

# **Regular City Council Meeting**

## **August 27, 2012**

### **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Agenda**  
**Minutes – August 13, 2012 (not available)**  
**Public Comment:**

**I.      Old Business**

1. None

**II.     New Business**

1. Pumpkinfest Parade
2. Pumpkinfest 2012 – Downtown Road Closures
3. Purchase of Kaeser Blower
4. Purchase of Narrowband Radios
5. HRC 2012 Street Project

**III.    Manager's Report**

**IV.    Council Comments**

**V.     Adjournment**

# AGENDA NOTE

New Business: Item #1

**MEETING DATE:** August 27, 2012

**PERSON PLACING ITEM ON AGENDA:** Police Chief

**AGENDA TOPIC:** Pumpkinfest Parade

**EXPLANATION OF TOPIC:** A request was received for a permit for the Pumpkinfest Parade and associated road closures planned for September 29, 2012 from 10:00 a.m. to 11:30 a.m.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Parade application, map, certificate of insurance, Road Closure Approval form, memo from Chief Collins.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the requested road closure.

**RECOMMENDATION:** Approve the requested closures.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade on September 29, 2012 at 10:00 a.m. and the related street closures:

Pontiac Trail from 9 Mile Road to Liberty Street; West Liberty St. from Lafayette to Warren St.; Warren St. from West Liberty St. to Bartlett Elementary School

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

# **SOUTH LYON POLICE DEPARTMENT**

*Lloyd T. Collins*  
Chief



## **Memorandum**

**To:** David Murphy, City Manager

**From:** Chief Lloyd T. Collins

**Subject:** 2012 Pumpkinfest Parade

**Date:** August 22, 2012

I have received a permit request for the annual South Lyon Area Pumpkinfest Parade, which is scheduled for Saturday, September 29, 2012, at 10:00 a.m. I have reviewed the proposed route, and find that it is similar to last year. The parade line-up is planned for Lyon Trail Subdivision in Lyon Township. The starting point of the parade will be Lyon Trail at Pontiac Trail. The parade will proceed north on Pontiac Trail, turn left on West Liberty, and proceed through side streets, ending in the vicinity of Bartlett Elementary School.

I have approved the request and have so notified the organizers. The Police Department will work closely with event organizers, city staff, and the Oakland County Sheriff's Office to facilitate a safe and successful Pumpkinfest. I have attached a copy of the application and approval, (plus the certificate of insurance), for your review and for inclusion on the City Council agenda relative to the necessary road closures.

c: Lt. Steve Sharpe

Bob Martin, DPW Superintendent

Julie Zemke, Clerk/Treasurer

Chief Mike Kennedy, SLFD

# CERTIFICATE OF LIABILITY INSURANCE

Date(mm/dd/yy)  
8/21/2012

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

JM Wilson Corporation  
8036 Moorsbridge Rd  
Portage, MI 49024

**CONTACT**

**NAME:**

**PHONE**  
(A/C, No. Ext):

**FAX**  
(A/C, No):

**E-MAIL**

**ADDRESS:**

**PRODUCER**

**CUSTOMER ID#:**

**INSURER(S) AFFORDING COVERAGE**

**NAIC#**

**Insured**

SOUTH LYON AREA PUMPKINFEST  
PO BOX 686  
SOUTH LYON, MI 48178

**INSURER A: MARKEL INSURANCE COMPANY**

**39020**

**INSURER B:**

**INSURER C:**

**INSURER D:**

**INSURER E:**

**COVERAGES**

**CERTIFICATE NUMBER :**

**REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE						ADDL INSR	SUBR WVD	Policy Number	Policy Eff	Policy Exp	Limits	
A	General Liability						□	□	MB00006308-1	08/19/2012	08/19/2013	EACH OCCURRENCE	\$ 1,000,000
	☒	Commercial General Liability										DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	□	Claims Made	☒	Occurrence								MED EXP (Any one person)	\$ 5,000
	□											PERSONAL & ADV INJURY	\$ 1,000,000
	□											GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:											PRODUCTS-COMP/OP AGG	\$ 2,000,000
	□	POLICY	□	PROJECT	□	LOC							\$
***	Automobile Liability						□	□				COMBINED SINGLE LIMIT (Ea accident)	\$
	□	Any Auto										BODILY INJURY (Per Person)	\$
	□	All Owned Autos										BODILY INJURY (Per accident)	\$
	□	Scheduled Autos										PROPERTY DAMAGE (Per accident)	\$
	□	Hired Auto	□	Non-Owned Autos									\$
	□												\$
**	□	UMBRELLA LIAB		□	OCCUR		□	□				Each Occurrence	\$
	□	EXCESS LIAB		□	CLAIMS-MADE							Aggregate	\$
	□	Deductible											\$
	□	Retention		\$									\$
**	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED    □ Y/N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below						N/A	□				□ WC STATUTORY LIMITS    □ OTH-ER	
	E.L EACH ACCIDENT											\$	
	E.L. DISEASE - EA EMPLOYEE											\$	
	E.L. DISEASE - POLICY LIMIT											\$	

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES**  
THE CITY OF SOUTH LYON, ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND VOLUNTEERS, ALL BOARDS, COMMISSIONS, AND/OR AUTHORITIES AND BOARD MEMBERS, INCLUDING EMPLOYEES AND VOLUNTEERS ARE HEREBY ADDED AS ADDITIONAL INSURED BUT ONLY IN RESPECT TO THE ACTIVITIES PERFORMED BY OR ON BEHALF OF THE NAMED INSURED AS IT PERTAINS TO THE ACTIVITIES OF PUMPKINFEST

**CERTIFICATE HOLDER**

CITY OF SOUTH LYON  
35 SOUTH WARREN  
SOUTH LYON, MI 48178

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Authorized Representative

Portage, MI

*David Paul Wilson*



# SOUTH LYON POLICE DEPARTMENT

219 Whipple  
South Lyon, Michigan 48178  
Ph: (248)437-1773 / Fax: (248)437-0459  
Lloyd T. Collins  
Chief of Police

Rec 08/09/12  
JTC

## PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: August 8, 2012 Requested Date of Event: Sept 29, 2012 10am

Applicant/Contact's Name: Alexandra Clark PH #: 248 640 6719

Applicant Address: 417 S. Lafayette, South Lyon, MI 48178

Business / Organizations Name ( If Applicable): South Lyon Pumpkinfest - Parade Committee

Bus. Ph#: \_\_\_\_\_ Bus. Address: \_\_\_\_\_

President /CEO (Responsible for Event): [Signature] Direct Ph#: \_\_\_\_\_

South Lyon Area Pumpkinfest.

