

Regular City Council Meeting

June 11, 2012

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Minutes - May 14, 2012
Monthly Bills
Approval of Agenda
Public Comment:

I. Old Business

1. None

II. New Business

1. Brown's Root Beer Cruise
2. Blues, Brews and Brats
3. Agreement with School District for Tax Collection
4. Center for Active Adults Agreement
5. Appointments to Arts and Cultural Commission
6. 2011 Road project
7. Budget Amendments
8. Attorney Contract

III. Manager's Report

IV. Council Comments

V. Adjournment

City of South Lyon

For the Period: 7/1/2011 to 5/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,342,549.00	3,342,549.00	3,196,091.66	83,358.61	0.00	146,457.34	95.6
423.000 SOUTH LYON WOODS TAX	920.00	920.00	1,249.00	67.50	0.00	-329.00	135.8
444.000 PAYMENT IN LIEU OF TAXES	0.00	0.00	1,045.90	0.00	0.00	-1,045.90	0.0
446.000 PENALTIES AND INTEREST	27,400.00	27,400.00	30,602.33	0.00	0.00	-3,202.33	111.7
451.000 BUILDING PERMITS	56,000.00	56,000.00	29,716.26	9,248.75	0.00	26,283.74	53.1
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	12,186.25	9,533.50	0.00	-12,186.25	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	7,718.25	6,042.25	0.00	-7,718.25	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,525.50	235.00	0.00	-2,525.50	0.0
570.000 STATE SHARED REV.	695,907.00	695,907.00	684,552.75	137,097.00	0.00	11,354.25	98.4
600.000 BOARD OF APPEALS	0.00	0.00	600.00	200.00	0.00	-600.00	0.0
630.000 ADMIN FEE PROPERTY TAX	94,000.00	94,000.00	90,164.41	0.00	0.00	3,835.59	95.9
634.000 GRAVE OPENINGS & FOUNDATIONS	40,000.00	40,000.00	29,540.00	1,690.00	0.00	10,460.00	73.9
642.000 POLICE	0.00	0.00	35,829.62	5,391.62	0.00	-35,829.62	0.0
661.000 PARKING VIOLATION	5,500.00	5,500.00	3,920.00	90.00	0.00	1,580.00	71.3
662.000 LOCAL COURT FINES	25,000.00	25,000.00	15,539.00	1,785.98	0.00	9,461.00	62.2
663.000 REFUND-(FOR COST OF ARREST)	0.00	0.00	300.00	0.00	0.00	-300.00	0.0
664.000 INTEREST	35,000.00	35,000.00	8,519.89	517.27	0.00	26,480.11	24.3
664.200 PARK AND REC. INTEREST	0.00	0.00	345.29	29.90	0.00	-345.29	0.0
664.700 INTEREST-MOBILE TOWER	0.00	0.00	531.22	0.00	0.00	-531.22	0.0
665.000 INTEREST-TRANS.CEMETERY INTRES	9,000.00	9,000.00	788.04	0.00	0.00	8,211.96	8.8
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	917.21	124.69	0.00	-917.21	0.0
666.000 INTEREST-EQUALIZ. & CONTINGENCY	0.00	0.00	484.11	41.47	0.00	-484.11	0.0
668.200 RENTS AND ROYALTIES-CABLE	97,300.00	97,300.00	100,747.21	14,019.36	0.00	-3,447.21	103.5
668.300 LEASE-ANTENNA	41,219.00	41,219.00	51,887.75	4,245.70	0.00	-10,668.75	125.9
668.400 RENTAL PROPERTIES	9,000.00	9,000.00	7,898.88	0.00	0.00	1,101.12	87.8
673.000 SALES OF FIXED ASSETS	0.00	0.00	66,677.60	0.00	0.00	-66,677.60	0.0
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	36,196.55	0.00	0.00	-36,196.55	0.0
692.000 GRANT MONEY	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
698.000 MISCELLANEOUS	120,450.00	120,450.00	117,024.67	4,420.55	0.00	3,425.33	97.2
698.600 GRANT MONIES-FIRE DEPT.	48,949.00	48,949.00	48,949.00	0.00	0.00	0.00	100.0
698.800 GRANT MONIES-POLICE DEPT.	9,000.00	9,000.00	9,800.00	0.00	0.00	-800.00	108.9
699.000 TRANSFERS IN	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000.000	4,674,694.00	4,674,694.00	4,592,348.35	278,139.15	0.00	82,345.65	98.2
Revenues	4,674,694.00	4,674,694.00	4,592,348.35	278,139.15	0.00	82,345.65	98.2

EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
ADMINISTRATION	908,340.00	908,340.00	927,759.42	97,451.72	0.00	-19,419.42	102.1
CEMETERY	90,115.00	90,115.00	72,213.69	12,155.26	0.00	17,901.31	80.1
SENIOR TRANSPORTATION	60,775.00	60,775.00	50,650.00	5,065.00	0.00	10,125.00	83.3
POLICE	2,301,602.00	2,301,602.00	2,020,532.85	221,891.43	0.00	281,069.35	87.8
FIRE	465,250.00	465,250.00	501,495.64	42,458.27	0.00	-36,245.64	107.8
AMBULANCE	3,075.00	3,075.00	1,862.64	0.00	0.00	1,212.36	60.6
DEPT. OF PUBLIC WORKS	685,205.00	685,205.00	731,714.75	90,424.94	0.00	-46,509.75	106.8
PARKS AND RECREATION	112,575.00	116,450.00	158,864.21	61,906.17	0.00	-42,414.21	136.4
HISTORICAL DEPOT	29,550.00	42,789.00	28,618.91	1,543.06	0.00	14,170.09	66.9
Expenditures	4,656,487.00	4,673,601.00	4,493,711.91	532,895.85	0.00	179,889.09	96.2

EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000.000	3,200.00	3,200.00	2,800.00	0.00	0.00	400.00	87.5
CONSTRUCTION	114,915.00	114,915.00	51,153.70	6,885.13	0.00	63,761.30	44.5
STREET-ROUTINE MAINT.	157,110.00	157,110.00	135,261.05	-1,548.32	0.00	21,848.95	86.1
TRAFFIC SERVICES	20,780.00	20,780.00	10,291.37	426.70	0.00	10,488.63	49.5
SNOW PLOWING	78,650.00	78,650.00	51,580.69	14,479.68	0.00	27,069.31	65.6
SNOW REMOVAL	8,000.00	8,000.00	65.81	0.00	0.00	7,934.19	0.8
TRANSFER BETWEEN FUNDS	70,000.00	70,000.00	10,769.07	10,769.07	0.00	59,230.93	15.4
STORM SEWER	7,132.00	7,132.00	4,840.46	916.05	0.00	2,291.54	67.9
Expenditures	459,787.00	459,787.00	266,762.15	31,928.31	0.00	193,024.85	58.0

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	2,800.00	2,800.00	0.00	400.00	87.5
CONSTRUCTION	97,510.00	97,510.00	10,769.07	10,769.07	0.00	86,740.93	11.0
STREET-ROUTINE MAINT.	149,065.00	149,065.00	121,226.74	-1,370.72	0.00	27,838.26	81.3
TRAFFIC SERVICES	6,100.00	6,100.00	5,444.51	75.56	0.00	655.49	89.3
SNOW PLOWING	77,350.00	77,350.00	40,195.07	13,854.63	0.00	37,154.93	52.0
STORM SEWER	12,598.00	12,598.00	12,860.63	679.38	0.00	-262.63	102.1
Expenditures	345,823.00	345,823.00	193,296.02	26,807.92	0.00	152,526.98	55.9

**EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012**

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012

Fund: 592 - WATER & SEWER

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
WATER / REPAIR	131,425.00	131,425.00	66,747.79	5,012.54	0.00	64,677.21	50.8
SEWER / REPAIR	87,870.00	87,870.00	81,360.13	8,255.01	0.00	6,509.87	92.6
REFUSE COLLECTION	469,600.00	469,600.00	426,001.78	38,759.06	0.00	43,598.22	90.7
WATER	850,370.00	850,370.00	1,275,170.07	107,027.31	0.00	-424,800.07	150.0
WASTEWATER	1,161,829.00	1,161,829.00	1,725,971.21	192,382.40	0.00	-564,142.21	148.6
Expenditures	2,701,094.00	2,701,094.00	3,575,250.98	351,436.32	0.00	-874,156.98	132.4

MAY 2012 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	17.6900	160.00		\$ 2,830.40	\$ -	\$ 982.49	\$ 3,812.89	Longevity+BCBS
Beagle, D.	14.0000	92.00		\$ 1,288.00			\$ 1,288.00	
Delaney, K.				\$ 2,766.34			\$ 2,766.34	
Jamison, M.	17.6900		2.00		\$ 53.82		\$ 53.82	
Lynch, L.	18.3100	160.00		\$ 2,929.60	\$ -	\$ 482.49	\$ 3,412.09	BCBS Stipend
Mosier, L.				\$ 4,222.88		\$ 482.49	\$ 4,705.37	BCBS Stipend
Murphy, D.				\$ 6,952.26			\$ 6,952.26	
Schulz, P.	17.0000	35.00		\$ 595.00			\$ 595.00	
Shotwell, J.	10.0000	60.00		\$ 600.00			\$ 600.00	
Zemke, J.				\$ 5,165.34			\$ 5,165.34	
TOTAL: Administration		507.00	2.00	\$ 27,349.82	\$ 53.82	\$ 1,947.47	\$ 29,351.11	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Brannun, L.	10.9400	75.00		\$ 820.50			\$ 820.50	
Jedinak, J.	10.9400	75.00		\$ 820.50			\$ 820.50	
Kimberly, B.	10.9400	69.00		\$ 754.86			\$ 754.86	
McLean, W.	10.9400	70.00		\$ 765.80			\$ 765.80	
Wedesky, J. W.	10.9400	75.00		\$ 820.50			\$ 820.50	
Williamson, N.	11.6300	75.00		\$ 872.25			\$ 872.25	
TOTAL: Cemetery		439.00	0.00	\$ 4,854.41	\$ -	\$ -	\$ 4,854.41	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	33.0295	160.00	0.00	\$ 5,284.72	\$ -		\$ 5,284.72	
Baker, A.	30.7398	160.00	0.00	\$ 4,918.37	\$ -		\$ 4,918.37	
Baker, J.	33.0295	160.00	0.00	\$ 5,284.72	\$ -		\$ 5,284.72	
Barbour, R.	30.7398	160.00	3.00	\$ 4,918.37	\$ 139.63		\$ 5,057.99	
Brooks, T.	30.7398	160.00	11.50	\$ 4,918.37	\$ 536.07		\$ 5,454.43	
Collins, L.				\$ 6,717.48		\$ 482.49	\$ 7,199.97	BCBS Stipend
Faught, C.	30.7398	168.00	7.00	\$ 5,164.29	\$ 325.80		\$ 5,490.08	
Garris, G.	15.8900	2.00		\$ 31.78			\$ 31.78	
Hoydic, S.	33.0295	92.00	2.00	\$ 3,038.71	\$ 100.10		\$ 3,138.81	
Krettlin, F.	15.8900	19.00		\$ 301.91			\$ 301.91	
Laraway, P.	15.8900	19.00		\$ 301.91			\$ 301.91	
Nelson, M.	10.0000	95.00		\$ 950.00			\$ 950.00	
Nelson, M.	15.8900	13.00		\$ 206.57			\$ 206.57	
Raap, T.	30.7398	160.00	4.00	\$ 4,918.37	\$ 186.17	\$ 482.49	\$ 5,587.03	BCBS Stipend
Regentik, C.	17.6900	160.00		\$ 2,830.40		\$ 482.49	\$ 3,312.89	BCBS Stipend
Sederland, C.	30.7398	160.00	12.00	\$ 4,918.37	\$ 559.37	\$ 482.49	\$ 5,960.23	BCBS Stipend
Sharpe, R.	35.1817	160.00	0.00	\$ 5,629.07	\$ -		\$ 5,629.07	
Sovik, C.	33.0295	160.00	27.00	\$ 5,284.72	\$ 1,351.33		\$ 6,636.05	
Sroufe, T.	30.7398	160.00	5.00	\$ 4,918.37	\$ 233.07	\$ 482.49	\$ 5,633.93	BCBS Stipend
Stevens, T.	30.7398	160.00	5.00	\$ 4,918.37	\$ 231.99		\$ 5,150.36	
Tomanek, J.	30.7398	160.00	7.00	\$ 4,918.37	\$ 326.30		\$ 5,244.67	
Walton, T.	30.7398	160.00	0.00	\$ 4,918.37	\$ -		\$ 4,918.38	
Wilcox, W.	11.3300	33.00		\$ 373.89			\$ 373.89	
Wilcox, W.	15.8900	19.00		\$ 301.91			\$ 301.91	
Wittrock, M.	30.7398	160.00	5.00	\$ 4,918.37	\$ 231.99		\$ 5,150.36	
Total: Police		2860.00	88.50	\$ 90,885.70	\$ 4,221.81	\$ 2,412.45	\$ 97,519.95	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Achatz, R.	10.0000	0.00		\$ -			\$ -	
Armstrong, C.	15.0000	61.75		\$ 926.25			\$ 926.25	
Buers, D.	20.0000	18.25		\$ 365.00			\$ 365.00	
Carlington, R.	10.0000	40.00		\$ 400.00			\$ 400.00	
Demeniuk, C.	14.0000	0.00		\$ -			\$ -	
Gearns-Hazlett, J.	13.0000	1.00		\$ 13.00			\$ 13.00	
Gerhardt, T.	15.0000	23.25		\$ 348.75			\$ 348.75	
Glenn, J.	10.0000	54.50		\$ 545.00			\$ 545.00	
Hammon, D.	19.0000	31.25		\$ 593.75			\$ 593.75	
Johnston, C.	18.0000	14.25		\$ 256.50			\$ 256.50	
Johnston, D.	15.0000	20.00		\$ 300.00			\$ 300.00	
Kennedy, M.				\$ 2,076.92			\$ 2,076.92	
Lynn, C.	13.0000	18.50		\$ 240.50			\$ 240.50	
McGillen, T.	15.0000	17.75		\$ 266.25			\$ 266.25	
Moynihan, B.	15.0000	44.00		\$ 660.00			\$ 660.00	
Noechel, J.	16.0000	72.00		\$ 1,152.00			\$ 1,152.00	
Schuldt, K.	16.0000	62.00		\$ 992.00			\$ 992.00	
Shekell, J.	18.0000	22.25		\$ 400.50			\$ 400.50	
Shippe, S.	10.0000	45.00		\$ 450.00			\$ 450.00	
Spaller, J.	10.0000	18.50		\$ 185.00			\$ 185.00	
Trala, P.	15.0000	10.00		\$ 150.00			\$ 150.00	
Ulrich, C.	15.0000	12.25		\$ 183.75			\$ 183.75	
Weir, M.	16.0000	68.50		\$ 1,096.00			\$ 1,096.00	
Wilson, T.	16.0000	38.75		\$ 620.00			\$ 620.00	
Womer, L.	10.0000	55.75		\$ 557.50			\$ 557.50	
Total: Fire		749.50		\$ 12,778.67		\$ -	\$ 12,778.67	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Archey, Je.	20.7700	160.00	25.00	\$ 3,323.20	\$ 778.88	\$ 420.00	\$ 4,522.08	On Call
Brock, R.	22.7700	160.00	13.00	\$ 3,643.20	\$ 451.49	\$ 860.00	\$ 4,954.69	On Call+Longevity
Buers, D.	22.7500	160.00	0.00	\$ 3,640.00	\$ -	\$ -	\$ 3,640.00	
Cavitt, R.	20.7700	160.00	3.50	\$ 3,323.20	\$ 110.32	\$ 692.49	\$ 4,126.01	On Call + BCBS
Dehoff, T.	24.2800	160.00	6.50	\$ 3,884.80	\$ 240.50	\$ -	\$ 4,125.30	
Jamison, M.	17.6900	160.00		\$ 2,830.40	\$ -	\$ -	\$ 2,830.40	
Kaska, C.	20.7700	160.00	17.50	\$ 3,323.20	\$ 556.50	\$ -	\$ 3,879.70	
Moritz, M.	20.7700	160.00	0.00	\$ 3,323.20	\$ -	\$ -	\$ 3,323.20	
Paver, V.	19.5700	160.00	13.50	\$ 3,131.20	\$ 396.29	\$ 150.00	\$ 3,677.49	On Call
Piasecki, T.	14.9600	160.00	21.00	\$ 2,393.60	\$ 471.24	\$ -	\$ 2,864.84	
Total: D.P.W.		1600.00	100.00	32816.05	3005.22	2122.49	37943.78	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W. & W.W.								
Archey, Ju.	17.6900	160		\$ 2,830.40			\$ 2,830.40	
Beason, R.	24.2200	160	0.00	\$ 3,875.20	\$ -	\$ 210.00	\$ 4,085.20	Stand By
Bridson, D.	24.6200	160	0.00	\$ 3,939.20	\$ -	\$ 250.00	\$ 4,189.20	Stand By
Ciaramitaro, J.	23.8200	160	0.00	\$ 3,811.20	\$ -	\$ 40.00	\$ 3,851.20	Stand By
Gehring, D.	22.7000	160	0.00	\$ 3,564.16	\$ -	\$ 210.00	\$ 3,774.16	Stand By
Kelly, M.	20.7700	160	0.00	\$ 3,323.20			\$ 3,323.20	
Martin, R.				\$ 6,278.60			\$ 6,278.60	
Miller, D.	27.7300	160	0.00	\$ 4,436.80	\$ -		\$ 4,436.80	
Popravsky, P.	19.6200	160		\$ 3,139.20	\$ -		\$ 3,139.20	
Randall, A.	25.3200	160	3.00	\$ 4,051.20	\$ 115.68	\$ 210.00	\$ 4,376.88	Stand By
Total: W. & W.W.		1440.00	3.00	\$ 39,249.16	\$ 115.68	\$ 920.00	\$ 40,284.84	
Grand Total		7,595.50	193.50	\$ 207,933.81	\$ 7,396.52	\$ 7,402.41	\$ 222,732.76	

INVOICE APPROVAL LIST BY FUND
Checks to be Approved 6/11/12

Date: 06/07/2012
Time: 9:37am
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The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept:						
101-000.000-035.000	ENGINEERIN	LSL PLANNING, INC. CONSULTATION & PROJECT REVIEWS	0		06/11/2012	3,243.75
Total						3,243.75
Dept: ADMINISTRATION						
101-200.000-801.000	PROFESSION	LSL PLANNING, INC. CONSULTATION & PROJECT REVIEWS	0		06/11/2012	1,760.76
101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. LAFAYETTE WDS CONDO EASEMENT	0		06/11/2012	589.24
101-200.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS/RECYCLING - JUNE	0		06/11/2012	55.79
101-200.000-817.000	PLANNING C	LSL PLANNING, INC. CONSULTATION & PROJECT REVIEWS	0		06/11/2012	600.00
101-200.000-826.000	LEGAL PROF	BOOTH PATTERSON MISC LEGAL SERVICES	0		06/11/2012	1,843.00
101-200.000-900.000	PRINTING	LAKELAND PRINTING 3-PART RECEIPT BOOKS	0		06/11/2012	102.40
101-200.000-971.100	LAND/ BEAU	LAWSON PRODUCTS, INC. CLAMPS FOR BANNERS	0		06/11/2012	269.55
Total ADMINISTRATION						5,220.74
Dept: CEMETERY						
101-276.000-740.000	OPERATING	BADER & SONS CO. MOWER/WEED WHIP PARTS	0		06/11/2012	177.34
101-276.000-740.000	OPERATING	BADER & SONS CO. MOWER/WEED WHIP PARTS	0		06/11/2012	68.79
101-276.000-740.000	OPERATING	BADER & SONS CO. WEED WHIP PARTS	0		06/11/2012	89.85
101-276.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS/RECYCLING - JUNE	0		06/11/2012	72.16
101-276.000-930.000	REPAIR MAI	SOUTH LYON FENCE & SUPPLY FENCE REPAIR PARTS	0		06/11/2012	132.74
Total CEMETERY						540.88
Dept: POLICE						
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS INK CARTRIDGES	0		06/11/2012	74.95
101-300.000-727.000	OFFICE SUP	OFFICE EXPRESS CREDIT MEMO	0		06/11/2012	-9.49
101-300.000-740.000	OPERATING	COMPLETE BATTERY SOURCE MISC BATTERIES	0		06/11/2012	134.56
101-300.000-740.000	OPERATING	GALLS, LLC CPR MASK	0		06/11/2012	34.15
101-300.000-740.000	OPERATING	GALLS, LLC EVIDENCE TAPE	0		06/11/2012	54.97
101-300.000-740.000	OPERATING	MAGIC CARPET CLEANING CORP. CLEAN CARPETS & 7 AREA RUGS	0		06/11/2012	315.00
101-300.000-740.000	OPERATING	MYRON CORPORATION POCKET DIARIES - 50	0		06/11/2012	153.71
101-300.000-740.000	OPERATING	SOUTH LYON CYCLE RECHARGEABLE HEADLIGHT SYSTEM	0		06/11/2012	89.98
101-300.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS/RECYCLING - JUNE	0		06/11/2012	36.08
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS PD-242 BRAKE PADS, ROTOR	0		06/11/2012	200.46
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC PARTS & SUPPLIES	0		06/11/2012	12.60
101-300.000-863.000	VEHICLE MA	SHARE CORP. MECHANIC'S SUPPLIES	0		06/11/2012	43.32
101-300.000-930.000	REPAIR MAI	MACDONALD ELECTRIC ELECT REPRS-PD & PD/FIRE BLDGS	0		06/11/2012	750.00
Total POLICE						1,890.29
Dept: FIRE						
101-335.000-740.000	OPERATING	GRAINGER MISC SUPPLIES	0		06/11/2012	427.24
101-335.000-740.000	OPERATING	FIRE ENGINEERING MAGAZINE SUBSCRIPTION - 3 YRS	0		06/11/2012	58.00
101-335.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS/RECYCLING - JUNE	0		06/11/2012	36.08

