

Regular City Council Meeting

October 22, 2012

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Minutes - October 8, 2012
Monthly Bills
Approval of Agenda
Public Comment:

1. SLFD Staff Recognition

I. Old Business - None

II. New Business

1. Renewal of Liability Insurance
2. Cool Yule Parade – Approval of Street Closure
3. 2013 CDBG Application – Schedule Public Hearing
4. Water/DPW Mobile Radio Purchase
5. Trick-or-Treat Hours

III. Manager's Report

IV. Council Comments

V. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
OCTOBER 8, 2012**

Mayor Wallace called the meeting to order at 7:30 p.m.
Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
City Clerk/Treasurer Zemke
City Attorney Wilhelm
Department Heads: Collins, Kennedy, and Martin
ABSENT: City Manager Murphy

APPROVAL OF MINUTES:

Councilman Kivell stated that he would like his comment under Approval of the Minutes to read that the "Mayor concurred with his comment regarding the content of the minutes"

CM 10-1-12 – APPROVAL OF MINUTES- SEPTEMBER 24, 2012

Motion by Kivell, supported by Kopkowski

To approve the minutes of the September 24, 2012 Regular Council meeting as amended

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF MONTHLY BILLS:

Discussion was held on various bills.

CM 10-2-12 – APPROVAL OF MONTHLY BILLS

Motion by Wedell, supported by Kramer

To approve the monthly bills as presented

VOTE: **MOTION CARRIED UNANIMOUSLY**

APPROVAL OF AGENDA:

CM 10-3-12 APPROVAL OF AGENDA

Motion by Wedell, supported by Dixon

Councilman Kivell asked if we should discuss the Fireworks letter. The consensus of Council was that the letter had been prepared as previously discussed by Council.

To approve the agenda as presented

VOTE: **MOTION CARRIED UNANIMOUSLY**

PUBLIC COMMENT:

Maryanne Mihalic from Active Faith stated that she wanted to make sure that you received the invitation to Active Faith's 25th anniversary open house October 13th. She stated that she will leave some information for both Council and the public.

Mr. Carl Richards of 390 Lennox stated that 11 years down the road, south Lyon will have its centennial anniversary. He discussed the millions of dollars yet to be put into upcoming projects. He also discussed how far the City has come since the last anniversary celebration.

Mr. Tom Perdue of 607 Lyon Blvd. questioned the rezoning of Sun Steel. He stated that he received a letter from the City regarding the topic. City Clerk/Treasurer Zemke stated that she will look into the question, but there has been no re-zoning proposed.

Sonny representing Lafayette Party Store stated that he has had a parking problem during Pumpkinfest for the last couple of years. He stated that his lot was packed Friday, Saturday & Sunday. Everyone argued with him and he lost a lot of business. He would like to see a solution for next year. Superintendent Martin stated that there is a meeting tomorrow night and that will be addressed.

Chief Collins stated that they did provide signs to the business. The question was asked if the sign would have to say that violators will be towed. Chief Collins stated that he believes so. Further discussion was held on towing violators. Discussion was held on this being private property, not a controlled lot.

Councilman Kramer stated that there has to be a way to work it out.

OLD BUSINESS: None

NEW BUSINESS:

1. a. Acceptance of Resignation
b. Appointment of PC Member to Zoning Board of Appeals

It was stated that Keith Bradley has asked to step down from being liaison to the ZBA, but he would like to remain on the Planning Commission.

CM 10-4-12 – ACCEPTANCE OF RESIGNATION/APPOINTMENT TO ZBA

Motion by Kramer, supported by Wedell

To accept the letter of resignation from Mr. Bradley

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 10-5-12 – APPOINTMENT TO THE ZONING BOARD OF APPEALS

Motion by Kopkowski, supported by Kivell

To appoint Mr. Steve Mosier to be the liaison from the Planning Commission to the Zoning Board of Appeals

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Whipple Street Parking Lot Project Bid (CDBG)

Superintendent Martin stated that the storm sewer is in perfect shape and the lighting is fine. We received a low bid from Nagle Paving Company in the amount of \$84,573 for completion of the parking lot project. They have assured us that the project will be complete prior to the Election November 6th.

Councilman Kivell stated that we have allocated the CDBG funds for the last few years.

CM 10-6 -12 – APPROVAL OF BID – WHIPPLE STREET PARKING LOT

Motion by Rzyzi, supported by Kivell

To approve the low bid from Nagle Paving Company in the amount of \$84,573.00 for the Whipple Street Parking Lot Project

VOTE:

MOTION CARRIED UNANIMOUSLY

MANAGER'S REPORT: None

COUNCIL COMMENTS:

Councilman Kivell stated that Pumpkinfest was a success with great weather and good crowds. Councilman Kivell thanked everyone involved with organizing and volunteering to make the event a success. Council Member Kopkowski concurred that it was great success and thank you to everyone. Councilmen Rzyzi and Wedell also concurred.

Councilman Kramer stated that the Recreation survey has been available on line, at City Hall and was promoted at the Pumpkinfest. They will be meeting tomorrow evening to discuss the results. He stated that there is a lot of work to do now. He thanked everyone who participated.

Council Member Dixon stated that she too serves on the Recreation committee and anticipates moving forward.

Council Member Dixon wished City Manager Murphy a speedy recovery.

Mayor Wallace discussed the Pumpkinfest events as well as the parade and the people not only involved with organizing, but those who were in attendance.

ADJOURNMENT:

CM 10-7-12 ADJOURNMENT

Motion by Kopkowski, supported by Kivell

To adjourn meeting at 7:55 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace, Mayor

Julie C. Zemke, City Clerk/Treasurer



SOUTH LYON FIRE DEPARTMENT
217 Whipple Street, South Lyon, MI 48178
P: 248- 437-2616 F: 248-437-3025
www.southlyonfire.com

Date: Monday, October 15, 2012

To: Dave Murphy, City Manager

From: Mike Kennedy, Fire Chief

Reference: SLFD Staff Recognition

I am requesting time during the City Council meeting on Monday, October 22, 2012 to recognize recent accomplishments of SLFD staff. The personnel of the South Lyon Fire Department continue to deliver exceptional service to the City of South Lyon.