Parade START Time: 10:00 a.m. / p.m.

Parade END Time: 11:30 a.m. / p.m.

Approximate Number of PERSONS: \_\_\_\_\_ Organization Names: \_\_\_\_\_

100 units

Approximate Number of VEHICLES: \_\_\_\_\_ Types of Vehicles: \_\_\_\_\_

Approximate Number of ANIMALS: \_\_\_\_\_ SPECIFIC Animals: \_\_\_\_\_

Amount of space to be maintained between and /all units in Parade: 20'

Route to be traveled (Include Street Names and Turning Directions): \_\_\_\_\_

Line up location is Lyon Trail Subdivision in the township. Parade enters city at Nine mile and continues north into the downtown.

Left on Liberty st then right on Warren st. with end at Bartlett Elm. Parade floats to disperse using Liberty, Lake, Whipple and Second sts.

[Signature]  
Applicant's SIGNATURE  
Contact

[Signature]  
Responsible Party's SIGNATURE

APPROVED [✓] DENIED [ ]

Lloyd T. Collins 08/22/12  
Lloyd T. Collins, Chief of Police

(for City of South Lyon Jurisdiction)



South Lyon Pumpkinfest Parade Committee  
417 S. Lafayette St.  
South Lyon, MI 48178

August 7, 2012

Mayor Tedd Wallace and Members of City Council  
City of South Lyon  
335 S. Warren St.  
South Lyon, MI 48178

Dear Members of the Council,

The Pumpkinfest Parade Committee is interested in obtaining approval and assistance from the City to produce the second joint Township and City parade. Pumpkinfest this year is the last weekend in September. This means the parade is scheduled for Saturday September 29<sup>th</sup>, as was done last year we are using the township as a starting point for the parade.

The committee is proposing the use of public streets located in the Lyon Trail Subdivision located in the township as the starting point for this year's parade. We have the approval and cooperation of the Lyon Trail Homeowners Association. The Lyon Township Board has received the same request which will be in front of the Township Board for approval of the use of Township streets. We are asking that Council approve the closure of Pontiac Trail from Nine Mile into downtown and forward said resolution to RCOC. Also the city streets as outlined on the attached map need to be closed for the duration of the parade. The committee has met with Chief Collins and we feel that the items of concern have been addressed, as in the past we expect to field approximately 30 volunteers to stage the lineup and help the police department in keeping the parade moving in an orderly fashion.

We feel this provides the perfect opportunity for the two communities to work together again to create another great Pumpkinfest Parade. The committee stands ready to meet with Supervisor Young, Sheriff's representatives and Chief Collins to complete the details and make this an outstanding community event.

Sincerely,

Committee Co-Chairs

Alexandra Clark and Philip Weipert

248-640-6719      248-486-1100



APPROVAL OF ROAD CLOSURES-

Motion by \_\_\_\_\_, supported by \_\_\_\_\_

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Pumpkinfest Parade on September 29, 2012 at 10:00 a.m. and the related street closures: Pontiac Trail from 9 Mile Road to Liberty Street.

And that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of \_\_\_\_\_, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

---

Julie C. Zemke  
City Clerk/Treasurer

# AGENDA NOTE

New Business: Item #2

**MEETING DATE:** August 27, 2012

**PERSON PLACING ITEM ON AGENDA:** Police Chief

**AGENDA TOPIC:** Pumpkinfest 2012 – Downtown Road Closures

**EXPLANATION OF TOPIC:** A request was received for a permit for the Pumpkinfest Downtown Event and associated road closures planned for Friday, September 28, 2012 at 11:00 a.m. until Sunday, September 30, 2012 at 8:00 p.m.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** application, map, sign-off list, memo from Chief Collins, insurance certificate, road closure resolution.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the requested road closures.

**RECOMMENDATION:** Approve the requested closures.

**SUGGESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 28, 2012 until September 30, 2012 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 11:00 a.m. on September 28, 2012 until 8:00 p.m. on September 30, 2012.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

# **SOUTH LYON POLICE DEPARTMENT**

*Lloyd T. Collins*  
Chief of Police



## **Memorandum**

**To:** David Murphy, City Manager

**From:** Chief Lloyd T. Collins

**Subject:** Pumpkinfest 2012 – Downtown Event/Road Closures

**Date:** August 22, 2012

I have received a permit request for the above-mentioned event. The road closures for the downtown event are scheduled from 11:00 a.m. on Friday, September 28, 2012 until 8:00 p.m. on Sunday September 30, 2012.

The Police Department will work closely with event organizers and city staff to facilitate the event and control traffic. Therefore, I have approved the event and have so notified the organizers. I have attached a copy of the application and approval for your review, and for inclusion on the City Council agenda, relative to necessary road closures.

c: Lt. Steve Sharpe  
Julie Zemke, Clerk/Treasurer  
Bob Martin, DPW  
Mike Kennedy, Fire Chief



# SOUTH LYON POLICE DEPARTMENT

219 Whipple  
South Lyon, Michigan 48178  
Ph: (248)437-1773 / Fax: (248)437-0459  
Lloyd T. Collins  
Chief of Police

Rec. 08/22/12  
JTC

## BLOCK PARTY APPLICATION

Date Application Submitted: 8/21/12

Requested Block-off Date: 9/28/12 - 9/30/12

Applicant / Contact's Name: Scott R. Black, President South Lyon Area Pumpkinfest PH #: 248-207-2035

Applicant Address: P.O. BOX 696  
SOUTH LYON, MI 48178

Block-off Time: 11:00 am 9/28/12

Block-off removal Time: 8:00 pm 9/30/12

Street Names to be blocked off: Lafayette between Whipple & Liberty and  
Lake Street between Wells & alleyway behind South Lyon Herald  
(see attached)

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

See attached

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.