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The City of South Lyon

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: FIRE						
101-335.000-851.000	RADIO MAIN	ADVANCED WIRELESS TELECOM LABOR TO REPROGRAM RADIOS	0		06/11/2012	150.00
101-335.000-851.000	RADIO MAIN	UNITED COMMUNICATIONS CORP. MINITOR RADIO REPAIR	0		06/11/2012	93.92
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC PARTS & SUPPLIES	0		06/11/2012	18.41
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS VEHICLE WAXING SUPPLIES	0		06/11/2012	49.85
101-335.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC PARTS	0		06/11/2012	8.80
101-335.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS E-2 OIL FILTER	0		06/11/2012	41.23
101-335.000-863.000	VEHICLE MA	SHARE CORP. MECHANIC'S SUPPLIES	0		06/11/2012	30.33
101-335.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC'S SUPPLIES	0		06/11/2012	42.77
101-335.000-930.000	REPAIR MAI	DOUGLASS SAFETY SYSTEMS LLC SCBA REPAIR PARTS	0		06/11/2012	81.43
101-335.000-930.000	REPAIR MAI	HALT FIRE INC. ENG-1 NOZZLE REPAIR	0		06/11/2012	38.66
101-335.000-931.000	BUILDING M	GRAINGER HYDRAULIC DOOR CLOSING HARDWARE	0		06/11/2012	342.84
101-335.000-977.000	EQUIPMENT	W.S. DARLEY & CO. HOSE JACKETS - 2	0		06/11/2012	103.75
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC INFANT/NEWBORN BLOOD PRES CUFF	0		06/11/2012	105.12
101-335.000-977.000	EQUIPMENT	DOUGLASS SAFETY SYSTEMS LLC SMALL SCBA MASKS - 2	0		06/11/2012	1,523.34
Total FIRE						3,151.77
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-727.000	OFFICE SUP	OFFICE EXPRESS MISC OFFICE SUPPLIES	0		06/11/2012	25.79
101-440.000-740.000	OPERATING	BADER & SONS CO. MOWER/WEED WHIP PARTS	0		06/11/2012	141.59
101-440.000-740.000	OPERATING	BADER & SONS CO. MOWER/WEED WHIP PARTS	0		06/11/2012	3.98
101-440.000-740.000	OPERATING	OLD GLORY FLAGS & FLAG POLES USA FLAGS - 6	0		06/11/2012	197.14
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO CYLINDER RENTAL	0		06/11/2012	57.00
101-440.000-740.000	OPERATING	GRAINGER GLOVES	0		06/11/2012	80.04
101-440.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY GLOVES; HAND CLEANER	0		06/11/2012	97.14
101-440.000-740.000	OPERATING	SELECTIVE SOILS & SERVICES TOP SOIL	0		06/11/2012	75.00
101-440.000-740.000	OPERATING	BADER & SONS CO. MOWER TIRES	0		06/11/2012	298.51
101-440.000-740.000	OPERATING	GALLAGHER FIRE EQUIPT.CO. SERVICE FIRE EXTINGUISHERS	0		06/11/2012	62.50
101-440.000-740.000	OPERATING	LAKELAND PRINTING REQUISITION FORMS	0		06/11/2012	133.00
101-440.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC DUMPSTERS/RECYCLING - JUNE	0		06/11/2012	113.41
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC PARTS & SUPPLIES	0		06/11/2012	21.42
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS T-5 STEP BAR	0		06/11/2012	238.99
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC'S TOOLS	0		06/11/2012	90.39
101-440.000-863.000	VEHICLE MA	WOLVERINE TRUCK SALES, INC. SWEEPER DOOR HANDLE	0		06/11/2012	45.20
101-440.000-863.000	VEHICLE MA	GREEN OAK TIRE, INC. T-7 RIMS & TIRES	0		06/11/2012	669.00
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MISC SUPPLIES	0		06/11/2012	22.67
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS MISC PARTS	0		06/11/2012	32.56
101-440.000-863.000	VEHICLE MA	AW DIRECT, INC. TOOLCAT LIGHTS	0		06/11/2012	544.65

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Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-863.000	VEHICLE MA	JACK DOHENY SUPPLIES INC.	0		06/11/2012	51.18
		MISC VACTOR PARTS				
101-440.000-863.000	VEHICLE MA	SHARE CORP.	0		06/11/2012	73.61
		MECHANIC'S SUPPLIES				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		06/11/2012	418.90
		T-8 BRAKE PARTS; MISC PARTS				
101-440.000-863.000	VEHICLE MA	INTERSTATE BILLING SERVICE INC	0		06/11/2012	11.98
		T-8 HYDRAULIC FITTINGS				
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		06/11/2012	103.83
		MECHANIC'S SUPPLIES				
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		06/11/2012	18.81
		MISC PARTS				
101-440.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC.	0		06/11/2012	429.00
		TOOLCAT & TRAILER TIRES				
101-440.000-935.000	NPDES PHAS	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	763.36
		SWMP IMPLEMENTATION - 2011				
101-440.000-935.000	NPDES PHAS	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	333.00
		MDEQ PHASE 2 REGULATIONS				
101-440.000-935.000	NPDES PHAS	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	1,003.01
		SWMP IMPLEMENTATION - 2011				
101-440.000-974.000	LAND IMPRO	TERRY SWEENEY & COMPANY	0		06/11/2012	336.00
		ADA SIDEWALK TILES				
101-440.000-974.000	LAND IMPRO	HUNT SIGN CO., LTD	0		06/11/2012	265.60
		"TREE TRIMMING AREA" SIGNS				
101-440.000-974.000	LAND IMPRO	HORNET CONCRETE CO. INC.	0		06/11/2012	690.00
		SEWER MANHOLE & SIDEWALK REPR				
Total DEPT. OF PUBLIC WORKS						7,448.26
Dept: PARKS AND RECREATION						
101-690.000-740.000	OPERATING	OLD GLORY FLAGS & FLAG POLES	0		06/11/2012	98.56
		USA FLAGS - 6				
101-690.000-740.000	OPERATING	RUSHTON FARMS	0		06/11/2012	232.50
		DRIP IRRIGATION TREE BAGS				
101-690.000-740.000	OPERATING	SELECTIVE SOILS & SERVICES	0		06/11/2012	37.50
		TOP SOIL				
101-690.000-740.000	OPERATING	ZERO WASTE USA, INC.	0		06/11/2012	271.75
		BAGS FOR DOG WASTE STATIONS				
101-690.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		06/11/2012	133.98
		COMFORT STATION SUPPLIES				
101-690.000-801.000	PROFESSION	JOHN'S SANITATION	0		06/11/2012	540.00
		PORTA-JOHN'S @ PARKS 12/21-1/17				
101-690.000-930.000	REPAIR MAI	HORNET CONCRETE CO. INC.	0		06/11/2012	387.50
		BENCH PADS AT PAUL BAKER PARK				
101-690.000-930.000	REPAIR MAI	STONE DEPOT	0		06/11/2012	1,294.50
		WDCHPS;MLCH;RCKS;SOIL-BAKER PK				
101-690.000-930.000	REPAIR MAI	STONE DEPOT	0		06/11/2012	222.75
		MULCH				
Total PARKS AND RECREATION						3,219.04
Dept: HISTORICAL DEPOT						
101-732.000-931.000	BUILDING M	MARK G. POPRAVSKY	0		06/11/2012	175.00
		SPRINKLER SYST STARTUP - DEPOT				
101-732.000-931.000	BUILDING M	VILLAGE GLASS CO., INC.	0		06/11/2012	150.00
		GLASS INSTALL IN FRGHT HOUSE				
Total HISTORICAL DEPOT						325.00
Fund Total						25,039.73
Fund: MAJOR STREETS						
Dept: TRAFFIC SERVICES						
202-474.000-740.000	OPERATING	DORNBOS SIGN & SAFETY, INC.	0		06/11/2012	682.56
		MISC STREET SIGNS				
202-474.000-740.000	OPERATING	POCO SALES, INC.	0		06/11/2012	391.30
		STREET CLOSURE BARRICADES				
Total TRAFFIC SERVICES						1,073.86
Fund Total						1,073.86
Fund: LOCAL STREETS						

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: LOCAL STREETS							
Dept: CONSTRUCTION							
203-451.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	2,463.93	
		2011 STREET IMPROVEMENT PGM					
					Total CONSTRUCTION	2,463.93	
Dept: TRAFFIC SERVICES							
203-474.000-740.000	OPERATING	DORNBOS SIGN & SAFETY, INC.	0		06/11/2012	367.53	
		MISC STREET SIGNS					
203-474.000-740.000	OPERATING	POCO SALES, INC.	0		06/11/2012	210.70	
		STREET CLOSURE BARRICADES					
					Total TRAFFIC SERVICES	578.23	
Dept: STORM SEWER							
203-491.000-740.000	OPERATING	HORNET CONCRETE CO. INC.	0		06/11/2012	425.00	
		CATCH BASIN REPAIR					
					Total STORM SEWER	425.00	
					Fund Total	3,467.16	
Fund: CAPITAL IMPROVEMENTS							
Dept: CONSTRUCTION							
401-451.000-801.170	S.W. RAIL	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	31,664.19	
		RAILTRAIL SOUTHWEST CONNECTOR					
401-451.000-801.170	S.W. RAIL	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	27,877.86	
		RAILTRAIL SOUTHWEST CONNECTOR					
					Total CONSTRUCTION	59,542.05	
					Fund Total	59,542.05	
Fund: WATER & SEWER							
Dept: WATER / REPAIR							
592-540.000-930.000	REPAIR MAI	HORNET CONCRETE CO. INC.	0		06/11/2012	307.50	
		MANHOLE REPAIR					
					Total WATER / REPAIR	307.50	
Dept: SEWER / REPAIR							
592-550.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	151.98	
		GENERAL ENGINEERING SERVICES					
592-550.000-930.000	REPAIR MAI	HORNET CONCRETE CO. INC.	0		06/11/2012	307.50	
		SEWER MANHOLE & SIDEWALK REPR					
					Total SEWER / REPAIR	459.48	
Dept: REFUSE COLLECTION							
592-555.000-818.100	REFUSE COL	DUNCAN DISPOSAL SYSTEMS, LLC	0		06/11/2012	38,756.90	
		TRSH/YRD WST/RCYCL PICKUP					
					Total REFUSE COLLECTION	38,756.90	
Dept: WATER							
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS	0		06/11/2012	38.68	
		MISC OFFICE SUPPLIES					
592-556.000-740.000	OPERATING	GRAINGER	0		06/11/2012	37.04	
		GLOVES					
592-556.000-740.000	OPERATING	JCI JONES CHEMICALS INC.	0		06/11/2012	781.40	
		CHLORINE					
592-556.000-740.000	OPERATING	SIEMENS INDUSTRY, INC.	0		06/11/2012	2,235.00	
		FILTER AERATOR MOTOR; BLWR BLD					
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		06/11/2012	71.99	
		PAPER SUPPLIES					
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		06/11/2012	28.47	
		GLOVES					
592-556.000-740.000	OPERATING	BADER & SONS CO.	0		06/11/2012	149.26	
		MOWER TIRES					
592-556.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		06/11/2012	5,199.06	
		GRN PRJCT RSRV DWRF BUS CASE					
592-556.000-802.000	ONGOING RE	DUNCAN DISPOSAL SYSTEMS, LLC	0		06/11/2012	46.40	
		DUMPSTERS/RECYCLING - JUNE					
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		06/11/2012	8.82	
		MISC PARTS & SUPPLIES					
592-556.000-863.000	VEHICLE MA	SHARE CORP.	0		06/11/2012	30.33	
		MECHANIC'S SUPPLIES					

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER							
Dept: WATER							
592-556.000-863.000	VEHICLE MA		LAWSON PRODUCTS, INC.	0		06/11/2012	42.77
			MECHANIC'S SUPPLIES				
592-556.000-931.000	BUILDING M		H2O TOWERS LLC	0		06/11/2012	4,450.00
			WATER TOWER CLEANING				
592-556.000-970.000	CAPITOL IM		BADGER METER INC.	0		06/11/2012	4,121.80
			48 3/4" HEADS; 36 3/4" BODIES				
592-556.000-970.000	CAPITOL IM		BADGER METER INC.	0		06/11/2012	439.76
			6 - 2" METER HEADS				
Total WATER							17,680.78
Dept: WASTEWATER							
592-557.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		06/11/2012	38.67
			MISC OFFICE SUPPLIES				
592-557.000-740.000	OPERATING		FISHER SCIENTIFIC	0		06/11/2012	222.97
			LAB SUPPLIES				
592-557.000-740.000	OPERATING		GRAINGER	0		06/11/2012	37.04
			GLOVES				
592-557.000-740.000	OPERATING		MARTIN CONTROL SERVICES	0		06/11/2012	1,995.00
			FLOW METER CALIBRATION				
592-557.000-740.000	OPERATING		RICCA CHEMICAL COMPANY	0		06/11/2012	193.65
			LAB SUPPLIES				
592-557.000-740.000	OPERATING		USA BLUE BOOK	0		06/11/2012	73.76
			SLUDGE PUMP PART				
592-557.000-740.000	OPERATING		GENERAL CHEMICAL PERF PRODUCTS	0		06/11/2012	5,310.44
			ALUMINUM SULFATE				
592-557.000-740.000	OPERATING		LAWSON PRODUCTS, INC.	0		06/11/2012	126.53
			MISC SUPPLIES				
592-557.000-740.000	OPERATING		QUALITY FIRST AID & SAFETY	0		06/11/2012	71.98
			PAPER SUPPLIES				
592-557.000-740.000	OPERATING		PARAGON LABORATORIES, INC.	0		06/11/2012	165.00
			WW ANALYSIS				
592-557.000-740.000	OPERATING		ANN ARBOR WELDING SUPPLY CO	0		06/11/2012	19.00
			CYLINDER RENTAL				
592-557.000-740.000	OPERATING		QUALITY FIRST AID & SAFETY	0		06/11/2012	28.47
			GLOVES				
592-557.000-740.000	OPERATING		ALLIED WASTE SERVICES #241	0		06/11/2012	133.00
			DUMPSTER FOR PLANT SCREENINGS				
592-557.000-740.000	OPERATING		BADER & SONS CO.	0		06/11/2012	149.25
			MOWER TIRES				
592-557.000-740.000	OPERATING		BRIGHTON ANALYTICAL, INC.	0		06/11/2012	41.25
			WW ANALYSIS				
592-557.000-740.000	OPERATING		GALLAGHER FIRE EQUIPT.CO.	0		06/11/2012	495.00
			INSPCT/REPLC FIRE EXTINGUISHERS				
592-557.000-740.000	OPERATING		RICCA CHEMICAL COMPANY	0		06/11/2012	913.76
			LAB SUPPLIES				
592-557.000-740.000	OPERATING		VWR INTERNATIONAL LLC	0		06/11/2012	195.80
			LAB SUPPLIES				
592-557.000-802.000	ONGOING RE		CRB CRANE & SERVICE	0		06/11/2012	510.00
			SEMI-ANN CRANE/HOIST INSPECTN				
592-557.000-802.000	ONGOING RE		DUNCAN DISPOSAL SYSTEMS, LLC	0		06/11/2012	46.41
			DUMPSTERS/RECYCLING - JUNE				
592-557.000-970.000	CAPITOL IM		BADGER METER INC.	0		06/11/2012	4,121.80
			48 3/4" HEADS; 36 3/4" BODIES				
592-557.000-970.000	CAPITOL IM		BADGER METER INC.	0		06/11/2012	439.76
			6 - 2" METER HEADS				
Total WASTEWATER							15,328.54
Fund Total							72,533.20
Grand Total							161,656.00

The above checks have been approved for
payment.

Tedd Wallace, Mayor

Julie C. Zemke, City Clerk

REVENUE REPORT
FINANCIAL REPORT FOR MAY 2012

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,342,549.00	3,342,549.00	3,196,091.66	83,358.61	0.00	146,457.34	95.6
423.000 SOUTH LYON WOODS TAX	920.00	920.00	1,249.00	67.50	0.00	-329.00	135.8
444.000 PAYMENT IN LIEU OF TAXES	0.00	0.00	1,045.90	0.00	0.00	-1,045.90	0.0
446.000 PENALTIES AND INTEREST	27,400.00	27,400.00	30,602.33	0.00	0.00	-3,202.33	111.7
451.000 BUILDING PERMITS	56,000.00	56,000.00	29,716.26	9,248.75	0.00	26,283.74	53.1
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	12,186.25	9,533.50	0.00	-12,186.25	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	7,718.25	6,042.25	0.00	-7,718.25	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	2,525.50	235.00	0.00	-2,525.50	0.0
570.000 STATE SHARED REV.	695,907.00	695,907.00	684,552.75	137,097.00	0.00	11,354.25	98.4
600.000 BOARD OF APPEALS	0.00	0.00	600.00	200.00	0.00	-600.00	0.0
630.000 ADMIN FEE PROPERTY TAX	94,000.00	94,000.00	90,164.41	0.00	0.00	3,835.59	95.9
634.000 GRAVE OPENINGS & FOUNDATIONS	40,000.00	40,000.00	29,540.00	1,690.00	0.00	10,460.00	73.9
642.000 POLICE	0.00	0.00	35,829.62	5,391.62	0.00	-35,829.62	0.0
661.000 PARKING VIOLATION	5,500.00	5,500.00	3,920.00	90.00	0.00	1,580.00	71.3
662.000 LOCAL COURT FINES	25,000.00	25,000.00	15,539.00	1,785.98	0.00	9,461.00	62.2
663.000 REFUND-(FOR COST OF ARREST)	0.00	0.00	300.00	0.00	0.00	-300.00	0.0
664.000 INTEREST	35,000.00	35,000.00	8,519.89	517.27	0.00	26,480.11	24.3
664.200 PARK AND REC. INTEREST	0.00	0.00	345.29	29.90	0.00	-345.29	0.0
664.700 INTEREST-MOBILE TOWER	0.00	0.00	531.22	0.00	0.00	-531.22	0.0
665.000 INTEREST-TRANS.CEMETERY INTRES	9,000.00	9,000.00	788.04	0.00	0.00	8,211.96	8.8
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	917.21	124.69	0.00	-917.21	0.0
666.000 INTEREST-EQUALIZ.& CONTINGENCY	0.00	0.00	484.11	41.47	0.00	-484.11	0.0
668.200 RENTS AND ROYALTIES-CABLE	97,300.00	97,300.00	100,747.21	14,019.36	0.00	-3,447.21	103.5
668.300 LEASE--ANTENNA	41,219.00	41,219.00	51,887.75	4,245.70	0.00	-10,668.75	125.9
668.400 RENTAL PROPERTIES	9,000.00	9,000.00	7,898.88	0.00	0.00	1,101.12	87.8
673.000 SALES OF FIXED ASSETS	0.00	0.00	66,677.60	0.00	0.00	-66,677.60	0.0
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	36,196.55	0.00	0.00	-36,196.55	0.0
692.000 GRANT MONEY	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
698.000 MISCELLANEOUS	120,450.00	120,450.00	117,024.67	4,420.55	0.00	3,425.33	97.2
698.600 GRANT MONIES--FIRE DEPT.	48,949.00	48,949.00	48,949.00	0.00	0.00	0.00	100.0
698.800 GRANT MONIES-POLICE DEPT.	9,000.00	9,000.00	9,800.00	0.00	0.00	-800.00	108.9
699.000 TRANSFERS IN	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000.000	4,674,694.00	4,674,694.00	4,592,348.35	278,139.15	0.00	82,345.65	98.2
Revenues	4,674,694.00	4,674,694.00	4,592,348.35	278,139.15	0.00	82,345.65	98.2

EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
ADMINISTRATION	908,340.00	908,340.00	927,759.42	97,451.72	0.00	-19,419.42	102.1
CEMETERY	90,115.00	90,115.00	72,213.69	12,155.26	0.00	17,901.31	80.1
SENIOR TRANSPORTATION	60,775.00	60,775.00	50,650.00	5,065.00	0.00	10,125.00	83.3
POLICE	2,301,602.00	2,301,602.00	2,020,532.65	221,891.43	0.00	281,069.35	87.8
FIRE	465,250.00	465,250.00	501,495.64	42,458.27	0.00	-36,245.64	107.8
AMBULANCE	3,075.00	3,075.00	1,862.64	0.00	0.00	1,212.36	60.6
DEPT. OF PUBLIC WORKS	685,205.00	685,205.00	731,714.75	90,424.94	0.00	-46,509.75	106.8
PARKS AND RECREATION	112,575.00	116,450.00	158,864.21	61,906.17	0.00	-42,414.21	136.4
HISTORICAL DEPOT	29,550.00	42,789.00	28,618.91	1,543.06	0.00	14,170.09	66.9
Expenditures	4,656,487.00	4,673,601.00	4,493,711.91	532,895.85	0.00	179,889.09	96.2

**EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012**

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000.000	3,200.00	3,200.00	2,800.00	0.00	0.00	400.00	87.5
CONSTRUCTION	114,915.00	114,915.00	51,153.70	6,885.13	0.00	63,761.30	44.5
STREET-ROUTINE MAINT.	157,110.00	157,110.00	135,261.05	-1,548.32	0.00	21,848.95	86.1
TRAFFIC SERVICES	20,780.00	20,780.00	10,291.37	426.70	0.00	10,488.63	49.5
SNOW PLOWING	78,650.00	78,650.00	51,580.69	14,479.68	0.00	27,069.31	65.6
SNOW REMOVAL	8,000.00	8,000.00	65.81	0.00	0.00	7,934.19	0.8
TRANSFER BETWEEN FUNDS	70,000.00	70,000.00	10,769.07	10,769.07	0.00	59,230.93	15.4
STORM SEWER	7,132.00	7,132.00	4,840.46	916.05	0.00	2,291.54	67.9
Expenditures	459,787.00	459,787.00	266,762.15	31,928.31	0.00	193,024.85	58.0

Fund: 203 - LOCAL STREETS

Expenditures

ACCOUNTANT	3,200.00	3,200.00	2,800.00	2,800.00	0.00	400.00	87.5
CONSTRUCTION	97,510.00	97,510.00	10,769.07	10,769.07	0.00	86,740.93	11.0
STREET-ROUTINE MAINT.	149,065.00	149,065.00	121,226.74	-1,370.72	0.00	27,838.26	81.3
TRAFFIC SERVICES	6,100.00	6,100.00	5,444.51	75.56	0.00	655.49	89.3
SNOW PLOWING	77,350.00	77,350.00	40,195.07	13,854.63	0.00	37,154.93	52.0
STORM SEWER	12,598.00	12,598.00	12,860.63	679.38	0.00	-262.63	102.1
Expenditures	345,823.00	345,823.00	193,296.02	26,807.92	0.00	152,526.98	55.9

EXPENDITURE REPORT
FINANCIAL REPORT FOR MAY 2012

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City of South Lyon

For the Period: 7/1/2011 to 5/31/2012

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 592 - WATER & SEWER

Expenditures

WATER / REPAIR	131,425.00	131,425.00	66,747.79	5,012.54	0.00	64,677.21	50.8
SEWER / REPAIR	87,870.00	87,870.00	81,360.13	8,255.01	0.00	6,509.87	92.6
REFUSE COLLECTION	469,600.00	469,600.00	426,001.78	38,759.06	0.00	43,598.22	90.7
WATER	850,370.00	850,370.00	1,275,170.07	107,027.31	0.00	-424,800.07	150.0
WASTEWATER	1,161,829.00	1,161,829.00	1,725,971.21	192,382.40	0.00	-564,142.21	148.6
Expenditures	2,701,094.00	2,701,094.00	3,575,250.98	351,436.32	0.00	-874,156.98	132.4

