

**Regular City Council Meeting
March 12, 2012
Agenda**

7:30 p.m. Call to Order
Pledge of Allegiance
Roll Call
Minutes – February 27, 2012
Monthly Bills
Approval of Agenda
Public Comment – Fire Department Recognition

- I. Old Business
 - Second Reading – Residential in B3 District
- II. New Business
 - 1. Reappointments
 - 2. Tri – Party Money
 - 3. First Reading – Amendment to Ch. 38 Emergency Services (Cost Recovery Ordinance)
 - 4. Attorney RFP
- III. Manager’s Report
- IV. Council Comments
- V. Adjournment



SOUTH LYON FIRE DEPARTMENT
217 Whipple Street, South Lyon, MI 48178
P: 248- 437-2616 F: 248-437-3025
www.southlyonfire.com

Date: Monday, March 12, 2012

To: Dave Murphy, City Manager

From: Mike Kennedy, Fire Chief

Reference: Cardiac Arrest Save

I am requesting time during the City Council meeting on Monday, March 12, 2012 to recognize HVA and SLFD crews for actions during a recent medical emergency.

On Saturday, February 18, 2012, the South Lyon Fire Department and Huron Valley Ambulance were dispatched to respond for a male patient with chest pains. HVA and SLFD arrived simultaneously at the residence, to find the patient not breathing and in cardiac arrest. Both crews worked in conjunction to initiate expedient care. Once the patient was defibrillated, a heart rhythm was re-established. Crews worked to manage the patient's airway and package the patient for transport. The patient was loaded into the HVA ambulance and transported to Saint Joseph Mercy Hospital, Ann Arbor. Upon arrival at the ER, the patient was conscious and talking. This positive patient outcome is attributable to the skill of the responders and collaborative care of SLFD and HVA.

Huron Valley Ambulance

- Paramedic Greg Hartig
- Paramedic Andy Chlebek

South Lyon Fire Department

- Firefighter Chad Ulrich
- Firefighter Chris Demeniuk

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
FEBRUARY 27, 2012**

Mayor Wallace called the meeting to order at 7:33 p.m.
Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Mayor Wallace
Council Members: Dixon, Kivell, Kopkowski, Kramer, Rzyzi, and Wedell
City Manager Murphy
City Attorney Salerno
City Clerk/Treasurer Zemke
Department Heads: Collins, Kennedy, and Martin

APPROVAL OF AGENDA:

City Manager Murphy stated that he would like to delete New Business #4

CM 2-1-12 APPROVAL OF AGENDA

Motion by Wedell, supported by Kivell

To approve the agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES:

CM 2-2-12 – APPROVAL OF MINUTES- JANUARY 9, 2012

Motion by Kivell, supported by Kopkowski

To approve the minutes of the February 13, 2012 Regular Council meeting as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT:

OLD BUSINESS:

1. Second Amendment to Head-end Lease/representative from W.O.W.

City Manager Murphy stated that this is the second amendment that had previously been presented with the changes that Council requested changing "leesor"/"landlord" and the time period for the termination of the contract.

CM 2-3-12 – APPROVAL OF VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Motion by Kivell, supported by Kramer

To approve the Uniform Video Service Local Franchise Agreement transferring the agreement from Broadstripe, LLC to WideOpenWest Mid-Michigan, LLC

VOTE: MOTION CARRIED UNANIMOUSLY

Mr. Ed Sesi from WOW stated that they completed the acquisition of Broadstripe January 13th of this year. He gave a brief overview of what their plans are in the City of South Lyon. They are currently doing some surveying and engineering and plan a total re-build in the City. They expect to be complete between the 4th quarter of this year and the beginning of the first quarter of next year. They are here for the long term and will provide a high level of service.

Council Member Kopkowski asked when this is brought in are the people who are current customers going to have to have a new box. Mr. Sesi stated that they will. They have to upgrade the equipment and make the changes in those homes. He further stated that there will also be more advanced service.

Councilman Kivell asked if they will be re-wiring to the homes. Mr. Sesi stated that they will and sometimes inside the homes. They will completely dismantle the existing system.

Mayor Wallace stated that we have a strong local station from basketball to football and other community events. He asked how this change will affect that. Mr. Sesi stated that there has been some discussion and they are willing to talk about that. Councilman Kivell asked how the channel line-up will be affected. Mr. Sesi stated that is yet to be determined.

Mayor Wallace stated that he agrees that we have had some ups and downs in the past and look forward to these changes.

Councilman Kivell asked how these changes are going to affect the price. Mr. Sesi stated that the value that they bring to the home is fair to the price.

2. First Reading – Amendment to B3 Zoning District

Mr. Carmine Avantini, Planner stated that they were asked to review the Council's comments that were presented to the Planning Commission. They do not think that it is a good idea to have residential on the ground floor within the business district. You need to maintain proper separation of uses. It is also important to mention that it is good to have some residential downtown on the second floor because you create a 24 hour presence. He further discussed the benefits of a 24 hour presence downtown.

Councilman Kramer asked what are some of the special conditions. Mr. Avantini stated that certain like uses would be allowed subject to special conditions as long as it meets the requirements and does not have a negative impact. There are certain standards that would have to be met to allow that use.

Councilman Kramer questioned allowable "similar uses". Mr. Avantini stated that uses change all of the time. Something new can come along that we do not anticipate so we have to put in this clause. If a use is similar to something that is allowed, it gives the Planning Commission the ability to determine whether it is acceptable or not. You cannot predict everything that comes along.

Attorney Lee stated that there was a question the last time this was presented regarding why some language was changed, and the reason why is that there was a court case in the City Pontiac in which they used certain language that allowed transient workers to set up homes in storefronts. If you are going to allow residential in any business district, you need to set up a fine line in what is allowable. Discussion was held on how that is accomplished.

Councilman Kramer asked if it is recommended that we look at other ordinances. Mr. Avantini stated that we will eventually have to look at the zoning ordinance and discussed how the overall planning is accomplished. Councilman Kramer asked if we adopt this is there a conflict with our Master Plan. Mr. Avantini stated that there would not be at this point.

Councilman Kivell asked if there is a reason to require a second entrance to isolate the residential. Mr. Avantini stated that this is something that we take a more comprehensive look at the zoning ordinance.

CM 2-4-12 – FIRST READING – AMENDMENT TO CHAPTER 102

Motion by Kopkowski, supported by Dixon

That this be the first reading of the amendments to City of South Lyon Ordinance, Chapter 102 Article VI, Division 10, Sec. 102-322 "Principal uses permitted" as presented.

VOTE:

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS:

1. DDA Update – Chairperson, Gary Fagin

Mr. Gary Fagin, DDA Chairperson gave an update of what the DDA has been looking at as well as the Design Committee. He stated that they are excited to get some of the plans in motion and working with the new planners. He discussed the speed of traffic along Pontiac Trail and the need to slow it down. He discussed the opportunity for culture and sculptures in town. He further discussed the painting of the light poles and benches in downtown.

Councilman Kivell asked if they have had any conversation about the four corners and in particular the brick paver cross-walks. City Manager Murphy stated that the County was to take care of that.

Mayor Wallace thanked Mr. Fagin for his continued support of the community.

2. Lake Street Closure Request

Mary Pool of the Lake Street Tavern stated that she was trying to come up with an idea to bring more activity and recognition to our downtown. She came up with the idea of a "Cruise In" weekly. They would bring in a D.J. and the intent is that the cars would be curb side only leaving the center open so that emergency vehicles could get through. This would create interest and activity in downtown. They did submit the request to the County through the Chief, which was denied because of the weekly basis and the high volume of traffic.

Mayor Wallace asked if they have considered the parking lot behind. Ms. Pool stated that their intent is to bring people downtown. Using the parking lot would not create the buzz and atmosphere they were looking for.

Mayor Wallace stated that he can see possibly once per month, but not weekly. Further, he stated that he has spoken to a few of the car clubs and for various reasons they did not feel that a weekly basis would work, but possibly once per month. He stated that there are other such shows around town. Ms. Pool stated that she has spoken to six groups, but they cannot commit to something until she has something more solid. There is an expense to this. It was stated that there are 21 weeks of events proposed. Council Member Dixon stated that if there is enough advertisement, she does not see why the back parking lot would not work. Ms. Pool discussed the advertising costs. She stated that it takes commitment and expense to this and their thought was that if it is once a week then it is much easier to remember than a certain day of the month.

Council Member Ryzyi stated that there are a lot of logistics to this type of event such as putting up barricades, signs, etc. and asked who would be paying for that. Ms. Pool stated that she did speak to the DPW Superintendent who indicated that the barricades would be downtown already because of the Farmer's Market and they could easily drop them off at their location and pick them up the next morning.

Councilman Ryzyi asked Chief Collins if he could foresee any extra cost to the Police Department. Chief Collins stated that this would not cause any additional overtime. He could use on-duty personnel to block traffic to set up the barricades. However, what could be an issue is how do you get the normal business day traffic out.

Councilman Kivell stated that it would seem that there would also have to be informational signs for detour routes, etc. It was stated that we do not do that for current activities downtown, but this would be a re-occurring event.

Councilman Kramer stated that he commends Ms. Pool, and he would have some interest initially, but he is concerned about 21 weeks during the summer and the interest for that period of time. Councilman Wedell stated that he does commend the efforts to bring traffic downtown, but this might be a bit too much. He asked the criteria used by the Road Commission to determine approval or denial. Chief Collins stated that he is not sure of the criteria used, but his impression was that they probably would have approved once per month, but they felt that weekly was too much.

Discussion was held on holding an event once per month versus every week. Discussion was held on holding an event on a specific day of each month and which Wednesday. Ms. Pool stated that she would like to shoot for the 4th Wednesday. Ms. Pool stated that all of the businesses seemed enthusiastic about this.

CM 2-5-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Wedell

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on **May 23, 2012** and the related road closures: **Lake Street between Wells St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.** and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 2-6-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Wedell

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on **June 27, 2012** and the related road closures: **Lake Street between Wells St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.** and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 2-7-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Wedell

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on **July 25, 2012** and the related road closures: **Lake Street between Wells St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.** and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent

the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 2-8-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Wedell

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on **August 22, 2012** and the related road closures: **Lake Street between Wells St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.** and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 2-9-12 – APPROVAL OF ROAD CLOSURE

Motion by Kivell, supported by Wedell

Resolved That Julie Zemke, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on **September 26, 2012** and the related road closures: **Lake Street between Wells St. and Lafayette St. from 6:30 p.m. to 9:30 p.m.** and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Master Plan

City Manager Murphy stated that one of the things that we looked at when we went out for RFP for planners is the Master Plan. We asked for samples of Master Plans from each firm. One of the things we liked about LSL was that their master plans seemed to be specific to the communities. The City has not had a complete update of the master plan in over 20 years. State Law says you have to at least look at your Master Plan every five years. It is time for us to look at an update. We need a plan or path as to what the City of South Lyon is going to be in the future. LSL provided a quote for the work. The Planning Commission has discussed this with the Planner, which includes a Master Plan with three sub plans including downtown and Volunteer Park. The cost is \$40,000, which is less than our previous planner. We budgeted half this year for this, and we will budget the remainder for the next fiscal year. Attorney Lee stated that the currency of our Master Plan has been raised in recent litigation.

Councilman Kivell asked if Volunteer Park is being considered as a sub area. Mr. Avantini stated that they have not gotten into specifics. The Planning Commission had about five areas they had discussed. At the next Planning Commission meeting they will discuss more detail, but the most important seemed to be the downtown and Volunteer Park. They are going to be creating a vision that will take us out the next 20 years. He discussed the public involvement being a very big part of the process as well as Council input to ensure that they are on the same page. He further discussed the open house involving the public input.

Council Member Kopkowski asked where the majority of the money is going. She discussed the task list. Mr. Avantini stated that the basic plan itself, without public involvement would be approximately \$25,000. Council Member Kopkowski stated that the majority of the City is already in use. Mr. Avantini discussed the characteristics of South Lyon and the change that occurs over a 10-20 year period of time. He discussed re-development.

Councilman Rzyzi asked in other communities what has the turn out been in the open house forum. Mr. Avantini discussed the education and information aspect as well as the advantages of an open house versus a presentation atmosphere.

Discussion was held on communities that LSL has done Master Plans for.

Councilman Kramer stated that we do spend a lot of money building plans, but he wants to know how we are going to implement. Discussion was held on implementation.

Councilman Rzyzi stated that his concern is the difference between \$25,000 and \$40,000 for public involvement. Discussion was held on the presentations and public input with the MSU Small Town Design Initiative. Mr. Avantini discussed the invitation and advertisement for public input. He further discussed the price breakdown for the open house and the three sub plans.

CM 2-10-12 – APPROVAL OF WORK PROPOSAL – MASTER PLAN

Motion by Wedell, supported by Kramer

To approve the Master Plan Work Proposal from LSL Planning, Inc.

Mayor Wallace stated that he personally has a problem with the price. He stated that we have employees who have not had raises in years, etc. yet understands the need of the community. He stated that we need to modify the price. Councilman Rzyzi agreed. Council member Dixson stated that she too agrees that it is too much money to be spent at this time.

ROLL CALL VOTE:

MOTION CARRIED Dixson – No
Kivell – Yes
Kopkowski – Yes
Kramer – Yes
Wedell – Yes
Wallace - No

4. First Reading – Amendment to Chapter 38 Emergency Services – Removed from the Agenda
5. Community Event Sign

City Clerk/Treasurer Zemke stated that we have talked about our community event/informational sign for some time. When City Manger Murphy brought in the contract with Crown Castle, it was discussed at that time that the funds that they would provide could be used for the replacement of the sign. Many people rely on that sign for information as well as reminders that taxes, water bills, etc. are due, etc. Unfortunately our current sign is not as readable as we had hoped. We did receive quotes for a digital sign. Our thought was that we could keep with the theme of our city entrance signs as well as the signs at the historic village and still keep up with the latest technology.

Discussion was held on programming. City Clerk/Treasurer Zemke stated that it is wireless and could be done from City Hall.

Discussion was held on the difference in prices and comparing like signs.

Councilman Wedell stated that he agrees that the sign needs to be replaced and asked if there is a re-sale value of the current sign. City Clerk/Treasurer Zemke stated that there is not a re-sale value at this time, but we could look at re-using it in another area.

Councilman Ryzyi asked how many companies we received quotes from. City Clerk/Treasurer Zemke stated that we did receive approximately six quotes, but the three provided to Council were more in line with what we were looking for and the most comparable as well as the lowest. She further stated that she did have the Novi Building Department look at the quotes.

Councilman Ryzyi stated that the quote does not include permit or software installation. City Clerk/Treasurer Zemke stated that there would be no permit cost and the software would be included and easily installed. The electrical work is there and could be completed with City personnel.

Council Member Kopkowski stated that she has worked with Signs by Tomorrow and she has been very happy with them.

Councilman Ryzyi asked if there is any room for negotiation. He discussed the cost of the stone columns. City Clerk/Treasurer Zemke stated that this is a bottom line project cost. Councilman Ryzyi asked if the materials cost was questioned. City Clerk/Treasurer Zemke stated that Signs by Tomorrow has worked with us a great deal. Further discussion was held on line by line cost versus total project cost.

CM 2-11-12 – APPROVAL OF QUOTE – NEW COMMUNITY EVENT SIGN

Motion by Kopkowski, supported by Kivell

To approve the quote from Signs by Tomorrow of Novi for the purchase and installation of a digital sign in the amount of \$19,610

City Manager Murphy stated that we may have to go before the Zoning Board of Appeals. Although we do not have to, we feel that we should do what would be expected of anyone else. Furthermore, we may want to refer the ordinance back to the Planning Commission for clarification.

