBLOWR				
Total PARKS AND RECREATION						680.57
Fund Total						31,992.99
Fund: MAJOR STREETS						
Dept: STREET-ROUTINE MAINT.						
202-463.000-930.000	REPAIR MAI	SOUTHEASTERN EQUIPMENT CO INC	0		04/14/2014	304.34
		SWEEPER GUTTER BROOMS				
Total STREET-ROUTINE MAINT.						304.34
Dept: SNOW PLOWING						
202-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC	0		04/14/2014	2,546.38
		ROAD SALT				
202-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT	0		04/14/2014	1,300.63
		SALT SPRDR SPINNER&AUGER MTRS				
202-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC.	0		04/14/2014	2,991.96
		PLOW BLADES&ASSEMBLY-T-5				
202-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT	0		04/14/2014	911.58
		SNOW PLOW CUTTING EDGES				
202-478.000-740.000	OPERATING	WINTER EQUIPMENT CO. INC.	0		04/14/2014	1,438.45
		SNOW PLOW BLADES, CURB GUARDS				
Total SNOW PLOWING						9,189.00
Fund Total						9,493.34
Fund: LOCAL STREETS						
Dept: STREET-ROUTINE MAINT.						
203-463.000-930.000	REPAIR MAI	SOUTHEASTERN EQUIPMENT CO INC	0		04/14/2014	163.87
		SWEEPER GUTTER BROOMS				



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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: LOCAL STREETS						
Dept: STREET-ROUTINE MAINT.						
Total STREET-ROUTINE MAINT.						163.87
Dept: SNOW PLOWING						
203-478.000-740.000	OPERATING	DETROIT SALT COMPANY LLC	0		04/14/2014	1,371.12
		ROAD SALT				
203-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT	0		04/14/2014	700.34
		SALT SPRDR SPINNER&AUGER MTRS				
203-478.000-740.000	OPERATING	WINTER EQUIPMENT CO. INC.	0		04/14/2014	250.71
		CURB RUNNERS-TOOLKAT SNOWBLOWR				
203-478.000-740.000	OPERATING	HAROLD'S FRAME SHOP INC.	0		04/14/2014	1,611.05
		PLow BLADES&ASSEMBLY-T-5				
203-478.000-740.000	OPERATING	KNAPHEIDE TRUCK EQUIPMENT	0		04/14/2014	490.85
		SNOW PLOW CUTTING EDGES				
203-478.000-740.000	OPERATING	WINTER EQUIPMENT CO. INC.	0		04/14/2014	775.37
		SNOW PLOW BLADES, CURB GUARDS				
Total SNOW PLOWING						5,199.44
Fund Total						5,363.31
Fund: CAPITAL IMPROVEMENTS						
Dept: CONSTRUCTION						
401-451.000-801.110		HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	405.55
		LAKE ST PAVEMENT REHAB-3/28/14				
401-451.000-801.300	MISC. EXPE	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	1,293.77
		POLICE/FIRE PARKING LOT REHAB-				
401-451.000-802.300	CONSTR. CO	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	2,675.93
		POLICE/FIRE PARKING LOT REHAB				
401-451.000-802.300	CONSTR. CO	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	301.67
		LAKE STREET PAVEMENT REHAB				
Total CONSTRUCTION						4,676.92
Fund Total						4,676.92
Fund: WATER & SEWER						
Dept: WATER/SEWER CONSTRUCTION						
592-452.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	1,082.10
		WATER SYS UPGRADES-DWRF				
592-452.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	5,793.81
		WATER SYS UPGRADES DWRF -				
Total WATER/SEWER CONSTRUCTION						6,875.91
Dept: WATER / REPAIR						
592-540.000-740.000	OPERATING	MICHIGAN PIPE & VALVE	0		04/14/2014	1,267.55
		WATER LINE/MAIN REPAIR PARTS				
592-540.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	116.30
		GIS SUPPORT - 3/12/14 STMT				
592-540.000-930.000	REPAIR MAI	ANN ARBOR WELDING SUPPLY CO	0		04/14/2014	33.05
		LINE FREEZER TANKS FILLED				
Total WATER / REPAIR						1,416.90
Dept: SEWER / REPAIR						
592-550.000-740.000	OPERATING	ATOMIC CLEANING SYSTEMS	0		04/14/2014	180.63
		SEWER HOSE				
592-550.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		04/14/2014	116.30
		GIS SUPPORT - 3/12/14 STMT				
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE	0		04/14/2014	180.00
		CABLED SANITARY LINE -				
592-550.000-956.000	MISCELLANE	JACK DOHENY SUPPLIES INC.	0		04/14/2014	150.00
		SPRINGS & GAUGE FOR VACTOR				
592-550.000-956.000	MISCELLANE	JACK DOHENY SUPPLIES INC.	0		04/14/2014	395.00
		HOSE REEL FOR VACTOR				
Total SEWER / REPAIR						1,021.93
Dept: REFUSE COLLECTION						
592-555.000-818.100	REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC	0		04/14/2014	40,469.39
		APRIL 1, 2014 STATEMENT				
Total REFUSE COLLECTION						40,469.39
Dept: WATER						

INVOICE APPROVAL LIST BY FUND  
CHECKS TO BE APPROVED 04/14/14

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER							
Dept: WATER							
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS		0		04/14/2014	17.59
		OFFICE SUPPLIES					
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS		0		04/14/2014	20.78
		OFFICE SUPPLIES					
592-556.000-740.000	OPERATING	PARAGON LABORATORIES, INC.		0		04/14/2014	600.00
		WATER ANALYSIS					
592-556.000-740.000	OPERATING	VWR INTERNATIONAL LLC		0		04/14/2014	48.89
		LAB SUPPLIES					
592-556.000-740.000	OPERATING	VWR INTERNATIONAL LLC		0		04/14/2014	183.85
		LAB SUPPLIES					
592-556.000-740.000	OPERATING	REAGENTS HOLDINGS		0		04/14/2014	137.13
		LAB SUPPLIES					
592-556.000-740.000	OPERATING	USA BLUE BOOK		0		04/14/2014	102.12
		WATER METER WRENCH					
592-556.000-740.000	OPERATING	IDEXX LABORATORIES*		0		04/14/2014	12.78
		LAB SUPPLIES					
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY		0		04/14/2014	101.41
		1ST AID, SAFETY & PAPER SUPPLIES					
592-556.000-740.000	OPERATING	ELHORN ENGINEERING COMPANY		0		04/14/2014	2,198.00
		PHOSPHATE					
592-556.000-740.000	OPERATING	THIELSCH ENGINEERING INC.		0		04/14/2014	453.03
		FLOW CHARTS & PENS					
592-556.000-802.000	ONGOING RE	CUMMINS BRIDGEWAY, LLC		0		04/14/2014	1,129.73
		GENERATOR SEMI-ANNUAL MAINT-WTR					
592-556.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC		0		04/14/2014	47.80
		DUMPSTERS & RECYCLING - 4/2014					
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS		0		04/14/2014	8.45
		BATTERY TERMINALS					
592-556.000-863.000	VEHICLE MA	HAROLD'S FRAME SHOP INC.		0		04/14/2014	17.24
		MOTOR RELAY KITS					
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS		0		04/14/2014	105.60
		REAR SHOCKS W-2					
592-556.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC.		0		04/14/2014	354.68
		TIRES FOR W-2 & P.D.					
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS		0		04/14/2014	22.97
		MECHANIC'S WORK LIGHTS					
592-556.000-863.000	VEHICLE MA	ATCO INTERNATIONAL		0		04/14/2014	37.32
		UNDERCOATING					
592-556.000-863.000	VEHICLE MA	GREEN OAK TIRE, INC.		0		04/14/2014	6.00
		TIRE DISPOSAL					
592-556.000-863.000	VEHICLE MA	HINES PARK FORD, INC.		0		04/14/2014	161.36
		TRAILER HITCH W-9					
592-556.000-900.000	PRINTING	LAKE LAND PRINTING		0		04/14/2014	113.00
		REQS & TIME OFF REQUESTS PRINTED					
592-556.000-931.000	BUILDING M	PEERLESS MIDWEST, INC.		0		04/14/2014	3,130.00
		TEST & SERVICE WELLS & PUMPS					
592-556.000-931.000	BUILDING M	PAUL J FALLERT		0		04/14/2014	2,567.00
		FURNACE REPLACED AT WTP					
592-556.000-970.000	CAPITOL IM	VARSAITY FORD		0		04/14/2014	11,811.50
		2014 FORD F350-MECHANIC'S SVC					
592-556.000-977.000	EQUIPMENT	GEOSHACK		0		04/14/2014	942.00
		METAL DETECTOR FOR CURB STOPS					
Total WATER							24,330.23
Dept: WASTEWATER							
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS		0		04/14/2014	17.58
		OFFICE SUPPLIES					
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS		0		04/14/2014	20.77
		OFFICE SUPPLIES					
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC.		0		04/14/2014	41.25
		WW ANALYSIS					
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS		0		04/14/2014	115.58
		SCOPE CAMERA					
592-557.000-740.000	OPERATING	USA BLUE BOOK		0		04/14/2014	167.13
		SLUDGE JUDGE FOR SAMPLING					
592-557.000-740.000	OPERATING	VWR INTERNATIONAL LLC		0		04/14/2014	46.88
		LAB SUPPLIES					
592-557.000-740.000	OPERATING	BECKWAY DOOR		0		04/14/2014	146.00
		GARAGE DOOR REPAIRED					
592-557.000-740.000	OPERATING	LAWSON PRODUCTS, INC.		0		04/14/2014	85.02
		PAINT & PRIMER					