Scott R. Black  
Applicant's SIGNATURE

APPROVED ☒

DENIED ☐

Lloyd T. Collins 08/22/12  
Lloyd T. Collins, Chief of Police

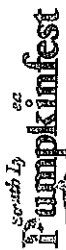


**Friday, Saturday and Sunday, September 28 – 30, 2012**

**Closure of Lafayette Street between Liberty and Whipple.**

**Closure of Lake Street between Liberty and Whipple.**  
Closure of Lake Street between Wells and the alleyway behind the South Lyon Herald.  
Closed at 14:00 on Friday, 20 October 1983.

Business Name	Street Address	Print Name	Signature
Providence	210 N. Lafayette	Shirley King	Shirley King
Tenpenny Furniture	124 N. Lafayette	Brian Bradford	Brian Bradford
Co. Reutter Salon	116 N. Lafayette	Theresa Rupert	Theresa Rupert
Specialty Medicine	116 N. Lafayette	RACHEL CARTER	Rachel McAnte
Phillips Travel Service	110 N. Lafayette	Kerstin Phillips	Kerstin Phillips
Auriel Jewelry Design	108 N. Lafayette	J. J. <del>BRADY</del> <del>HEK</del>	J. J. <del>BRADY</del> <del>HEK</del>
Jarratt Architecture	108 N. Lafayette		
Diane's Dollhouse	102 N. Lafayette	Diane Boest	Diane Boest
Michelle's Hair Studio	104 N. Lafayette	Angelina Smith	Angelina Smith
Michigan Wealth Management Group	127 N. Lafayette	N/A → Spoke w/ Jeffrey Tubbs	Jeffrey Tubbs
Law Office of Jenelle Velarde	125 N. Lafayette	Jenelle Velarde	Jenelle Velarde
Chamber of Commerce	125 N. Lafayette	KIM THOMPSON	Kim Thompson
Quantum Real Estate - Bonnie David	129 N. Lafayette	Judy Peep	Judy Peep
Divine Yoga	105 N. Lafayette	Cheryl Wickham	Cheryl Wickham
Kathleen's	131 N. Lafayette	KATHLEEN McFALL	K. McFALL
Jan's Skin Spa	105 N. Lafayette	AGOLD	



# South Is <sup>ea</sup> Lumpkinfest

**Friday, Saturday and Sunday, September 28 – 30, 2012**

## Closure of Lafayette Street between Liberty and Whipple.

**Closure of Lake Street between Wells and the alleyway behind the South Lyon Herald.**

The road will be closed at 11:00 a.m. on Friday, September 28 and re-open at 8:00 p.m. on Sunday, September 30, 2012.

Business Name	Street Address	Print Name	Signature
Providence	210 N. Lafayette	Shirley King	[Signature]
Tenpenny Furniture	124 N. Lafayette	Brian Bradford	[Signature]
Co. Reutter Salon	116 N. Lafayette	Theresa Rupert	[Signature]
Specialty Medicine	116 N. Lafayette	RACHEL CARTER	[Signature]
Phillips Travel Service	110 N. Lafayette	Kristin Phillips	[Signature]
Auriel Jewelry Design	108 N. Lafayette	J. J. [unclear]	[Signature]
Jarratt Architecture	108 N. Lafayette		
Diane's Dollhouse	102 N. Lafayette	Diane Boest	[Signature]
Michelle's Hair Studio	104 N. Lafayette	Angelina Smith	[Signature]
Michigan Wealth Management Group	127 N. Lafayette	N/A -> spoke w/ Jeffrey Tubbs	
Law Office of Jenelle Velarde	125 N. Lafayette	Jenelle Velarde	[Signature]
Chamber of Commerce	125 N. Lafayette	KIM THOMPSON	[Signature]
Quantum Real Estate - Bonnie David	129 N. Lafayette	Sue Perry	[Signature]
Divine Yoga	105 N. Lafayette	Cheryl Wickham	[Signature]
Kathleen's	131 N. Lafayette	KATHLEEN McFALL	[Signature]
Jan's Skin Spa	105 N. Lafayette	[Signature]	

# Pumpkinfest

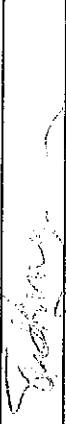









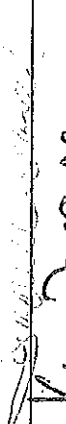





## 2012 Pumpkinfest Road Closure Approval (Friday, Saturday & Sunday)

Friday, Saturday and Sunday, September 28 - 30, 2012

Closure of Lafayette Street between Liberty and Whipple.

Closure of Lake Street between Wells and the alleyway behind the South Lyon Herald.