Mayor Wallace stated that the funding for this project is a result of the City Manager negotiating with Crown Castle for the cell tower lease.

VOTE:

MOTION CARRIED (1 opposed)

MANAGER'S REPORT:

City Manager Murphy stated that today he received the easement from the post office that we had been seeking to re-route the water line that goes under the South Lyon Theater.

City Manager Murphy stated that spring clean-up is scheduled for May 12th

MMRMA, our insurance company, the State Pool is lacking two members and he is asking to serve on that committee. They meet four times per year. Council concurred.

City Manager Murphy stated that he had attended a SLRA meeting last week and discussed the need for a community center. He is suggesting 4-5 people from each community to form a committee to look into it further. If there is any interest from Council or if anyone knows of someone who could serve on the committee, please let him know. Mayor Wallace stated that he would like to be on that committee.

City Manger Murphy stated that our Personal Property tax went up 7.8674%.

COUNCIL COMMENTS:

Councilman Kramer stated that we just spent a lot of money tonight and it involves public participation. He asked the public to participate as much as they can.

Council Member Kopkowski stated that she would be able to serve as a team leader for the spring clean-up. The question was asked if we are going to have participation from the church groups. City Clerk/Treasurer Zemke stated that they will be coordinating volunteers.

Mayor Wallace stated that we talked about art downtown and he has not seen anything developing yet. He would like to see something happen sooner rather than later.

ADJOURNMENT:

CM 2-12-12 ADJOURNMENT

Motion by Kramer, supported by Kopkowski

To adjourn the meeting at 9:23 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

INVOICE APPROVAL LIST BY FUND
Checks to be Approved 3/12/12

Date: 03/08/2012
Time: 12:07pm
Page: 1

The City of South Lyon

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: GENERAL FUND							
Dept:							
101-000.000-035.000	ENGINEERIN	HUBBELL, ROTH, & CLARK, INC. SUN STEEL SITE PLAN	0		03/12/2012		1,125.84
Total							1,125.84
Dept: ADMINISTRATION							
101-200.000-801.000	PROFESSION	TECH RESOURCES, INC. CONNECT SERVER TO FUND BALANCE	0		03/12/2012		47.50
101-200.000-801.000	PROFESSION	TECH RESOURCES, INC. LAPTOP BATTERY & SERVICE	0		03/12/2012		187.50
101-200.000-801.000	PROFESSION	TECH RESOURCES, INC. FIX EMAIL ACCOUNT PROBLEMS	0		03/12/2012		37.50
101-200.000-801.000	PROFESSION	TECH RESOURCES, INC. VPN CLIENT REMOTE INSTALLATION	0		03/12/2012		37.50
101-200.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. LAFAYETTE WOODS - EASEMENT	0		03/12/2012		1,672.77
101-200.000-818.000	ELECTIONS	PRINTING SYSTEMS ABSENT VOTER BALLOT APPLCTNS	0		03/12/2012		61.63
101-200.000-818.000	ELECTIONS	PRINTING SYSTEMS ABSENT VOTER BALLOT APPLCTNS	0		03/12/2012		29.31
101-200.000-818.000	ELECTIONS	PETER'S TRUE VALUE HARDWARE MISC PARTS; TOOLS; SUPPLIES	0		03/12/2012		13.99
101-200.000-820.000	COMPUTER	TECH RESOURCES, INC. LAPTOP BATTERY & SERVICE	0		03/12/2012		109.65
101-200.000-826.000	LEGAL PROF	BOOTH PATTERSON MISC LEGAL SERVICES	0		03/12/2012		2,829.15
Total ADMINISTRATION							5,026.50
Dept: CEMETERY							
101-276.000-740.000	OPERATING	THESIER EQUIPMENT MOWER BLDS, WHLS, BLTS, FILTRS	0		03/12/2012		146.55
101-276.000-740.000	OPERATING	O'REILLY AUTO PARTS MISC PARTS	0		03/12/2012		13.89
101-276.000-740.000	OPERATING	O'REILLY AUTO PARTS FILTERS; AIR BRK LINES; TOOLS	0		03/12/2012		49.74
101-276.000-740.000	OPERATING	THESIER EQUIPMENT TRACTOR SEAT;WHEELS;TIRES;BLDS	0		03/12/2012		560.74
101-276.000-740.000	OPERATING	HSBC BUSINESS SOLUTIONS MINI TIRE CHANGER	0		03/12/2012		11.77
101-276.000-740.000	OPERATING	PETER'S TRUE VALUE HARDWARE MISC PARTS; TOOLS; SUPPLIES	0		03/12/2012		115.96
101-276.000-860.000	GAS & OIL	ADVANCE AUTO PARTS WIPER BLADES; OIL	0		03/12/2012		35.88
Total CEMETERY							934.53
Dept: POLICE							
101-300.000-727.000	OFFICE SUP	CARTRIDGE CABANA PRINTER CARTRIDGES	0		03/12/2012		136.43
101-300.000-727.000	OFFICE SUP	LAW ENFORCEMENT SYSTEMS, INC. EVIDNC ENVLPS; PROP BAGS/RCPTS	0		03/12/2012		232.00
101-300.000-740.000	OPERATING	L-3 COMMUNICATIONS ROOF MOUNTS - MOBILE VIDEO CAM	0		03/12/2012		102.00
101-300.000-740.000	OPERATING	TECH RESOURCES, INC. SOFTWARE INSTALLATION	0		03/12/2012		18.75
101-300.000-740.000	OPERATING	U.S. CAVALRY STORE, INC. TACTICAL EQUIPMENT; VESTS	0		03/12/2012		230.00
101-300.000-826.000	LEGAL PROF	BOOTH PATTERSON POLICE PROSECUTIONS	0		03/12/2012		2,555.50
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES; VALVE STEMS	0		03/12/2012		37.66
101-300.000-863.000	VEHICLE MA	TIRE WHOLESALERS COMPANY, INC. TIRES FOR POLICE DEPT VEHICLES	0		03/12/2012		556.00
101-300.000-863.000	VEHICLE MA	BRIGHTON NAPA BRAKE CLEANER	0		03/12/2012		5.85
101-300.000-863.000	VEHICLE MA	FLEETPRIDE MECHANIC'S TRUCK HITCH	0		03/12/2012		35.62
101-300.000-863.000	VEHICLE MA	GRAINGER WINDSHIELD WASHER DRUM PUMP	0		03/12/2012		12.94
101-300.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS WSHR FLUID; FILTRS; MISC SPPLS	0		03/12/2012		18.80
101-300.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES	0		03/12/2012		36.98

The City of South Lyon

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: POLICE							
101-300.000-931.000	BUILDING M		GENSON'S PLUMBING	0		03/12/2012	553.75
			REPLACE 3 FAUCETS IN PD BLDG				
101-300.000-931.000	BUILDING M		GENSON'S PLUMBING	0		03/12/2012	95.00
			REMOVE RADIATOR, CAP LINES				
Total POLICE							4,627.28
Dept: FIRE							
101-335.000-721.000	UNIFORMS &		ALLIE BROTHERS UNIFORMS	0		03/12/2012	362.70
			UNIFORMS & BADGES				
101-335.000-727.000	OFFICE SUP		QUILL CORPORATION	0		03/12/2012	109.11
			MISC OFFICE SUPPLIES				
101-335.000-740.000	OPERATING		LAKELAND PRINTING	0		03/12/2012	134.50
			EMERGENCY MEDICAL CARDS				
101-335.000-740.000	OPERATING		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	12.21
			SHELF BOLTS				
101-335.000-820.000	COMPUTER		TECH RESOURCES, INC.	0		03/12/2012	37.50
			REPAIR EMAIL/SERVER CONNECTION				
101-335.000-851.000	RADIO MAIN		AI ENGRAVING & SIGNS, INC.	0		03/12/2012	243.00
			MINITOR RADIO ENGRAVING				
101-335.000-851.000	RADIO MAIN		UNITED COMMUNICATIONS CORP.	0		03/12/2012	144.65
			MINITOR RADIO REPAIR				
101-335.000-851.000	RADIO MAIN		UNITED COMMUNICATIONS CORP.	0		03/12/2012	302.55
			MINITOR RADIO REPAIR				
101-335.000-863.000	VEHICLE MA		HINES PARK FORD, INC.	0		03/12/2012	70.90
			MUD FLAP; MIRROR SWITCH				
101-335.000-863.000	VEHICLE MA		INTERSTATE BILLING SERVICE INC	0		03/12/2012	9.48
			HYDRAULIC FITTING				
101-335.000-863.000	VEHICLE MA		MID AMERICAN AEL	0		03/12/2012	35.90
			R-1 LIGHT LENS				
101-335.000-863.000	VEHICLE MA		GRAINGER	0		03/12/2012	42.78
			TRAILER PARTS				
101-335.000-863.000	VEHICLE MA		LAWSON PRODUCTS, INC.	0		03/12/2012	98.20
			MECHANIC'S SUPPLIES				
101-335.000-863.000	VEHICLE MA		O'REILLY AUTO PARTS	0		03/12/2012	21.86
			FILTERS; AIR BRK LINES; TOOLS				
101-335.000-863.000	VEHICLE MA		BRIGHTON NAPA	0		03/12/2012	4.10
			BRAKE CLEANER				
101-335.000-863.000	VEHICLE MA		MID AMERICAN AEL	0		03/12/2012	38.30
			ENG-2 LIGHT LENS				
101-335.000-863.000	VEHICLE MA		ADVANCE AUTO PARTS	0		03/12/2012	24.78
			CAR-1 MISC PARTS				
101-335.000-863.000	VEHICLE MA		ANN ARBOR WELDING SUPPLY CO	0		03/12/2012	47.16
			WELDING SUPPLIES				
101-335.000-863.000	VEHICLE MA		FLEETPRIDE	0		03/12/2012	24.94
			MECHANIC'S TRUCK HITCH				
101-335.000-863.000	VEHICLE MA		GRAINGER	0		03/12/2012	9.07
			WINDSHIELD WASHER DRUM PUMP				
101-335.000-863.000	VEHICLE MA		HINES PARK FORD, INC.	0		03/12/2012	144.53
			CAR-1 SPARE TIRE MOUNT ASSMBLY				
101-335.000-863.000	VEHICLE MA		O'REILLY AUTO PARTS	0		03/12/2012	13.16
			WSHR FLUID; FILTRS; MISC SPPLS				
101-335.000-863.000	VEHICLE MA		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	75.90
			MISC PARTS; TOOLS; SUPPLIES				
101-335.000-930.000	REPAIR MAI		DOUGLASS SAFETY SYSTEMS LLC	0		03/12/2012	57.50
			SCBA MASK REPAIR				
101-335.000-930.000	REPAIR MAI		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	120.97
			CHAINSAW REPAIR				
101-335.000-931.000	BUILDING M		BRUTTELL ROOFING	0		03/12/2012	439.00
			FIRE DEPT ROOF LEAK REPAIR				
101-335.000-957.000	EDUCATION		CONCORD EMS	0		03/12/2012	16.00
			CPR CARDS				
101-335.000-957.000	EDUCATION		CONCORD EMS	0		03/12/2012	7.50
			CPR CARDS - 3				
Total FIRE							2,648.25
Dept: DEPT. OF PUBLIC WORKS							
101-440.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		03/12/2012	52.97
			MISC OFFICE SUPPLIES				
101-440.000-727.000	OFFICE SUP		OFFICE EXPRESS	0		03/12/2012	46.98
			MISC OFFICE SUPPLIES				

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: GENERAL FUND						
Dept: DEPT. OF PUBLIC WORKS						
101-440.000-740.000	OPERATING	G. NEIL CORPORATION	0		03/12/2012	59.99
		FED LABOR LAW POSTER RENEWAL				
101-440.000-740.000	OPERATING	THESIER EQUIPMENT	0		03/12/2012	292.01
		MOWER BLDG, WHLS, BLTS, FILTRS				
101-440.000-740.000	OPERATING	ANN ARBOR WELDING SUPPLY CO	0		03/12/2012	44.62
		CYLINDER RENTAL				
101-440.000-740.000	OPERATING	OLD GLORY FLAGS & FLAG POLES	0		03/12/2012	147.85
		USA FLAGS - 6				
101-440.000-740.000	OPERATING	GRAINGER	0		03/12/2012	72.04
		GLOVES				
101-440.000-740.000	OPERATING	HSBC BUSINESS SOLUTIONS	0		03/12/2012	36.33
		MINI TIRE CHANGER				
101-440.000-740.000	OPERATING	PETER'S TRUE VALUE HARDWARE	0		03/12/2012	140.95
		MISC PARTS; TOOLS; SUPPLIES				
101-440.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY	0		03/12/2012	135.35
		FIRST AID SUPPLIES; GLOVES				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		03/12/2012	27.96
		WIPER BLADES; OIL				
101-440.000-863.000	VEHICLE MA	NORM'S TOTAL AUTOMOTIVE SERVIC	0		03/12/2012	25.00
		TOW W-5 TO PLANT				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		03/12/2012	103.57
		TARP BAR				
101-440.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC.	0		03/12/2012	477.87
		MECHANIC'S SUPPLIES				
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		03/12/2012	7.18
		MISC PARTS				
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		03/12/2012	165.35
		FILTERS; AIR BRK LINES; TOOLS				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		03/12/2012	287.98
		T-6 STEP BARS				
101-440.000-863.000	VEHICLE MA	BRIGHTON NAPA	0		03/12/2012	9.95
		BRAKE CLEANER				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		03/12/2012	137.83
		T-7 TARP BAR				
101-440.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS	0		03/12/2012	17.97
		OIL DRY				
101-440.000-863.000	VEHICLE MA	ANN ARBOR WELDING SUPPLY CO	0		03/12/2012	143.28
		WELDING SUPPLIES				
101-440.000-863.000	VEHICLE MA	FLEETPRIDE	0		03/12/2012	60.57
		MECHANIC'S TRUCK HITCH				
101-440.000-863.000	VEHICLE MA	GRAINGER	0		03/12/2012	22.02
		WINDSHIELD WASHER DRUM PUMP				
101-440.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS	0		03/12/2012	121.88
		WSHR FLUID; FILTRS; MISC SPPLS				
101-440.000-863.000	VEHICLE MA	TRUCK & TRAILER SPECIALTIES	0		03/12/2012	288.24
		T-7 HYDRAULIC MOTOR				
101-440.000-935.000	NPDES PHAS	HUBBELL, ROTH, & CLARK, INC.	0		03/12/2012	1,524.67
		SWMP IMPLEMENTATION - 2011				
101-440.000-977.000	EQUIPMENT	PETER'S TRUE VALUE HARDWARE	0		03/12/2012	280.00
		MISC PARTS; TOOLS; SUPPLIES				
Total DEPT. OF PUBLIC WORKS						4,730.41
Dept: PARKS AND RECREATION						
101-690.000-740.000	OPERATING	OLD GLORY FLAGS & FLAG POLES	0		03/12/2012	147.85
		USA FLAGS - 6				
101-690.000-801.000	PROFESSION	JOHN'S SANITATION	0		03/12/2012	350.00
		PORTAJOHNS AT PARKS 9/28-10/25				
Total PARKS AND RECREATION						497.85
Dept: HISTORICAL DEPOT						
101-732.000-931.000	BUILDING M	PETER'S TRUE VALUE HARDWARE	0		03/12/2012	69.21
		MISC PARTS; TOOLS; SUPPLIES				
Total HISTORICAL DEPOT						69.21
Fund Total						19,659.87
Fund: MAJOR STREETS						
Dept: CONSTRUCTION						
202-451.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC.	0		03/12/2012	194.95
		9 MILE RD RECONSTRUCTION				