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BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
58542	05/17/2012	Printed		3602	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURNC #007006071-0002	34,894.72
58543	05/17/2012	Printed		0035	BOOTH PATTERSON	POLICE PROSECUTIONS	2,527.00
58544	05/17/2012	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	253.85
58545	05/17/2012	Printed		3442	CMC TELECOM, INC.	PHONE SERVICE	1,756.43
58546	05/17/2012	Printed		0998	CONSUMERS ENERGY	WW #1000-0025-3920; -4636-5217	1,130.45
58547	05/17/2012	Printed		2406	DICK'S ELECTRIC, INC.	LIGHT FIXTURE REPAIR	90.00
58548	05/17/2012	Printed		1043	DONNER SIGNS	VOLUNTEER PK SGNS; CTY HL ADDR	1,426.60
58549	05/17/2012	Printed		0084	DUNCAN DISPOSAL SYSTEMS, LLC	DUMPSTERS/RECYCLING - MAY	39,165.39
58550	05/17/2012	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL CLAIMS PROCESS FUNDING	13,958.57
58551	05/17/2012	Printed		3450	FAMILY CLEANING COMPANY	PD FLOOR MAINTENANCE	75.00
58552	05/17/2012	Printed		1991	INTERNATIONAL CODE COUNCIL INC	BUILDING PERMIT FORMS	127.00
58553	05/17/2012	Printed		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS	267.10
58554	05/17/2012	Printed		3927	KEMPHER CONSTRUCTION	NEW BALLFIELD CONSTRUCTION	12,467.00
58555	05/17/2012	Printed		0966	KROPF MECHANICAL SERVICE CO.	SPRING HVAC INSPECTION	400.00
58556	05/17/2012	Printed		4998	KV SPORTS	BASES FOR NEW BALL FIELD	529.59
58557	05/17/2012	Printed		3800	LSL PLANNING, INC.	MASTERPLAN FEES	2,148.08
58558	05/17/2012	Printed		1509	MARTIN'S DO IT BEST	FLAG POLE REPAIR PARTS	22.45
58559	05/17/2012	Printed		1070	MICHIGAN DEPT. OF TRANSPORTATI	SOUTHWEST CONNECTOR	111,432.23
58560	05/17/2012	Printed		0470	MISDU	PAYROLL DEDUCTION	104.35
58561	05/17/2012	Printed		2380	OAKLAND COMMUNITY COLLEGE	ADVANCED POLICE TRAINING	200.00
58562	05/17/2012	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	WEED NOTICE	141.60
58563	05/17/2012	Printed		0218	PARKSIDE CLEANERS	RUGS	86.00
58564	05/17/2012	Printed		5364	PEOPLE'S EXPRESS	TRANSPORTATION SERVICES - APR	5,065.00
58565	05/17/2012	Printed		3674	POWER'S FLOWERS	PLANTS FOR SPRING CLEAN-UP DAY	461.40
58566	05/17/2012	Printed		9065	PROVIDENCE OCCUPATIONAL	RESPIRATOR QUESTIONNAIRE REVIEW	240.00
58567	05/17/2012	Printed		5002	QUILL CORPORATION	STOP WATCHES - 2	13.58
58568	05/17/2012	Printed		5085	TONY VAN OYEN BUILDER, INC.	BUILDING BOND REFUND - B11107	500.00
58569	05/17/2012	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS	3,605.00
58570	05/17/2012	Printed		4947	JACKIE WEBSTER	VIDEOTAPE COUNCIL MTG - 5/14	50.00
58571	05/17/2012	Printed		8996	MICHAEL WITTRICK	TUITION REIMBURSEMENT	800.00
58572	05/24/2012	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	458.40
58573	05/24/2012	Printed		5291	ADVANCE URGENT CARE &	DOT PHYSICALS; DRUG SCREENING	197.00
58574	05/24/2012	Printed		5310	ARBOR SPRINGS WATER CO., INC.	WATER	56.75
58575	05/24/2012	Printed		0998	CONSUMERS ENERGY	POLICE #1000-2816-8076	955.62
58576	05/24/2012	Printed		1215	DEBORD BROS. FENCE CO.	BACKSTOP/FENCE @ NEW BALLFLDS	24,600.00
58577	05/24/2012	Printed		0317	DTE ENERGY	STREETLIGHTS	8,882.21
58578	05/24/2012	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	PHARMACY CHARGES	4,333.95
58579	05/24/2012	Printed		9939	INTERNATIONAL CODE COUNCIL	ANNUAL MEMBERSHIP FEE	125.00
58580	05/24/2012	Printed		3248	JENNIFER KNAPP	PLANNING COMM MINUTES 5/10/12	75.00
58581	05/24/2012	Printed		0347	ROBERT MARTIN	REIMBURSE PETTY CASH	63.25
58582	05/24/2012	Printed		9834	WOODROW MATNEY	CUSTODIAL SERVICES AT DEPOT	684.00
58583	05/24/2012	Printed		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,612.54
58584	05/24/2012	Printed		5235	MFSIA	ANNUAL MEMBERSHIP DUES	70.00
58585	05/24/2012	Printed		0173	MICHIGAN MUNICIPAL LEAGUE	POLICY PREMIUM 7/1/12 - 7/1/13	41,840.00
58586	05/24/2012	Printed		5294	DAVID M. MURPHY	VEHICLE ALLOWANCE - MAY	350.00
58587	05/24/2012	Printed		0218	PARKSIDE CLEANERS	RUGS	43.00

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
58588	05/24/2012	Printed		0462	PETER'S TRUE VALUE HARDWARE	SCREEN REPAIR; STORAGE BINS	2,263.10
58589	05/24/2012	Printed		3808	WALLACE QUALLS	ELECT INSPECTOR'S PAY MAR-APR	605.25
58590	05/24/2012	Printed		2146	JAMES R. SHEKELL	REIMBURSE EMT LICENSE FEE	70.00
58591	05/24/2012	Printed		5282	SOUTHEASTERN EQUIPMENT CO INC	SWEEPER DOORS	525.89
58592	05/24/2012	Printed		1732	STANDARD INSURANCE COMPANY	LIFE & DISABILITY INSURANCE	2,541.65
58593	05/24/2012	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL - 318 W. LAKE ST	52.00
58594	05/24/2012	Printed		3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 4/15 - 5/15	1,636.62
58595	05/24/2012	Printed		0589	JOSEPH VELTRI	REIMBURSE HEALTH INSUR - MAY	427.56
58596	05/31/2012	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS	552.00
58597	05/31/2012	Printed		5374	AT&T MOBILITY	MOBILE PHONE SRVC 4/20 - 5/19	484.05
58598	05/31/2012	Printed		2431	AT&T*	FIRE #248-R01-1393-046-3	432.46
58599	05/31/2012	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	18.51
58600	05/31/2012	Printed		0364	DOUGLAS BAAKI	UNIFORM ALLOWANCE	250.00
58601	05/31/2012	Printed		0708	AUDRA BAKER	UNIFORM ALLOWANCE	250.00
58602	05/31/2012	Printed		1110	JARED BAKER	UNIFORM ALLOWANCE	250.00
58603	05/31/2012	Printed		3219	RONALD BARBOUR	UNIFORM ALLOWANCE	250.00
58604	05/31/2012	Printed		3019	BIFANO EYE CARE	EYE CARE COVERAGE - MAY	337.50
58605	05/31/2012	Printed		9915	BROADSTRIPE	WATER DEPT INTERNET SERVICE	162.66
58606	05/31/2012	Printed		0465	TRACY BROOKS	UNIFORM ALLOWANCE	250.00
58607	05/31/2012	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	253.85
58608	05/31/2012	Printed		3929	TRACY CHAMBERLAIN	ICE WATER RESCUE TRAINING	125.00
58609	05/31/2012	Printed		0859	LLOYD COLLINS	UNIFORM ALLOWANCE	250.00
58610	05/31/2012	Printed		0584	DTE ENERGY	POLICE/FIRE #3464-713-0001-9	927.03
58611	05/31/2012	Printed		0584	DTE ENERGY	CITY HALL #1940-912-0003-1	1,630.67
58612	05/31/2012	Printed		1633	CHRISTOPHER FAUGHT	UNIFORM ALLOWANCE	250.00
58613	05/31/2012	Printed		3475	GRAPHIC VISIONS, INC.	FARMERS MARKET SPONSOR SIGNS	360.00
58614	05/31/2012	Printed		2545	SEAN S. HOYDIC	UNIFORM ALLOWANCE	250.00
58615	05/31/2012	Printed		11050	CRAIG JOHNSTON	REIMBURSE EMT EXAM FEE	70.00
58616	05/31/2012	Printed		3931	LANDSCAPE DESIGN & ASSOC. LLC	FLOWERS FOR HANGING BASKETS	1,625.00
58617	05/31/2012	Printed		3787	MICHIGAN ASSOC OF FIREFIGHTERS	PAYROLL DEDUCTIONS	500.00
58618	05/31/2012	Printed		0470	MISDU	PAYROLL DEDUCTION	160.04
58619	05/31/2012	Printed		3928	OAKLAND COMMUNITY COLLEGE*	ADVANCED POLICE TRAINING-SROUF	225.00
58620	05/31/2012	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS	641.08
58621	05/31/2012	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS	226.25
58622	05/31/2012	Printed		1634	TIMOTHY RAAP	UNIFORM ALLOWANCE	250.00
58623	05/31/2012	Printed		0213	ROAD COMMISSION FOR OAKLAND	COLD PATCH	153.72
58624	05/31/2012	Printed		0055	SAM'S CLUB DIRECT	MISC SUPPLIES	506.14
58625	05/31/2012	Printed		3009	SCHINDLER ELEVATOR CORP.	MAINTENANCE BILLING 6/01-8/31	384.66
58626	05/31/2012	Printed		0236	CHRISTOPHER SEDERLUND	UNIFORM ALLOWANCE	250.00
58627	05/31/2012	Printed		0226	ROGER S. SHARPE	UNIFORM ALLOWANCE	250.00
58628	05/31/2012	Printed		2405	CHRISTOPHER SOVIK	UNIFORM ALLOWANCE	250.00
58629	05/31/2012	Printed		3932	ANGELA SPIERLING	PERFORMANCE @ FARM MKT 5/23	150.00
58630	05/31/2012	Printed		0831	TONY SROUFE	UNIFORM ALLOWANCE	250.00
58631	05/31/2012	Printed		9800	TRAVIS STEVENS	UNIFORM ALLOWANCE	250.00
58632	05/31/2012	Printed		1465	TERMINEX PROCESSING CENTER	PEST CONTROL- 318 W LAKE ST	52.00
58633	05/31/2012	Printed		0768	JOHN TOMANEK	UNIFORM ALLOWANCE	250.00
58634	05/31/2012	Printed		3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 5/15 - 6/15	1,804.03
58635	05/31/2012	Printed		3924	ULTRA UNLIMITED SERVICES, INC.	ORDINANCE MOWING	108.50

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Checks							
58636	05/31/2012	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS	3,605.00
58637	05/31/2012	Printed		1211	TIMOTHY WALTON	UNIFORM ALLOWANCE	250.00
58638	05/31/2012	Printed		8996	MICHAEL WITTROCK	UNIFORM ALLOWANCE	250.00
58639	05/31/2012	Printed		3933	WONDER JUMP, INC.	BOUNCE HOUSE @ FARM MKT 5/23	100.00
58640	05/31/2012	Printed		2629	JULIE ZEMKE	MILEAGE TO OAK CTY; REGIST FEE	67.74
58641	06/07/2012	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	381.83
58642	06/07/2012	Printed		5310	ARBOR SPRINGS WATER CO., INC.	15 GALS WATER; RENTAL FEE	29.97
58643	06/07/2012	Printed		3937	ARTEX PAINTING COMPANY, INC.	PAINT 53 DOWNTOWN LIGHT POLES	4,717.00
58644	06/07/2012	Printed		5264	BUSCH'S	MISC SUPPLIES	158.40
58645	06/07/2012	Printed		3935	CIB PLANNING	RETAINER; PROJECTS/OTHER TASKS	2,662.50
58646	06/07/2012	Printed		0059	CITY OF NOVI TREASURER	DISPATCH SERVICE 3/1 - 6/30	32,858.31
58647	06/07/2012	Printed		5403	KRISTEN DELANEY	MASTER PLAN MEETING SUPPLIES	29.81
58648	06/07/2012	Printed		3755	BEVERLY DIXSON	COUNCIL PAY - MAY2012	180.00
58649	06/07/2012	Printed		1043	DONNER SIGNS	PARK RULES SIGNS	388.60
58650	06/07/2012	Printed		0584	DTE ENERGY	FIRE #1940-912-0002-3	1,933.09
58651	06/07/2012	Printed		0317	DTE ENERGY	WATER/WW # -3664-0; -3665-7	27,362.07
58652	06/07/2012	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	PHARMACY CHARGES	2,787.10
58653	06/07/2012	Printed		9432	HSBC BUSINESS SOLUTIONS	SUPPLIES FOR CLEAN-UP DAY	319.16
58654	06/07/2012	Printed		2470	CRAIG KASKA	REIMBURSE DRIVER'S LICENSE FEE	65.00
58655	06/07/2012	Printed		2586	GLENN KIVELL	COUNCIL PAY - MAY 2012	180.00
58656	06/07/2012	Printed		3248	JENNIFER KNAPP	PLAN COMM MTG MINUTES - 5/31	75.00
58657	06/07/2012	Printed		1756	ERIN KOPKOWSKI	COUNCIL PAY - MAY 2012	180.00
58658	06/07/2012	Printed		3398	MICHAEL KRAMER	COUNCIL PAY - MAY 2012	180.00
58659	06/07/2012	Printed		9778	LEXISNEXIS	CONTRACT FEE - MAY 2012	30.00
58660	06/07/2012	Printed		1509	MARTIN'S DO IT BEST	CLEAN UP DAY SUPPLIES	341.42
58661	06/07/2012	Printed		3465	OAKLAND CTY PARKS & RECREATION	STAGE RENTAL FOR 7/28/12	350.00
58662	06/07/2012	Printed		1199	PNC BANK	MISC DDA & ADMIN ITEMS	1,210.44
58663	06/07/2012	Printed		3804	RICOH USA, INC.	COPIER MAINT & COPY CHARGES	382.08
58664	06/07/2012	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT - APRIL	207.77
58665	06/07/2012	Printed		3756	JOSEPH RYZYI	COUNCIL PAY - MAY 2012	180.00
58666	06/07/2012	Printed		3596	THE UPS STORE	SHIPPING - LEVEL CNTRLR REPAIR	121.45
58667	06/07/2012	Printed		5085	TONY VAN OYEN BUILDER, INC.	BUILDING BOND REFUND #B11122	500.00
58668	06/07/2012	Printed		3459	ROSEANA TWITCHELL	WEDDING COORDINATOR SERVICES	262.50
58669	06/07/2012	Printed		3936	UNITED STATES TREASURY*	PAYROLL DEDUCTION	112.50
58670	06/07/2012	Printed		5552	US BANK	BLDG AUTHOR BONDS - AGENT FEES	262.50
58671	06/07/2012	Printed		1552	TEDD WALLACE	MAYOR/COUNCIL PAY - MAY 2012	220.00
58672	06/07/2012	Printed		1378	HARVEY WEDELL	COUNCIL PAY - MAY 2012	180.00
58673	06/07/2012	Printed		3459	ROSEANA TWITCHELL	MARKETMASTER SRVCS 5/30/12	187.50
58674	06/07/2012	Printed		3936	UNITED STATES TREASURY*	PAYROLL DEDUCTION	67.50

Total Checks: 133

Checks Total (excluding void checks):

428,423.57

Total Payments: 133

Bank Total (excluding void checks):

428,423.57

Total Payments: 133

Grand Total (excluding void checks):

428,423.57

AGENDA NOTE

New Business: Item #1

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Chief Collins

AGENDA TOPIC: Brown's Root Beer Cruise

EXPLANATION OF TOPIC: Brown's Root Beer and Sandwich Shop is planning a Classic Car Cruise for Saturday, July 14, 2012. Mr. Ed Brown has requested the closure of McHattie Street between Pontiac Trail and South Lyon Collision from 4:30 p.m. to 10:00 p.m. to facilitate the event.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Block Party Application, Insurance Certificate, memo from Chief Collins

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the requested road closure.

RECOMMENDATION: Approve the requested road closure.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the closure of McHattie Street between Pontiac Trail and South Lyon Collision on July 14, 2012 from 4:30 p.m. to 10:00 p.m.



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

OLD HARMLESS
PROOF/ENS

BLOCK PARTY APPLICATION

Date Application Submitted: 3-27-12 Requested Block-off Date: 7-14-12 Store
Applicant / Contact's Name: ED BROWN PH #: 248 437 6376
Applicant Address: 399 S. LAFAYETTE
BROWNS ROOT BEER
Block-off Time: 4:30 pm Block-off removal Time: 10:00 pm
Street Names to be blocked off: MC HATTIE FROM LAFAYETTE
TO SOUTH LYON COLLISION

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

ED HAS OUR PERMISSION TO BLOCK MC HATTIE STREET
V.F.W. COMMANDER MIKE GORDON
V.F.W. BAR MANAGER RENEE HATFIELD
RENEE HATFIELD

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.

ED BROWN BROWN BROWN
Applicant's SIGNATURE

APPROVED ☒

DENIED ☐

Chief Lloyd T. Collins 05/24/12
Lloyd T. Collins, Chief of Police



CERTIFICATE OF LIABILITY INSURANCE

BROWN-2

OP ID: DD

DATE (MM/DD/YYYY)

05/18/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Caviston Agency, Inc. 864 S Main St. Plymouth, MI 48170 Fred Field	734-455-8120 734-455-8144	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED Brown's Root Beer & Sandwich Shop, LLC 339 S Lafayette St South Lyon, MI 48178-1407		INSURER(S) AFFORDING COVERAGE INSURER A: National Specialty Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC #	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		NSQ1764041	07/14/12	07/15/12	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ Excluded
							PERSONAL & ADV INJURY \$ 1,000,000
	GENERAL AGGREGATE \$ 2,000,000						
	PRODUCTS - COMP/OP AGG \$ 2,000,000						
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						
	<input type="checkbox"/> CLAIMS-MADE						
	DED						WC STATU-TORY LIMITS
	RETENTION \$						OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						E.L. EACH ACCIDENT \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Special Event 7/14/12
City of South Lyon, all elected officials, employees, volunteers, board
commission and/or authorities and board members including employees and
volunteers there of

CERTIFICATE HOLDER

CITY062

City of South Lyon
Attn David Murphy
335 S. Warren
South Lyon, MI 48178

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Fred Field

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CRUISE is BACK

JULY 14, 2012

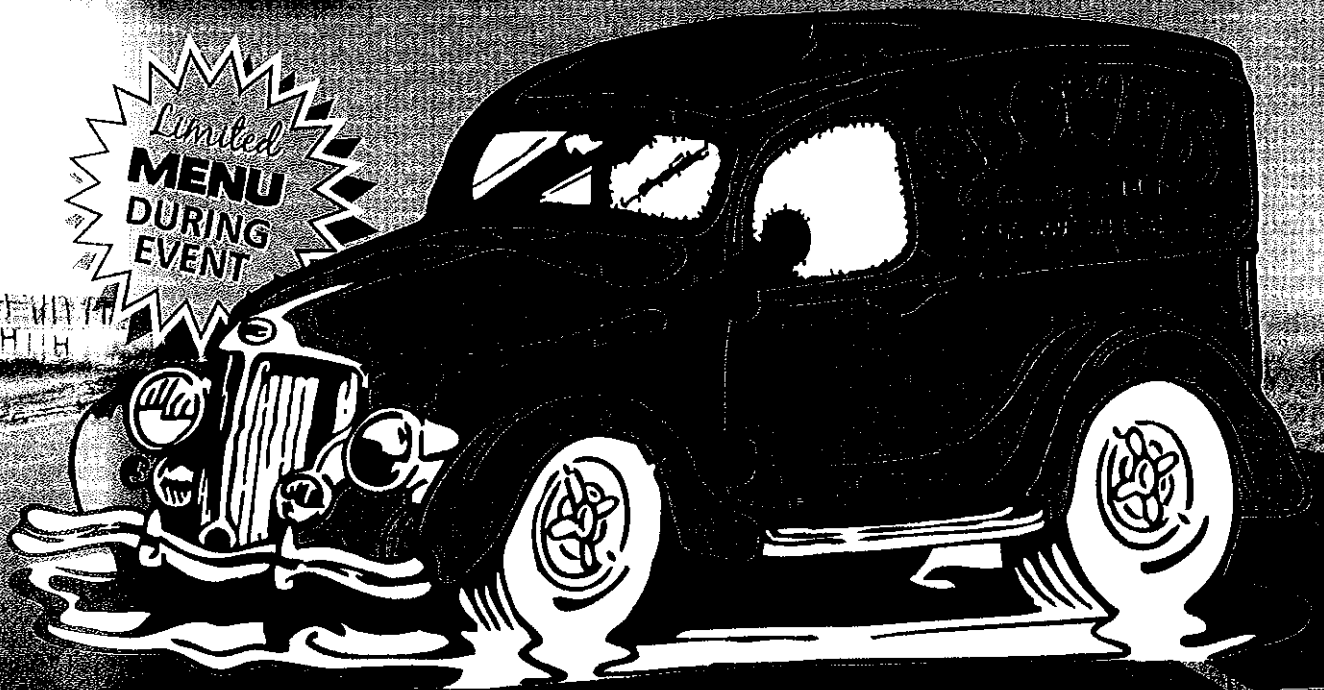
ENTERTAINMENT BY

Billy Mack and the Juke Joint Johnnies

SPONSORED BY BROWN'S ROOT BEER AND BULLET DISTRIBUTORS

FROM TOWN OF THE COWTOWN CRUISE TO PARK PLUGS

5:30-9:30 IF RAIN, BAND WILL BE INSIDE AT VFW HALL



FOR MORE INFORMATION VISIT US AT WWW.BROWNSROOTBEER.COM OR JOIN US ON FACEBOOK 
PRINTING DONATED BY BY QUICK SILVER MARKETING SOLUTIONS

David Murphy

From: Collins, Chief [chief@southlyonpolice.com]
Sent: Thursday, May 24, 2012 2:23 PM
To: Dave Murphy
Cc: Bob Martin; Julie Zemke; Mike Kennedy; Steve Sharpe
Subject: Agenda Item - Brown's Cruise 2012
Attachments: Agenda Note.Brown's Cruise.2012.doc; Brown's Cruise.2012.doc; Brown'sCruise.app.ins.pdf

Dave,

Please consider the attached information for inclusion on the City Council agenda for the meeting on June 11, 2012.

Thank you,

Lloyd

Lloyd T. Collins
Chief of Police
South Lyon P.D.
248.437.1773
fax 248.437.0463
chief@southlyonpolice.com

AGENDA NOTE

New Business: Item #

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Chief Collins

AGENDA TOPIC: Brown's Root Beer Cruise

EXPLANATION OF TOPIC: Brown's Root Beer and Sandwich Shop is planning a Classic Car Cruise for Saturday, July 14, 2012. Mr. Ed Brown has requested the closure of McHattie Street between Pontiac Trail and South Lyon Collision from 4:30 p.m. to 10:00 p.m. to facilitate the event.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Block Party Application, Insurance Certificate, memo from Chief Collins

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the requested road closure.

RECOMMENDATION: Approve the requested road closure.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the closure of McHattie Street between Pontiac Trail and South Lyon Collision on July 14, 2012 from 4:30 p.m. to 10:00 p.m.

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: David Murphy, City Manager

From: Chief Lloyd T. Collins

Subject: Brown's Root Beer and Sandwich Shop Cruise Event

Date: May 24, 2012

I have received a permit request for the above-mentioned event. The Cruise is planned for Saturday, July 14, 2012. The event organizer, Mr. Ed Brown, has requested the closure of McHattie Street between Pontiac Trail and South Lyon Collision from 4:30 p.m. to 10:00 p.m.

The Police Department will work closely with event organizers and city staff to facilitate the event and control traffic. Therefore, I have approved the request and have so notified the organizer. I have attached a copy of the application and approval for your review, and for inclusion on the City Council agenda, relative to the requested road closure.

c: Lt. Steve Sharpe
Julie Zemke, Clerk/Treasurer
Bob Martin, DPW
Chief Mike Kennedy, SLFD



CERTIFICATE OF LIABILITY INSURANCE

BROWN-2

OP ID: DD

DATE (MM/DD/YYYY)

05/18/12

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PRODUCER Caviston Agency, Inc. 864 S Main St. Plymouth, MI 48170 Fred Field		734-455-8120 734-455-6144	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
INSURED Brown's Root Beer & Sandwich Shop, LLC 339 S Lafayette St South Lyon, MI 48178-1407		INSURER(S) AFFORDING COVERAGE INSURER A: National Specialty Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		NSQ1764041	07/14/12	07/15/12	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ Excluded						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Special Event 7/14/12

City of South Lyon, all elected officials, employees, volunteers, board commission and/or authorities and board members including employees and volunteers there of

CERTIFICATE HOLDER**CANCELLATION**

CITY062

City of South Lyon
Attn David Murphy
335 S. Warren
South Lyon, MI 48178

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Fred Field

AGENDA NOTE

New Business: Item #2

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: July 2012 Blues, Brews and Brats

EXPLANATION OF TOPIC: The South Lyon Chamber of Commerce is requesting approval for their Blues, Brews and Brats event, which includes musical entertainment, food vendors, and a beer tent. City Council approval is necessary to authorize the requested road closure.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo from Chief Collins, Block Party Application, Beer Tent/Stage Map, Road Closure Approval, Road Closure Signature List, Certificates of Insurance, Hold Harmless Agreement.