Fire Academy Completion

We have four personnel who have recently completed their mandatory firefighter training through the Livingston County Fire Fighter Training Academy. The personnel are FF Lee Womer, FF Josh Glenn, FF Ryan Carlington, and FF Stephanie Shippe

Swearing in of probationary firefighters:

1. Brief comments by Fire Chief.
2. Fire fighters come forward and are sworn in by City Clerk.
3. Family members pin badges on fire fighters.

Fire Officer Promotions

The fire department recently conducted a multi-step promotional process, which included a written examination, oral board interview comprised of outside personnel, and interview with the Fire Chief. The employees selected for promotion are Jeff Noechel to Sergeant and Mike Weir to Lieutenant.

Swearing in of fire officers:

1. Brief comments by Fire Chief.
2. Fire officers come forward and are sworn in by City Clerk.
3. Family members pin badges on fire officers.

Recognition of Retirement

On November 1, 2012, Doug Buers will be retiring from the rank of Assistant Chief. Doug started his fire service career with South Lyon on November 1, 1981. During his thirty-one years of service, Doug has served with honor and integrity. Although Doug will no longer be engaged in operations, he will continue to assist with training staff on the operation of fire apparatus.

AGENDA NOTE

New Business: Item #1

MEETING DATE: October 22, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Liability Insurance

EXPLANATION OF TOPIC: It is time again to renew our liability insurance with the MMRMA (Michigan Municipal Risk Management Authority). This year we will see a slight decrease of 1.6% from \$115,292 to \$113,406, a difference of \$1,886. Given the insurance rating over the last year, this is extremely significant. In addition, we have been informed that we will be receiving a Net Asset Distribution from MMRMA in the amount of \$21,909.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Renewal sheet from MMRMA

POSSIBLE COURSES OF ACTION: Approve/not approve the renewal agreement with the MMRMA

RECOMMENDATION: Approve the renewal agreement with the MMRMA in the amount of \$113,406

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the renewal agreement with the MMRMA in the amount of \$113,406

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	City of South Lyon	Proposal No: Q000000280
Date of Original Membership:	October 14, 2008	
Proposal Effective Dates:	October 14, 2012 To October 14, 2013	
Member Representative:	David Murphy	Telephone #: (248) 437-1735
Regional Risk Manager:	Ibex Insurance Agency	Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **City of South Lyon** (hereinafter "Member") is eligible to be a Member of MMRMA. **City of South Lyon** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

City of South Lyon is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

City of South Lyon is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **City of South Lyon's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	State Pool Member
Vehicle Physical Damage	\$250 / Vehicle	State Pool Member
Property and Crime	\$1,000 / Occurrence	None
Sewage System Overflow	\$10,000 / Occurrence	None

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

The **City of South Lyon** is afforded all coverages provided by MMRMA, except as listed below:

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

City of South Lyon agrees to maintain, at all times, on account with MMRMA, sufficient funds to pay its SIR obligations. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage		Limits of Coverage Per Occurrence		Annual Aggregate	
		Member	All Members	Member	All Members
1	Liability	10,000,000	N/A	N/A	N/A
2	Judicial Tenure	100,000	N/A	N/A	N/A
3	Sewage System Overflows	100,000	N/A	100,000	N/A
4	Volunteer Medical Payments	25,000	N/A	N/A	N/A
5	First Aid	2,000	N/A	N/A	N/A
6	Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7	Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
	Uninsured/Underinsured Motorist Coverage	250,000	N/A	N/A	N/A
8	Michigan No-Fault	Per Statute	N/A	N/A	N/A
9	Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime		Limits of Coverage Per Occurrence		Annual Aggregate	
		Member	All Members	Member	All Members
	Buildings and Personal Property	27,159,040	350,000,000	N/A	N/A
2	Personal Property in Transit	1,000,000	N/A	N/A	N/A
3	Unreported Property	5,000,000	N/A	N/A	N/A
4	Member's Newly Acquired or Constructed Property	5,000,000	N/A	N/A	N/A
5	Fine Arts	1,000,000	N/A	N/A	N/A
6	Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7	Money and Securities	1,000,000	N/A	N/A	N/A
8	Accounts Receivable	1,000,000	N/A	N/A	N/A
9	Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	2,000,000	10,000,000	N/A	N/A
10	Fire and Emergency Vehicle Rental (12 week limit)	1,000 per week	N/A	N/A	N/A
11	Structures Other Than a Building	5,000,000	N/A	N/A	N/A
12	Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
13	Marine Property	250,000	N/A	N/A	N/A
14	Other Covered Property	10,000	N/A	N/A	N/A
15	Income and Extra Expense	1,000,000	N/A	N/A	N/A
16	Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
17	Earthquake	5,000,000	N/A	5,000,000	100,000,000
18	Flood	5,000,000	N/A	5,000,000	100,000,000
19	Terrorism	50,000,000	50,000,000	N/A	N/A

D. Contribution for MMRMA Participation

City of South Lyon

Period: October 14, 2012 To October 14, 2013

Coverages per Member Coverage Overview:

\$113,406

TOTAL ANNUAL CONTRIBUTIONS:

\$113,406

E. List of Addenda

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:

City of South Lyon

Proposal No:

Q000000280

MMRMA


Member Representative

Date

10/12/12


MMRMA Representative

Date

10-12-12

AGENDA NOTE

New Business Item: # 2

MEETING DATE: October 22, 2012

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Cool Yule Parade

EXPLANATION OF TOPIC: A request was received for a permit for the Cool Yule Parade and associated road closures planned for Saturday, December 1, 2012 from 5:30 p.m. to 6:30 p.m.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Permit application, Approval of Road Closure; Certificate of Insurance; Hold Harmless Agreement

POSSIBLE COURSES OF ACTION: Approve/do not approve the requested road closures.

RECOMMENDATION: Approve the requested closures.