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: MAJOR STREETS							
Dept: CONSTRUCTION							
Total CONSTRUCTION							194.95
Dept: STREET-ROUTINE MAINT.							
202-463.000-740.000	OPERATING		HORNET CONCRETE CO. INC.	0		03/12/2012	47.13
			CONCRETE BLOCKS FOR STRG BINS				
Total STREET-ROUTINE MAINT.							47.13
Dept: TRAFFIC SERVICES							
202-474.000-740.000	OPERATING		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	56.92
			MISC PARTS; TOOLS; SUPPLIES				
Total TRAFFIC SERVICES							56.92
Dept: SNOW PLOWING							
202-478.000-740.000	OPERATING		DETROIT SALT COMPANY LLC	0		03/12/2012	3,023.15
			ROAD SALT - 100 TONS				
202-478.000-740.000	OPERATING		DETROIT SALT COMPANY LLC	0		03/12/2012	1,474.99
			ROAD SALT - 48.79 TONS				
202-478.000-740.000	OPERATING		KNAPHEIDE TRUCK EQUIPMENT	0		03/12/2012	482.30
			SALT SPREADER HOPPER BOTTOM				
Total SNOW PLOWING							4,980.44
Fund Total							5,279.44
Fund: LOCAL STREETS							
Dept: STREET-ROUTINE MAINT.							
203-463.000-740.000	OPERATING		HORNET CONCRETE CO. INC.	0		03/12/2012	25.37
			CONCRETE BLOCKS FOR STRG BINS				
Total STREET-ROUTINE MAINT.							25.37
Dept: TRAFFIC SERVICES							
203-474.000-740.000	OPERATING		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	30.65
			MISC PARTS; TOOLS; SUPPLIES				
Total TRAFFIC SERVICES							30.65
Dept: SNOW PLOWING							
203-478.000-740.000	OPERATING		DETROIT SALT COMPANY LLC	0		03/12/2012	1,627.85
			ROAD SALT - 100 TONS				
203-478.000-740.000	OPERATING		DETROIT SALT COMPANY LLC	0		03/12/2012	794.23
			ROAD SALT - 48.79 TONS				
203-478.000-740.000	OPERATING		KNAPHEIDE TRUCK EQUIPMENT	0		03/12/2012	259.70
			SALT SPREADER HOPPER BOTTOM				
Total SNOW PLOWING							2,681.78
Fund Total							2,737.80
Fund: DOWNTOWN DEVELOPMENT AUTHORITY							
Dept:							
280-000.000-802.000	ONGOING RE		ACCUNET WEB SERVICES	0		03/12/2012	358.50
			DDA WEBSITE HOSTING - ANN FEE				
Total							358.50
Fund Total							358.50
Fund: CAPITAL IMPROVEMENTS							
Dept: CONSTRUCTION							
401-451.000-891.170	S.W. RAIL		HUBBELL, ROTH, & CLARK, INC.	0		03/12/2012	1,134.60
			RAILTRAIL SW CONNECTOR				
Total CONSTRUCTION							1,134.60
Fund Total							1,134.60
Fund: WATER & SEWER							
Dept: WATER / REPAIR							
592-540.000-740.000	OPERATING		HORNET CONCRETE CO. INC.	0		03/12/2012	36.25
			CONCRETE BLOCKS FOR STRG BINS				
592-540.000-740.000	OPERATING		PETER'S TRUE VALUE HARDWARE	0		03/12/2012	5.29
			MISC PARTS; TOOLS; SUPPLIES				

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Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: WATER & SEWER						
Dept: WATER / REPAIR						
592-540.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS UTILITY MAP MAINTENANCE	0		03/12/2012	121.98
592-540.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS SUPPORT	0		03/12/2012	407.05
592-540.000-930.000	REPAIR MAI	ASSURED FLOW SALES, INC. HYDRANT LUBE	0		03/12/2012	292.68
Total WATER / REPAIR						863.25
Dept: SEWER / REPAIR						
592-550.000-740.000	OPERATING	HORNET CONCRETE CO. INC. CONCRETE BLOCKS FOR STRG BINS	0		03/12/2012	36.25
592-550.000-740.000	OPERATING	PETER'S TRUE VALUE HARDWARE MISC PARTS; TOOLS; SUPPLIES	0		03/12/2012	7.99
592-550.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS UTILITY MAP MAINTENANCE	0		03/12/2012	121.98
592-550.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. GIS SUPPORT	0		03/12/2012	407.05
592-550.000-930.000	REPAIR MAI	PLUMBERS SERVICE CABLE SANIT LINE - 695 CREST	0		03/12/2012	256.50
592-550.000-956.000	MISCELLANE	JACK DOHENY SUPPLIES INC. VACTOR HOSE	0		03/12/2012	350.00
Total SEWER / REPAIR						1,179.77
Dept: WATER						
592-556.000-727.000	OFFICE SUP	OFFICE EXPRESS MISC OFFICE SUPPLIES	0		03/12/2012	8.57
592-556.000-740.000	OPERATING	THESIER EQUIPMENT MOWER BLDG, WHLS, BLTS, FILTRS	0		03/12/2012	128.45
592-556.000-740.000	OPERATING	ELHORN ENGINEERING COMPANY PHOSPHATE	0		03/12/2012	2,162.00
592-556.000-740.000	OPERATING	BRIGHTON CLEANING SUPPLIES CLEANING SUPPLIES	0		03/12/2012	44.50
592-556.000-740.000	OPERATING	PETER'S TRUE VALUE HARDWARE MISC PARTS; TOOLS; SUPPLIES	0		03/12/2012	38.32
592-556.000-740.000	OPERATING	QUALITY FIRST AID & SAFETY FIRST AID SUPPLS; SAFETY VEST	0		03/12/2012	107.69
592-556.000-801.000	PROFESSION	HUBBELL, ROTH, & CLARK, INC. WATER SYSTEM O & M - PRIVATE	0		03/12/2012	2,686.18
592-556.000-820.000	COMPUTER	TECH RESOURCES, INC. INSTALL UPS, SWITCH, ROUTER	0		03/12/2012	351.90
592-556.000-863.000	VEHICLE MA	ADVANCE AUTO PARTS WIPER BLADES; OIL	0		03/12/2012	27.96
592-556.000-863.000	VEHICLE MA	NORM'S TOTAL AUTOMOTIVE SERVIC TOW W-5 TO PLANT	0		03/12/2012	25.00
592-556.000-863.000	VEHICLE MA	LAWSON PRODUCTS, INC. MECHANIC'S SUPPLIES	0		03/12/2012	146.00
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS FILTERS; AIR BRK LINES; TOOLS	0		03/12/2012	21.86
592-556.000-863.000	VEHICLE MA	BRIGHTON NAPA BRAKE CLEANER	0		03/12/2012	4.10
592-556.000-863.000	VEHICLE MA	FLEETPRIDE MECHANIC'S TRUCK HITCH	0		03/12/2012	24.94
592-556.000-863.000	VEHICLE MA	GRAINGER WINDSHIELD WASHER DRUM PUMP	0		03/12/2012	9.07
592-556.000-863.000	VEHICLE MA	O'REILLY AUTO PARTS WSHR FLUID; FILTRS; MISC SPPLS	0		03/12/2012	24.35
592-556.000-900.000	PRINTING	LAKELAND PRINTING BUSINESS CARDS	0		03/12/2012	19.25
Total WATER						5,830.14
Dept: WASTEWATER						
592-557.000-727.000	OFFICE SUP	OFFICE EXPRESS MISC OFFICE SUPPLIES	0		03/12/2012	8.56
592-557.000-740.000	OPERATING	CARLSON-DIMOND & WRIGHT, INC. SLUDGE PUMP COUPLING	0		03/12/2012	993.28
592-557.000-740.000	OPERATING	FISHER SCIENTIFIC LAB SUPPLIES	0		03/12/2012	553.33
592-557.000-740.000	OPERATING	O'REILLY AUTO PARTS SLUDGE PUMP LUBE	0		03/12/2012	25.98
592-557.000-740.000	OPERATING	OVERHEAD DOOR CO. WHITMORE LK DEWATERING BLDG DOOR REPAIR	0		03/12/2012	168.44

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER							
Dept: WASTEWATER							
592-557.000-740.000		OPERATING	THESIER EQUIPMENT	0		03/12/2012	128.45
			MOWER BLDS, WHLS, BLTS, FILTRS				
592-557.000-740.000		OPERATING	CARLSON-DIMOND & WRIGHT, INC.	0		03/12/2012	50.00
			INSPECT SLUDGE PUMP GEARBOX				
592-557.000-740.000		OPERATING	ANN ARBOR WELDING SUPPLY CO	0		03/12/2012	14.88
			CYLINDER RENTAL				
592-557.000-740.000		OPERATING	GENERAL CHEMICAL PERF PRODUCTS	0		03/12/2012	5,187.33
			ALUMINUM SULFATE				
592-557.000-740.000		OPERATING	VWR INTERNATIONAL LLC	0		03/12/2012	263.12
			LAB SUPPLIES				
592-557.000-740.000		OPERATING	BRIGHTON ANALYTICAL, INC.	0		03/12/2012	41.25
			WW ANALYSIS				
592-557.000-740.000		OPERATING	BRIGHTON CLEANING SUPPLIES	0		03/12/2012	44.50
			CLEANING SUPPLIES				
592-557.000-740.000		OPERATING	CARLSON-DIMOND & WRIGHT, INC.	0		03/12/2012	100.25
			RDT COUPLINGS				
592-557.000-740.000		OPERATING	CARLSON-DIMOND & WRIGHT, INC.	0		03/12/2012	415.00
			BLOWER HOLDING TANK V-BELT KIT				
592-557.000-740.000		OPERATING	FISHER SCIENTIFIC	0		03/12/2012	271.22
			LAB SUPPLIES				
592-557.000-740.000		OPERATING	HSBC BUSINESS SOLUTIONS	0		03/12/2012	11.77
			MINI TIRE CHANGER				
592-557.000-740.000		OPERATING	KENNEDY INDUSTRIES INC.	0		03/12/2012	305.99
			PUMP VALVES				
592-557.000-740.000		OPERATING	PARAGON LABORATORIES, INC.	0		03/12/2012	165.00
			WW ANALYSIS				
592-557.000-740.000		OPERATING	PETER'S TRUE VALUE HARDWARE	0		03/12/2012	66.27
			MISC PARTS; TOOLS; SUPPLIES				
592-557.000-740.000		OPERATING	PONTIAC ELECTRIC MOTOR WORKS	0		03/12/2012	4,210.26
			BLOWER MOTOR				
592-557.000-740.000		OPERATING	QUALITY FIRST AID & SAFETY	0		03/12/2012	107.69
			FIRST AID SUPPLS; SAFETY VEST				
592-557.000-740.000		OPERATING	TELEDYNE ISCO, INC.	0		03/12/2012	162.70
			SAMPLE PUMP TUBING				
592-557.000-740.000		OPERATING	UIS PROGRAMMABLE SERVICES INC.	0		03/12/2012	785.93
			RPLC ACTIFLOW PANEL/NTWRK SWTC				
592-557.000-820.000		COMPUTER	TECH RESOURCES, INC.	0		03/12/2012	351.90
			INSTALL UPS, SWITCH, ROUTER				
592-557.000-900.000		PRINTING	LAKELAND PRINTING	0		03/12/2012	19.25
			BUSINESS CARDS				
592-557.000-931.000		BUILDING M	KROPP MECHANICAL SERVICE CO.	0		03/12/2012	937.38
			BLOWER BLDG HEATER REPAIR				
Total WASTEWATER							15,389.73
Fund Total							23,262.89
Grand Total							52,433.10

The above checks have been approved for payment.

Tedd Wallace, Mayor

Julie C. Zemke, City Clerk

The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
57936	02/16/2012	Reconciled		4952	355, INC.	POLICE VEHICLE OIL CHANGES	90.41
57937	02/16/2012	Reconciled		3317	ADP, INC.	PAYROLL PROCESSING FEES	368.96
57938	02/16/2012	Reconciled		5291	ADVANCE URGENT CARE &	HEP B VACCINE; DRUG SCREENING	152.00
57939	02/16/2012	Reconciled		5310	ARBOR SPRINGS WATER CO., INC.	20 GALS WATER; RENTAL FEE	35.72
57940	02/16/2012	Reconciled		2431	AT&T*	CITY HALL #248-437-5118-585-0	46.92
57941	02/16/2012	Reconciled		5394	BECKETT & RAEDER, INC	PLANNING CONSULT FEES - JAN	850.00
57942	02/16/2012	Reconciled		0035	BOOTH PATTERSON	MISC LEGAL FEES	2,786.50
57943	02/16/2012	Reconciled		3442	CMC TELECOM, INC.	PHONE SERVICE	1,760.93
57944	02/16/2012	Reconciled		0998	CONSUMERS ENERGY	POLICE #1000-2837-4328	829.39
57945	02/16/2012	Reconciled		0381	CSX TRANSPORATION, INC.	SEWER PIPELINE CROSSING FEE	505.50
57946	02/16/2012	Reconciled		3798	D. HILL ENVIRONMENTAL	WW OPERATOR TRAINING CLASS	200.00
57947	02/16/2012	Reconciled		3455	EMPLOYEE HEALTH INSURANCE MGMT	PHARMACY CHARGES	5,571.25
57948	02/16/2012	Printed		9781	LARRY'S FOODLAND	LAB SUPPLIES	20.70
57949	02/16/2012	Reconciled		3630	MICHIGAN PURE WATER SERVICE	SALT	13.25
57950	02/16/2012	Reconciled		9816	MICHIGAN TASER DISTRIBUTING	EXT DIGITAL POWER MAGAZINE	75.90
57951	02/16/2012	Reconciled		1379	MRWA	LIFT STN MAINT & VALVE CLASS	230.00
57952	02/16/2012	Reconciled		2291	NORM'S TOTAL AUTOMOTIVE SERVIC	MISC VEHICLE REPAIRS	772.00
57953	02/16/2012	Printed		2380	OAKLAND COMMUNITY COLLEGE	ADV POLICE TRAINING - HOYDIC	160.00
57954	02/16/2012	Reconciled		3228	OFFICE EXPRESS	MISC OFFICE SUPPLIES	55.98
57955	02/16/2012	Reconciled		0218	PARKSIDE CLEANERS	RUGS	43.00
57956	02/16/2012	Reconciled		5364	PEOPLE'S EXPRESS	TRANSPORTATION SERVICES - JAN	5,065.00
57957	02/16/2012	Reconciled		0462	PETER'S TRUE VALUE HARDWARE	MISC PARTS, SUPPLIES, TOOLS	995.31
57958	02/16/2012	Reconciled		1555	PITNEY BOWES	POSTAGE	1,239.00
57959	02/16/2012	Reconciled		3267	STREETSCAPE, LLC	LIGHTING UPGRADES - FINAL PMT	15,000.00
57960	02/16/2012	Reconciled		0504	TECH RESOURCES, INC.	REMOTE BACKUP - FEB	69.95
57961	02/16/2012	Reconciled		1774	THE BANK OF NEW YORK MELLON,NA	2003 SANIT SEWER GO BOND INTRS	160,842.24
57962	02/16/2012	Reconciled		3596	THE UPS STORE	COPIES OF PLANS	60.00
57963	02/16/2012	Reconciled		4932	U.S. BANK	INTRST-GEN OBLG TAX WTR BONDS	12,317.50
57964	02/16/2012	Printed		4947	JACKIE WEBSTER	VIDEOTAPE COUNCIL MTG - 2/13	50.00
57966	02/23/2012	Reconciled		3317	ADP, INC.	PAYROLL PROCESSING FEES	605.50
57967	02/23/2012	Printed		3644	ASSOCIATION OF PUBLIC	2012 ANNUAL DUES - ZEMKE	180.00
57968	02/23/2012	Printed		3019	BIFANO EYE CARE	EYE CARE COVERAGE - FEB 2012	337.50
57969	02/23/2012	Reconciled		3602	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURNC #007006071-0004	35,089.45
57970	02/23/2012	Printed		0035	BOOTH PATTERSON	POLICE PROSECUTIONS	3,838.00
57971	02/23/2012	Reconciled		0309	DENNIS BRIDSON	REIMBURSE MILEAGE - OPRTRS DAY	70.38
57972	02/23/2012	Reconciled		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	253.85
57973	02/23/2012	Reconciled		0998	CONSUMERS ENERGY	FIRE/AMBULANCE 1/13 - 2/09	7,319.30
57974	02/23/2012	Reconciled		3455	EMPLOYEE HEALTH INSURANCE MGMT	MEDICAL WRAP PROGRAM	1,706.46
57975	02/23/2012	Printed		0974	FLAGSTAR BANK	OTAX 21-19-404-007	29.47
57976	02/23/2012	Reconciled		0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTIONS	267.10
57977	02/23/2012	Printed		2246	JOANN C. KARGULA	TAX REFUND 21-20-302-001	1,155.70
57978	02/23/2012	Printed		9781	LARRY'S FOODLAND	MISC SUPPLIES	65.92
57979	02/23/2012	Printed		3801	MARTIN LEFTWICH	OTAX 21-19-404-004	24.24
57980	02/23/2012	Reconciled		3800	LSL PLANNING, INC.	RETAINER; DEVLPMNT REVIEWS	2,157.56
57981	02/23/2012	Reconciled		3520	METLIFE - GROUP BENEFITS	DENTAL INSURANCE	4,612.54
57982	02/23/2012	Reconciled		7743	MICHIGAN MUNICIPAL LEAGUE	CAPITAL CONFRNCE REG - MURPHY	100.00
57983	02/23/2012	Reconciled		0470	MISDU	PAYROLL DEDUCTION	47.18
57984	02/23/2012	Reconciled		5294	DAVID M. MURPHY	CAR ALLOWANCE - FEB 2012	350.00