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER Dept: WASTEWATER 592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		04/14/2014	630.60
592-557.000-740.000	OPERATING	UTILITIES INSTRUMENTATION CPU REPL @ 9 MILE LIFT STATION	0		04/14/2014	1,200.63
592-557.000-740.000	OPERATING	CHEMCO PRODUCTS INC. POLYMER	0		04/14/2014	5,076.00
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		04/14/2014	768.40
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		04/14/2014	23.80
592-557.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO WELDING SUPPLIES	0		04/14/2014	106.21
592-557.000-740.000	OPERATING	BRIGHTON ANALYTICAL, INC. WW ANALYSIS	0		04/14/2014	41.25
592-557.000-740.000	OPERATING	CUMMINS BRIDGEWAY, LLC GENERATOR BATTERY CHARGER REPL	0		04/14/2014	489.49
592-557.000-740.000	OPERATING	ENVIRONMENTAL RESOURCE ASSOC. WW TESTING SAMPLES	0		04/14/2014	1,004.87
592-557.000-740.000	OPERATING	CHEMTRADE CHEMICALS US LLC ALUMINUM SULFATE	0		04/14/2014	5,067.11
592-557.000-740.000	OPERATING	GRAINGER ACTIFLO HOSE ADAPTER	0		04/14/2014	38.48
592-557.000-740.000	OPERATING	PARAGON LABORATORIES, INC. WW ANALYSIS	0		04/14/2014	180.00
592-557.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY 1ST AID, SAFETY & PAPER SUPPLIES	0		04/14/2014	101.41
592-557.000-740.000	OPERATING	MCNAUGHTON-MCKAY PART FOR SCREENING COMPACTOR	0		04/14/2014	52.69
592-557.000-740.000	OPERATING	MCNAUGHTON-MCKAY GRIT SCREENING MOTOR STARTER	0		04/14/2014	171.97
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS MOWER PARTS	0		04/14/2014	7.40
592-557.000-740.000	OPERATING	STODDARD SILENCERS, INC. BLOWER AIR FILTERS	0		04/14/2014	693.77
592-557.000-802.000	ONGOING RE	CUMMINS BRIDGEWAY, LLC GENERATOR SEMI-ANN. MAINT-WWTP	0		04/14/2014	1,470.68
592-557.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS&RECYCLING - 4/2014	0		04/14/2014	47.79
592-557.000-900.000	PRINTING	LAKELAND PRINTING REQS&TIME OFF REQUESTS PRINTED	0		04/14/2014	113.00
592-557.000-931.000	BUILDING M	KROFF MECHANICAL SERVICE CO. HVAC UNIT REPAIRED	0		04/14/2014	2,014.14
592-557.000-962.000	MISC EXP	KENNEDY INDUSTRIES INC. SLUDGE PUMP REPAIR	0		04/14/2014	3,328.00
592-557.000-962.000	MISC EXP	SUMMIT ELECTRIC, INC. ELECTRICAL ALTERATIONS- GEN.#1	0		04/14/2014	2,020.00
592-557.000-970.000	CAPITOL IM	VARSIITY FORD 2014 FORD F350-MECHANIC'S SVC	0		04/14/2014	11,811.50
Total WASTEWATER						37,100.60
Fund Total						111,215.16
Grand Total						162,741.72

THE ABOVE CHECKS HAVE BEEN APPROVED FOR PAYMENT

Tedd M. Wallace, Mayor

Lisa Deaton, City Clerk/Treasurer

**REVENUE REPORT**  
FINANCIAL REPORT FOR MARCH '14

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City of South Lyon

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,297,159.00	3,297,159.00	3,166,539.11	0.00	0.00	130,619.89	96.0
423.000 SOUTH LYON WOODS TAX	930.00	920.00	1,105.50	77.50	0.00	-185.50	120.2
444.000 PAYMENT IN LIEU OF TAXES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
446.000 PENALTIES AND INTEREST	28,000.00	30,000.00	8,621.65	0.00	0.00	21,378.35	28.7
451.000 BUILDING PERMITS	56,000.00	132,000.00	77,963.95	32,650.50	0.00	54,036.05	59.1
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	18,155.25	1,942.00	0.00	-18,155.25	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	10,290.00	262.00	0.00	-10,290.00	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	4,262.00	1,220.00	0.00	-4,262.00	0.0
570.000 STATE SHARED REV.	897,000.00	897,000.00	616,804.80	149,553.00	0.00	280,195.20	68.8
600.000 BOARD OF APPEALS	0.00	0.00	800.00	0.00	0.00	-800.00	0.0
630.000 ADMIN FEE PROPERTY TAX	93,600.00	90,500.00	88,092.72	0.00	0.00	2,407.28	97.3
634.000 GRAVE OPENINGS & FOUNDATIONS	30,000.00	31,000.00	19,390.00	700.00	0.00	11,610.00	62.5
642.000 POLICE	0.00	0.00	19,540.58	543.84	0.00	-19,540.58	0.0
661.000 PARKING VIOLATION	5,600.00	4,000.00	2,615.00	375.00	0.00	1,385.00	65.4
662.000 LOCAL COURT FINES	19,500.00	25,000.00	9,719.81	0.00	0.00	15,280.19	38.9
664.000 INTEREST	9,500.00	6,800.00	2,875.34	264.56	0.00	3,924.66	42.3
664.200 PARK AND REC. INTEREST	0.00	0.00	246.49	25.30	0.00	-246.49	0.0
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	1,107.30	0.00	0.00	-1,107.30	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	385.22	49.80	0.00	-385.22	0.0
668.200 RENTS AND ROYALTIES-CABLE	90,000.00	90,000.00	104,898.32	0.00	0.00	-14,898.32	116.6
668.300 LEASE--ANTENNA	46,000.00	69,900.00	33,791.94	4,207.52	0.00	36,108.06	48.3
668.400 RENTAL PROPERTIES	9,000.00	8,800.00	8,391.96	1,632.44	0.00	408.04	95.4
669.209 CONTRIBUTION-PERPETUAL CARE	97,200.00	130,000.00	37,356.79	0.00	0.00	92,643.21	28.7
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	28.00	0.00	0.00	-28.00	0.0
698.000 MISCELLANEOUS	210,000.00	160,000.00	104,897.03	13,327.61	0.00	55,102.97	65.6
698.600 GRANT MONIES--FIRE DEPT.	0.00	0.00	1,347.50	0.00	0.00	-1,347.50	0.0
698.800 GRANT MONIES-POLICE DEPT.	15,428.00	0.00	0.00	0.00	0.00	0.00	0.0
699.000 TRANSFERS IN	25,878.00	25,878.00	0.00	0.00	0.00	25,878.00	0.0
Dept: 000.000	4,933,795.00	5,001,957.00	4,339,226.26	206,831.07	0.00	662,730.74	86.8
Revenues	4,933,795.00	5,001,957.00	4,339,226.26	206,831.07	0.00	662,730.74	86.8

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**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR MARCH '14**

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City of South Lyon

For the Period: 7/1/2013 to 3/31/2014

Fund: 101 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ADMINISTRATION	1,014,095.00	1,161,795.00	893,720.61	60,107.30	0.00	268,074.39	76.9
CEMETERY	97,200.00	97,200.00	46,190.49	1,039.16	0.00	51,009.51	47.5
SENIOR TRANSPORTATION	67,007.00	67,007.00	39,088.00	5,584.00	0.00	27,919.00	58.3
POLICE	2,349,242.00	2,349,242.00	1,677,717.71	215,346.14	0.00	671,524.29	71.4
FIRE	492,905.00	492,905.00	421,506.08	44,455.48	0.00	71,398.92	85.5
AMBULANCE	2,575.00	2,575.00	1,601.77	14.90	0.00	973.23	62.2
DEPT. OF PUBLIC WORKS	634,075.00	634,075.00	569,788.26	71,372.93	0.00	64,286.74	89.9
PARKS AND RECREATION	126,475.00	136,475.00	69,075.13	5,574.83	0.00	67,399.87	50.6
HISTORICAL DEPOT	29,800.00	29,800.00	17,678.15	1,556.17	0.00	12,121.85	59.3
CULTURAL ARTS	6,501.00	6,501.00	5,457.90	278.61	0.00	1,043.10	84.0
Expenditures	4,819,875.00	4,977,575.00	3,741,824.10	405,329.52	0.00	1,235,750.90	75.2

**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR MARCH '14**

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City of South Lyon

For the Period: 7/1/2013 to 3/31/2014

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 101 - GENERAL FUND

Expenditures

ADMINISTRATION	1,014,095.00	1,161,795.00	893,720.61	60,107.30	0.00	268,074.39	76.9
CEMETERY	97,200.00	97,200.00	46,190.49	1,039.16	0.00	51,009.51	47.5
SENIOR TRANSPORTATION	67,007.00	67,007.00	39,088.00	5,584.00	0.00	27,919.00	58.3
POLICE	2,349,242.00	2,349,242.00	1,677,717.71	215,346.14	0.00	671,524.29	71.4
FIRE	492,905.00	492,905.00	421,506.08	44,455.48	0.00	71,398.92	85.5
AMBULANCE	2,575.00	2,575.00	1,601.77	14.90	0.00	973.23	62.2
DEPT. OF PUBLIC WORKS	634,075.00	634,075.00	569,788.26	71,372.93	0.00	64,286.74	89.9
PARKS AND RECREATION	126,475.00	136,475.00	69,075.13	5,574.83	0.00	67,399.87	50.6
HISTORICAL DEPOT	29,800.00	29,800.00	17,678.15	1,556.17	0.00	12,121.85	59.3
CULTURAL ARTS	6,501.00	6,501.00	5,457.90	278.61	0.00	1,043.10	84.0

Expenditures	4,819,875.00	4,977,575.00	3,741,824.10	405,329.52	0.00	1,235,750.90	75.2
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**EXPENDITURE REPORT**  
**FINANCIAL REPORT FOR MARCH '14**

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City of South Lyon

For the Period: 7/1/2013 to 3/31/2014

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000.000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
STREET-ROUTINE MAINT.	165,960.00	165,960.00	66,606.99	5,624.84	0.00	99,353.01	40.1
TRAFFIC SERVICES	14,600.00	14,600.00	6,183.33	90.46	0.00	8,416.67	42.4
SNOW PLOWING	78,550.00	78,550.00	73,602.98	15,360.44	0.00	4,947.02	93.7
SNOW REMOVAL	3,700.00	3,700.00	3,808.97	1,153.38	0.00	-108.97	102.9
TRANSFER BETWEEN FUNDS	89,000.00	89,000.00	0.00	0.00	0.00	89,000.00	0.0
STORM SEWER	7,400.00	7,400.00	9,978.41	1,266.46	0.00	-2,578.41	134.8
Expenditures	362,410.00	362,410.00	163,680.68	23,495.58	0.00	198,729.32	45.2

Fund: 203 - LOCAL STREETS

Expenditures

Dept: 000.000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
ACCOUNTANT	3,200.00	3,200.00	3,500.00	0.00	0.00	-300.00	109.4
CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
STREET-ROUTINE MAINT.	154,770.00	154,770.00	62,167.49	5,421.58	0.00	92,602.51	40.2
TRAFFIC SERVICES	8,200.00	8,200.00	3,560.93	2,066.30	0.00	4,639.07	43.4
SNOW PLOWING	74,350.00	74,350.00	61,399.42	10,643.72	0.00	12,950.58	82.6
TRANSFER BETWEEN FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
STORM SEWER	13,600.00	13,600.00	7,164.96	1,266.46	0.00	6,435.04	52.7
Expenditures	254,120.00	254,120.00	137,792.80	19,398.06	0.00	116,327.20	54.2