SUGGESTED MOTION:

Motion by _____, supported by _____ to

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Cool Yule Parade on December 1, 2012 from 5:30 p.m. to 6:30 p.m. and the related road closures: Whipple St. between Warren and Lafayette, Lafayette between Whipple and Dorothy St., Dorothy Street between Lafayette and McMunn.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

PARADE / DEMONSTRATION APPLICATION

"COOL YULE" SATURDAY
Date Application Submitted: 8/23/2012 Requested Date of Event: 12/1/2012

Applicant / Contact's Name: CHAMBER OF COMMERCE PH #: 2484373257

Applicant Address: 127 N. LAFAYETTE, SOUTH LYON 48178

Business / Organizations Name (if Applicable): C OF C ON BEHALF OF COOL YULE

Bus. Ph#: _____ Bus. Address: _____

President / CEO (Responsible for Event): KIM THOMPSON ^{CEL} Direct Ph#: 2484442420

Parade START Time: 5:30 a.m. / (p.m.)

Parade END Time: 6:30 a.m. / (p.m.)

Approximate Number of PERSONS: 300 Organization Names: BUSINESSES, ORGANIZATIONS
GIRLS SCOUTS & FUN RUNNERS, COLOR GUARD.

Approximate Number of VEHICLES: 25 Types of Vehicles: TOWING VEHICLES,
FLOATS, FIRE ENGINES, WALKERS, PACE CAR

Approximate Number of ANIMALS: 0 SPECIFIC Animals: DO NOT EXPECT
ANIMALS. WILL ADVISE.

Amount of space to be maintained between and /all units in Parade: ± 20'-0"

Route to be traveled (Include Street Names and Turning Directions): FROM PUBLIC LOT
ON WHIPPLE STREET EAST BOUND TO PONTIAC TRAIL.
SOUTH ON PONTIAC TRAIL TO DOROTHY STREET.
WEST ON TO DOROTHY. DISBURSE INTO NEIGHBORHOOD
BEYOND WITCH'S HAT. SEE ALSO ATTACHED MAP.

Kim Thompson
Applicant's SIGNATURE

[Signature]
Responsible Party's SIGNATURE

APPROVED ☒

DENIED ☐

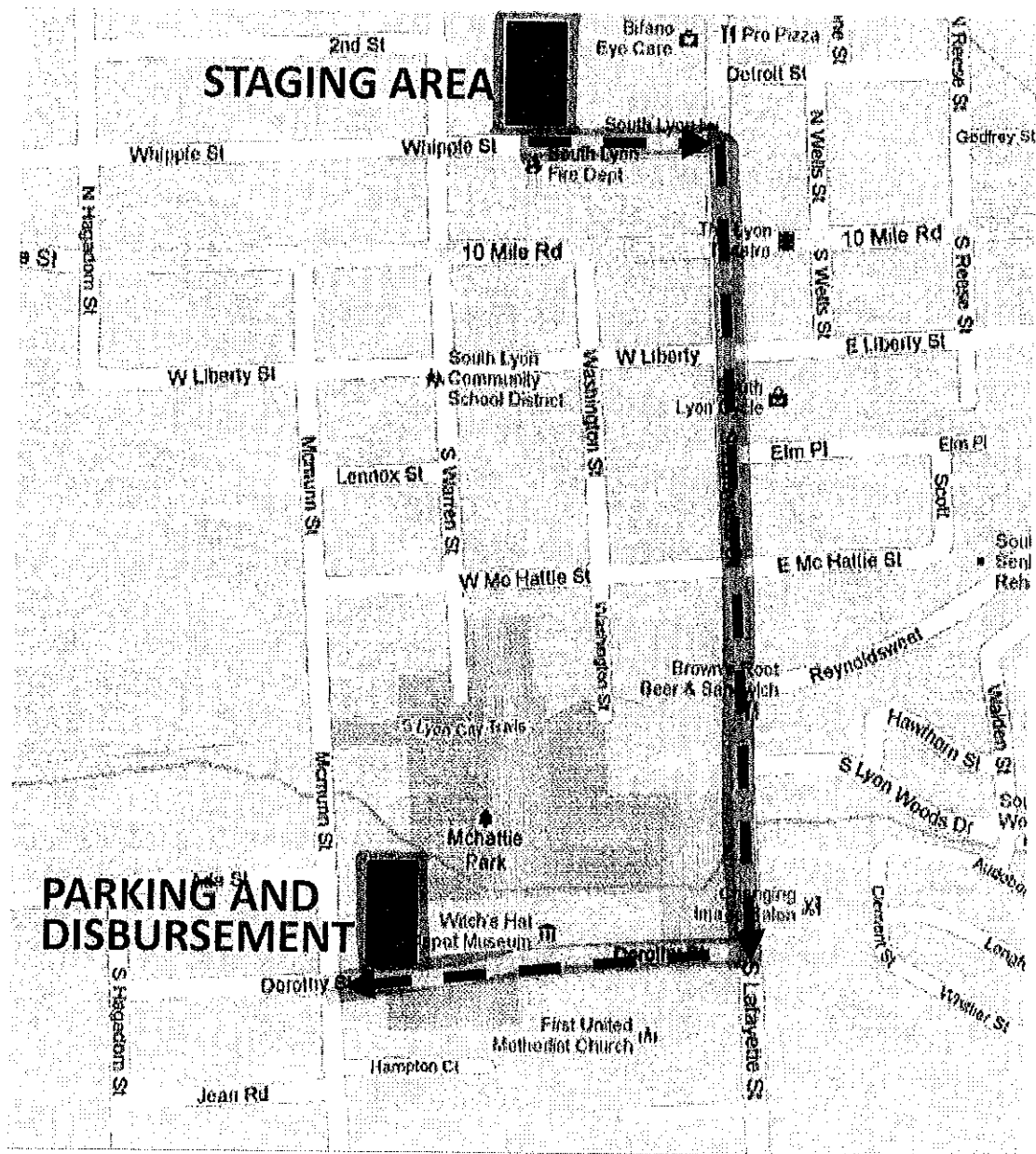
Chief Lloyd T. Collins 10/15/12
Lloyd T. Collins, Chief of Police

South Lyon

Cool Yule



2012 COOL YULE LIGHTED PARADE & FUN RUN ROUTE





CERTIFICATE OF LIABILITY INSURANCE

SOUTH-3 OP ID: KMH

DATE (MM/DD/YYYY)