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve the requested road closure.

RECOMMENDATION: Approve the requested road closure.

SUGGESTED MOTION:

Motion by _____, supported by _____

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Blues, Brews and Brats Event from July 28 until July 29, 2012 and the related road closures: Lafayette Street between Lake Street and Liberty Street; from 12:00 noon on July 28 until 1:00 a.m. on July 29, 2012; and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

06/11/12

SOUTH LYON POLICE DEPARTMENT

Lloyd T. Collins
Chief



Memorandum

To: David Murphy, City Manager

From: Chief Lloyd T. Collins

Subject: Blues, Brews and Brats Event

Date: May 25, 2012

I have received a permit request from the South Lyon Area Chamber of Commerce for the Blues, Brews, and Brats event, which is scheduled for Saturday, July 28, 2012 starting at 12:00 p.m. and ending on July 29, 2012 at 1:00 a.m. I have reviewed the proposed plan, and find that it is acceptable.

Therefore, I have approved the request and have so notified the organizers. The Police Department will work closely with event organizers and city staff to facilitate a safe and successful event. I have attached a copy of the application information, and approval, for your review and for inclusion on the City Council agenda relative to the necessary road closures.

c: Lt. Steve Sharpe
Bob Martin, DPW Superintendent
Julie Zemke, Clerk/Treasurer
Chief Mike Kennedy, SLFD
Kristen Delaney, Dir. Commun. & Econ. Dev.

Motion by _____, supported by _____

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Blues, Brews and Brats event on July 28 and July 29, 2012 and the related road closures: Lafayette Street between Lake Street and Liberty Street; from 12:00 p.m. on July 28 until 1:00 a.m. on July 29, 2012.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of June 11, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Julie C. Zemke
City Clerk/Treasurer



SOUTH LYON POLICE DEPARTMENT

219 Whipple
South Lyon, Michigan 48178
Ph: (248)437-1773 / Fax: (248)437-0459
Lloyd T. Collins
Chief of Police

BLOCK PARTY APPLICATION

Date Application Submitted: 5/18/2012 Requested Block-off Date: 7/28/2012
Applicant / Contact's Name: SLA CHAMBER OF COMM. PH #: 248 437 3257
Applicant Address: 127 N. LAFAYETTE ST, SOUTH LYON MI 48178
CONTACT: KIM THOMPSON.

Block-off Time: 12 PM Block-off removal Time: 1 AM
Street Names to be blocked off: S. LAFAYETTE BETWEEN LAKE
AND LIBERTY STREETS.

"Blues, Brews and Brats" etc

1) Print ALL LAST NAMES and ADDRESSES participating in the Block Party. (ALL residents within the blocked-off area must agree to the block-off)

PLEASE SEE ATTACHED

2) ATTACH sheet of paper with SIGNATURES and ADDRESSES of all residents agreeing to the Block Party.




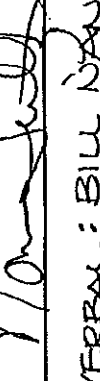
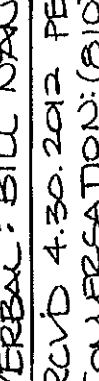
Kim Thompson.
Applicant's SIGNATURE

APPROVED [☒] DENIED [☐]

Chief Lloyd T. Collins 05/25/12
Lloyd T. Collins, Chief of Police

BLUES BREWS BRATS

The South Lyon Area Chamber of Commerce is hosting an event on Saturday, July 28, 2012. The event, titled Blues, Brews and Brats, will include a single stage with live music, a beer tent and a food court where local restaurants will compete in a Best Brat contest. Event hours are 4pm - 11pm. We respectfully ask for your agreement in our request to close South Lafayette (Pontiac Trail) between Lake Street (10 Mile) and Liberty Street from 12pm until 1am. Thank you.

BUSINESS NAME	BUSINESS ADDRESS	CITY, STATE	SIGNATURE
The Tuscan Café	101 S. Lafayette Street	South Lyon, MI	
Glazy Days	101 S. Lafayette Street	South Lyon, MI	
US Post Office	111 S. Lafayette Street	South Lyon, MI	
Norm's Total Automotive	115 W. Lake Street	South Lyon, MI	
South Lyon Sweetwater & IGA	106 S. Lafayette Street	South Lyon, MI	

VERBAL: BILL NANNOS

RCVD 4.30.2012 PER PHONE

CONVERSATION: (810) 625-7171 cell



Chamber of Commerce
FOR THE SOUTH LYON AREA



Chamber of Commerce
FOR THE SOUTH LYON AREA

Hold Harmless Clause
Blues, Brews and Brats Street Festival
Saturday, July 28, 2012

To the fullest extent permitted by law the South Lyon Area Chamber of Commerce agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers and others working on behalf of the City of South Lyon against any and all claims, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

Gary Childs
President
South Lyon Area Chamber of Commerce

3/29/12
Date



CERTIFICATE OF LIABILITY INSURANCE

SOUTH-3

OP ID: DR

DATE (MM/DD/YYYY)
05/18/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Hartland Insurance Agency Inc. PO Box 129 Hartland, MI 48353-0129 James W. Campbell	810-632-5161 810-632-6776	CONTACT NAME: PHONE (A/C No. Ext): FAX (A/C No.): E-MAIL ADDRESS:	INSURER(S) AFFORDING COVERAGE INSURER A: National Specialty Insurance INSURER B: Citizens INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 15350 31534
INSURED South Lyon Area Chamber of Com 127 N Lafayette Street South Lyon, MI 48178				

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC		NSQ1425338	05/01/12	05/01/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		NSQ1425338	05/01/12	05/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	WDH9191287	06/24/11	06/24/12	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability		TO BE DETERMINED	07/28/12	07/28/12	Liqr Liab 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITYSO3

City of South Lyon
335 S Warren Rd
South Lyon, MI 48178

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
James W. Campbell

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West Bend Mutual Insurance Company
1900 S. 18th Avenue | West Bend, WI 53095

CUSTOMER NO. 0110522673

R N78

POLICY NUMBER NSQ 1425338 01

RENEWAL

INSURED NAME: SOUTH LYON AREA CHAMBER OF

ADDITIONAL INTEREST

VARIOUS LOCATIONS
THE CITY OF SOUTH LYON, ALL
ELECTED AND (SEE EXT)
335 S WARREN ST
SOUTH LYON, MI
48178
FORM CG2026 APPLIES
DESIGNATED PERSON OR ORGANIZTN
*ADDITIONAL INSURED

LOCATION 0001
3700 GRAND RIVER
ASSOCIATION, LLC
122 W LAKE ST
SOUTH LYON, MI
48178
FORM CG2011 APPLIES
MANAGERS OR LESSORS OF PREMISE
*ADDITIONAL INSURED



CUSTOMER NO. 0110522673

R N78

Commercial Lines Policy

POLICY NUMBER: NSQ 1425338 01

RENEWAL

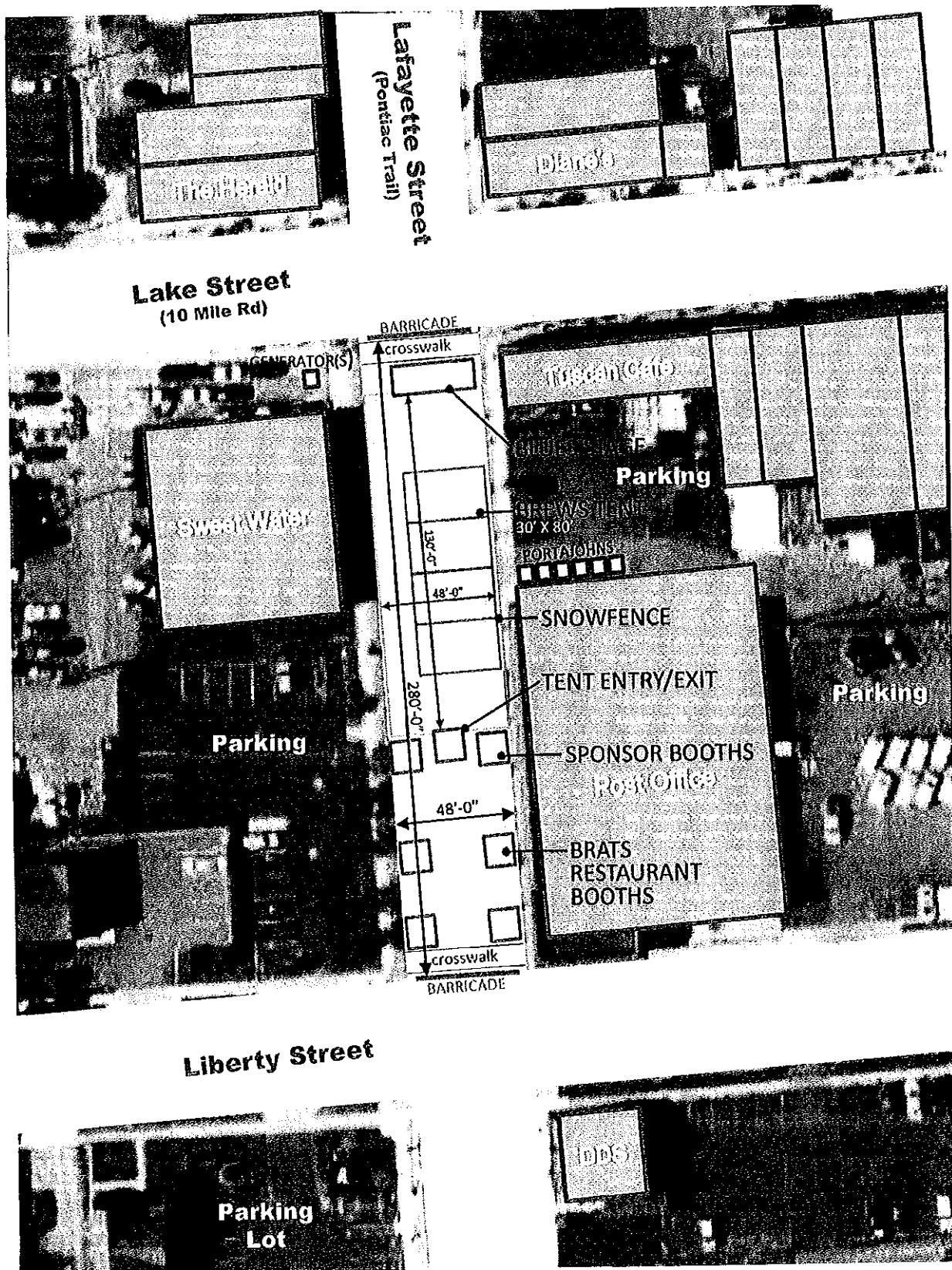
INSURED NAME: SOUTH LYON AREA CHAMBER OF

NAME EXTENSION - ADDITIONAL INSURED:

FORM CG2026 APPLIES

THE CITY OF SOUTH LYON, ALL ELECTED AND APPOINTED OFFICIALS, ALL EMPLOYEES AND
VOLUNTEERS, ALL BOARDS, COMMISSIONS, AND/OR AUTHORITIES AND BOARD MEMBERS,
INCLUDING EMPLOYEES AND VOLUNTEERS
335 S WARREN ST
SOUTH LYON, MI 48178

Blues Brews and Brats
Saturday, July 28, 2012 4-11pm
Downtown South Lyon



South Lyon Area Chamber of Commerce
Kim Thompson (Ex. Director): 248-437-3257

AGENDA NOTE

New Business: Item #3

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: City Clerk/Treasurer

AGENDA TOPIC: Agreement for Tax Collection for the South Lyon Schools

EXPLANATION OF TOPIC: As with prior years, the South Lyon Board of Education is requesting that the City of South Lyon collect the district's property taxes for the 2012 tax season. In exchange for us collecting those taxes, the Schools agree that any interest generated shall be retained by the City. The City distributes their share on the 1st and 15th of each month.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed Agreement between the City of South Lyon and the South Lyon Community Schools for collection of the 2012 taxes and request by the South Lyon Community School Board.

POSSIBLE COURSES OF ACTION: Approve/Not Approve the agreement between the City of South Lyon and the South Lyon Community Schools

RECOMMENDATION: Approve the Agreement between the City of South Lyon and the South Lyon Community Schools

SUGGESTED MOTION: Motion by _____, supported by _____ To approve the Agreement between the City of South Lyon and the South Lyon Community Schools for the 2012 tax season as presented

AGREEMENT FOR TAX COLLECTION

This Agreement is made this ____ day of _____, 2012 by and between the City of South Lyon and the South Lyon Community Schools.

WHEREAS, Section 43 of the General Property Tax Law of the State of Michigan provides for the establishment by agreement of an alternate schedule for delivery of tax collections; and

WHEREAS, it is the desire of the parties to minimize the expense and record keeping with regard to delivery of the tax collection.

NOW, THEREFORE, in consideration of the mutual understanding herein contained, it is agreed as follows:

- Delivery of tax collections for the year 2012 shall continue in accordance with Section 43 schedule, and interest thereon generated in the hands of the City Treasurer shall be retained by the City.
- Delivery of tax collection shall occur as required by State Law, and the regulations of the Department of Treasury, and interest generated thereon while in the hands of the City Treasurer shall be retained by the City.
- That in consideration of the City retaining interest earned on tax collections received by it, the City shall not require any payment from the South Lyon Community Schools.
- That the parties agree that this agreement shall remain in full force and effect unless terminated by either party upon six (6) months written notice to the other.

IN WITNESS WHEREOF, the parties have executed this agreement on _____, _____ 2012

City of South Lyon

South Lyon Community Schools

Julie C. Zemke
City Clerk/Treasurer

James Graham
Asst. Supt. For Business and Finance

South Lyon Community Schools

345 South Warren • South Lyon, Michigan • 48178



James Graham, RSBA
Assistant Superintendent for Business and Finance
E-mail: grahamj@southlyon.k12.mi.us
Phone: (248) 573-8119
Fax: (248) 437-8136

December 9, 2011

City of South Lyon
Attn: Treasurer's Office
325 S. Warren
South Lyon, MI 48178

Dear Treasurer:

Please find enclosed a copy of the resolution adopted on December 5, 2011, whereby the Board of Education of South Lyon Community Schools has determined to impose a summer property tax levy in 2012 of all school property taxes, including debt service.

As with prior years, the Board of Education requests that your municipality collects the District's property taxes this summer, upon property located within the boundaries of the municipality. If you agree to do so, please contact me for the purpose of negotiating an agreement for the reasonable expenses of the collection of the District's summer tax levy.

Please feel free to contact me if you have any questions.

Sincerely,

James R. Graham
Asst. Supt. for Business and Finance

Enclosure

Mission Statement

In support of our community, the mission of the South Lyon Community Schools is to provide the highest quality educational process so that all students can excel as individuals and become contributing members of society.

SOUTH LYON COMMUNITY SCHOOLS
Board of Education Resolution
2012 SUMMER TAXES

South Lyon Community Schools, Oakland, Washtenaw and Livingston Counties,
Michigan.

A regular meeting of the Board of Education of said district was held in the South Lyon City and School Administration Building on the 5th day of December 2011, at 7:15 o'clock, p.m.

The meeting was called to order by Doug Curry, President.

Present: Members Don Beagle, Steve Brummer, Doug Curry, Greg Downey,
Ann Knauer-Bizer, Cindy Orendach, David Taulbee
Absent: Members None

The following preamble and resolution were offered by Member David Taulbee and supported by Member Steve Brummer.

WHEREAS, the Board of Education by resolution of December 5, 1994, determined to impose a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1982 PA 333, hereby invokes for the 2012-2013 fiscal year its previously adopted ongoing resolution imposing a summer property tax levy of 100% of school property taxes, including debt service, upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education and requests each city and township in which this district is located to collect those taxes.

2. The Superintendent or his designee is authorized and directed to forward to the governing body of each city and township in which this district is located a copy of the Board's resolution imposing a 100% summer property tax levy on an ongoing basis, and a copy of this resolution requesting that each such city and township agree to collect the 100% summer tax levy of 2012. Such forwarding of the resolutions and the requests to collect the 100% summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 2012.

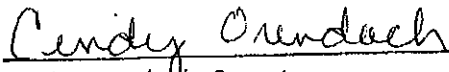
3. Pursuant to and in accordance with Section 1613(1) of the School Code, the Superintendent or his designee is authorized and directed to negotiate on behalf of this district with the governing body of each city and township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

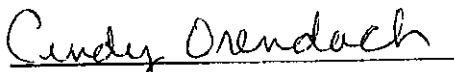
Ayes: Taulbee, Brummer, Knauer-Bizer, Beagle, Downey,
Orendach, Curry

Nays: None

Motion Passed: 7-0.


Cindy Orendach, Secretary
Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of South Lyon Community Schools, Oakland, Washtenaw and Livingston Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on December 5, 2011, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.


Cindy Orendach, Secretary
Board of Education

AGENDA NOTE

New Business: Item #4

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: Agreement with the South Lyon Community Schools for the Senior Citizen Programs

EXPLANATION OF TOPIC: The agreement with the South Lyon Community Schools for the Senior Citizen Program has been an ongoing commitment by the City for many years. The City's financial portion is 5% for a total contribution of \$43,842 and is paid in two equal installments on July 1, 2012 and January 1, 2013. The Townships of Green Oak and Lyon also contribute based on the percentage of per capita membership, averaged over the five preceding years.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Agreement between the City of South Lyon and the South Lyon Community Schools.

POSSIBLE COURSES OF ACTION: Approve/ do not approve the agreement with the South Lyon Community Schools for Senior Citizen Programs for the period July 1, 2012 through June 30, 2013 and contribution of \$43,842

RECOMMENDATION: Approve the agreement with the South Lyon Community Schools for Senior Citizen Programs and contribution of \$43,842

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the agreement with the South Lyon Community Schools for the Senior Citizen Programs and contribution of \$43,842

CITY OF SOUTH LYON AGREEMENT - SENIOR CITIZEN PROGRAM

This agreement made _____, by and between the South Lyon Community Schools, whose address is 345 S. Warren Street, South Lyon, Michigan, 48178, herein called "Schools" and the City of South Lyon, whose address is 335 S. Warren Street, South Lyon, Michigan, 48178, herein, called the "City".

WHEREAS, the City does not have or operate a full time senior citizen department, of full time employees to perform such services as needed to assist in senior citizen programs for the residents of the city, and

WHEREAS, Schools offer such programs and are willing to make the same available to all citizens of the City of South Lyon, and

WHEREAS, the parties have agreed to enter into an agreement whereby the Schools will provide said services for the citizens of the City of South Lyon.

NOW THEREFORE, the Schools and the City agree as follows:

- 1. The city shall contribute the sum of \$43,842.00 to the School district for senior citizen programs and services for the fiscal year July 1, 2012 through June 30, 2013 and said sum shall be paid to the school district in two (2) equal installments on July 1, 2012 and January 1, 2013.*
- 2. Municipal contributions will be based on each participating municipality's percentage of per capita membership, averaged over the five preceding years. Per Capita membership will be defined as an on-site annual registration by an eligible senior citizen. For purposes of the calculation, the 2004-05 membership numbers will not be used and the current year numbers will be based on the membership counts on or about December 31, for the 2011-2012 budget year, the calculation is as follows:*

2012-13 Contributions

City of South Lyon	\$43,842
Green Oak Township	\$19,467
Lyon Township	\$15,942
Total	\$79,251

- 3. The Schools shall provide senior citizen programs and services for the term of this agreement to all City residents.*
- 4. The Schools shall promote senior citizen programs through the public mail at least three (3) times during the term of this agreement and set forth in said mailings the programs and services to be offered and the fees to be charged therefore.*

5. *The Schools shall provide to the city not less than twice per year enrollment and/or use reports indicating the level of use of said services and programs by the residents of the City.*
6. *The Schools shall provide to the City documentation satisfactory to the City Attorney demonstrating that the Schools have obtained comprehensive general liability insurance to cover senior citizen programs in an amount and form necessary to assure that the City shall be held harmless from any claims for personal injury or program liability arising out of activities offered by and supervised by the Schools.*
7. *The sum of \$43,842.00 is allocated for each city resident to receive a one-year free membership, which would avail them of the following free services.*

*Medicare Counseling
Legal Counseling
Tax-Aide Counseling
Monthly Blood Pressure Checks
Monthly Random Blood Sugar Screenings
Consultations with the Oakland County Health Nurse
Information and Referral Service
Support Groups
Travel Discounts on Day and Extended Tours
Workshops
Special Mailings*

Members will receive one year free subscription to the center's newsletter, which is the publication of the center and is published every two months. The newsletter will be mailed directly to their homes every month.

City residents will participate free in the following programs where a fee is normally charged:

*Financial Workshops
Health Screenings
Health Related Workshops
Educational Classes
Topical Workshops*

Any remaining monies will be appropriated specially for recreational and administrative purposes for the Senior Center.

8. *The parties further agree that proposals for renewal of this agreement shall be made on or before June 1, 2012, and proposals submitted before the School Board and the City Council of the City of South Lyon prior to said date.*
9. *In the event the senior citizen program is terminated, the district will be billed back by the City on a prorated basis.*

EXECUTED between the parties on the dates indicated below.

CITY OF SOUTH LYON

BY: _____ DATE _____
TED WALLACE, Mayor

BY _____ DATE _____
JULIE ZEMKE, Clerk

SOUTH LYON COMMUNITY SCHOOLS

BY: _____ DATE _____
DR. WILLIAM PEARSON, Superintendent

BY: _____ DATE _____
JAMES GRAHAM, Asst. Supt. Business & Finance

AGENDA NOTE

News Business: Item #5

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Affirm Manager's proposed appointments to the Arts and Cultural Commission

EXPLANATION OF TOPIC: At the May 14th City Council Meeting the Council established an Arts and Cultural Commission. Notice of the openings was put on the city website and in the Herald via the article they wrote. We have received four applications from very qualified people, with three out of the four living within the City limits. I would like the Council to affirm their appointments.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Applications from the interested parties.

POSSIBLE COURSES OF ACTION: Affirm/deny the appointments of Dr. Bradley Bloom, Kelly Johnson, Linda Lemke and Kenneth Michalik to the Arts and Cultural Commission.

RECOMMENDATION: Affirm the appointment of Dr. Bradley Bloom, Kelly Johnson, Linda Lemke and Kenneth Michalik to the Arts and Cultural Commission.

SUGGESTED MOTION: Motion by _____, supported by _____ to affirm the City Manager's appointment of Dr. Bradley Bloom, Kelly Johnson, Linda Lemke and Kenneth Michalik to the Arts and Cultural Commission.



City of South Lyon
Application for Appointment

Date: May 31, 2012

Name: Dr. Bradley Bloom

Address: 10644 Aqua Lane, South Lyon,
MI 48178

Date of Birth: May 16, 1944 Telephone Number: 734-846-7491

Occupation: Retired Admin / Prof. Employer: University of MI

Education and Related Experience: Bachelor & Master of Music,
University of Michigan; Doctor of Musical Arts,
University of Iowa; Prof. of Music, Schoolcraft
College; Assoc. Dean for Administrative Affairs, UM

Are you a citizen of the United States? Y ☒ N ☐ Are you in default to the City? Y ☐ N ☒

Is a member of your family an elected official of the City? Y ☐ N ☒ If so, please print their

name: _____

Position(s) interested in:

- | | |
|---|--|
| <input type="radio"/> Planning Commission | <input type="radio"/> Zoning Board of Appeals |
| <input type="radio"/> Parks & Recreation Commission | <input type="radio"/> Historical Commission |
| <input type="radio"/> Board of Review | <input type="radio"/> Building Authority |
| <input type="radio"/> Housing Commission | <input type="radio"/> Beautification Committee |

• Cultural Arts Commission

Bradley Bloom, pg. 2

Special qualifications:

Arts production - Music, theatre, dance
Arts advisor - music, theatre, dance
Arts adjudicator - music

Describe why you are interested in this position: As a recent retiree,
I am interested in continuing my participation
in the arts through an advising capacity in
the community in which I live for the betterment
of the arts in South Lyon.