EXPENDITURE REPORT  
FINANCIAL REPORT FOR MARCH '14

Page: 1  
4/7/2014  
9:53 am

City of South Lyon

For the Period: 7/1/2013 to 3/31/2014	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER							
Expenditures							
WATER/SEWER CONSTRUCTION	1,647,000.00	1,647,000.00	1,005,049.32	10,286.07	0.00	641,950.68	61.0
WATER / REPAIR	148,000.00	148,000.00	73,564.85	6,260.91	0.00	74,435.15	49.7
SEWER / REPAIR	122,000.00	122,000.00	50,479.45	2,797.14	0.00	71,520.55	41.4
REFUSE COLLECTION	481,000.00	481,000.00	363,017.14	40,470.52	0.00	117,982.86	75.5
WATER	897,795.00	897,795.00	1,087,836.47	129,510.52	0.00	-190,041.47	121.2
WASTEWATER	1,144,920.00	1,144,920.00	1,340,215.88	157,932.71	0.00	-195,295.88	117.1
Expenditures	4,440,715.00	4,440,715.00	3,920,163.11	347,257.87	0.00	520,551.89	88.3



**ORDINANCE NO. 02-14**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 26 – CABLE COMMUNICATIONS, BY AMENDING SECTION 26-20 "CABLE COMMUNICATIONS COMMISSION" TO EXPAND THE NUMBER OF COMMISSION MEMBERS FROM THREE (3) TO FIVE (5), AMEND COMMISSIONERS' TERMS OF SERVICE, AND TO AMEND THE COMMISSION'S FUNCTIONS AND RESPONSIBILITIES.**

**THE CITY OF SOUTH LYON ORDAINS:**

**PART I. Amendment of Section 26-20.** Chapter 26 "Cable Communications," Section 26-20 "Cable Communications Commission" is hereby amended to read as follows in its entirety:

**Sec. 26-20. – Cable communications commission.**

- (a) There is hereby established a commission to be known as the South Lyon Cable Communications Commission.
- (b) The commission shall consist of five (5) residents of the city appointed by the city council. Each member shall serve a term of three (3) years; provided, however, that appointments to the first commission shall be for such terms as follows: two (2) members for a term of three (3) years; two (2) members for a term of two (2) years; and one (1) member for a term of one (1) year. Any vacancy in the office shall be filled by the city council for the remainder of the term. No employee of, or person with ownership interest in a cable television franchise granted pursuant to this chapter shall be eligible for membership on the commission. Members of the commission shall serve without pay.
- (c) The commission, in addition to the functions and responsibilities that city council or city manager may delegate to it from time to time by resolution, shall review and recommend rules, regulations and policies governing the city's government access channel, content and programming, and suggest and assist in the development of locally originated programs. It shall also have those functions assigned to it by the franchise agreement.

**PART II. Severability.** Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right

accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V. Effective Date; Publication.** The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the South Lyon City Council this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Tedd M. Wallace, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

**Certificate of Adoption**

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Lisa Deaton, City Clerk

Adopted:  
Published:  
Effective:

*updated  
draft*

## CITY OF SOUTH LYON

### GOVERNMENT ACCESS CABLE CHANNEL POLICY

#### I. POLICY PURPOSE

The purpose of this Policy is to provide guidelines for the operation of the City of South Lyon (the "City") government access cable channel, provided ~~by~~through WideOpenWest Michigan, LLC, the ~~City's~~City's cable service provider, and to ~~describe~~set forth the policies for its use and operation.

#### II. THE ~~CITY'S~~CITY'S CABLE CHANNEL

The City of South Lyon's cable channel (Channel 19) is a government access channel as provided for in the Uniform Video Services Local Franchise Agreement with WideOpenWest Michigan, LLC effective May 20, 2012. The ~~City's~~City's cable channel is a government access channel and is not a public forum, and the City has no legal obligation to broadcast any type of programming that is not City or government-sponsored. The City has no obligation to broadcast any type of programming that is not approved pursuant to this Policy.

#### III. CABLE CHANNEL PURPOSE

The City is committed to broadcasting programming on its government access channel that expands community awareness of and helps City residents learn more about the ~~City's~~City's services, programs, events, activities, neighboring communities and their activities, and about important issues facing the area in general. This programming may include, but is not limited to, City Council meetings, meetings of other City boards or commissions, message or bulletin board information, school activities, functions, sporting events, plays, musicals, non-profit organization activities and events, educational content, interviews, documentaries, community events, or other similar programming. The ~~City's~~City's cable channel is also intended to serve as an information center in the event of local emergencies, including weather, snow, fire, crime, etc.

#### IV. ADMINISTRATION

The City Manager, or his/her designee, is responsible for administering the operations and use of the ~~City's~~City's cable channel and its programming activities and schedules.

#### V. PROGRAMMING POLICIES

- A. The City will provide information to the citizens of the City concerning the functions, activities, programs, and issues of the City and the area in general.
- B. The ~~City's~~City's cable channel is a non-public forum, and it shall not be used as a political forum by an individual or group, or as a mechanism for building exclusive support for a particular person, program, or issue.
- C. Use of the ~~City's~~City's cable channel shall be governed by the policies set forth

herein, and by the rules of the Federal Communications Commission (FCC) as they may apply to the operations of the City's cable channel.

- D. The City reserves the right to control all programming, which is broadcast on the City's cable channel. The right of control is a broad right, including, but not limited to, control over any and all content (video, audio, graphics, text), length of programming, broadcast schedule times, methods of production and broadcasting, copyright of materials generated by the City and any related fees, production costs, broadcasting costs and/or equipment costs. Any programming or material broadcast on the City's cable channel may be modified, edited, revised, or removed at any time as necessary when deemed by the City to be in violation of this Policy or any other applicable policy, regulation or restriction.
- E. The City retains full and exclusive editorial and programming control and reserves the right to review all programs, proposed and/or completed, to determine compliance with FCC programming regulations, channel purpose, objectives, priorities, restrictions, and access policy.
- F. All programming for broadcast must be submitted in cablecast quality consistent with the City's broadcasting capabilities, and material submitted by outside entities or individuals must be accompanied by a completed Application for Broadcast and Statement of Compliance and any other forms or documents as required by the City Manager, and shall be reviewed by the City Manager or his designee.
- G. All broadcasts and programming, including scheduling, shall be at the discretion of the City Manager or his designee within the parameters of this and other applicable Policies.
- H. Any programming or material submitted for broadcast may be accepted as presented, may be turned down completely, or may be given conditional approval. In the case of conditional approval, a program may be deemed acceptable, except for stated objectionable or offensive program portions, which will be listed as needing revision or deletion from the program. The submitter of the programming will then have the option of making all specified changes or withdrawing the program from consideration.
- I. The City does not warrant the accuracy of any information broadcast on its cable channel, and it shall not be liable for the broadcast of any inaccurate information thereon.
- J. The City has no obligation to broadcast live programming.
- K. The City has no obligation to provide continuous programming or to provide programming at any particular time(s) or on any particular schedule.
- L. The City will only receive programming for broadcast in such format(s) which are consistent with the City's equipment and broadcast and programming capabilities.

M. The City does not warrant that restricted programming, material or content will not inadvertently be included in broadcast programming.

N. Commercial broadcasts are not permitted.

#### VI. PROGRAM TYPE AND SCHEDULING PRIORITY

Programming on the City's cable channel will fall into one of the following programming categories, listed by scheduling priority:

A. Emergency. May be taped or alphanumeric programming shown at any time as emergency dictates as determined by the City Manager. The purpose of this programming will be to inform City residents of emergency situations and to instruct viewers. In the case of an emergency, regularly scheduled programming may be interrupted or canceled. The City Manager or his/her designee must approve the content and scheduling of any emergency programming.

B. Broadcast of South Lyon City Council Meetings. Recorded coverage of City Council meetings typically takes place on a semi-monthly basis, without editing or editorial comment.

1. Any recordings of public meetings, activities, or any other events are to be considered unofficial and are not intended to serve as an official record of these events. The views and expressions recorded and/or broadcast during any public event or informational program by speakers and others are not necessarily those of the City of South Lyon, its Council, officials, employees, or agents but are those of the individuals who have made them. Should human error result in the broadcast of incorrect information over the City's government access channel, the City of South Lyon, its Council, officials, employees and agents shall not be liable for the inaccuracy of the information.

C. Message Board. Other local governmental taxing bodies, community groups, and other community nonprofit organizations serving the City's residents can submit programming or materials for broadcast on the message board and should relate to community programs, events, activities, or services that serve or are of interest to the City's residents.

D. South Lyon City Programming. Includes programs produced or bought by the City. Programs will be directly related to City services, activities, events or programs or information of interest to the City's residents. Programs will be informative in nature.

E. Governmental and Community Entity Programming. Includes programming and material produced or bought by governmental or community entities serving City residents. Programs will be directly related to community issues or local taxing bodies' programs and services. Programs will be informative in nature. Eligible governmental and community entities include:

- South Lyon Parks and Recreation
- South Lyon Housing Commission
- South Lyon Arts and Culture Commission
- South Lyon Area Recreation Authority
- South Lyon Community Schools
- Salem South Lyon District Library
- ———Other entities as may be allowed by the City Council

F. Regional, State, and National Governmental Programming. Includes programs and series produced or bought by regional, state, or national governments. Programs will be informative in nature.

G. Other independent third-party producers or entities.

## VII. PROGRAMMING RESTRICTIONS

The City recognizes the programming content restrictions imposed on the government access channel by the Federal Communications Commission (FCC) Regulations, by prevailing community standards, and by applicable Federal, state and local laws. In particular, the South Lyon cable channel will not transmit any programming containing the following:

- A. Commercial advertising, commercial speech or material in which commercial appeals for funds or calls for action are made.
- B. Copyrighted material, unless written permission for use has been obtained and presented.
- C. Programming prohibited by applicable federal, state or local laws, including obscene material, sexually explicit conduct or material soliciting or promoting unlawful conduct under Section 10(c) of the Cable Television Consumer Protection and Competition Act of 1992 ("Cable Act") as implemented by regulations of the FCC.
- D. Advertising of a "lottery" as defined in 18 U.S.C. §-1304 and FCC regulation 47 C.F.R. §-213.
- E. Unlawful invasion of privacy.
- F. Material which is libelous, slanderous or defamatory.
- G. Programs which may not be suitable for viewing by children, or contain material which may be offensive to sensitive viewers, may be subject to broadcast scheduling at times when children will be less likely to be viewing and will carry

the standard disclaimer at the head of the program:

"The following program contains material which may be offensive to some viewers and may be inappropriate for viewing by children. Viewer discretion is advised."