08/22/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hartland Insurance Agency Inc. PO Box 129 Hartland, MI 48353-0129 James W. Campbell		810-632-5161 810-632-6775	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED South Lyon Area Chamber of Com 127 N Lafayette Street South Lyon, MI 48178		INSURER(S) AFFORDING COVERAGE INSURER A: National Specialty Insurance INSURER B: Citizens INSURER C: INSURER D: INSURER E: INSURER F:		
		NAIC # 15350 31534		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			NSQ1425338	05/01/12	05/01/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			NSQ1425338	05/01/12	05/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WDH9191267	06/24/12	06/24/13	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITYSO3 City of South Lyon 335 S Warren Rd South Lyon, MI 48178	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE James W. Campbell
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West Bend Mutual Insurance Company
1900 S. 18th Avenue | West Bend, WI 53095

CUSTOMER NO. 0110522673

R N78

COMMERCIAL LINES POLICY DECLARATION

POLICY NUMBER NSQ 1425338 01

RENEWAL

INSURED NAME AND ADDRESS

SOUTH LYON AREA CHAMBER OF
COMMERCE
127 N LAFAYETTE ST
SOUTH LYON, MI 48178

AGENCY NAME AND ADDRESS

HARTLAND INSURANCE AGENCY INC
2532 OLD US 23
PO BOX 129
HARTLAND, MI 48353
(810) 632-5161
AGENCY NUMBER: 2160249 00

POLICY PERIOD: FROM: MAY 01, 2012 TO: MAY 01, 2013 AT
12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS
POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS
FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY
BE SUBJECT TO ADJUSTMENT.

	PREMIUM
BUSINESS AUTO COVERAGE	.00
COMMERCIAL PROPERTY COVERAGE	.00
COMMERCIAL GENERAL LIABILITY COVERAGE	.00
TOTAL PREMIUM:	.00
PAYABLE AT INCEPTION:	.00

SEE ATTACHED SCHEDULE FOR FORMS APPLICABLE TO ALL COVERAGE PARTS

COUNTERSIGNED THIS 13th DAY OF March 2012 BY James Campbell /dh
(AUTHORIZED REPRESENTATIVE)
FORM NO. COMMONDEC 02/09 ISSUED 03/02/2012

INSURED COPY



CUSTOMER NO. 0110522673

R N78

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATION

POLICY NUMBER NSQ 1425338 01

RENEWAL

INSURED NAME: SOUTH LYON AREA CHAMBER OF

THE INSURED IS A CORPORATION

LIMITS OF INSURANCE:

GENERAL AGGREGATE LIMIT

(OTHER THAN PRODUCTS - COMPLETED OPERATIONS)	\$2,000,000
PRODUCTS - COMPLETED OPERATIONS AGGREGATE LIMIT	\$2,000,000
EACH OCCURRENCE LIMIT	\$1,000,000
MEDICAL EXPENSE LIMIT, ANY ONE PERSON	\$10,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT	\$200,000
PERSONAL AND ADVERTISING INJURY LIABILITY LIMIT	\$1,000,000

SEE ATTACHED SCHEDULE FOR FORMS AND ENDORSEMENTS APPLICABLE
TO THIS COVERAGE PART



CUSTOMER NO. 0110522673

R N78

COMMERCIAL GENERAL LIABILITY CLASSIFICATION SCHEDULE

POLICY NUMBER NSQ 1425338 01

RENEWAL

INSURED NAME: SOUTH LYON AREA CHAMBER OF

TOTAL PREMIUM: \$435.00

COMMERCIAL GENERAL LIABILITY CLASSIFICATIONS

LOC	ST	TER	CODE	PREMIUM BASIS	PER	RATE	PREMIUM COV
1	MI	503	11111	IF ANY	FLAT	CHARGE	\$50 0
PLUS PAK INCLUDING VOLUNTARY PD-\$2,500/2,500 LIMIT-\$250 DED							
1	MI	503	11111	IF ANY	FLAT	CHARGE	\$25 0
CG2026-ADDITIONAL INSURED							
1	MI	503	41668	125 SQUARE FEET	1000	\$130.946	\$17 0
CLUB-CIVIC,SERVICE OR SOCIAL- HAVING BUILDINGS OR PREMISES OWNED OR LEASED							
1	MI	503	70033	2 EVENTS	1	\$171.376	\$343 0
SPECIAL EVENTS-GROUP I-DAILY ATTENDANCE 0-500							
TERRORISM RISK INSURANCE ACT OF 2002							\$0

COV P IS FOR PRODUCTS-COMPLETED OPERATIONS, AND COV O IS FOR ALL OTHER HAZARDS.



CUSTOMER NO. 0110522673

R N78

POLICY NUMBER NSQ 1425338 01

RENEWAL

INSURED NAME: SOUTH LYON AREA CHAMBER OF

ADDITIONAL INTEREST

VARIOUS LOCATIONS
THE CITY OF SOUTH LYON, ALL
ELECTED AND (SEE EXT)
335 S WARREN ST
SOUTH LYON, MI
48178
FORM CG2026 APPLIES
DESIGNATED PERSON OR ORGANIZTN
*ADDITIONAL INSURED

LOCATION 0001
3700 GRAND RIVER
ASSOCIATION, LLC
122 W LAKE ST
SOUTH LYON, MI
48178
FORM CG2011 APPLIES
MANAGERS OR LESSORS OF PREMISE
*ADDITIONAL INSURED



West Bend Mutual Insurance Company
1900 S. 18th Avenue | West Bend, WI 53095

CUSTOMER NO. 0110522673

R N78

Commercial Lines Policy

POLICY NUMBER: NSQ 1425338 01

RENEWAL

INSURED NAME: SOUTH LYON AREA CHAMBER OF

NAME EXTENSION - ADDITIONAL INSURED:

FORM CG2026 APPLIES

THE CITY OF SOUTH LYON, ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND
VOLUNTEERS, ALL BOARDS, COMMISSIONS, AND/OR AUTHORITIES AND BOARD MEMBERS,
INCLUDING EMPLOYEES AND VOLUNTEERS
335 S WARREN ST
SOUTH LYON, MI 48178