How long have you lived in South Lyon? Six years

Previous Place of Residence: Ann Arbor

References:

1. Kenneth Fischer, Executive Director,
UM Musical Society, Ann Arbor, MI
2. Glenn Kivell, South Lyon Council Member

Please print this application and mail to:

Julie Zemke, City Clerk
City of South Lyon
335 S. Warren
South Lyon, Michigan 48178

You may also copy and paste application into an e-mail message and send it the City Clerk at
jzemke@southlyonmi.org

City of South Lyon Application for Appointment

Date: 06-03-12

Name: Kelly Johnson

Address: 1102 Gallop Lane, South Lyon MI 48178

Date of Birth: 05-05-77

Telephone Number: 248-880-4416

Occupation: Freelance Interior Designer and Art Consultant

Education and Related Experience:

Bachelor of Arts with a Major in Interior Design from Michigan State University, Extensive study of Art and Architecture in Europe, 15 Years Professional Interior Design experience in furniture and fine art sales.

Are you a citizen of the United States? Yes

Are you in default to the City? No

Is a member of your family an elected official of the City? No

Position interested in: Culture and Arts Commission

Special Qualifications:

I have a diverse and well-rounded knowledge of Architecture, Design and Fine Art. Skilled in verbal and visual presentation both 2D and 3D, Team Oriented with excellent communication and people skills.

Describe why you are interested in this position:

I am interested in being a part of this commission because it will allow me to be an active part of the community while sharing my expertise and passion. I recently had an opportunity to be a part of the city wide clean-up day at Paul Baker Fountain Park: Proposing and presenting a color scheme with finished materials, Volunteering time to select supplies for the project, prepping the gazebo for volunteer day and helping to coordinate volunteers. Being a part of this project was very special and rewarding to me. I believe that if I am selected to the Culture and Arts Commission each project will be a similar experience that I am excited and proud to be a part of. I also believe that each project to come will result in the same success in execution.

How long have you lived in South Lyon?

I have lived here for a year and a half, during which time I have tried to become active in this community where I will spend my life and raise my family. I initiated this by joining the "weeding-warriors" as we call ourselves: a group of volunteers who work to maintain the appearance of the gardens and landscaping at the Historic Village. This compelled me to join the Historic Society and resulted in being appointed to the 2012 Board of Directors.

Previous Place of Residence: Taylor MI

References:

Professional - Bonnie Mansour, Owner of Art Leaders Gallery 248-539-0262

Personal – Jaime Benson, Strategic Relationship Executive at Crowe Paradis Co, 919-200-3769

Kelly René Johnson

1102 Gallop Lane, South Lyon, Michigan 48187 ♦ kellyj1623@gmail.com ♦ 248-880-4416

Profile

I am a professional with over fifteen years of design and sales experience. Experience ranges from interior design, decoration and renovation

- | | | |
|-----------------|---------------|-------------------|
| ♦ Creative | ♦ Organized | ♦ Detail Oriented |
| ♦ People Person | ♦ Team Player | ♦ Problem Solver |

Experience

Gallery Director

Art Leaders Gallery 07/10-03/11

Novi, MI

- Acted as a Design Consultant assisting clients in selection of artwork: original paintings, limited editions, sculptures, hand-blown glass, high-end accessories and unique gifts.
- Executed design wall layouts, artwork, merchandise, product placement.
- Earned the responsibility to manage staff and scheduling.

Showroom Sales Manager

Christopher Michaels Fine Carpets and Flooring, LLC 11/06-04/08

Southfield, MI

- Responsible for store sales and prospect objectives: Accumulating and reviewing client data, Using sales tools and showroom layout to maximize store promotions and marketing initiatives, Monitoring associates through the Prospect Management System, Evaluating follow-up timeliness and closing effectiveness, Overseeing customer service standards
- Acquired new associates, Coordinated training sessions, Monitored and encouraged team members, Communicated job expectations, Conducted associate performance appraisals, Prepared store schedules
- Communicated with Corporate Management with weekly status reports.

Interior Designer

Macy's North 10/04-11/06

Westland, MI

- Cultivated and maintained a personal clientele with superior follow-up organization and customer service standards.
- Translated field notes and client interactions into working drawings and solutions through research, product specifications and application of design principles.
- Assisted clients with all aspects of residential design projects: space planning, furniture, material, finish, color, art and accessory selections.

Education

Michigan State University, 2004

B.A. Interior Design, F.I.D.E.R. Accredited

East Lansing, MI

- Summer 2003 International Studies: Interior Design and Architecture in Europe
- AutoCad 2004, Drafting and Rendering 2D/3D, Board Assembly and Presentation, Universal/ADA/Barrier Free Principles, Sustainable and Green Design
- Language Skills: Conversational French

Schoolcraft College

Professional Development Course: Introduction to Event Planning

Community Associations

South Lyon Historic Society

Board of Directors - 2011/2012



City of South Lyon
Application for Appointment

Date: May 16, 2012

Name: Linda C. Lemke

Address: 335 West Lake St South Lyon MI 48178

Date of Birth: 7.24.48 Telephone Number: 248.789.7954

Occupation: Artist / Landscape Architect Employer: Self

Education and Related Experience: BFA^(EMU) - practicing Artist in miniature and full size pastel paintings. Previous 30+ yrs (RLA) consultant to and serving on various municipal committees & commissions. (See attached Bio & Resume)

Are you a citizen of the United States? Y ☒ N ☐ Are you in default to the City? Y ☐ N ☒

Is a member of your family an elected official of the City? Y ☐ N ☒ If so, please print their

name: _____

Position(s) interested in: Arts and Culture Commission

- | | |
|---|--|
| <input type="radio"/> Planning Commission | <input type="radio"/> Zoning Board of Appeals |
| <input type="radio"/> Parks & Recreation Commission | <input type="radio"/> Historical Commission |
| <input type="radio"/> Board of Review | <input type="radio"/> Building Authority |
| <input type="radio"/> Housing Commission | <input type="radio"/> Beautification Committee |

Special qualifications: Working Artist and Landscape Architect (MFA UofM). Selected are for public locations, Now, MI through Cranbrook.

(See Attached Bio & Resume) Master thesis UofM:
"Sculpture in the Environment."

Describe why you are interested in this position: To provide guidance to City as they move forward with the exciting challenge of public art.

How long have you lived in South Lyon? 17 years

Previous Place of Residence: Whitmore Lake

References:

1. Leslie Masters - Artist, Instructor
Birmingham, Bloomfield (BBAC)
Art Center 734-730-8187
2. Brandon Rogers - Community Planner.
(also see attached) 313-884-7654
Resume.

Please print this application and mail to:

Julie Zemke, City Clerk
City of South Lyon
335 S. Warren
South Lyon, Michigan 48178

You may also copy and paste application into an e-mail message and send it the City Clerk at
izemke@southlyonmi.org

Linda C. Lemke
335 West Lake Street
South Lyon, Michigan 48178
248-789-7954 (c)
lindalemke@sbcglobal.net

Julie Zemke, City Clerk
335 South Warren Street
City of South Lyon, Michigan 48178

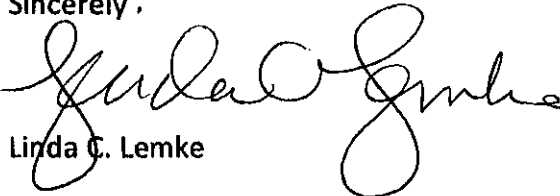
May 18, 2012

Subject: Arts and Culture Commission

Dear Ms Zemke,

I am interested in serving on the City of South Lyon Arts and Culture Commission. I have attached the Application for Appointment and my resume for my landscape architectural practice of some 35 years and also my fine arts Bio for your consideration. I have been active in both areas of my life in regards to selection of art pieces and instrumental in determining their placement. I have also worked as a consultant to a variety of committees. As a working artist I have many contacts in the area and an intimate knowledge of what is required of an artist to show and sell. If you have any questions I would be happy to address them. Thank you very much.

Sincerely ,

A handwritten signature in black ink, appearing to read 'Linda C. Lemke', with a long horizontal line extending to the right.

Linda C. Lemke

LINDA C. LEMKE, BFA, MLA
PASTEL ARTIST

**335 W. LAKE STREET
SOUTH LYON, MICHIGAN 48178
248-789-7954 CELL 248-486-6580 (OFFICE)**

lindalemke@sbcglobal.net
www.glp.org/gallerymembers.asp
www.annarborartists.com/lindalemke
<http://www.artistsites.org/lindaclemke/>

BIOGRAPHY

After over 30 years as a Landscape Architect, Linda Lemke has turned to the medium of Pastels to express her love of the landscape. Painting with pastels is like painting with part of the earth. The pigment allows an immediacy of color and a hand on experience with the chalk that is not present in any other painting medium. Using contrasting colors her paintings express the joy and vibrancy of nature. Her landscapes and florals are painted from local areas around Ann Arbor and her hometown, South Haven, MI. By using vibrant colors she interprets the landscape in an ageless way.

Linda has a Bachelor of Fine Arts degree from Eastern Michigan University, Ypsilanti and also a Masters Degree in Landscape Architecture from the University of Michigan, Ann Arbor, Michigan. She is a Registered Landscape Architect and has been in business in that field for over 35 years. As an Artist she has been painting full time for the past 10 years. She has shown and sold her full size pastel paintings in art shows throughout the Ann Arbor and western Michigan area. She was awarded the Richeson Merit Award in the Great Lakes Pastel Society's National Pastel Show at the Dow Museum of Art, Midland in 2010 juried by Richard McKinley, PSA and 2010 Pastel Hall of Fame Honoree. She was awarded the highest honor of Fellow with the National Association of Miniature Enthusiasts (NAME) in 2010. Her Pastel Miniature Paintings are sold in shows nationally. She has had 2 feature articles written about her miniature pastel paintings in the Miniature Collector and Dollhouse Miniatures Magazines. She was awarded a Merit Award this year for her miniature painting in the Great Lakes Small Works Show in Riverside Gallery, Ypsilanti and continues to sell paintings through local galleries.

Resume - Linda C. Lemke, RLA, ASLA

Experience Includes

Landscape design and site layout for all type and scale projects, including planting plans, cost estimates, and detailed construction drawings.

Environmental Inventory and Analysis of sites and natural resource areas.

Consultant to various municipal committees for Town Center Planning, Selection of Art Work through Cranbrook University, and City-wide Image.

Landscape Inspections and woodlands inspections for private and municipal clients.

Woodlands specialist; author of area Woodland and Tree Preservation Ordinances, administration of Ordinances, guest lecturer, and consultant.

Site selection, analysis, and design of private and municipal development projects, redevelopment, and renewal projects ranging in size from small to multi-acreage.

Review applicable Ordinances and Codes and apply to project.

Master Plans for Townships and Cities.

Natural Resource, Open Space, and Recreational Planning including individual park plans, recreational master plans, and linear greenways including specifically designed art works and signage.

Expert legal testimony, preparation of detailed reports, exhibits, and drawings regarding planting and site plans, environmental resources, planning and zoning, and landscape. Is qualified as an expert witness.

Design and Landscape Plans

Numerous Design and Landscape Plans for industrial, commercial, and residential projects in Michigan and other states such as: R&D Development, Old Ford Motor Company Factory Site, City of Northville, MI.; Enclave at Aldingbrook a condominium project, W. Bloomfield, MI.; 360 unit senior citizen development in Sterling Heights, MI. for Beztak Development Corporation, Wendy's of South Lyon, Lake Wallaby, Putnam Township an 18 hole golf course and residential community, Nichwagh Woods Subdivision, Green Oak Township, South Lyon Industrial Subdivision, City of South Lyon, Mooseridge Golf Course entrance, City of South Lyon, MI. Additional projects and references available upon request.

Planning Studies and Zoning Ordinances

Preparation and author of Master Plans, Structural Surveys, Urban Design Plans, and Land Use Studies. Natural Resource Plans such as the *Rhythms*, *A Linear Greenway System* and *Wildlife Habitat Master Plan*. Landscape Ordinances and revisions for many communities.

Clients: the Charter Township of Brighton, the City of Novi, the Charter Township of Milford, the Village of Milford, the Village of Orchard Lake, the City of Dearborn Heights, Franklin Township, and Bingham Farms, the City of Grosse Pointe Farms.

Woodlands

Author of Woodlands Ordinances and Zoning Ordinance revisions. Provides state of the art woodland and tree preservation language. Conducts tree and natural resource surveys and site analysis. Creates tree preservation and replacement plans to meet local Ordinances. Reviews woodland and tree protection permit applications and site plans. Inspects preservation mechanisms through all phases of construction. Manages tree preservation bonds and letters of credit. Sets up administration procedures for woodlands and tree preservation.

Clients: the Charter Township of Waterford, the City of Rochester Hills, the City of Novi, the Charter Township of Milford, the Charter Township of Northville, and the Charter Township of Brighton.

Legal Testimony/ Related Work

Qualified as expert witness. Miscellaneous woodland cases representing the City of Novi while consultant for the City for 25 years. Key testimony and inspection report for woodlands violation in Waterford Township. Was selected to advise Township's Attorney, Walter Bledsoe, Esq. throughout the jury trial for the Blachura Criminal Case. Landscape inspection, preparation of detailed reports and establishment of monetary assessment for damage as well as testimony in arbitration for Ruffini Case for tree damage – David Fried, Esq., Auburn Hills. Hunters Park Case, Landscape Inspection, preparation of detailed report, and establishment of monetary assessment and punch list for Judge MacDonald of Oakland County in conjunction with Tim Cronin, Esq., Northville Township, MI. Landscape Arbitration and Landscape design plan for civil suit between homeowner and developer, Kim Capello, Esq., City of Novi, MI. Northville Ravines Case, landscape and woodlands inspection and report, preparation of outstanding costs and punch list for Subdivision Association, Charles Nichols, Esq. in conjunction with Northville Township Supervisor, James Tamm.

Revitalization Plans

Woodward Avenue, City of Highland Park; Fort Street, City of Lincoln Park; Division Avenue, City of Wyoming; Railway Street, City of Coleman; Oakwood Avenue, City of Melvindale; Kelly Road Design Study, Harper Woods, MI.; City of Dearborn Heights Commercial Design Study.

Landscape and Woodland Inspections

Inspections, reports, and enforcement for 30 plus years for such communities as the City of Novi, the City of Rochester Hills, the Charter Township of Brighton, the Township of Milford, the City of Dearborn Height, the City of Grosse Pointe and the Charter Township of Waterford.

Teaching Experience

University of Michigan, Ann Arbor, MI., Seminar on Landscape Design.
University of Detroit, Landscape Architecture and Site Grading in the Architecture Department.
Lawrence Technological University, Southfield, Landscape Design and Site Grading.
Schoolcraft College, Livonia, Garden Design.

Education

University of Michigan, MLA (Masters of Landscape Architecture). Thesis: Art In the Landscape
Eastern Michigan University, B.F.A. (Bachelor of Fine Arts).
Loire Valley, France, Landscape Design through Harvard University.

Honors Received

State of Michigan Woman Entrepreneur Award.
Michigan Chapter of the American Society of Landscape Architects, Honor Award for the Natural Resources Design Plan, City of Novi.
Outstanding Service Award, City of Novi.
University of Michigan Ray Marshall Rowe Award for Outstanding Graphic Ability.
Eastern Michigan University Scholarship and Honors Award.

Associations and Memberships

Member of the American Society of Landscape Architects.
Member of the Michigan Society of Landscape Architecture.
Landscape Architectural Registration, State of Michigan, #945, 9-30-82.

Lectures and Speeches

City of Rochester Hills, Mayors Committee.
City of Ann Arbor, Panel on Woodlands - Ann Arbor Cable Television.
Michigan Society of Planners Annual Conference, Woodland and Wetland Ordinances, Landscape Ordinances.
Michigan Society of Registered Land Surveyors, 50th Annual Meeting
Ypsilanti Heritage Foundation
Deans Lecture, University of Michigan with JJR, HEPY & OBoyer/Cowell,
Western Lutheran High School Career Day
Michigan Forestry and Parks Association, Michigan State University, Lecture on Avoiding Damage To Plant Materials
Township's Consortium, Brighton Township

Publications

Michigan Society of Planners - Woodlands: Questions Asked, Questions Answered.

References

Brandon M. Rogers, PCP, AICP, AICP 313-884-7654
Charles Nichols, Attorney 313-561-5700
Robert Churella, former Planning Commissioner for City of Novi 248-348-8200
Ernie Aruffo, former Planning Commissioner, City of Novi 248-348-9136
Lee Mamola, Director Of Architecture DiClemente Siegal Design Inc. 248-569-1430
Ric and Diane Cox, R & D Enterprises 248-421-7684



**City of South Lyon
Application for Appointment**

Date: 6/3/12

Name: Kenneth G. Michalik

Address: 939 WEST HILLS, SOUTH LYON, MI

Date of Birth: N/A Telephone Number: 248-446-9664

Occupation: FACULTY MEMBER Employer: ART INSTITUTE/OF MI

Education and Related Experience: See Attached Resume

Are you a citizen of the United States? Y ☒ N ☐ Are you in default to the City? Y ☐ N ☒

Is a member of your family an elected official of the City? Y ☐ N ☒ If so, please print their

name: _____

Position(s) Interested in:

- | | |
|--|--|
| <input type="radio"/> Planning Commission | <input type="radio"/> Zoning Board of Appeals |
| <input type="radio"/> Parks & Recreation Commission | <input type="radio"/> Historical Commission |
| <input type="radio"/> Board of Review | <input type="radio"/> Building Authority |
| <input type="radio"/> Housing Commission | <input type="radio"/> Beautification Committee |
| <input checked="" type="radio"/> CULTURE AND ARTS COMMISSION | |

Special qualifications: I WAS IN ADVERTISING FOR OVER 28 YEARS,
I AM A NATIONALLY RECOGNIZED GRAPHIC DESIGNER.
PRESENTLY, I AM A FACULTY MEMBER AT FI and U of M
WHERE I TEACH CLASSES IN ART, DIGITAL DESIGN AND
OTHER CLASSES RELATING TO THE FIELD OF VISUAL ARTS.
Describe why you are interested in this position: _____

I WOULD LIKE TO GIVE BACK TO THE COMMUNITY AND
ASSIST ON BRINGING ART, AND AN APPRECIATION OF
THE ARTS, TO THE RESIDENTS OF SOUTH LYON.

How long have you lived in South Lyon? 14 years

Previous Place of Residence: WASILANTI TOWNSHIP / FORD LAKE

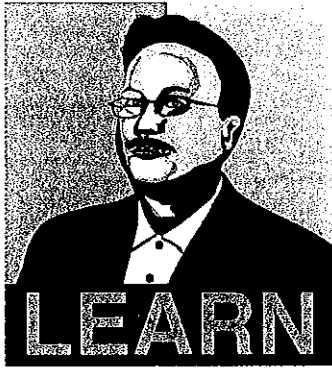
References:

1. JEFF STOCKER - CHIEF CREATIVE OFFICER, MARS
ADVERTISING 248-936-2642
2. JOANN BANDONT, PRESIDENT, BANDONT CREATIVE
734-678-9881

Please print this application and mail to:

Julie Zemke, City Clerk
City of South Lyon
335 S. Warren
South Lyon, Michigan 48178

You may also copy and paste application into an e-mail message and send it the City Clerk at
jzemke@southlyonmi.org



Kenneth G. Michalik

Title: Full Time Faculty: Graphic Design, Advertising, Visual Communications

Instructor Roles:

- Teach, advise, prepare and inspire students to achieve and obtain their employment goals.
- Assist the Academic Director and help mentor new faculty.

Education:

Master's degree in Graphic Design MA 1985 Eastern Michigan University
Bachelor of Fine Art degree in Graphic Design/ Advertising 1976 Bowling Green State University

Academic background:

Guest speaker at the Center for Creative Studies on Poster Design.
Guest speaker at the DMAD in Toronto on direct response marketing.

Courses taught at AIMD:

VC226 Digital Illustration, **VFX110** Digital Typography, **VC228** Graphic Symbolism, **ADV117** Layout and Design, **VC236** Digital Layout and Composition, **VC232** Advance Typography, **VC101** Image Manipulation, **VFX201** Advance Image Manipulation, **VFX240** Concept Design, **VC250** Introduction to Collateral Design, **VC255** Advance Collateral Design, **VC244** Corporate Identity, **ADV433** Portfolio Class, **VC403** Portfolio II Class **VC122** Introduction to Typography.

Professional background:

The Art Institute Of Michigan Novi, MI **Full Time Faculty**
09/08 - Present

Mars Advertising Southfield, MI **Associate Creative Director**
02/98 - 09/08

Campbell-Ewald Warren, MI **Art Supervisor**
01/97 - 02/98

Frankel Southfield, MI

02/96 - 01/97

Associate Creative Director

Ross Roy Inc. Bloomfield Hills, MI

02/82 - 02/96

Associate Creative Director

MAJOR CLIENTS

Automotive:

Harman Becker Automotive, GM, Oldsmobile, OnStar, Chevy, GM Hispanic Market, Alfa Romeo, Dodge Division and Chrysler.

Service Industry:

Wireless Toyz, Talk America, Bright Now Dental, Comerica Bank, NBD, GE Capital, Blue Cross/Blue Shield, Ameritech Publishing, MCI, AT&T, Detroit Edison, FTD, State of Michigan Chamber of Commerce, Michigan Bell, Flagstar Bank

Corporate:

Armour/Eckrich, Whirlpool/Kitchenaid, Ace Hardware, Campbells, Pepperidge Farms, ConAgra, Clorox, Abbott Industries, Schiff Vitamins, Weider International, Hiram Walker, La-Z-Boy Chair, Upjohn, Coca Cola, McDonald Restaurants, Office Max, Builders Square, Masco, Saunder Woodworking, Nordic Track, Kmart International, Acco Brands, Fiji Water.

Diversified:

American Diabetes Association, Michigan Attorney General's Office, Detroit Symphony Orchestra Hall, National Guard and Reserve

Awards:

The Globes (Silver), First Place Mobius (two first place), Best of Show Target Awards, Clio Award TV Finalist. New York Festivals for Print, Caddy Awards (2 gold) (8 silver) (6 bronze), Promo Magazine (3 finalists), Crain Communication Best in Direct Response, North American International Auto Show Winner in Poster Contest (first place), Emmy Award Nomination for PBS TV, Echo Award (finalist), Scarab Award (3), Gannett Outdoor Best Campaign Winner, Renaissance Awards (2), and Gold Award for ITT Automotive Detroit Grand Prix Poster, The Ross Roy Spirit Of Service Award.

Honors and Activities:

Publications- Communication Arts, Print Magazine, Direct Marketing, Big Idea, Print's Best Logos and Symbols2 and Art Direction Magazine.

Personal:

I enjoy record collecting, painting, birding, biking and sailing in my spare time.

Major Accomplishments

- Co-created the national launch for MCI's Friends & Family print campaign in direct mail.
And team created the long distance direct retention program MCI Exclusives.
- Launched and team created Hiram Walker's direct program "A Connoisseur Collection"
a grouping of extraordinary spirits and wines
- Team created for GE Capital the direct mail launch of the GE Rewards one of the first partnered participated Credit Card.
- Developed national retention direct for Chrysler Customer One Cool Program (Customer One Ownership Loyalty and Communications), Chrysler Five Star and Dodge Divisional programs.
- Other direct clients include: Blue Cross/Blue Shield, Ameritech, The Medicine Shoppe, NordicTrack, Detroit Symphony Orchestra and Dominio's Pizza.
- Art Directed and designed the DSO Coffee table book for its 75th anniversary.