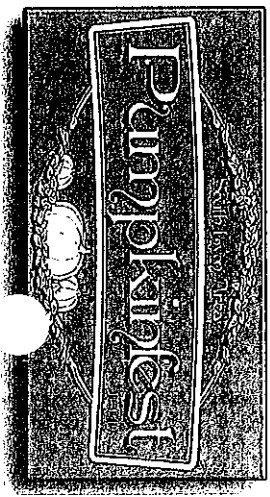
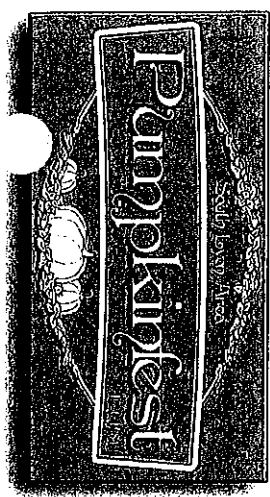
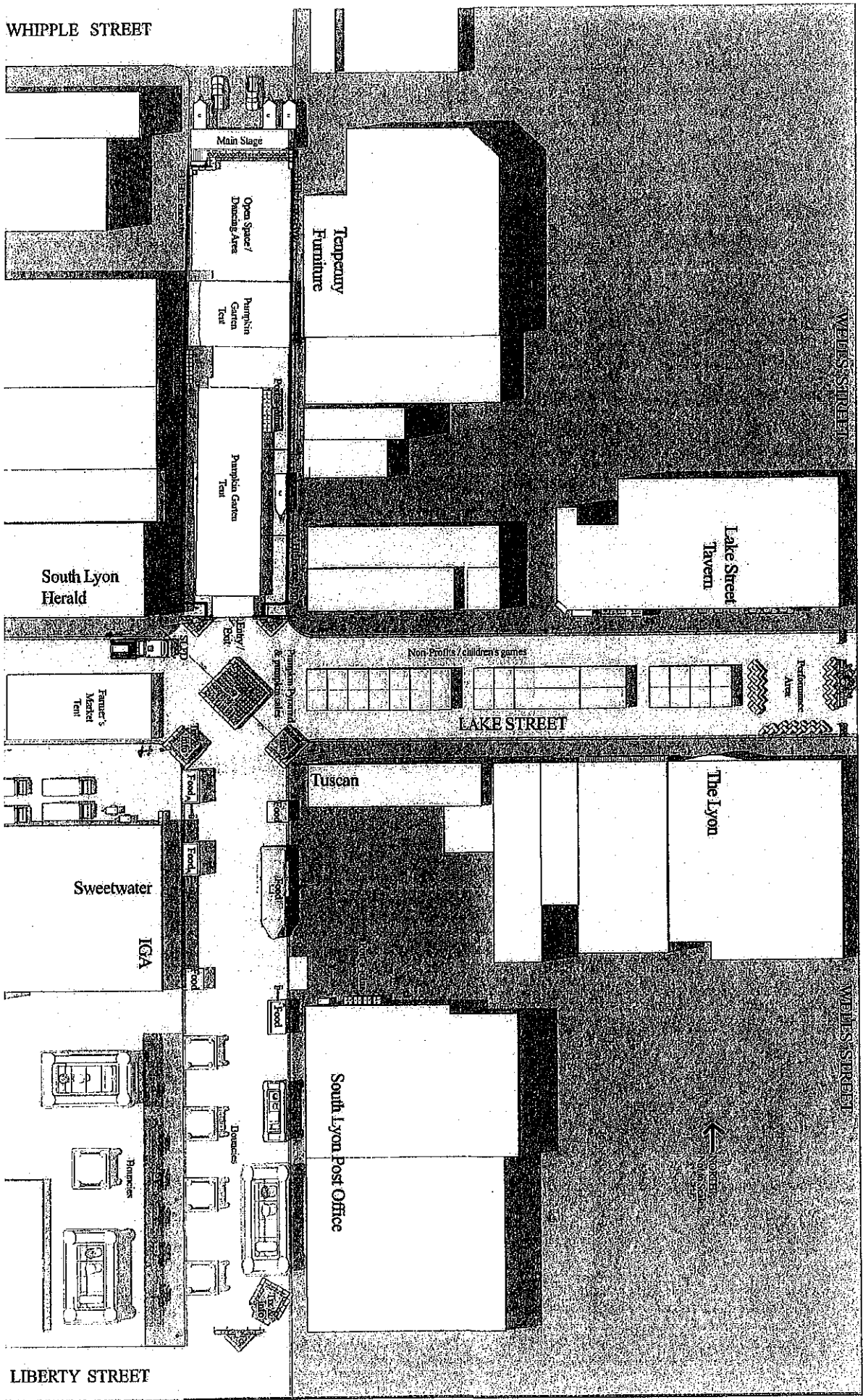
The road will be closed at 11:00 a.m. on Friday, September 28 and re-open at 8:00 p.m. on Sunday, September 30, 2012.

Business Name	Street Address	Print Name	Signature
Providence	210 N. Lafayette	Shirley King	
Tenpenny Furniture	124 N. Lafayette	Brian Brodhead	
Co. Reutter Salon	116 N. Lafayette	Theresa Rupert	
Specialty Medicine	116 N. Lafayette	RACHEL CARTER	
Phillips Travel Service	110 N. Lafayette	Kristin Phillips	
Auriel Jewelry Design	108 N. Lafayette	W. J. Jarratt	
Jarratt Architecture	108 N. Lafayette	William T. Jarratt	
Diane's Dollhouse	102 N. Lafayette	Diane Boest	
Michelle's Hair Studio	104 N. Lafayette	Angelina Smith	
Michigan Wealth Management Group	127 N. Lafayette	Alfa -> State w/ Jeffrey Tubbs	
Law Office of Jenelle Velarde	125 N. Lafayette	Jenelle Velarde	
Chamber of Commerce	125 N. Lafayette	KIM THOMPSON	
Quantum Real Estate - Bonnie David	129 N. Lafayette	Judy Peery	
Divine Yoga	105 N. Lafayette	Cheryl Wickham	
Kathleen's	131 N. Lafayette	KATHLEEN McFALL	
Jan's Skin Spa	105 N. Lafayette	J. Gledhill	

PRINT

SIGNATURE

Grande Trunke	105 N. Lafayette	Susan Stowe	<i>Susan Stowe</i>
Bullet Distributors	107 N. Lafayette	Mitchell Mazur	<i>Mitchell Mazur</i>
South Lyon Herald	101 N. Lafayette	Philip Allen	<i>Philip Allen</i>
The Tuscan Café	101 S. Lafayette	Kathryn Kirby	<i>Kathryn Kirby</i>
Glazy Days	101 S. Lafayette	Chad Ortme	<i>Chad Ortme</i>
Norm's Total Automotive	115 W. Lake	Steven Fultz	<i>Steven Fultz</i>
Sweet Water Bar & Grill	101 S. Lafayette	Amanda Krieger	<i>Amanda Krieger</i>
South Lyon IGA	101 S. Lafayette	Antonio Munshi	<i>Antonio Munshi</i>
Dr. Pitak, DDS	110 E. Lake	Carol Hecha	<i>Carol Hecha</i>
Bob's Barber Styling	111 E. Lake	Breanna Wallace	<i>Breanna Wallace</i>
Lyon Book Den	116 E. Lake	CHAR Wiska	<i>Char Wiska</i>
South Lyon Resale Shoppe	120 E. Lake	Judy L. Caddy	<i>Judy L. Caddy</i>
Lyon Theater	126 E. Lake	Holly Gorden	<i>Holly Gorden</i>
Craft Worx	134 E. Lake	Sharon McPherson	<i>Sharon McPherson</i>
Lake Street Tavern	134 E. Lake 127 year	Mary Poole	<i>Mary Poole</i>
Han's Tae Kwan Do	131 E. Lake	Ang Han	<i>Ang Han</i>
State Farm Insurance	121 E. Lake	DEBBIE OLENDER	<i>Debbie Olender</i>
Lake Street Mercantile	115 E. Lake	CYNTHIA JONES	<i>Cynthia Jones</i>
US Post Office	111 S. Lafayette		<i>Tim W. Jones</i>