Chamber of Commerce FOR THE SOUTH LYON AREA

Hold Harmless Clause
Cool Yule Parade and Fun Run
Saturday, December 1, 2012

To the fullest extent permitted by law the Chamber of Commerce for the South Lyon Area agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers and others working on behalf of the City of South Lyon against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Gary Childs
President

Chamber of Commerce for the South Lyon Area

8/23/2012

Date

AGENDA NOTE

New Business: Item #3

MEETING DATE: October 22, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Discussion on 2013 CDBG Projects

EXPLANATION OF TOPIC: As I have explained in a recent Manager's Report, we no longer have any eligible areas in the city for CDBG (Community Development Block Grant) funds. However, we can use the money for programs such as Haven, Youth Assistance, and Center for Active Adults. According to Oakland County, we can use up to 30% of the funds for public services with the remaining 70% for items such as access fees for the Senior Program. This would result in a reduction in expenditures from the General Fund. At this point, we simply need to schedule a public hearing. I will have more solid information prior to the next meeting.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Set the public hearing for discussion of CDBG funds for the November 12, 2012 regular City Council meeting.

RECOMMENDATION: Set public hearing

SUGGESTED MOTION: Motion by _____, supported by _____ to set a public hearing for November 12, 2012 for discussion of the 2013 CDBG application

AGENDA NOTE

New Business: Item #4

MEETING DATE: October 22, 2012

PERSON PLACING ITEM ON AGENDA: Robert J. Martin, Water/Sewer Department Superintendent

AGENDA TOPIC: Water/DPW Mobile Radio Purchase

EXPLANATION OF TOPIC: The DPW and the Water Departments have two-way radios which we use for communication and are in each vehicle and department offices. Although the current radios work fine the FCC has mandated a new type of radio with narrowbanding requirements, which our radios will not accept. FCC requires our radios to be narrowbanded by January 1, 2013. We have received three (3) quotes for the replacement of 31 radios, which will outfit both the Water and DPW Departments. The bids ranged in price from \$10,626 to \$16,190. The low bid of \$10,626 was from Cynergy Wireless, which includes purchase of new radios installation, programming and two (2) year warranty.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Information on understanding FCC narrowbanding requirements, copies of City's FCC Licenses and quotes received:

Cynergy Wireless	Advanced Wireless Telecom	State Electronics Company
\$10,626.00	\$13,795.00	\$16,190.00

POSSIBLE COURSES OF ACTION: Approve/deny the purchase of mobile radios.

RECOMMENDATION: Approve purchase of 31 narrowband mobile radios from Cynergy Wireless in the amount of \$10,626.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of 31 narrowband mobile radios for Cynergy Wireless in the amount of \$10,626.



49716 MARTIN DR., WIXOM, MI 48393. PHONE: 248-295-4600. FAX: 248-295-2699

Understanding FCC Narrowbanding Requirements

Key Points: FCC Narrowbanding Requirements

- The Federal Communications Commission (FCC) has mandated that all non-Federal public safety licensees using 25 kHz radio systems migrate to narrowband 12.5 kHz channels by January 1, 2013.
- Agencies that do not meet the deadline face the loss of communication capabilities.
- Agencies need to start planning now to migrate to narrowband systems by assessing their current radio equipment and applying for new or modified licenses.

Overview

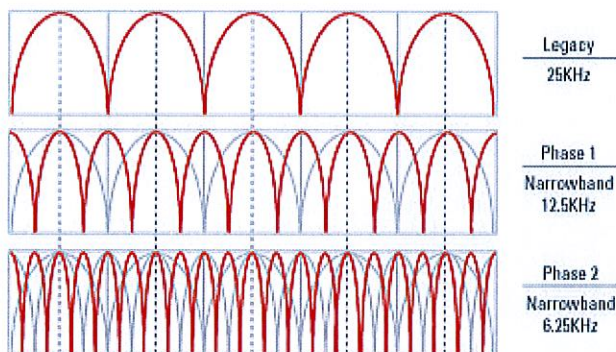


Figure 1: Narrowband channels allow additional channels to exist in the same spectrum.

Private land mobile radio (LMR) systems—including municipal government and State and local public safety systems—use blocks of radio spectrum called channels. Historically, LMR systems have used 25 kHz-wide channels. In December 2004, the Federal Communications Commission mandated that all private LMR users operating below 512 MHz move to 12.5 kHz narrowband voice channels and highly efficient data channel operations by January 1, 2013. This migration complements a National Telecommunications and Information Administration mandate for more rapid Federal agency migration to 12.5 kHz narrowband operation by January 1, 2008. The earlier Federal deadline affects State and local FCC licensees that interface or share frequencies with Federal radio systems.

Using narrowband channels will ensure that agencies take advantage of more efficient technology and, by reducing channel width, will allow additional channels to exist within the same spectrum space, as illustrated in figure 1.

Deadlines

To phase in the migration deadline of January 1, 2013, the FCC has established interim deadlines. The first important deadline is January 1, 2011, after which:

- The FCC will not grant applications for new voice operations or applications to expand the authorized contour of existing stations that use 25 kHz channels. Only narrowband authorizations will be granted.
- The FCC will prohibit manufacture or importation of new equipment that operates on 25 kHz channels. This will reduce the availability of new equipment for legacy radio systems and will affect how agencies maintain and upgrade older systems.

Planning for the Move to Narrowband

School districts need to aggressively develop a strategy to meet narrowband deadlines to avoid cancellation of existing wideband FCC authorizations. Although the migration deadline may seem far off, the long lead time and interim deadlines make it necessary for agencies/facilities to plan well in advance.

Assess current equipment and start planning to prepare for the migration, school districts should start assessing their radio systems and planning for replacements or upgrades. They should inventory their current equipment to ascertain what can be converted to 12.5 kHz and what will need to be replaced before January 1, 2013. Most new equipment has the capability for both 25 kHz and 12.5 kHz operation because any VHF/UHF radio equipment accepted by the FCC after February 14, 1997, had to have 12.5 kHz capability. Some newly release radios have the capability for 6.25 kHz. Keep this in mind since the FCC “strongly urges” license holders to consider migrating directly to 6.25 kHz by the January 1st, 2013 rather than adopting the 12.5 kHz first and then having to narrow band once again to the 6.25 kHz.