#### VIII. POLITICAL PROGRAMMING

- A. Declared candidates for any elective public office, political incumbents, and persons advocating any cause, viewpoint or policy, proposed or otherwise, will not be eligible to appear on the City's cable channel. Candidate forums, candidate debate/discussions, and "town hall" meetings that allow all viewpoints to be expressed may be aired. Candidates for public office or incumbents may appear on the City's cable channel if the appearance is incidental to presentation of the subject matter, or in coverage of official City meetings.
- B. The City will not air programming which, if broadcast on the City's cable channel, would constitute a use by a legally qualified candidate or his or her supporters (authorized or unauthorized) that would give rise to requirements by a cable operator, if such programming were to have been inserted on a cable channel subject to the cable operator's control, to provide equal opportunities and quasi-equal opportunities to other such candidates for the same office or their supporters (authorized or unauthorized) under FCC cable television regulations, e.g., 47 C.F.R. §76.3(q) and §76.205 et seq., and related FCC policies, rules and doctrines, including the "personal attack rule."

#### IX. MESSAGE BOARD SUBMISSIONS

All messages or other information submitted for broadcast on the message board must be approved by the City Manager or his/her designee. The message board is a series of alphanumeric slides displayed on the City's cable channel as part of the City's broadcast programming on the cable channel. Therefore, the following guidelines should be followed apply to allow for space constraints. ~~Announcements should be limited to one slide, if possible. Electronic formats are preferred and can be e-mailed.~~

~~A. City departments may submit public service messages to be broadcast as message board broadcasts.~~ submissions:

~~B.A.~~ All messages must be submitted at least five (5) working days prior to the requested start date.

~~A.~~ Messages may be submitted in electronic format.

~~C.B.~~ Messages should be concise and should contain basic information concerning what, when, where, how, and how much. The City reserves the right of editorial control and, if necessary, will edit the message to improve readability, to make it fit on one page, or to insure the message is grammatically correct.

D.A. The name and phone number of a contact person must accompany all submitted messages, and whether or not that information is to appear in the message. Submissions should include desired start and end dates.

A. Messages are limited to one slide including text and graphics.

B. Font size, color, graphics, and other aspects of messages and slides are subject to modification by the City if needed to accommodate broadcast capabilities.

E.C. Submission of a request message does not guarantee it will be broadcast. The City will determine whether it is suitable and in compliance with City policies. The date of input and the length of run of any message will be determined by staff availability and channel capacity.

F. Guidelines

1. ~~One slide can accommodate \_\_\_\_\_ words, not including the title. The minimum font size is \_\_\_\_\_.~~

2. ~~The body of the slide should be in \_\_\_\_\_ font. This font appears most clearly on the television screen.~~

3. ~~The title or heading should be a font size of \_\_\_\_\_ and no more than five words. There is no specific font style required.~~

4. ~~Graphics can be included, but will affect spacing and may reduce the amount of allowable words.~~

5. ~~Graphics must be submitted electronically via disk or as an email attachment.~~

## X. HANDLING OF PROGRAM MATERIALS

A. Return of Refused Programming. Any programming and materials submitted to the City which are not accepted for broadcast will be returned to the submitter at the submitter's expense.

B.A. Programming Retained. Programming and materials accepted for broadcast will be retained unless the submitter requests that that it be returned.

C.A. Program Copying. Subject to copyright and licensing considerations, programming shall be available to the public in accordance with the Michigan Freedom of Information Act, MCL 15.231 et seq. and City policies.

D.A. The City is not responsible for any damage to programming or materials submitted to the City for broadcast.



## XI. NON-COMMERCIAL, NON-PROFIT

All programming submitted for broadcast on the City's cable channel must be non-commercial and non-profit. ~~The producer of the program must not derive any income from the production, broadcast, or dissemination of the program. Programming shall not contain commercial advertising.~~

## XII. UNDERWRITING

- A. Underwriting Permitted. Underwriting (the contribution or exchange of goods, services and/or money) is allowed only for the support and/or improvement of a production or program. ~~For example, a business may underwrite a program and provide financial assistance, materials, equipment, location, artist fees, or other forms of in-kind support for a production or program. But, underwriting is not allowed for the personal gain of the producer, crew or sponsor or for the payment of labor and time.~~
- B. Underwriting Contributions. Individuals or organizations that underwrite or provide contributions to support a program or production or ~~to the City or to a municipal instrumentality of the City that is exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code to support governmental and community access or specific programming of a public interest~~ may be identified by name and, if a business or organization, the display of their business or organization logo and tagline, consistent with Section ~~399B~~399b of the Communications Act of 1934, as amended, and FCC regulations (47 C.F.R. § 73.503(d)) and policies and guidelines governing the noncommercial, educational broadcast services with respect to so-called "underwriting announcements."
- C. Underwriting Credits. Underwriter contributions may be recognized in the program credits under the following conditions:
  1. Underwriting credits may appear once before and once after the program.
  - 2.1. Credit to any one underwriter cannot exceed ten (10) ~~fifteen~~ (15) seconds, and all underwriting credits together shall not exceed thirty (30) ~~sixty~~ (60) seconds.
  - 3.1. The credit may include the words "This program made possible in part by \_\_\_\_\_" followed by the underwriter's name, logo, slogan or jingle.
  - 4.1. The word "sponsor" cannot be used in an underwriting credit.
  - 5.1. Underwriting credits or acknowledgments shall be for identification purposes only and shall not promote the contributor's specific products, or services or company. Such announcements may not contain comparative or qualitative descriptions, price information, calls to action or inducements to buy, sell, rent or lease.

6-1. The names, addresses, telephone numbers of each underwriter and the nature, type and value of each contribution (e.g., goods, services and/or money) shall be disclosed to the City as part of the application for broadcast and statement of compliance submitted with the programming.

7-1. The City accepts no liability for any disputes relating to or arising from underwriting contracts or arrangements.

### XIII. LEGAL

#### A. Copyright and Trademark/Service Mark

1. Copyright Clearance. All programming accepted for broadcast on the City's City's cable channel shall be cleared for copyright by the producer or submitter.

2-1. Copyright Use Authorization. The submitter must have obtained and provided to the City Manager a specific authorization from the copyright holder of the programming authorizing "South Lyon City" to perform, edit and make ephemeral recordings of the work consistent with these guidelines.

3-1. Talent and Personal Releases. Except for recordings of public proceedings, the submitter must obtain permission and releases from persons depicted in the programming to use their likenesses, including printed, recorded and photographed material. Such permission and releases shall be provided along with the Application for Broadcast and Statement of Compliance at the time the programming is submitted to the City.

4-1. Trademark Clearance. Any trademark or service mark, depicted or audible, in any programming accepted for broadcast on the City's City's cable channel shall be cleared in the same manner as for copyright.

#### B. Errors and Omissions.

1. Representation and Warranty to City. Submitters of programming and material for broadcast on the City's City's cable channel shall represent and warrant to the City that they have all necessary copyright, trademark, service mark and likeness (i.e., invasion of privacy) permissions and authorizations for the City to broadcast the submitted programming consistent with these guidelines and that such information or programming is not libelous, slanderous or defamatory and is otherwise consistent with these guidelines.

2-1. Indemnification of City. Submitters of programming and material for broadcast on the City's City's cable channel shall indemnify, defend and hold the City harmless against any claims, suits, or other actions arising out of or related to such representations and warranties regarding

copyright, trademark, service mark and likeness (i.e., invasion of privacy), including but not limited to damages and loss, including reasonable attorney's fees. The duty and obligation to indemnify, defend and hold harmless shall also extend to the cable operator to the extent it is not exempt from liability under the Cable Act or other applicable law.

3.1. Broadcasters' Liability Insurance. The City may obtain appropriate "broadcasters' liability" insurance, in which case it may name submitters as additional insureds and assess them, pro-rata, the premium amount of any such insurance.

4.1. City as Named Insured. Alternatively, any submitter that has or obtains such insurance shall name the City as an additional insured with respect to the ~~City's~~City's broadcast of the ~~submitter's~~submitter's programming or material, pursuant to this Policy.

#### XIV. AMENDMENTS AND REVISIONS

Amendments and revisions to this Policy shall be effective only upon approval by the City Council.

# Kiwanis Club of South Lyon, Mich., Inc.



P.O. Box 235  
South Lyon, MI 48178  
"On Chief Pontiac's Trail"  
"We Build"

April 9, 2014

Rod Cook, City Manager  
South Lyon City Council  
335 S. Warren Street  
South Lyon, Michigan 48178

## Re: Kiwanis Use of Volunteer Park Grounds

Dear Mr. Cook and the Honorable City Council,

The South Lyon Kiwanis is requesting the use of the Volunteer Park grounds for the purpose of holding an annual Easter Egg scramble.

The scramble will take place on Saturday April 19, 2014 from appx. 11:00 a.m. through 2:00 p.m. with the actual scramble starting at 12:00 noon. This will be a community event with appx. 10,000 eggs being distributed to all ages with displays of both South Lyon Police and Fire and Lyon Township Fire vehicles and the Sheriff's department. A moon bounce from Wonderjump will also be available to the children.

I have requested the required insurance and will provide the Certificate naming the City as an additional insured prior to the event.

If you have any questions regarding this or any other matter, please feel free to call me.

Very truly yours,

Philip J. Weipert  
President-(248) 486-1100

PJW:mdn



March 17, 2014

phone 585-697-5100  
fax 585-442-8845  
300 Meridian Centre  
Rochester, NY 14618

**VIA FEDERAL EXPRESS**

Lisa Deaton  
City Clerk  
City of South Lyon  
City Hall  
335 S. Warren Street  
South Lyon, MI 48178

**RE: METRO Act Permit Application Form**

Dear Ms. Deaton:

Please accept this letter as a request by Fiber Technologies Networks, L.L.C. ("Fibertech") for a METRO Act Permit in the City of ("South Lyon") for access to and ongoing use of public rights-of-way within the City for the purpose of constructing a fiber optic network extension to service its customers. I have also included a METRO Act Permit Bilateral Form, for your convenience.

Per the METRO Act Application Requirements, Attachments A-E are included with our application for your review. Here is a brief description of the attachments:

- Fibertech is a limited liability company formed in the State of New York. A copy of the New York Department of State's certification is included in Attachment A.
- Attachment B is a copy of Fibertech's Michigan Department of Licensing and Regulatory Affairs Filing Endorsement.
- Fibertech's Certificate of Authority from the Public Service Commission is included in Attachment C.
- A proposed network route map is shown in Attachment D.
- Attachment E includes a valid Certificate of Insurance and Worker's Compensation documentation.
- Check #124008 for five hundred dollars and no cents (\$500.00) is included to cover a one-time application fee.

If you have questions concerning this application please contact me directly at 585-568-8485 or [jnewkirk@fibertech.com](mailto:jnewkirk@fibertech.com).

Thank you.