The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
57985	02/23/2012	Printed		9065	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICAL - SPALLER	288.00
57986	02/23/2012	Printed		0213	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINT - JAN	127.33
57987	02/23/2012	Printed		3802	RACHAEL ROGG	OTAX 21-29-227-015	70.12
57988	02/23/2012	Printed		5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENTS	965.51
57989	02/23/2012	Reconciled		0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENTS	9,209.86
57990	02/23/2012	Reconciled		1732	STANDARD INSURANCE COMPANY	LIFE/DISABILITY INSURANCE	2,541.65
57991	02/23/2012	Reconciled		1171	STATE OF MICHIGAN	RAILTRAIL SW CONNECTOR	29,753.20
57992	02/23/2012	Reconciled		3459	ROSEANA TWITCHELL	MILEAGE - MARKETMASTER CLASS	64.38
57993	02/23/2012	Reconciled		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS	3,605.00
57994	02/23/2012	Reconciled		0589	JOSEPH VELTRI	REIMBURSE HEALTH INSUR - FEB	427.56
57995	02/27/2012	Printed		0383	SOUTH LYON VILLAGE BAKERY	ELECTION - DONUTS, BAGELS	57.15
57996	02/28/2012	Reconciled		3310	ALEKO'S	ELECTION NIGHT DINNER	218.00
57997	03/01/2012	Printed		3317	ADP, INC.	PAYROLL PROCESSING FEES	456.12
57998	03/01/2012	Printed		5310	ARBOR SPRINGS WATER CO., INC.	20 GALS WATER	23.00
57999	03/01/2012	Printed		4234	AVAYA*, INC.	DPW PHONE SYSTEM	18.51
58000	03/01/2012	Printed		3281	ALVEDA BLACK	ELECTION INSPECTOR PAY	155.00
58001	03/01/2012	Printed		1030	DOROTHY R. BUSSERT	ELECTION INSPECTOR PAY	155.00
58002	03/01/2012	Printed		5312	AUDREY COLLARD	ELECTION INSPECTOR PAY	155.00
58003	03/01/2012	Printed		0859	LLOYD COLLINS	REIMBURSE PETTY CASH	30.74
58004	03/01/2012	Printed		0998	CONSUMERS ENERGY	HIST VILLAGE #1000-2853-4244	551.41
58005	03/01/2012	Printed		3805	ZACHARY CRIGER	ELECTION INSPECTOR PAY	155.00
58006	03/01/2012	Printed		3755	BEVERLY DIXSON	COUNCIL PAY - FEB 2012	180.00
58007	03/01/2012	Printed		0584	DTE ENERGY	HIST VILLAGE #1940-912-0004-9	992.74
58008	03/01/2012	Printed		0584	DTE ENERGY	CITY HALL #1940-912-0003-1	1,294.79
58009	03/01/2012	Printed		0317	DTE ENERGY	STREETLIGHTS	9,122.03
58010	03/01/2012	Printed		3455	EMPLOYEE HEALTH INSURANCE MGMT	PHARMACY CHARGES	2,332.14
58011	03/01/2012	Printed		3806	ROSEMARY GOUIN	ELECTION INSPECTOR PAY	155.00
58012	03/01/2012	Printed		3392	PATRICIA ELLEN GOWAN	ELECTION CHAIRPERSON PAY	186.00
58013	03/01/2012	Printed		3080	DONNA GRUBBS	ELECTION CHAIRPERSON PAY	186.00
58014	03/01/2012	Printed		9106	ROSE MARIE HAGGERTY	ELECTION INSPECTOR PAY	155.00
58015	03/01/2012	Printed		3580	SUZANNE HERROSCHECK	ELECTION INSPECTOR PAY	155.00
58016	03/01/2012	Printed		2007	IKON OFFICE SOLUTIONS*	CONTRACT BILLING 2/18 - 5/17	428.38
58017	03/01/2012	Printed		3807	SHERRI LYNN JOHNSON	ELECTION INSPECTOR PAY	155.00
58018	03/01/2012	Printed		5313	YVONNE JOHNSON	ELECTION CHAIRPERSON PAY	186.00
58019	03/01/2012	Printed		2586	GLENN KIVELL	COUNCIL PAY - FEB 2012	180.00
58020	03/01/2012	Printed		2273	JOHN KOPACZ	ELECTION INSPECTOR PAY	155.00
58021	03/01/2012	Printed		1756	ERIN KOPKOWSKI	COUNCIL PAY - FEB 2012	180.00
58022	03/01/2012	Printed		3398	MICHAEL KRAMER	COUNCIL PAY - FEB 2012	180.00
58023	03/01/2012	Printed		7712	PATRICIA ANN LOWRY	ELECTION INSPECTOR PAY	155.00
58024	03/01/2012	Printed		5222	JOYCE MAE MARTIN	ELECTION INSPECTOR PAY	155.00
58025	03/01/2012	Printed		1379	MRWA	WATER BASIC MATH CLASS-ARCHEY	340.00
58026	03/01/2012	Printed		0218	PARKSIDE CLEANERS	RUGS	43.00
58027	03/01/2012	Printed		5223	PATRICIA LAVINA PERFETTO	ELECTION INSPECTOR PAY	155.00
58028	03/01/2012	Printed		3808	WALLACE QUALLS	ELECTRICAL INSPECTOR'S PAY	515.75
58029	03/01/2012	Printed		9884	MAXINE RINNAS	ELECTION CHAIRPERSON PAY	186.00
58030	03/01/2012	Printed		5363	BARBARA ROCKWELL	ELECTION INSPECTOR PAY	155.00
58031	03/01/2012	Printed		3756	JOSEPH RYZYI	COUNCIL PAY - FEB 2012	180.00
58032	03/01/2012	Printed		3078	NORMA JEAN SAWYER	ELECTION INSPECTOR PAY	155.00
58033	03/01/2012	Printed		1648	MADELYN SELDEN	ELECTION INSPECTOR PAY	155.00
58034	03/01/2012	Printed		3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PMT 2/15-3/15	2,057.28
58035	03/01/2012	Printed		3459	ROSEANA TWITCHELL	MILEAGE - FARMERS MKT TRAINING	64.38
58036	03/01/2012	Printed		5139	TYLER TECHNOLOGIES	CAPITAL ASSET TRAINING	600.00
58037	03/01/2012	Printed		1552	TEDD WALLACE	MAYOR/COUNCIL PAY - FEB 2012	220.00
58038	03/01/2012	Printed		1378	HARVEY WEDELL	COUNCIL PAY - FEB 2012	180.00
58039	03/01/2012	Printed		3081	ELINOR WIKOFF	ELECTION INSPECTOR PAY	155.00

Checks Written Since 2/13/12

Date: 03/08/2012

Time: 12:10 pm

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The City of South Lyon

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
58040	03/01/2012	Printed		5361	NANCY ZUFELT	ELECTION INSPECTOR PAY	155.00
58041	03/01/2012	Printed		4947	JACKIE WEBSTER	VIDEOTAPE COUNCIL MTG 2/27	50.00
58042	03/05/2012	Printed		9915	BROADSTRIPE	POLICE INTERNET SERVICE	32.97
58043	03/05/2012	Printed		9809	HOME DEPOT CREDIT SERVICES	REPLACEMENT WNDW SHADES,SHELF	262.27
58044	03/08/2012	Printed		0561	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTIONS	552.00
58045	03/08/2012	Printed		0516	ALLMAX SOFTWARE, INC	WW SOFTWARE SUPPORT RENEWAL	800.00
58046	03/08/2012	Printed		5374	AT&T MOBILITY	MOBILE PHONE SERVICE 1/20-2/19	481.19
58047	03/08/2012	Printed		9915	BROADSTRIPE	WATER DEPT INTERNET SERVICE	129.69
58048	03/08/2012	Printed		3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION	253.85
58049	03/08/2012	Printed		3911	CITY OF FARMINGTON*	CONTRIB - MAYOR'S ASSOC DINNER	280.56
58050	03/08/2012	Printed		0059	CITY OF NOVI TREASURER	BUILDING INSPECTIONS - FEB	668.75
58051	03/08/2012	Printed		5403	KRISTEN DELANEY	REIMBURSE MILEAGE - DEPOSITION	18.36
58052	03/08/2012	Printed		0584	DTE ENERGY	FIRE #1940-912-0002-3	3,051.19
58053	03/08/2012	Printed		0317	DTE ENERGY	WATER/WW #-3664-0; -3665-7	26,639.49
58054	03/08/2012	Printed		5254	HOLBEN PROEFSSIONAL	WTR SPPLY CLASS-MARTIN,DEHOFF	300.00
58055	03/08/2012	Printed		0966	KROPF MECHANICAL SERVICE CO.	HVAC GAS ODOR REPAIR	904.60
58056	03/08/2012	Printed		9778	LEXISNEXIS	CONTRACT FEE - FEB 2012	30.00
58057	03/08/2012	Printed		1509	MARTIN'S DO IT BEST	KEYS	882.91
58058	03/08/2012	Printed		3787	MICHIGAN ASSOC OF FIREFIGHTERS	PAYROLL DEDUCTIONS	525.00
58059	03/08/2012	Printed		0470	MISDU	PAYROLL DEDUCTION	100.04
58060	03/08/2012	Printed		0967	DAVID MURRAY	MECHANICAL INSPECTOR'S PAY	763.25
58061	03/08/2012	Printed		0837	MWEA	ANNUAL MEMBERSHIP DUES	58.00
58062	03/08/2012	Printed		0293	OAKLAND COUNTY ANIMAL CONTROL	DOG LICENSES - FEB 2012	458.00
58063	03/08/2012	Printed		1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS - JAN 2012	395.00
58064	03/08/2012	Printed		5183	OAKLAND COUNTY TREASURERS	PILOT	479.39
58065	03/08/2012	Printed		3004	OBSERVER & ECCENTRIC NEWSPAPER	LEGAL ADVERTISING	1,309.80
58066	03/08/2012	Printed		1881	OCBOA^	2012 MEMBERSHIP DUES	35.00
58067	03/08/2012	Printed		5364	PEOPLE'S EXPRESS	TRANSPORTATION SERVICES - FEB	5,065.00
58068	03/08/2012	Printed		1199	PNC BANK	EMAIL SRVC;PHONE;LNCH W/PARVIN	86.97
58069	03/08/2012	Printed		5141	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTIONS	641.08
58070	03/08/2012	Printed		0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS	226.25
58071	03/08/2012	Printed		5554	SALEM-SOUTH LYON DISTRICT	PILOT	71.98
58072	03/08/2012	Printed		3009	SCHINDLER ELEVATOR CORP.	MAINT BILLING - 3/01 - 5/31	384.66
58073	03/08/2012	Printed		0461	SOUTH LYON COMMUNITY SCHOOLS	PILOT	1,408.58
58074	03/08/2012	Printed		1757	SOUTHEASTERN MICHIGAN ASSOC.	VENDOR SHOW/SPEAKER PRESENTATI	35.00
58075	03/08/2012	Printed		2781	STATE OF MICHIGAN	STATE ED - PILOT	296.54
58076	03/08/2012	Printed		5139	TYLER TECHNOLOGIES	ADDITIONAL PERVASIVE USER	100.00
58077	03/08/2012	Printed		0062	VANTAGEPOINT TRANSFERS	PAYROLL DEDUCTIONS	3,605.00
58078	03/08/2012	Printed		3910	PHILLIP WEIPERT	RECORDING DOC FEES - EASEMENT	32.00
58079	03/08/2012	Printed		3706	LEE WOMER	REIMBURSE EMT LICENSE FEE	40.00