Obtain new or modified licenses to move to narrowband operations, agencies must apply for new frequencies or modify existing licenses. An agency that is licensed for a 25 kHz-wide channel is not guaranteed two 12.5 kHz channels. Licensees will have to justify to the FCC why they need additional channels. Consideration of applications for new narrowband licenses will follow the same process as a new license application. As agencies migrate to narrowband operation, however, the pool of available frequencies will increase.



1463 Combermere Drive Troy, Michigan 48083
248-298-3855 Fax 248-298-3859

Bob Martin / David Miller
South Lyon Water & Wastewater Department
South Lyon Department of Public Works
South Lyon, Michigan 48178

October 5, 2012

Bob,

I have itemized your list of VHF legacy radios for the Water Department and the Department of Public Works. I have researched the ICOM model radio that you currently have at both department's and have determined by the serial numbers that your radios cannot be re-programmed for narrow band emission. The (1) Vertex mobile radio has also been identified. It can and will need to be re-programmed for narrow band as part of this process. We will also renew and modify your license for you. I will need a copy of your license that was applied for by Lyon Township for you to use and your password and TIN number to modify. If you don't have the password we can re-set it and still modify the license. As part of this process we will also program all of your radios to the new frequency and get you off of Novi DPW's channel. I am a high volume HYT dealer and have provided you over 40% off of list price for the radios that is well below any advertised state contract pricing for any radio manufacturer. Earlier this year we provided the same services and radio equipment for the Novi Department of Public Works. I would be happy to get you in contact with the Fleet Asset manager as a reference.

Equipment List Provided by David Miller

<u>Mobile Radios</u>	<u>Manufacturer:</u>	<u>Model:</u>	<u>12.5 kHz. Capability</u>	<u>Replace</u>
(11) Water Department	ICOM	IC-F320	NO	YES
(19) DPW	ICOM	IC-F320	NO	YES
(1) Water Department (Loader)	Vertex	VX-2500	YES	NO

Replacement Estimate Mobile Radios Water Department & DPW

(30)	HYT-TM-628 50 Watt 128 Channel W/ Alpha Display	\$269.00 ea	\$8070.00
(30)	(2) Year Manufacturers Warranty		
(30)	A1 Programming (Narrow Band & New Channel)	\$ 26.00 ea	\$ 780.00
(30)	Removal & Install (Remove ICOM Mobiles Install New HYT- TM-628 50 Watt Mobile Radios at the Customers Location)	\$ 50.00 ea	\$1500.00

All antenna systems and power connections will be checked at the same time of installation. Antenna's that are found to be bad and in need of replacement will be an additional charge to assure the new radios performance.

Re-Program Existing Radios 12.5 kHz. Narrowband

(1)	Mobiles A1	Radio Programming Vertex VX-2500 (1) Vertex VX-2500 Loader)	\$ 26.00
(1)	License Modification	License Modification	\$ 250.00
<u>Total</u>			Replacement Equipment & Programming
			\$10,626.00

Please call me if you have any questions.

Thank you,

Charles W. Harris
Cynergy Wireless Products, Public Safety Sales & Services
Direct# 248-670-1945
Office# 248-298-3855
chuck@cynergyproducts.net
www.cynergyproducts.net

Applicable MIL-STD	810C Methods	810D Procedures	810E Methods	810F Procedures
Low Pressure	500.1		500.3, 1.2	500.4, 1
High Temperature	501.1, 1.2	501.2, 1.2	501.3, 1.2	501.4, 1.2
Low Temperature	502.1	502.2, 1.2	502.3, 1.2	502.4, 1.2
Temp. Shock	503.1	502.2, 1	503.3, 1	503.4, 1
Solder Resistance	505.1	505.2, 1	505.3, 1	505.4, 1.2
Flame	506.1, 2	506.2, 2	506.3, 1.2	506.4, 1.2
Humidity	507.1, 2	507.2, 2.3	507.3, 2.3	507.4, 1
Salt Fog	509.1	509.2, 1	509.3, 1	509.4, 1
Dust	510.1, 1	510.2, 1	510.3, 1	510.4, 1
Vibration	514.2, 8.10	514.3, 1	514.4, 1	514.5, 1
Shock	516.2, 1.2.5	516.3, 1	516.4, 1.4	516.5, 1.4

Frequency Range (Hz)	94 Hz - 106.174	10 Hz - 400.470	470-500
Channel Capacity	8 (TM-610) 128 (TM-610 & TM-628H)	16 (TM-610 & TM-628H)	
Channel Spacing (Hz)	12,520.283		
Operating Voltage	13.6V DC \pm 15%		
Current Drain	Standby	0.5A	
	Receive	$< 21A$	
	Transmit	$< 5A (50W)$ $< 4A (25W)$	
Frequency Stability (Hz)	± 2.5		
Operating Temperature (°F)	-22° - +140°		
Antenna Impedance (Ω)	50		
Dimensions (inches)	5.99 in. × 1.69 in. × 4.92 in.		
Weight (grams)	15.57 oz.		

RF Power Output (m)	5/25 (100W/400W)
Modulation	16QAM/32QAM/64QAM
Spurious and Harmonics	<-56dBm/1GHz, <-30dBm/1GHz
FN Noise	<-45dB/25.2MHz, <-40dB/12.5MHz
Audio Distortion	<-70

Sampling rate	0.280, 330, 35
Interpolation (all)	757/661
Interpolation (all)	70/70/65
Spurious Response Rejection (all)	70
SAW filter (all)	-45dB (2500Hz) ~ -20dB (1.25GHz)
Internal Audio Power Output/Channel	5W (less than 5% distortion) 30W (less than 3% distortion)
External Audio Power Output/Channel	10W (less than 5% distortion) 120W (less than 3% distortion)

FCC Approved Bands: (136-174MHz)
FCC ID Number R7ATM-600V
FCC Approved Bands: (136-174MHz)
FCC ID Number R7ATM-610V
FCC Approved Bands: (136-174MHz)
FCC ID Number YAE-TM628HV