AWARDS &
RECOGNITIONS

	"Rental Cars", and "Call Everywhere"	
	Bronze Caddy, Newspaper Ad Campaign — Detroit Creative Directors Council	Client: Alfa Romeo
	Judge for the North American Auto Show	Poster Contest
	Published in "Direct Marketing" 1 June, 1991—Rates MCI Friends & Family Direct Mail Program its first perfect 10 in the history of the Depth Evaluation Index.	
1990	Published in "Print" Magazine Annual entitled: "Print's Best Logos & Symbols 2"	Client: Detroit Creative Directors Council
	1st place winner of The North American International Auto Show Poster Contest. Co-sponsored by Detroit Auto Dealers Association and the Detroit Free Press.	
	Gannett Outdoor Creative Contest — Campaign Winner	Client: Detroit Symphony Orchestra
	Guest Speaker at the Center for Creative Studies	Topic: Poster Design
	2 Gold and 1 Silver Caddy Awards, Single Entry Magazine, 3 Silver Caddys, Campaign Magazine — Detroit Creative Directors Council	Client: Alfa Romeo
	2 Scarab Awards: a 3rd Place in Letterforms and a Merit Award in Poster Design — Scarab Club of Detroit	
1990	The Ross Roy Spirit of Service Award — Only 20 awards in Ross Roy history were ever given out. This achievement is awarded to employees who embody the true meaning of "doing more than you're asked to."	
	Silver Caddy, 1990 North American International Auto Show Poster in Detroit — Detroit Creative Directors Council	
	2 Silver Caddys for two Alfa Romeo Posters — Detroit Creative Directors Council	Client: Alfa Romeo
1989	Executive Art Director of the Detroit Creative Directors Council 15th Annual Caddy Awards Book	
	Silver Caddy, Campaign — Detroit Creative Directors Council	Client: Alfa Romeo
1988	Judge for Michigan Regional Newspaper Association — Newspaper Show.	
1987	Bronze Caddy, Campaign — Detroit Advertising Club	Client: Detroit Edison
1986	Merit Award — Scarab Club of Detroit	
	Nominated for an Emmy Award in TV animation	Client: PBS
	2 First Place Award from the National PBS Promotion and advertising Conference for Best Station Video Spot and Best Animation of a Station ID.	Client: PBS
	Bronze Caddy, Campaign — Detroit Advertising Club	Client: Ross Roy
1985	Published in "Art Director" Magazine	Client: Kmart
	Creativity '85 Show-Exhibit, New York, N.Y.	Client: Kmart
	Bronze Caddy (TV) — Detroit Advertising Club	Client: Kmart
	Merit Award — Scarab Club of Detroit	Client: Michigan Bell
	Clio Finalist (TV)	Client: Kmart
1984	Published in "Print" Magazine Design Annual	Client: Kmart
	Silver Caddy, Logo Design	Client: Kmart
1983	Mead Paper's Excellence in Printing Award	Client: FTD
1982	Best of Show, Direct Marketing Association of Detroit	Client: Michigan Bell
1979	Winner of Letraset's USA Liberated Letter Award Contest	
1976	Bronze Award, Newspaper Campaign — Toledo Advertising Club	Client: Pisanello's Pizza

AWARDS &
RECOGNITIONS

1996	ITT Automotive Detroit Grand Prix Poster Contest —Gold Winner	Client: ITT Automotive
	"Mistletoe Madness" —2nd Place Mobius Award Non-Profit/Public Service	Client: The Junior League of Birmingham
	Designed The Bronze Caddy Certificate for Detroit Creative Directors Council	
	"A Connoisseur Collection" —Beverage & Food Dynamics Magazine Award	Client: Hiram Walker
	"A Connoisseur Collection" —Echo Awards Finalist	Client: Hiram Walker
	"A Connoisseur Collection" —First Place Mobius Award	Client: Hiram Walker
1995	Communication Arts Magazine Published March/ April Exhibit Section	
	The Big Idea Magazine Published May/ June Article Contributor	
	Target Awards "A Connoisseur Collection" —First Place	Client: Hiram Walker
	Beverage & Food Dynamics "A Connoisseur Collection"—First Place	Client: " "
	The New York Festivals International Print Competition—Finalist	Client: " "
	AME International Competition "A Connoisseur Collection"—Finalist	" "
	"Mistletoe Madness—Direct Marketing Association of Detroit —3rd Place Non-Profit/Public Service	Client: The Junior League of Birmingham
	"Mistletoe Madness"—Echo Awards Finalist Non-Profit/Public Service	Client: " "
	"Stages" Silver Caddy Detroit Creative Directors Council	Client: Detroit Symphony Orchestra
	"Stages" Potlach Group—Award of Excellence	
	"Stages" Gold Ink Award for excellence in printing —Silver	" "
1994	"Stages"—DSO 75th Anniversary Book "Stages"—First Place Mobius Award	" "
	"Mistletoe Madness—Direct Marketing Association of Detroit —1st Place Non-Profit/Public Service	Client: The Junior League of Birmingham
	Merit Award—Scarab Club of Detroit	
	Bronze Caddy—Detroit Creative Directors Council	Client: The Junior League of Birmingham
1993	Gannett Outdoor Creative Poster contest—Merit Award	
	Detroit Creative Directors Council in conjunction with Adcraft Detroit—Call for Entries Caddy Awards Poster	
1992	Renaissance Award IABC/Detroit—Award of Excellence	Client: MCI
	Renaissance Award IABC/Detroit—Honorable Mention	Client: MCI
	Gannett Creative Challenge Contest Honorable Mention—Campaign Winner	Client: Detroit Symphony Orchestra
	The New York Festivals —Finalist Award —Direct Marketing	Client: MCI
	The Echo Awards —Seven Finalist Awards in several categories of Direct Response	Client: MCI
	Crain Communications—Best of '92 in Direct Response Friends & Family Campaign	Client: MCI
	Judge for the North American International Auto Show Poster Contest	
1991	Gannett Outdoor Creative Poster Contest— Best Campaign.	Client: Detroit Symphony Orchestra
	Promo Magazine—Pro Award Finalist—Direct Response	Client: MCI
	Exclusives Campaign—Direct Marketing Association of Detroit—2nd Place—Consumer Direct Marketing	Client: MCI
	Friends & Family 8-Week—Direct Marketing Association of Detroit—Best Combined Creative & Relational Effort	Client: MCI
	Friends & Family Direct Mail Campaign—Direct Marketing Association of Detroit —1st Place Consumer Direct Marketing	Client: MCI
	Bronze Caddy—Detroit Creative Directors Council	Client: MCI
	MCI Exclusives—4 Separate Bronze Caddys for Poster Campaign—Posters "Hotel", "Airline",	Client: MCI

AGENDA NOTE

New Business: Item #6

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: 2012 Street Improvement Project

EXPLANATION OF TOPIC: Bob Martin and I have worked with the City's Engineer to review and revise the street project list. We have come up with a list of streets to propose to the Council for rehabilitation in the 2012-2013 fiscal year. The list compiled has temporary fixes not full blown reconstruction. We feel this will give the City the biggest benefit for the money.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: HRC's recommendation and list of roads to be worked on.

POSSIBLE COURSES OF ACTION: Approve/do not approve the proposed list of road projects presented.

RECOMMENDATION: Approve the proposed list of road projects presented.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the proposed list of road projects presented.

SUMMARY OF COSTS
CITY OF SOUTH LYON - 2012 STREET IMPROVEMENTS
June 6, 2012

Note: Estimates are for road rehabilitation work only. No utility improvements are included.

	<u>Total</u> <u>Estimated Cost:</u>
E. LIBERTY from Reese to Reynolds Sweet	\$ 24,800.00
Design Engineering	\$ 8,200.00
Construction Engineering	\$ 4,200.00
Sub-total	\$ 37,200.00
REESE EXTENSION from E. Liberty to Terminus	\$ 31,470.00
Design Engineering	\$ 7,700.00
Construction Engineering	\$ 6,500.00
Sub-total	\$ 45,670.00
HAGADORN from 10 Mile Rd. intersection to 110' north	\$ 33,090.00
Design Engineering	\$ 8,200.00
Construction Engineering	\$ 6,700.00
Sub-total	\$ 47,990.00
CHESTER from Hagadorn intersection to 60' west	\$ 20,430.00
Design Engineering	\$ 6,300.00
Construction Engineering	\$ 3,900.00
Sub-total	\$ 30,630.00
WARREN from Whipple to Second Blvd.	\$ 72,745.00
Design Engineering	Complete
Construction Engineering	\$ 8,700.00
Sub-total	\$ 81,445.00
STANFORD at Vassar Intersection	\$ 55,045.00
Design Engineering	\$ 9,500.00
Construction Engineering	\$ 7,000.00
Sub-total	\$ 71,545.00
Total Estimated Construction Costs	\$ 237,580.00
Preliminary engineering	\$ 39,900.00
Final engineering	\$ 37,000.00
TOTAL ESTIMATED COSTS	\$ 314,480.00



HUBBELL, ROTH & CLARK, INC
Consulting Engineers

Principals	Associates
George E. Hubbell	Jonathan E. Booth
Thomas E. Biehl	Michael C. MacDonald
Walter H. Alix	Marvin A. Olane
Peter T. Roth	William R. Davis
Michael D. Waring	Jesse B. VanDeCreek
Keith D. McCormack	Robert F. DeFrain
Nancy M.D. Faught	Marshall J. Grazioli
Daniel W. Mitchell	Thomas D. LaCross
	Dennis J. Benoit
	James F. Burton
	Jane M. Graham
	Donna M. Martin
	Charles E. Hart

Senior Associates
Gary J. Tressel
Lawrence R. Ancypa
Kenneth A. Melchior
Randal L. Ford
David P. Wilcox
Timothy H. Sullivan

June 7, 2012

City of South Lyon
335 South Warren
South Lyon, MI 48178

Attention: Mr. David M. Murphy, City Manager

Re: **2012 Street Improvements Program**
Proposal for Professional Engineering Services

HRC Job No. 20120347.02

Dear Mr. Murphy:

At your request, we have reviewed the limits of the proposed 2012 Street Improvement Program. Our understanding of the project is based upon field meetings and conversations with City staff. Below are the streets slated for repair in the next fiscal year:

- **E. Liberty** from Reese to Reynolds Sweet
- **Reese Extension** from E. Liberty to Terminus
- **Hagadorn** from 10 Mile Rd. to 110' north
- **Chester** from Hagadorn to 60' west
- **Warren** from Whipple Blvd. to 2nd Blvd.
- **Stanford** at Vassar Intersection

We understand that the City wishes to repair existing deteriorated conditions and or upgrade the roadway cross-section of the subject streets in an effort to meet the minimum criteria that are outlined in the City of South Lyon Standard Engineering Specifications. Note that this estimate does not include any sanitary sewer or water main related utility work.

We have prepared a preliminary construction cost and total project cost estimate that includes the following items of work:

1. E. Liberty – 2" Mill and overlay of existing deteriorated bituminous patches between Reese and Reynolds Sweet. In addition, a quantity of existing asphalt joints and pavement cracking will be cleaned and sealed.
2. Reese Extension – Pulverize (E. Liberty to terminus) the existing deteriorated pavement from edge to edge and re-shape the roadway using pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section.

C:\Documents and Settings\dmurphy\CITYOFSOUTHLION\Local Settings\Temporary Internet Files\Content Outlook\IGS7P730\01Ltr.docx

50 Cherry Street
Mt. Clemens, Michigan 48043
Telephone 586 569 5000 Fax 586 569 0119
www.hrc-engr.com

Engineering. Environment. Excellence.

3. Hagadorn - Pulverize (Lake St. to 110' north) the existing pavement from curb to curb and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Two drive approaches will be removed and repaired to match new bituminous pavement.
4. Chester - Pulverize (Hagadorn to 60' west) the existing pavement from edge to edge and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Repair the existing shoulder (south side) as necessary.
5. Warren – Pulverize (Whipple to 2nd Blvd.) the existing pavement from edge to edge and re-shape the roadway using the pulverized material to provide the minimum 2% cross-slope per the City's Standards Cross-Section. Repair the existing shoulder as necessary. Re-stripe the existing pavement markings.
6. Stanford – Saw-cut the existing integral concrete pavement at the curbs to create a curb joint for milling operations. Repair the existing joints and pavement cracks per MDOT standard details. Mill the existing bituminous and concrete pavements to the new curb joints. Overlay the milled roadway with a bituminous overlay which meets Standard Engineering Specifications. Outside of the mill and overlay repair area a quantity of existing concrete joints and pavement cracking will be cleaned and sealed.
7. All locations - In order to make necessary base improvements a cost has been provided for the removal and replacement of a portion of the existing pavement sub base section with undercutting. The actual quantities will be determined during the design phase.

Based upon our preliminary project cost estimates, the following Table 1 is a summary that reflects the preliminary apportionment of costs that will be incurred to each of the City budgets for streets, water and sewer improvements, respectively.

Table 1:

	Streets	Water	Sewer
Apportioned Construction Cost =	\$216,000.00	\$0	\$0
Construction Cost Percentages =	100.00%	0%	0%
Apportioned Contingency Fees (10.00%) =	\$21,600.00	\$0	\$0
Apportioned Engineering Fees =	\$76,900.00	\$0	\$0
Total Apportioned Costs =	\$314,500.00	\$0	\$0

Attached herewith, please find the itemized preliminary apportionment and project cost estimates for construction of the improvements as illustrated herein.

Our fees for this project would be based on providing preliminary engineering, design, bidding and construction engineering services, as well construction observation. Our tasks can be summarized as follows:

- Develop preliminary engineering evaluation of the most cost-effective method of construction.

- Fees for these services would be as follows:

Fees will be invoiced monthly and based on our cost times a 2.8 multiplier in accordance with our contract with the city. The total fee for the design and construction engineering services as described herein is \$76,900 and will not exceed that amount without your written prior authorization. If this proposal is deemed acceptable to the City, please sign and return one copy to this office and retain one for your files. Thank you for the opportunity to serve the City on this project.



If you have any questions or require any additional information, please feel free to contact our office at (586) 569-5000.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

A handwritten signature in black ink that reads 'Jesse B. VanDeCreek'. The signature is fluid and cursive, with the first and last names being more prominent.

Jesse B. VanDeCreek, P.E.
Associate

Accepted By:
CITY OF SOUTH LYON

Signature: _____

Written Name: _____

Title: _____

Dated: _____

TJK/

pc: City of South Lyon, Bob Martin
HRC; K. McCormack, T. Kniga, File

AGENDA NOTE

New Business: Item #7

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: 2011-2012
Budget Amendments.

EXPLANATION OF TOPIC: The following is a complete list of the budget amendments that need to be approved. * = Projects previously approved by Council

Fund/Dept.	Account Number	Adopted	Amended	
Revenue				
General Fund	101-000.000-664.000	35,000	9,800	Interest
	101-000.000-668.300	41,219	51,888	Lease –Antenna
	101-000.000-673.000	-0-	66,700	Sale of Fixed Assets
	101-000.000.686.005	0	36,200	Contrib. to Parks & Rec.
	101-000.000-699-209	-0-	80,000	Perpetual Care Fund
DDA	280-000.000-402.000	52,106	37,827	Real Property Tax
	280-000.000-675.100	-0-	7,860	Con.-Farmer's Market
	280-000.000-675.300	-0-	450	Con.-Ladies Night Out
Capital Improvements	401-000.000-692.000	-0-	84,350	Grant
Water & Sewer	592-000.000-642.300	62,600	121,000	Tube Mill Water
	592-000.000-664.000	75,000	13,700	Interest
Local Streets	203-000.000-676-202	70,000	91,400	Contribution from Major
Expenses				
General Fund				Administration
	101-200.000-740.000	32,000	70,000	Operating Expense
	101-200.000-801.000	24,600	70,000	Professional Service
	101-200.000-880.000	105,000	124,000	Community Promotions
				Fire
	101-335.000-863.000	23,000	76,100	Vehicle Maintenance
	101-335.000-957.000	12,000	22,000	Education & Training
	101-335.000-995.000	4,852	10,870	Interest
				DPW

	101-440.000-702.000	185,000	215,000	Wages Salary
	101-440.000-715.000	101,200	140,000	Fringes
	101-440.000-863.000	90,000	97,200	Vehicle Maintenance
				Parks and Recreation
	101-690.000-702.000	40,400	61,100	Wages and Salary
	101-690.000-801.000	8,700	10,900	Professional Service
	101-690.000-978.000	8,000	70,000	Capital Equipment
Cemetery	209-000.000-969.101	-0-	80,000	Perpetual Care Fund
Local Streets	203-451.000-802.000	78,010	125,295	Contractual Services
	203-478.000-702.000	29,000	9,800	Wages Salary
	203-478.000-715.000	15,000	4,430	Fringe Benefits
	203-491.000-702.000	3,000	7,200	Wages Salary
	203-491.000-715.000	1,598	3,200	Fringe Benefits
Major Streets	202-451.000-802-100	49,740	0	Contractual Services(Warren)
	202-485.000-969-203	70,000	91,400	Contribution – Local Streets
DDA	280-000.000-702.200	-0-	6,000	Farmer's Market
	280-000.000-740.000	500	2,200	Operating Expense
	280-000.000-802.000	6,468	12,500	Contractual SVCS
	280-000.000-969.369	33,935	34,173	Con to Bldg Authority
Capital Improvements	401-451.000-801.170	15,000	120,000	SW Rail Connector
	401-451.000-802.900	-0-	84,350	Cont Svcs. Led Lights
	401-451.000-802-210	355,000	125,000	Cont Svcs. S.W. Connector
Water & Sewer	592-557.000-702.000	348,100	385,000	Wages Salary
	592-557.000-740.000	139,300	160,000	Operating Expense
	592-557.000-931.000	92,000	117,276	Building Maintenance

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Replacement budget sheets and brief explanation.

POSSIBLE COURSES OF ACTION: Approve/do not approve the budget amendments as presented.

RECOMMENDATION: Approve the budget amendments as presented.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the 2011-2012 budget amendments as presented.

101 GENERAL FUND REVENUES							
Revenue	Description	Audit 2009-2010	Adopted 2010-2011	Amended 2010-2011	Adopted 2011-2012	Amended 2011-2012	Adopted 2012-2013
	TAXES						
402	Current Property Tax (10.7375)	3,761,487	3,434,952	3,434,952	3,342,549	3,342,549	3,342,549
423	Mobile Home Park		920	920	920	920	920
444	Service fee in lieu of taxes						
446	Penalties and interest		27,400	27,400	27,400	27,400	27,400
	Total	3,761,487	3,463,272	3,463,272	3,370,869	3,370,869	3,370,869
451	LICENSES & PERMITS	61,999	56,000	56,000	56,000	56,000	56,000
	Total	61,999	56,000	56,000	56,000	56,000	56,000
	INTERGOVERNMENTAL REVENUES						
570	State Shared Revenues	712,684	724,903	724,903	695,907	695,907	707,118
570-1	State Shared Revenues-Mid Decade						
571	Federal Grant-DNR						
	Total	712,684	724,903	724,903	695,907	695,907	707,118
	CHARGES FOR SERVICES						
630	Property Tax Admin Fees	311,770	101,300	101,300	94,000	94,000	94,000
634	Grave Openings & Foundations		40,000	40,000	40,000	40,000	40,000
635	W & S Administration		-	-			
668.4	Property Rentals		9,000	9,000	9,000	9,000	9,000
668-3	Lease-Antenna		41,219	41,219	41,219	51,888	41,219
668-2	Property Rental-Cable		97,300	97,300	97,300	97,300	97,300
	Total	311,770	288,819	288,819	281,519	292,188	281,519
	FINES & FORFEITURES						
661	Parking Violations	25,721	5,500	5,500	5,500	5,500	5,500
662	Local Court Fines		25,000	25,000	25,000	25,000	25,000
	Total	25,721	30,500	30,500	30,500	30,500	30,500
	MISCELLANEOUS REVENUES						
664	Interest Income	215,918	35,000	35,000	35,000	9,800	35,000
665	Contribution-Perpetual Care (interest)		9,000	9,000	9,000	9,000	9,000
669.209	Contribution-Perpetual Care					80,000	
673	Sale of Fixed Assets					66,700	
686.5	Conntributin from Parks & Rec.					36,200	
699	Transfer from other Funds		10,000	10,000	10,000	10,000	10,000
692	Grant Money					7,500	
698	Sundry		104,250	104,250	120,450	120,450	120,450
698.2	Proceeds from Long-term						
698.6	Grant Monies - Fire Dept.			115,045	48,949	48,949	
	Grant Monies - Police Dept.				9,000	9,000	
	Total	215,918	158,250	273,295	232,399	397,599	174,450
	TOTAL REVENUES	5,089,579	4,721,744	4,836,789	4,667,194	4,843,063	4,620,456
	BEGINNING FUND BALANCE	3,095,797	3,250,671	3,250,671	3,235,339	3,235,339	3,072,382
	TOTAL REVENUES AVAILABL	8,185,376	7,972,415	8,087,460	7,902,532	8,078,401	7,692,838
	TOTAL EXPENDITURES	4,934,705	4,720,876	4,852,121	4,656,487	5,006,019	4,307,368
	ENDING FUND BALANCE	3,250,671	3,251,539	3,235,339	3,246,045	3,072,382	3,385,470

GENERAL FUND OPERATION							
SUMMARY OF EXPENDITURES							
		Audit	Adopted	Amended	Proposed	Amended	Adopted
Expenditure	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
200	Administration	1,186,900	883,640	899,840	908,340	1,010,740	1,026,400
276	Cemetery	80,089	79,200	79,200	90,115	90,115	90,115
295	Public Transportation	55,125	57,890	57,890	60,775	60,775	63,815
300	Police	2,214,574	2,245,436	2,245,436	2,301,602	2,301,602	2,346,146
335	Fire	580,923	505,299	620,344	465,250	534,368	7,342
346	Ambulance	1,580	3,075	3,075	3,075	3,075	3,075
440	Public Works	680,795	788,123	788,123	685,205	761,205	640,350
690	Parks & Recreation	103,430	107,413	107,413	112,575	201,350	100,575
732	Historical	31,289	40,800	40,800	29,550	42,789	29,550
	Transfers to other funds						
	Contingencies		10,000	10,000	-	-	-
	Totals	4,934,705	4,720,876	4,852,121	4,656,487	5,006,019	4,307,368