Total Checks: 143

Checks Total (excluding void checks): 390,748.96

Total Payments: 143

Bank Total (excluding void checks): 390,748.96

Total Payments: 143

Grand Total (excluding void checks): 390,748.96

FEBRUARY 2012 Payroll Report

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
Badarak, A.	17.6900	160.00		\$ 2,830.40	\$ -	\$ 482.49	\$ 3,312.89	BCBS Stipend
Beagle, D.	14.0000	103.00		\$ 1,442.00			\$ 1,442.00	
Delaney, K.				\$ 2,766.34			\$ 2,766.34	
Lynch, L.	18.3100	160.00		\$ 2,929.60	\$ -	\$ 482.49	\$ 3,412.09	BCBS Stipend
Mosier, L.				\$ 4,222.88		\$ 482.49	\$ 4,705.37	BCBS Stipend
Murphy, D.				\$ 6,952.26			\$ 6,952.26	
Schulz, P.	17.0000	35.00		\$ 595.00			\$ 595.00	
Shotwell, J.	10.0000	58.00		\$ 580.00			\$ 580.00	
Zemke, J.				\$ 5,165.34		\$ 1,000.00	\$ 6,165.34	Longevity
TOTAL: Administration		516.00	0.00	\$ 27,483.82	\$ -	\$ 2,447.47	\$ 29,931.29	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	33.0295	168.00	8.00	\$ 5,548.96	\$ 401.19		\$ 5,950.15	
Baker, A.	30.7398	160.00	12.00	\$ 4,918.37	\$ 559.37		\$ 5,477.74	
Baker, J.	33.0295	160.00	12.00	\$ 5,284.72	\$ 600.59		\$ 5,885.31	
Barbour, R.	30.7398	168.00	8.00	\$ 5,164.29	\$ 372.34		\$ 5,536.62	
Brooks, T.	30.7398	160.00	21.50	\$ 4,918.37	\$ 1,002.21		\$ 5,920.58	
Collins, L.				\$ 6,717.48		\$ 482.49	\$ 7,199.97	BCBS Stipend
Faught, C.	30.7398	160.00	15.00	\$ 4,918.37	\$ 698.13		\$ 5,616.50	
Garris, G.	15.8900	16.00		\$ 254.24			\$ 254.24	
Hoydic, S.	33.0295	160.00	16.00	\$ 5,284.72	\$ 800.79		\$ 6,085.51	
Krettlin, F.	15.8900	17.00		\$ 270.13			\$ 270.13	
Laraway, P.	15.8900	18.00		\$ 286.02			\$ 286.02	
Nelson, M.	10.0000	46.00		\$ 460.00			\$ 460.00	
Raap, T.	30.7398	160.00	12.00	\$ 4,918.37	\$ 558.51	\$ 482.49	\$ 5,959.37	BCBS Stipend
Regentik, C.	17.6900	160.00		\$ 2,830.40		\$ 482.49	\$ 3,312.89	BCBS Stipend
Sederland, C.	30.7398	160.00	13.50	\$ 4,918.37	\$ 629.29	\$ 482.49	\$ 6,030.15	BCBS Stipend
Sharpe, R.	35.1817	160.00	8.00	\$ 5,629.07	\$ 426.80		\$ 6,055.87	
Sovik, C.	33.0295	160.00	8.00	\$ 5,284.72	\$ 400.39		\$ 5,685.11	
Sroufe, T.	30.7398	168.00	0.00	\$ 5,164.29	\$ -	\$ 482.49	\$ 5,646.78	BCBS Stipend
Stevens, T.	30.7398	168.00	11.50	\$ 5,164.29	\$ 533.58	\$ 600.00	\$ 6,297.86	Longevity
Tomanek, J.	30.7398	168.00	4.00	\$ 5,164.29	\$ 186.46		\$ 5,350.74	
Walton, T.	30.7398	168.00	3.00	\$ 5,164.29	\$ 139.63		\$ 5,303.92	
Wilcox, W.	11.3300	36.00		\$ 407.88			\$ 407.88	
Wilcox, W.	15.8900	17.00		\$ 270.13			\$ 270.13	
Wittrock, M.	30.7398	160.00	6.00	\$ 4,918.37	\$ 278.39		\$ 5,196.76	
Total: Police		2918.00	158.50	\$ 93,860.05	\$ 7,587.66	\$ 3,012.45	\$ 104,460.19	

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Achatz, R.	10.0000	0.00		\$ -			\$ -	
Armstrong, C.	15.0000	41.25		\$ 618.75			\$ 618.75	
Buers, D.	20.0000	14.75		\$ 295.00			\$ 295.00	
Carlington, R.	10.0000	10.00		\$ 100.00			\$ 100.00	
Demeniuk, C.	14.0000	12.00		\$ 168.00			\$ 168.00	
Gearns-Hazlett, J.	13.0000	0.00		\$ -			\$ -	
Gerhardt, T.	15.0000	40.75		\$ 611.25			\$ 611.25	
Glenn, J.	10.0000	17.00		\$ 170.00			\$ 170.00	
Hammon, D.	19.0000	33.25		\$ 631.75			\$ 631.75	
Johnston, C.	18.0000	27.00		\$ 486.00			\$ 486.00	
Johnston, D.	15.0000	22.75		\$ 341.25			\$ 341.25	
Kennedy, M.				2,076.92			2,076.92	
Lynn, C.	13.0000	19.00		\$ 247.00			\$ 247.00	
McGillen, T.	15.0000	15.75		\$ 236.25			\$ 236.25	
Moynihan, B.	15.0000	24.00		\$ 360.00			\$ 360.00	
Noechel, J.	16.0000	76.50		\$ 1,224.00			\$ 1,224.00	
Schuldt, K.	16.0000	49.50		\$ 792.00			\$ 792.00	
Shekell, J.	18.0000	28.00		\$ 504.00			\$ 504.00	
Shippe, S.	10.0000	10.00		\$ 100.00			\$ 100.00	
Spaller, J.	10.0000	30.00		\$ 300.00			\$ 300.00	
Trala, P.	15.0000	10.00		\$ 150.00			\$ 150.00	
Ulrich, C.	15.0000	22.75		\$ 341.25			\$ 341.25	
Weir, M.	16.0000	88.25		\$ 1,412.00			\$ 1,412.00	
Wilson, T.	16.0000	27.75		\$ 444.00			\$ 444.00	
Womer, L.	10.0000	20.75		\$ 207.50			\$ 207.50	
Total: Fire		641.00		\$ 11,816.92		\$ -	\$ 11,816.92	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Archey, Je.	20.7700	160.00	18.00	\$ 3,323.20	\$ 560.79		\$ 3,883.99	
Brock, R.	22.7700	160.00	23.00	\$ 3,643.20	\$ 798.79	\$ 210.00	\$ 4,651.99	On Call
Buers, D.	22.7500	160.00	18.00	\$ 3,640.00	\$ 626.22	\$ 150.00	\$ 4,416.22	On Call
Cavitt, R.	20.7700	160.00	9.00	\$ 3,323.20	\$ 283.68	\$ 482.49	\$ 4,089.37	BCBS Stipend
Dehoff, T.	24.2800	160.00	7.00	\$ 3,884.80	\$ 259.00	\$ 180.00	\$ 4,323.80	On Call
Jamison, M.	17.6900	160.00		\$ 2,830.40	\$ -	\$ 800.00	\$ 3,630.40	Longevity
Kaska, C.	20.7700	160.00	26.00	\$ 3,323.20	\$ 826.80	\$ 240.00	\$ 4,390.00	On Call
Moritz, M.	20.7700	160.00	0.00	\$ 3,323.20	\$ -		\$ 3,323.20	
Paver, V.	19.5700	160.00	11.50	\$ 3,131.20	\$ 337.58		\$ 3,468.78	
Piasecki, T.	14.9600	152.00	19.00	\$ 2,273.92	\$ 426.36	\$ 60.00	\$ 2,760.28	On Call
Total: D.P.W.		1592.00	131.50	\$ 32696.32	\$ 4119.22	\$ 2122.49	\$ 38938.11	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W. & W.W.								
Archey, Ju.	17.6900	160		\$ 2,830.40		\$ 900.00	\$ 3,730.40	Longevity
Beason, R.	24.2200	160	0.00	\$ 3,875.20	\$ -	\$ 240.00	\$ 4,115.20	Stand By
Bridson, D.	24.6200	160	8.00	\$ 3,939.20	\$ 301.20	\$ 70.00	\$ 4,310.40	Stand By
Ciaramitaro, J.	23.8200	160	0.00	\$ 3,811.20	\$ -	\$ 210.00	\$ 4,021.20	Stand By
Gehringer, D.	21.6400	160	0.00	\$ 3,462.40	\$ -	\$ 180.00	\$ 3,642.40	Stand By
Kelly, M.	20.7700	160	0.00	\$ 3,323.20		\$ 1,000.00	\$ 4,323.20	Longevity
Martin, R.				\$ 6,278.60			\$ 6,278.60	
Miller, D.	27.7300	160	0.00	\$ 4,436.80	\$ -		\$ 4,436.80	
Popravsky, P.	19.6200	160		\$ 3,139.20	\$ -		\$ 3,139.20	
Randall, A.	25.3200	160	0.00	\$ 4,051.20	\$ -	\$ 230.00	\$ 4,281.20	Stand By
Total: W. & W.W.		1440.00	8.00	\$ 39,147.40	\$ 301.20	\$ 2,830.00	\$ 42,278.60	
Grand Total		7,107.00	298.00	\$ 205,004.51	\$ 12,008.09	\$ 10,412.41	\$ 227,425.11	

City of South Lyon

For the Period: 7/1/2011 to 2/29/2012	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000.000							
402.000 REAL PROPERTY TAX	3,342,549.00	3,342,549.00	3,111,994.63	0.00	0.00	230,554.37	93.1
423.000 SOUTH LYON WOODS TAX	920.00	920.00	1,001.50	474.00	0.00	-81.50	108.9
446.000 PENALTIES AND INTEREST	27,400.00	27,400.00	0.00	0.00	0.00	27,400.00	0.0
451.000 BUILDING PERMITS	56,000.00	56,000.00	16,823.51	495.00	0.00	39,176.49	30.0
452.000 HEATING & PLUMB. REFG. PERMIT	0.00	0.00	2,366.00	70.00	0.00	-2,366.00	0.0
453.000 ELECTRICAL PERMITS	0.00	0.00	1,521.75	26.25	0.00	-1,521.75	0.0
454.000 LICENSES & BUSINESS MISC.	0.00	0.00	1,799.50	250.00	0.00	-1,799.50	0.0
570.000 STATE SHARED REV.	695,907.00	695,907.00	403,457.75	0.00	0.00	292,449.25	58.0
600.000 BOARD OF APPEALS	0.00	0.00	400.00	0.00	0.00	-400.00	0.0
630.000 ADMIN FEE PROPERTY TAX	94,000.00	94,000.00	85,578.94	0.00	0.00	8,421.06	91.0
634.000 GRAVE OPENINGS & FOUNDATIONS	40,000.00	40,000.00	20,660.00	3,410.00	0.00	19,340.00	51.7
642.000 POLICE	0.00	0.00	19,089.22	2,306.04	0.00	-19,089.22	0.0
661.000 PARKING VIOLATION	5,500.00	5,500.00	3,660.00	330.00	0.00	1,840.00	66.5
662.000 LOCAL COURT FINES	25,000.00	25,000.00	11,938.98	3,026.94	0.00	13,061.02	47.8
663.000 REFUND-(FOR COST OF ARREST)	0.00	0.00	300.00	0.00	0.00	-300.00	0.0
664.000 INTEREST	35,000.00	35,000.00	4,627.84	550.84	0.00	30,372.16	13.2
664.200 PARK AND REC. INTEREST	0.00	0.00	258.46	30.86	0.00	-258.46	0.0
664.700 INTEREST-MOBILE TOWER	0.00	0.00	528.97	71.49	0.00	-528.97	0.0
665.000 INTEREST-TRANS.CEMETERY INTRES	9,000.00	9,000.00	788.04	0.00	0.00	8,211.96	8.8
665.200 INTEREST-TRANSFER FROM C&S	0.00	0.00	792.52	0.00	0.00	-792.52	0.0
666.000 INTEREST-EQUALIZ & CONTINGENCY	0.00	0.00	359.97	42.67	0.00	-359.97	0.0
668.200 RENTS AND ROYALTIES-CABLE	97,300.00	97,300.00	86,727.85	11,484.71	0.00	10,572.15	89.1
668.300 LEASE--ANTENNA	41,219.00	41,219.00	40,354.20	4,242.15	0.00	864.80	97.9
668.400 RENTAL PROPERTIES	9,000.00	9,000.00	5,744.64	0.00	0.00	3,255.36	63.8
676.005 CONTRIBUTION TO PARKS & REC	0.00	0.00	1,196.55	0.00	0.00	-1,196.55	0.0
692.000 GRANT MONEY	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
698.000 MISCELLANEOUS	120,450.00	120,450.00	184,427.07	63,678.03	0.00	-63,977.07	153.1
698.600 GRANT MONIES--FIRE DEPT.	48,949.00	48,949.00	32,799.00	0.00	0.00	16,150.00	67.0
698.800 GRANT MONIES-POLICE DEPT.	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
699.000 TRANSFERS IN	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000.000	4,674,694.00	4,674,694.00	4,039,196.89	90,488.98	0.00	635,497.11	86.4
Revenues	4,674,694.00	4,674,694.00	4,039,196.89	90,488.98	0.00	635,497.11	86.4

City of South Lyon

For the Period: 7/1/2011 to 2/29/2012

Fund: 101 - GENERAL FUND

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
ADMINISTRATION	908,340.00	908,340.00	688,943.59	19.72	0.00	219,396.41	75.8
CEMETERY	90,115.00	90,115.00	46,156.08	1,979.15	0.00	43,958.92	51.2
SENIOR TRANSPORTATION	60,775.00	60,775.00	35,455.00	5,065.00	0.00	25,320.00	58.3
POLICE	2,301,602.00	2,301,602.00	1,449,089.42	146,654.01	0.00	852,512.58	63.0
FIRE	465,250.00	465,250.00	356,127.43	24,250.61	0.00	109,122.57	76.5
AMBULANCE	3,075.00	3,075.00	1,463.52	341.23	0.00	1,611.48	47.6
DEPT. OF PUBLIC WORKS	685,205.00	685,205.00	511,340.05	30,552.09	0.00	173,864.95	74.6
PARKS AND RECREATION	112,575.00	116,450.00	68,034.99	7,337.08	0.00	48,415.01	58.4
HISTORICAL DEPOT	29,550.00	42,789.00	22,465.41	857.44	0.00	20,323.59	52.5
Expenditures	4,656,487.00	4,673,601.00	3,179,075.49	217,056.33	0.00	1,494,525.51	68.0

City of South Lyon

For the Period: 7/1/2011 to 2/29/2012

Fund: 202 - MAJOR STREETS

Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Dept: 000.000	0.00	0.00	2,800.00	0.00	0.00	-2,800.00	0.0
ACCOUNTANT	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	0.0
CONSTRUCTION	114,915.00	114,915.00	32,015.07	0.00	0.00	82,899.93	27.9
STREET-ROUTINE MAINT.	157,110.00	157,110.00	107,864.10	24,508.52	0.00	49,245.90	68.7
TRAFFIC SERVICES	20,780.00	20,780.00	8,091.12	1,032.48	0.00	12,688.88	38.9
SNOW PLOWING	78,650.00	78,650.00	30,550.30	13,287.84	0.00	48,099.70	38.8
SNOW REMOVAL	8,000.00	8,000.00	65.81	0.00	0.00	7,934.19	0.8
TRANSFER BETWEEN FUNDS	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
STORM SEWER	7,132.00	7,132.00	2,686.17	100.31	0.00	4,445.83	37.7
Expenditures	459,787.00	459,787.00	184,072.57	38,929.15	0.00	275,714.43	40.0

Fund: 203 - LOCAL STREETS

Expenditures

Dept: 000.000	0.00	0.00	2,800.00	0.00	0.00	-2,800.00	0.0
ACCOUNTANT	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	0.0
CONSTRUCTION	97,510.00	97,510.00	0.00	0.00	0.00	97,510.00	0.0
STREET-ROUTINE MAINT.	149,065.00	149,065.00	93,908.57	24,465.56	0.00	55,156.43	63.0
TRAFFIC SERVICES	6,100.00	6,100.00	3,885.51	2,343.85	0.00	2,214.49	63.7
SNOW PLOWING	77,350.00	77,350.00	22,173.87	9,413.74	0.00	55,176.13	28.7
TRANSFER BETWEEN FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0
STORM SEWER	12,598.00	12,598.00	10,943.01	90.03	0.00	1,654.99	86.9
Expenditures	345,823.00	345,823.00	133,710.96	36,313.18	0.00	212,112.04	38.7

City of South Lyon

For the Period: 7/1/2011 to 2/29/2012

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 592 - WATER & SEWER

Expenditures

WATER/SEWER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.0
WATER / REPAIR	131,425.00	131,425.00	35,836.65	12,488.50	0.00	95,588.35	27.3
SEWER / REPAIR	87,870.00	87,870.00	55,196.87	9,828.98	0.00	32,673.13	62.8
REFUSE COLLECTION	469,600.00	469,600.00	309,750.60	38,756.86	0.00	159,849.40	66.0
WATER	850,370.00	850,370.00	957,859.67	128,481.70	0.00	-107,489.67	112.6
WASTEWATER	1,161,829.00	1,161,829.00	1,244,050.02	204,672.29	0.00	-82,221.02	107.1
Expenditures	2,701,094.00	2,701,094.00	2,602,693.81	394,228.33	0.00	98,400.19	96.4

AGENDA NOTE

Old Business: Item #1

MEETING DATE: March 12, 2012

PERSON PLACING ITEM ON AGENDA: Planner

AGENDA TOPIC: Second Reading - Residential in B3 District

EXPLANATION OF TOPIC: Under the current ordinance, second story residential uses are allowed only in B2 Districts. At the request of a business owner, the Planning Commission reviewed the ordinance and is recommending that this use be expanded to include the B3 District, as a special use requiring Planning Commission approval.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Draft of amended ordinance.