2012 Pumpkinfest  
 Downtown South Lyon  
 September 29th & 30th

# CERTIFICATE OF LIABILITY INSURANCE

Date(mm/dd/yy)  
8/21/2012

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

Producer  
  
JM Wilson Corporation  
8036 Moorsbridge Rd  
Portage, MI 49024

**CONTACT**

NAME:

PHONE

(A/C, No. Ext):

E-MAIL

ADDRESS:

PRODUCER

CUSTOMER ID#:

INSURER(S) AFFORDING COVERAGE

NAIC#

INSURER A: MARKEL INSURANCE COMPANY

39020

INSURER B:

INSURER C:

INSURER D:

INSURER E:

Insured

SOUTH LYON AREA PUMPKINFEST  
PO BOX 686  
SOUTH LYON, MI 48178

**COVERAGES**

**CERTIFICATE NUMBER :**

**REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	Policy Number	Policy Eff	Policy Exp	Limits	
A	General Liability	<input type="checkbox"/>	<input type="checkbox"/>	MB00006308-1	08/19/2012	08/19/2013	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> Commercial General Liability						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> Claims Made <input checked="" type="checkbox"/> Occurrence						MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/>						PERSONAL & ADV INJURY	\$ 1,000,000
	<input type="checkbox"/>						GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS-COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							\$
**	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> Any Auto						BODILY INJURY (Per Person)	\$
	<input type="checkbox"/> All Owned Autos						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> Scheduled Autos						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> Hired Auto <input type="checkbox"/> Non-Owned Autos							\$
	<input type="checkbox"/>							\$
**	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR	<input type="checkbox"/>	<input type="checkbox"/>				Each Occurrence	\$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						Aggregate	\$
	<input type="checkbox"/> Deductible							\$
	<input type="checkbox"/> Retention \$							\$
**	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	N/A	<input type="checkbox"/>				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH -ER	
							E.L EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES**  
THE CITY OF SOUTH LYON, ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND VOLUNTEERS, ALL BOARDS, COMMISSIONS, AND/OR AUTHORITIES AND BOARD MEMBERS, INCLUDING EMPLOYEES AND VOLUNTEERS ARE HEREBY ADDED AS ADDITIONAL INSURED BUT ONLY IN RESPECT TO THE ACTIVITIES PERFORMED BY OR ON BEHALF OF THE NAMED INSURED AS IT PERTAINS TO THE ACTIVITIES OF PUMPKINFEST

CERTIFICATE HOLDER

CITY OF SOUTH LYON  
35 SOUTH WARREN  
SOUTH LYON, MI 48178

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Authorized Representative

Portage, MI

*David Paul Wilson*

Motion by \_\_\_\_\_, supported by \_\_\_\_\_

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Pumpkinfest Downtown Event from September 28, 2012 until September 30, 2012 and the related road closures: Lafayette Street between Liberty Street and Whipple Street; Lake Street between Wells Street and Washington Street; from 11:00 a.m. on September 28, 2012 until 8:00 p.m. on September 30, 2012.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of August 27, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Julie C. Zemke  
City Clerk/Treasurer

# AGENDA NOTE

New Business: Item #3

**MEETING DATE:** August 27, 2012

**PERSON PLACING ITEM ON AGENDA:** Robert J. Martin, Water/Sewer Department Superintendent

**AGENDA TOPIC:** Purchase of Kaeser Blower Replacement

**EXPLANATION OF TOPIC:** The way we treat our wastewater is through biological reduction with the addition of oxygen. The oxygen is supplied by four large 125 HP mechanical Kaeser blowers. These large pieces of equipment alternate run time of 24 hours per day, 7 days per week. Although we perform daily maintenance breakdowns still occur. When this occurs the manufacturer representative helps service the failed equipment. Most times blowers can be repaired, however other times repairs would exceed the cost of a new blower. Currently Kaeser blower #1 needs to be replaced. The cost of this blower is \$9,874.00. We must purchase this Kaeser blower from Professional Pump, Inc. as they are the only supplier in this surrounding region.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Quote for new Kaeser blower from Professional Pump Inc. for \$9,874.00.

**POSSIBLE COURSES OF ACTION:** Approve/deny the purchase of new Kaeser blower.

**RECOMMENDATION:** Approve purchase of new Kaeser blower from Professional Pump Inc. in the amount of \$9,874.00.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the purchase of new Kaeser blower from Professional Pump Inc. in the amount of \$9,874.00.



**GRAND RAPIDS**

9150 Byron Center Ave SW  
 Byron Center, MI 49315  
 Office 616.583.0007  
 Cell 616.329.5745 \*  
 Email tmisiak@professionalpump.com

[www.professionalpump.com](http://www.professionalpump.com)

**DETROIT**

41300 Coca Cola Drive  
 Belleville, MI 48111  
 Office 734.394.7878  
 Fax 734.394.7867  
 Toll free 888.770.PUMP

Quote Number	Quote Date	Payment Terms	FOB
TM122507-Kaesser	7/25/2012	Standard Net 30 Days	Shipping point

Customer PO:

Mark #:

**O  
R  
D  
E  
R  
B  
Y**

City of South Lyon  
 Water/WWTP  
 23500 N Dixboro Rd  
 South Lyon, MI 48178  
 USA

**S  
H  
I  
P  
T  
O**

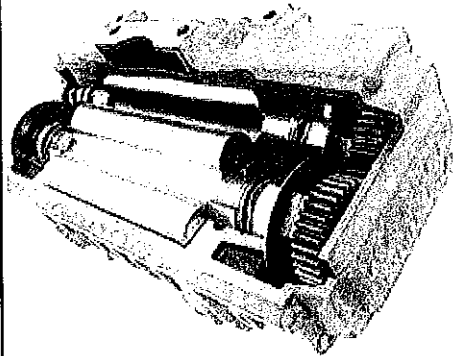
City of South Lyon  
 Water/WWTP  
 23500 N Dixboro Rd  
 South Lyon, MI 48178  
 USA

Attn: Ron Beason Ph: 248-486-0740

[rbeasonsouthlyon@hotmail.com](mailto:rbeasonsouthlyon@hotmail.com)