Very truly yours,

Judith A. Newkirk  
Director of Regulatory Affairs &  
Compliance

JAN/yf  
Enclosures

*Customer Driven. To The Last Mile.*

[www.fibertech.com](http://www.fibertech.com) ☺

**METRO Act Permit Application Form**  
**Revised April 6, 2012**

**City of South Lyon, Oakland County, Michigan**  
**Name of Local Unit of Government**

**APPLICATION FOR**  
**ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY**  
**TELECOMMUNICATIONS PROVIDERS**  
**UNDER**  
**METROPOLITAN EXTENSION TELECOMMUNICATIONS**  
**RIGHTS-OF-WAY OVERSIGHT ACT**  
**2002 PA 48**  
**MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**Fiber Technologies Networks, L.L.C.**  
**("APPLICANT")**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-241-6200 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act--Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

-- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at [insert address].

Lisa Deaton  
City Clerk  
City of South Lyon  
City Hall  
335 S. Warren Street  
South Lyon, MI 48178  
(248) 437-1735

## **METRO Act Permit Application Form**

### **Fiber Technologies Networks, L.L.C.**

Fiber Technologies Networks, L.L.C. ("Fibertech") is a fiber-optic network provider who currently operates in 30 markets primarily in the northeastern quadrant of the US. The company owns and operates a fiber optic network of more than 9,500 route miles, which contains more than 8,100 on-net locations with nearly 2,100 cell sites. With this network, Fibertech serves wireline and wireless carriers, data centers, large enterprises and facilities in the higher education, healthcare and government verticals. Further information about the company can be found at [www.fibertech.com](http://www.fibertech.com).

Fibertech's initial fiber network deployment in Michigan will encompass more than 750 route miles and will pass through numerous suburban cities in the Detroit metro area, including Southfield, Dearborn, Troy and Warren among others. This initial build is for a wireless, anchor customer but once construction is complete, these open-access networks will be available for use by other companies wishing to do business in the municipality and also by other entities desiring fiber-optic-based broadband connections.

Our proposed build in the City of South Lyon is less than a mile and will be attached aerially to existing poles owned by Detroit Edison and/or AT&T. Construction is anticipated to begin in the second or third quarter of 2014 and should be completed within a month of construction start.

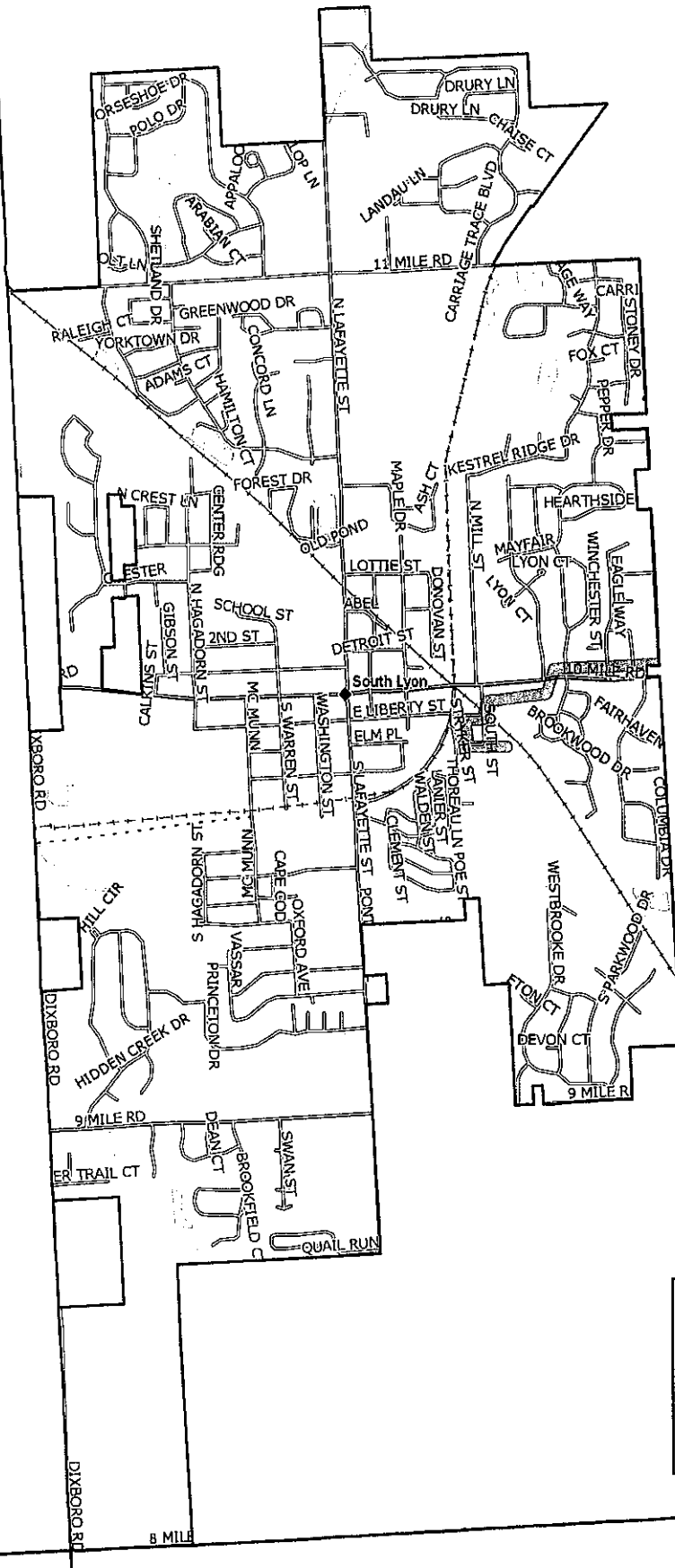
All facilities placed in the Public Right of Ways will be maintained by Fibertech through their Network Operations Center (NOC). The NOC is open 24/7, 365 days a year and can be contacted at 800-497-5578.


Per the METRO Act Application Requirements we have provided the following documents to the city:

- A copy of the New York Department of State's certification documenting that Fibertech is a limited liability company formed in the State of New York.
- A copy of Fibertech's Michigan Department of Licensing and Regulatory Affairs Filing endorsement.
- Fibertech's Certificate of Authority from the Public Service Commission.
- A proposed network route map.
- A valid Certificate of Insurance and Worker's Compensation documentation
- A check for \$500.00 to cover a one-time application fee.



City of South Lyon  
Oakland County  
Michigan

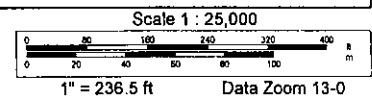


 Proposed Aerial  
 Total Proposed Build - 0.70  
 THESE MAPS CONTAIN CONFIDENTIAL AND  
 COMMERCIAL SENSITIVE INFORMATION

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JOHNSON ROSATI SCHULTZ JOPPICH PC

27555 Executive Drive Suite 250 ~ Farmington Hills, Michigan 48331  
Phone: 248.489.4100 | Fax: 248.489.1726

Timothy S. Wilhelm  
twilhelm@jrsjlaw.com

www.jrsjlaw.com

April 10, 2014

Rod Cook, Interim City Manager  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

RE: METRO Act Bilateral Right-of-Way Telecommunications Permit  
Fiber Technologies and Networks, LLC

Dear Mr. Cook:

I have reviewed the Application and proposed Bilateral Right-of-Way Telecommunications Permit submitted by Fiber Technologies and Networks, LLC ("Fiber"), which was provided to me last week.

Under the METRO Act, Public Act 48 of 2002, as amended, MCL 484.3101 through 484.3120, the City is required to approve or deny the Application within forty-five (45) days from the date the application is submitted. Based on the cover letter provided by Fiber dated March 17, 2014, the City is thus required to approve or deny the Application on or before May 1, 2014. There are two regularly-scheduled Council meetings prior to the 45-day deadline.

The Application and proposed Bilateral Permit submitted by Fiber are complete and consistent with the requirements of the METRO Act and the permit form promulgated by the METRO Authority, including the \$500 application fee, and I recommend that Council approve the Application and authorize you, as City Manager, to issue the Permit.

Please note that under the METRO Act, the City is required to notify the Michigan Public Service Commission of the following information following receipt of a METRO Act permit application:

1. The name of the company the permit is issued to;
2. The date of the application;
3. Date of approval/denial;
4. Whether the permit is unilateral or bilateral;
5. Contact person for the municipality with phone number.

This information should be provided in a letter directed to the MPSC at the following address:

Ms. Robin Ancona, Director  
Telecommunications Division  
Michigan Public Service Commission  
6545 Mercantile Way, P.O. Box 30221  
Lansing, MI 48909

Also, if approved, there are several administrative issues to be completed with respect to the Bilateral Right-of-Way Permit, including completion of the Permit form and obtaining Fiber's signature acknowledging and accepting the permit.

Should you have any questions or concerns regarding the foregoing, please do not hesitate to contact me.

Very truly yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.

  
Timothy S. Wilhelm

TSW/am

# **AGENDA NOTE**

New Business: Item \_\_\_\_\_

**MEETING DATE:** March 24, 2014

**PERSON PLACING ITEM ON AGENDA:** City Attorney

**AGENDA TOPIC:** Social Security Number Privacy Policy

**EXPLANATION OF TOPIC:** Because the City obtains social security numbers in the course of its normal functions, the Social Security Number Privacy Act, MCL 445.81 et seq, requires the City is to have a Social Security Number Privacy Policy to ensure the proper use of and protect against unauthorized disclosures of social security numbers. The City does not currently have such a policy. Section 4, MCL 445.84, requires that such a policy, at a minimum, address specific topics and issues which are included in the proposed policy and the resolution.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

- Proposed Resolution establishing the City of South Lyon Social Security Number Privacy Policy
- A copy of the Act.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the proposed resolution and policy

**RECOMMENDATION:** Approve the proposed resolution and policy

**SUGGESTED MOTION:** Motion to approve Resolution No. \_\_\_\_-14 establishing the City of South Lyon Social Security Number Privacy Policy as presented.

**RESOLUTION NO. \_\_-14**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING THE CITY OF SOUTH LYON SOCIAL  
SECURITY NUMBER PRIVACY POLICY**

WHEREAS, the City of South Lyon is required by the Michigan Social Security Number Privacy Act, Public Act 454 of 2004, MCL 445.81 et seq., to create a privacy policy concerning the Social Security numbers that it possesses or obtains; and

WHEREAS, pursuant to the Act, the privacy policy will

1. Ensure to the extent practicable the confidentiality of the Social Security numbers;
2. Prohibit unlawful disclosure of the Social Security numbers;
3. Limit access to information or documents that contain Social Security numbers;
4. Describe how to properly dispose of documents that contain Social Security numbers; and
5. Establish penalties for violation of the privacy policy;

NOW, THEREFORE, BE IT RESOLVED, that the South Lyon City Council does hereby establish the following Social Security Number Privacy Policy:

**CITY OF SOUTH LYON**

**SOCIAL SECURITY NUMBER PRIVACY POLICY**

**A. Policy**

Pursuant to Michigan state law, it is the policy of the City of South Lyon (the "City") to protect the confidentiality of social security numbers. No person shall knowingly acquire, disclose, transfer, or unlawfully use the social security number of any employee or other individual unless in accordance with applicable state and federal law and the procedures and rules established by this policy.