POSSIBLE COURSES OF ACTION: Approve/do not approve the 2nd reading of the proposed ordinance amendment as presented.

RECOMMENDATION: Approve the 2nd reading of the proposed ordinance amendment as presented.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve 2nd reading of the amendments to City of South Lyon Ordinance, Chapter 102 Article VI, Division 10, Sec. 102-322 "Principal uses permitted" as presented.



LSL Planning, Inc.

Community Planning Consultants

February 1, 2012

Kristen Delaney, Director of Community and Economic Development
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Subject: Review of B-3 District Amendment and Wind Energy and Solar Energy Amendment

Dear Ms. Delaney:

As requested, we have reviewed the two zoning amendments that are being reviewed by the Planning Commission and City Council. While we were not involved in the original drafting of these amendments, we are happy to provide you with assistance and direction as you proceed through the adoption process.

The following are our comments:

B-3 Amendment. We understand this amendment is being considered to allow residential uses in the general business district in the City. Residential uses are typically discouraged in general commercial areas because of the nature and activities of uses allowed there. These generally include larger retail stores, outdoor uses, auto related uses, etc, which are not usually considered compatible with residential environments because of the loading activity, larger traffic volumes and loud waste disposal activities often involved. However, realizing that residential uses can inject some activity in commercial corridors, and considering that most general business uses in South Lyon are not likely to be characteristic of large big box centers or regional shopping malls, some residential uses may be considered. Since South Lyon has already established the desire to consider residential uses in the B-3 district, that issue has been addressed.

When residential uses are allowed in commercial areas (or vice versa), consideration for the interface between the two uses is needed. Also, it is important to recognize the primary purpose of the zoning district (in this case commercial) and enact regulations that will protect that use over the secondary use (in this case residential). This is primarily why residential uses are often restricted to upper floors: to maintain the first floor and storefront for commercial uses. They are also located there to help separate them from the associated commercial activities described above (traffic, loading, waste removal).

The following summarize our recommendations for the B-3 amendment:

- The B-2 district already contains restrictions for residential uses that accomplish the purposes set forth above. At the City Council meeting, the Planning Commission chair suggested simply striking "excluding dwellings" in the list of uses under Section 102-322, and we support that option. Since the B-3 district already refers to the B-2 uses and standards, the requirements for residential uses in the B-2 would now apply in the B-3 district as well.
- In South Lyon, most buildings in the B-3 district are single-story, so it makes sense why the City is considering first-floor residential uses. The City may allow first floor residential uses: there is no state law that restricts residential uses in commercial buildings (except the building code, which of course, applies to each building in the city already). However, we feel for the reasons

expressed above that residential uses should be restricted to upper floors in commercial buildings.

Wind Energy and Solar Energy Amendment. This ordinance is reasonable; however, some clarification of the height requirements is needed. We would like to discuss structure heights with the Planning Commission for further direction since we are not yet familiar with the Commission's preferences. Other comments on the draft ordinance include:

- The proposed amendments and the existing ordinance in general is organized and written in a different format than LSL prefers. We prefer to keep definitions, lists of uses, and regulations separate, but we see they overlap in the current ordinance. While we understand the need to remain consistent with the current format, we recommend that the maximum height references in the definitions be moved to the standards in Section 102-431.
- Maximum structure height is currently restricted to the maximum height of the zoning district. Most districts contain a 35 foot height maximum, and the maximum height allowed in any district is 50 feet. A general rule of thumb is that wind turbines need to be at least 25-35 feet above any obstruction within 300 feet, and ideally should be *twice* as high, so we believe that if the City truly expects wind turbines to be installed on residential property, then the height maximum should be higher than that for general structures. We often suggest a fifty foot (50) maximum height for wind towers.

We will be present to discuss our recommendations at the next Planning Commission meeting. Should you have any questions in the meantime concerning this matter, please do not hesitate to contact our office.

Sincerely,
LSL PLANNING, INC.



Carmine P. Avantini, AICP
Partner



Sherrin S. Hood, AICP
Senior Planner

DIVISION 10. - B-3 GENERAL BUSINESS DISTRICTS

Sec. 102-321. - Intent.

The B-3 general business districts are designed to provide sites for more diversified business types which would often be incompatible with the pedestrian movement in the community business district or the central business district.

(Ord. of 2-13-95(2), § 5.270)

Sec. 102-322. - Principal uses permitted.

In a general business district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter.

- (1) Any uses permitted in B-1 and B-2 districts as principal uses permitted and uses permitted subject to special conditions ~~excluding dwellings~~.
- (2) Automobile salesroom, showroom, or office.
- (3) Laundry and dry cleaning establishments performing their operation on the site.
- (4) Other uses similar to the above uses.
- (5) Bowling alleys, pool or billiard parlor or club, indoor archery, indoor tennis clubs, health clubs and other similar indoor commercial recreation establishments.
- (6) Accessory structures and uses customarily incident to the above uses provided such structures and uses are located on the same zoning lot as a permitted use.

(Ord. of 2-13-95(2), § 5.275)

AGENDA NOTE

New Business: Item #1

MEETING DATE: March 12, 2012

PERSON PLACING ITEM ON AGENDA: Mayor Wallace

AGENDA TOPIC: Re-Appointments

EXPLANATION OF TOPIC: In March of each year, the staggered terms of the various boards and commissions members expire.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Affirm/Not Affirm the re-appointments made by Mayor Wallace

RECOMMENDATION: Affirm the re-appointments made by Mayor Wallace

SUGGESTED MOTION: Moved by, _____ seconded by, _____ To affirm the re-appoints made by Mayor Wallace of the following:

Scott Lanam	Planning Commission	Term Expires: March 2015
Jim Culbertson	Planning Commission	Term Expires: March 2015
Wayne Chubb	Planning Commission	Term Expires: March 2015
Joe Rzyzi	Zoning Board of Appeals	Term Expires: March 2015
Frank Fogarty	Zoning Board of Appeals	Term Expires: March 2015
Jim Herman	Zoning Board of Appeals	Term Expires: March 2015
Erica Wilson	Parks & Recreation	Term Expires: March 2015
Jeff Thompson	Parks & Recreation	Term Expires: March 2015
Roger Heiple	Historical Commission	Term Expires: March 2015
Larry Ledbetter	Historical Commission	Term Expires: March 2015
Norm Somers	Historical Commission	Term Expires: March 2015

AGENDA NOTE

New Business: Item #2

MEETING DATE: March 12, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: Tri-Party Money

EXPLANATION OF TOPIC: The Road Commission for Oakland County (RCOC) is asking how the City of South Lyon wants to utilize its 2012 Tri-Party funds. Tom Noechel, Programming Supervisor, made a few suggestions about potential projects, but after a phone conversation I think it would be best for the City to assign the money to future Pontiac Trail improvements.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Letter from Tom Noechel Programming Supervisor for the RCOC.

POSSIBLE COURSES OF ACTION: Approve/do not approve using Tri-Party funds for future Pontiac Trail improvements.

RECOMMENDATION: Approve using Tri-Party funds for future Pontiac Trail improvements.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve using the Tri-Party funds for future Pontiac Trail improvements.



February 8, 2012

Board of Road Commissioners

Ronald J. Fowkes
Commissioner

Gregory C. Jamian
Commissioner

Eric S. Wilson
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

31001 Lahser Road
Beverly Hills, MI
48025

248-645-2000

FAX
248-645-0618

TDD
248-645-9923

www.rcocweb.org

Mr. David M. Murphy, Manager
City of South Lyon
335 South Warren
South Lyon, MI 48178

RE: FY 2012 Tri-Party Program

Dear Mr. Murphy:

Your participation is requested in the FY 2012 Tri-Party Program for road improvements. The fiscal year governing this program is October 1, 2011 through September 30, 2012. The Oakland County Board of Commissioners has approved a Tri-Party budget of \$1,000,000 to create a \$3,000,000 program for FY 2012. A total of \$1,500,000 will be designated for townships and a total of \$1,500,000 will be designated for cities and villages.

The distribution formula and method of calculation of Tri-Party allocations have remained the same. For cities and villages, it includes RCOC road miles and three-year average annual accidents. For townships, the most recent census population figures are combined with RCOC road miles and three-year annual accidents. The figures for these three factors (population, miles and accidents) are calculated as the individual community's percentage of the total of each factor in each type of community. For example, county road accidents in a city or village are divided by the total of all county road accidents in all cities and villages. The distribution formulas have been used for years in an attempt to most equitably distribute the Tri-Party dollars.

Separate formulas are used because population in the city/village equation would skew the results toward more densely populated cities with fewer RCOC road miles. In townships, on the other hand, population has been used as a determining factor to prevent the distribution from being skewed toward townships with high road miles and small populations.



City / Village Formula:
$$\text{Community Allocation} = \frac{\text{Ad}_{cv}(\text{Ca} + \text{Rm})}{2}$$

Where: Ad_{cv} = Total Amount for distribution to cities and villages
 Ca = Community % of total accidents on county roads in cities and villages
 Rm = Community % of total county road miles in cities and Villages

(Note that accidents are an annual average for a three-year period)

Township Formula:
$$\text{Community Allocation} = \frac{\text{Ad}_T(\text{Ca} + \text{Pc} + \text{Rm})}{3}$$

Where: Ad_T = Total Amount for distribution to townships
 Ca = Community % of total accidents on county roads in all townships
 Pc = Community % of total population in all townships
 Rm = Community % of total county road miles in all townships

(Note that accidents are an annual average for a three-year period)

Although the method of calculation and the factors involved have remained the same, the data on which those calculations are based has changed.

Population data is changed only after a decennial census or if the Census Bureau issues revised numbers. The data includes the most recent counts from the 2010 Census.

As in the past, RCOC road miles change only to reflect abandonments, transfers of jurisdiction, or the addition of new roads.

The most recent traffic accident data available from the Traffic Improvement Association of Oakland County is used. Currently, the average annual crash data from 2008 to 2010 is being used.

Your program allotment for this year is **\$25,461** and your share will be **\$8,487**. Any funds remaining from previous years may be added to this amount for use in 2012. You may use these funds to select a new project, continue funding a previous project, or save them to fund a future project. If you do not wish to participate in this program, please contact me as soon as possible, so your program allotment can be distributed as necessary.



The Tri-Party Program operates as follows:

- 1) Projects intended for 2012 construction must be selected and submitted with a local board or council resolution by May 2012.
- 2) Project locations and concepts must be approved by the County Board and the Road Commission for Oakland County.
- 3) Projects that cost more than the allocation may be selected if the community provides the additional funding.
- 4) Funding agreements must be executed before bids are accepted. On larger projects, a separate agreement for preliminary engineering or right of way may be executed prior to initiation of these phases.
- 5) Projects that improve road safety take precedence over other project types, e.g., congestion or drainage.
- 6) Due to the Road Commission's current road project commitments, preliminary and construction engineering may need to be provided by consultant engineers at a maximum rate of 10% and 15%, respectively, of estimated construction costs.

A schedule of events has been established as detailed below. If you are unable to meet any of the dates below, please inform me as soon as possible.

DEADLINE	ACTIVITY
May 2012	Potential project locations submitted to Programming Division for review.
June 2012	Local council resolutions and project commitments submitted for projects to be constructed in 2012.
July 2012	Project approval for Road Commission and County Board.
July – December 2012	Design, bidding and/or construction period.

I urge you to consider your options for projects now and involve your council members early in the process. Please contact me as soon as possible for cost estimates. The closer we follow the above schedule, the more successful our 2012 Tri-Party construction season will be.

A list of suggested project locations is attached. The list indicates some project possibilities collected from local officials, citizens, police reports, accident locations, Department of Customer Services, and Road Commission staff. The list is not in priority order and most do not yet have cost estimates. Also shown are some typical costs for comparison purposes.

In addition, a historical report of your community's Tri-Party Program participation is also attached. The report lists the projects that have been completed with their associated costs. The report also shows the allocations that have been reserved for future Tri-Party projects.

Please contact me at (248) 645-2000, extension 2266 for further discussion or assistance.

Sincerely,

A handwritten signature in black ink that reads "Thomas G. Noechel".

Thomas G. Noechel
Programming Supervisor

TGN/je
Enclosures

2012 TRI-PARTY PROGRAM
CITY OF SOUTH LYON
ALLOCATION FOR 2012: \$25,461

The following list contains typical safety projects with general costs for your information. Actual project costs will vary depending on location and a preliminary concept and estimate should be requested. Below is the list of potential project sites recommended over the past year or so by citizens and officials; many of these have not been field checked.