LINE	ITEM / DESCRIPTION	QUANTITY UOM	UNIT PRICE DISCOUNT	NET UNIT PRICE EXTENDED PRICE
0010	<b>KAESER OMEGA 64P</b> <b>OMEGA BLOWER</b> KAESER OMEGA 64P CAST IRON BLOWER WITHOUT FLANGES, CUSTOMER TO REUSE EXISTING FLANGES  STANDARD LEADTIME ..... STOCK  We hope the above meets with your approval, however should you have any questions or need additional information, please do not hesitate to call.  For more information, please visit our website at <a href="http://www.professionalpump.com">www.professionalpump.com</a>  <u><b>NOTE: Above pricing does not include freight charges.</b></u> Sales Engineer: Jason Ortiz, cell phone 586-823-9212	1.00 EA	9,874.0000	9,874.00

**KAESER**  
**OMEGA BLOWERS**



Prices are valid for 30 days and subject to the Manufacturer's standard conditions of acceptance of orders.

Questions? Tom Heise, cell phone 989-657-3799 or Phone: 616-329-5745 Tony Misiak Fax: 734-394-7867

# **AGENDA NOTE**

**New Business: Item #4**

**MEETING DATE:** August 27, 2012

**PERSON PLACING ITEM ON AGENDA:** Robert J. Martin, Water/Sewer Department Superintendent & DPW Director

**AGENDA TOPIC:** Water/Wastewater/DPW Mobile Radio Purchase

**EXPLANATION OF TOPIC:** The DPW and the Water Departments have two-way radios which we use for communication which are in each vehicle and department offices. Although the current radios work fine the FCC has mandated a new type of radio with narrowbanding requirements, which our radios will not accept. Advanced Wireless Telecom has supplied the City with radios and service for several years. We have received a quote for the purchase and installation of radios for the Water Department in the amount of \$4,400.00 and the DPW in the amount of \$7,030.00 from Advanced Wireless Telecom which will enable us to meet the required FCC deadline of January 1, 2013.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Understanding FCC Narrowbanding Requirements and Advanced Wireless Telecom Quote

**POSSIBLE COURSES OF ACTION:** Approve/deny the purchase of mobile radios.

**RECOMMENDATION:** Approve purchase of mobile radios for the Water Department and DPW from Advance Wireless Telecom.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the purchase of radios from Advance Wireless Telecom.



49716 Martin Dr. • Wixom, MI 48393 • Phone: 248-295-4600 • Fax: 248-295-2699

**August 15<sup>th</sup>, 2011**

**City of South Lyon**

Waste/Water & DPW

Attn: Doug Buers

248-437-4006

**Water/Waste Department – VX-2100/2200 Mobiles**

Qty.	Description	Unit Price	Ext. Price
12	VX-2100 w/Spkr Mic & Mount	\$ 330.00	\$ 3,960.00
12	VX-2200 w/Spkr Mic, Display & Mount	\$ 370.00	\$ 4,440.00

**DPW – VX-2100/2200 Mobiles**

Qty.	Description	Unit Price	Ext. Price
19	VX-2100 w/Spkr Mic & Mount	\$ 330.00	\$ 6,270.00
19	VX-2200 w/Spkr Mic, Display & Mount	\$ 370.00	\$ 7,030.00

**Labor – Installation**

Minimum of 8 trucks available per day.

\$75.00 per vehicle if we do not need to replace the coax.

- Replace antenna – clean NMO mount
- Mount Radio
- Run New Power Cable
- Test radio and antenna

\$100.00 per vehicle if we need replace the coax + the coax kit and connector.

- Replace antenna – clean NMO mount
- Mount Radio
- Run New Power Cable
- Test radio and antenna
- Replace Coax Kit

This quotation is valid for 60 days. All Mobiles come with mounts but if additional mounts are need please let me know. Also if you would like I can quote you cost of replacing the antennas and coax kits. Should you have any additional questions, please let me know.

Respectfully,

*Kelly McGuigan*

Advanced Wireless Telecom



49716 MARTIN DR., WIXOM, MI 48393. PHONE: 248-295-4600. FAX: 248-295-2699

## Understanding FCC Narrowbanding Requirements

### Key Points: FCC Narrowbanding Requirements

- The Federal Communications Commission (FCC) has mandated that all non-Federal public safety licensees using 25 kHz radio systems migrate to narrowband 12.5 kHz channels by January 1, 2013.
- Agencies that do not meet the deadline face the loss of communication capabilities.
- Agencies need to start planning now to migrate to narrowband systems by assessing their current radio equipment and applying for new or modified licenses.

### Overview

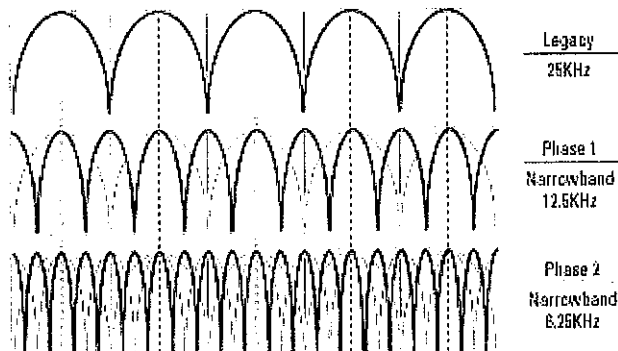


Figure 1: Narrowband channels allow additional channels to exist in the same spectrum.

Private land mobile radio (LMR) systems—including municipal government and State and local public safety systems—use blocks of radio spectrum called channels. Historically, LMR systems have used 25 kHz-wide channels. In December 2004, the Federal Communications Commission mandated that all private LMR users operating below 512 MHz move to 12.5 kHz narrowband voice channels and highly efficient data channel operations by January 1, 2013. This migration complements a National Telecommunications and Information Administration mandate for more rapid Federal agency migration to 12.5 kHz narrowband operation by January 1, 2008. The earlier Federal deadline affects State and local FCC licensees that interface or share frequencies with Federal radio systems.

Using narrowband channels will ensure that agencies take advantage of more efficient technology and, by reducing channel width, will allow additional channels to exist within the same spectrum space, as illustrated in figure 1.