**B. Administrative Procedures/Rules**

Social Security Number Defined - as used in this policy, the term "social security number" includes both the entire nine digit number and more than 4 sequential digits of the number.

C. Public Display

Social security numbers shall not be placed on identification cards or badges, membership cards, permits, licenses, time cards, employees rosters, bulletin boards, or any other materials or documents that are publicly displayed. Documents, materials, or computer screens that display social security numbers or other sensitive information shall be kept out of public view at all times.

D. Access to Social Security Numbers

Only persons authorized by the responsible department or other administrative unit head shall have access to information or documents that contain social security numbers.

E. Mailed or Transmitted Documents

Documents containing social security numbers shall only be mailed or transmitted in the following circumstances:

1. State of federal law, rule, regulation, or court order or rule authorizes, permits, or requires that a social security number appear in the document.
2. The document is sent as part of an application or enrollment process initiated by the individual whose social security number is contained in the document.
3. The document is sent to establish, confirm the status of, service, amend, or terminate an account, contract, policy, or employee or health insurance benefit or to confirm the accuracy of a social security number of an individual who has an account, contract, policy, or employee or health insurance benefit.
4. The document or information is a copy of a public record filed or recorded with the County Clerk or Register of Deeds Office and is mailed by that office to a person entitled to receive that record.
5. The document or information is a copy of a vital record recorded as provided by law and is mailed to a person entitled to receive that record.
6. The document or information is mailed by or at the request of an individual whose social security number appears in the document or information or his or her parent or legal guardian.
7. Documents containing social security numbers that are mailed or otherwise sent to an individual shall not reveal the number through the envelope window, nor shall the number be otherwise visible from outside the envelope or package.
8. Social Security numbers shall not be sent over the internet or a computer system or network (e.g., through e-mail) unless the connection is secure or the transmission is encrypted. No individual shall be required to use or transmit his or her social security number over the internet or a computer system, or to gain access to an internet

website, computer system, or network (e.g., through e-mail) unless the connection is secure, the transmission is encrypted, or a password or other unique personal identification number or other authentication device is also required to gain access to the internet website or computer system or network.

F. Storage and Disposal

1. All documents or files that containing social security numbers shall be stored in a physically secure manner.
2. Social security numbers shall not be stored on computers or other electronic devices that are not secured against unauthorized access.
3. Documents or other materials containing social security numbers shall not be thrown away in the trash; they shall be discarded or destroyed only in a manner that protects their confidentiality, such as shredding.

G. Information Collected

Social security numbers should only be collected where required by federal and state law or as otherwise permitted under the Michigan Social Security Number Privacy Act. If a unique identifier is needed, a substitute for the social security number shall be used.

H. Exceptions

The limitations contained in this policy do not prohibit the use of all or more than 4 sequential digits of the social security number in the following circumstances:

1. Any use that is authorized or required by state or federal statute, rule, or regulation, by court order or rule, or pursuant to legal discovery or process.
2. Use by a law enforcement agency, court, or prosecutor as part of a criminal investigation or prosecution, or to provide to a law enforcement agency, court, or prosecutor as part of a criminal investigation or prosecution.

I. Freedom of Information Act

All or more than 4 sequential digits of a social security number contained in a public record are exempt from disclosure under the Freedom of Information Act and should be separated or obscured from nonexempt material prior to disclosure.

J. Policy Guidance

If any questions regarding social security number privacy and security should arise, please contact the City Manager for policy clarification and guidance.

K. Accountability

Any person who fails to comply with this policy shall be subject to discipline up to and including discharge. Knowing violations of the policy set forth above may result in criminal charges and/or civil damages as provided by state law.

At a regular meeting of the City of South Lyon City Council, a motion was made by Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, to adopt the above resolution.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED [ADOPTED/FAILED] on this \_\_\_\_ day of \_\_\_\_\_, 2014.

CERTIFICATION

I certify that this resolution was duly adopted by the City Council of the City of South Lyon on \_\_\_\_\_, \_\_\_\_, 2014.

Lisa Deaton  
City Clerk  
South Lyon

**SOCIAL SECURITY NUMBER PRIVACY ACT (EXCERPT)**  
**Act 454 of 2004**

**445.81 Short title.**

Sec. 1.

This act shall be known and may be cited as the "social security number privacy act".

**History:** 2004, Act 454, Eff. Mar. 1, 2005

**445.82 Definitions.**

Sec. 2.

As used in this act:

(a) "Child or spousal support" means support for a child or spouse, paid or provided pursuant to state or federal law under a court order or judgment. Support includes, but is not limited to, any of the following:

(i) Expenses for day-to-day care.

(ii) Medical, dental, or other health care.

(iii) Child care expenses.

(iv) Educational expenses.

(v) Expenses in connection with pregnancy or confinement under the paternity act, 1956 PA 205, MCL 722.711 to 722.730.

(vi) Repayment of genetic testing expenses, under the paternity act, 1956 PA 205, MCL 722.711 to 722.730.

(vii) A surcharge paid under section 3a of the support and parenting time enforcement act, 1982 PA 295, MCL 552.603a.

(b) "Computer", "computer network", or "computer system" mean those terms as defined in section 2 of 1979 PA 53, MCL 752.792.

(c) "Internet" means that term as defined in 47 U.S.C. 230.

(d) "Mailed" means delivered by United States mail or other delivery service that does not require the signature of recipient indicating actual receipt.



(e) "Person" means an individual, partnership, limited liability company, association, corporation, public or nonpublic elementary or secondary school, trade school, vocational school, community or junior college, college, university, state or local governmental agency or department, or other legal entity.

(d) "Publicly display" means to exhibit, hold up, post, or make visible or set out for open view, including, but not limited to, open view on a computer device, computer network, website, or other electronic medium or device, to members of the public or in a public manner. The term does not include conduct described in section 3(1)(b), (c), or (f).

(e) "Title IV-D agency" means that term as defined in section 2 of the support and parenting time enforcement act, 1982 PA 295, MCL 552.602.

(f) "Vital record" means that term as defined in section 2805 of the public health code, 1978 PA 368, MCL 333.2805.

(g) "Website" means a collection of pages of the world wide web or internet, usually in HTML format, with clickable or hypertext links to enable navigation from 1 page or section to another, that often uses associated graphics files to provide illustration and may contain other clickable or hypertext links.

**History:** 2004, Act 454, Iff. Mar. 1, 2005

**Compiler's Notes:** In subdivision (b), the phrase "mean those terms" evidently should read "means those terms." Following the first occurrence of subdivision (e), subdivision (d) should evidently be designated subdivision (f), subdivision (e) should evidently be designated subdivision (g), subdivision (f) should evidently be designated (h), and subdivision (g) should evidently be designated (i).

#### **445.83 Prohibited use of social security number of employee, student, or other individual; exceptions.**

##### **Sec. 3.**

(1) Except as provided in subsection (2), a person shall not intentionally do any of the following with the social security number of an employee, student, or other individual:

(a) Publicly display all or more than 4 sequential digits of the social security number.

(b) Subject to subsection (3), use all or more than 4 sequential digits of the social security number as the primary account number for an individual. However, if the person is using the social security number under subdivision (c) and as the primary account number on the effective date of this act, this subdivision does not apply to that person until January 1, 2006.

(c) Visibly print all or more than 4 sequential digits of the social security number on any identification badge or card, membership card, or permit or license. However, if a person has implemented or implements a plan or schedule that establishes a specific date by

which it will comply with this subdivision, this subdivision does not apply to that person until January 1, 2006, or the completion date specified in that plan or schedule, whichever is earlier.

(d) Require an individual to use or transmit all or more than 4 sequential digits of his or her social security number over the internet or a computer system or network unless the connection is secure or the transmission is encrypted.

(e) Require an individual to use or transmit all or more than 4 sequential digits of his or her social security number to gain access to an internet website or a computer system or network unless the connection is secure, the transmission is encrypted, or a password or other unique personal identification number or other authentication device is also required to gain access to the internet website or computer system or network.

(f) Include all or more than 4 sequential digits of the social security number in or on any document or information mailed or otherwise sent to an individual if it is visible on or, without manipulation, from outside of the envelope or packaging.

(g) Subject to subsection (3), beginning January 1, 2006, include all or more than 4 sequential digits of the social security number in any document or information mailed to a person, unless any of the following apply:

(i) State or federal law, rule, regulation, or court order or rule authorizes, permits, or requires that a social security number appear in the document.

(ii) The document is sent as part of an application or enrollment process initiated by the individual.

(iii) The document is sent to establish, confirm the status of, service, amend, or terminate an account, contract, policy, or employee or health insurance benefit or to confirm the accuracy of a social security number of an individual who has an account, contract, policy, or employee or health insurance benefit.

(iv) The document or information is mailed by a public body under any of the following circumstances:

(A) The document or information is a public record and is mailed in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(B) The document or information is a copy of a public record filed or recorded with a county clerk or register of deeds office and is mailed by that office to a person entitled to receive that record.

(C) The document or information is a copy of a vital record recorded as provided by law and is mailed to a person entitled to receive that record.

(v) The document or information is mailed by or at the request of an individual whose social security number appears in the document or information or his or her parent or legal guardian.

(vi) The document or information is mailed in a manner or for a purpose consistent with subtitle A of title V of the Gramm-Leach-Bliley act, 15 USC 6801 to 6809; with the health insurance portability and accountability act of 1996, Public Law 104-191; or with section 537 or 539 of the insurance code of 1956, 1956 PA 218, MCL 500.537 and 500.539.

(2) Subsection (1) does not apply to any of the following:

(a) A use of all or more than 4 sequential digits of a social security number that is authorized or required by state or federal statute, rule, or regulation, by court order or rule, or pursuant to legal discovery or process.

(b) A use of all or more than 4 sequential digits of a social security number by a title IV-D agency, law enforcement agency, court, or prosecutor as part of a criminal investigation or prosecution, or providing all or more than 4 sequential digits of a social security number to a title IV-D agency, law enforcement agency, court, or prosecutor as part of a criminal investigation or prosecution.

(3) It is not a violation of subsection (1)(b) or (g) to use all or more than 4 sequential digits of a social security number if the use is any of the following:

(a) An administrative use of all or more than 4 sequential digits of the social security number in the ordinary course of business, by a person or a vendor or contractor of a person, to do any of the following:

(i) Verify an individual's identity, identify an individual, or do another similar administrative purpose related to an account, transaction, product, service, or employment or proposed account, transaction, product, service, or employment.

(ii) Investigate an individual's claim, credit, criminal, or driving history.