SAFETY PROJECTS	GENERAL COSTS
Additional right turn lane at intersection	\$100,000 per approach
Approach paving – subdivision street	\$ 50,000
Approach paving – primary road	\$ 75,000
Passing lane	\$ 60,000
Widen for 150-200' center left-turn lane	\$200,000 per approach
Shoulder paving one side	\$ 45,000 per mile

POTENTIAL PROJECT LOCATIONS

Ten Mile Road, Dixboro Road to Hagadorn Road	Widen
Pontiac Trail, 8 Mile Road to 9 Mile Road	Widen to 3 lanes
Pontiac Trail, 11 Mile Road to the railroad tracks	Widen to 3 lanes

ROAD COMMISSION FOR OAKLAND COUNTY TRI-PARTY PROGRAM 1980-2012

City of South Lyon
County Commissioner:

8- Philip J. Weipert

PROJECT DESCRIPTION		Date of Agmt	Project No.	1980-99	2000-01	2002-03	2004	2005	2006	2007	2008	2009	2010	2011	2012	PROJECT TOTAL
Pont Tr (Lafayette) @ McHattie-intersection imprvmt	C	7/21/86	35301	23,324												23,324
10 Mile @ C&O RR x'ing	C	10/1/87	37491	11,000												11,000
Pontiac Tr tapers near 9 Mile	C	9/22/88	38241	35,251												35,251
Pont Tr @ CSX-pavement x-ing pads work	C	8/10/89	39581	22,182												22,182
Dixboro @ 9 Mile-pave approaches	C	6/21/90	40442	21,640												21,640
Pontiac Tr @ Yerkes Drain-extend culv for widening	C	11/14/91	40941	44,441												44,441
Pontiac Tr, Detroit to Able-rem&rplic existing storm sewer	C	9/22/93	42321	22,776												22,776
Pontiac Tr, Marjorie Ann to Dorothy St (Mobile Pk)	C	5/8/96	43421	68,268												68,268
10 Mile, Mill St to Eagle Way-add CLTL	C	6/24/99	44811	23,655												23,655
Pontiac Tr, Able to Lottie	C	1/28/99	44261	29,969												29,969
Pontiac Tr, Evergreen to S Rdg condo-add passing in	C	6/24/99	45861	29,969												29,969
Martindale, 10 Mile to s of 11 Mile-pave gravel	C	10/12/00	46162		29,969											29,969
9 Mile Rd Paving, Pontiac Tr to Griswold PE	C	3/29/01	46502		29,969	4,931										34,900
9 Mile Pvg, Pontiac Tr-Griswold-CONST	C	12/13/01	46502			51,922										51,922
Griswold Rd Paving, 9 to 10 Mile-CONST	C	7/24/03	47562			37,858										37,858
8 Mile Rd Paving, Dixboro-Pontiac Trail -PE	C	4/9/09	49781				41,662	41,662	6,676							90,000
8 Mile Rd Paving, Dixboro-Pontiac Trail -CONST		8/12/10	49781						52,365	62,452	8,047		25,224			148,088
Pontiac Tr, Liberty to McHattie - CONST	C	4/9/09	49791								54,218	62,265	25,882			142,365
AMOUNT REMAINING FOR FUTURE PROJECT				0	0	0	0	0	0	0	0	0	0	0	25,461	25,461
TOTAL				332,475	59,938	94,711	41,662	41,662	59,041	62,452	62,265	62,265	25,882	25,224	25,461	893,038
																893,038

AGENDA NOTE

New Business: Item #3

MEETING DATE: March 12, 2012

PERSON PLACING ITEM ON AGENDA: Fire Chief Mike Kennedy

AGENDA TOPIC: First Reading - An ordinance to amend the Code of the City of South Lyon by amending Article III of Chapter 38. (Cost Recovery Ordinance)

EXPLANATION OF TOPIC: The City of South Lyon does not have an emergency cost recovery ordinance for fire or hazardous materials incidents. The absence of such an ordinance may inhibit or prevent the City from being able to recover expenses from situation where (1) there is a direct cost to the City as a result of a mutual aid agreement; (2) there is a hazardous substances incident; (3) there is a violation of law that has caused the City to incur an unusual expense; (4) there are downed or damaged power lines or other inherently dangerous conditions that involved fuel or energy-providing utilities (gas, electric, lighting) beginning two hours after notification; and (5) where there is a large scale Incident, defined in the ordinance to mean a significant event (like an explosion) that causes disruption for a substantial period of time (2 hours). This ordinance is meant to be revenue neutral and applies to all City departments.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed ordinance revision.

POSSIBLE COURSES OF ACTION: Approve/do not approve the first reading to amend the Code of the City of South Lyon by amending Article III of Chapter 38.

RECOMMENDATION: Approve the first reading to amend the Code of the City of South Lyon by amending Article III of Chapter 38.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the first reading to amend the Code of the City of South Lyon by amending Article III of Chapter 38.

ORDINANCE AMENDMENTS TO CHAPTER 38 EMERGENCY SERVICES

The City of South Lyon Ordains:

An ordinance to amend the Code of the City of South Lyon by amending Article III of Chapter 38.

ARTICLE III. EMERGENCY RESPONSE COST RECOVERY

Sec. 38-51 Purpose and intent.

Costs for emergency services are a normal and budgeted public expenditure by the City in order to serve its residents, taxpayers, and the public at large. However, the City Council finds that certain kinds of emergency responses primarily benefit identifiable persons or property owners, or are necessitated by certain kinds of unlawful or improper conduct, such as driving under the influence, a hazardous substance incident, or a large-scale incident as defined in Sec. 38-52. The City Council further finds that such costs should be borne by the party responsible for those costs, as provided for in this Article, in order to avoid imposition of an economic hardship on the City.

Sec. 38-52 Definitions.

“Costs of the emergency response” shall mean the actual costs incurred by the City, and by any other governmental or intergovernmental entity providing services at the request or direction of the City’s Fire or Police Department, as the result of an emergency response to any incident involving driving under the influence, hazardous substance incident, large-scale incident, or other such incident as defined in this Article. Such costs shall include, without limitation: (a) all labor costs for City personnel (including wages, overtime, salaries, fringe benefits, and reimbursable expenses); (b) all costs for materials, supplies, and equipment utilized or damaged in connection with an emergency incident and emergency response; (c) all costs for the repair or replacement of publicly-owned property, buildings, facilities, and infrastructure damaged or destroyed in connection with an emergency response; (d) all costs for cleaning up, boarding-up, inspecting, testing, abating, mitigating, restoring at the site of an emergency response; (e) all costs for labor and services for which the City had to contract in connection with or as a direct or indirect result of an emergency incident and emergency response; (f) all costs for investigation, enforcement, and prosecution in connection with the incident or response; and (g) any other costs incurred by the City, and by any other governmental or intergovernmental entity providing services at the request or direction of the City’s Fire or Police Department, in connection with an emergency incident and emergency response.

“Emergency response” shall mean the dispatch, provision, response, and/or utilization of police, fire, emergency medical, rescue services, and/or other emergency services by the City, or by any other governmental or intergovernmental entity providing any such services at the request or direction of the City’s Fire or Police Departments, in response to a call for assistance from any person, property owner, government agency, emergency service provider, or other entity.

“Hazardous substances incident” shall mean an incident involving any chemical, substance, compound, mixture, or other material defined as, designated as, listed as, or having the same characteristics as any substance, compound, mixture or material listed as hazardous under the Fire Code adopted under Chapter 46 of this Ordinance Code, any other code adopted or enforced by the City, or any federal or state law or regulation.

“Large-scale incident” shall mean an incident, such as a tanker truck fire or explosion, a railroad derailment, gas well explosion, or the like that results in the disruption of day-to-day activities in the City and the use of City personnel or contracted resources for a prolonged period of time of more than 2 hours in duration.

“Driving under the influence” shall mean any individual, or individuals who are operating any motor vehicle of any kind while under the influence of intoxication liquor or a controlled substance or a combination of intoxicating liquor and a controlled substance in violation of the Michigan Vehicle Code or the Uniform Traffic Code as adopted by the City of South Lyon.

“Responsible person” shall mean any individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, or other entity that creates the need for a response, or who owns, operates, maintains, occupies, or controls any building, premises, or property in a manner that causes a response incident to arise. The phrase “creates the need for a response” is intended to include only those persons whose intentional or negligent actions caused the need for the emergency response.

Sec. 38-53. - Liability for costs.

The costs of an emergency response shall be assessed to and paid by the person(s) responsible for causing the response in the following circumstances:

1. Where the costs result from a charge, invoice, or other expense to the City for an emergency response to non-residential property by any other governmental or intergovernmental entity at the request or direction of the City pursuant to a mutual aid agreement.
2. Where the costs result from a hazardous substances incident, as defined in Sec. 38-52.
3. Where the costs result from a violation of law for which the responsible party has been convicted or found responsible in a court of law, including, but not limited to driving under the influence, to the extent the City has incurred a specific charge or invoice for a response to specific activity that would not otherwise have been incurred (e.g., for demolition or clean-up).
4. Where the costs result from (a) monitoring downed or damaged power lines or other inherently dangerous conditions by City personnel in order to protect the public health and safety, or (b) damages to public property, if such response involves a gas, electric, lighting, or other fuel- or energy-providing utility whose activities or facilities necessitated the response. Such costs shall be calculated beginning two (2) hours after notification to the public utility whose facilities are involved.

5. Where the costs result for a large scale incident, as defined in Sec. 38-52.
6. In the event of an emergency incident that involves a hazardous substances incident, to the extent the Michigan Natural Resources and Environmental Protection Act (being MCL 324.20101, et seq.) or any other law preempts the cost recovery provisions of this Article, the liability for and recovery of costs of the emergency response shall be governed by the Michigan Natural Resources and Environmental Protection Act or such other law, and the City may pursue collection of such costs of the emergency response in a civil action, pursuant to said laws.
7. Upon the third (3) response, or any response thereafter, to any incident involving a false alarm, faulty equipment, or improperly installed or maintained equipment or materials including, but not limited to, carbon monoxide detectors, fire or flow alarms, chimney fires, and smoke alarms.
8. The fire department shall be entitled to recover all costs and damages incurred in conjunction with any fire the extinguishment of which was hampered by the obstruction, removal, tampering or damaging of any fire hydrant or fire appliance required to be installed or maintained under this code, and shall be the joint and several responsibility of the person(s) responsible.

Sec. 38-54 – Duty to Remove.

It shall be the duty of any person, firm, company, corporation or other entity, who causes or has ownership or control of any property on which a spill, leakage or other dissemination of hazardous materials occurs to remove immediately such hazardous materials and undertake and complete a total cleanup of the area in such a manner as to insure that all leakage, spillage or other dissemination of hazardous material is fully removed and the area is fully restored to its condition prior to the placement, leakage, spillage or other dissemination of such hazardous materials. In the event any person, firm, company, corporation, or other entity fails to remove such hazardous material, the city shall have the right to enter into and/or upon the subject property and remove and conduct a cleanup of all such hazardous materials either by city employees, including the city fire department, or by contractors and agents of the city. All costs of such removal and cleanup shall be the responsibility of the person owning, operating and/or occupying or possessing the subject property, jointly and severally. In the event that such costs are not paid within 30 days of the city's demand for payment, the city may take whatever collection steps it deems appropriate including, but not limited to the placement of all such charges on the tax roll to be added to the taxes for such property for the next tax year as for real or personal property taxes and/or the placement of a lien on personal or real property owned by the responsible parties.

Sec. 38-55. - Schedule of costs.

The city council for the City of South Lyon shall by resolution adopt a schedule of the costs including therein the expense of an emergency response. This schedule shall be available to the public from either the city clerk or the police department.

- (a) Equipment costs for the fire department shall be based off of the current edition of the Federal Emergency Management Agency's "Schedule of Equipment Rates".
- (b) The DPW and Police Department shall base equipment costs off of their pre-determined rates.

The cost of an emergency response shall be a charge against the responsible party. Such charge constitutes a debt of that person or persons. The City Treasurer shall submit an invoice for costs pursuant to Sec. 38-56.

Sec. 38-56. - Bill for services.

The City Manager or the designee thereof, within 60 days of an emergency response, shall prepare a list of itemized costs and submit the same to the city treasurer. The city treasurer shall within ten days of receiving itemized costs incurred for an emergency response, submit a bill for the same by first class mail or personal service to a person liable for said expenses as enumerated under this article. Said bill shall require full payment within 30 days from the date of service.

Sec. 38-57. – Appeal

Any person receiving a bill may appeal all or any portion of the amount shown on such statement by filing a written request with the city clerk within 30 days of receipt of an invoice from the City. An ad hoc committee consisting of the city manager or designee, the city treasurer, and the immediate past mayor, or if he or she is unable to serve, a past council member appointed by the current mayor shall be created by resolution of Council. The Committee may waive or reduce the amount of any invoice.

Sec. 38-58. - Failure to pay costs of emergency response.

Any failure by the responsible person to pay the itemized costs within 30 days of service, or denial of any appeal, shall be considered a default. In case of default, the City of South Lyon shall pursue any remedy available at law or equity to recover the unpaid expenses of an emergency response, plus the City's attorney fees, court costs, litigation expenses.

Sec. 38-59. - Civil nature of liability.

This chapter shall be construed to be a responsibility and liability of a civil nature on the part of the responsible person. This shall not be construed to conflict, contravene, enlarge, or reduce any criminal liability or responsibility, including fines and/or costs which may be imposed by a judge under any valid local, state, or federal ordinance, statute, or law.

Sec. 38-60. – Severability

If one or more sections, provisions, phrases or words of this Ordinance are declared to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, which shall continue in full force and effect, and to this end, this Ordinance is declared to be severable.

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the South Lyon City Council, Oakland County, Michigan, at a meeting of the Council duly called and held on the ____ day of _____, 2012.

CITY OF SOUTH LYON

By: _____
Julie Zemke, City Clerk

AGENDA NOTE

New Business: Item #4

MEETING DATE: March 12, 2012

PERSON PLACING ITEM ON AGENDA: Manager

AGENDA TOPIC: RFP - Attorney

EXPLANATION OF TOPIC: I have put together a request for proposals (RFP) for the Attorney as requested. I would like the Council to review the RFP and provide their feedback and appoint a Council Member to sit on the committee that will receive the RFP's, interview the selected Firm and propose one of them to the City Council.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: The proposed RFP.

POSSIBLE COURSES OF ACTION: Approve the RFP process and appoint a Council Member to sit on the review committee.

RECOMMENDATION: Approve the RFP process and appoint a Council Member to sit on the review committee.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the RFP process and appoint Council Member _____ to sit on the review committee.

CITY OF SOUTH LYON
REQUEST FOR PROPOSALS
CITY ATTORNEY
THE CITY OF SOUTH LYON

PROPOSALS DUE DATE:

MARCH 23, 2012
2:00 P.M.

ADDRESSED TO:

CITY OF SOUTH LYON
335 S. WARREN
SOUTH LYON, MI 48178
CITY ATTORNEY

NOTICE – CITY OF SOUTH LYON
REQUEST FOR PROPOSALS
CONSULTANT – CITY ATTORNEY

City of South Lyon will receive sealed proposals for CONSULTANT – CITY ATTORNEY

Sealed proposals will be received until 2:00 p.m. EST, March 23, 2012.
Proposals shall be addressed as follows:

City of South Lyon
Julie Zemke, City Clerk/Treasurer
335 S Warren
South Lyon, MI 48178

City of South Lyon
REQUEST FOR PROPOSALS
CITY ATTORNEY SERVICES

Proposal Due Date: March 23, 2012, 2:00 p.m.

The City of South Lyon is seeking proposals for contracted City Attorney services. The City seeks services encompassing the traditional scope of work including legal counsel, opinions, consultation and coordination with special counsel. Attendance at a variety of meetings will be required, including Council meetings as specified.

Sealed proposals must be returned in an envelope clearly marked "City Attorney Services" to the Office of the City Clerk, 335 S. Warren, South Lyon, Michigan before **2:00 p.m. on Friday, March 23, 2012..**

Minimum Qualifications:

- a) Each attorney in the proposed team must possess a Juris Doctorate degree and have graduated from a law school accredited by the American Bar Association
- b) Each attorney in the proposed team must be a member in good standing of the Michigan State Bar Association
- c) The proposed designated City Attorney must have a minimum of ten years experience in the field of municipal law with particular experience in land use and public work construction.

The City of South Lyon reserves the right to reject any or all proposals, waive technicalities or irregularities, and to accept any proposal if such action is believed to be in the best interest of the City.

Overview

Introduction

For information about the City of South Lyon, visit www.southlyonmi.org.

Scope of Work

1. Provides legal advice, counsel, services, training, consultation, and opinions to the City Council, Boards and Commissions, and all levels of the City government, on a wide variety of civil assignments, including but not limited to land use planning, laws against discrimination, construction

of public works, condemnation, purchasing and procurement, leasing, purchase and sale of property, employment legal matters, public disclosure issues, and tort law. The City Attorney's advice includes methods to avoid civil litigation.