## **Deadlines**

To phase in the migration deadline of January 1, 2013, the FCC has established interim deadlines. The first important deadline is January 1, 2011, after which:

- The FCC will not grant applications for new voice operations or applications to expand the authorized contour of existing stations that use 25 kHz channels. Only narrowband authorizations will be granted.
- The FCC will prohibit manufacture or importation of new equipment that operates on 25 kHz channels. This will reduce the availability of new equipment for legacy radio systems and will affect how agencies maintain and upgrade older systems.

## **Planning for the Move to Narrowband**

School districts need to aggressively develop a strategy to meet narrowband deadlines to avoid cancellation of existing wideband FCC authorizations. Although the migration deadline may seem far off, the long lead time and interim deadlines make it necessary for agencies/facilities to plan well in advance.

Assess current equipment and start planning to prepare for the migration, school districts should start assessing their radio systems and planning for replacements or upgrades. They should inventory their current equipment to ascertain what can be converted to 12.5 kHz and what will need to be replaced before January 1, 2013. Most new equipment has the capability for both 25 kHz and 12.5 kHz operation because any VHF/UHF radio equipment accepted by the FCC after February 14, 1997, had to have 12.5 kHz capability. Some newly release radios have the capability for 6.25 kHz. Keep this in mind since the FCC “strongly urges” license holders to consider migrating directly to 6.25 kHz by the January 1<sup>st</sup>, 2013 rather than adopting the 12.5 kHz first and then having to narrow band once again to the 6.25 kHz.

Obtain new or modified licenses to move to narrowband operations, agencies must apply for new frequencies or modify existing licenses. An agency that is licensed for a 25 kHz-wide channel is not guaranteed two 12.5 kHz channels. Licensees will have to justify to the FCC why they need additional channels. Consideration of applications for new narrowband licenses will follow the same process as a new license application. As agencies migrate to narrowband operation, however, the pool of available frequencies will increase.

# **AGENDA NOTE**

**New Business: Item #5**

**MEETING DATE:** August 27, 2012

**PERSON PLACING ITEM ON AGENDA:** Manager

**AGENDA TOPIC:** Discussion of HRC's cost for service on the 2012 Street Improvement Project

**EXPLANATION OF TOPIC:** The City Council inquired as to the cost of services for the Engineer's construction oversight. Please see memo from Jesse VanDeCreek.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Memo from Jesse VanDeCreek, agreement for services signed on June 14, 2012, estimated summary of costs, bid tabulation and copy of page 5 of the June 11, 2012 Council Meeting minutes showing where Council approved the agreement with HRC in the amount of \$76,900.

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the revised cost estimate from HRC for engineering services for the 2012 Road Project.

**RECOMMENDATION:** Approve the revised cost estimate from HRC for engineering services for the 2012 Road Project.

**SUGGESTED MOTION:** Moved by, \_\_\_\_\_ seconded by, \_\_\_\_\_ to approve (or deny) the revised cost estimate from HRC for engineering services for the 2012 Road Project.



**HUBBELL, ROTH & CLARK, INC**  
Consulting Engineers

## Memorandum

---

To: David Murphy  
From: Jesse B. VanDeCreek, P.E.  
Date: August 22, 2012  
Subject: 2012 Street Improvements Program

HRC Job No. 20120347

---

The HRC proposal dated June 7, 2012 for the 2012 Street Improvement Project was approved by City Council at the regular meeting held on June 11, 2012 and is based upon the work at the following six (6) locations throughout the City:

- **E. Liberty** from Reese to Reynolds Sweet
- **Reese Extension** from E. Liberty to Terminus
- **Hagadorn** from 10 Mile Rd. to 110' north
- **Chester** from Hagadorn to 60' west
- **Warren** from Whipple Blvd. to 2<sup>nd</sup> Blvd.
- **Stanford** at Vassar Intersection

The Construction Engineering (CE) Fee can be adjusted Post-Bid to account for a reduction in the Resident Representative cost only as shown in *italics* below:

Pre-Bid CE

Quality Control	\$ 6,100.00
Resident Representative	\$ 12,000.00
Construction Engineering	\$ 10,700.00
Construction Layout	\$ 8,200.00
Total	\$ 37,000.00

Post-Bid CE

Quality Control	\$ 6,100.00
<i>Resident Representative</i>	<i>\$ 6,600.00</i>
Construction Engineering	\$ 10,700.00
Construction Layout	\$ 8,200.00
Total	\$ 31,600.00

The CE Fees for the Quality Control, Construction Engineering and Construction Layout efforts are fixed based upon the necessary field and administrative engineering work that must be performed at each of these six (6) locations regardless of the overall Construction Cost. The Post-Bid CE % of the overall Construction Cost is at 29.6% due solely to the very low bid price submitted by T & M Asphalt. In comparison, the CE % of the overall Construction Cost is 18.4% of the highest bidder and is 13.2% of the original project estimate.

The budgeted fee for the Resident Representative can be adjusted Post-Bid only because that number is based upon the average number of Field Observation "Crew Days" as bid by the responsive bidders for the subject project.



**HUBBELL, ROTH & CLARK, INC**  
Consulting Engineers

<b>Principals</b>	<b>Associates</b>
George B. Hubbell	Jonathan E. Booth
Thomas E. Biehl	Michael C. MacDonald
Walter H. Allix	Marvin A. Olano
Peter T. Roth	William R. Davis
Michael D. Waring	Jesse B. VanDeGreeck
Keith D. McCormack	Robert F. DeFrein
Nancy M.D. Faught	Marshall J. Grefoli
Daniel W. Mitchell	Thomas D. LaCross
<b>Senior Associates</b>	Dennis J. Benoit
Gary J. Trossel	James F. Burton
Lawrence R. Anoyya	Jane M. Graham
Kenneth A. Melchior	Donna M. Martin
Randal L. Ford	Charles E. Hart
David P. Wilcox	
Timothy H. Sullivan	

June 7, 2012

City of South Lyon  
335 South Warren  
South Lyon, MI 48178

Attention: Mr. David M. Murphy, City Manager

Re: **2012 Street Improvements Program**  
Proposal for Professional Engineering Services

HRC Job No. 20120347.02

Dear Mr. Murphy:

At your request, we have reviewed the limits of the proposed 2012 Street Improvement Program. Our understanding of the project is based upon field meetings and conversations with City staff. Below are the streets slated for repair in the next fiscal year:

- **E. Liberty** from Reese to Reynolds Sweet
- **Reese Extension** from E. Liberty to Terminus
- **Hagadorn** from 10 Mile Rd. to 110' north
- **Chester** from Hagadorn to 60' west
- **Warren** from Whipple Blvd. to 2<sup>nd</sup> Blvd.
- **Stanford** at Vassar Intersection

We understand that the City wishes to repair existing deteriorated conditions and or upgrade the roadway cross-section of the subject streets in an effort to meet the minimum criteria that are outlined in the City of South Lyon Standard Engineering Specifications. Note that this estimate does not include any sanitary sewer or water main related utility work.