(iii) Detect, prevent, or deter identity theft or another crime.

(iv) Lawfully pursue or enforce a person's legal rights, including, but not limited to, an audit, collection, investigation, or transfer of a tax, employee benefit, debt, claim, receivable, or account or an interest in a receivable or account.

(v) Lawfully investigate, collect, or enforce a child or spousal support obligation or tax liability.

(vi) Provide or administer employee or health insurance or membership benefits, claims, or retirement programs or to administer the ownership of shares of stock or other investments.

(b) A use of all or more than 4 sequential digits of a social security number as a primary account number that meets both of the following:

(i) The use began before the effective date of this act.

(ii) The use is ongoing, continuous, and in the ordinary course of business. If the use is stopped for any reason, this subdivision no longer applies.

**History:** 2004, Act 454, Eff. Mar. 1, 2005

#### **445.84 Privacy policy.**

##### **Sec. 4.**

(1) Beginning January 1, 2006, a person who obtains 1 or more social security numbers in the ordinary course of business shall create a privacy policy that does at least all of the following concerning the social security numbers the person possesses or obtains:

(a) Ensures to the extent practicable the confidentiality of the social security numbers.

(b) Prohibits unlawful disclosure of the social security numbers.

(c) Limits who has access to information or documents that contain the social security numbers.

(d) Describes how to properly dispose of documents that contain the social security numbers.

(e) Establishes penalties for violation of the privacy policy.

(2) A person that creates a privacy policy under subsection (1) shall publish the privacy policy in an employee handbook, in a procedures manual, or in 1 or more similar documents, which may be made available electronically.

(3) This section does not apply to a person who possesses social security numbers in the ordinary course of business and in compliance with the fair credit reporting act, 15 USC 1681 to 1681v, or subtitle A of title V of the Gramm-Leach-Bliley act, 15 USC 6801 to 6809.

**History:** 2004, Act 454, Eff. Mar. 1, 2005

#### **445.85 Exemption from disclosure.**

##### **Sec. 5.**

All or more than 4 sequential digits of a social security number contained in a public record are exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246, pursuant to section 13(1)(d) of the freedom of information act, 1976 PA 442, MCL 15.243.

**History:** 2004, Act 454, Eff. Mar. 1, 2005

#### **445.86 Violation of MCL 445.83 as misdemeanor; penalty; recovery of damages in civil action.**

##### **Sec. 6.**

(1) A person who violates section 3 with knowledge that the person's conduct violates this act is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$1,000.00, or both.

(2) An individual may bring a civil action against a person who violates section 3 and may recover actual damages. If the person knowingly violates section 3, an individual may recover actual damages or \$1,000.00, whichever is greater. If the person knowingly violates section 3, an individual may also recover reasonable attorney fees. Except for good cause, not later than 60 days before filing a civil action, an individual must make a written demand to the person for a violation of section 3 for the amount of his or her actual damages with reasonable documentation of the violation and the actual damages caused by the violation. This subsection does not apply to a person for conduct by an employee or agent of the person in violation of a privacy policy created pursuant to section 4 or in compliance with the fair credit reporting act, 15 USC 1681 to 1681v, or subtitle A of title V of the Gramm-Leach-Bliley act, 15 USC 6801 to 6809, if the person has taken reasonable measures to enforce its policy and to correct and prevent the reoccurrence of any known violations.

**History:** 2004, Act 454, Eff. Mar. 1, 2005

#### **445.87 Effective date.**

##### **Sec. 7.**

This act takes effect March 1, 2005.

**History:** 2004, Act 454, Eff. Mar. 1, 2005

# AGENDA NOTE

New Business: Item \_\_\_\_

**MEETING DATE:** April 14, 2014

**PERSON PLACING ITEM ON AGENDA:** Police Department/City Attorney

**AGENDA TOPIC:** Evidentiary Blood Draw Agreement with Huron Valley Ambulance (HVA)

**EXPLANATION OF TOPIC:** Currently, if the South Lyon Police Department needs an evidentiary blood draw taken from a patient/suspect, it must transport the individual to either: i) the hospital at a cost of \$220; or ii) the Novi Police Department where Community EMS will perform the blood draw at a cost of \$85. Both options require that the patient/suspect be transported by a SLPD officer which exposes SLPD officers, the individual, and personnel at the other location to risks.

HVA and SLPD desire to have HVA perform evidentiary blood draws at SLPD's request. The blood draws will take place in a medical environment which will be at the SLPD or in the HVA ambulance, and will be taken by qualified HVA personnel under the delegation and supervision of a licensed physician according to the Oakland County Medical Control Authority protocol and HVA's internal protocol and in compliance with State law requirements. The cost of the blood draw will be \$50, and if HVA personnel are needed to appear in court in connection with the blood draw, there will be an additional charge of \$50. The proposed agreement would reduce risk and reduce costs.

The attached Agreement memorializes the terms of the agreement. The City Attorney has reviewed the Agreement and finds it acceptable. The Agreement is similar to and is based on the City of Troy Blood Draw Agreement. The term of the agreement is one year, and it will renew automatically for 2 consecutive 1-year terms unless cancelled in writing 30 days in advance. Additionally, either party can terminate the agreement on 30 days' written notice. HVA agrees to indemnify and hold the City harmless for its acts or omissions in connection with the activities under the Agreement.

## **MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

- Evidentiary Blood Draw Agreement with Exhibits

**POSSIBLE COURSES OF ACTION:** Approve/do not approve Evidentiary Blood Draw Agreement

**RECOMMENDATION:** Approve the Evidentiary Blood Draw Agreement

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the Evidentiary Blood Draw Agreement between City of South Lyon and HVA and authorize the Mayor and Clerk to execute the Agreement on behalf of the City.

## **AGREEMENT**

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of South Lyon ("City"), a Michigan municipal corporation, whose address is 335 S. Warren Street, South Lyon, Michigan 48178, and Huron Valley Ambulance, Inc. ("HVA"), a Michigan nonprofit corporation, whose address is 1200 State Circle, Ann Arbor, Michigan 48108. The parties have agreed to the following terms and conditions:

1. The City desires to institute a procedure whereby an individual, qualified by education, training or experience to withdraw blood, shall withdraw blood from suspects in criminal cases under the supervision and delegation of a licensed physician, in accordance with the terms and conditions set forth in MCL 257.625a(6)(c), MCL 333.16215 and MCL 333.16109. HVA has agreed to cooperate with the City in its implementation of this procedure.

2. The blood withdrawals will take place in a "medical environment" at or near the City of South Lyon Police Department, and under the supervision and delegation of a licensed physician. This includes, but is not limited to, ambulances or other similar locations that are under the control of persons qualified to withdraw blood under the statutes of the State of Michigan.

3. The delegation by the physician will occur in accordance with the written protocols attached as Exhibit A and Exhibit B, and telephone and/or two-way radio communication between the physician and the HVA personnel qualified to withdraw blood.

4. The delegating physician supervising the blood draw will be physically located at Providence Park Hospital, Novi, or another authorized medical control hospital.

5. HVA agrees to allow its personnel that are qualified to withdraw blood under the statutes of the State of Michigan to facilitate the legally required procedure of withdrawing blood in a medical environment located at or near the South Lyon Police Department.

6. HVA agrees that its personnel will also follow the Oakland County Medical Authority Evidentiary Blood Draw Protocol, implemented January 1, 2014, a copy of which is attached hereto as Exhibit A as well as the additional HVA protocol attached as Exhibit B.

7. To the fullest extent permitted by applicable law, HVA agrees to defend, indemnify, and hold harmless the City, its elected and appointed officials, employees and volunteers and others working on behalf of the City and the City's Police Department ("City Indemnitees") from and against any and all third party claims, demands, suits or loss, including all costs connected therewith (including reasonable attorneys fees), and for any damages which may be asserted, claimed or recovered against or from the City Indemnitees by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, to the extent arising out of the negligence of HVA in connection with the execution of its duties as outlined in this Agreement.

8. The parties agree to and will comply with all applicable federal, state and local laws and regulations.

9. The South Lyon Police Department will designate a primary contact person for HVA to work with to improve services, resolve conflicts, and investigate complaints, and the Police Department will advise HVA if this individual changes.

10. The City of South Lyon agrees to pay HVA \$50.00 per blood draw and an additional \$50.00 if a court appearance by HVA personnel is necessary. HVA agrees to make its personnel involved in specific blood draws available for court appearances as needed and requested by the City.

11. HVA will invoice the City of South Lyon monthly for blood draws and court appearances. Unless an invoice is disputed, the City will remit payment within thirty (30) days of receipt of each invoice from HVA for blood draws and court appearances.



12. The term of this Agreement is for one (1) year from the date of execution and shall renew automatically for two (2) consecutive, additional one-year terms unless cancelled by either party by written notice at least thirty (30) days prior to the date of expiration of this Agreement.

13. This Agreement may be terminated at any time and for any reason by either party upon thirty (30) days written notice.

14. This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed and supersedes all prior written or oral agreements or communications between the parties. No supplement, modification, or amendment of any term, provision or condition of this Agreement shall be binding or enforceable on either party hereto unless in writing signed by both parties.

15. This Agreement shall be governed, construed and interpreted in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed and executed this Agreement on the \_\_\_\_ day of \_\_\_\_\_, 2014.

WITNESSES:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY OF SOUTH LYON:

BY: \_\_\_\_\_  
Tedd M. Wallace, Mayor

BY: \_\_\_\_\_  
Lisa Deaton, Clerk

HURON VALLEY AMBULANCE, INC.

BY: \_\_\_\_\_  
Name: Dale J. Berry, President and CEO

*Oakland County Medical Control Authority*  
**System Protocols**  
**EVIDENTIARY BLOOD DRAW PROTOCOL**

September, 2013

Page 1 of 2

***Evidentiary Blood Draw Protocol (optional)***

**Purpose**

In order to effectively utilize the resources of OCMCA Emergency Departments', licensed OCMCA Life Support Agencies may allow Paramedics working for them to draw a sample specimen of blood as allowed under PA 368 (1978) MCL 333.16215 (Public Health Code) and PA 300 (1940) MCL 257.625a (Michigan Vehicle Code) and subsequent amendments reference these Public Acts. This shall be considered a Priority 3 level of service. However; if a patient presents with a medical condition, the General Pre-hospital Care protocol will be initiated.

**Definitions**

**Consent to Search:** Permission given by a person authorizing a law enforcement officer to make a seizure or conduct a search.

**Implied Consent:** A requirement under Michigan Law; all drivers are to have given their consent for a chemical test upon being arrested for Operating While Intoxicated as part of their application and issuance of a driver's license.

**Medical Environment:** Any peripatetic area, which is not a freestanding medical facility, that a paramedic obtains a blood sample or specimen (EG: booking area, jail, or other scene where the paramedics may provide medical care).