2. Furnishes legal representation at all City Council meetings, and at other meetings when requested.
3. Appears before courts and administrative agencies to represent the City's interests. Prosecutes ordinance violations, including traffic and appearance citations.
4. Prepares and reviews ordinances and resolutions, contracts and other documents for legal correctness and acceptability.
5. Works cooperatively with special legal counsel retained by the City for special projects.
6. Coordinates with other special counsel, as needed, to assure proper management of legal issues, and proper coordination and transition of legal issues among special counsel.
7. Assists City officials and employees to maintain awareness of ethical standards and appearance of fairness standards, and to avoid potential conflicts of interest, prohibited transactions and the appearance of prohibited transactions.
8. Assists officials and employees to understand the legal roles and duties of their respective offices and interrelationships with others.
9. Provides the City Council with guidance as to Robert's Rules of Orders and related procedural matters relating to Council meetings.
10. Prepares legal opinions at the request of the City Manager and the City Council
11. Provides the Council, and Administration a legal perspective and advice on various governmental issues.
12. Performs other legal services and tasks as assigned by the City Council and the City Manager
13. The City Attorney, according to Charter, acts as a member of the City's Election Commission
14. Ten or more years experience in Labor and Employment Law practices, policies and procedures. Included should be experience related but not limited to the ability of the firm to perform the following job functions:
15. Municipal employment discrimination charges and lawsuits, as well as investigation of allegations of discrimination and harassment
16. Defense against allegations of wrongful discharge, breach of employment contract
17. Experience with Labor Relations Board, including unfair labor practice complaints
18. Experience in collective bargaining negotiations and arbitration including Act 312 Binding Arbitration procedures and processes
19. Public employer proceedings before state regulatory agencies
20. Worker's compensation and unemployment compensation matters

21. ERISA, retirement, employee benefits and compensation matters and litigation in conjunction with our employee benefits
22. Occupational Safety and Health (OSHA) matters
23. Preparation and enforcement of employment agreements, including employee confidentiality agreements and related litigation
24. Wage and salary administration, including counsel on federal and state wage-hour laws
25. Americans with Disabilities Act (ADA) issues and development of compliance plans
26. Family and Medical Leave Act compliance (federal and state)
27. Immigration law and related matters
28. Updates and advice concerning current issues facing employers, such as workplace violence, leased and temporary employees, and AIDS, drug, alcohol and genetic testing
29. Counsel on affirmative action requirements, including preparation and review of federal, state and municipal affirmative action plans; assistance in dealing with the Office of Federal Contract Compliance Programs (OFCCP) and state and local contracting agencies during compliance audits and in litigation
30. Labor law audits, including legal analyses of hiring and termination practices, employment applications, employee handbooks and policy and procedure manuals
31. In-service training programs for employers and their supervisory personnel on such topics as (1) preventing and investigating claims of harassment, (2) employee evaluation and discipline, and (3) proper handling of discrimination claims before State and Federal agencies

The City Charter reads in part:

CITY ATTORNEY:

Section 6.6

- (a) The City Attorney shall be legal advisor and counsel for the City and for all the officers and departments thereof in all matters relating to their official duties and shall file with the City a copy of all written opinions given by him. He shall prepare or review all ordinances, regulations, contracts, bonds, and other such instruments as may be required by this Charter, the Council, or the City Manager, and shall promptly give his opinion as to the legality thereof.
- (b) He shall prosecute ordinance violations and shall represent the City in cases before the courts and other tribunals. In such instances as the Council shall direct, he shall defend officers and employees of the City in civil actions arising out of the performance of their official duties.

- (c) Upon the City Attorney's recommendation, or upon its own initiative, the Council may retain special legal counsel to handle any matter in which the City has interest, or to assist the City Attorney.
- (d) He shall perform such other duties in connection with his office as may be prescribed for him by this Charter, the Council or the City Manger.

Specifications

1. The appointed City Attorney attends all City Council business meetings as requested by City Council or City Manager. Regular City Council meetings are scheduled for the second and fourth Monday of the month from 7:30 p.m. until close.
2. The City Attorney also attends some City Council Work Sessions. Attendance is determined by the City, and is generally requested by the City if there are matters of concern scheduled which could benefit by the City Attorney's attendance. Attendance may be for a portion of or for the entire meeting.
3. The City Attorney must be available by phone, cell phone, fax and e-mail.
4. Timeliness of response and accessibility to the City Attorney is an important aspect of the service. Accessibility and responsiveness for the proposed designated City Attorney is critical, although these elements will also be considered in relation to assistant attorney(s) as well.

Accessibility includes the ability to be generally available to attend meetings in person on short notice and the ability to be reached promptly by telephone. The City does not offer space for offices in a City location. The City may be able assist in certain ways to promote efficient coordination among offices, such as mail delivery services or copy services, although this will be considered following award.

Contract

The City anticipates a three-year appointment/contract. Renewal of the appointment/contract will require Council reauthorization. Submitting firms are expected to submit a proposed contract for services with their proposal. All fees should be set for a three-year term and clearly stated in the proposal. The City expects all submitting firms to consent to the City Scope of Work and Specifications. Exceptions desired must be noted in the proposal submittal. The City reserves the right to revise the stated contract terms and conditions prior to contract signature.

How to Respond

Please provide five copies of a written response, responding to each inquiry in the order below.

1. Firm Experience

- Provide a narrative description of the firm.
- Describe the general experience of the firm.
- Identify other municipal clients.
- Identify experience with municipal issues including land use, zoning, growth management, environmental law, complicated agreements including inter-local agreements, public works, personnel, and other municipal specialties.
- The firm should have adequate office space, staff, equipment, and resource materials and library that are readily available. Please provide a brief description of these elements.
- The firm shall carry (and provide evidence thereof to the City) a professional liability policy of not less than five hundred thousand dollars (\$500,000) per occurrence and five million dollars (\$5,000,000) per aggregate coverage. The firm shall also carry (and provide evidence thereof to the City) a general liability policy of not less than one million dollars (\$1,000,000). If allowed by the insurer, the firm shall name the City as an additional insured under the insurance policy.

2. Proposed Attorney, Team

- Name and describe the attorney(s) and/or team proposed. Clearly identify the lead City Attorney and name assisting attorney (s).
- Provide a resume or similar description for each team member, with considerable detail in the experience and qualifications of the lead City Attorney and any significant assisting attorney(s).
- Specify the organization structure applicable to this contract, including who the lead City Attorney is, and the relationship of any assisting attorney(s) to that lead City Attorney.
- If specialty attorney(s) or additional resources are available through your firm (in addition to the named team) to meet special or unusual needs, please briefly identify such individuals and specialties as well.

3. Accessibility and Responsiveness

- Identify the accessibility of the proposed designated City Attorney, and the response time that the individual offers to the City. Specifically identify the lead-time required for attending scheduled or ad-hoc meetings. Identify how quickly the City Attorney can arrive in person to attend an unscheduled, urgent meeting.

- Identify the same for any assisting attorney(s).

4. Proposed Fee Structure

- Propose a compensation package, inclusive of all service costs. The City is looking for an annual fixed fee, payable in equal monthly installments. The City will select the finalist by considering the proposed compensation as a "best and final offer," although the City reserves the right to negotiate terms as needed to improve elements of the proposal to best meet the needs of the city, including cost.
- Special litigation services will be handled on an as required basis, following the process that is described in the City of South Lyon Charter.

5. References

Provide three references for the lead City Attorney.

- The City prefers references that include municipal government experience.
- Inclusion of the reference in your proposal is also agreement that the City may contact the named reference.
- The City may contact any companies or individuals, whether offered as references or otherwise, to obtain information that will assist the City in evaluating the Proposer. The City retains the right to use such information to make selection decisions. Submittal of a proposal is agreement that the City may contact and utilize such information.

Each proposal shall be considered binding and in effect for a period of ninety (90) days following the proposal opening.

All questions should be directed to:

David M. Murphy
City Manager

City of South Lyon
335 S. Warren
South Lyon, MI 48178
dmurphy@southlyonmi.org

**MONTHLY OPERATING REPORT
FOR
FEBRUARY, 2012**

WATER DEPARTMENT

	2012	2011
Drinking Water Pumped	28.336 million gallons	31.518 million gallons
Daily Average:	0.977 million gallons	1.126 million gallons
Monthly Bacteria Test: *	10 tests required monthly (18 tests performed and all were zero)	

*Bacteria tests have to be zero

WASTEWATER DEPARTMENT

	2012	2011
Total Wastewater Flow:	34.488 million gallons	28.712 million gallons
Daily Average:	1.189 million gallons	1.025 million gallons
Available Cyanide	Limit: 5.2 ug/l Reported: 0.0 ug/l	Reported: 7.0 ug/l
Total Mercury	Limit: Report ng/l Reported: 1.1 ng/l	Reported: 5.4 ng/l
Total Mercury - 12 Month Rolling Average	Limit: 2.0 ng/l Reported: 1.6 ng/l	Reported: 3.4 ng/l
Total Mercury - 12 Month Rolling Average	Limit: 0.000042 lbs/day Reported: 0.000018 lbs/day	Reported: 0.000033 lbs/day
Total Suspended Solids	Limit: 30 mg/l Reported: 10 mg/l	Reported: 8 mg/l
Carbonaceous Biological Oxygen Demand (CBOD5):	Limit: 23.0 mg/l Reported: 2.4 mg/l	Reported: 2.8 mg/l
Ammonia Nitrogen	Limit: 7.3 mg/l Reported: 0.108 mg/l	Reported: 0.065 mg/l
Phosphorous Average:	Limit: 0.3 mg/l Reported: 0.089 mg/l	Reported: 0.094 mg/l
Total Copper	Limit: 41 ug/l Reported: 8 ug/l	Reported: 8 ug/l
Total Phosphorus-Annual Total	Limit: 800 lbs/year Reported: 337 lbs/year	Reported: 305 lbs/year

mg/l = 1 in 1,000

ug/l = 1 in 1,000,000

ng/l = 1 in 1,000,000,000

* Plant designed to treat 2.5 million gallons/day



January 23, 2012

City of South Lyon
23500 Dixboro Road
South Lyon, MI 48178

Attn: Mr. Bob Martin

Re: 2012 Annual Well and Pump Performance Testing and Maintenance

Dear Mr. Martin,

Please find enclosed data sheets with information from the annual performance testing and servicing of your wells and pumping equipment. This information is important and should be kept in a safe place for future reference.

Well #1 recorded a specific capacity of 55.2 GPM per foot of drawdown. This is a decrease of 12.7% when compared to our results from 2011. This well was relined to a 10" well back in 2005.

We have calculated that the pump in this well is currently producing 1000 GPM at 107' TDH. The pump is designed to produce 132' TDH at 1000 GPM and therefore is currently performing 18.9% below its rated design condition. The pump was last pulled for overhaul in 2005.

Recommendations for Well and Pump #1

The well and pump are both in good condition. No further work is recommended for this year.

Well #2 recorded a specific capacity of 13.7 GPM per foot of drawdown. This is a decrease of 23.1% when compared to our results from 2011. This well was relined back in 2010.

We have calculated that the pump in this well is currently producing 500 GPM at 130' TDH. This pump is designed to produce 140' TDH at 500 GPM and therefore is currently performing only 5.8% below its rated design condition. The pump was last pulled and overhauled in 2010 and remains in good condition.

Recommendations for Well and Pump #2

The well and pump are both in good condition at this time. The well's specific capacity is down this year. We will watch this closely when we test this well next year. No further work is recommended for this year.



Well #4 recorded a specific capacity of 18.9 GPM per foot of drawdown. This is a slight increase of 5.3% when compared to our results from 2010.

We have calculated that the pump in this well is currently producing 1400 GPM at 168' TDH. This pump is designed to produce 180' TDH at 1400 GPM and therefore is currently performing 6.7% below its rated design condition. The pump was last pulled and overhauled in 1990.

Recommendations for Well and Pump #4

The well is in good condition. The pump has now been in service for 22 years and should be pulled and inspected based on length in service to avoid any possibility of a lineshaft coupling failure. At this same time we will also conduct a video survey of the well to verify the well casing's integrity.

Well #5 recorded a specific capacity of 93.4 GPM per foot of drawdown at the system operating pressure of 8 psi. This is a significant decrease of 40.9% compared to our results from 2011.

We have calculated that the pump in this well is producing about 1000 GPM at 95' TDH. This pump is designed to produce 100' TDH at 1000 GPM. The pump has now been in service since 1999.

Recommendations for Well and Pump #5

The well's specific capacity has declined over the last year but is still consistent with the original data recorded when the well was drilled in 1999. The specific capacity seems to fluctuate from year to year. We will watch this closely during next year's testing. The pump continues to show signs of wear and should be budgeted to be pulled and overhauled either this year. This pump has now been in this well since 1999 and most manufacturers recommend pulling a well pump at a minimum of every ten years. We would also recommend that prior to pulling the pump; a light cleaning of the well should be done. This will prolong the well's life expectancy and will prevent a costly chemical rehabilitation in the future.

Well #6 recorded a specific capacity of 60.6 GPM per foot of drawdown. This is an increase of 12.0% when compared to our results from 2011.

We have calculated that the pump in this well is currently producing 1200 GPM at 197' TDH. The pump is designed to produce 200' TDH at 1200 GPM and therefore is currently performing right at its rated design condition. The pump was pulled from Well #3, overhauled and installed in this well in 2011.

Recommendations for Well and Pump #6

The well and pump are both in good condition and the new well has continued to develop out. No further work is recommended for this year.



High Service Pump #1

This pump is currently producing 151' TDH while flowing 1120 GPM. We do not have any original performance data for this pump, but when compared to last test results this pump's performance has remained steady.

High Service Pump #2

This pump is currently producing 151' TDH while flowing 1323 GPM. The pump is rated for 1160 GPM @ 184' TDH. When we project this out on the performance curve, we find that the pump is currently producing 1160 GPM @ 160' TDH. The pump is performing 13% below its rated capacity. No repairs are necessary to the pump at this time. When the performance drops off greater than 15% we will recommend pulling this pump to be overhauled.

High Service Pump #3

This pump is currently producing 148' TDH while flowing 1267 GPM. The pump is rated for 2000 GPM @ 211' TDH. When we project this out on the performance curve, we find that the pump is currently producing 2000 GPM @ 115' TDH. The pump is performing 45.5% below its rated capacity. This pump should be scheduled for overhaul as budget allows.

High Service Pump #4

This pump is currently producing 154' TDH while flowing 1680 GPM. The pump is designed to produce 194' TDH at 1500 GPM. The performance has remained steady when compared to our latest results, but the pump is still performing below its rated design. This pump should be scheduled for overhaul.

Low Service Pump #1

This pump is currently producing 34' TDH while flowing 1197 GPM. The pump is designed to produce 53' TDH at 1200 GPM. The pump's performance continues to show signs of wear. This pump is currently performing 37.7% below its rated capacity and should be scheduled for overhaul when possible.

Low Service Pump #2

This pump is currently producing 35' TDH while flowing 1169 GPM. The pump is designed to produce 53' TDH at 1200 GPM. The pump was last pulled for overhaul in 2009 and remains in satisfactory condition at this time. No further work is recommended for this year.

Low Service Pump #3

This pump is currently producing 34' TDH while flowing 1292 GPM. The pump is designed to produce 53' TDH at 1200 GPM. This pump is currently performing 28.3% below its rated capacity, but the performance has remained steady over the past few years. No further work is recommended for this year.



Low Service Pump #4

This pump is currently producing 35' TDH while flowing 1290 GPM. Last year the pump produced 31' TDH at 1329 GPM. We do not have any original performance data for this pump, but when compared to last test results this pump is starting to decrease in performance. We will watch this closely during future maintenance testing.

We appreciate the opportunity to be of service to you with our performance testing and inspection program. If you have any questions about this information, I would be pleased to meet with you at your convenience.

Very truly yours,

PEERLESS-MIDWEST, INC.

Steven D. Studer
Project Manager