101-200 GENERAL FUND OPERATION ADMINISTRATION							
Expenditure	Description	Audit 2009-2010	Adopted 2010-2011	Amended 2010-2011	Adopted 2011-2012	Amended 2011-2012	Adopted 2012-2013
702	Wages/Salaries	446,762	280,640	280,640	281,000	281,000	281,000
715-720	Fringe Benefits	244,292	112,000	112,000	112,000	112,000	112,000
727	Offices Supplies	7,376	6,000	6,000	6,000	6,000	6,000
740	Operating Expense	19,794	32,000	32,000	32,000	70,000	32,000
801	Professional Services	20,357	31,000	31,000	24,600	70,000	78,800
802	Contractual Services	80,048	84,000	100,200	87,340	87,340	88,000
807	Auditor	34,450	37,000	37,000	40,000	40,000	40,000
817	Planning Consultant	4,950	7,000	7,000	25,000	25,000	60,000
818	Elections	6,960	11,000	11,000	7,000	7,000	12,000
820	Computers	4,821	2,500	2,500	10,000	10,000	10,000
826	Legal Fees	46,814	35,000	35,000	37,000	37,000	50,000
830	Memberships & Dues	12,605	14,500	14,500	10,700	10,700	11,500
853	Telephone	12,516	6,000	6,000	7,000	7,000	8,500
861	Transportation & Mileage	5,990	5,000	5,000	4,700	4,700	4,700
863	Vehicle Maintenance	2,345	-	-	0	0	
880	Community Promotions	132,267	100,000	100,000	105,000	124,000	105,000
900	Printing	2,887	5,000	5,000	5,000	5,000	5,000
900-100	Publishing	7,084	6,000	6,000	5,000	5,000	5,000
910	Insurance & Bonds	42,562	45,000	45,000	48,000	48,000	49,900
920	Utilities	18,152	20,000	20,000	20,000	20,000	20,000
931	Building Maintenance	8,776	10,000	10,000	10,000	10,000	16,000
957	Education/Training	4,550	5,000	5,000	3,000	3,000	3,000
962	Miscellaneous Expense		3,000	3,000	5,000	5,000	5,000
969-200	Contribution-Solid Waste	15,362	15,000	15,000	15,000	15,000	15,000
969	Contribution-Community Schools		-	-	0	0	
971-100	Beautification	4,840	5,000	5,000	5,000	5,000	5,000
974-100	Rental Properties		2,000	2,000	2,000	2,000	2,000
977	Equipment Miscellaneous	340	4,000	4,000	1,000	1,000	1,000
	TOTAL	1,186,900	883,640	899,840	908,340	1,010,740	1,026,400

101-335 GENERAL FUND OPERATION							
FIRE							
		Audit	Adopted	Amended	Adopted	Amended	Adopted
Expenditure	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
702	Wages/Salaries	242	-	-	160,000	160,000	175,000
712	S.L. Firefighters Assc.	214,909	195,000	195,000			
715-720	Fringe Benefits	23,658	26,000	26,000	21,000	21,000	23,225
721	Unifroms & Cleaning Allowance	2,825	5,500	4,000	8,000	8,000	20,000
727	Office Supplies	4,470	4,000	11,000	2,700	2,700	4,700
740	Operating Expense	11,448	11,000	5,500	5,000	5,000	7,000
801	Professional Services		1,000	1,000	1,000	1,000	1,000
802	Contractual Services		3,000	3,000	4,500	4,500	10,000
820	Computers				5,000	5,000	1,000
830	Memberships & Dues	6,133	7,500	7,500	7,500	7,500	7,000
850	Communications/Dispatch	17,952	20,650	20,650	21,063	21,063	21,485
851	Radio Maintenance	2,333	4,000	4,000	4,000	4,000	3,500
853	Telephone	7,847	8,000	8,000	3,000	3,000	6,300
860	Gas & Oil	4,074	4,000	4,000	4,000	4,000	7,000
863	Vehicle Maintenance	31,056	23,000	23,000	23,000	76,100	18,000
880	Community Promotions						750
910	Insurance & Bonds	18,213	19,500	19,500	22,500	22,500	24,000
920	Utilities	11,089	12,000	12,000	12,000	12,000	9,000
930	Repairs & Maintenance	4,328	5,000	5,000	5,000	5,000	5,000
931	Building Maintenance	2,856	10,000	10,000	5,000	5,000	5,000
944	Hydrant Rental	2,500	2,500	2,500	2,500	2,500	2,500
957	Education/Training	14,477	10,000	10,000	12,000	22,000	15,250
970	Capital Outlay		34,000	34,000			10,300
977	Equipment Purchases	57,783	23,000	138,045	61,000	61,000	10,000
978	Capital Equipment						4,000
978-1	Transfer to Equipment Fund						
990	Debt-Principal	125,137	64,625	64,625	70,635	70,635	66,965
995	Debt-Interest	17,593	12,024	12,024	4,852	10,870	7,342
	TOTAL	580,923	505,299	620,344	465,250	534,368	465,317

101-440 GENERAL FUND OPERATION							
DEPARTMENT OF PUBLIC WORKS							
		Audit	Adopted	Amended	Adopted	Amended	Adopted
Expenditure	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
702	Wages/Salaries	155,324	184,692	184,692	185,000	215,000	164,000
715-720	Fringe Benefits	140,015	94,981	94,981	101,200	140,000	107,500
721	Uniforms & Cleaning Allowance	4,997	5,500	5,500	5,600	5,600	5,400
727	Office Supplies	494	1,200	1,200	1,000	1,000	1,000
740	Operating Expense	24,281	45,000	45,000	15,000	15,000	15,000
801	Professional Services	6,587					
802	Contractual Services		6,500	6,500	6,500	6,500	6,900
820	Computer		1,500	1,500	1,500	1,500	3,000
830	Memberships & Dues				270	270	250
853	Telephone	4,824	4,700	4,700	5,000	5,000	5,000
860	Gas & Oil	31,584	36,000	36,000	43,200	43,200	36,500
861	Transportation & Mileage	280	350	350	350	350	350
863	Vehicle Maintenance	97,454	90,000	90,000	90,000	97,200	80,000
910	Insurance & Bonds	11,466	13,200	13,200	13,500	13,500	13,000
920	Utilities	23,029	28,000	28,000	24,000	24,000	22,000
923	Street Light Expenditures	97,744	95,000	95,000	99,000	99,000	103,000
930	Repairs & Maintenance		3,000	3,000	3,000	3,000	3,000
931	Building Maintenance	17,325	23,500	23,500	5,000	5,000	10,000
935	NPDES Phase II Stormwater		25,000	25,000	15,500	15,500	14,000
940	Equipment Charges	30,000	30,000	30,000	24,035	24,035	10,000
940-1	Equipment Charges						
957	Education/Training	2,752	3,000	3,000	3,000	3,000	3,000
970	Capital Outlay	13,172					
974	Land Improvements		37,000	37,000	26,650	26,650	26,000
977	Equipment Purchases	19,467	60,000	60,000	16,900	16,900	11,450
978	Capital Equipment						
	TOTAL	680,795	788,123	788,123	685,205	761,205	640,350

101-690 GENERAL FUND OPERATION							
PARKS & RECREATION							
		Audit	Adopted	Amended	Proposed	Amended	Adopted
Expenditure	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
702	Wages/Salaries	62,908	40,500	40,500	40,400	61,100	40,400
715	Fringe Benefits	19,717	20,863	20,863	23,450	23,450	23,450
740	Operating Expense	12,779	7,000	7,000	4,000	4,000	4,000
801	Professional Services		7,000	7,000	8,700	10,900	8,700
860	Gas & Oil		600	600	6,800	6,800	6,800
880	Community Promotions	305	500	500	500	500	500
910	Insurance & Bonds	745	850	850	800	800	800
920	Utilities	1,776	1,400	1,400	1,400	1,400	1,400
930	Repairs & Maintenance	4,267	6,000	6,000	6,000	6,000	2,000
940	Equipment Charges				11,025	11,025	11,025
940-1	Equipment Rental		10,000	10,000			
962	Miscellaneous Expense	335	700	700	500	4,375	500
977	Equipment Purchases	598	2,000	2,000	1,000	1,000	1,000
978	Capital Improvements		10,000	10,000	8,000	70,000	
	TOTAL	103,430	107,413	107,413	112,575	201,350	100,575

401 CAPITAL IMPROVEMENT FUND							
REVENUES							
		Audit	Adopted	Amended	Adopted	Amended	Adopted
Revenue	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
402	Current Property Tax (.156)	74,460	51,404	51,404	48,562	48,562	47,942
402-5	Current Property Tax- Treatment Plant						
446	Penalties & Interest						
566-1	Transporation Enhancement(Urb	10,096					
570	State Shared Revenues						
571-1	Federal Grant-Stimulus-9 Mile		509,146	509,146			
571-4	Federal Grant-S. W. Connector				230,730	230,730	
571-5	Federal Grant-Pontiac Trail/9 Mile Rd. ¹						
571-001	Federal Grant Comm. Development		28,139	28,139			
664	Interest Income	12,662	20,000	20,000			
675	Contrib.-Road Comm. Pontiac Tr	94,910					
675-001	Contrib. Road Comm. Southeast Connector						
676-274	Transfer In CDBG	28,935					
692	Grant					84,350	
698-7	DELEG Grant			67,991			
	TOTAL REVENUES	221,063	608,689	676,680	279,292	363,642	47,942
	BEGINNING FUND BALANCE	2,819,878	2,518,711	2,518,711	2,457,054	2,457,054	2,366,346
	TOTAL REVENUES	3,040,941	3,127,400	3,195,391	2,736,346	2,820,696	2,414,288
	TOTAL EXPENDITURES	522,230	670,346	738,337	370,000	329,350	126,500
	ENDING FUND BALANCE	2,518,711	2,457,054	2,457,054	2,366,346	2,491,346	2,287,788

401 CAPITAL IMPROVEMENT FUND							
EXPENDITURES							
Expenditure	Description	Audit 2009-2010	Adopted 2010-2011	Amended 2010-2011	Adopted 2011-2012	Amended 2011-2012	Adopted 2012-2013
801-150	Prof. Svcs.-CDBG Chester St. Dra	3,719					25,300
801-170	Prof. Svcs.-S. W. Connector	5,890	10,000	10,000	15,000	120,000	
801-190	Prof. Svcs.-Urban Design Engine	4,905					
801-280	Prof. Svcs.-Alleyway						
801-002	Prof. Svcs.-Storm Water Master	50,654					
802-000	Cont. Svcs.-Chester St. Drain	19,760					101,200
802-210	Cont. Svcs.-S.W. Connector		100,000	100,000	355,000	125,000	
802-280	Cont. Svcs.-CDBG Alleyway						
802-190	Cont. Svcs.-Urban Design Transp	24,288					
802-400	Contractual Svcs. - DELEG			67,991			
802-900	Contribution - LED Grant					84,350	
969-202	Contribution-Major Streets		509,146	509,146			
969-203	Contribution-Local Streets	413,014					
970-000	Parking Lot improvements		51,200	51,200			
	TOTAL EXPENDITURES	522,230	670,346	738,337	370,000	329,350	126,500

202 MAJOR STREETS OPERATIONS							
REVENUES							
		Audit	Adopted	Amended	Adopted	Amended	Adopted
Revenue	Description	2009-2010	2009-2010	2009-2010	2010-2011	2011-2012	2012-2013
569	Federal Grant						
574	State Shared Rev Gas & Wgt Tax	320,356	310,000	310,000	310,000	320,355	381,981
664	Interest Income	5,050	8,000	8,000	8,000	8,000	2,000
669-200	Metro Authority	23,000	23,000	23,000	23,600	23,600	23,600
676-101	Contribution-General Fund						
676-401	Contribution-Capitol Improvement		509,146	509,146			
694	Other Revenue-Tri Party						
698	Sundry						
699	Transfers In						
	TOTAL REVENUES	348,406	850,146	850,146	341,600	351,955	407,581
	BEGINNING FUND BALANCE	821,615	730,787	730,787	471,237	353,050	273,558
	TOTAL REVENUES AVAILABLE	1,170,021	1,580,933	1,580,933	812,837	705,005	681,139
	TOTAL EXPENDITURES	439,234	1,109,696	1,109,696	459,787	431,447	266,284
	ENDING FUND BALANCE	730,787	471,237	471,237	353,050	273,558	414,855

202 MAJOR STREETS OPERATION							
EXPENDITURES							
Expenditure	Description	Audit 2009-2010	Adopted 2010-2011	Amended 2010-2011	Adopted 2011-2012	Amended 2011-2012	Proposed 2012-2013
212	Accountant						
801	Professional Service	2,800	3,200	3,200	3,200	3,200	3,200
	SUBTOTAL	2,800	3,200	3,200	3,200	3,200	3,200
451	Street Construction						
801	Professional Services (Warren St	48,171	58,000	58,000	15,812	15,812	0
802	Contractual Services (9 Mile Rd.)		701,268	701,268			0
802-100	Contractual Services (Warren St.)				49,740	0	0
802-200	Contractual Services Tri-Party (8 Mile)		15,000	15,000	49,363	49,363	0
	SUBTOTAL	48,171	774,268	774,268	114,915	65,175	-
463	Street Routine Maintenance						
702	Wages/Salaries	73,356	104,000	104,000	84,000	84,000	80,000
715-720	Fringe Benefits	35,006	50,736	50,736	47,500	47,500	38,400
740	Operating Expense	1,634	4,200	4,200	2,000	2,000	4,200
801	Professional Services						
910	Insurance & Bonds	46	60	60	60	60	60
930	Repair & Maintenance	11,773	20,000	20,000	10,000	10,000	20,000
940	Equipment Charges	20,900			13,550	13,550	13,550
940-100	Equipment Rental Charge		20,900	20,900			
	SUBTOTAL	142,715	199,896	199,896	157,110	157,110	156,210
474	Traffic Services						
702	Wages/Salaries	1,716	2,000	2,000	7,580	7,580	2,000
715-720	Fringe Benefits	873	1,100	1,100	3,200	3,200	1,100
740	Operating Expense	951	2,000	2,000	2,000	2,000	2,000
924	Traffic Signals	5,346	47,000	47,000	8,000	8,000	8,000
	SUBTOTAL	8,886	52,100	52,100	20,780	20,780	13,100
478	Snow Plowing						
702	Wages/Salaries	20,175	26,500	26,500	26,500	26,500	26,500
715-720	Fringe Benefits	9,625	13,600	13,600	13,600	13,600	13,600
740	Operating Expense	32,195	25,000	25,000	25,000	25,000	25,000
930	Repair & Maintenance						
940	Equipment Charges				13,550	13,550	13,542
	SUBTOTAL	61,995	65,100	65,100	78,650	78,650	78,642
479	SNOW REMOVAL						
702	Wages/Salaries		5,000	5,000	5,000	5,000	5,000
715-720	Fringe Benefits		3,000	3,000	3,000	3,000	3,000
	SUBTOTAL	-	8,000	8,000	8,000	8,000	8,000
485	TRANSFER BETWEEN FUNDS						
969-203	Contribution-Local Streets		-	-	70,000	91,400	
	SUBTOTAL	-	-	-	70,000	91,400	
491	Storm Sewer						
702	Wages/Salaries	3,772	3,000	3,000	3,000	3,000	3,000
715-720	Fringe Benefits	1,729	1,632	1,632	1,632	1,632	1,632
740	Operating Expense	1,666	2,500	2,500	2,500	2,500	2,500
	SUBTOTAL	7,167	7,132	7,132	7,132	7,132	7,132
	TOTAL EXPENDITURES	271,734	1,109,696	1,109,696	459,787	431,447	266,284

203 LOCAL STREET OPERATIONS							
REVENUES							
		Audit	Adopted	Amended	Adopted	Amended	Proposed
Revenue	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
574	Gas & Wgt. Tax	143,101	139,311	139,311	143,755	143,755	140,000
626-100	Major & Local Misc. Revenue						
664	Interest Income	730	1,500	1,500	800	800	800
676-101	Contribution-General Fund						
676-202	Contribution Major Street	167,500			70,000	91,400	
676-401	Contribution-Capitol Improvement	413,014					
694	Other Revenue-Tri Party						
698	Proceeds from Sale of Bonds						
	TOTAL	724,345	140,811	140,811	214,555	235,955	140,800
	BEGINNING FUND BALANCE	173,656	239,396	239,396	133,272	133,272	87
	TOTAL REVENUES AVAILABLE	898,001	380,207	380,207	347,827	369,227	140,887
	TOTAL EXPENDITURES	658,605	246,935	246,935	345,823	369,140	248,313
	ENDING FUND BALANCE	239,396	133,272	133,272	2,004	87	(107,426)

203 LOCAL STREET OPERATION EXPENDITURES							
Expenditure	Description	Audit 2009-2010	Adopted 2010-2011	Amended 2010-2011	Adopted 2011-2012	Amended 2011-2012	Adopted 2012-2013
212 Accountant							
801	Professional Services	2,800	3,200	3,200	3,200	3,200	3,200
	SUBTOTAL	2,800	3,200	3,200	3,200	3,200	3,200
451 Construction							
801	Professional Services	101,567	-	-	19,500	19,500	
801-220	Pro. Services 09/10 Street Impr.	-	-	-			
	Pro. Services Chester Storm	-	-	-			
802	Contractual Services-09/10 Street	376,249	-	-			
	Contract. Services Dean Dr.	-	-	-	78,010	125,295	
	SUBTOTAL	477,816	-	-	97,510	144,795	-
463 Street Routine Maintenance							
702	Wages/Salaries	69,594	80,100	80,100	70,400	70,400	70,400
715-720	Fringe Benefits	33,152	51,000	51,000	40,000	40,000	40,000
740	Operating Expense	1,099	6,372	6,372	1,000	1,000	1,000
801	Professional Services						
910	Insurance & Bonds	-	65	65	65	65	65
930	Repair & Maintenance	3,592	7,500	7,500	24,250	24,250	24,250
940	Equipment Charges	16,498			13,350	13,350	13,350
940-100	Equipment Rental Charges	-	16,500	16,500			
	SUBTOTAL	123,935	161,537	161,537	149,065	149,065	149,065
474 Traffic Services							
702	Wages/Salaries	1,650	2,000	2,000	2,000	2,000	2,000
715-720	Fringe Benefits	824	1,100	1,100	1,100	1,100	1,100
740	Operating Expense	418	3,000	3,000	3,000	3,000	3,000
	SUBTOTAL	2,892	6,100	6,100	6,100	6,100	6,100
478 Snow Plowing							
702	Wages/Salaries	15,235	29,000	29,000	29,000	9,800	29,000
715-720	Fringe Benefits	10,825	15,000	15,000	15,000	4,430	15,000
740	Operating Expense	17,336	25,000	25,000	20,000	20,000	20,000
930	Repair & Maintenance						
940	Equipment Charges				13,350	13,350	13,350
	SUBTOTAL	43,396	69,000	69,000	77,350	47,580	77,350
491 Storm Sewer							
702	Wages/Salaries	2,892	3,000	3,000	3,000	7,200	3,000
715-720	Fringe Benefits	1,344	1,598	1,598	1,598	3,200	1,598
740	Operating Expense	3,530	2,500	2,500	6,000	6,000	6,000
930	Repair & Maintenance				2,000	2,000	2,000
940	Equipment Charges						
	SUBTOTAL	7,766	7,098	7,098	12,598	18,400	12,598
	TOTAL EXPENDITURES	658,605	246,935	246,935	345,823	369,140	248,313

592 WATER AND SEWER OPERATIONS							
REVENUES							
		Audit	Adopted	Amended	Adopted	Amended	Adopted
Revenue	Description	2009-2010	2010-2011	2010-2011	2011-2012	2011-2012	2012-2013
370	Tap-In Fees	25,000	25,000	25,000	25,000	25,000	25,000
401	Property Tax						
529	Federal Grant Research						
570	State Shared Revenues						
607	Refuse Collection	461,555	465,000	465,000	477,000	477,000	477,000
635-1	Fixed Charges	84,550	83,500	83,500	84,200	84,200	84,200
640	Analytical System						
642-1	Sale of Wastewater*	1,105,891	1,108,517	1,108,517	1,130,687	1,130,687	1,130,687
642-2	Sale of Water*	738,943	807,300	807,300	831,519	831,519	831,519
642-3	Tube Mill Treatment Water		61,794	61,794	62,600	121,000	62,600
655	Fines & Forfeitures	33,198	44,000	44,000	44,000	44,000	44,000
664	Interest Income		75,000	75,000	75,000	13,700	75,000
668-1	Hydrant Rental	2,500	2,500	2,500	2,500	2,500	2,500
672	Inspection - Tap-in		4,000	4,000	4,000	4,000	4,000
676-641	Contribution - Equip. Replacement.		17,430	17,430	17,430	17,430	17,430
676-101	Contribution - General Fund						
694	Other Revenues	16,973	20,000	20,000	20,000	20,000	20,000
698-400	Sale of Bonds						
966	Trans-Restricted Assets						
	Trans-Restricted Assets-Debt						
	TOTAL	2,468,610	2,714,041	2,714,041	2,773,936	2,771,036	2,773,936
	BEGINNING FUND BALANCE	8,131,030	6,974,020	6,974,020	7,051,211	7,051,211	7,124,053
	TOTAL REVENUES AVAILABLE	10,599,640	9,688,061	9,688,061	9,825,147	9,822,247	9,897,989
	TOTAL EXPENDITURES	3,625,620	2,636,850	2,636,850	2,701,094	2,783,970	0
	ENDING FUND BALANCE	6,974,020	7,051,211	7,051,211	7,124,053	7,038,277	9,897,989

592 WATER AND SEWER OPERATIONS EXPENDITURES		Audit	Adopted	Amended	Adopted	Amended	Adopted
Expenditure	Description	2009-2010	2010-2011	2010-2010	2011-2012	2011-2012	2012-2013
452	Water/Sewer Construction						
801	Professional Service						
801-1	Professional Service -						
802	Contractual Service						
	Contractual Service -Theater Alley						
	Contractual Service -						
	SUBTOTAL		-	-			-
556	Water Distribution System						
702	Wages/Salaries	163,337	242,700	242,700	243,000	243,000	245,500
715-720	Fringe Benefits	133,048	121,400	121,400	126,050	126,050	136,750
721	Uniforms				2,350	2,350	2,350
727	Office Supplies	1,111	1,500	1,500	1,500	1,500	1,500
740	Operating Expense	53,761	60,000	60,000	45,000	45,000	46,000
801	Professional Service	9,010	11,600	11,600	10,000	10,000	10,000
801-111	Vulnerability Assessment		1,500	1,500	1,500	1,500	1,200
801-211	Wellhead Protection	4,405	5,000	5,000	5,000	5,000	4,500
802	Contractual Services				14,270	14,270	14,800
803-100	Municipal Service Charge	21,000					
807	Auditor				4,900	4,900	4,200
820	Computer	1,772	4,000	4,000	2,700	2,700	2,500
830	Memberships & Dues				700	700	700
853	Telephone	4,477	6,500	6,500	5,500	5,500	4,000
860	Gas & Oil	2,659	12,000	12,000	10,000	10,000	7,500
861	Transportation/Mileage		500	500	250	250	250
863	Vehicle Maintenance	8,813	15,000	15,000	16,500	16,500	12,000
900	Printing				1,150	1,150	1,100
910	Insurance & Bonds	11,401	12,800	12,800	12,500	12,500	9,200
920	Utilities	110,310	113,000	113,000	114,000	114,000	103,000
931	Building Maintenance	100,896	45,000	45,000	48,000	48,000	48,000
956	Miscellaneous Expense	3,540	5,000	5,000			
957	Education & Training		3,000	3,000	3,000	3,000	3,000
962	Miscellaneous Expense				7,500	7,500	9,800
969-306	Transfer to Debt Fund		133,000	133,000	134,000	134,000	132,700
970	Capital Improvements		25,000	25,000			
970.1	Capital Outlay				35,000	35,000	45,920
977	Equipment Miscellaneous	420	2,500	2,500	6,000	6,000	10,000
	SUBTOTAL	629,960	821,000	821,000	850,370	850,370	856,470
540	Water Repair						
702	Wages/Salaries	48,725	46,000	46,000	54,500	54,500	56,500
715-720	Fringe Benefits	13,879	24,000	24,000	31,600	31,600	32,000
740	Operating Expense	11,793	5,000	5,000	2,000	2,000	2,000
801	Professional Service				1,000	1,000	1,500
802	Contractual Services				200	200	500
861	Transportation/Mileage		350	350	350	350	100
930	Repairs & Maintenance	6,416	10,000	10,000	10,000	10,000	8,000
940	Equipment Charges		18,000	18,000	27,775	27,775	34,000
956	Miscellaneous Expense		2,000	2,000	1,000	1,000	9,000
957	Education & Training		3,000	3,000	3,000	3,000	3,000
	SUBTOTAL	80,813	108,350	108,350	131,425	131,425	146,600

592 WATER AND SEWER OPERATIONS EXPENDITURES							
557 Wastewater System							
702	Wages/Salaries	356,978	347,300	347,300	348,100	385,000	339,000
715-720	Fringe Benefits	200,495	175,000	175,000	183,009	183,009	194,260
721	Uniforms				2,350	2,350	2,325
727	Office Supplies	1,180	1,500	1,500	1,500	1,500	1,200
740	Operating Expense	172,844	148,000	148,000	139,300	160,000	139,000
801	Professional Service	11,800	15,000	15,000	11,000	11,000	10,000
802	Contractual Services				21,670	21,670	22,650
803	Municipal Service Charge	21,000	-	-			
807	Auditor				4,900	4,900	4,000
820	Computer	1,772	3,000	3,000	1,500	1,500	1,500
830	Memberships & Dues				500	500	500
853	Telephone	3,394	3,400	3,400	3,400	3,400	2,800
860	Gas & Oil	5,061	5,000	5,000	5,800	5,800	6,500
861	Transportation & Mileage				250	250	250
900	Printing				1,150	1,150	800
910	Insurance & Bonds	11,035	13,200	13,200	10,500	10,500	10,500
920	Utilities	267,997	280,500	280,500	270,000	270,000	265,000
931	Building Maintenance	72,955	100,000	100,000	92,000	117,276	92,000
956	Miscellaneous Expense		12,400	12,400			
957	Education & Training		3,000	3,000	3,000	3,000	3,000
962	Miscellaneous Expense				12,400	12,400	21,700
969	Transfer to Debt Fund						
970	Capital Outlay	631	25,000	25,000	38,000	38,000	51,420
977	Equipment Miscellaneous	1,034	6,000	6,000	11,500	11,500	12,000
988	Pre-Paid Financial Cost						
998	Replacement Wastewater						
	SUBTOTAL	1,128,176	1,138,300	1,138,300	1,161,829	1,244,705	1,180,405
550 Sanitary Sewer Repair							
702	Wages/Salaries	36,669	36,500	36,500	34,700	34,700	55,394
715-720	Fringe Benefits	25,729	18,700	18,700	20,000	20,000	20,200
740	Operating Expense	1,720	6,000	6,000	2,000	2,000	2,000
801	Professional Services		4,000	4,000	1,000	1,000	1,000
802	Contractual Services				200	200	200
930	Repairs & Maintenance	5,428	10,000	10,000	6,000	6,000	6,000
940	Equipment Charges	1,269	18,000	18,000	21,970	21,970	29,000
956	Miscellaneous		11,000	11,000	2,000	2,000	8,500
	SUBTOTAL	70,815	104,200	104,200	87,870	87,870	122,294
555 Solid Waste Collection							
818	Refuse Collection	461,849	465,000	465,000	469,600	469,600	480,000
	SUBTOTAL	461,849	465,000	465,000	469,600	469,600	480,000
	TOTAL	2,371,613	2,636,850	2,636,850	2,701,094	2,783,970	2,785,769

Memo

To: City Council Members

From: David Murphy

Date: June 11, 2012

Re: Budget Amendments

The following are some explanations for the needed budget amendments.