FCC Approved Bands: (400-470MHz)
FCC ID Number R7ATM-600U1
FCC Approved Bands: (400-470MHz)
FCC ID Number R7ATM-610U1
FCC Approved Bands: (400-470MHz)
FCC ID Number YAM-TM628UH1

FCC Approved Bands: 450-500 MHz
FCC ID Number R7ATM-600U2
FCC Approved Bands: 450-500 MHz
FCC ID Number R7ATM-610U2



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HYT America, Inc.
3315 Commerce Parkway, Miramar, Florida 33025
Tel: 800-845-1230 Fax: 954-846-1672
Web: www.hytamerica.com

[illegible]

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TM-600 Mobile Series
TM-600/610/628H

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Professional Mobile Radio



- Compact Design
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- DTMF, 2-Tone, HDC2400™ and HDC1200 Signalings

www.hvtamerica.com



49716 Martin Dr.. Wixom, MI 48393. Phone: 248-295-4600. Fax: 248-295-2699

August 15th, 2011

City of South Lyon
Waste/Water & DPW
Attn: Doug Buers
248-437-4006

Water/Waste Department – VX-2100/2200 Mobiles

Qty.	Description	Unit Price	Ext. Price
12	VX-2100 w/Spkr Mic & Mount	\$ 330.00	\$ 3,960.00
12	VX-2200 w/Spkr Mic, Display & Mount	\$ 370.00	\$ 4,440.00

DPW – VX-2100/2200 Mobiles

Qty.	Description	Unit Price	Ext. Price
19	VX-2100 w/Spkr Mic & Mount	\$ 330.00	\$ 6,270.00
19	VX-2200 w/Spkr Mic, Display & Mount	\$ 370.00	\$ 7,030.00

Labor – Installation

\$ 11,470

Minimum of 8 trucks available per day.

\$75.00 per vehicle if we do not need to replace the coax.

- Replace antenna – clean NMO mount
- Mount Radio
- Run New Power Cable
- Test radio and antenna

\$ 2,325⁰⁰

Total 13,795⁰⁰

\$100.00 per vehicle if we need replace the coax + the coax kit and connector.

- Replace antenna – clean NMO mount
- Mount Radio
- Run New Power Cable
- Test radio and antenna
- Replace Coax Kit

This quotation is valid for 60 days. All Mobiles come with mounts but if additional mounts are need please let me know. Also if you would like I can quote you cost of replacing the antennas and coax kits. Should you have any additional questions, please let me know.

Respectfully,

Kelly McGuigan

Advanced Wireless Telecom



State Electronics Company, Inc.
1639 Short Drive
Prudenville, MI 48651
Phone: 800-720-7701
Fax: 989-366-9775

QUOTE

Number AAAQ1880

Date Sep 21, 2012

Sold To
SOUTH LYON WATER & WASTE BOB MARTIN 23500 DIXBORO SOUTH LYON, MI 48178 Phone 248-437-4006 Fax

Ship To
SOUTH LYON WATER & WASTE BOB MARTIN 23500 DIXBORO SOUTH LYON, MI 48178 Phone 248-437-4006 Fax

Salesperson	P.O. Number	Ship Via	Terms
Dawn Payne		UPS	Net 30

Line	Qty	Description	Unit Price	Ext. Price
1	31	ICOM 128 CHANNEL 50 WATT VHF	\$320.00	\$9,920.00
2	31	INSTALL	\$180.00	\$5,580.00
3	31	ANTENNA KITS	\$20.00	\$620.00

SubTotal	\$16,120.00
Tax	\$0.00
Shipping	\$70.00
Total	\$16,190.00



Federal Communications Commission
Wireless Telecommunications Bureau

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RADIO STATION AUTHORIZATION

Licensee: SOUTH LYON, CITY OF

FCC Registration
Number (FRN): 0007512031

ROBERT J MARTIN
SOUTH LYON, CITY OF
23500 DIXBORO ROAD
SOUTH LYON MI 48178

Call Sign WPXZ445	File Number 0001160257
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number 23PWAP521157374	

Grant Date 07-07-2003	Effective Date 07-07-2003	Expiration Date 07-07-2013	Print Date 07-07-2003
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STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

Loc. 1 Address
23500 DIXBORO ROAD
City SOUTH LYON County OAKLAND State MI
Lat (NAD83): 42-26-16.0 N Long (NAD83): 83-39-51.0 W ASR No.: Ground Elev: 275.0

Loc. 2 Area of Operation
Operating within a 32.0 km radius around fixed location number 1.
LOCATION 2 SPECIAL CONDITION: Location 2 Operation north of Line A or east of Line C on
frequencies operating with 5 watts or less are not provided interference protection from Canada.

Antennas

Loc. No.	Ant. No.	Frequencies (MHZ)	Sta. CIs.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
1	1	460.31250	FB	1	0	11K0F3E	2.000	12.000	8.0	3.1	07-07-2004
2	1	460.31250	MD	50	0	11K0F3E	2.000	2.000			07-07-2004

Control Points

Control Address
Pt. No. 1 23500 DIXBORO ROAD
City SOUTH LYON County OAKLAND State MI Telephone Number (248)437-4006

Conditions:

Pursuant to Section 309(h) of the Communications Act of 1934, as amended, 47 U.S.C. Section 309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. Section 310(d). This license is subject in terms to the right of use or control conferred by Section 706 of the Communications Act of 1934, as amended. See 47 U.S.C. Section 706.



Page 1 of 2
Federal Communications Commission
Wireless Telecommunications Bureau

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RADIO STATION AUTHORIZATION

Licensee: SOUTH LYON, CITY OF

FCC Registration
Number (FRN): 0002731958

CHIEF LLOYD T. COLLINS
SOUTH LYON, CITY OF
214 W LAKE ST
SOUTH LYON MI 48178

Call Sign WNRS504	File Number 0002048296
Radio Service PW - Public Safety Pool, Conventional	
Regulatory Status PMRS	
Frequency Coordination Number	

Grant Date 02-16-2005	Effective Date 02-16-2005	Expiration Date 04-03-2015	Print Date 02-16-2005
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STATION TECHNICAL SPECIFICATIONS

Fixed Location Address or Mobile Area of Operation

Loc. 1
Address
425 N MILL ST
City SOUTH LYON County OAKLAND State MI
Lat (NAD83): 42-27-39.1 N Long (NAD83): 83-38-6.8 W ASR No.: Ground Elev: 280.0

Loc. 2
Address
26300 DELWAL DR
City NOVI County OAKLAND State MI
Lat (NAD83): 42-29-4.1 N Long (NAD83): 83-27-54.8 W ASR No.: Ground Elev: 277.0

Loc. 3
Area of Operation
Operating within a 56.0 km radius around fixed location number 1.