**Warrant:** A precept or writ issued by a competent judge or magistrate authorizing a law enforcement officer to make a seizure, or conduct a search.

**Procedure**

A paramedic may draw a blood specimen if one of the listed criteria is met:

1. When requested by a law enforcement officer, who provides verbal or written verification from the subject who is in custody, that the subject is voluntarily submitting to an Evidentiary Blood Draw as required by Implied Consent under PA 300 (1940) MCL 257.625a (Michigan Vehicle Code).
2. When requested by a law enforcement officer, who is in possession of a consent to search form ~~duly signed by the subject in custody~~
3. When requested by a law enforcement officer, who is in possession of a search warrant duly signed by a magistrate or judge.

This procedure is done under the supervision and at the direction of medical control, to draw blood for the purposes of determining the presence of alcohol and/or drugs as allowed for in PA 368 (1978) MCL 333.16215 (Public Health Code) in a Medical Environment.

*Oakland County Medical Control Authority*  
**System Protocols**  
**EVIDENTIARY BLOOD DRAW PROTOCOL**

September, 2013

Page 2 of 2

**Pre-Radio**

**PARAMEDIC**

1. Obtain blood draw kit from law enforcement officer and only use the provided contents within the kit for collection.
2. Sample shall be obtained in the presence of a law enforcement officer.
3. Do not use alcohol or alcoholic solutions to sterilize skin surface, needle or syringe.
4. In the presence of a law enforcement officer tell the subject that no alcohol was used in sterilizing the skin surface, needle, or syringe; then draw two tubes of venous blood from subject and upon completion of obtaining the specimen, slowly invert blood collection tube(s) several times to distribute the sodium fluoride/potassium oxalate preservative.
5. Complete blood specimen label(s) by entering name of subject, date and time of blood collection, and your name in ink.
6. In the presence of subject, hand tube(s) of blood and label(s) to law enforcement officer for signing, packaging, and transfer to the laboratory.

Policy Name: **OAKLAND COUNTY EVIDENTIARY BLOOD DRAW** Policy Number: TBD Effective Date: 04/01/2014

### **Policy**

To give guidance while performing Evidentiary Blood Draws for Police agencies in our Oakland County Medical Control Authority service area. Evidentiary blood draws may be done when requested by a law enforcement officer who is in the possession of a search warrant duly signed by a magistrate or judge, and under the delegation and supervision and at the direction of a licensed physician , to draw blood for the purposes of determining the presence of alcohol and/or drugs. This can also be done when the arrestee / patient consents or agrees to submit to a blood draw at the request of a law enforcement officer, nullifying the need to -obtain a search warrant. If a patient presents with a medical condition, the General Pre-hospital Care protocol will be initiated.

### **Procedure**

1. To be used only on ALS units licensed in the Oakland County Medical Control Authority.
2. The unit will be sent non-emergent, to the requesting police department lock up.
3. Upon arrival, verify the search warrant or confirm that the suspect/patient voluntary agrees to the blood draw.
4. Obtain blood draw kit from law enforcement officer and only use the provided contents within the kit for collection.
5. Call Providence Park Novi and request permission from the attending physician to perform blood draw.
6. Only if authorized by the licensed physician, and pursuant only to his/her delegation, order, supervision and direction, shall the evidentiary blood draw be taken.
7. If authorized to proceed with the blood draw, the name of the authorizing physician shall be documented along with any instructions from the physician.
8. Blood draw shall be obtained in the presence of a law enforcement officer.
9. Do not use alcohol or alcohol containing solutions to sterilize skin surface, needle or syringe.
10. Draw two tubes of venous blood from subject in presence of law enforcement officer, and tell the subject **IN THE PRESENCE OF LAW ENFORCEMENT OFFICER** that no alcohol was used in sterilizing the skin surface, needle, or syringe. Slowly invert blood collection tube(s) several times to distribute the

sodium fluoride/potassium oxalate preservative.

11. Complete blood specimen label(s) by entering name of subject, date and time of blood collection, and your name in ink.
12. In the presence of subject, hand tube(s) of blood and label(s) to law enforcement officer for signing, packaging, and transfer to the laboratory.
13. If you are subpoenaed to court, follow Staff Handbook Policy C-12.

04/01/2014



# SOUTH LYON POLICE DEPARTMENT

219 Whipple  
South Lyon, Michigan 48178  
Ph: (248)437-1773 / Fax: (248)437-0459  
Lloyd T. Collins  
Chief of Police

## 34<sup>th</sup> ANNUAL DEPOT DAY ~~PARADE~~ / DEMONSTRATION APPLICATION

Date Application Submitted: 3/31/2014 Requested Date of Event: SATURDAY SEPTEMBER 6, 2014  
Applicant / Contact's Name: LARRY LEDBETTER PH # (H) 248-437-9277  
(W) 248-486-0171  
Applicant Address: 11343 CLOVIS PTE SOUTH LYON (C) 248-613-7579

Business / Organizations Name (if Applicable): SOUTH LYON HISTORICAL SOCIETY  
Bus. Ph#: 248-437-9929 Bus. Address: 300 Dorothy St. South Lyon  
President / CEO (Responsible for Event): LARRY LEDBETTER Direct Ph#: 248-613-7579

EVENT Parade START Time: 10:00 (a.m.) / p.m. EVENT Parade END Time: 4:00 a.m. / (p.m.)

Approximate Number of PERSONS: 500 Organization Names: GUESTS

Approximate Number of VEHICLES: \_\_\_\_\_ Types of Vehicles: \_\_\_\_\_

N/A  
Approximate Number of ANIMALS: \_\_\_\_\_ SPECIFIC Animals: \_\_\_\_\_

Amount of space to be maintained between and /all units in Parade: \_\_\_\_\_

Route to be traveled (Include Street Names and Turning Directions): APP. 500 GUESTS WILL  
ATTEND DEPOT DAY; HELD IN AND AROUND THE WITCH'S HAT HISTORICAL  
VILLAGE; CHILDREN'S GAMES, PIONEER CRAFTS, SUCH AS BUTTER MAKING,  
BEE KEEPING, EDUCATIONAL DISPLAYS, MODEL TRAINS, A MAGIC SHOW,  
AND THE BUBBLE MAN SHOW,

Larry E. Ledbetter  
Applicant's SIGNATURE

Larry E. Ledbetter  
Responsible Party's SIGNATURE

APPROVED [X]

DENIED [ ]

Chief Lloyd T. Collins 04/01/14  
Lloyd T. Collins, Chief of Police



# Police Supervisor Legal Liability

**Legal Liability:** This one day course will provide police supervisors at all levels and rank with an overview of the legal liability they face as supervisors. The course will cover Michigan law and Federal law and legal theories used against police supervisors and their agencies. Concepts such as gross negligence, intentional torts, deliberate indifference, and 42 USC Sec. 1983 will be covered, among many others. In addition to covering the legal framework that is essential to understanding this liability, the course will also offer practical techniques and tips that supervisors can utilize to help minimize their own risk, and the risks against their respective agencies.

**Cost:** \$150.00. Course is MCOLES registered for use of 302 funds.

**Instructor:** The course is instructed by Keith A Wuotinen, PLC. Keith Wuotinen, Esq. has been employed in law enforcement for over 18 years (current rank of Lieutenant at his agency) as well as being an attorney and admitted to the State Bar of Michigan. The dual careers of law enforcement and attorney makes him uniquely qualified to present a police supervisor legal liability course in a manner that is most beneficial to police supervisors at all levels.

**Course Dates/Time:** May 1, 2014. 0800 Check in. Course runs 0830 AM to 430 PM.

**Course Location:** South Lyon City Hall Auditorium, 335 S Warren, South Lyon, MI 48178

**Course Registration:** Enroll online at [www.pstgpro.com](http://www.pstgpro.com) or email to [register@pstgpro.com](mailto:register@pstgpro.com)

**OR Register by Mail (complete this form and mail in):**

Name & Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Phone # and email: \_\_\_\_\_



PSTGP, LLC, 6689 Orchard Lake Road #228, West Bloomfield, MI 48322-3404

586-413-7894 Cost: \$150.00. Payment may be made by cash, check or credit card. For agency sponsored attendees we can invoice following the class. For individual attendees please pay in advance or first day of class. Classes are subject to change or cancellation. Course open to all municipal, county, state, federal and applicable military personnel.



March 21, 2014

A great big thank you to Tim Ingersoll  
Special for spending time with us to determine  
exactly occupancy loads for our meeting room  
and gymnasium. We very much appreciate the  
help in keeping our buildings and people safe.  
God protect all of you.

Sincerely,

David Williams, Saint Joseph Parish Manager

St. Joseph Parish ETROPLEX MI 480  
830 S. Lafayette St. ETROPLEX MI 480  
South Lyon, MI 48178 MAR 2014 PM 5 L

29 MAR 2014 PM 11



CHIEF MIKE KENNEDY  
SOUTH LYON FIRE DEPARTMENT  
217 WHIPPLE STREET  
SOUTH LYON, MICHIGAN

48178

03/21/2014

03/21/2014

THANK YOU





## Rod Cook

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**From:** Brudzinski, Stephen M <brudzinski@semcog.org>  
**Sent:** Tuesday, April 08, 2014 9:12 AM  
**To:** Mike Craine  
**Cc:** Rod Cook; Palombo, Carmine; Tumidanski, Jeff; Johnson, Calvin E  
**Subject:** RE: South Lyon HPP Project

Mike,

We will add this project to the TIP. Unfortunately, state and federal rules require all earmark projects to be added as stand-alone projects (i.e., not under a General Program Account). This will require an amendment. We'll start working on the summer amendment in the next few weeks, so we'll include this project in the amendment list. We should have a final approval sometime in the first two weeks of September.

### Stephen Brudzinski, Planner

Transportation Finance, TIP, CMAQ  
Direct: 313.324.3321 | [brudzinski@semcog.org](mailto:brudzinski@semcog.org)

### SEMCOG, the Southeast Michigan Council of Governments

1001 Woodward Avenue, Suite 1400, Detroit, MI 48226 | [www.semcog.org](http://www.semcog.org)  
Main: 313.961-4266 | Fax: 313.961-4869

**SEMCOG** . . . *Shaping the Future of Southeast Michigan*

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**From:** Mike Craine [<mailto:mcraine@livingstonroads.org>]  
**Sent:** Monday, April 07, 2014 1:29 PM  
**To:** Brudzinski, Stephen M  
**Cc:** Rod Cook; Palombo, Carmine  
**Subject:** Re: South Lyon HPP Project

Yes..please amend the TIP.

Mike

"Brudzinski, Stephen M" <[brudzinski@semcog.org](mailto:brudzinski@semcog.org)> wrote:

Mike,

Can I consider this an official request to add this project to the TIP?