General Fund:

Administration

Michigan Tax Tribunal settlements

Over estimated interest income

The way the Building Inspectors pay is booked

Digital Sign

Fire

Repairs to truck (off-set by sale of truck)

Second interest payment not budgeted for

DPW

Retiree's payout

Medical Deductibles

Parks and Rec

City partnering with Jr. League for ball diamond

Local Streets:

Increase on Dean Dr. project

Major Streets:

Increase in transfer to Local Streets

Elimination of Warren Street project

DDA:

Reduction in property taxes

Uncollected personal property taxes

Painting of light posts

Capital Improvement:

LED lights (off-set by grant)

Water & Sewer:

Sludge Hauling

Transformer

Spreading of administration wages

Note:

These are our best projections at this point in the fiscal year. More revenue may come in and there may be some unexpected expenses that come in before the end of June or that may have to be booked to this fiscal year.

AGENDA NOTE

New Business: Item #8

MEETING DATE: June 11, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: Agreement for Legal Services with Johnson, Rosati, Schultz and Joppich

EXPLANATION OF TOPIC: On May 18th the Committee that reviewed the ten Attorney RFP's that the City received interviewed four firms. After the interviews, the Committee discussed the firms that were interviewed and unanimously chose Johnson, Rosati, Schultz and Joppich as the firm to recommend to City Council to represent South Lyon.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed Agreement with Johnson, Rosati, Schultz and Joppich and cost comparison spread sheet.

POSSIBLE COURSES OF ACTION: Approve/do not approve the three-year agreement with Johnson, Rosati, Schultz and Joppich

RECOMMENDATION: Approve the three-year agreement with Johnson, Rosati, Schultz and Joppich

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the three-year agreement with Johnson, Rosati, Schultz and Joppich as presented.

**RETAINER AGREEMENT
FOR
CITY ATTORNEY SERVICES**

This Retainer Agreement for City Attorney Services ("Agreement") is made and entered into by and between the City of South Lyon, a Michigan municipal corporation and Home Rule City (the "City") and Johnson, Rosati, Schultz & Joppich, P.C., a Michigan professional corporation (the "Attorneys").

1. In accordance with Section 6.6 of the City Charter, the City Council of the City of South Lyon employs the Attorneys to act as general counsel for the City in all legal matters deemed appropriate; to represent the City in all civil matters; and to represent the City in the prosecution of ordinance and/or code violations of the City. The parties agree that the Attorneys do not represent the City in the area of bonding, this specialty having been assigned to special counsel, and Attorneys agree to cooperate with special counsel whenever necessary and/or appropriate.

2. For and in consideration of the "civil matters" monthly retainer amount hereinafter mentioned, the parties agree that the Attorneys shall perform the following retainer services:

- A. Attend regular and special meetings, workshops, and study sessions of the City Council;
- B. Attend meetings of the administration as requested by the various departments' personnel;
- C. Advise the City Council on legal matters pertaining to Council and City business;
- D. Upon request, attend meetings of appointed Commissions, Committees, and Boards and advise same regarding legal matters pertaining to City business;
- E. Be available by telephone or in person when necessary and appropriate to provide advice to the City Administration, Council Members, City Officials, employees, and staff on legal matters pertaining to City business;
- F. Prepare legal opinions on issues as they arise in the business of the City when requested;
- G. Draft, review, and approve as to form ordinances, code amendments, resolutions, agreements, and other documents and reports requested by the City Council, Planning Commission, Zoning Board of Appeals, and/or City Administration;
- H. Provide training to City Officials, employees and staff as requested;

- I. Processing and prosecution of ordinance violations and related district court litigation;
- J. Perform such other legal services deemed necessary or expedient by the City Council or the City administration, except as provided in Section 4.

3. For the retainer services mentioned in Section 2 above, the Attorneys shall be paid a monthly "civil matters" retainer in the amount of Six Thousand Two Hundred Fifty Dollars and No/100 Dollars (\$6,250.00) or such amount as otherwise established in accordance with Section 9 below or established annually in the approved City budget.

4. The "civil matters" retainer shall not compensate the Attorneys for the following non-retainer services rendered for and on behalf of the City:

- A. Special litigation or prosecutions in district court, circuit court, federal district court or higher courts and any work associated with it;
- B. Other formal appearances and representation on behalf of the City before any other municipal, state, county, or federal administrative board, body, or agency, including preparation therefor;
- C. Labor negotiations or arbitrations;
- D. Michigan Tax Tribunal matters, specifically including the defense of tax appeals; and
- E. Special projects or assignments of a non-retainer nature and other extraordinary time-consuming matters.

5. Fees for non-retainer services mentioned in Section 4 above shall be billed and paid monthly by the City at the rate of \$130 per hour, except that labor negotiations or arbitrations shall be at the rate of \$160 per hour and non-retainer prosecutions shall be at the rate of \$100 per hour.

6. City shall reimburse Attorneys for actual costs and expenses incurred by Attorneys including, but not limited to, costs associated with any non-retainer litigation, such as deposition costs, court reporter fees, filing fees, court costs, jury fees, services fees, expert and non-expert witness fees, investigator fees, out of state travel expenses, recording or certification fees, postage, title reports, photographs, diagrams, maps, or other similar costs and expenses, and travel time for non-retainer labor services. However, expenses and costs associated with retainer services such as travel time, transportation, mileage, telephone charges, postage, facsimile charges, overnight courier or delivery charges, and photocopying costs shall not be reimbursed.

7. Attorneys will submit to the City Manager on a monthly basis before the 15th of each month an itemized invoice for all retainer and non-retainer services and costs and expenses for the previous month's activities. The invoice will identify the attorney performing

the services, the matter on which the attorney worked, a description of the services provided, the hourly rate charged (if applicable), the time spent on the task in increments of tenths of an hour, and any costs or expenses eligible for reimbursement. Invoices and amounts due shall be due and payable immediately upon receipt by the City.

8. The parties agree that Timothy S. Wilhelm is hereby designated the City Attorney. He shall be primarily responsible for the provision of the services listed, and he shall attest to the accuracy of all invoices submitted pursuant to this Agreement. Attorneys agree that a sufficient number of attorneys shall be assigned to the City's work to assure timely delivery of services.

9. The monthly retainer rate and hourly rates may be amended or adjusted at any time after one year following the Effective Date stated below by mutual written agreement of the parties. Notwithstanding the foregoing, this Agreement may be amended at any time by mutual written consent of the parties.

10. This Agreement shall be effective June __, 2012 (the "Effective Date"), and shall continue in effect for a period of three (3) years from the Effective Date, unless terminated by either party as provided for herein or renewed by City Council. Either party may terminate this Agreement at any time upon sixty (60) days written notice to the other for any reason. In the event of termination the parties agree to cooperate in the transition to successor legal counsel in conformance with State Bar of Michigan ethical guidelines to protect the public interests of the City.

IN WITNESS WHEREOF, the parties hereunto have executed this Agreement on this ____ day of June, 2012.

CITY OF SOUTH LYON

By: _____

Its: Mayor

By: _____

Its: Clerk

JOHNSON, ROSATI, SCHULTZ & JOPPICH,
P.C.

By: _____

	Current	JRSJ
Hourly Rate	\$95.00	\$130.00*
Average Hrs per Month		
General Municipal	45	Retainer
Prosecutions	22.5	
Total Monthly Cost	\$6,412.50	\$6,250.00
Labor	\$95.00	\$160.00
* = Monthly Retainer		

South Lyon Historical Commission Meeting
Thursday, May 3, 2012
Minutes

Members Present: Bob Tremitiere, Larry Ledbetter, Beth Pfiles, Jack Renwick Roger Heiple, Norm Somers, Phil Weipert

Members Absent: None!

The meeting commenced at 7:35. A quorum was declared by President Jack Renwick

The April minutes were approved (Norm moved, Larry seconded).

Gail Memorial: Larry reported that the project has commenced, and that Zachary will be working on it this weekend. Zachary expects to get the bricks, walkway and monument base completed. Larry has challenged him to complete it by the volunteer Saturday, May 12 (note: It was completed on the 12th!) The plaque will be a simple one similar to the one on the Dean Sparks memorial. Steve Renwick will make the plaque, and it will be considerably less expensive than the original estimate for the larger brass plaque. Larry has attempted to call Lorrie Salens (daughter of Gail and Mike) but she has not responded.

Volunteer Day (May 12): Larry reported that he is getting materials together for the projects, including mulch for the memorial and paint for the various painting projects. Bob reported that the wainscote has been ordered from Fingerle and will be delivered to the DPW. Jack said that Steve has an 18' trailer, and Bob will ask Steve to help him move the material to the Historic Village prior to May 12. The DPW will also pick up the lattice and concrete pads that we need for other projects. A few other projects not on the original list were added, including repairing the caboose vestibule floor boards and painting, and repairing the bottom step of the caboose staircase, which is loose.

Parking Lot Gates: The gates have been troublesome and we asked RoseAna Twitchell if she would have a problem if we eliminated the gates and went back to using rope, but this time a lighter rope and sign. RoseAna responded that she hasn't used the gates and has no objection to our plan.

Paint Exterior of School: The Commission previously voted to authorize Bob to contract with Dan Hanson to paint the school exterior for his estimate of \$1800, if City Hall was OK with one bid. Julie Zemke responded to Bob's inquiry by stating that she would prefer more than one bid, but felt that in view of the price (same as the Chapel two years earlier, which was the lowest bid at that time), it would be OK to proceed. Bob contacted two other painters. One inspected the building and later declined to bid, and another inspected the building and never responded to requests for a quote. In view of that, the Commission agreed that we should proceed with the Dan Hanson bid. Bob will contact Dan Hanson and tell him to go ahead.

Alarm issues: Bob has had problems disarming the correct zone. Sometimes when button 2 is pushed, zone 3 gets selected. Bob discussed this with Steve Renwick, who suggested a workaround, but will contact the alarm company to correct any problems.

Other Old Business: Building and Land Use Restrictions: In view of David Murphy's opinion that this is Commission business, Norm will make a few modifications to the revision that he previously submitted, and will bring it to the next meeting for approval.

New Business:

Broken Window: The outer pane of one of the freight house windows is broken, and Larry has contacted Village Glass, who will repair it. Bob also mentioned that one of the painters pointed out that the bottom rail of one of the Washburn School sash is rotted. Larry will ask Village Glass for advice on what should be done.

Village Garage Sale: Norm reported that the Society would like to hold a garage sale to sell some unneeded artifacts. Tedd Wallace questioned if the City Council needs to vote, since the City may own the artifacts. The

Commission felt that the artifacts belong to the Society. We agreed that this needs to be resolved. Phil suggested that the Society make a list of items that they plan to offer for sale, and see if anyone cares. (Note: Subsequent to the meeting, Tedd discussed the issue with the City Attorney, and they agreed that the artifacts belong to the Society.)

Tree Donation: Norm stated that Linda said that Kristen Delaney had contacted the Society and said that a couple wants to donate a tree in memory of a deceased person, and would like to have it planted in the Historic Village. Norm also stated that Linda had contacted members of the Commission and most felt that the desired tree was too large, and that we didn't want to have trees planted helter-skelter around the property, memorial or not. Norm also stated that Linda had suggested to Kristen that perhaps there were other places in the community (such as Fountain Park or Paul Baker Park) that such a tree could be planted. Beth stated that if we allow this one, it would be hard to stop others who want to plant trees. We agreed that the Society has the right to decline donations that it has no use for.

Photo Policy: Norm stated that we need a policy relating to how historic photos that we share can be used, such as not allowing the sale or commercial use of shared photos. Roger said that the use of photos should be free to non-profits. We all agreed that Norm has done an excellent job of controlling their use without a policy, and Phil suggested that Norm write up a proposed policy, which Norm agreed to do.

Meeting time: In response to a suggestion that the meeting time be moved to 7PM, there was little support, and we agreed to keep the meeting time as is.

Train Tickets: Roger suggested that we should obtain some pretend train tickets. These could be passed out to kids and when they enter the caboose, they could be punched (the tickets, not the kids) and they would serve as a memento of the visit. We all liked the idea, and Norm will look into printing the tickets ourselves.

Business having been concluded, Norm moved and Bob seconded to adjourn. Motion passed, meeting adjourned at 8:37PM.

Minutes recorded by Bob Tremiere, Secretary

Submitted by Jack Renwick, President



CITY OF SOUTH LYON

Mayor
Tedd M. Wallace

Council
Beverly Dixon
Glenn Kivell
Erin Kopkowski
Michael Kramer
Joseph Rzyzi
Harvey Wedell

City Manager
David M. Murphy

City Clerk/Treasurer
Julie C. Zemke

The following resolution was offered by Kivell, and supported by Wedell

RESOLVED, that the City Clerk certify to the City Assessor for spreading on the Assessment Roll of the City of South Lyon for the year 2012-2013, the following amounts, based on taxable value \$307,317,686.

1. At the rate of 10.7375 mills per \$1,000 of valuation for General Fund Operation
2. At the rate of 2.5000 mills per \$1,000 of valuation for Wastewater General Obligation Bonds for wastewater treatment (2002)
3. At the rate of .1560 mills per \$1,000 of valuation for Capital Improvement Fund
4. At the rate of .3565 mills per \$1,000 of valuation for 1999 Building Authority (Land Acquisition)

RESOLVED FURTHER, that due to the May 2, 1984 election whereby the Library became a free standing and District Library for all purposes including the levy of 1.5002 and the overall levy for the City will be 15.2502 mills, of which 13.75 mills will be used for City operation and debt.

RESOLVED FURTHER, that after spreading on the Assessment Roll, the amounts as required to be raised by the general ad valorem tax, the Assessor certify and deliver the same to the City Treasurer, and the City Clerk be authorized to attach her warrant thereto, directing and requiring the City Treasurer to collect the same as provided by the City Charter.

RESOLVED FURTHER, that all installments reported to the City Treasurer as delinquent on Special Assessments and other charges, together with interest due thereon, as provided in Section 1.276 of the City Charter; unpaid charges for water consumption and water tap installation, as provided in Chapter 24 of the South Lyon City Code be assessed against the properties benefited and included in the 2012 Tax Roll.

RESOLVED FURTHER, that the millage for the entire fiscal year 2012-2013 budget not to exceed 13.75 mills.

VOTE:

MOTION CARRIED UNANIMOUSLY

335 S. Warren
South Lyon, Michigan
48178

248-437-1735
Fax 248-486-0049

www.southlyonmi.org



CITY OF SOUTH LYON

Mayor
Tedd M. Wallace

Council
Beverly Dixon
Glenn Kivell
Erin Kopkowski
Michael Kramer
Joseph Rzyzi
Harvey Wedell

City Manager
David M. Murphy

City Clerk/Treasurer
Julie C. Zemke

The following resolution was offered by Kivell, and supported by Kramer

WHEREAS, in April 2012 the City Manager submitted to City Council a proposed budget for the fiscal year July 1, 2012 through June 30, 2013, and

WHEREAS, the City Council has received the proposed budget contained herein and has discussed and reviewed same

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby adopts the 2012-2013 fiscal budget as shown in the budget document on the Summary page, and detailed on the following pages, in the total amount of \$ 4,855,042.

BE IT FURTHER RESOLVED, that the City Council hereby adopts the following proposed budget or estimates for the following operations as set forth below.

	<u>Fund No.</u>
Major Street Operation	202
Local Street Operation	203
Community Development Block Grant	274
Combined Water/Sewer Operation	592
Equipment Replacement Fund	641
Capital Improvement Fund	401
Land Acquisition	509
Downtown Development Authority	280
 <u>General Debt Service</u>	
2003 G.W. WW Treatment/Bond G.O.	307
1999 Building Authority—Land Acquisition	369
2005 Downtown Development Authority	369

BE IT FURTHER RESOLVED that the City Manager is authorized to advertise for bids, or authorize at the appropriate time for contractual services, commodity purchases and/or capital expenditures throughout the fiscal year in accordance with the enclosed budget document and all applicable City ordinance policies or procedures in effect.

BE IT FURTHER RESOLVED, that pursuant to the Uniform Budgeting and Account Act, Section 19 (2), the City Manager may make transfers within a fund and activity if the amount to be transferred does not exceed 10% or \$25,000, whichever is greater, of the appropriation item for which the transfer is to be made, with prior notification to the City Council.

VOTE:

MOTION CARRIED UNANIMOUSLY

335 S. Warren
South Lyon, Michigan
48178

248-437-1735
Fax 248-486-0049

www.southlyonmi.org



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



DAN WYANT
DIRECTOR

May 30, 2012

Mr. Robert Martin,
Superintendent of Public Works
City of South Lyon
335 South Warren
South Lyon, Michigan, 48178

Dear Mr. Martin:

SUBJECT: Water Supply – City of South Lyon – WSSN: 6110
Water System Evaluation

On May 11, 2012, an evaluation of the water supply system serving the City of South Lyon was conducted by Ms. Amber Lopez, from the Department of Environmental Quality, (DEQ). Mr. Robert Martin, Superintendent of Public Works, was present for the discussions.

The purpose of the visit was to update the evaluation of the water supply facilities to determine compliance with the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). Based on our visit and review of department records, we have rated the water system **satisfactory**. We have included a copy of the *Water System Review* (WSR) data form for your records and verification.

We are pleased that the 2009 Drinking Water Revolving Fund (DWRf) Project has been approved for funding and is in the process of being permitted. The approved portion of the project includes the replacement of approximately 26,000 feet of water main and the installation of a fifth low service pump, rated at 1,200 gallons per minute.

We encourage the system to continue to upgrade the water treatment facilities. It has been confirmed that in instances of extreme demand, all five wells may provide water to the distribution system simultaneously, although a portion of the groundwater would bypass treatment. We encourage the system to expand the treatment capacity. We also encourage the water system to improve existing facilities. The gas chlorination room does not meet all of the guidelines of Recommended Standards for Water Works, Part 5.4.1, *Chlorine Gas*. In addition, although not accepted for funding through the DWRf program, we encourage the system to continue to dedicate resources to rehabilitating the elevated storage tank and replacing the stationary generator, which is located within the isolation radius of the groundwater wells.

On April 11, 2011, Well #6 was constructed to replace failed Well #3. Well #6 is rated at 1,200 gallons per minute and is dedicated to supplying industry with untreated groundwater. The capacity of the water system remains unchanged. We encourage South Lyon to continue to investigate additional groundwater capacity, possibly in a separate aquifer to prepare for planned future growth and supplement the three non-industrial wells.

- a. Basic planning data, such as current population and service connection values.
- b. Sufficient water production and consumption data, as specifically stated in Rule 1203(3)(b), to identify projected trends.
- c. A water shortage response plan for emergencies.

Our records indicate that the most recent Reliability Study was completed in 2007. To remain in compliance with Rule 1203, an updated study that incorporates the listed additional parameters must be submitted this year. **We ask that a schedule for completion of the study be submitted by July 11, 2012.**

6. Part 16, *General Plans*, was recently revised to include additional General Plan requirements. Per Rule 1604, a General Plan of the waterworks system must include a general layout of the water treatment system and distribution system, as well as the rated capacity of the waterworks system. Additionally, Rule 1605 requires distribution systems to include a hydraulic analysis of the distribution system showing pressure contours under peak demands. Also required is an inventory of water main by size, material, and age, as well as service area maps. Our records indicate that the most recent General Plan was completed in 2006. We ask that you incorporate any additional requirements listed in Part 16 when the General Plan is updated.
7. According to Part 16, Rule 1606, publicly owned water supplies must include a Capital Improvements Plan that identifies water systems needs for five year and 20 year planning periods. In consideration of the abovementioned recommended system improvements, and the absence of many of these items in the 2009 DWRP Project Plan, **we ask that a Capital Improvements Plan be developed within the next six months or in conjunction with the next Reliability Study.**

If you have questions on or would like a copy of the updated Cross Connection Rules Manual, Recommended Standards for Water Works, or Act 399, copies can be obtained through the DEQ website following the links: Water, Drinking Water, and Community Water Supply.

We would like to thank you for your time and assistance during the visit. If you have any questions, please contact me by phone at 586-753-3781, by email at lopeza5@michigan.gov, or by mail at DEQ, Resource Management Division, 27700 Donald Court, Warren, Michigan 48092-2793. The fax number for submittal of documents is 586-753-3831.

Sincerely,



Amber Lopez, P.E.
Environmental Engineer
Resource Management Division
Southeast Michigan District Office


Enclosures

cc: Mr. David Murphy, South Lyon
Oakland County Health Division
Ms. Kris Donaldson, DEQ

Dave - FYI
Officers Stevens & Tomanek
on a welfare check call.
Lloyd

a
Very
Special
Thank
you

...With
Sincere
Appreciation

.. 
Thank you for saving
my life
In Christ Love
Madame Sweden
206 Longfellow