We have prepared a preliminary construction cost and total project cost estimate that includes the following items of work:

1. **E. Liberty – 2" Mill and overlay of existing deteriorated bituminous patches between Reese and Reynolds Sweet.** In addition, a quantity of existing asphalt joints and pavement cracking will be cleaned and sealed.
2. **Reese Extension – Pulverize (E. Liberty to terminus) the existing deteriorated pavement from edge to edge and re-shape the roadway using pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section.**

C:\Documents and Settings\dmurphy\CITYOFSOUTHLYON\Local Settings\Temporary Internet Files\Content.Outlook\1GS7P730\01 Ltr.docx

50 Cherry Street  
MI Clemens, Michigan 48043  
Telephone 586 569 5000 Fax 586 569 0119  
www.hrc-engr.com

**Engineering. Environment. Excellence.**



3. Hagadorn - Pulverize (Lake St. to 110' north) the existing pavement from curb to curb and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Two drive approaches will be removed and repaired to match new bituminous pavement.
4. Chester - Pulverize (Hagadorn to 60' west) the existing pavement from edge to edge and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Repair the existing shoulder (south side) as necessary.
5. Warren - Pulverize (Whipple to 2<sup>nd</sup> Blvd.) the existing pavement from edge to edge and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Repair the existing shoulder as necessary. Re-stripe the existing pavement markings.
6. Stanford - Saw-cut the existing integral concrete pavement at the curbs to create a curb joint for milling operations. Repair the existing joints and pavement cracks per MDOT standard details. Mill the existing bituminous and concrete pavements to the new curb joints. Overlay the milled roadway with a bituminous overlay which meets Standard Engineering Specifications. Outside of the mill and overlay repair area a quantity of existing concrete joints and pavement cracking will be cleaned and sealed.
7. All locations - In order to make necessary base improvements a cost has been provided for the removal and replacement of a portion of the existing pavement sub base section with undercutting. The actual quantities will be determined during the design phase.

Based upon our preliminary project cost estimates, the following Table 1 is a summary that reflects the preliminary apportionment of costs that will be incurred to each of the City budgets for streets, water and sewer improvements, respectively.

Table 1:

	Streets	Water	Sewer
Apportioned Construction Cost =	\$216,000.00	\$0	\$0
Construction Cost Percentages =	100.00%	0%	0%
Apportioned Contingency Fees (10.00%) =	\$21,600.00	\$0	\$0
Apportioned Engineering Fees =	\$76,900.00	\$0	\$0
<b>Total Apportioned Costs =</b>	<b>\$314,500.00</b>	<b>\$0</b>	<b>\$0</b>

Attached herewith, please find the itemized preliminary apportionment and project cost estimates for construction of the improvements as illustrated herein.

Our fees for this project would be based on providing preliminary engineering, design, bidding and construction engineering services, as well construction observation. Our tasks can be summarized as follows:

- Develop preliminary engineering evaluation of the most cost-effective method of construction.





Councilman Kramer asked if any of these projects are in the DWRF area. Mr. VanDeCreek stated that some of the streets are. However, since we are now scaling down to 100' +/-, with trenchless technology, etc. he cannot say whether it would affect these patches or not. He stated that E. Liberty would be the most likely. He further discussed the work that is being proposed.

Councilman Kivell asked the anticipated life expectancy of these repairs. Mr. VanDeCreek stated that he would guess five years.

Councilman Kramer asked that if Council agrees on the list, what happens next. City Manager Murphy stated that it would be the agreement on the design. He further stated that he was hoping to get going on this so that we can go out for bid. If we do not like those bids, we can re-bid in the winter. We will need to bring a budget amendment back for this as well. Mr. VanDeCreek discussed the need to get Warren completed before school starts. He further stated that you also have to keep in mind that this is not the typical project that the City does and you are not going to have the economy of scale in this situation. This is piece meal. We have addressed the worst areas.

Discussion was held on the detail of each road. Mayor Wallace stated that he would have like to have seen patching from Wells up to Reese as well on the E. Liberty project. City Manager Murphy stated that there is never a true end.

Councilman Kramer asked Superintendent Martin if he is pleased with this list. Superintendent Martin stated that a lot of time has gone into this. We have been walking these streets. When you piece meal, you do not get exactly what you want. However, in this economy you need to address those areas that are heavily worn. We can get 5-6 years out of this, and who knows where we are going to be then. We are moving in the right direction here.

Councilman Kramer stated that he wants to make sure that we are not patching something that will need to be done again with the DWRF. Superintendent Martin stated that we will go back and look at that.

#### CM 6-10-12 – 2012 STREET IMPROVEMENT PROJECT

Motion by Kramer, supported by Wedell

To approve the proposed list of road projects as presented for the 2012 Street Improvement Project

City Manager Murphy asked if Council wished to also include the approval of the HRC agreement so that we can get started. It was stated that the maximum amount is \$76,900. City Manager Murphy stated that if it were to exceed, it would have to be with written authorization

Councilman Kramer amended the motion to include the agreement with HRC in the amount of \$76,900. Councilman Wedell supported.

VOTE:

MOTION CARRIED UNANIMOUSLY

The question was asked if we do not proceed with construction, is it still going to cost \$76,900. Mr. VanDeCreek stated that it has been broken down between construction and design.

#### 7. Budget Amendments

City Manager Murphy stated that these are year-end budget amendments. He should have brought this on a quarterly basis because it is more difficult to do so many at the end of the year. He reviewed the changes including Michigan Tax Tribunal, retirees pay-out, over estimated interest income, the baseball fields, etc. These are still estimates and will not be exactly what will be in the audit.