Antennas

Loc. No.	Ant. No.	Frequencies (MHZ)	Sta. Cls.	No. Units	No. Pagers	Emission Designator	Output Power (watts)	ERP (watts)	Ant. Ht./Tp meters	Ant. AAT meters	Construct Deadline Date
1	1	155.74500	FB	1	40	20K0F3E	75.000	100.000	30.0		
2	1	155.74500	FB	1	40	20K0F3E	100.000	100.000	30.0		
3	1	155.74500	MD	43	0	20K0F3E	110.000				
3	1	155.86500	MD	6	0	20K0F3E	110.000				
3	1	453.21250	MD	1	0	20K0F3E	2.000	6.800			
3	1	458.21250	MD	1	0	20K0F3E	2.000	8.500			

Conditions:

Pursuant to Section 309(h) of the Communications Act of 1934, as amended, 47 U.S.C. Section 309(h), this license is subject to the following conditions: This license shall not vest in the licensee any right to operate the station nor any right in the use of the frequencies designated in the license beyond the term thereof nor in any other manner than authorized herein. Neither the license nor the right granted thereunder shall be assigned or otherwise transferred in violation of the Communications Act of 1934, as amended. See 47 U.S.C. Section 310(d). This license is subject in terms to the right of use or control conferred by Section 706 of the Communications Act of 1934, as amended. See 47 U.S.C. Section 606.

AGENDA NOTE

New Business: Item #5

MEETING DATE: October 22, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Trick or Treat Hours.

EXPLANATION OF TOPIC: The Council should officially set trick or treating hours for this Halloween.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. on October 31, 2012 for Halloween

RECOMMENDATION: Set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. for this Halloween.

SUGGESTED MOTION: moved by, _____ seconded by, _____ to set the hours for trick or treating from 6:00 p.m. to 8:00 p.m. on October 31st for Halloween.

South Lyon Historical Commission Meeting
Thursday, October 4, 2012
Minutes

Members Present: Norm Somers, Phil Weipert, Larry Ledbetter, Jack Renwick, Roger Heiple, Bob Tremitiere

Members Absent: Beth Pfiles

Others Present: SLHS President Linda Ross

President Jack Renwick called the meeting to order at 7:30. The September minutes were approved (Norm motioned, Larry seconded)

Depot Day: Larry reported that the day was a big success, with a good turnout and great weather. He said that the addition of the antique tractors and cars was a crowd pleaser. All of the exhibitors expressed an interest in returning next year. Linda reported that financially, it was about the same as last year, but the final numbers have not been tabulated. The bagpiper suggested that we start off with an opening ceremony, including the Pledge of Allegiance. Larry added that we could sing Amazing Grace, to honor the departed. Bob suggested that we have copies of the words to pass out. Larry also suggested that we have a music theme for the day, and have a few different groups perform in the Gazebo. Roger mentioned that his brother has a swing band. A new addition this year was Thomas the Train, which was very popular with the kids. Norm suggested that we get a different Thomas next year, that this one was a bit scruffy.

2012-13 Projects:

Gazebo Steps repair and sidewalk brick repair: Bob reported that he has two estimates, one for \$1180 from Davor Zander, and another for \$2400 from Greg Bricker. Larry said that there are two Scouts interested in pursuing the gazebo repairs and painting as an Eagle project. He has offered it to one, and if that Scout doesn't take it, he will offer it to the other. This project would include the stair and brick repair, which would probably be turned over to a contractor, as well as other repairs such as railing repair and repainting. The City would also like us to add lattice to the underside to keep kids out. Norm motioned, and Phil seconded, that we hire Davor Zander to do the brick and stair work. The motion passed.

Tree at end of Tracks: Bob asked if we want to pursue replacing the tree as we had talked about doing earlier in the year. The tree is healthy, but has a large growth around the base of the stump which is unsightly and keeps sprouting. Linda will ask the Society what their wish is, and will ask Mary Ann Guerriero for advice on what kind of replacement tree would be appropriate. Norm added that we need to be sure that a replacement tree is one that will not get so big that it makes it difficult to take pictures from that end.

Repair signs: We have an estimate from Donner to repair the signs, but have not acted on it. Bob motioned that we authorize him to do the work. Roger seconded the motion and it passed. Larry said that he will supply pipe to replace the warped 4x4s holding up the signs at the two ends of the parking lot.

Paint Depot: We have this item in the budget for this year, but some of it was completed as part of the recent wainscote replacement. Bob suggested that before we repaint the rest of the building, that we replace a few deteriorated clapboards on the south bay, and also the roof overhang. It was suggested that David Brown (who replaced the wainscote) might be interested in the work.

2013-14 Projects: Bob reminded that we will be asked in a few months to come up with a budget for the 2013-14 fiscal year. We discussed several possible projects:

- Replace wainscote on south side of freight house with Azek (like we did on Depot)

- Replace siding on south side of caboose with Azek

- Upgrade gazebo electrical. Bob Martin suggested this. Bob T. will contact him to get his recommendations. Phil confirmed that the breakers often pop during a concert. Norm suggested that we bring in a drop from the Chapel, which has more capacity than the School, which is where the electric currently comes from.

- Washburn School rotted window sash: We agreed to do it this year. Larry will contact Village Glass.

- Linda suggested that we add a bike rack. We agreed that it should be near the Depot, and should be placed on pavement to eliminate the DPW having to trim around it.

Business completed, Norm motioned to adjourn, Phil seconded, and the motion passed. Meeting adjourned at 8:23PM

Minutes recorded by Bob Tremitiere, Secretary
Submitted by Jack Renwick, President